FACULTY SENATE MINUTES
May 6, 2019

The Pittsburg State University Faculty Senate met at 3:00 p.m. on Monday, May 6, 2019 in the Sunflower Room of the Overman Student Center with Cliff Morris, President, presiding.

Past Minutes

Minutes from April 22, 2019 meeting were approved.

Announcements

Provost and Vice President of Academic Affairs – Dr. Lynette Olson

Dr. Olson had Dr. Bryan Setser of rpkGroup join the group via Zoom. Dr. Setser advised that the slides and data filled charts have now been shared via Canvas along with narratives explaining the data protocol. Also posted on Canvas was questions to direct next steps. Dr. Setser encouraged participation in providing answers to these questions.

Questions were asked by senators on the process for collecting data and why in some cases it seemed to be divided by degree type where other times majors were combined. Specifically History separate from History/Government (BSE). Others expressed concerns on the data as well. Dr. Setser noted he would post clarification via response from data team on Canvas. (The data was pulled by major codes and some majors share the same major code but have multiple degree types and others have separate codes. History/Government changed in 2003 when added as a new major).

Prototype team to meet on May 7th and includes faculty senate members. Part of the directive of this committee is to identify new programs and expansion opportunities. Between now and June 4 will be pulling information together and prepare to present to Provost Leadership Council. Follow up scheduled to occur on June 11. A slide of the rpkGroup schedule was shown that indicated June 21st for final findings.

PSU/KNEA –Grant Moss, President

Dr. Moss noted that meetings were held on April 9th and again on the 30th. Elections were held and Dr. Moss will remain president of KNEA for the 19-20 AY. The full list of officers and delegates can be found at https://www.pittstate.edu/office/provost/knea/index.html#undefined1 and include Erik Mayer as 1st VP, Randy Winzer as 2nd VP, Lori Martin as secretary, Susan Schreiner as Treasurer and Phil Rudd as Parliamentarian.

Student Senate – Lexi Houser, Representative

Ms. Lexi Houser indicated that SGA had held the last meeting of the year and recently celebrated the 100th birthday of SGA.

Unclassified Professional Senate – Lindell Haverstic, President

Lindell Haverstic shared the following:

I. UPS had final meeting of academic year May 1st.
   a. Newly elected senators agreed to serve and were introduced at meeting.
      i. Serving Academic Affairs Cohort 1
         1. Tammy Higgins
         2. Brenda Hawkins
         3. Barbara Stotts (returning for second term)
      ii. Serving Academic Affairs Cohort 2
         1. Greg Murray
         2. Jamie Oliver
         3. Lynn Murray (in second year of existing term)
   b. Dr. Olson updated our Senate on the rpk Group Strategic Visioning roadmap.
   c. UPS committee reports included Professional Development Scholarship update: seven awarded and six accepted.

II. UPS Council teleconference will be May 10th at which point we hope to have Job Satisfaction Survey results for review.

At the conclusion of his report, Mr. Haverstic expressed his appreciation for the opportunity to sit in the Faculty Senate meetings this year and for President Morris' participation and reports to the UPS.

University Support Staff – Michael Woodrum, President

Mr. Woodrum noted that USS continue to meet through June. They recently held elections and during the May and June meetings they will be finishing the review of the bylaws. The May meeting is to be held at Block 22 and Dr. Olson will be the speaker. Rick Clutter will be the next President. He closed his report by noting that working across groups has been very productive and he appreciated this opportunity for the last two years.

Faculty Senate President – Cliff Morris, President

Mr. Morris noted that Open Education Resources continues to be discussed. He indicated that there is an Excel that has been shared with senators for 2019-20 to denote their committee interest and thus far there has been 50 sign up. The Excel will be available through May 31st. Over the summer President Kevin Bracker will review the list and make appointments. Final annual committee reports still need to be sent to and posted by the Registrar's Office for archival purposes.

Committee Reports

Undergraduate Curriculum – Nico Prelogar, Chair

Kevin Bracker noted that the committee reviewed over 90 submissions in the briefcase, most of which were program changes related to Pathway or reflecting the major at 120 hours per KBOR regulations. The motion was made to review as an entire packet and it was asked if there were any questions or need for discussion before a vote. Grant Moss asked if having IEP courses was appropriate in UG Curriculum items. The answer was yes, these courses are also legislated and handled through the system in the same way as other courses. Laura Carlson asked about students who might change their major or minor under Pathway criteria. Kyle Thompson indicated it would be important to let students know that if they change their major it could mean they would need to take more Pathway courses due to the inability to have a Pathway course with the same prefix as the major. Discussion was had on how this would be communicated.

