

FACULTY SENATE MINUTES

September 28, 2020

The Pittsburg State University Faculty Senate met at 3:00 p.m. on Monday, September 28, 2020, with Cole Shewmake, President, presiding.

Past Minutes

Minutes from the May 11, 2020 meeting were approved.

Announcements

Provost and Vice President of Academic Affairs – Dr. Howard Smith

Dr. Smith started by thanking everyone for their efforts in adjusting course delivery and getting the semester started. He also shared that there are discussions on the moving spring break for the spring semester to the beginning or end of the semester. More information will be released soon. In addition, he noted that current interest items at KBOR include: 1) the development of a common general education package and 2) increasing the number of community college hours that can be applied towards a degree. Dr. Smith concluded with announcing that enrollment is down for the fall, but better than expected considering the current environment. Undergraduate numbers are slightly down and graduate numbers are slightly up.

PSU/KNEA –Khamis Siam, President

Dr. Siam reported that negotiations for the KNEA contract have been finalized. There will be no increases this year. Dr. Siam encouraged faculty to continue to share leave.

Student Senate – Bella L'Heureux, Representative

Ms. L'Heureux thanked everyone for their efforts this semester. She also noted that SGA allocation forms for organizations are currently available on Gorilla Engage.

Unclassified Professional Senate – Jason Kegler, President

No report.

University Support Staff – Terri Blessent, President

Ms. Blessent reported that the group just started meeting and they are looking forward to the upcoming year.

Faculty Senate President – Cole Shewmake, President

Dr. Shewmake expressed congratulations to the new Faculty Senate Executive members. He also reported recent news from the KBOR Faculty Senate Presidents' meeting. News includes: 1) exploring a common general education package for transfer, 2) alignment of spring break across the state and 3) the creation of a statement of values on free expression (see attached). Dr. Shewmake also asked for those interested in serving as the Faculty Senate representative for the upcoming University Strategic Planning Council to contact him. It would be a 3-year term. It was noted that Faculty Senate is only a 2-year term so adjustments may need to be made once the member is no longer on Faculty Senate.

Committee Reports

Academic Affairs – Steve Cox, Chair

No report.

Undergraduate Curriculum – Mary Jo Goedeke, Chair

Dr. Hendershot reported that the committee approved and recommends all curriculum items on the agenda.

All curriculum items recommended by the Undergraduate Curriculum Committee were approved.

Library Services/Learning Resources – Stella Hasting, Chair

Dr. Shewmake shared that the committee met on September 10th. The meeting notes can be found on the agenda.

Online and Distance Learning – Krissy Lewis, Chair
No report.

Academic Honors – John Daley, Chair

Dr. Daley announced that the committee received 52 applications, but only 19 were approved. The others were sent back for revisions. The committee discussed the need to revise the forms to make them more understandable.

Honors College – Michael Davidsson, Chair

Dr. Carlson reported that the committee is discussing the current application process and application criteria. There have been some questions raised regarding the amount of scholarship money allocated to the Honors College and the benefits of the program. For now, the application process will remain as is. Discussions will continue.

Writing Across the Curriculum – Laura Covert-Miller, Chair
No report.

Diversity and Multicultural Affairs – Jessica Jorgenson-Borchert, Chair
No report.

Student-Faculty – Gail Yarick, Chair

Ms. Yarick reported that the committee will meet on Friday to discuss the next steps for the proposed Dead Week policy.

All University Committee – Tatiana Goris, Chair
No report.

Faculty Affairs – Trina Larery, Chair

Dr. Shewmake noted that there are limited PD funds available this year. Conference registrations and webinars can still be funded. The college deans are now the point of contact for these funds.

Constitution Committee – James Whitney, Chair
No report.

Pitt State Pathway Committee – Michelle Hudiburg, Chair

Mr. Kehle reported that Dr. Smith attended their first meeting. They discussed the new KBOR initiatives including a general education transfer package and the number of hours towards a degree from a community college moving from 60 to 75. This year the committee will also look at the learning outcomes for the Gorilla Gateway, specifically Digital Literacy.

Budget Committee – Tatiana Goris, Chair
No report.

Academic Honesty – Shawnee Hendershot, Chair
No report.

Unfinished Business

The Dead Week proposal was sent back to the Student-Faculty committee at the May meeting. The committee will be meeting on Friday to resume discussion.

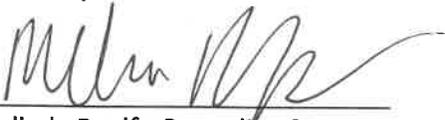
New Business

None.

Open Forum

There was a question if Zoom will be an option for future meetings. Since there were only two requests for Zoom for the September meeting, Faculty Senate will continue to meet in person. Representative can always send a replacement if they are not available to attend. Mr. Kehle noted that virtual concerts are being held at the Bicknell Center. The next concert will be Wednesday at 7:30 p.m.

Meeting Adjourned Meeting adjourned Monday, September 28, 2020 at 3:40 p.m.



Melinda Roelfs, Recording Secretary

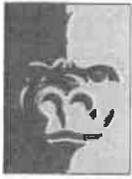
Draft

The historical purpose of universities is to engage students and the greater community to empower them to confront, challenge, evaluate, and think critically about new ideas. Mere exposure to ideas does not serve the mission of institutions of higher learning. Universities' mission can only be served when institutions support and encourage full and open discourse and the robust, respectful exchange of ideas and perspectives on our respective campuses. Engaging with competing perspectives is essential for questioning our assumptions, testing our beliefs and refining our knowledge.

The Council of Faculty Senate Presidents reaffirms its commitment to the first amendment and the rights of faculty, staff, and students to express their diverse and often conflictual viewpoints. Our commitment to freedom of expression is paired with our obligation to uphold and protect the dignity of all members of our university communities in our classrooms and in our communal spaces.

A commitment to freedom of expression is not incompatible with a commitment to diversity and to nurturing a positive and collaborative environment where everyone can thrive. On the contrary, the ability to express and debate our divergent beliefs and ideas is fundamental to the personal learning and growth needed for society to progress as a whole.

Members of the university community should be encouraged to bring voices of all kinds onto campus to engage in rigorous debate in a variety of arenas. We are responsible, as educators, to provide an environment where civil discourse can take place, to protect human dignity, and to promote the core values and purpose of a university.



Pittsburg State University Faculty Senate Meeting

Date: Monday, September 28, 2020
Time: 3:00 p.m.
Location: Ballroom, Overman Student Center

AGENDA

- I. Call to order**
- II. Approval of May 11, 2020 minutes**
- III. Announcements**
 - A. Provost and Vice President of Academic Affairs- Dr. Howard Smith**
 - B. PSU/KNEA Remarks- Khamis Siam**
 - C. Student Senate Remarks- Bella L'Heureux**
 - D. Unclassified Professional Senate Remarks- Jason Kegler**
 - E. University Support Staff Remarks- Terri Blessent**
 - F. Faculty Senate Report- Cole Shewmake**
- IV. Committee Reports**

(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

 - A. Academic Affairs Committee—Chair: Steve Cox**
 - Undergraduate Curriculum Subcommittee—**Chair: Mary Jo Goedeke (Shawnee Hendershot Reporting)**
 - Library Services/Learning Resources Subcommittee—**Chair: Stella Hastings (Cole Shewmake Reporting)**
 - Online and Distance Learning Committee—**Chair: Krissy Lewis**

- Academic Honors Subcommittee—Chair: John Daley
- Honors College Subcommittee—Chair: Michael Davidsson
- Writing Across the Curriculum Subcommittee—Chair: Laura Covert-Miller (Alex Binder Reporting)
- Diversity and Multicultural Affairs Subcommittee—Chair: Jessica Jorgenson-Borchert

B. Student-Faculty Committee—Chair: Gail Yarick

C. All University Committee—Chair: Tatiana Goris

D. Faculty Affairs Committee—Chair: Trina Larery (Cole Shewmake Reporting)

E. Constitution Committee—Chair: James Whitney

F. Pitt State Pathway Committee—Chair: Michelle Hudiburg

G. Budget Committee—Chair: Tatiana Goris

All University Committees or Other Appointments

- Academic Honesty Committee—Chair: Shawnee Hendershot

V. Unfinished Business: Dead Week Policy (Student-Faculty Committee)

VI. New Business:

VII. Open Forum:

VIII. Adjournment

Next Faculty Senate Meeting: October 26, 2020 – 3:00 pm

Academic Affairs – Chair: Steve Cox
Recorder: Kevin Bracker

Undergraduate Curriculum – Chair: Mary Jo Goedeke
Recorder: Mary Jo Goedeke

Items for approval

Library Services – Chair: Stella Hastings
Recorder: David Miller

See attachment

Online and Distance Learning – Chair: Krissy Lewis
Recorder: Robert Lindsey

Meeting schedule for the remainder of the year was set.

