

## FACULTY SENATE MINUTES

April 25, 2022

The Pittsburg State University Faculty Senate met at 3:00 p.m. on Monday, April 25th, 2022, with Shawnee Hendershot, President, presiding.

### Past Minutes

Minutes from the March 28th, 2022 meeting were approved.

### Guests

Susan Dellasega discussed course evaluations. All courses are evaluated; however, tenured faculty can manage which courses are shared with their supervisor. It was recommended that tenured faculty hide all evaluations, review all evaluations once completed, and then share those they choose. A video tutorial has been developed to help with this process. Students have a two-week window to complete evaluations. Students are not required to complete course evaluations. If a course is team-taught, the student can choose one or both instructors as part of the evaluation. Contact the CTLT with questions.

Dr. Scott expressed his thanks to the faculty for their support. He mentioned that he served as Faculty Senate President four to five years into his career. There have been many challenges during his tenure starting with the great recession and ending with the pandemic, but PSU made it through because of the people. Although there is more money in Topeka now than in many years, meeting the budget will be challenging. Enrollment locally and nationwide is still a concern. Throughout Dr. Scott's presidency, he has met monthly with each senate president. Dr. Scott encouraged faculty to be aware of what's happening at KBOR, specifically the rpk project and discussions around deferred maintenance. He announced that his last day will be May 27<sup>th</sup>.

### Announcements

#### *Provost and Vice President of Academic Affairs – Dr. Howard Smith*

The April KBOR meeting was held at Fort Hays State University and was not live-streamed. At the meeting the BBA in Business Studies was approved to begin this fall. Overall, discussions at the meeting focused on efficiency at the program and facility levels. In addition, new high school graduation requirements were reviewed. The rpk project was discussed again noting the focus on program review and faculty workload. The current program review process is not yielding the results expected by KBOR. There continues to be concern that enrollment targets for new programs are not being met, yet new programs continue to be added. Faculty are encouraged to participate in the next PSU Town Hall meeting. Funding should increase for next year; however, Academic Affairs will likely be looking at budget cuts around \$1.5 million. The division has been responding to recent budget pressures and will continue to by restructuring several colleges/departments. The restructure includes: 1) permanently moving the department of Family and Consumer Sciences to the Teaching and Leadership department in the College of Education, 2) merging the Automotive Technology and Engineering Technology departments into the School of Automotive and Engineering Technology in the College of Technology, 3) merging the Graphics and Imaging Technologies and Technology and Workforce Learning departments into the School of Technology and Workforce Learning and Graphics and Imaging Technologies in the College of Technology, 4) organizing the departments of English and Modern Languages, Communication, Art and Music into the School of Humanities and Fine and Performing Arts in the College of Arts and Sciences, 5) merging the departments of Math and Physics in the College of Arts and Sciences, 6) organizing the departments of Biology, Chemistry and Math and Physics into the School of Science and Mathematics in the College of Arts and Sciences, and 7) renaming the department of History, Philosophy and Social Sciences to School of History, Philosophy and Social Sciences in the College of Arts and Sciences.

#### *PSU/KNEA –Khamis Siam, President*

The KNEA bargaining unit and the Administrative team reaffirmed their commitments to interest-based bargaining and completed training with a federal trainer. The following were identified as common interests to continue discussing: 1) summer school, 2) safety, 3) travel money, 4) work assignments, 5) predatory journal warnings, 6) editorial corrections, and 7) a multi-year agreement. The last "meet and confer" session resulted in a tentative agreement for one year. The tentative agreement states: 1) fund all promotions and exception merit ratings, 2) fund a 4.75% increase to

base salary of all unit faculty, 3) provide a minimum of \$60,000 for administrative adjustments to unit faculty, and 4) hold summer school funding flat.

*Student Senate – Kaedra Brenner, Representative*

No report.

*Unclassified Professional Senate – Mary Jo Meier, President*

The committee met on April 6<sup>th</sup> with Shawn Naccarrato as the guest speaker. The committee confirmed three new senators for next year. The Docking Institute survey has been emailed to eligible staff. The next meeting is scheduled for May 4<sup>th</sup> with Dr. Scott as the guest speaker.

*University Support Staff – Terry Pierce, President*

No report.

*Faculty Senate President – Shawnee Hendershot, President*

The At Large election has been completed with 12 new senators. The rpk project continues to be discussed amongst the Faculty Senate Presidents with a first report expected in September. One member from the PSU 22-23 Executive Committee will serve on the rpk project committee.

### **Committee Reports**

*Academic Affairs – Mike Carper, Chair*

No report.

*Undergraduate Curriculum – Mary Jo Goedeke, Chair*

All submissions up for review were passed and recommended for approval by Faculty Senate. (See agenda for details on submissions.)

All curriculum items recommended by the Undergraduate Curriculum Committee were approved.

*Library Services/Learning Resources – Chase Dearing, Chair*

No report.

*Online and Distance Learning – Alex Binder, Chair*

No report.

*Academic Honors – Matthew Lunde, Chair*

No report.

*Honors College – Michelle Hudiburg, Chair*

No report.

*Writing Across the Curriculum – Alex Binder, Chair*

The committee is reviewing the current policy that restricts enrollment in Writing to Learn courses prior to the Sophomore early enrollment day. A survey will be going out this week to gather feedback.

*Diversity and Multicultural Affairs – Eric Rojas, Chair*

The committee met on April 5<sup>th</sup> to discuss supporting campus diversity both during the academic year and beyond the work of the committee. See agenda for a list of accomplishments, including a list of events supported, and a list of ideas that go beyond the work of the committee.

*Student-Faculty – Tracy Stahl, Chair*

The committee shared the updated Academic Misconduct statement to serve as the first reading. (See agenda for statement.) Second reading will take place at the May Faculty Senate meeting.

*All University Committee – John Daley, Chair*  
No report.

*Faculty Affairs – Jennifer Harris, Chair*  
The committee reported that travel funds still remain. Faculty are encouraged to apply. (See agenda for details.)

*Constitution Committee – Norman Philipp, Chair*  
No report.

*Pitt State Pathway Committee – Bob Kehle, Chair*  
At the most recent meeting, the committee returned eight proposals to departments to include PSP information. It was noted by the committee that no guidelines were created previously to assist departments with developing proposals. The committee has put together a template to provide assistance. (See agenda for details.) In addition, the committee discussed centralizing the PSP information currently found at pittstate.edu. Lastly, the committee approved and recommended to Faculty Senate to remove GT 190 Introduction to Technological Systems from PSP since this class is a 2-credit hour course and leaves students 1-hour short of meeting the requirement.

The recommendation by the Pitt State Pathway committee was approved.

*Budget Committee – Chris Childers, Chair*  
The committee met this morning to receive a budget update from Doug Ball. Even with the possibility of additional funds from the state to KBOR, PSU could still be looking at a budget reduction of \$2 million.

*Academic Honesty – Karen Johnson, Chair*  
No report.

**Unfinished Business**

None.

**New Business**

None.

**Open Forum**

The Axe Library will have a celebration of its renovations tomorrow at 2pm. In addition, the Axe Library will have extended hours during dead week and finals week and will have snacks and support available.

**Meeting Adjourned** Meeting adjourned Monday, April 25th, 2022 at 4:05 p.m.

  
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Melinda Roelfs, Recording Secretary



**FACULTY SENATE MEMBERSHIP (2021-2022)**

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Shawnee Hendershot, (President)	X		X	X	X	X	X	X	
Shewmake, (Past President)	X	X	X	X	X	X			
Backs, (Technology & Workforce Development)	X	X	X	X	X	X	X	X	
Bailey, (At-Large)	X	X	X	X		X	X		
Binder, (Undergrad Kelce)	X	X	X	X	X	X	X	X	
Childers, (History, Philosophy & Social Science)	X	X	X		X	X		X	
Conrad, (Women's Studies)	X	X	X			X		X	
Cox, (At-Large)	X	X	X	X	X	X	X		
Cronister, (Family & Consumer Science)	X	X	X	X	X	X	X	X	
Daczewitz, (Teaching & Leadership)	X		X			X	X	X	
Daley, ( History, Philosophy & Social Science)	X	X	X	X	X	X		X	
George, (Biology)	X	X	X	X	X	X	X	X	
Goedeke, (At-Large)	X		X	X	X	X			
Goris, (At-Large)	X	X	X			X	X	X	
Hardy, (Health, Human Performance & Rec)	X		X		X	X		X	
Hastings, (Music)	X			*	X			X	
Hermansson , (English & Modern Language)	X	X	X	X		X	X	X	
Heter, (Nursing)	X	X	X	X		X	X	X	
Hite, (At-Large)	X	X	X	X	X	X	X	X	
Johnson, (Nursing)	X	X	X	X	X	X	X		
Jones, (Automotive Technology)					X	X			
Jorgenson-Borchert, (At-Large)	X	X	X	X	X				
Labuda, (Library Services)	X	X			X	X	X	X	
Lewis, (Art)		X	X		X	X	X		
Livingston, (Communication)	X	X	X	X	X		X	X	
Maceli, (Undergrad Kelce)	X	X	X	X	X	X	X	X	
Moss, (At-Large)	X	X	X	X	X	X	X	X	
Neef, (Chemistry)	X		X						
Nicklaus, (School of Construction)	X	X	X	X	X	X	X	X	
Pearson, (Physics)				X		X	X		
Pretot, (Psychology & Counseling)		X	X	X	X	X		X	
Reid, (Graphics & Imaging)	X	X	X		X		X	X	
Rojas, (English & Modern Language)	X	X	X	X	X	X	X	X	
Runyan, (At-Large)	X		X	X	X		X		
Schiefelbein, (At-Large)	X	X		X	X	X	X	X	
Shaw, (Teaching & Leadership)			X		X	X	X		
Shay, (Military Science)									
Siam, (At-Large)	X	X	X				X	X	
Spielbusch, (Engineering Technology)	X	X	X		X	X	X		
Thuong, (Mathematics)	X	X	X	X	X	X	X	X	
Zepernick, (At-Large)			X		X	X	X		
USS Senate Representative	X		X		X				
UPS Senate Representative			X						
Student Government Representative			X	X	X				
Student									

\*Substitutes: 12/6/21 Robert Kehle for Todd Hastings;





# **Pittsburg State University Faculty Senate Meeting**

**Date:** Monday, April 25, 2022  
**Time:** 3:15 p.m.  
**Location:** Ballroom C, Overman Student Center

## **Agenda**

- I. Call to order**
- II. Guest Speakers**
  - A. President Scott**
  - B. Susan Dellasega – Course Evaluations**
- III. Approval of March 28, 2021 minutes**
- IV. Announcements**
  - A. Provost and Vice President of Academic Affairs- Dr. Howard Smith**
  - B. PSU/KNEA Remarks- Khamis Siam**
  - C. Student Senate Remarks- Kaedra Brenner**
  - D. Unclassified Professional Senate Remarks- Mary Jo Meier**
  - E. University Support Staff Remarks- Terry Pierce**
  - F. Faculty Senate Report- Shawnee Hendershot**
- IV. Committee Reports**
  - A. Academic Affairs Committee - Chair: Mike Carper**
    - Undergraduate Curriculum Subcommittee - **Chair: Mary Jo Goedeke** (Mike Carper reporting)
    - Library Services/Learning Resources Subcommittee - **Chair: Chase Dearing**
    - Online and Distance Learning Committee - **Chair: Alex Binder**

- Academic Honors Subcommittee - **Chair: Matthew Lunde**
- Honors College Subcommittee - **Chair: Michelle Hudiburg**
- Writing Across the Curriculum Subcommittee - **Chair: Alex Binder**
- Diversity and Multicultural Affairs Subcommittee - **Chair: Eric Rojas**

**B. Student-Faculty Committee - Chair: Tracy Stahl** (Grant Moss reporting)

**C. All-University Committee - Chair: John Daley**

**D. Faculty Affairs Committee - Chair: Jennifer Harris**

**E. Constitution Committee - Chair: Norman Philipp**

**F. Pitt State Pathway Committee - Chair: Bob Kehle**

**G. Budget Committee - Chair: Chris Childers**

**H. Academic Honesty Committee - Chair: Karen Johnson**

**V. Unfinished Business:**

**VI. New Business:**

**VI. Open Forum:**

**VIII. Adjournment**

Next Faculty Senate Meeting: May 9, 3 p.m., Ballroom C

## Committee Reports

**Academic Affairs** – Chair: Mike Carper

No report.

**Undergraduate Curriculum** – Chair: Mary Jo Goedeke (Mike Carper reporting)

**Library Services** – Chair: Chase Dearing

No report.

**Online and Distance Learning** – Chair: Alex Binder

No report.

**Academic Honors** – Chair: Matthew Lunde

No report.

**Honors College** – Chair: Michelle Hudiburg

**Writing Across the Curriculum** – Chair: Alex Binder

Priority enrollment for WL courses

**Diversity and Multicultural Affairs** – Chair: Eric Rojas

**To:** Shawnee Hendershot

**From:** Eric Rojas

Report for the Diversity and Multicultural Affairs Committee for April 25, 2022

**Committee Members:** Eric Rojas (Chair), Laurie Martin (recorder), Browyn Conrad (At-large), Jason Clemenson, Lori Dreiling, Daniel Maxwell, Laurent Pretot, Deatrea Rose, David Weaver, Khadija Ceesay, and Carmina Gonzales.

The Diversity and Multicultural Affairs Committee met on Tuesday, April 5th, 2022.

Our committee met with PSU organizations such as the Office of Student Diversity (OSD) and the International Student Association (ISA) in 2021 to brainstorm about ways in which we could support campus diversity. We determined that one the best ways to do this would be to help promote OSD and ISA events in our classes.