There was a great deal of discussion on if the intention of Pathway was to have specific courses noted for the major as has been done in several of the items going through legislation. I explained, as registrar, that this was done in an effort to meet the 120 hours and align needed pre-requisite and support courses for the major to reduce the overall hours. Many students will not graduate with 120 hours because of changing their major or selecting to take other classes outside what the departments have noted as preferred, but departments are pointing forth their best effort to show how their major can be earned in 120 hours. I explained this has been done in the past as well, departments often make recommendations on preferred general education courses.

The motion to approve the curriculum items passed unanimously.

Library Services/Learning Resources – Chris Childers, Chair

Dr. Childers advised that the main floor of the library would be under construction over the summer. He indicated best to watch for MrBulke updates advising the best entrance to use and availability of access.

Online and Distance Learning – Liz Mascher, Chair

Shawnee Hendershot reviewed the committee report found in the May 2019 agenda. (also attached)

Constitution Committee – Normal Philipp, Chair

Dr. Mark Johnson noted that there would not be a vote on Constitution changes as this is done in the General Faculty meeting and will need to be posted for 7 days minimum to review prior to online vote. Today voting only on by-law changes. Cliff Morris opened the proposed revisions for discussion and that a vote would be done individually on each change.

1. The change in wording from General Education to Pathway passed unanimously.
2. Amendment 3 – approved unanimously
3. Amendment 4 – School to College – it was caught there were other locations that School was used. Motioned to modify the proposal to include this omission and this was approved unanimously.

General Education Committee – Mark Johnson, Chair

Dr. Johnson announced that the committee had reviewed and accepted the new course submissions - CHEM*106 and CHEM*216 (lab courses) to Pathway and that the name change of the committee from General Education to Pathway will be voted on in the Fall.

Academic Honesty Committee – Kevin Bracker, Chair

Per Dr. Bracker there had been 3 Maxient reports submitted.

Unfinished Business

Dr. Moss asked about discussing items from last month, and where the New Business discussed in April was headed. There was a reminder that the constitution committee review protocol on first and second readings for all but the Undergraduate Curriculum Committee motions and bring a recommendation forward in Fall 2019.

New Business

Cliff Morris presented retirement gifts of Gorilla wood carvings created by PSU student Same Galliant to Dr. Lynette Olson, Jeanine Van Becelaere and Debbie Greve as appreciation for support of Faculty Senate.

Open Forum

None

Meeting Adjourned Motion to adjourn was approved at 3:55 p.m.

Debbie Greve, Recording Secretary

2018/19 Online and Distance Learning Committee Annual Report

The Continuing Studies Committee had an initial meeting in September, discussing online teaching and learning here at Pitt State. Throughout the fall semester, and into the beginning of the spring semester, we discussed the need to advance and support online offerings with both faculty and students. Ideas were generated to recruit and retain online students. Focus was places upon specific initiatives that are currently in place to support online instructors such as implementation of VidGrid and Zoom.

The committee reviewed a portion of the graduate student survey results and provided feedback for the office of Graduate and Continuing Studies on potential questions for future surveys. In addition, the Committee discussed the possibility of a method for supplying mentors for online instructors and the development of online best practices. Both of these are in the works and will be finalized in the near future.

During the year the committee was informed and supported by student representatives from the Student Faculty Senate. These students indicated a need to provide some type of consistency across PSU online courses to facilitate ease of use for students. They also expressed a desire for more online courses and more seats available in these courses to help students with scheduling. Further, they expressed a need to provide some type of time management training for those who elect to take online course.

In March the committee had guests from the College of Education who shared ideas generated at a focus group session within the college. Two themes were presented: creating and supporting resources to support the "whole" online student such as virtual training and telehealth platforms and creation of academic supports for current online students including the creation of quick videos to show how to complete different tasks and better communication of the resources currently available to PSU students.

Based upon discussions and investigations completed during the year, the committee will supply information regarding what we felt were next steps to the incoming committee members in the fall.

Faculty Senate Subcommittee Report 2018-2019

Diversity & Multicultural Affairs

Committee Meeting Dates

8-29-18
First meeting – elected Marc Daczewitz chair and Yasmina Vallejos secretary. Discussed goals, deliverables.
9-18-18
Reviewed our deliverables and decided that Marc should contact Jan Smith to find out how we can help with accreditation in the area of diversity and multicultural affairs
10-10-18
Sub-group (Browyn Conrad, Jason Freeman, & Marc Daczewitz) meeting with Jan Smith to find out about accreditation procedures and needs
10-16-18
Discussed suggestions of Jan Smith, decided to request NSSE data from Nora Hatton, and to analyze that before deciding whether we need to collect more data from faculty/students
11-13-18
Reviewed NSSE data provided by Nora Hatton, developed list of questions for her to clarify
1-22-19
Nora Hatton attended and answered questions about NSSE data that the group sent in December. Group decided to discuss surveying the faculty and/or students to learn more about the culture of PSU and how we handle topics around diversity and multiculturalism