Academic Honors – Chair: John Daley
Recorder: John Daley

CAS Arts, Humanities and Social Sciences: 8 approved

CAS Sciences: 17 in revision

COB: 5 in revision

COE: 5 in revision

COT: 11 approved

Honors College – Chair: Michael Davidsson
Recorder: Susan Carlson

Writing Across the Curriculum – Chair: Laura Covert-Miller
Recorder: Alex Binder

No report

Diversity and Multicultural Affairs – Chair: Jessica Jorgenson-Borchert
Recorder: Lori Martin

No report

Student-Faculty – Chair: Gail Yarick
Recorder: Grant Moss

All-University – Chair: Tatiana Goris
Recorder: Browyn Conrad

No report

Faculty Affairs – Chair: Trina Larery
Recorder: Jennifer Harris

Email to Trina from Bryronni: I have received the first Faculty Affairs PD Travel Funds Request form. I am reaching out to you as this year's committee chair. Dr. Smith informed me that due to the covid pandemic they decided the Foundation would not be funding the PD account this year.

Constitution – Chair: James Whitney
Recorder: Hazel Coltharp

No report

Pitt State Pathway – Chair: Michelle Hudiberg
Recorder: Bob Kehle

Budget Committee – Chair: Tatiana Goris
Recorder: John Franklin

No report

Academic Honesty – Chair: Shawnee Hendershot
Recorder:

No report

Library Services Committee – WF20

Meeting Date: 09/10/2020

Present	Absent
Gail Yarick (COB)	
David Miller (ETECH)	
Michelle Hudiberg (TCHL)	
Ram Gupta (Chemistry)	
Ruth Monnier (Lib. Serv.)	
Jorge Leon (Lib. Serv.)	
Susan Johns Smith (Lib. Serv.)	
Stella Hastings (Music)	
Randy Roberts (Lib. Serv.)	
Howard Smith (VP. Academ. Affairs)	

Meeting Notes:

- Meeting opened with a welcome from Howard Smith.
- R. Roberts reported:
 - Remodel proceeding
 - New restrooms & remodel of some existing
 - New student accommodations rooms
 - Remodel of Foyer and Stairwell
 - Update fire alarmers
 - Approximately 3 weeks until signed off and completed
 - Fall reopening proceeding for Library Services
 - Some spaces used as storage for excess chairs and tables from social distancing
 - eResource usage
 - Need to advertise around campus
 - Trying to faithfully manage resources & budget
 - Some times resources show available, but are not; can be purchased on a one-off basis
 - Contact Lib. Serv. or Inter Library Loan if there are issues with availability through existing subscriptions
 - Budget
 - Resource prices are increasing, but budgets have remained flat
 - Expecting budget to decrease due to current financial climate
 - Have been cutting resources, but it may not be enough
 - Asked for advocates from committee and faculty at large
 - Roberts continues to advocate for resources to administration
 - Asked committee and faculty to promote usage and continue to inform administration of available resources & need for budget
- Social Media

- Discussion about how best to utilize social media resources to promote library events, engagement, and available resources
- R. Monnier provided announcements of upcoming events:
 - Centennial 19th Amendment Women's Forum on September 18 at 6pm. Register for this Zoom event with women political candidates at: <https://forms.gle/HZADHfNFzkFo6CMu6>. This event is in partnership with the organization, SEKNOW.
 - The Long Road to Women's Suffrage in Kansas on Tuesday, September 22 at 7:30pm. Zoom link - <https://pittstate.zoom.us/j/96469619928> or join in person at the Bicknell (pending health guidelines). This event is made possible with the partnership of Humanities Kansas.
 - Women's Suffrage poster displays at Axe Library and KTC displays at various times throughout the fall semester
 - University Authors Reception display in Axe Library and live virtual elements at 3pm on Thursday, November 12. Last day for submissions is October 21. Learn more about submitting at <https://axe.pittstate.edu/outreach/axe-news.html>.

Next Meeting: TBD; send email around end of WF20 semester or as needed

Meeting adjourned 0907

UGCC Meeting 09/15/2020

Voting Members

Goedeke Gupta Lewis Wood Hendershot
Ex Officio

Dept: GIT

Request for Revision to Course

GIT 450	Pass	Pass	Pass	Pass
GIT 531	Pass	Pass	Pass	Pass
GIT 552	Pass	Pass	Pass	Pass
GIT 670	Pass	Pass	Pass	Pass

Request for Revision to Curriculum

Add/remove course options

Dept: Math

Deletion of Curriculum

BASED Math	Pass	Pass	Pass	Pass
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Revision to Curriculum

Add Education Emphasis	Pass	Pass	Pass	Pass
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Dept: Phil

Request for new course

PHIL 321	Pass	Pass	Pass	Pass
PHIL 322	Pass	Pass	Pass	Pass

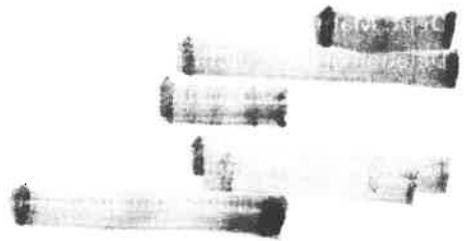
New Pathway Course

PHIL 115	Pass	Pass	Pass	Pass
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Dept: HPSS

Request for a New Course

PHIL 115	Pass	Pass	Pass	Pass
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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: HPSS College: A&SSubmission Date: 04/07/2020Contact Person: James McBain Faculty member Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*Course proposal does not affect any other department's, college's, or unit's curricula or program.**Proposed Course:**Course Number: PHIL 115Title of Course: Public Health EthicsCredit Hours: 3Date first offered: Spring 2021
(Semester/Year) Fall Spring Summer
(check all that apply)Prerequisite: None

Course Description (as it will appear in the next catalog): Public Health Ethics provides an overview of the ethical concepts, theories, and approaches that apply to public health practice. Specific topics include, but are not limited to, ethical issues arising in individual freedom vs public good, paternalism, harm reduction, vaccination, pandemic planning and response, justice, and resource allocation. Legal and policy factors will also be considered related to ethical decision-making.

Purpose/Justification for Proposed Course: Currently there is no course at PSU on Public Health Ethics. However, such a course would be of value to any student going into the area of public health. This course would fill that void and be directly applicable to those students in departments and/or programs in Public Health Minor, Nursing, Social Work, Pre-Medicine, Psychology and Counseling, Sociology, Political Science, HHPR, and others.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)By the end of this course the student will be able to:

- Understand the conversation about public health ethics as an enterprise incorporating moral philosophy, bioethics, and evidence-based social sciences.
- Understand the moral interconnectedness of responsibility, duty and rights from an individual and collective perspective.
- Identify and clarify diverse moral norms and principles that underlie diverse convictions about public health ethics.
- Subject moral norms and principles to dispassionate critical reasoning aimed at evaluating the force of underlying reasons for and against them.
- Develop strong arguments for a complex global health ethical debate drawing from the terms covered in class.

Pittsburg State University

- Write clear and concise essays subjecting a issues of public health ethics to dispassionate ethical analysis.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Multiple Choice Exams, Online Informal Writings, Two Formal Papers. The student's grade for this course will be based on the following:

- Exams - Each exam will be purely objective in nature and will assess whether you have come to understand the theories and the arguments presented in the text and in class. The first exam will test for the material up until that date. The second exam will test for the material from the first exam until that date. And the third exam will cover the material from the second exam until the end of the semester. There is no comprehensive final exam for this course.
- Discussion Forums/Ethics Blogging - The ethics blogging assignments will be posted on the University's Canvas Discussion service. This is a discussion-based assignment. You will be discussing the material with the other students in the class. This is a two-part assignment – Blog-Start and Discussion-Posts.
- o Blog Start: For one of the blogs, you will write your position on the issues addressed in the readings. You are required to write a 500 word minimum post into the discussion forum starting a new thread. Your blog post is not to be just a summary of the readings (though at times you may need to summarize points briefly). You are to present your own views, presenting your arguments, and critiquing the authors of the readings. This is meant to provide a foundation for others to discuss. Blog-Start is worth 50 points. NOTE: You must submit Blog Start TWO DAYS prior to the due date of the forum. The blog you are to write on is based on the first letter of last name (surname).
- o Discussion Posts: For each blog, you will post a response to either the person who started the thread or someone else who has already commented on that thread. Each post must be a MINIMUM of 100 words and there must be a minimum of 5 postings per forum. You may either write your own view critique or comments about the subject matter or you may write a response to someone that has already posted. However, the writings are to be based on the readings listed for that forum. The student will receive 10 points per blog (not per post) for completing the assignment. You must post a minimum of 5 times in order to get credit.
- Essays – There will be two essays due. The first is due at Mid-term and the second is due the last day of in class time (Friday before Finals Week). Each essay will address one of the issues brought forth in the Ethics Blogs (you will be developing the ideas you first begin in the Forums and developing those into a substantive analysis). Which of the topics from the Forums you write on is up to you (any of the first 5 Forums can be chosen for the first essay and any of the remaining five Forums can be chosen for the second essay). Specific details and advice for writing the essays will be given in class, but the general requirements are as follows:
- o Each essay is to be a minimum of 1000 words (roughly 5 pages).
- o Points will be awarded on accuracy of the facts of the topics being discussed; correctly describing, using, and explaining any moral theories or concepts; grammar and spelling; development on your (the student's) argument for the conclusion you are defending. Note that the last is the most important. The essay is not meant to be a report or summary of an issue, but a reasoned, researched, argued defense of one's position on the issue at hand.
- o Each essay will require a minimum of five sources from recent published, reviewed/fact-checked journal articles, books, or edited volumes (a list of examples will be provided in class as well as a demonstration of using Axe Library's resources).
- o Each essay is worth 100 points.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
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Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?

Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Is this course to be considered for Pitt State Pathway? Yes No

If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

PHIL 115: Public Health Ethics is part of the PSU Pitt State Pathway. It fulfills the requirement for the Global Understanding and Civic Engagement with the Element of Social Responsibility within a Global Context.

- As global citizens, students need a comprehensive understanding of where they live and of the larger, interconnected global system of which they are part, and on which they depend. While identifying commonalities among people and places is important, it is crucial that students understand and appreciate the diverse cultural, social, political, economic, and environmental contexts that create differences. Understanding the role of responsible citizens in their own community and beyond ensures effective and ethical participation at all levels. Students also need to understand how biological, physical, and chemical systems work, how they change naturally, and how they can change due to human involvement. Understanding the implications of the interaction between humans and non-human systems is essential for long-term decision-making (Learning Outcome: Students will explore global systems conscientiously).

- Companion Element: Social Responsibility

- Social responsibility within a global context is the ability to recognize one's accountability to society – locally, nationally, and globally. This incorporates the importance of active citizenship through the application of concepts such as equity, inclusiveness, collaboration, and building constituency in government, civic institutions, business, and community at large. Competency in this element means:

- Applying the concepts associated with active, responsible citizenship;

- Analyzing the ethical, social, and environmental consequences of local, national, and global organizations;

- Analyzing the historical consequences of local or national decisions on global systems.

- Upon completion of this course, students will accomplish the following:

- Analyzes the roles and responsibilities of citizens at all levels.

Assessment will be conducted through multiple choice exams, short informal writings, and formal term papers. The exams will assess students' understanding of the objective information - concepts, positions, theories, details of cases, policies, etc. The short writings and term papers will assess the students' ability to analyze the information, develop a reasoned position on issues, and convey that position through writing.

Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? Yes No

If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?

None

Pittsburg State University

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PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 13. April 2020 Signature, Department Chairperson 
- Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
Date _____ Signature, Dean _____
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 09-15-2020 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 13 April 2020 Signature, Department Chairperson 
- Approved: College Curriculum Committee
Date 4/28/20 Signature, College Curriculum Committee Chair Mary Carol Pomatto
- Approved: Dean of College
Date 4/28/20 Signature, Dean Mary Carol Pomatto
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _____ Signature, Undergraduate Curriculum Committee Chair _____
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

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Pitt State Pathway
(Undergraduate Course Numbers through 699)

Please check only one:

- Course is **currently** a “General Education” course
 - Course is listed in the current catalog, but is **NOT** a “General Education” course
 - New course that is **NOT** listed in the current catalog and has **NOT** been legislated through PSU Faculty Senate and/or KBOR
- A. Submission date: **April 7, 2020**
 - B. Department: **History, Philosophy, and Social Sciences**
 - C. College: **Arts and Sciences**
If two or more Colleges, please indicate which Colleges will be involved in teaching the course:
Click or tap here to enter text.
 - D. Name of faculty member on record for the course (may be Coordinating Professor or Chair):
James McBain
(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)
 - E. Course prefix: **PHIL**
 - F. Course number: **115**
 - G. Credit hours: **3**
 - H. Title of course: **Public Health Ethics**
Is this a change in the title of the course? No
(If “Yes,” a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)
 - I. Will this course require a new course description? No
(If “Yes,” please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process)
Click or tap here to enter text.
 - J. Does this course include a co-requisite laboratory course: No
If “Yes”, please provide the co-requisite course name and number:
Click or tap here to enter text.
 - K. Will this course be available on-line: **Yes**
If “Yes”, please provide a detailed explanation: The course is being initially developed to be a face-to-face course. However, it can be developed in the future to be delivered online.
 - L. Semester(s) course will be offered (choose all that apply): **Spring only**
 - M. Prerequisite(s): **None**
 - N. Co-requisite(s) —other than lab course named above: **None**

O. Select the *Pitt State Pathway Core Element* or *Essential Studies Element* based on the identified Learning Outcome to be covered in the course (choose only **one** set):
 (Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document)

Select **Only One Element**

- Communication
 - **Written Communication**.....
 - Students will communicate effectively.

- Communication
 - **Verbal Communication**.....
 - Students will communicate effectively.

- Quantitative/Analytic Methods and Scientific Literacy
 - **Quantitative/Analytic Methods**.....
 - Students will analyze data logically.

- Global Understanding and Civic Engagement
 - **Human Experience within a Global Context**.....
 - Students will explore global systems conscientiously.

- Global Understanding and Civic Engagement
 - **Human Systems within a Global Context**.....
 - Students will explore global systems conscientiously.

- Global Understanding and Civic Engagement
 - **Natural World within a Global Context**.....
 - Students will explore global systems conscientiously.

- Personal and Professional Behavior
 - **Wellness Strategies**
 - Students will model productive behaviors purposefully.

P. Will the course address a **Companion Element**? Yes
 (Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document.)

If "Yes," please select one: Social Responsibility within a Global Context

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Milestone II
 (Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures
 (Electronic signatures accepted)

Department ChairpersonApproved Not Approved
 _____ 13. April 2020 _____
 Department Chairperson Signature Date

Faculty Senate General Education CommitteeApproved Not Approved
 _____ _____
 Faculty Senate General Education Chairperson Signature Date

Faculty SenateApproved Not Approved
 _____ _____
 Faculty Senate Recording Secretary Signature Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please **complete the entire form** and email to the chair of the Pitt State Pathway Committee. Once approved they will send to Faculty Senate President to be added to the agenda of the upcoming meeting.

Naming convention: **PSP.ABC123.Form**
 PSP = Pitt State Pathway.
 ABC123 = Course abbreviation and number

Pittsburg State University
Department of History, Philosophy and Social Sciences

Course: PHIL 115: Public Health Ethics
Time: TBA
Classroom: TBA
Instructor: Dr. James McBain
Office Hours: TBA
Office: 403 Russ Hall
Email: jmc bain@pittstate.edu

PSU Catalog Course Description

Public Health Ethics provides an overview of the ethical concepts, theories, and approaches that apply to public health practice. Specific topics include, but are not limited to, ethical issues arising in individual freedom vs public good, paternalism, harm reduction, vaccination, pandemic planning and response, justice, and resource allocation. Legal and policy factors will also be considered related to ethical decision-making.

Course Description and Purpose

This course focuses on ethical issues implicated in a population-level approach to disease prevention and health promotion. Students will explore prominent theoretical approaches to public health ethics and will engage with several ethical tensions. The course starts with an introduction to ethical frameworks, theories, and historical references that elevate the ethics conversation to the global stage. The course will then link theory to practice as we delve deeper into ethical issues. We will consider ethical questions about the discipline of global public health and the roles of governments, academic institutions, organizations, health professions, and members of the public as stewards of health. Through readings, lectures, discussions, individual and group activities, students will gain a deeper understanding of the diverse international perspectives on the concepts of ethics and health as well as tools for articulating potential ethical dangers, prevention, and resolution.

Issues discussed include, but are not limited to:

- The use of coercive or intrusive public health interventions that restrict individual freedom, infringe upon individual privacy, and/or invite individual harm (or risks of harm).
- The possible justifications of paternalistic measures in societies or sub-populations that seemingly indulge in pleasurable yet unhealthy behaviors.
- The need to choose between the identifiable victims we can save with expensive measures here and now and the more numerous unidentifiable victims we could save in the future with the same monetary investment.
- The trade-offs between maximizing aggregate health benefits and addressing the special needs of vulnerable social sub-groups and individuals.
- Ethical issues in international pharmaceutical research.
- Ethical issues involving vaccination.
- Ethical issues in pandemic planning and response at local, national, and global levels.

Course Objectives

By the end of this course the student will be able to:

- Understand the conversation about public health ethics as an enterprise incorporating moral philosophy, bioethics, and evidence-based social sciences.
- Understand the moral interconnectedness of responsibility, duty and rights from an individual and collective perspective.
- Identify and clarify diverse moral norms and principles that underlie diverse convictions about public health ethics.

- Subject moral norms and principles to dispassionate critical reasoning aimed at evaluating the force of underlying reasons for and against them.
- Develop strong arguments for a complex global health ethical debate drawing from the terms covered in class.
- Write clear and concise essays subjecting a issues of public health ethics to dispassionate ethical analysis.

Public Health Ethics and PSU Pitt State Pathways

PHIL 115: Public Health Ethics is part of the PSU Pitt State Pathway. It fulfills the requirement for the Global Understanding and Civic Engagement with the Element of Social Responsibility within a Global Context.