The following is a list of some of our accomplishments this academic year:

- (1) We have been able to promote many OSD and ISA events in our classes.
- (2) Some of our students were able to attend these events.
- (3) We have had faculty presence at many of these events.
- (4) In some cases, we were able to offer incentives such as extra credit to students who attended or participated in the events.

The following is a list of some of the events we have helped promote or support:

- (1) ISA's Tastes & Sounds of Nations (2021) and the International Food & Culture Fair (2022)
- (2) Hispanics of Today (H.O.T.) & the Native American Student Association (NASA) bake sale fundraisers (2021-2022)
- (3) Black History Month (2022)
- (4) The gender & sexuality training session (2021)
- (5) Maya's Poetry Slam, a celebration of the poet and writer Maya Angelou, which was a collaboration between PSU's English program and the Black Student Association (BSA).
- (6) Pride Month (2022)

We also discussed some ways in which we could continue to support diversity and multiculturalism after our committee work has ended. The following are some of the ideas that were brought up:

- (1) Many of our members are already Tilford Group members. However, participating in the group is one way that we can continue to support diversity beyond the work of our committee.
- (2) Faculty and students are invited to join the ISA and receive notifications about upcoming events.
- (3) The Office of Student Diversity is an excellent source of information about many exciting and educational cultural events that take place throughout the year. Committee members can continue to reach out to the OSD to inform themselves, students, and colleagues about these events.
- (4) Committee members David Weaver and Laurent Pretot will also continue working on projects designed to promote diversity within their respective programs.

**Student-Faculty** – Chair: Tracy Stahl (Grant Moss reporting)

See document following agenda for previous policy with changes.

### **ARTICLE 30. ACADEMIC MISCONDUCT**

Education at the university level requires intellectual integrity and trust between faculty and students. Professors are obliged to master their subject and present as fair an account of it as possible. For their part, students are obliged to make an honest effort to fulfill both the letter and the spirit of course requirements. Academic misconduct violates both integrity and trust. It jeopardizes the effectiveness of the educational process and the reliability of publicly reported records of achievement.

Academic misconduct by a student is defined as unethical activity associated with course work or grades.

## It includes, but is not limited to:

1. Giving or receiving unauthorized aid on examinations.
2. Giving or receiving unauthorized aid in the preparation of notebooks, themes, reports, papers or any other assignments.
3. Submitting the same work for more than one course without the instructor's permission.
4. Plagiarism. Plagiarism is defined as using ideas or writings of another and claiming them as one's own. Copying any material directly (be it the work of other students, professors, or colleagues) or copying information from print or electronic sources (including the internet) without explicitly acknowledging the true source of the material is plagiarism. Plagiarism also includes paraphrasing another individuals' ideas or concepts without acknowledging their work, or contribution.
5. Unless otherwise stated by the instructor, exams, quizzes, and out-of-class assignments are meant to be individual, rather than group, work. Hence, copying from other students' quizzes or exams, as well as presenting as one's own work an assignment prepared wholly or in part by another is in violation of academic honesty.

The above guidelines do not preclude group study for exams, sharing of sources for research projects, or students discussing their ideas with other members of the class unless explicitly prohibited by the instructor. Since the violation of academic honesty strikes at the heart of the educational process, it is subject to the severest sanctions, up to and including receiving an "F" or "XF" (an "XF" indicates the "F" was the result of academic dishonesty) for the entire class or dismissal from the university.

When an instructor has a reasonable good faith belief that a student(s) has committed academic misconduct, that instructor, in accordance with their course syllabus, has the sole discretion to give the student an F on the assignment/test to which the student committed academic misconduct or an F for the entire course. If an instructor's response to alleged academic misconduct negatively affects the student's final grade in the course, that student(s) may appeal the final grade pursuant to the current Pittsburg State University Catalog's Grade Appeal process.

When the instructor wishes to impose an "XF", and/or more severe sanctions, he or she must first notify their department chair, dean, and the University's Academic Honesty Committee Chairperson via the institution's online academic misconduct form. In addition, the same procedure applies if similar sanctions seem warranted for a student(s) or former student(s) who have assisted in acts of academic misconduct.

For any Pittsburg State University Discipline proceedings, the "preponderance of evidence" standard of proof will be utilized. A preponderance of evidence standard evaluates whether it is more likely than not, based on the evidence available, that a violation occurred.

### **University Academic Honesty Committee**

The Academic Honesty Committee is convened under the auspices of the Provost. It is composed of nine members. The Faculty Senate Executive Committee is responsible for appointing six of these members. All must be full-time members of the teaching faculty. Members chosen by the Executive Committee serve staggered two-year terms. The Faculty Senate Executive Committee shall make its appointments at the beginning of the academic year. In addition to its six faculty members, the Academic Honesty Committee shall include three student members. Two (2) students shall be appointed by the Student Government Association. An additional (1) student shall be appointed by the Graduate Student Association. The students from both organizations will be appointed annually and at the beginning of the Fall semester.

The Vice President of the Faculty Senate will serve as the Academic Honesty Committee Chairperson. If the Vice President of the Faculty Senate is excluded because of possible bias, the President of the Faculty Senate will appoint a temporary chair. The Academic Honesty Committee Chairperson is responsible for communicating with the Provost on cases involving alleged student academic misconduct.

The committee may impose one or more of the following sanction(s):

- The imposition of a grade of "XF"
- Request the Office of Student Rights and Responsibilities place the student on Disciplinary Probation
- Specifically Defined Sanctions. Specific conditions given to the student, or student organization, examples include limitations placed on behavior, revocation of privileges, or an active obligation to complete a specified action, such as campus/community service, participate in educational programs, etc.
- Suspension. Suspension is a temporary disciplinary separation from the University involving denial of all student privileges. Suspension shall be effective on the date of notice of the suspension or later if so stated in the notice, and shall prescribe the date and conditions upon which the student may petition for readmission. Conditions for readmission may include, but are not limited to, disciplinary probation for a specified length of time; nonresident on campus; restricted visitation to specified University facilities; and a written statement from an accredited mental health professional or medical doctor verifying the capability of the student to function successfully at the University. Students separated from the University by suspension may not enter the University premises or University-related premises without securing prior approval from the Vice President for Student Life.
- Expulsion from the university. Expulsion is permanent disciplinary separation from the University involving denial of all student privileges. Expulsion shall be effective on the date of notice of the expulsion, or later if so stated in the notice. Students separated from the University by expulsion may not enter the University premises or University-related premises without securing prior approval from the Vice President for Student Life.

The decision made by the Academic Honesty Committee may be appealed to the Provost. The following procedures shall be adhered to:

- Step 1: The instructor charging a student with academic misconduct shall submit a written request for more severe sanctions to the Chairperson of the Academic Honesty Committee, giving full detail of the alleged act(s) of academic misconduct and send copies of the request to their department chair and dean. The Chairperson of the Academic Honesty Committee will inform the Campus Judicial Officer and the other members of the details of the incident. The Campus Judicial Officer will contact the student and provide information on the student's rights, the allegations, and the procedures related to the Academic Misconduct Hearing. The Chairperson shall then schedule a hearing to be held within fifteen (15) business days from the time of the instructor's request. If the request occurs at the end of a semester, or after a semester has concluded, the Chairperson will schedule a hearing within 15 days of the start of the new semester (excluding June and July Summer Sessions).
- Step 2: The instructor, and student(s) charged with academic misconduct, will be notified of the time and date of the said hearing at least five (5) class days before the hearing is to be held. The instructor, and student(s) charged with academic misconduct may seek advice concerning the hearing from any person such as a faculty member or department chairperson. The instructor and each student(s) may also be accompanied to the hearing by an advisor of their choice. All hearings are record for future reference, only the University recording is

deemed official. Note: The university attorney has the right to be present at any Academic Honesty Committee hearing.

The two parties, the instructor and student(s) charged with academic misconduct, may each request removal of any one member of the committee. This request shall be presented to the Chairperson of the committee in writing at least two (2) class days prior to the time of the hearing. After the request for removal has been made the chairperson will notify the individual and the respective individual will be removed from the hearing. In order to establish a quorum, there must be a minimum of five (5) committee members, excluding the Chairperson present. At least one of those must be a student appointed by their governing body.

- Step 3: The Academic Honesty Committee will conduct an appropriate hearing and may gather additional evidence pertaining to the issue.

During the hearing, the instructor, student(s) charged with academic misconduct, and witnesses with direct first-hand knowledge of the incident shall have the opportunity to testify (within the guidelines and time frames established by the committee). Hearings are administrative proceedings not legal proceedings. Cross-examination is the prerogative of the instructor, the student(s) charged with academic misconduct, and the committee. During the entire process the proceedings of the committee shall be closed and confidential, unless the matter becomes the subject of litigation.

- Step 4: Within five (5) business days of the conclusion of the hearing, the committee will render a written opinion concerning its findings, as well as a written decision to the Campus Judicial Officer. The Campus Judicial Officer will disseminate the information to the student, faculty, and appropriate University departments.
- Step 5: Upon notification of the imposed sanction, the student(s) will have five (5) business days to appeal to the Provost. This appeal must be in a written format and must provide detail for the reason of the appeal.
- Step 6: Once the Provost receives the appeal, he/she will have 10 business days to review the hearing and, in consultation with the President, render a decision. The Provost may uphold, or overturn the Academic Honesty Committee's sanction(s) or propose an alternate penalty which the student may accept.

#### Removal of Sanctions

After two (2) years have elapsed, the student may present a written request for removal of the imposed sanctions to the Provost. If the request is not granted, the student may present up to 4 more requests for removal but in no case can the student present more than 1 request per year academic year.

If the request is granted, the student may be returned to good standing with the university and/or have the notification of the disciplinary action removed from their transcript, provided that no other sanction for academic dishonesty has been imposed in the interim. It shall be at the Provost's discretion to determine what fairness requires.

**All-University** – Chair: John Daley

No report.

**Faculty Affairs** – Chair: Jennifer Harris (Amy Hite reporting)

Faculty Affairs report is we still have funding!

As of April 11, 2022, \$15,723.23 has been allocated leaving \$71,743.41 of the initial \$100,000 allocation.

**Constitution** – Chair: Norman Philipp

No report.

**Pitt State Pathway** – Chair: Bob Kehle

**Faculty Senate report, April 2022.**

1. Returned 8 proposals for a Pathway course to the departments to include pathway information.
2. Discovered there were no guidelines for what was needed to be included in a syllabus, so we developed a template to assist in future submissions. See below.
3. We are investigating a future Pitt Pathway web page or modification of current pages. As it currently stands information is scattered. See below, suggestion for a Pitt Pathway web page or a link on the Pathway page.
4. After consultation with the College of Technology faculty it was decided to recommend removing GT 190 from the PSP list, not the deletion of the course completely.

**This would be for discussion and voting.** This is a 2-credit hour course and leaves students 1 credit short in the Pathway requirements. The course is actually for students on the old General Education package and has been replaced for the Pathway with a 3-credit course, GT 210 Technology in the World Today.

5. It should be noted that a procedural process is in place to guide people on where to submit courses.

“Once approved by the College Curriculum, any legislation that needs Teacher Education Council approval are then sent to that committee. Then returned to College Admins. If approval by Pitt State Pathway is needed, new courses must go through Faculty Senate approval and then sent to Pathway committee and sent back through Faculty Senate for final approval.” <https://www.pittstate.edu/faculty-staff/files/documents/faculty-senate/documents/legislation-workflow-22sp.pdf>

**Template** All Pitt Pathway courses should include the following (see #2 above):

1. Pitt Pathway Mission Statement (quoted)
2. Core Element description (quoted) followed by the Milestone/Benchmark listing
3. Definition of the element (quoted)
4. Companion element if any should follow the above #2-3
5. Learning objectives should use the Pathway language
6. Assessment should either be stated in the syllabus or provided to the committee for review.

Suggestion for a Pitt Pathway web page or a link on the Pathway page that includes the following:

Title – **Pitt Pathway course submission information.**

1. Pitt State Pathway Document <https://www.pittstate.edu/faculty-staff/files/documents/faculty-senate/pathway-courses/3-28-22-ppsp-doc.pdf>
2. All Pathway courses should include the following:
3. Pitt Pathway Mission Statement (quoted)
4. Core Element description (quoted) followed by the Milestone/Benchmark listing
5. Definition of the element (quoted)
6. Companion element if any should follow the above #2-3
7. Learning objectives should use the Pathway language
8. Assessment should either be stated in the syllabus or provided to the committee for review.
9. Submitting a course for Pitt Pathway approval:

"If approval by Pitt State Pathway is needed, new courses must go through Faculty Senate approval and then sent to Pathway committee and sent back through Faculty Senate for final approval." <https://www.pittstate.edu/faculty-staff/files/documents/facultysenate/documents/legislation-workflow-22sp.pdf>

Courses already approved (existing courses) by the Faculty Senate should go directly to the Pitt Pathway Committee.

10. The Pitt Pathway submission form is located here:
  - PSU Faculty Senate page, Legislative Process for Undergraduate Curriculum Items and Forms <https://www.pittstate.edu/faculty-staff/faculty-senate/index.html#undefined7>
  - Pitt State Pathway Course Approval Form <https://www.pittstate.edu/faculty-staff/files/documents/faculty-senate/pathway-courses/psp-course-approval-form---12.6.19-2.docx>
11. Pitt Pathway courses offered in any semester are located at the bottom of the schedule of classes.

**Budget Committee** – Chair: Chris Childers  
No report.

**Academic Honesty** – Chair: Karen Johnson  
No report.

University Undergraduate Curriculum Subcommittee  
Annual Report  
2021-2022

The Pittsburg State University Undergraduate Curriculum Subcommittee was active for the 2021-2022 academic year.

For this academic year, the committee held nine meetings, eight four were held in the fall and five were held in the spring. In preparation for hearings, committee members reviewed all items of proposed legislation submitted for review by the committee. During committee meetings, committee members discussed the proposed changes and identified corrections in the proposed legislation, where necessary. The committee considered and approved a total of 123 curriculum changes during the academic year.

The faculty members on the committee for 2021-2022 academic year included: Dr. Mary Jo Goedeke, Dr. Mike Carper, Ms. Krissy Lewis, and Dr. Ram Gupta. Dr. Karen Johnson served as a member Ex-Officio. Students on this committee included: Devyn Pitts. Melinda Roelfs and Michelle Hensley also attended meetings.

**ARTICLE 30. ACADEMIC MISCONDUCT**

Education at the university level requires intellectual integrity and trust between faculty and students. Professors are obliged to master their subject and present as fair an account of it as possible. For their part, students are obliged to make an honest effort to fulfill both the letter and the spirit of course requirements. Academic dishonesty/misconduct violates both integrity and trust. It jeopardizes the effectiveness of the educational process and the reliability of publicly reported records of achievement.

Academic dishonesty misconduct by a student is defined as unethical activity associated with course work or grades.

**It includes, but is not limited to:**

1. Giving or receiving unauthorized aid on examinations,
2. Giving or receiving unauthorized aid in the preparation of notebooks, themes, reports, papers or any other assignments,
3. Submitting the same work for more than one course without the instructor's permission, and
3. ~~\_\_\_\_\_~~
4. ~~\_\_\_\_\_~~  
Plagiarism. Plagiarism is defined as using ideas or writings of another and claiming them as one's own. Copying any material directly (be it the work of other students, professors, or colleagues) or copying information from print or electronic sources (including the internet) without explicitly acknowledging the true source of the material is plagiarism. Plagiarism also includes paraphrasing another individuals' ideas or concepts without acknowledging their work, or contribution. To avoid charges of plagiarism, students should follow the citation directions provided by the instructor and/or department in which the class is offered
4. ~~\_\_\_\_\_~~  
~~\_\_\_\_\_~~
5. Unless otherwise stated by the instructor, exams, quizzes, and out-of-class assignments are meant to be individual, rather than group, work. Hence, copying from other students' quizzes or exams, as well as presenting as one's own work an assignment prepared wholly or in part by another is in violation of academic honesty.

The above guidelines do not preclude group study for exams, sharing of sources for research projects, or students discussing their ideas with other members of the class unless explicitly prohibited by the instructor. Since the violation of academic honesty strikes at the heart of the educational process, it is subject to the severest sanctions, up to and including receiving an "F" or "XF" (an "XF" indicates the "F" was the result of academic dishonesty) for the entire class and/or dismissal from the university.

When an instructor has a reasonable good faith belief that a student(s) has committed academic misconduct, that instructor, in accordance with their course syllabus, has the sole discretion to give the student an F on the assignment/test to which the student committed academic misconduct or an F for the entire course. ~~If such an F~~ an instructor's response to alleged academic misconduct negatively affects the student's final grade in the course, that student(s) may appeal the final grade pursuant to the current Pittsburg State University Catalog's Grade Appeal process.

When the instructor wishes to impose an "XF", and/or more severe sanctions, he or she must first notify their department chair, dean, and the University's Academic Honesty Committee Chairperson in writing via the institution's online academic misconduct form. In addition, the same procedure applies if similar sanctions seem warranted for a student(s) or former student(s) who have assisted in a serious act/acts of academic dishonesty misconduct.

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For any Pittsburg State University Discipline proceedings, the "preponderance of evidence" standard of proof will be utilized. A preponderance of evidence standard evaluates whether it is more likely than not, based on the evidence available, that a violation occurred.

University Academic Honesty Committee

The Academic Honesty Committee is convened under the auspices of the Provost. It is composed of nine members. The Faculty Senate Executive Committee is responsible for appointing six of these members. All must be full-time

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members of the teaching faculty. Members chosen by the Executive Committee serve staggered two-year terms. The Faculty Senate Executive Committee shall make its appointments at the beginning of the academic year. In addition to its six faculty members, the Academic Honesty Committee shall include three student members. Two (2) students of senior status shall be appointed by the Student Government Association. An additional (1) student shall be appointed by the Graduate Student Association. The students from both organizations will be appointed annually and at the beginning of the Fall semester.

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The Vice President of the Faculty Senate will serve as the Academic Honesty Committee Chairperson. If the Vice President of the Faculty Senate is excluded because of possible bias, the President of the Faculty Senate will appoint a temporary chair. The Academic Honesty Committee Chairperson is responsible for advising communicating with the Provost on cases involving alleged student academic dishonesty misconduct.

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The committee may impose one or more of the following sanction(s):

- The imposition of a grade of "XF"
- ~~The addition of a permanent note on the student's transcript indicating his/her participation in a serious act of academic dishonesty (such as taking an exam for another student).~~
- Disciplinary Academic probation
- Specifically Defined sanctions - Specific conditions given to the student, or student organization, examples include limitations placed on behavior, revocation of privileges, or an active obligation to complete a specified action, such as campus/community service, participate in educational programs, etc. as listed in Article 34.
- Suspension. Suspension is a temporary disciplinary separation from the University involving denial of all student privileges. Suspension shall be effective on the date of notice of the suspension or later if so stated in the notice, and shall prescribe the date and conditions upon which the student may petition for readmission. Conditions for readmission may include, but are not limited to, disciplinary probation for a specified length of time; nonresident on campus; restricted visitation to specified University facilities; and a written statement from an accredited mental health professional or medical doctor verifying the capability of the student to function successfully at the University. Students separated from the University by suspension may not enter the University premises or University-related premises without securing prior approval from the Vice President for Student Life.
- Expulsion from the university. Expulsion is permanent disciplinary separation from the University involving denial of all student privileges. Expulsion shall be effective on the date of notice of the expulsion, or later if so stated in the notice. Students separated from the University by expulsion may not enter the University premises or University-related premises without securing prior approval from the Vice President for Student Life.

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The decision made by the Academic Honesty Committee may be appealed to the Provost. The following procedures shall be adhered to:

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- Step 1: The instructor charging a student with academic dishonesty misconduct shall submit a written request for hearing more severe sanctions to the Chairperson of the Academic Honesty Committee, giving full detail of the alleged act(s) of academic dishonesty misconduct and send copies of the request to their department chair and dean. The Chairperson of the Academic Honesty Committee will then convene the committee and inform its inform the Campus Judicial Officer and the other members of the details of the incident. The aforementioned request shall be forwarded by the Chairperson of the Academic Honesty Committee to the student(s) charged with academic dishonesty. The Campus Judicial Officer will contact the student and provide information on the student's rights and the allegations, and the procedures related to the Academic Misconduct Hearing. The committee Chairperson shall then schedule a hearing to be held within fifteen (15) class business days from the time of the instructor's request. If the request occurs at the end of a semester, or after a semester has concluded, the Chairperson will schedule a hearing within shall occur within 15 days of the start of the new semester (excluding June and July Summer Sessions).

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- ~~Step 1 should include a statement about the student and faculty receiving the academic misconduct hearing~~

Procedures.

- Step 2: The instructor, and student(s) charged with academic ~~dishonesty misconduct~~, will be notified of the time and date of the said hearing at least five (5) class days before the hearing is to be held. The instructor, and student(s) charged with academic ~~dishonesty misconduct~~ may seek advice concerning the hearing from any person such as a faculty member or department chairperson. The instructor and each student(s) may also be accompanied to the hearings by an advisor of their choice. ~~The student(s), at their own cost, has the right to provide a transcriptionist at their hearing. All hearings are record for future reference, only the University recording is deemed official.~~ Note: The university attorney has the right to be present at any Academic Honesty Committee hearing.  
The two parties, the instructor and student(s) charged with academic ~~dishonesty misconduct~~, may each request removal of any one member of the committee. This request shall be presented to the ~~C~~chairperson of the committee in writing at least two (2) class days prior to the time of the hearing. After the request for removal has been made the chairperson will notify the individual and the respective individual will be removed from the hearing. ~~In order to establish a quorum, there must be a minimum of five (5) committee members, excluding the Chairperson present. At least one of those must be a student appointed by their governing body.~~
- Step 3: The Academic Honesty Committee will conduct an appropriate hearing and may gather additional evidence pertaining to the issue.  
During the hearing, the instructor, student(s) charged with academic ~~dishonesty misconduct~~, and witnesses with direct firsthand knowledge of the incident shall have the opportunity to testify (within the guidelines and time frames established by the committee). ~~Hearings are evaluations by members of the university community and are administrative proceedings not~~

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legal proceedings. Cross-examination is the prerogative of the instructor, the student(s) charged with academic dishonesty misconduct, and the committee. ~~For future reference, the hearing shall be audio tape recorded. (Committee deliberations on sanctions shall not be recorded).~~ During the entire process the proceedings of the committee shall be closed and confidential, unless the matter becomes the subject of litigation.

- Step 4: Within five (5) class business days of the conclusion of the hearing, the committee will render a written opinion concerning its findings, as well as a written ~~verdict which the Provost will impose decision to the Campus Judicial Officer.~~ The Campus Judicial Officer will disseminate the information to the ~~student and faculty, and appropriate University departments.~~
- Step 5: Upon notification of the imposed sanction, the student(s) will have five (5) class business days to appeal to the Provost. This appeal must be in a written format and must provide detail for the reason of the appeal.
- Step 6: Once the Provost receives the appeal, he/she will have ~~8 class~~ 10 business days to review the hearing and, in consultation with the President, render a decision. The Provost may uphold, or overturn the Academic Honesty Committee's sanction(s) or propose an alternate penalty which the student may accept.

#### Removal of Sanctions

After two (2) years have elapsed, the student may present a written request for removal of the imposed sanctions to the Provost. If the request is not granted, the student may present up to 4 more requests for removal but in no case can the student present more than 1 request per year academic year.

If the request is granted, the student ~~will be~~ may be returned to good standing with the university and /or have the notification of the disciplinary action removed from their transcript, provided that no other sanction for academic dishonesty has been imposed in the interim. It shall be at the Provost's discretion to determine what fairness requires.

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	Voting Members				Ex-Officio
	Carper	Goedeke	Gupta	Lewis	Pitts Johnson
					NOT PRESENT NOT PRESENT
<b>Dept: HHRP</b>					
Request for New Emphasis					
Add Clinical/Pre-Professional Emphasis	X	X	X	X	
Request for New Minor					
Add Human Performance/Strength and Conditioning Minor	X	X	X	X	
Request to Revise Major					
Modify Exercise Science	X	X	X	X	
Request to Delete Course					
Delete EXSCI 290	X	X	X	X	
Request New Course					
Add EXSCI 480	X	X	X	X	
Add EXSCI 490	X	X	X	X	
Add EXSCI 540	X	X	X	X	
<b>Dept: GIT</b>					
Request to Revise Course					
Revise prerequisites GIT 421	X	X	X	X	
Revise prerequisites GIT 523	X	X	X	X	
<b>Dept: MECET</b>					
Request to Revise Course					
Revise prerequisites MECET 627	X	X	X	X	
<b>Dept: MUSIC</b>					
Request to Revise Course					
Revise description MUSIC 250	X	X	X	X	
Revise description MUSIC 321	X	X	X	X	
Revise description MUSIC 322	X	X	X	X	
Revise description MUSIC 450	X	X	X	X	
Revise description MUSIC 492	X	X	X	X	

Pittsburg State University

**Request for Revision to Course**

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 10/7/21Contact Person: Susan Marchant Faculty member  ChairRevision Effective: Fall, 2022 or asap (Semester/Year)

Offered: (check all that apply)

- Fall  
 Spring  
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

As discussed in music faculty meetings the course description language needs to be updated in order to align with our program as currently offered.

Purpose/Justification for Revision to Course: We have deleted the BME and BA degrees, so there is no reason to continue to refer to them in the course descriptions.

**Existing Course:**Course Number: 250Title of Course: Applied Music ( )Credit Hours: 1/2 - 3 hoursPrerequisite: Permission of Instructor

Course Description (as it appears in the current catalog): 3 hours for students in the B.M. program\*\*\*, 2 hours for students in the B.M.E. and B.A. programs\*\*, all others 1 hour\*. May be repeated. Prerequisite: Permission of Instructor. (\*This may be a beginning subject or may be a continuation of an instrument previously studied. Frequently this instrument has a functional purpose for music teaching such as piano, organ, or voice. Consistent progress is expected but the level of performance is not specified and no recital is required. The student is expected to practice one hour per day.) (\*\*For the degree of Bachelor of Music Education, the student declares an applied emphasis upon entering and is expected to continue this subject with a one-hour lesson each week for seven semesters. Daily practice of two hours is expected.) (\*\*\*)For the degree of Bachelor of Music, intensive study is expected in the performance major throughout the program, with a one hour private lesson per week and minimum daily practice of three hours.) (\*\*\*\*Summer session credit, 1/2 of that listed in each instance.)