- As global citizens, students need a comprehensive understanding of where they live and of the larger, interconnected global system of which they are part, and on which they depend. While identifying commonalities among people and places is important, it is crucial that students understand and appreciate the diverse cultural, social, political, economic, and environmental contexts that create differences. Understanding the role of responsible citizens in their own community and beyond ensures effective and ethical participation at all levels. Students also need to understand how biological, physical, and chemical systems work, how they change naturally, and how they can change due to human involvement. Understanding the implications of the interaction between humans and non-human systems is essential for long-term decision-making (Learning Outcome: Students will explore global systems conscientiously).
- Companion Element: Social Responsibility
 - Social responsibility within a global context is the ability to recognize one's accountability to society – locally, nationally, and globally. This incorporates the importance of active citizenship through the application of concepts such as equity, inclusiveness, collaboration, and building constituency in government, civic institutions, business, and community at large. Competency in this element means:
 - Applying the concepts associated with active, responsible citizenship;
 - Analyzing the ethical, social, and environmental consequences of local, national, and global organizations;
 - Analyzing the historical consequences of local or national decisions on global systems.
 - Upon completion of this course, students will accomplish the following:
 - Analyzes the roles and responsibilities of citizens at all levels (Milestone II).

Required Text

- Stephen Holland, *Public Health Ethics, Second Edition, Fully Revised and Expanded* (Polity, 2015)
- Anna C. Mastroianni (ed.), Jeffrey P. Kahn (ed.), and Nancy E. Kass (ed.), *The Oxford Handbook of Public Health Ethics* (Oxford University Press, 2019) (henceforth, MKK) This is accessible through Axe Library, you do not need to purchase it: <https://www-oxfordhandbooks-com.library.pittstate.edu/view/10.1093/oxfordhb/9780190245191.001.0001/oxfordhb-9780190245191>

Reading Schedule

Week 1	<p>Topic: Introduction and Basic Terminology</p> <ul style="list-style-type: none"> • Holland, Introduction and Chapter 6 • Catherine Myser, "Defining 'Global Health Ethics'" (https://link.springer.com/content/pdf/10.1007%2Fs11673-015-9626-8.pdf) • (MKK), "Public Health Ethics: An Introduction and Overview" • (MKK) "Distinctive Challenges of Public Health Ethics," Ruth R. Faden, Sirine Shebaya, and Andrew W. Siegel
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Week 2	<p>Topic: Consequentialism, Utilitarianism, and their View on Public Health</p> <ul style="list-style-type: none"> • Holland, Chapter 1 • (MKK) "An Overview of Conceptual Foundations, Ethical Tensions, and Ethical Frameworks in Public Health" • (MKK) "Public Health Programs and Policies: Ethical Justifications Distinctive Challenges of Public Health Ethics," Ruth R. Faden, Sirine Shebaya, and Andrew W. Siegel
Week 3	<p>Topic: Nonconsequentialist Theories of Morality</p> <ul style="list-style-type: none"> • Holland, Chapter 2
Week 4	<p>Topic: Liberalism, Libertarianism, Communitarianism</p> <ul style="list-style-type: none"> • Holland, Chapters 3 and 4. • (MKK) "Justice and Public Health," Govind Persad • (MKK) "Human Rights and Public Health Ethics," S. Matthew Liao • Sridhar Venkatapuram, "First Principles of Health Justice: A Human Right to be Healthy" TEDxLSHTM (https://www.youtube.com/watch?v=Ex1AqnM6U9Y)
Week 5	<p>Topic: Epidemiology and Data Collection</p> <ul style="list-style-type: none"> • Holland, Chapter 5 • (MKK) "Public Health Surveillance: Ethical Considerations," Lisa M. Lee • (MKK) "Navigating the Ethics of Big Data in Public Health," Effy Vayena and Lawrence Madoff
Week 6	<p>Topic: Health Promotion and Harm Reduction – Concepts and Positions</p> <ul style="list-style-type: none"> • Holland, Chapters 7 and 8
Week 7	<p>Topic: Immunization</p> <ul style="list-style-type: none"> • Holland, Chapter 9 • (MKK) "Immunization and Ethics: Beneficence, Coercion, Public Health, and the State," James Colgrove
Week 8	<p>Topic: Immunization, Cont.</p> <ul style="list-style-type: none"> • Focus on MMR – Articles TBA
Week 9	<p>Topic: Noncommunicable Diseases</p> <ul style="list-style-type: none"> • (MKK) "An Overview of Ethics, Public Health, and Noncommunicable Diseases," Brendan Saloner • (MKK) "Tobacco as a Matter of Public Health: Ethical Issues," Kristin Voigt • (MKK) "Alcohol and Other Drugs: Public Health Ethics Issues," Brendan Saloner
Week 10	<p>Topic: Pandemic Preparedness and Response – General Issues</p>

	<ul style="list-style-type: none"> • (MKK) "The US Public Health System and Ethics," Debra DeBruin and Jonathon P. Leider • (MKK) "Biosecurity and Public Health Ethics Issues Raised by Biological Threats," Nicholas Evans and Thomas Inglesby • (MKK) "Natural and Industrial Disaster Events, Public Health, and Ethics," Elizabeth Fenton and Dan Hanfling • (MKK) "Pandemic Disease, Public Health, and Ethics," Maxwell Smith and Ross Upshur
Week 11	<p>Topic: Pandemic Preparedness and Response, cont. – Coronavirus</p> <ul style="list-style-type: none"> • COVID-19 Response White Papers (https://ethics.harvard.edu/covid-19-response) • More articles TBA
Week 12	<p>Topic: Sexual and Reproductive Health</p> <ul style="list-style-type: none"> • (MKK) "Sexually Transmitted Infections, Public Health, and Ethics," Mary A. Ott and John Santelli • (MKK) "Contraception and Public Health Ethics," Saumya RamaRao and John Townsend • (MKK) "Access to Pregnancy-Related Services: Public Health Ethics Issues," Anne Drapkin Lyerly, Elana Jaffe, and Margaret Olivia Little
Week 13	<p>Topic: Race and Health Disparities</p> <ul style="list-style-type: none"> • (MKK) "Health Disparities and the Social Determinants of Health: Ethical and Social Justice Issues," Sridhar Venkatapuram • (MKK) "Racial and Ethnic Disparities as a Public Health Ethics Issue," Stephen B. Thomas • (MKK) "Reconciling Two Ethics Goals of Public Health: Reducing Health Disparities and Improving Population Health," Norman Daniels • (MKK) "Measuring Health Inequity: A Public Health Ethics Inquiry," Yukiko Asada
Week 14	<p>Topic: Student-Chosen Topic</p> <ul style="list-style-type: none"> • Articles TBA
Week 15	<p>Topic: Student-Chosen Topic 1</p> <ul style="list-style-type: none"> • Articles TBA
Week 16	<p>Finals Week</p>

Course Requirements and Grading

The student's grade for this course will be based on the following:

- Exams - Each exam will be purely objective in nature and will assess whether you have come to understand the theories and the arguments presented in the text and in class. The first exam will test for the material up until that date. The second exam will test for the material from the first exam until that date. And the third exam will cover the material from the second exam until the end of the semester. There is no comprehensive final exam for this course. Make-ups for the exams are given for University

approved events or legitimate medical reasons in which documentation is given. Students should contact me prior to missing an exam whenever possible. Make-up exams are usually essay and must be taken within one week of missing the scheduled exam or a zero grade will be assigned.

- Discussion Forums/Ethics Blogging - The ethics blogging assignments will be posted on the University's Canvas Discussion service. This is a discussion-based assignment. You will be discussing the material with the other students in the class. This is a two-part assignment – Blog-Start and Discussion-Posts.
 - Blog Start: For one of the blogs, you will write your position on the issues addressed in the readings. You are required to write a 500-word minimum post into the discussion forum starting a new thread. Your blog post is not to be just a summary of the readings (though at times you may need to summarize points briefly). You are to present your own views, presenting your arguments, and critiquing the authors of the readings. This is meant to provide a foundation for others to discuss. Blog-Start is worth 50 points. **NOTE: You must submit Blog Start TWO DAYS prior to the due date of the forum.** The blog you are to write on is based on the first letter of last name (surname) with the professor doing the first one:
 - Ethics Blog 1 – A-B
 - Ethics Blog 2 – C
 - Ethics Blog 3 – D
 - Ethics Blog 4 – E-H
 - Ethics Blog 5 – I-K
 - Ethics Blog 6 – L-M
 - Ethics Blog 7 – N-R
 - Ethics Blog 8 – S
 - Ethics Blog 9 – T-W
 - Ethics Blog 10 – X-Z
 - Discussion Posts: For each blog, you will post a response to either the person who started the thread or someone else who has already commented on that thread. Each post must be a MINIMUM of 100 words and there must be a minimum of 5 postings per forum. You may either write your own view critique or comments about the subject matter or you may write a response to someone that has already posted. However, the writings are to be based on the readings listed for that forum. The student will receive 10 points per blog (not per post) for completing the assignment. You must post a minimum of 5 times in order to get credit.
- Essays – There will be two essays due. The first is due at Mid-term and the second is due the last day of in class time (Friday before Finals Week). Each essay will address one of the issues brought forth in the Ethics Blogs (you will be developing the ideas you first begin in the Forums and developing those into a substantive analysis). Which of the topics from the Forums you write on is up to you (any of the first 5 Forums can be chosen for the first essay and any of the remaining five Forums can be chosen for the second essay). Specific details and advice for writing the essays will be given in class, but the general requirements are as follows:
 - Each essay is to be a minimum of 1000 words (roughly 5 pages).
 - Points will be awarded on accuracy of the facts of the topics being discussed; correctly describing, using, and explaining any moral theories or concepts; grammar and spelling; development on your (the student's) argument for the conclusion you are defending. Note that the last is the most important. The essay is not meant to be a report or summary of an issue, but a reasoned, researched, argued defense of one's position on the issue at hand.
 - Each essay will require a minimum of five sources from recent published, reviewed/fact-checked journal articles, books, or edited volumes (a list of examples will be provided in class as well as a demonstration of using Axe Library's resources).
 - Each essay is worth 100 points.