**Proposed Course:**Course Number: 250Title of Course: Applied Music ( )

Request for Revision to Course- Revised Summer 2019

1

Credit Hours: 1/2 - 3 hours

Prerequisite: Permission of Instructor

Course Description (as it will appear in the next catalog): 3 hours for music majors in the Performance Emphasis under the Bachelor of Music Degree\*\*\*, 1-2 hours for students in the other emphases\*\*, secondary/minor students 1 hour\*. May be repeated. Prerequisite: Permission of instructor. (\*This may be a beginning subject or may be a continuation of an instrument previously studied. Frequently this instrument has a functional purpose for music teaching such as piano, organ, or voice. Consistent progress is expected but the level of performance is not specified and no recital is required. The student is expected to practice one hour per day.) (\*\*For the Music Education Emphasis, the student declares a principal applied area upon entering and is expected to continue this subject with a one-hour lesson each week for seven semesters. Daily practice of two hours is expected.) (\*\*\*)For the Music Performance Emphasis, intensive study is expected in the performance major throughout the program, with a one hour private lesson per week and minimum daily practice of three hours.) (\*\*\*\*Summer session credit, 1/2 of that listed in each instance.)

**Additional Questions**

1. Is this course to be considered for PittState Pathway?  Yes  No

If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

\_\_\_\_\_

*Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.*

2. Will this course be required of any education majors?  Yes  No

*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 10.12.21 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee  
Date 11/2/21 Signature, College Curriculum Committee Chair Mary Carol Pomatto
- Approved: Dean of College  
Date 11/2/21 Signature, Dean Mary Carol Pomatto
- Approved: Council for Teacher Education (if applicable)  
Date 3/2/22 Signature, Council for Teacher Education Chair [Signature]
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-13-2022 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_
- Approved: Pitt State Pathway Committee (if applicable)  
Date \_\_\_\_\_ Signature, Pitt State Pathway Committee Chair \_\_\_\_\_
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Pittsburg State University

**Request for Revision to Course**

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts and SciencesSubmission Date: 1/7/22Contact Person: Susan Marchant Faculty member  ChairRevision Effective: Fall/2022 (Semester/Year)

Offered: (check all that apply)

- Fall  
 Spring  
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

This has been discussed in our faculty meetings, and there is agreement that we need to restrict enrollment in this class.

Purpose/Justification for Revision to Course: This is an upper-division course designed for music majors and those declared music minors who wish to satisfy the music history/literature component of the minor with courses that delve more deeply into the subject than the various music appreciation options typically do. Because it is listed in the Pitt State Pathway, and is a WL course, it has tended in the past several years to also attract non-majors who are not aware of the rigor of the course, and who lack the background and experience to handle the work. It makes more sense to direct general students to one of our several music appreciation courses, instead.

**Existing Course:**Course Number: 321Title of Course: History of MusicCredit Hours: 3

Prerequisite: \_\_\_\_\_

Course Description (as it appears in the current catalog): Medieval, Renaissance, and Baroque periods. Music characteristics and the lives and contributions of the principal composers. General historic background, the political and cultural milieu, the growth of notation, and of instrumental and vocal music, both sacred and secular.

**Proposed Course:**Course Number: 321Title of Course: History of MusicCredit Hours: 3Prerequisite: For music majors and declared music minors or by permission of faculty

Request for Revision to Course- Revised Fall 21

1

*Pittsburg State University*

**Course Description (as it will appear in the next catalog): Medieval, Renaissance, and Baroque periods. Music characteristics and the lives and contributions of the principal composers. General historic background, the political and cultural milieu, the growth of notation, and of instrumental and vocal music, both sacred and secular. Enrollment restricted to music majors and declared music minors.**

Pittsburg State University

**Additional Questions**

1. Is this course to be considered for PittState Pathway?  Yes  No \* [already is]  
*If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.*

*Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.*

2. Will this course be required of any education majors?  Yes  No  
*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?  
None

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 1/7/22 Signature, Department Chairperson *Sam Gilbert*
- Approved: College Curriculum Committee  
Date 2/1/22 Signature, College Curriculum Committee Chair *Mary Carol Pomatto*
- Approved: Dean of College  
Date 2/1/22 Signature, Dean *Mary Carol Pomatto*
- Approved: Council for Teacher Education (if applicable)  
Date 3/2/22 Signature, Council for Teacher Education Chair *J. Trumble*
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-13-2022 Signature, Undergraduate Curriculum Committee Chair *[Signature]*
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_
- Approved: Pitt State Pathway Committee (if applicable)  
Date \_\_\_\_\_ Signature, Pitt State Pathway Committee Chair \_\_\_\_\_
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (withIn the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

**Request for Revision to Course**

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts and SciencesSubmission Date: 1/7/22Contact Person: Susan Marchant Faculty member  ChairRevision Effective: Fall/2022 (Semester/Year)

Offered: (check all that apply)

 Fall Spring Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

 Yes  No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This has been discussed in our faculty meetings, and there is agreement that we need to restrict enrollment in this class.Purpose/Justification for Revision to Course: This is an upper-division course designed for music majors and those declared music minors who wish to satisfy the music history/literature component of the minor with courses that delve more deeply into the subject than the various music appreciation options typically do. Because it is listed in the Pitt State Pathway, and is a WL course, it has tended in the past several years to also attract non-majors who are not aware of the rigor of the course, and who lack the background and experience to handle the work. It makes more sense to direct general students to one of our several music appreciation courses, instead.**Existing Course:**Course Number: 322Title of Course: History of MusicCredit Hours: 3

Prerequisite: \_\_\_\_\_

Course Description (as it appears in the current catalog): Classical period to the present. Continuation of MUSIC 321 History of Music.**Proposed Course:**Course Number: 322Title of Course: History of MusicCredit Hours: 3Prerequisite: For music majors and declared music minors or by permission of faculty

1

*Request for Revision to Course- Revised Fall 21*

*Pittsburg State University*

- **Course Description (as it will appear in the next catalog): Classical period to the present. Continuation of MUSIC 321 History of Music. Enrollment restricted to music majors and declared music minors.**

Pittsburg State University

**Additional Questions**

1. Is this course to be considered for PittState Pathway?  Yes  No \* [already is]  
If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

*Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.*

2. Will this course be required of any education majors?  Yes  No  
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?  
None

Pittsburg State University

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 1/7/22 Signature, Department Chairperson 
- Approved: College Curriculum Committee  
Date 2/1/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto
- Approved: Dean of College  
Date 2/1/22 Signature, Dean Mary Carol Pomatto
- Approved: Council for Teacher Education (if applicable)  
Date 3/2/22 Signature, Council for Teacher Education Chair 
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-13-2022 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_
- Approved: Pitt State Pathway Committee (if applicable)  
Date \_\_\_\_\_ Signature, Pitt State Pathway Committee Chair \_\_\_\_\_
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

**Request for Revision to Course**

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 10/7/21Contact Person: Susan Marchant Faculty member  ChairRevision Effective: Fall, 2022 or asap (Semester/Year)

Offered: (check all that apply)

- Fall  
 Spring  
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

 Yes  No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

As discussed in music faculty meetings, the course description language needs to be updated in order to align with our program as currently offered.

Purpose/Justification for Revision to Course: We have deleted the BME degree, so there is no reason to continue to refer to it in the course descriptions.

**Existing Course:**Course Number: 450Title of Course: Applied Music ( )Credit Hours: 1/2 - 3 hoursPrerequisite: Permission of Instructor

Course Description (as it appears in the current catalog): For secondary students, 1 hour\*; for students on the B.M.E. program, 2 hours\*\*; for students on the B.M. program, 3 hours\*\*\*. May be repeated. May be taken for academic honors in a semester when a recital is not required. Prerequisite: Successful audition before a qualifying jury of the Department of Music faculty, completion of the junior barrier portfolio, and permission of instructor. (\*This may be a beginning subject or may be a continuation of an instrument previously studied. Frequently this instrument has a functional purpose for music teaching such as piano, organ, or voice. Consistent progress is expected but the level of performance is not specified and no recital is required. The student is expected to practice one hour per day.) (\*\*For the degree of Bachelor of Music Education, the student declares an applied emphasis upon entering and is expected to continue this subject with a one-hour lesson each week for seven semesters. Daily practice of two hours is expected.) (\*\*\*)For the degree of Bachelor of Music, intensive study is expected in the performance major throughout the program, with a one hour private lesson per week and minimum daily practice of three hours.) (\*\*\*\*Summer session credit, 1/2 of that listed in each instance.)

**Proposed Course:**Course Number: 450

Request for Revision to Course- Revised Summer 2019

1

Title of Course: Applied Music ( )

Credit Hours: 1/2 - 3 hours

Prerequisite: Permission of Instructor

Course Description (as it will appear in the next catalog): For secondary students, 1 hour\*; for students in the Music Education Emphasis under the Bachelor of Music Degree, 2 hours\*\*; for students in the Music Performance Emphasis, 3 hours\*\*\*. May be repeated. May be taken for academic honors in a semester when a recital is not required. Prerequisite: Successful audition before a qualifying jury of the Department of Music faculty, completion of the junior barrier portfolio, and permission of instructor. (\*This may be a beginning subject or may be a continuation of an instrument previously studied. Frequently this instrument has a functional purpose for music teaching such as piano, organ, or voice. Consistent progress is expected but the level of performance is not specified and no recital is required. The student is expected to practice one hour per day.) (\*\*For the Music Education Emphasis, the student declares a principal applied area upon entering and is expected to continue this subject with a one-hour lesson each week for seven semesters. Daily practice of two hours is expected.) (\*\*\*)For the Music Performance Emphasis, intensive study is expected in the performance major throughout the program, with a one hour private lesson per week and minimum daily practice of three hours.) (\*\*\*\*Summer session credit, 1/2 of that listed in each instance.)

**Additional Questions**

1. Is this course to be considered for PittState Pathway?  Yes  No

If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

\_\_\_\_\_

*Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.*

2. Will this course be required of any education majors?  Yes  No

*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 10-7-21 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee  
Date 11/2/21 Signature, College Curriculum Committee Chair Mary Carol Pomatto
- Approved: Dean of College  
Date 11/2/21 Signature, Dean Mary Carol Pomatto
- Approved: Council for Teacher Education (if applicable)  
Date 2/2/22 Signature, Council for Teacher Education Chair [Signature]
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-13-2022 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_
- Approved: Pitt State Pathway Committee (if applicable)  
Date \_\_\_\_\_ Signature, Pitt State Pathway Committee Chair \_\_\_\_\_
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Pittsburg State University

**Request for Revision to Course**

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 10/7/21Contact Person: Susan Marchant Faculty member  ChairRevision Effective: Fall, 2022 or asap (Semester/Year)

Offered: (check all that apply)

- Fall  
 Spring  
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

As discussed in music faculty meetings, the course description language needs to be updated in order to align with our program as currently offered.

Purpose/Justification for Revision to Course: We have streamlined our offerings to one degree with three emphases, so the course descriptions need to align with the new organization.

**Existing Course:**Course Number: 492Title of Course: Senior Recital ( )Credit Hours: 0 hours

Prerequisite: Senior level in the same applied subject, with concurrent enrollment in that subject, plus permission of instructor. May be repeated if applied medium is different. BM majors must pass Piano Proficiency Examination before they will be allowed to perform their Senior Recital.

Course Description (as it appears in the current catalog): For the Bachelor of Music Education program, a recital of 30 minutes is required; for the Bachelor of Music program, a solo recital of at least one hour is required. Prerequisite: Senior level in the same applied subject, with concurrent enrollment in that subject, plus permission of instructor. May be repeated if applied medium is different. BM majors must pass Piano Proficiency Examination before they will be allowed to perform their Senior Recital.

**Proposed Course:**Course Number: 492Title of Course: Senior Recital ( )Credit Hours: 0 hours

*Pittsburg State University*

**Prerequisite: Senior level in the same applied subject, with concurrent enrollment in that subject, plus permission of instructor. May be repeated if applied medium is different. Performance majors must pass Piano Proficiency Examination before they will be allowed to perform their Senior Recital.**

**Course Description (as it will appear in the next catalog): For the Music Education Emphasis under the Bachelor of Music Degree, a recital of 30 minutes is required; for the Music Performance Emphasis, a solo recital of at least one hour is required. Prerequisite: Senior level in the same applied subject, with concurrent enrollment in that subject, plus permission of instructor. May be repeated if applied medium is different. Performance majors must pass the Piano Proficiency Examination before they will be allowed to perform their Senior Recital.**

**Additional Questions**

1. Is this course to be considered for PittState Pathway?  Yes  No

If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

\_\_\_\_\_

*Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.*

2. Will this course be required of any education majors?  Yes  No

*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 10.1.21 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee  
Date 11/2/21 Signature, College Curriculum Committee Chair Mary Carol Pomatto
- Approved: Dean of College  
Date 11/2/21 Signature, Dean Mary Carol Pomatto
- Approved: Council for Teacher Education (if applicable)  
Date 3/2/22 Signature, Council for Teacher Education Chair [Signature]
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-13-2022 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_
- Approved: Pitt State Pathway Committee (if applicable)  
Date \_\_\_\_\_ Signature, Pitt State Pathway Committee Chair \_\_\_\_\_
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

## Request for Revision to Curriculum

Revision for:  Major  Minor  Emphasis  Certificate

Department: HHPR College: Education

Submission Date: February 7, 2022

Revision Effective: Fall, 2022  
(Year)

Contact Person: Mike Carper  Faculty member  Chair

Name of Existing Major or Minor/Emphasis/Certificate: Exercise Science (EXSCI)

*If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:*  
N/A

Description of Change: Please see Appendix A to review our current Program Guide and the revised Program Guide for clarification.