Point Breakdown:

- Exams – 4 @ 100 points each
- Ethics Blogging

- Blog-Start – 1 @ 50 points
- Discussion Posts – 10 @ 10 points each
- Essays – 2 @ 100 point each
- Total Course Points – 750
- No extra credit work will be assigned or accepted.

Grade Scale:

- A=750-675, B=674-600, C=599-525, D=524-450, F=449-0

Attendance:

- There is a fairly aggressive reading list for this course and it is a dialogue driven subject matter. You are expected to attend class regularly, have read the material for that day, and be willing to participate in the discussions of the assigned readings. Unless especially said otherwise, students are responsible for everything mentioned in both the lectures and readings.

Policy Concerning Technology in the Classroom during regular Class Time:

- Electronics (cell phones, laptops, tablets, etc.) are not permitted in lecture, during quizzes, or during exams. Please put them away before class begins. If you must use a computer for note-taking in lecture, you may apply for a waiver to this policy by emailing the professors in the first two weeks of class or have the Accommodations Office contact with the information.
- Earphones and headphones are to be taken out/off unless as indicated by Accommodation documentation.
- No photos are allowed to be taken in class without the express approval of the professor.

Policy Concerning Cell Phones during Exams:

- On exam days, you are not allowed to use any devices whatsoever. You will need a No. 2 pencil and a green scantron form (which can be obtained from the SGA office). All phones and other devices are to be turned off during exams. If you cell phone or other device rings, beeps, dings, or makes any other noises during the exam, you will receive a 0 (zero) for the exam.

Student Accommodations:

- Americans with Disabilities Act – Pittsburg State University adheres to the requirements of the Americans with Disabilities Act. If you need an accommodation under this Act due to a disability, contact the Center for Student Accommodations in the Bryant Student Health Center or call at 235-4309.

Academic Dishonesty Policy:

- Academic Dishonesty will not be tolerated in this course. This University regards academic dishonesty as an extremely serious matter, with serious consequences that range from probation to expulsion. Any act that violates the rights of another student in academic work, is disruptive of proper class order, or that involves the misrepresentation of your own work, will result in penalties up-to and including dismissal from the course with a failing grade. Scholastic dishonesty and academic misconduct include, but are not limited to, cheating on assignments or examinations; plagiarizing (which means misrepresenting as your own work any part of work done by another author); submitting the same or substantially the same paper to meet the requirements of more than one class without the consent of all of the instructors involved; depriving another student of necessary course materials; interfering with another student's work; or disruptive classroom behavior. [Note: disruptive behaviors include but are not limited to actions which interfere with the educational process and/or student learning, insubordination, and those behaviors which diminish or demean the authority a faculty member must enjoy to conduct a class.]

- Education at the university level requires intellectual integrity and trust between faculty and students. Professors are obliged to master their subject and present as fair an account of it as possible. For their part, students are obliged to make an honest effort to fulfill both the letter and the spirit of course requirements. Academic dishonesty violates both integrity and trust. It jeopardizes the effectiveness of the educational process and the reliability of publicly reported records of achievement.
- Academic dishonesty by a student is defined as unethical activity associated with course work or grades. It includes, but is not limited to:
 - Giving or receiving unauthorized aid on examinations.
 - Giving or receiving unauthorized aid in the preparation of notebooks, themes, reports, papers or any other assignments.
 - Submitting the same work for more than one course without the instructor's permission.

Plagiarism

- Plagiarism is defined as using ideas or writings of another and claiming them as one's own. Copying any material directly (be it the work of other students, professors, or colleagues) or copying information from print or electronic sources (including the internet) without explicitly acknowledging the true source of the material is plagiarism. Plagiarism also includes paraphrasing another individual's ideas or concepts without acknowledging their work, or contribution. To avoid charges of plagiarism, students should follow the citation directions provided by the instructor and/or department in which the class is offered.
- Unless otherwise stated by the instructor, exams, quizzes, and out-of-class assignments are meant to be individual, rather than group, work. Hence, copying from other students' quizzes or exams, as well as presenting as one's own work an assignment prepared wholly or in part by another is in violation of academic honesty.
- The above guidelines do not preclude group study for exams, sharing of sources for research projects, or students discussing their ideas with other members of the class unless explicitly prohibited by the instructor. Since the violation of academic honesty strikes at the heart of the educational process, it is subject to the severest sanctions, up to and including receiving an "F" or "XF" (an "XF" indicates the "F" was the result of academic dishonesty) for the entire class and dismissal from the university.
- When an instructor has a reasonable good faith belief that a student(s) has committed academic misconduct, that instructor has the sole discretion to give the student an F on the assignment/test to which the student committed academic misconduct or an F for the entire course. If such an F negatively affects the student's final grade in the course, that student(s) may appeal the final grade pursuant to the current Pittsburg State University Catalog's Grade Appeal process.
- When the instructor wishes to impose an "XF", and/or more severe sanctions, he or she must first notify their department chair, dean, and the University's Academic Honesty Committee Chairperson in writing. In addition, the same procedure applies if similar sanctions seem warranted for a student(s) or former student(s) who have assisted in a serious act of academic dishonesty.

Taken from Pittsburg State University's statement of Academic Misconduct:

<http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot>

Supplemental Information for Semester

- TBA

Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: HPSS College: A&SSubmission Date: 1/21/2020Contact Person: James McBain Faculty member Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*No other department, college, or unit is affected by this proposal.**Proposed Course:**Course Number: PHIL 321Title of Course: Religions of the WestCredit Hours: 3Date first offered: 2021

(Semester/Year)

 Fall Spring Summer
(check all that apply)Prerequisite: NoneCourse Description (as it will appear in the next catalog): A study of religions and their philosophies commonly known as "western," from antiquity to the present. Religions covered include the varieties of Zoroastrianism, Judaism, Christianity, and Islam.Purpose/Justification for Proposed Course: There are currently no PSU upperdivision courses which provide students with an advanced understanding of Western religions.Objectives/Student Learning Outcomes (as it will appear in the syllabus)

1. Students should understand not only of the diversity of Western religions but also the diversity within particular Western traditions.
2. Students should gain a basic understanding of the history, literature, and philosophy of each of the religions studied in the class.
3. Students should understand the place of religion in shaping human values towards each other, nonhuman animals, the environment, and the universe itself. The relevance of religion to social mores, ethics, aesthetics—all value laden enterprises—is a central concern of the course.
4. Religious studies should help one better understand and think about the human condition and the many conflicts worldwide both historically and in the present that have some basis in religious differences.

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5. Students should come away from Religions of the West with an appreciation for the systematic and sympathetic study of religion. Empirical studies indicate that one retains very little information from a class, but that attitudes about a class and its subject matter are more enduring. Students should appreciate the importance of the study of religion, not only as it pertains to the regimen of higher education, but also to the living of life in all of its fullness.

6. Students should appreciate the relation of religious studies to other academic disciplines. The study of religion involves, among other things, history, psychology, sociology, anthropology, linguistics, and philosophy. To understand the relation of religious studies to other disciplines is also to understand the divisions among disciplines. Thus, students should understand the distinctiveness of religious studies. It is not a declaration of faith in a particular religion or creed, nor is it simply reducible to other areas of inquiry.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

This course will be offered for "writing to learn" credit. Writing will be used in principally three ways, (i) as a way for students to explore ideas in Western Religions, (ii), as a way to learn the material in the course, and (iii) as a way of formally presenting ideas. The first two uses of writing can be considered "informal." The third way of using writing is "formal" in the sense that students will be expected to write with the goal of communicating ideas to an academic audience of professionals in the field of philosophy. It is this model that the formal writing component of the course is designed to follow.

1. In order to pass the class, students must earn a grade of D or better in the class as a whole and C or better for the writing component of the course.

2. The final grade is figured as the percentage of the total points earned in the class. The total points possible is 500. The percentages for grades are as follows: A = at least 90% or 450 points; B = at least 80% or 400 points; C = at least 70% or 350; D = at least 300 points; F = at or below 299 points.

3. Points are awarded in three ways: Class attendance = X points for each class, total 100 points. (Students who enroll late will not be penalized for classes missed prior to their enrollment, however, points will not be awarded for any class period missed after one has enrolled.) Ten short in-class writing assignments worth a possible 10 points each = 100 points. Two formal papers worth a possible 150 each = 300 points. NB: Because a C or better for the writing component of the course is necessary for a passing grade in the class, it is necessary to score at least 280 points on the short writing and formal assignments in order to pass the class. Scoring 280 points on the writing portion of the course is not sufficient for a passing grade, but it is necessary.