**We request to:**

**1. Add two new emphasis areas:**

- Clinical/Pre-Professional Emphasis
- Human Performance/Strength and Conditioning

**2. Add two new courses:**

- EXSCI 480 - Science and Skills for the Fitness Professional and
- EXSCI 490 - Strength and Conditioning

**3. Remove from Core Requirements and add to the Elective list:**

- HHP 260 - First Aid and CPR and
- REC 425 - Personal Training and Fitness Management

**4. Add to the Core Requirements and remove it from the Electives list (See Appendix B for communications)**

- HHP 466 - Motor Development

**5. Remove from the required course work:**

- COMM 277 - Introduction to Strategic Communication,
- REC 320 - Promotion in Recreation, Sport, and Hospitality, and
- REC 430 - Commercial Recreation

**6. Change course name and number of EXSCI 290 - Introduction to Exercise Science Research Methods**

to EXSCI 540 - Introduction to Research Methods and change the credit hours of this course from 2 hrs to 3hrs.

(Note: will delete EXSCI 290 and create EXSCI 540)

**7. Add to the Electives list:**

- FCS 406 - Sports Nutrition, and
- REC 473 - Diagnostic Groups within Therapeutic Recreation

**8. Remove from the Electives list:**

- PSYCH 389 - Research Methods in Psychology

**9. Remove from the Required Prerequisite list:**

- FCS 230 - Consumer Education and Personal Finance,
- ECON 191 - Issues in Today's Economy, and
- HHP 150 - Lifetime Fitness Concepts

**10. Add to the Required Prerequisite list:**

- ENGL 101 - English Composition,
- ENGL 299 - Introduction to Research Writing, and
- COMM 207 - Speech Communication

**11. Add FCS 405 - Advanced Nutrition and Wellness to the Core Requirements**

Rationale for Change (include changes to curriculum objectives):

The current version of the EXSCI program was implemented in the W/F 2013. It experienced a major overhaul just two years after its original implementation in the W/F 2011. The reason for the overhaul was the ever changing field of EXSCI and the need to include more rigorous and hands-on experiences for university students. The changes being requested in this application will once again allow the EXSCI program to adjust to the environment of higher education and allow us to recruit a previously neglected population of university students interested in the Strength and Conditioning, sport performance, and general fitness fields. These changes will allow the EXSCI program to offer students an educational experience in a very well established area of study and/or career paths in strength and conditioning, sport performance, and/or fitness. Also, the addition of official emphasis areas will allow students to be recognized, on their diploma and transcripts, as having completed a specific area of study in Exercise Science.

Our current curriculum objective is to produce top-caliber graduates who can contribute to the body of knowledge in the fight against diseases associated with inactivity, sedentary behavior and/or unhealthy lifestyles.

Our future curriculum objectives will be to produce top-caliber graduates who can act as competent practitioners and:  
1) contribute to the body of knowledge in the fight against diseases associated with inactivity, sedentary behavior, and/or unhealthy lifestyles, and/or  
2) contribute to the fields of strength and conditioning, sports performance, and fitness to enhance the lives of athletes, recreational athletes, and/or the general public.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation.*

This revision of curriculum will not affect other Regent institutions because other Regent institutions have similar programs.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

The change to the EXSCI curriculum includes the addition of HHP 466 - Motor Development and FCS 405 Advanced Nutrition and Wellness to the Core Requirements. Because both HHP 466 and FCS 405 courses will be required of all EXSCI students, it may increase the number of students enrolling in those courses. Please see attached communication with the instructor(s)/Chairperson(s) responsible for the HHP 466 and FCS 405 courses (Appendix B).

## Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it **currently appears** in the online catalog:

Please see Appendix A to review our current Program Guide and the revised Program Guide

### Program Required Pathway/Prerequisite courses

See notes \*1

- \_\_\_ BIOL-111 General Biology (3 hours) and \_\_\_ BIOL-112 General Biology Laboratory (2 hours)
- \_\_\_ CHEM-105 Introductory Chemistry (3 hours) and \_\_\_ CHEM-106 Introductory Chemistry Laboratory (1 hour)
- \_\_\_ MATH-143 Elementary Statistics (3 hours)
- \_\_\_ CIS-130 Computer Information Systems (3 hours)
- \_\_\_ PHIL-105 Ethics (3 hours)
- \_\_\_ FCS-203 Nutrition and Health (3 hours)
- \_\_\_ FCS-230 Consumer Education and Personal Finance (3 hours)
- \_\_\_ BIOL-257 Anatomy and Physiology (3 hours) and \_\_\_ BIOL-258 Anatomy and Physiology Laboratory (2 hours)
- \_\_\_ ECON-191 Issues in Today's Economy (3 hours)
- \_\_\_ PSYCH-155 General Psychology (3 hours)
- \_\_\_ HHP-150 Lifetime Fitness Concepts (1 hour)

Notes \*1: 2.75 GPA required for all Pathway and Prerequisite courses.

### Core Requirements (14 hours)

See notes \*2

- \_\_\_ HHP-260 First Aid and CPR (2 hours)
- \_\_\_ EXSCI-290 Introduction to Exercise Science Research Methods (2 hours)
- \_\_\_ HHP-460 Kinesiology (3 hours)
- \_\_\_ HHP-464 Physiology of Exercise (3 hours)
- \_\_\_ REC-425 Personal Training and Fitness Management (3 hours)
- \_\_\_ EXSCI-599 Pre-Internship (1 hour)

Notes \*2: Minimum 3.00 GPA required

### Select 23 hours of Exercise Science Electives from:

See notes \*3

- \_\_\_ BIOL-211 Principles of Biology I (4 hours)
- \_\_\_ BIOL-212 Principles of Biology II (4 hours)
- \_\_\_ BIOL-322 Genetics (3 hours) and \_\_\_ BIOL-323 Genetics Laboratory (2 hours)
- \_\_\_ BIOL-371 General Microbiology (3 hours) and \_\_\_ BIOL-372 General Microbiology Laboratory (2 hours)
- \_\_\_ BIOL-410 Biological and Medical Terminology (2 hours)
- \_\_\_ BIOL-656 Human Physiology (3 hours) and \_\_\_ BIOL-657 Human Physiology Laboratory (2 hours)
- \_\_\_ BIOL-660 Human Anatomy and Dissection (5 hours)
- \_\_\_ CHEM-215 General Chemistry I (3 hours) and \_\_\_ CHEM-216 General Chemistry I Laboratory (2 hours)
- \_\_\_ CHEM-225 General Chemistry II (3 hours) and \_\_\_ CHEM-226 General Chemistry II Laboratory (2 hours)
- \_\_\_ CHEM-575 Biochemistry I (3 hours)
- \_\_\_ COMM-629 Theories of Human Communication (3 hours)
- \_\_\_ FCS-285 Lifespan Human Development (3 hours)
- \_\_\_ HHP-262 Care and Prevention of Athletic Injuries (2 hours)
- \_\_\_ HHP-349 Group Fitness Instruction (2 hours)
- \_\_\_ HHP-462 Adapted Physical Education (2 hours)

Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised 2021WF

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- \_\_ HHP-466 Motor Development (3 hours)
- \_\_ HHPR-763 Scientific Principles of Strength and Conditioning (3 hours)
- \_\_ NURS-265 Health Promotion and Disease Prevention (2 hours)
- \_\_ NURS-314 Health Care Terminology and Drug Calculations (3 hours)
- \_\_ NURS-405 Gerontological Nursing (3 hours)
- \_\_ PHYS-100 College Physics I (4 hours) and
  - \_\_ PHYS-130 Elementary Physics Laboratory I (1 hour)
- \_\_ PHYS-101 College Physics II (4 hours) and
  - \_\_ PHYS-131 Elementary Physics Laboratory II (1 hour)
- \_\_ PSYCH-263 Developmental Psychology (3 hours)
- \_\_ PSYCH-360 Psychology of Aging (3 hours)
- \_\_ PSYCH-362 Death and Dying (3 hours)
- \_\_ PSYCH-389 Research Methods in Psychology I (3 hours)
- \_\_ PSYCH-571 Abnormal Psychology (3 hours)
- \_\_ PSYCH-675 Human Factors Psychology (3 hours)
- \_\_ REC-240 Introduction to Therapeutic Recreation (3 hours)
- \_\_ REC-419 Research in Recreation (3 hours)
- \_\_ REC-441 Therapeutic Interventions for Older Adults (3 hours)
- \_\_ REC-465 Assessment and Documentation in Therapeutic Recreation (3 hours)
- \_\_ REC-469 Interventions in Therapeutic Recreation (3 hours)

Notes \*3: Other electives (6-12 hours) to meet minimum graduation requirements of 120 hours.

Select one of the following Emphases: (21-27 hours)

Clinical/Pre-Professional Emphasis

See notes \*4

- \_\_ EXSCI-500 Physiology of Exercise II (3 hours)
- \_\_ EXSCI-510 Technology and Instrumentation in Exercise Physiology (3 hours)
- \_\_ EXSCI-520 Exercise Testing and Prescription (3 hours)
- \_\_ EXSCI-530 Clinical Exercise Physiology (3 hours)
- \_\_ EXSCI-550 Research Project in Exercise Physiology (3 hours)
- \_\_ EXSCI-600 Internship (6-12 hours)

Notes \*4: 3.00 GPA required

(Suggested Minor: Biology, Physical Science, Interdisciplinary Gerontology, Public Health, or Psychology)

Non-Clinical Emphasis

See notes \*5

- \_\_ COMM-277 Introduction to Strategic Communication (3 hours)
- \_\_ REC-320 Promotion in Recreation, Sport and Hospitality (3 hours)
- \_\_ REC-430 Commercial Recreation (3 hours)
- \_\_ EXSCI-520 Exercise Testing and Prescription (3 hours)
- \_\_ EXSCI-550 Research Project in Exercise Physiology (3 hours)
- \_\_ EXSCI-600 Internship (6-12 hours)

Notes \*5: 3.00 GPA required

(Suggested Minor: Business Administration, Marketing, Interdisciplinary Gerontology, Public Health, or Psychology)

**Proposed Major or Minor/Emphasis/Certificate:**

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Please see Appendix A to review our current Program Guide and the revised Program Guide

**Program Required Pathway/Prerequisite courses**

See notes \*1

- \_\_\_ ENGL 101 English Composition (3 hours)
- \_\_\_ ENGL 299 Introduction to Research Writing (3 hours)
- \_\_\_ COMM 207 Speech Communication (3 hours)
- \_\_\_ BIOL 111 General Biology (3 hours) and
  - \_\_\_ BIOL 112 General Biology Laboratory (2 hours)
- \_\_\_ CHEM 105 Introductory Chemistry (3 hours) and
  - \_\_\_ CHEM-106 Introductory Chemistry Laboratory (1 hour)
- \_\_\_ MATH 143 Elementary Statistics (3 hours)
- \_\_\_ CIS-130 Computer Information Systems (3 hours)
- \_\_\_ PHIL 105 Ethics (3 hours)
- \_\_\_ FCS 203 Nutrition and Health (3 hours)
- \_\_\_ BIOL 257 Anatomy and Physiology (3 hours) and
  - \_\_\_ BIOL 258 Anatomy and Physiology Laboratory (2 hours)
- \_\_\_ PSYCH 155 General Psychology (3 hours)

Notes \*1: 2.75 GPA required for all Pathway and Prerequisite courses.

**Core Requirements (12 hours)**

See notes \*2

- \_\_\_ EXSCI 460 Foundations of Kinesiology and Biomechanics (3 hours)
- \_\_\_ EXSCI 464 Physiology of Exercise (3 hours)
- \_\_\_ HHP 466 Motor Development (3 hours)
- \_\_\_ FCS 405 Advanced Nutrition and Wellness (3 hours)

Notes \*2: Minimum 3.00 GPA required

**Exercise Science Electives from:**

See notes \*3

- \_\_\_ BIOL 211 Principles of Biology I (4 hours)
- \_\_\_ BIOL 212 Principles of Biology II (4 hours)
- \_\_\_ BIOL 322 Genetics (3 hours) and
  - \_\_\_ BIOL 323 Genetics Laboratory (2 hours)
- \_\_\_ BIOL 371 General Microbiology (3 hours) and
  - \_\_\_ BIOL 372 General Microbiology Laboratory (2 hours)
- \_\_\_ BIOL 410 Biological and Medical Terminology (2 hours)
- \_\_\_ BIOL-656 Human Physiology (3 hours) and
  - \_\_\_ BIOL-657 Human Physiology Laboratory (2 hours)
- \_\_\_ BIOL 660 Human Anatomy and Dissection (5 hours)
- \_\_\_ CHEM-215 General Chemistry I (3 hours) and
  - \_\_\_ CHEM-216 General Chemistry I Laboratory (2 hours)
- \_\_\_ CHEM 225 General Chemistry II (3 hours) and
  - \_\_\_ CHEM-226 General Chemistry II Laboratory (2 hours)
- \_\_\_ CHEM 575 Biochemistry I (3 hours)
- \_\_\_ COMM 629 Theories of Human Communication (3 hours)
- \_\_\_ FCS 285 Lifespan Human Development (3 hours)
- \_\_\_ FCS 406 Sports Nutrition (3 hours)
- \_\_\_ HHP 260 First Aid and CPR (2 hours)

Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised  
2021WF

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- \_\_\_ HHP 262 Care and Prevention of Athletic Injuries (2 hours)
- \_\_\_ HHP 349 Group Fitness Instruction (2 hours)
- \_\_\_ HHP 462 Adapted Physical Education (2 hours)
- \_\_\_ HHPR 763 Scientific Principles of Strength and Conditioning (3 hours)
- \_\_\_ NURS 265 Health Promotion and Disease Prevention (2 hours)
- \_\_\_ NURS-314 Health Care Terminology and Drug Calculations (3 hours)
- \_\_\_ NURS-405 Gerontological Nursing (3 hours)
- \_\_\_ PHYS-100 College Physics I (4 hours) and
- \_\_\_ PHYS-130 Elementary Physics Laboratory I (1 hour)
- \_\_\_ PHYS-101 College Physics II (4 hours) and
- \_\_\_ PHYS-131 Elementary Physics Laboratory II (1 hour)
- \_\_\_ PSYCH-263 Developmental Psychology (3 hours)
- \_\_\_ PSYCH-360 Psychology of Aging (3 hours)
- \_\_\_ PSYCH-362 Death and Dying (3 hours)
- \_\_\_ PSYCH-571 Abnormal Psychology (3 hours)
- \_\_\_ PSYCH-675 Human Factors Psychology (3 hours)
- \_\_\_ REC-240 Introduction to Therapeutic Recreation (3 hours)
- \_\_\_ REC-419 Research in Recreation (3 hours)
- \_\_\_ REC 425 Personal Training and Fitness Management (3 hours)
- \_\_\_ REC-441 Therapeutic Interventions for Older Adults (3 hours)
- \_\_\_ REC-465 Assessment and Documentation in Therapeutic Recreation (3 hours)
- \_\_\_ REC-469 Interventions in Therapeutic Recreation (3 hours)
- \_\_\_ REC 473 Diagnostic Groups within Therapeutic Recreation (3 hours)

Notes \*3: Other electives (6-12 hours) to meet minimum graduation requirements of 120 hours.