4. The short in-class writing assignments cover the lectures and the reading. The dates for these in-class assignments are: X, Y, Z. The in-class assignments should be approximately one to two paragraphs in length, taking up about a page of paper. They are not graded for grammar or spelling but they will be graded on one's familiarity with the material under discussion. The in-class assignments will be returned the day of class following when the assignment was written.

5. Formal assignments should be at least 12 pages in length, typed, presented in 12 font with one inch margins. Grading criteria include grammar, spelling, and proper documentation of any sources cited. Referencing for the paper should follow a standard style, such as MLA, Chicago Manual of Style, or the guidelines of the American Psychological Association. Grading criteria also include clarity of presentation, knowledge of the material, and an understanding of the norms of academic writing. At a minimum, one should do one's best to fairly represent any position with which one disagrees and not resort to low and mean personal attacks. Arguments for or against a thesis should be, as much as possible, clearly delineated with objections anticipated and constructive proposals developed.

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The formal writing assignments involve a three-step process. A rough draft of the paper will be turned in which the professor will read and return to the student. Afterwards, a final draft will be turned in which should represent an improvement on the rough draft taking into account the comments of the professor and any other feedback the student may have received in the meantime.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

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Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Is this course to be considered for Pitt State Pathway? Yes No

If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

N/A

Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? Yes No
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
None

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PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 19 March '20 Signature, Department Chairperson 
- Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
Date _____ Signature, Dean _____
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 09-15-2020 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 19 March '20 Signature, Department Chairperson 

Approved: College Curriculum Committee
Date 04/28/20 Signature, College Curriculum Committee Chair Mary Carol Pomatto

Approved: Dean of College
Date 04/28/20 Signature, Dean Mary Carol Pomatto

Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _____ Signature, Undergraduate Curriculum Committee Chair _____

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: HPSS College: A&SSubmission Date: 1/21/2020Contact Person: James McBain Faculty member Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*No other department, college, or unit is affected by this proposal.**Proposed Course:**Course Number: PHIL 322Title of Course: Religions of the EastCredit Hours: 3Date first offered: 2021

(Semester/Year)

 Fall Spring Summer
(check all that apply)Prerequisite: NoneCourse Description (as it will appear in the next catalog): A study of religions and their philosophies commonly known as "eastern," from antiquity to the present. Religions covered include the varieties of Hinduism, Buddhism, Jainism, Taoism, and Confucianism.Purpose/Justification for Proposed Course: There are currently no PSU upperdivision courses which provide students with an advanced understanding of Eastern religions. This course is being proposed to both fill that void as well as being a course students have expressed interest in the Philosophy program developing.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

1. Students should understand not only of the diversity of Eastern religions but also the diversity within particular Eastern traditions.
2. Students should gain a basic understanding of the history, literature, and philosophy of each of the religions studied in the class.
3. Students should understand the place of religion in shaping human values towards each other, nonhuman animals, the environment, and the universe itself. The relevance of religion to social mores, ethics, aesthetics—all value laden enterprises—is a central concern of the course.
4. Religious studies should help one better understand and think about the human condition and the many conflicts worldwide both historically and in the present that have some basis in religious differences.

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5. Students should come away from Religions of the East with an appreciation for the systematic and sympathetic study of religion. Empirical studies indicate that one retains very little information from a class, but that attitudes about a class and its subject matter are more enduring. Students should appreciate the importance of the study of religion, not only as it pertains to the regimen of higher education, but also to the living of life in all of its fullness.

6. Students should appreciate the relation of religious studies to other academic disciplines. The study of religion involves, among other things, history, psychology, sociology, anthropology, linguistics, and philosophy. To understand the relation of religious studies to other disciplines is also to understand the divisions among disciplines. Thus, students should understand the distinctiveness of religious studies. It is not a declaration of faith in a particular religion or creed, nor is it simply reducible to other areas of inquiry.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

This course will be offered for "writing to learn" credit. Writing will be used in principally three ways, (i) as a way for students to explore ideas in Eastern Religions, (ii), as a way to learn the material in the course, and (iii) as a way of formally presenting ideas. The first two uses of writing can be considered "informal." The third way of using writing is "formal" in the sense that students will be expected to write with the goal of communicating ideas to an academic audience of professionals in the field of philosophy. It is this model that the formal writing component of the course is designed to follow.

1. In order to pass the class, students must earn a grade of D or better in the class as a whole and C or better for the writing component of the course.

2. The final grade is figured as the percentage of the total points earned in the class. The total points possible is 500. The percentages for grades are as follows: A = at least 90% or 450 points; B = at least 80% or 400 points; C = at least 70% or 350; D = at least 300 points; F = at or below 299 points.

3. Points are awarded in three ways: Class attendance = X points for each class, total 100 points. (Students who enroll late will not be penalized for classes missed prior to their enrollment, however, points will not be awarded for any class period missed after one has enrolled.) Ten short in-class writing assignments worth a possible 10 points each = 100 points. Two formal papers worth a possible 150 each = 300 points. NB: Because a C or better for the writing component of the course is necessary for a passing grade in the class, it is necessary to score at least 280 points on the short writing and formal assignments in order to pass the class. Scoring 280 points on the writing portion of the course is not sufficient for a passing grade, but it is necessary.

4. The short in-class writing assignments cover the lectures and the reading. The dates for these in-class assignments are: X, Y, Z. The in-class assignments should be approximately one to two paragraphs in length, taking up about a page of paper. They are not graded for grammar or spelling but they will be graded on one's familiarity with the material under discussion. The in-class assignments will be returned the day of class following when the assignment was written.

5. Formal assignments should be at least 12 pages in length, typed, presented in 12 font with one inch margins. Grading criteria include grammar, spelling, and proper documentation of any sources cited. Referencing for the paper should follow a standard style, such as MLA, Chicago Manuel of Style, or the guidelines of the American Psychological Association. Grading criteria also include clarity of presentation, knowledge of the material, and an understanding of the norms of academic writing. At a minimum, one should do one's best to fairly represent any position with which one disagrees and not resort to low and mean personal attacks. Arguments for or against a thesis should be, as much as possible, clearly delineated with objections anticipated and constructive proposals developed.

Pittsburg State University

The formal writing assignments involve a three-step process. A rough draft of the paper will be turned in which the professor will read and return to the student. Afterwards, a final draft will be turned in which should represent an improvement on the rough draft taking into account the comments of the professor and any other feedback the student may have received in the meantime.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Pittsburg State University

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Is this course to be considered for Pitt State Pathway? Yes No

If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

N/A

Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? Yes No
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
None

Pittsburg State University

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 9 March '20 Signature, Department Chairperson 
- Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
Date _____ Signature, Dean _____
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 09-15-2020 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

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Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 9 March '20 Signature, Department Chairperson 
- Approved: College Curriculum Committee
 Date 04/28/20 Signature, College Curriculum Committee Chair Mary Carol Pomatto
- Approved: Dean of College
 Date 04/28/20 Signature, Dean Mary Carol Pomatto
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date _____ Signature, Undergraduate Curriculum Committee Chair _____
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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: GIT College: COTSubmission Date: 3/02/20Contact Person: Doug Younger Faculty member ChairRevision Effective: 20WF (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is not required by any other department/college/unit curricula. It is only a course for within the GIT department.

Purpose/Justification for Revision to Course: GIT 450 has not been offered since 12WF. It was dropped to make room for new courses in Digital Media and Web/Interactive Media when the department made major changes to the curriculum. Some of this content has been absorbed into the GIT 350 Printing Technologies course but it is mostly overlooked. The content will be condensed from a 3 credit course to a 1 credit course and focus only on paper substrates and not include ink technologies. As a 1 credit course it also offers more flexibility as to when it can be offered. The name change reflects the change to only paper content and is similar to industry workshops that include simialr content.The prerequisite is being dropped to allow students from other majors such as Art, Communication, or Marketing to enroll in the course without prior knowledge.

Existing Course:Course Number: GIT 450Title of Course: Inks and SubstratesCredit Hours: 3Prerequisite: GIT 350 Printing Technologies

Course Description (as it appears in the current catalog): Characteristics of paper and ink as related to print reproduction. Examination and testing of materials during production.

Proposed Course:Course Number: GIT 450Title of Course: Paper KnowledgeCredit Hours: 1

Request for Revision to Course- Revised Summer 2019

1

Pittsburg State University

Prerequisite: none

Course Description (as it will appear in the next catalog): Fundamentals of printing papers used in graphic design and print production.

Additional Questions

1. Is this course to be considered for PittState Pathway? Yes No

If "yes," please indicate the University's PittState Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

NA

Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

There should be no additional materials costs associated with this course. The course will utilize existing materials and equipment within the GIT department. Depending on the staffing of this course, there is a possibility of need extra duty compensation to staff the course. This is not anticipated though.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 3/5/20 Signature, Department Chairperson 
- Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
Date _____ Signature, Dean _____
- Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 09-15-2020 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 3/13/20 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
 Date 5.4.20 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College
 Date 5.7.20 Signature, Dean [Signature]
- Approved: PittState Pathway Committee (if applicable)
 Date _____ Signature, PittState Pathway Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: GIT College: TechnologySubmission Date: March 6, 2020Contact Person: Chris Huitt Faculty member ChairRevision Effective: Fall 2020 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Course is only required for Graphic Communications Majors

Purpose/Justification for Revision to Course: Removing a previously required pre-req as it is limiting course enrollment numbers.