Select one of the following Emphasis Areas

Clinical / Pre-Professional Emphasis (25-31 hours)

See notes \*4

- \_\_\_ EXSCI 500 Physiology of Exercise II (3 hours)
- \_\_\_ EXSCI-510 Technology and Instrumentation in Exercise Physiology (3 hours)
- \_\_\_ EXSCI-520 Exercise Testing and Prescription (3 hours)
- \_\_\_ EXSCI-530 Clinical Exercise Physiology (3 hours)
- \_\_\_ EXSCI 540 Introduction to Research Methods (3 hours)
- \_\_\_ EXSCI-550 Research Project in Exercise Physiology (3 hours)
- \_\_\_ EXSCI 599 Pre-internship (1 hour)
- \_\_\_ EXSCI-600 Internship (6-12 hours)

Notes \*4: 3.00 GPA required

(Suggested Minor: Biology, Physical Science, Interdisciplinary Gerontology, Public Health, or Psychology)

Human Performance / Strength and Conditioning Emphasis (22-28 hours)

See notes \*5

- \_\_\_ EXSCI 480 Science and Skills for the Fitness Professional (3 hours)
- \_\_\_ EXSCI 490 Strength and Conditioning (3 hours)
- \_\_\_ EXSCI-520 Exercise Testing and Prescription (3 hours)
- \_\_\_ EXSCI 540 Introduction to Research Methods (3 hours)
- \_\_\_ EXSCI-550 Research Project in Exercise Physiology (3 hours)
- \_\_\_ EXSCI 599 Pre-internship (1 hour)
- \_\_\_ EXSCI-600 Internship (6-12 hours)

Notes \*5: 3.00 GPA required

(Suggested Minor: Business Administration, Marketing, Public Health, or Psychology)

**Additional Questions**

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
 Yes  No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:  
N/A

3. Will this revision have specific PittState Pathway courses required?  Yes  No  
*Please realize that this requirement will need to gain approval of the PittState Pathway Committee.*

4. Will this revision affect any education majors?  Yes  No  
*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?  
None

**Additional Questions for certificate only:**

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours)  Yes  No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student?  Yes  No

*If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.*

PITTSBURG STATE UNIVERSITY  
 LEGISLATIVE PROCESS  
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
 Date 2/4/22 Signature, Department Chairperson J. H. Oseltz
- Approved: College Curriculum Committee  
 Date 3/1/22 Signature, Committee Chair J. Trumble
- Approved: Dean of College  
 Date 3/1/22 Signature, Dean J. Trumble
- Approved: PittState Pathway Committee (if applicable)  
 Date \_\_\_\_\_ Signature, Committee Chair \_\_\_\_\_
- Approved: Council for Teacher Education (if applicable)  
 Date \_\_\_\_\_ Signature, Council Chair \_\_\_\_\_
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
 Date 04-13-2022 Signature, Committee Chair [Signature]
- Approved: Faculty Senate  
 Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_

Notification to COCAO/Kansas Board of Regents (if required): \_\_\_\_\_ Date: \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and uploaded to SharePoint file, "Approved College Curriculum Legislation".

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

## **Appendix A**



**CURRENT**

**Program Guide for Exercise Science**

**Required Pitt State Pathway/Prerequisite Courses (41 hrs Total, 2.75 GPA Required)**

**Core Elements (12 hrs)**

**Written Communication**

- ENGL 101 English Composition..... 3
- ENGL 299 Introduction to Research Writing..... 3

**Verbal Communication**

- COMM 207 Speech Communication..... 3

**Quantitative/Analytic Methods**

- MATH 143 Elementary Statistics ..... 3

**Total** .....12

**Electives (3 hrs)**

- FCS 203 Nutrition and Health..... 3

**Total** .....3

**Essential Studies (23 – 24 hrs)**

**Human Experience within a Global Context**

- Any course within this area..... 3

**Human Systems within a Global Context**

- PHIL 105 Ethics..... 3
- CIS 130 Computer Information Systems ..... 3
- FCS 230 Consumer Ed and Personal Finance ..... 3
- ECON 191 Issues in Today's Economy..... 3

**Natural World within a Global Context**

- BIOL 111/112 General Biology/Lab..... 5

**Wellness Strategies**

- PSYCH 155 General Psychology..... 3
- HHP 150 Lifetime Fitness Concepts..... 1

**Total**.....24

**Gorilla Gateway (2 hrs)**

- Must complete all Elements in the Gateway ..... 2

**Total**.....2

**Required Prerequisite Courses (9 hrs Total, 2.75 GPA Required)**

- BIOL 257/258 Anatomy and Physiology/Lab .....5
- CHEM 105/106 Intro to Chemistry and Lab.....4

**Total**.....9

**Required Exercise Science Core Course Work (3.0 GPA Maintained throughout the program)**

- HHP 260 First Aid/CPR..... 2
- EXSCI 290 Intro. to Ex. Science Research Methods ..... 2
- HHP 460 Kinesiology..... 3
- HHP 464 Physiology of Exercise..... 3
- REC 425 Personal Training and Fitness Management..... 3
- EXSCI 599 Pre-Internship..... 1

**Total** .....14

**“Unofficial” Clinical/Pre-Professional Track**

EXSCI 500 Physiology of Exercise II .....	3
EXSCI 510 Tech. and Instrumentation in Ex. Phys.....	3
EXSCI 520 Exercise Testing and Prescription .....	3
EXSCI 530 Clinical Exercise Physiology.....	3
EXSCI 550 Research Project in Exercise Science .....	3
EXSCI 600 Internship .....	6-12
<b>Total</b> .....	<b>21-27</b>

Suggested Minor: Biology, Physical Science, Gerontology, Public Health, or Psychology

**“Unofficial” Non-Clinical Track**

COMM 277 Intro to Strategic Communication.....	3
REC 320 Promotion in Recreation, Sport, and Hospitality..	3
REC 430 Commercial Recreation.....	3
EXSCI 520 Exercise Testing and Prescription.....	3
EXSCI 550 Research Project in Exercise Science .....	3
EXSCI 600 Internship.....	6-12
<b>Total</b> .....	<b>21-27</b>

Suggested Minor: Bus. Adm'n, Marketing, Gerontology, Public Health, or Psychology



Fittsburg State University

Exercise Science Faculty

Prof. Allison Barry, Ph.D., Assistant Professor

Prof. David Boffey, Ph.D., Assistant Professor

Prof. Mike Carper, Ph.D., Associate Professor

**Exercise Science Electives (above course work and electives to meet 120 total hours; ~26 hrs)**

BIOL 211 Principles of Biology I .....	4	NURS 265 Health Prom and Disease Prevention.....	2
BIOL 212 Principles of Biology II.....	4	NURS 405 Health Alterations in Older Adults.....	3
BIOL 322/323 Genetics/Lab.....	5	NURS 440 Pharmacology in Nursing I.....	3
BIOL 371/372 General Microbiology/Lab.....	5	NURS 441 Pharmacology in Nursing II .....	3
BIOL 410 Biological/Medical Terminology.....	2	PHYS 100/130 College Physics I/Lab.....	5
BIOL 656/657 Human Physiology/Lab .....	5	PHYS 101/131 College Physics II/Lab.....	4
BIOL 660 Human Anatomy and Dissection .....	5	PSYCH 263 Developmental Psychology.....	3
CHEM 215/216 General Chemistry I/Lab .....	5	PSYCH 360 Psychology of Aging .....	3
CHEM 225/226 General Chemistry II/Lab.....	5	PSYCH 362 Death and Dying.....	3
CHEM 575 Biochemistry I .....	3	PSYCH 389 Research Methods in Psychology I .....	3
COMM 629 Theories of Human Communication .....	3	PSYCH 456 Intro to Social Psychology .....	3
FCS 285 Lifespan Human Development .....	3	PSYCH 571 Abnormal Psychology.....	3
HHP 262 Care and Prevention of Athletic Injuries .....	2	PSYCH 675 Human Factors Psychology.....	3
HHP 349 Group Fitness Instruction.....	2	REC 240 Intro to Therapeutic Recreation .....	3
HHP 462 Adapted Physical Education.....	2	REC 419 Research in Recreation.....	3
HHP 466 Motor Development.....	3	REC 441 Therapeutic Interventions for Older Adults .....	3
HHPR 763 Scientific Principles of Strength & Cond. ....	3	REC 465 Assessment and Documentation in TR .....	3
NURS 314 Healthcare Term. and Drug Calc.....	3	REC 469 Intervention in Therapeutic Recreation.....	3

**ADDITIONAL ELECTIVES APPROVED BY ADVISOR**



**Exercise Science Faculty**  
 Prof. Allison Barry, Ph.D., Assistant Professor  
 Prof. David Boffey, Ph.D., Assistant Professor  
 Prof. Mike Carper, Ph.D., Associate Professor

## REVISED Exercise Science Program Guide

### Required Pitt State Pathway and Prerequisite Courses (49 hours, 2.75 GPA Required)

#### Core Elements (12 hrs)

##### *Written Communication*

- A0-ENGL 101 English Composition..... 3
- A0-ENGL 299 Introduction to Research Writing... 3

##### *Verbal Communication*

- B0 - COMM 207 Speech Communication ..... 3

##### *Quantitative/Analytic Methods*

- C0 - MATH 143 Elementary Statistics ..... 3

**Total** ..... 12

#### Electives (3 hrs)

- F4 - CHEM 105/106 Intro to Chemistry and Lab... 4

**Total** ..... 4

#### Gorilla Gateway (2 hrs)

- H0 - Gorilla Gateway ..... 2

**Total** ..... 2

#### Essential Studies (23 - 24 hrs)

##### *Human Experience within a Global Context*

- Any course within this area (D1 or 3)..... 3

##### *Human Systems within a Global Context*

- E2 - PHIL 105 Ethics ..... 3
- E0 - CIS 130 Computer Information Systems..... 3
- Any course within this area (E0,1,2, or 4) ..... 3
- Any course within this area (E0, 1,2, or 4) ..... 3

##### *Natural World within a Global Context*

- F4 - BIOL 111/112 General Biology/Lab ..... 5

##### *Wellness Strategies*

- G4 - PSYCH 155 General Psychology ..... 3
- G0 - FCS 203 Nutrition and Health ..... 3

**Total** ..... 26

#### Additional Required Prerequisite Courses

- BIOL 257/258 Anatomy and Physiology/Lab..... 5

**Total** ..... 5

### Exercise Science Core Requirements (12 hours, Minimum 3.0 GPA Required)

- HHP 460 Kinesiology ..... 3
  - HHP 464 Physiology and Exercise..... 3
  - HHP 466 Motor Development ..... 3
  - FCS 405 Advanced Nutrition and Wellness..... 3
- Total** ..... 12

### Clinical/Pre-Professional Emphasis (22-28 hours, Minimum 3.0 GPA Required)

- EXSCI 500 Physiology of Exercise II ..... 3
  - EXSCI 510 Tech. and Instrument. in Ex. Phys. .... 3
  - EXSCI 520 Exercise Testing and Prescription ..... 3
  - EXSCI 530 Clinical Exercise Physiology ..... 3
  - EXSCI 540 Introduction to Research Methods ..... 3
  - EXSCI 550 Research Project in Exercise Phys. .... 3
  - EXSCI 599 Pre-Internship..... 1
  - EXSCI 600 Internship ..... 6-12
- Total** ..... 25-31

### Human Performance/Strength and Conditioning Emphasis

#### (22-28 hours, Minimum 3.0 GPA Required)

- EXSCI 480 Science and Skills for the Fit. Prof. .... 3
  - EXSCI 490 Strength and Conditioning ..... 3
  - EXSCI 520 Exercise Testing and Prescription ..... 3
  - EXSCI 540 Introduction to Research Methods ..... 3
  - EXSCI 550 Research Project in Exercise Phys. .... 3
  - EXSCI 599 Pre-Internship ..... 1
  - EXSCI 600 Internship ..... 6-12
- Total** ..... 22-28



**Exercise Science Faculty**  
 Prof. Allison Barry, Ph.D., Assistant Professor  
 Prof. David Boffey, Ph.D., Assistant Professor  
 Prof. Mike Carper, Ph.D., Associate Professor