Existing Course:Course Number: GIT531Title of Course: Publication GraphicsCredit Hours: 3Prerequisite: Prerequisites: GIT 342 Print File Preparation and Preflighting.

Course Description (as it appears in the current catalog): Document design and production for print and electronic delivery.

Proposed Course:Course Number: GIT531Title of Course: Publication GraphicsCredit Hours: 3Prerequisite: GIT 240 Page Layout Software

Course Description (as it will appear in the next catalog): Creative design, file preparation, print production and finishing of multiple publication projects.

Additional Questions

1. Is this course to be considered for PittState Pathway? Yes No

If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 3/3/20 Signature, Department Chairperson 
- Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
Date _____ Signature, Dean _____
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 09-15-2020 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 3/3/20 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
 Date 5.4.20 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College
 Date 5.7.20 Signature, Dean [Signature]
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date _____ Signature, Undergraduate Curriculum Committee Chair _____
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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: GIT College: TechnologySubmission Date: March 6, 2020Contact Person: Chris Huit Faculty member ChairRevision Effective: Fall 2020 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Course is only required for Graphics Communications Majors at this time

Purpose/Justification for Revision to Course: Course description and title are outdated that may be contributing to low enrollment. Need to update to more accurately reflect current industry benchmarks taught within course

Existing Course:Course Number: GIT552Title of Course: Digital and Variable Data TechnologiesCredit Hours: 3

Prerequisite: GIT 142 Raster Graphics Software, GIT 240 Page Layout Software and GIT 342 Print File Preparation and Preflighting.

Course Description (as it appears in the current catalog): Image reproduction utilizing digital printing technologies. Database management for variable data applications.

Proposed Course:Course Number: GIT552Title of Course: Personalized Campaign DesignCredit Hours: 3

Prerequisite: GIT 240 Page Layout Software, MKTG 330 Principles of Marketing

Course Description (as it will appear in the next catalog): Principles and execution of personalized design campaigns within integrated marketing plans. Print and digital tactics will be used in individual and team-based design projects to develop effective campaigns.

Pittsburg State University

Additional Questions

1. Is this course to be considered for PittState Pathway? Yes No

If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? Yes No
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.
3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
None

Pittsburg State University

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 2/3/20 Signature, Department Chairperson 
- Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
Date _____ Signature, Dean _____
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 09-15-2020 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____
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Date _____ Signature, Recording Secretary, Faculty Senate _____

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Date 3/3/20 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
Date 5.4.20 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College
Date 5.7.20 Signature, Dean [Signature]
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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: GIT College: COTSubmission Date: 9/2/19Contact Person: Doug Younger Faculty member ChairRevision Effective: 20SP (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

- Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This class is only required of students in the Packaging Graphics emphasis in the Graphic Communications major or in the Packaging Graphics minor. It is also an elective choice for other GIT emphasis areas. It is not utilized by any other program. The name change bring the course in line with similar courses offered at other universities and more accurately describes the content.

Purpose/Justification for Revision to Course: Course Name Change, Course Description Change - These changes will more accurately reflect the content of the course. This proposed name is simialr to equivalent courses in the packaging curriculum at other universities.

Existing Course:Course Number: GIT 670Title of Course: Packaging Materials and ProcessesCredit Hours: 3Prerequisite: GIT 141 Vector Graphics Software and GIT 270 Introduction to Packaging Technologies

Course Description (as it appears in the current catalog): Distribution, product testing, materials handling and process automation within the packaging industry.

Proposed Course:Course Number: GIT 670Title of Course: Distribution PackagingCredit Hours: 3Prerequisite: GIT 141 Vector Graphics Software and GIT 270 Introduction to Packaging Technologies

Pittsburg State University

Course Description (as it will appear in the next catalog): Packaging system to support distribution. Topics will include transportation hazards, protective packaging, unit loads and packaging machinery. Structural and graphic design for subscription boxes and e-commerce packaging will also be covered.

Additional Questions

1. Is this course to be considered for PittState Pathway? Yes No

If "yes," please indicate the University's PittState Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

NA

Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

This is an existing course that is only being modified by a name and description change. There is no other staffing or equipment needed.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 2/2/21 Signature, Department Chairperson 
- Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
Date _____ Signature, Dean _____
- Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 09-15-2020 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 3/3/21 Signature, Department Chairperson 
- Approved: College Curriculum Committee
Date 5.4.20 Signature, College Curriculum Committee Chair 
- Approved: Dean of College
Date 5.7.20 Signature, Dean 
- Approved: PittState Pathway Committee (if applicable)
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Pittsburg State University

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: GIT College: COT This program is to be offered 50% or more online as a Hybrid No
 This program is to be offered fully online No

Submission Date: March 2, 2020 Revision Effective: Fall, 2020
 (Year)

Contact Person: Doug Younger Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Applied Science in Technology with an Emphasis in Digital and Print Media

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Changes to Course Requirements

Rationale for Change (include changes to curriculum objectives): The curriculum is being changed to add additional course options and allow more flexibility for course selections. All changes are in the Business Support Course or Organization & Leadership Areas. There are not changes to the existing Pathway requirements for the BAS degree.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

No – These changes only affect the degree at Pittsburg State University.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Yes – From the Kelce College of Business, the Business Support Courses are being changed from two required choices plus a third class to three specific courses from the KCOB. From the Technology and Workforce Development department in the COT, three additional TWL courses will be listed in a section to choose two from four TWL options. Email correspondence from these three departments/colleges have been attached.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Organization & Leadership (9 hours)

- GIT-562 Graphics Cost Analysis and Estimating (3 hours)
- GIT-680 Graphics Administration (3 hours)
- TM-606 Industrial Supervision (3 hours)

Technical Support (8 hours)

- GIT-301 Graphics Career Development (2 hours)
- GIT-600 Graphics Internship (3 hours)
- GIT-650 Production Graphics (3 hours)
- or GIT-690 Senior Project (3 hours)

Technical Specialization (40 hours) See notes *1

*Notes *1: 40 hours of Technical courses from a 2-year associate degree.*

Technical Electives (13-14 hours) See notes *2

*Notes *2: Select 13-14 hours of upper division GIT courses not already taken.*

2+2 Requirements**Basic Skills (9 hours) See notes *3**

- COMM-207 Speech Communication (3 hours)
- ENGL-101 English Composition (3 hours)
- ENGL-299 Introduction to Research Writing (3 hours)
- or ENGL-301 Technical/Professional Writing (3 hours)

*Notes *3: COMM 207 as well as ENGL 301 can have other courses substituted in their place.*

Behavioral, Social, History & Political Studies See notes *4

- PSYCH-155 General Psychology (3 hours)
 - or PSYCH-575 Industrial and Organizational Psychology (3 hours)
- and

- SOC-100 Introduction to Sociology (3 hours)
- or POLS-101 U.S. Politics (3 hours)
- or HIST-201 American History to 1865 (3 hours)
- or GT-350 Technology and Civilization (3 hours)
- or TM-350 Societal Influence of Technology (3 hours)

*Notes *4: OR Social Science and/or Political Studies elective, 3 hours.*

Mathematics See notes *5

- MATH-113 College Algebra (3 hours)
- MATH-114 Elements of Technical Analysis (3 hours)
- or MATH-143 Elementary Statistics (3 hours)

*Notes *5: MATH 113 as well as MATH 143 can be substituted by another mathematics course.*

Sciences (Minimum of 6 hours)

- BIOL-113 Environmental Life Science (4 hours)

Note: This course can be substituted by another natural science course.

- PHYS-171 Physical Science (3 hours)and
- PHYS-172 Physical Science Laboratory (1 hour)

Note: These courses can be substituted by another physical science course.

Producing and Consuming See notes *6

- ACCTG-201 Financial Accounting (3 hours)

*Notes *6: OR an Approved business substitute, 3 hours.*

Select 3 hours of Fine Arts from: See notes *7

- ART-178 Introduction to the Visual Arts (3 hours)
- or COMM-105 Performance Appreciation (3 hours)
- or COMM-205 Performance Studies (3 hours)

or __ HHP-151 Dance Appreciation (3 hours)
 or __ MUSIC-120 Music Appreciation (____) (3 hours)
*Notes *7: OR an Approved Humanities (e.g, Ethics), 3 hours.*

Select one Cultural Studies from: See notes *8

__ GEOG-300 Elements of Geography (3 hours)
 or __ GEOG-304 Human Geography (3 hours)
*Notes *8: OR an Approved elective from cultural studies, 3 hours.*

Business Support Courses

__ MGT-330 Management and Organizational Behavior (3 hours)
 __ MGT-430 Legal and Social Environment of Business (3 hours)
 __ MGT-540 Human Resources Management (3 hours)
 or __ MKTG-330 Principles of Marketing (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Business Support Courses (9 hours)

__ MGT-330 Management and Organizational Behavior (3 hours)
 __ MGT-430 Legal and Social Environment of Business (3 hours)
 __ MKTG-330 Principles of Marketing (3 hours)

Organization & Leadership (12 hours)

(choose 2 of the following)

__ GIT-562 Graphics Cost Analysis and Estimating (3 hours)
 or __ GIT-580 Sales and Customer Service (3 hours)
 or __ GIT-680 Graphics Administration (3 hours)

and (choose 2 of the following)

__ TM-520 Leadership in the Workplace (3 hours)
 __ TM-606 Industrial Supervision (3 hours)
 __ TM-679 Presentation Skills (3 hours)
 __ HRD-596 Intro to Human Resource Development (3 hours)

Technical Support (8 hours)

__ GIT-301 Graphics Career Development (2 hours)
 __ GIT-600 Graphics Internship (3 hours)
 __ GIT-650 Production Graphics (3 hours)
 or __ GIT-690 Senior Project (3 hours)

Technical Specialization (40 hours) See notes *1

*Notes *1: 40 hours of Technical courses from a 2-year associate degree.*

Technical Electives (15 hours) See notes *2

*Notes *2: Select 15 hours of upper division GIT courses not already taken.*

Electives (1-3 hours)

Select 1-3 hours of General, Business, Technical Management or Technical Electives not already taken.