**Guided Exercise Science Electives**

**Above course work and electives to meet 120 total hours**

**Decision on completion of specific elective courses will require advisor approval**

BIOL 211 Principles of Biology I .....	4	NURS 265 Health Prom. and Disease Prevention.....	2
BIOL 212 Principles of Biology II.....	4	NURS 405 Health Alterations in Older Adults.....	3
BIOL 322/323 Genetics/Lab.....	5	NURS 440 Pharmacology in Nursing I.....	3
BIOL 371/372 General Microbiology/Lab.....	5	NURS 441 Pharmacology in Nursing II .....	3
BIOL 410 Biological/Medical Terminology .....	2	PHYS 100/130 College Physics I/Lab.....	5
BIOL 656/657 Human Physiology/Lab .....	5	PHYS 101/131 College Physics II/Lab.....	4
BIOL 660 Human Anatomy and Dissection .....	5	PSYCH 263 Developmental Psychology.....	3
CHEM 215/216 General Chemistry I/Lab .....	5	PSYCH 360 Psychology of Aging .....	3
CHEM 225/226 General Chemistry II/Lab.....	5	PSYCH 362 Death and Dying.....	3
CHEM 575 Biochemistry I .....	3	PSYCH 456 Intro to Social Psychology .....	3
COMM 629 Theories of Human Communication .....	3	PSYCH 571 Abnormal Psychology.....	3
FCS 285 Lifespan Human Development .....	3	PSYCH 675 Human Factors Psychology.....	3
FCS 406 Sports Nutrition.....	3	REC 240 Intro to Therapeutic Recreation .....	3
HHP 260 First Aid and CPR .....	2	REC 419 Research in Recreation.....	3
HHP 262 Care and Prevention of Athletic Injuries .....	2	REC 425 Personal Training and Fitness Management.....	3
HHP 349 Group Fitness Instruction.....	2	REC 441 Therapeutic Interventions for Older Adults .....	3
HHP 462 Adapted Physical Education.....	2	REC 465 Assessment and Documentation in TR .....	3
HHPR 763 Scientific Principles of Strength & Cond. ....	3	REC 469 Intervention in Therapeutic Recreation.....	3
NURS 314 Healthcare Term. and Drug Calc. ....	3	REC 473 Diagnostic Groups within Therapeutic Rec.....	3

**ADDITIONAL ELECTIVES APPROVED BY ADVISOR**

*Updated Spring 2022*

## **Appendix B**

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**From:** Mike Carper  
**Sent:** Wednesday, January 19, 2022 2:19 PM  
**To:** Cole Shewmake <cshewmake@pittstate.edu>  
**Subject:** HHP 466 - Motor Development

**Cole:**

We are making some revisions the Exercise Science (EXSCI) program and would like to know if you see any issue with us adding HHP 466 - Motor Development to the EXSCI Core Requirements? This may add ~10 students per year to your current class capacity. What are your thoughts?

Thank you for your consideration,

Mike

Michael J. Carper, Ph.D.  
Associate Professor of Exercise Science  
Director, Applied Physiology Laboratory  
Program Coordinator, Exercise Science  
Pittsburg State University  
College of Education  
Department of Health, Human Performance, and Recreation  
202B Student Recreation Center  
1701 S. Broadway  
Pittsburg, KS 66762  
Phone: 620.235.6155  
Email: mcarper@pittstate.edu  
<https://www.pittstate.edu/education/hhpr/applied-physiology-lab.html>



Applied  
Physiology  
Laboratory

Pittsburg State University

**Re: HHP 466 - Motor Development**

**John Oppliger <joppliger@pittstate.edu>**

Fri 1/21/2022 8:16 AM

To: Mike Carper <mcarper@pittstate.edu>

Fine with me!

**Dr. John Oppliger, Chair**

**Dept. of Health, Human Performance & Recreation**

**Pittsburg State University**

**Pittsburg, KS 66763-7557**

**Office: (620) 235-4645**

**Fax: (620) 235-4385**

---

**From: Mike Carper <mcarper@pittstate.edu>**

**Sent: Friday, January 21, 2022 8:03 AM**

**To: John Oppliger <joppliger@pittstate.edu>**

**Subject: Fw: HHP 466 - Motor Development**

**Dr. Oppliger:**

I sent the below email to Cole for his approval or disapproval to add **HHP 466 - Motor Development** to the EXSCI Core Requirements. I would also like to request your approval or disapproval for this course to be added into the Core.

Thank you,

Mike

**Michael J. Carper, Ph.D.**

**Associate Professor of Exercise Science**

**Director, Applied Physiology Laboratory**

**Program Coordinator, Exercise Science**

**Pittsburg State University**

**College of Education**

**Department of Health, Human Performance, and Recreation**

**202B Student Recreation Center**

**1701 S. Broadway**

**Pittsburg, KS 66762**

**Phone: 620.235.6155**

**Email: mcarper@pittstate.edu**

**<https://www.pittstate.edu/education/hhpr/applied-physiology-lab.html>**



**Applied**

**Physiology**

**Laboratory**

**Pittsburg State University**

**FCS 405**

Cherona Hicklin <chicklin@pittstate.edu>

Tue 1/25/2022 11:34 AM

To: Mike Carper <mcarper@pittstate.edu>

Hi Mike,

You have my support to add FCS 405 Advanced Nutrition and Wellness as a program requirement for the Exercise Science degree. I visited with Jennifer Murray and Dr. Truelove and we are all supportive of this change. If you need anything additional, please let me know.

Take care,  
Cherona

*Cherona Hicklin, Ed.D.  
Department Chair and Professor  
Teaching and Leadership  
College of Education  
Pittsburg State University  
620-235-4504  
[education@pittstate.edu](mailto:education@pittstate.edu)*

**Request for New Minor/Emphasis/Certificate**

Proposal for a New:  Minor  Emphasis  Certificate

Department: HHPR College: Education This program is to be offered 50% or more online as a Hybrid No  
This program is to be offered fully online No

Submission Date: February 7, 2022 (Year) Effective: Fall, 2022

Contact Person: Mike Carper  Faculty member  Chair

Title of Proposed Minor/Emphasis /Certificate: Clinical/Pre-Professional

Purpose/Justification for Minor/Emphasis/Certificate: Although Exercise Science students complete a specific set of courses in either one of our two "unofficial tracks", they must choose one track or the other in order for Degree Checking to gauge their progress through the degree. The addition of this official track will:

1. Make is easier for Degree Checking to track the students through the degree program, and
2. Allow students to be recognized on their diplomas and transcripts as having complete a specific and regonized set of courses.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation.*

This will be offered only at Pittsburg State University.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/ college's/ unit's curricula or programs at Pittsburg State University?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

This will offered only to Exercise Science Students.

Please complete the Kansas Board of Regent forms located at [https://www.kansasregents.org/academic affairs/new program approval](https://www.kansasregents.org/academic%20affairs/new%20program%20approval) and list the proposed curriculum for the New Minor, where no board-approved degree program exists, in section 3 (III) of the forms. Please input the proposed curriculum **as you wish it to appear in the next catalog**. No KBOR form is needed for New Emphases or Certificates. **If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.**

## Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
 Yes  No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Will this minor/emphasis/certificate have specific PittState Pathway courses required?  
 Yes  No  
*Please realize that this requirement will need to gain approval of the PittState Pathway Committee.*
4. Will this minor/emphasis/certificate affect any education majors?  Yes  No  
*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*
5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?  
None

## Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours)  Yes  No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student?  Yes  No

*If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.*

PITTSBURG STATE UNIVERSITY  
 LEGISLATIVE PROCESS  
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
 Date 2/4/22 Signature, Department Chairperson J. H. Oppelje
- Approved: College Curriculum Committee  
 Date 3/1/22 Signature, Committee Chair J. Tumbone
- Approved: Dean of College  
 Date 3/1/22 Signature, Dean J. Tumbone
- Approved: PittState Pathway Committee (if applicable)  
 Date \_\_\_\_\_ Signature, Committee Chair \_\_\_\_\_
- Approved: Council for Teacher Education (if applicable)  
 Date \_\_\_\_\_ Signature, Council Chair \_\_\_\_\_
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
 Date 04-13-2022 Signature, Committee Chair [Signature]
- Approved: Faculty Senate  
 Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_

Notification to COCAO/Kansas Board of Regents (if required): \_\_\_\_\_ Date: \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and uploaded to SharePoint file, "Approved College Curriculum Legislation".

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

**Request for New Minor/Emphasis/Certificate**

Proposal for a New:  Minor  Emphasis  Certificate

Department: HHPR College: Education This program is to be offered 50% or more online as a Hybrid No  
This program is to be offered fully online No

Submission Date: February 7, 2022 (Year) Effective: Fall, 2022

Contact Person: Mike Carper  Faculty member  Chair

Title of Proposed Minor/Emphasis /Certificate: Human Performance/Strength and Conditioning

Purpose/Justification for Minor/Emphasis/Certificate: Although Exercise Science students complete a specific set of courses in either one of our two "unofficial tracks", they must choose one track or the other in order for Degree Checking to gauge their progress through the program. The addition of this official emphasis will:

1. Make is easier for Degree Checking to track the students through the degree program, and
2. Allow students to be recognized on their diplomas and transcripts as having complete a specific and regonized set of courses, a true emphasis.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation.*

This will be offered only at Pittsburg State University.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/ college's/ unit's curricula or programs at Pittsburg State University?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

This will offered only to Exercise Science Students.

Please complete the Kansas Board of Regent forms located at [https://www.kansasregents.org/academic\\_affairs/new\\_program\\_approval](https://www.kansasregents.org/academic_affairs/new_program_approval) and list the proposed curriculum for the New Minor, where no board-approved degree program exists, in section 3 (III) of the forms. Please input the proposed curriculum as you wish it to appear in the next catalog. No KBOR form is needed for New Emphases or Certificates. If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.

### Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
 Yes  No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Will this minor/emphasis/certificate have specific PittState Pathway courses required?  
 Yes  No

*Please realize that this requirement will need to gain approval of the PittState Pathway Committee.*

4. Will this minor/emphasis/certificate affect any education majors?  Yes  No

*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?  
None

### Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours)  Yes  No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student?  Yes  No

*If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.*

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 2/4/22 Signature, Department Chairperson J. H. Oschke
- Approved: College Curriculum Committee  
Date 3/1/22 Signature, Committee Chair J. Theodore
- Approved: Dean of College  
Date 3/1/22 Signature, Dean J. Theodore
- Approved: PittState Pathway Committee (if applicable)  
Date \_\_\_\_\_ Signature, Committee Chair \_\_\_\_\_
- Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council Chair \_\_\_\_\_
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-13-2022 Signature, Committee Chair [Signature]
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_

Notification to COCAO/Kansas Board of Regents (if required): Date: \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and uploaded to SharePoint file, "Approved College Curriculum Legislation".

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Pittsburg State University

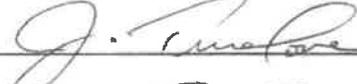
**Request for Deletion of Course**Department: HHPR College: EducationSubmission Date: February 7, 2022Contact Person: Mike Carper  Faculty member  Chair

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes  No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This deletion will have no effect on any program other than Exercise SciencePurpose/Justification for Course Deletion: We are changing the course number and credit hours. To complete this, we must first delete this course and then create a new course.**Course to be Deleted:**Course Number: EXSCI 290Title of Course: Introduction to Exercise Science Research MethodsCredit Hours: 2Deletion Effective: W/F 2022(Semester/Year)Currently Offered:  Fall  Spring  Summer (check all that apply)Was this course a part of the Pitt State Pathway package?  Yes  NoIs there a departmental course that will be proposed as a substitute?  Yes  No*Please realize that it will need to gain approval of the Pitt State Pathway Committee.*Was this course required of any education majors?  Yes  No*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

Pittsburg State University

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 2/4/22 Signature, Department Chairperson 
- Approved: College Curriculum Committee  
Date 3/1/22 Signature, Committee Chair 
- Approved: Dean of College  
Date 3/1/22 Signature, Dean 
- Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council Chair \_\_\_\_\_
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-11-2022 Signature, Committee Chair 
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Pittsburg State University

**Request for New Course**

(Undergraduate Course Numbers through Course Number 699)

Department: Health, Human Performance and Recreation College: Education

Submission Date: \_\_\_\_\_

Contact Person: David Boffey Faculty member  Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes  No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course will only be required for Exercise Science Majors with an emphasis in Human Performance/Strength and Conditioning.**Proposed Course:**Course Number: EXSCI 480Title of Course: Science and Skills for the Fitness ProfessionalCredit Hours: 3Date first offered: W/E 22  Fall  Spring  Summer  
(Semester/Year) (check all that apply)Prerequisite: BIOL 257/258 Anatomy and Physiology/Lab

Course Description (as it will appear in the next catalog):

This course guides students through the process of designing, implementing and critically evaluating evidence-based exercise programs based on client goals. This course will prepare, but not require, students to take the American College of Sports Medicine (ACSM) Certified Personal Trainer (CPT) exam.

Purpose/Justification for Proposed Course:

The purpose of this course is to apply the fundamental scientific truths of how the body responds and adapts to exercise. Students will learn exercise selection and technique methods for beginner to advanced levels, and how to instruct others through regressions and progressions. Semester-long projects include creating, following and subsequently evaluating exercise programs for themselves and other students, which is a method of experiential learning that provides the greatest opportunities for learning. While this course will prepare students to complete the Certified Personal Trainer exam from the American College of Sports Medicine (ACSM), it is not a course requirement that students complete the CPT exam to earn a grade.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

1. Design exercise training programs for a variety of client backgrounds, lifestyles, and goals
2. Experiment with programs based on systematic monitoring of progress
3. Compare and judge the efficacy of exercises in different contexts based on scientific principles
4. Identify and classify exercises, and demonstrate proper technique and cueing for regressions and progressions

*Pittsburg State University*

5. Critically evaluate the scientific merit of different ideas and opinions within the field by deconstructing them in terms of scientific principles.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Projects

Presentations

Labs

Quizzes/Exams

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Pittsburg State University

**Additional Questions**

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
None

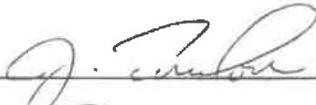
2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
 Yes  No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Is this course to be considered for Pitt State Pathway?  Yes  No  
*If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.*
4. Will this course be required of any education majors?  Yes  No  
*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*
5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?  
None

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 2/4/22 Signature, Department Chairperson 
- Approved: College Curriculum Committee  
Date 3/1/22 Signature, College Curriculum Committee Chair 
- Approved: Dean of College  
Date 3/1/22 Signature, Dean 
- Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-11-2022 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_
- Approved: PittState Pathway Committee (if applicable)  
Date \_\_\_\_\_ Signature, Pitt State Pathway Committee Chair \_\_\_\_\_
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

## Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Health, Human Performance and Recreation      College: Education  
 Submission Date: \_\_\_\_\_

Contact Person: David Boffey
 Faculty member     Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes     No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

This course will only be required for Exercise Science Majors with an emphasis in Human Performance/Strength and Conditioning

### Proposed Course:

Course Number: EXSCI 490Title of Course: Strength and ConditioningCredit Hours: 3

Date first offered: WF 22                       Fall     Spring     Summer  
 (Semester/Year)                              (check all that apply)

Prerequisite: BIOL 257/258 Anatomy and Physiology/Lab

#### Course Description (as it will appear in the next catalog):

This course will introduce and apply the scientific principles and techniques of anaerobic and aerobic training for a variety of sports, from the novice to advanced levels of competition. While this course will prepare students to complete the Certified Strength and Conditioning Specialist (CSCS) exam from the National Strength and Conditioning Association (NSCA), it is not a course requirement that students complete the CSCS exam to earn a grade.

#### Purpose/Justification for Proposed Course:

The purpose of this course is to provide the scientific rationale for the proper strength and conditioning of athletes. Special attention is paid to program design and effective communication, the two most crucial and least understood aspects of strength and conditioning. Labs provide opportunities for the hands-on learning of strength, power, speed and agility exercises, as well as requiring students to demonstrate, explain and coach these movements. This course will prepare, but not require, students to take the National Strength and Conditioning (NSCA) Certified Strength and Conditioning Specialist (CSCS) exam.

#### Objectives/Student Learning Outcomes (as it will appear in the syllabus)

1. Using and comparing evidence-based practices for training athletes with the primary goals of improving athletic performance and reducing injury risk
2. Creating and conducting sport-specific testing sessions
3. Demonstrate, explain and coach proper exercise technique for strength, power, speed, and agility exercises
4. Structure individual training sessions and weekly cycles
5. Design and implement safe and effective longitudinal strength and conditioning programs

*Pittsburg State University*

**Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]**

**Projects**

**Coaching/Training Sessions**

**Labs**

**Quizzes/Exams**

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Pittsburg State University

**Additional Questions**

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
 Yes  No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Is this course to be considered for Pitt State Pathway?  Yes  No  
*If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.*
4. Will this course be required of any education majors?  Yes  No  
*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*
5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?  
None

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 2/4/22 Signature, Department Chairperson J. H. Oyster
- Approved: College Curriculum Committee  
Date 3/1/22 Signature, College Curriculum Committee Chair J. Trumble
- Approved: Dean of College  
Date 3/1/22 Signature, Dean J. Trumble
- Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-13-2022 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_
- Approved: PittState Pathway Committee (if applicable)  
Date \_\_\_\_\_ Signature, Pitt State Pathway Committee Chair \_\_\_\_\_
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_

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Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

**Request for New Course**

(Undergraduate Course Numbers through Course Number 699)

Department: HHPR College: EducationSubmission Date: Feb. 7, 2022Contact Person: Mike Carper Faculty member  Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes  No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course is only offered to students majoring in Exercise Science.**Proposed Course:**Course Number: EXSCI 540Title of Course: Introduction to Research MethodsCredit Hours: 3Date first offered: W/F 22  Fall  Spring  Summer  
(Semester/Year) (check all that apply)Prerequisite: BIOL 111/112 General Biology and General Biology Laboratory, BIOL 275/258 Anatomy and Physiology and Anatomy and Physiology Laboratory, CHEM 105/106 Introductory Chemistry and Introductory Chemistry Laboratory, MATH 143 Elementary Statistics, CIS 130 Computer Information Systems, PHIL 105 Ethics, FCS 203 Nutrition and Health, HHP 464 Physiology of Exercise, EXSCI 500 Physiology of Exercise II, or permission of the instructor.Course Description (as it will appear in the next catalog): Basic statistics will be reviewed and an introduction to recent research within the exercise science field will be covered. Refereed publications will be reviewed, analyzed and discussed.Purpose/Justification for Proposed Course: In order to rename this course and change the credit hours offered, we were required to delete the existing course (EXSCI 290, 2 cr hrs) and create this course to replace it.**Objectives/Student Learning Outcomes (as it will appear in the syllabus)**By the end of this course, students will have been presented with information and demonstrated competency in the following areas:

1. Understand the scientific method, its steps, and how it is used in exercise science.
2. Basic understanding of several statistic methods.
3. Justify why a specific methodological design should be used, and
4. Understand the benefits and limitations of particular methodological designs.

**Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]****Chapter Quizzes:**Following each chapter assigned for review, students will be asked to take a quiz to demonstrate their retention of the covered material. You will have one week to complete the corresponding chapter quiz in Canvas.

*Pittsburg State University*

**Exams:**

There will be two (2) exams given throughout the semester and could be based upon material covered in the reading assignments, lectures, and discussions.

**Final Project:**

A supervised debate on a specific topic decided upon by the instructor with input from students.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Pittsburg State University

**Additional Questions**

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
 Yes  No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Is this course to be considered for Pitt State Pathway?  Yes  No  
*If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.*
4. Will this course be required of any education majors?  Yes  No  
*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*
5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?  
N/A

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 2/14/22 Signature, Department Chairperson *John H. O'Connell*
- Approved: College Curriculum Committee  
Date 3/1/22 Signature, College Curriculum Committee Chair *J. Timelore*
- Approved: Dean of College  
Date 3/1/22 Signature, Dean *J. Timelore*
- Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-13-2022 Signature, Undergraduate Curriculum Committee Chair *[Signature]*
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_
- Approved: PittState Pathway Committee (if applicable)  
Date \_\_\_\_\_ Signature, Pitt State Pathway Committee Chair \_\_\_\_\_
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

## Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Engineering Technology College: Technology

Submission

Date: 01/27/22Contact Person: David Miller  Faculty member  ChairRevision Effective: Spring 2023 (Semester/Year)

Offered: (check all that apply)

- Fall  
 Spring  
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

Course is only taken by Mechanical Engineering Technology majors with a Biomedical Emphasis

Purpose/Justification for Revision to Course: Updating prerequisites to reflect recent changes to recommended course sequence. Biomed emphasis no longer take BIOL 113. Course is currently offered every Spring, but is being considered for offering every other Spring semester due to low enrollment, so additional flexibility is being built in to accommodate students who may need to take it earlier than the published recommendation.

### Existing Course:

Course Number: MECET 627Title of Course: Intro to Biomedical Eng TechCredit Hours: 3

Prerequisite: BIOL 113 Environmental Life Science or CHEM 215 General Chemistry, MECET 424 Mechanics of Materials Laboratory, MECET 524 Fluid Mechanics, or instructor permission.

Course Description (as it appears in the current catalog): Foundation concepts of cellular structure, organ systems and human physiology. Introduction to design of biomolecular systems, testing of biomechanical, biofluid and biomaterial systems.

### Proposed Course:

Course Number: MECET 627Title of Course: Intro to Biomedical Eng TechCredit Hours: 3

*Pittsburg State University*

**Prerequisite: Prerequisite: BIOL 111/112 General Biology and Lab. Prerequisite/Co-Requisite: Instructor Permission OR MECET 423 Mechanics of Materials AND MECET 524 Fluid Mechanics AND PHYS 101 Physics II OR PHYS 105 Engineering Physics II.**

**Course Description (as it will appear in the next catalog): Foundation concepts of cellular structure, organ systems and human physiology. Introduction to design of biomolecular systems, testing of biomechanical, biofluid and biomaterial systems.**

Pittsburg State University

**Additional Questions**

1. Is this course to be considered for PittState Pathway?  Yes  No

*If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.*

*Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.*

2. Will this course be required of any education majors?  Yes  No

*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

N/A

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 1/27/22 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee  
Date 2/20/22 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College  
Date 2/26/2022 Signature, Dean [Signature]
- Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-13-2022 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_
- Approved: Pitt State Pathway Committee (if applicable)  
Date \_\_\_\_\_ Signature, Pitt State Pathway Committee Chair \_\_\_\_\_
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_

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Pittsburg State University

## Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Graphics & Imaging Technologies College: College of Technology  
 Submission Date: 2/17/2022

Contact Person: Chris Huitt  Faculty member  Chair

Revision Effective: Spring 2022 (Semester/Year)

Offered: (check all that apply)

- Fall  
 Spring  
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

Purpose/Justification for Revision to Course: Removal of the prerequisite, GIT 322 Web Site Design to enroll in the course GIT 421 Interactive Media Design.

GIT 421 will shift to being more independent of the GIT 322 Web Site Design class.

### Existing Course:

Course Number: GIT 421

Title of Course: Interactive Media Design

Credit Hours: 3

Prerequisite: GIT 322 Web Site Design.

Course Description (as it appears in the current catalog): GIT-421 Interactive Media Design Fundamentals of scripting with JavaScript & jQuery to design and create dynamic, interactive websites and online applications. Prerequisite: GIT 322 Web Site Design.

### Proposed Course:

Course Number: GIT 421 (No Change, just a removal of the prerequisite course.)

Title of Course: Interactive Media Design

Credit Hours: 3

Prerequisite: None

*Pittsburg State University*

**Course Description (as it will appear in the next catalog): GIT-421 Interactive Media Design Fundamentals of scripting with JavaScript & jQuery to design and create dynamic, interactive websites and online applications.**

**Additional Questions**

1. Is this course to be considered for PittState Pathway?  Yes  No

*If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.*

*Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.*

2. Will this course be required of any education majors?  Yes  No

*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

No

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 2/19/22 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee  
Date 04/01/2022 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College  
Date 04/05/22 Signature, Dean [Signature]
- Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-13-2022 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_
- Approved: Pitt State Pathway Committee (if applicable)  
Date \_\_\_\_\_ Signature, Pitt State Pathway Committee Chair \_\_\_\_\_
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_

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Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

**Request for Revision to Course**

(Undergraduate Course Numbers through Course Number 699)

Department: Graphics & Imaging Technologies College: College of Technology  
Submission Date: 2/17/2022

Contact Person: Chris Huitt  Faculty member  Chair

Revision Effective: Spring 2022 (Semester/Year)

Offered: (check all that apply)

- Fall  
 Spring  
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

Purpose/Justification for Revision to Course: Removal of the prerequisite, GIT 322 Web Site Design to enroll in the course GIT 523 Web Content Mgmt. Systems.

GIT 523 will shift to being more independent of the GIT 322 Web Site Design class.

**Existing Course:**

Course Number: GIT 523

Title of Course: Web Content Mgmt. Systems

Credit Hours: 3

Prerequisite: GIT 322 Web Site Design.

Course Description (as it appears in the current catalog): GIT-523 Web Content Management Systems  
Exploration of open source web-based Content Management Systems (CMS) for the development of dynamic and flexible web sites. Prerequisite: GIT 322 Web Site Design.

**Proposed Course:**

Course Number: GIT-523 (No Change, just a removal of the prerequisite course.)

Title of Course: Web Content Management Systems

Credit Hours: 3

Prerequisite: None

Course Description (as it will appear in the next catalog):

*Request for Revision to Course- Revised Fall 21*

1

**GIT-523 Web Content Management Systems**

**Exploration of open source web-based Content Management Systems (CMS) for the development of dynamic and flexible web sites.**

**Additional Questions**

1. Is this course to be considered for PittState Pathway?  Yes  No

*If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.*

*Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.*

2. Will this course be required of any education majors?  Yes  No

*If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.*

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

No

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
Date 2/11/22 Signature, Department Chairperson 
- Approved: College Curriculum Committee  
Date 04/01/22 Signature, College Curriculum Committee Chair 
- Approved: Dean of College  
Date 04/05/2022 Signature, Dean 
- Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 04-13-2022 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_
- Approved: Pitt State Pathway Committee (if applicable)  
Date \_\_\_\_\_ Signature, Pitt State Pathway Committee Chair \_\_\_\_\_
- Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, President, Faculty Senate \_\_\_\_\_

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# **Pittsburg State University Faculty Senate Meeting**

**Date:** Monday, April 25, 2022  
**Time:** 3:00 p.m.  
**Location:** Ballroom, Overman Student Center

## **AGENDA 2022-2023 Senate**

- I. Call to order**
- II. Ballot for Executive Committee**
  - A. Tallying of votes**
- III. Adjournment**



# **Pittsburg State University Faculty Senate Meeting**

**Date:** Monday, April 25, 2022  
**Time:** 3:00 p.m.  
**Location:** Ballroom, Overman Student Center

## **AGENDA 2022-2023 Senate**

- I. Call to order**
- II. Ballot for Executive Committee**
  - A. Tallying of votes**
- III. Adjournment**