2+2 Requirements

Basic Skills See notes *3

__ COMM-207 Speech Communication (3 hours)
 __ ENGL-101 English Composition (3 hours)
 __ ENGL-299 Introduction to Research Writing (3 hours) or
 __ ENGL-301 Technical/Professional Writing (3 hours)

*Notes *3: COMM 207 as well as ENGL 301 can have other courses substituted in their place.*

Behavioral, Social, History & Political Studies (6 hours) See notes *4

Pittsburg State University

__ PSYCH-155 General Psychology (3 hours)
 or __ PSYCH-575 Industrial and Organizational Psychology (3 hours)
 and

__ SOC-100 Introduction to Sociology (3 hours)
 or __ POLS-101 U.S. Politics (3 hours)
 or __ HIST-201 American History to 1865 (3 hours)
 or __ GT-350 Technology and Civilization (3 hours)
 or __ TM-350 Societal Influence of Technology (3 hours)

*Notes *4: OR Social Science and/or Political Studies elective, 3 hours.*

Mathematics (3 hours) See notes *5

__ MATH-113 College Algebra (3 hours)
 __ MATH-114 Elements of Technical Analysis (3 hours)
 or __ MATH-143 Elementary Statistics (3 hours)

*Notes *5: MATH 113 as well as MATH 143 can be substituted by another mathematics course.*

Sciences (Minimum of 6 hours)

__ BIOL-113 Environmental Life Science (4 hours)

Note: This course can be substituted by another natural science course.

__ PHYS-171 Physical Science (3 hours)
 and __ PHYS-172 Physical Science Laboratory (1 hour)

Note: These courses can be substituted by another physical science course.

Producing and Consuming (3 hours) See notes *6

__ ACCTG-201 Financial Accounting (3 hours)

*Notes *6: OR an Approved business substitute, 3 hours.*

Fine Arts (3 hours) See notes *7

__ ART-178 Introduction to the Visual Arts (3 hours)
 or __ COMM-105 Performance Appreciation (3 hours)
 or __ COMM-205 Performance Studies (3 hours)
 or __ HHP-151 Dance Appreciation (3 hours)
 or __ MUSIC-120 Music Appreciation (_____) (3 hours)

*Notes *7: OR an Approved Humanities (e.g., Ethics), 3 hours.*

Cultural Studies (3 hours) See notes *8

__ GEOG-300 Elements of Geography (3 hours)
 or __ GEOG-304 Human Geography (3 hours)

*Notes *8: OR an Approved elective from cultural studies, 3 hours.*

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?

Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

None

3. Will this revision have specific Pitt State Pathway courses required? Yes No

Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee.

4. Will this revision affect any education majors? Yes No

If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?

None

Additional Questions for certificate only:

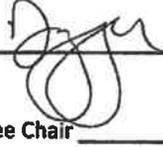
1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?

(minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 3/5/20 Signature, Department Chairperson 
- Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
Date _____ Signature, Dean _____
- Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 09-15-2020 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 3/3/20 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
 Date 5.4.20 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College
 Date 5.7.20 Signature, Dean [Signature]
- Approved: PittState Pathway Committee (if applicable)
 Date _____ Signature, PittState Pathway Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date _____ Signature, Undergraduate Curriculum Committee Chair _____
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

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<https://outlook.office.com/mail/deeplink?version=2020022303.14&>

RE: Changes to the GIT BAS

Andrew Klenke <aklenke@pittstate.edu>

Tue 3/3/2020 1:30 PM

To: Doug Younger <dyounger@pittstate.edu>

Doug,

I approve of the changes to the GIT BAS.

Thanks,

Andy



Dr. Andrew Klenke, DTE

Interim Chair, Technology & Workforce Learning
Professor, Technology & Engineering Education
1701 S. Broadway, E222a, Kansas Technology Center
Pittsburg, KS 66762
620-235-4372 (Work) 620-249-8715 (Cell)

From: Doug Younger <dyounger@pittstate.edu>

Sent: Monday, March 02, 2020 2:13 PM

To: Andrew Klenke <aklenke@pittstate.edu>

Subject: Changes to the GIT BAS

Andy,

Attached is paperwork for changes I wish to make to the GIT BAS degree option. The changes I am proposing include changes to add course options from the TWL department. So, I am writing for your approval of these changes.

Basically the changes are from this:

Organization & Leadership (9 hours)

___ GIT-562 Graphics Cost Analysis and Estimating (3 hours)

___ GIT-680 Graphics Administration (3 hours)

___ TM-606 Industrial Supervision (3 hours)

changing to this:

Organization & Leadership (12 hours)

(choose 2-3 of the following)

<https://outlook.office.com/mail/deeplink?version=2020022303.14&>

- GIT-562 Graphics Cost Analysis and Estimating (3 hours)
- or GIT-580 Sales and Customer Service (3 hours)
- or GIT-680 Graphics Administration (3 hours)
- (choose 1-2 of the following)**
- TM-520 Leadership in the Workplace (3 hours)
- TM-606 Industrial Supervision (3 hours)
- TM-679 Presentation Skills (3 hours)
- HRD-596 Intro to Human Resource Development (3 hours)

Adding these three courses (TM 520, TM 679, and HRD 596) would allow more flexibility in the courses the BAS students could choose. All would be applicable under the Organization and Leadership Area. We currently only have 7 students in our BAS program therefore the impact on these courses, especially since they would be choices and not required, should be minimal.

This area is being changed from 9 hours to 12 hours as the changes that were legislated last year did not include the full Pitt State Pathways which left this degree short of the 120 hour requirement.

Please let me know if you have questions or concerns about the use of these courses in this degree or let me know if you approve of these changes.

Thanks
Doug

*Doug Younger, Ed.D.
Interim Chair/Professor - Graphics and Imaging Technologies
Pittsburg State University - 1701 South Broadway - Pittsburg, KS 66762
620-235-4420 phone*

<https://outlook.office.com/mail/inbox/id/AAMkADExNjUyZDKyL>

Re: changes to BAS degree for Graphics and Imaging Technologies

Stephen Horner <shorner@pittstate.edu>

Fri 3/6/2020 1:27 PM

To: Doug Younger <dyounger@pittstate.edu>

Hi Doug,

This change looks fine from this end.

Let me know if you need anything else.

Steve

From: Doug Younger <dyounger@pittstate.edu>

Sent: Tuesday, March 3, 2020 2:29 PM

To: Stephen Horner <shorner@pittstate.edu>

Subject: changes to BAS degree for Graphics and Imaging Technologies

Dr. Horner,

Graphics and Imaging Technologies would like to make changes to the Bachelor of Applied Science in Technology with an emphasis in Digital and Print Media. The changes do have a minor impact on courses within the Kelce College of Business so I am writing to receive permission from the KCOB to make these changes.

Currently, the BAS degree lists the following courses from the COB:

Business Support Courses (9 Hours)

___ MGT-330 Management and Organizational Behavior (3 hours)

___ MGT-430 Legal and Social Environment of Business (3 hours)

___ MGT-540 Human Resources Management (3 hours)

or ___ MKTG-330 Principles of Marketing (3 hours)

The change I am proposing is:

Business Support Courses (9 hours)

___ MGT-330 Management and Organizational Behavior (3 hours)

___ MGT-430 Legal and Social Environment of Business (3 hours)

___ MKTG-330 Principles of Marketing (3 hours)

This change maintains the number of hours from the KCOB at 9 hours but drops the use of the MGT 540 Human Resources Management course. This plan would simply require the BAS student to take the three courses listed (MGT 330, MGT 430 and MKTG 330). I have attached the full legislation sheet if you wish to review the entire degree plan.

There are only about 7-8 students currently in the GIT BAS program so the effect on the KCOB courses should be minimal.

<https://outlook.office.com/mail/inbox/id/AAMkADExNjUyZDkyI>

I need to upload this for legislation by this Friday, March 6th.

Please reply to let me know if these changes are acceptable to the KCOB.

Sincerely,

Doug Younger

***Doug Younger, Ed.D.
Interim Chair/Professor - Graphics and Imaging Technologies
Pittsburg State University - 1701 South Broadway - Pittsburg, KS 66762
620-235-4420 phone***