2-19-19
Decided to create a faculty survey, discussed possible student focus groups, homework to bring survey questions to following meeting.
3-19-19
Wrote survey for faculty, Decided to create and administer after sharing with Nora Hatton, Jan Smith, Deatrea Rose, & Harold Wallace
4-16-19
Meeting canceled because survey not distributed yet.
4-29-19
Survey distributed to course instructors via Bulk-e. At this point (May 1 at 11:49) 38 instructors have responded.
Next year's proposed goals:

1. Analyze results from faculty survey distributed in Spring 2019
2. Present results from survey to senate executive committee
3. Develop student focus group protocols to conduct in Spring 2020.
4. Conduct student focus groups in January/February and analyze the results in March/April

Pittsburg State University
Faculty Senate Meeting

Date: Monday, May 6, 2019
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

AGENDA

I. Call to order

II. Approval of April 22, 2019 minutes

III. Announcements

A. Provost and Vice President of Academic Affairs- Dr. Lynette Olson

B. PSU/KNEA Remarks- Grant Moss

C. Student Senate Remarks- Lexi Houser

D. Unclassified Professional Senate Remarks- Lindell Haverstic

E. University Support Staff Remarks- Michael Woodrum

F. Faculty Senate Report- Clifford Morris

IV. Committee Reports
(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

A. **Academic Affairs Committee—Chair: Brian Moots**

- Undergraduate Curriculum Subcommittee—**Chair: Nico Prelogar (Kevin Bracker giving report)**
- Library Services/Learning Resources Subcommittee—**Chair: Chris Childers**

- Online and Distance Learning Committee—**Chair: Liz Mascher (Shawnee Hendershot giving report)**
- Academic Honors Subcommittee—**Chair: Rion Huffman**
- Honors College Subcommittee—**Chair: Rebeca Book**
- Writing Across the Curriculum Subcommittee—**Chair: Alex Binder**
- Diversity and Multicultural Affairs Subcommittee—**Chair: Marc Daczewitz**

B. Student Faculty Committee—Chair: Barbara McClaskey

C. All University Committee—Chair: Trina Larery

D. Faculty Affairs Committee—Chair: Tatiana Goris (Andrea Kent-McConnaughey giving report)

E. Constitution Committee—Chair: Norman Philipp
- Second Reading, Proposed Constitution amendments

F. General Education Committee—Chair: Mark Johnson

G. Budget Committee—Chair: Cole Shewmake

All University Committees or Other Appointments
- **Academic Honesty Committee—Chair: Kevin Bracker**

V. Unfinished Business:

VI. New Business:

VII. Open Forum:

VIII. Adjournment

Next Faculty Senate Meeting: Early fall 2019

Faculty Senate - Committee Reports
May 2019

Academic Affairs Committee – Brian Moots, Chair

Undergraduate Curriculum Committee – Nico Prelogar, Chair

- Courses reviewed by this committee are posted to the Faculty Senate webpage for 10-day viewing.

Library Service Committee – Chris Childers, Chair

- No report

Online and Distance Learning Committee – Liz Mascher, Chair

- Minutes from last meeting listed below

Academic Honors Committee - Rion Huffman, Chair

- No report

Honors College Committee – Rebeca Book, Chair

- No report

Writing Across the Curriculum Committee – Alex Binder, Chair

- No report

Diversity & Multicultural Committee – Marc Daczewitz, Chair

Student-Faculty Committee – Barbara McClaskey, Chair

- No report

All-University Committee – Trina Larery, Chair

- No report

Faculty Affairs Committee – Tatiana Goris, Chair

- We are encouraging anyone who did not spend their yearly travel allowance ($1000-for domestic, and $1250- for international travel) to apply. But please remember that your travel should be in this fiscal year before June 30. If we do not spend these $20 000, it will be gone. They will sweep the account back to $0 shortly after year end as there are some who are traveling right up to June 30th. Then, we start fresh for FY2020 with whatever the Foundation awards for that fiscal year. We do not know how much we will have for the next year. Hopefully - there won't be any cuts.

Constitution Committee – Norman Philipp, Chair

- Second Reading, Proposed Constitution amendments – listed below

General Education – Mark Johnson, Chair

- We reviewed the forms for CHEM 105, CHEM 106, CHEM 215, and CHEM 216. 105 and 215 had been submitted previously as Core Elements. However, since then, the Department has reconsidered and has submitted these courses along with their labs CHEM 106 and CHEM 216 as Natural World Essential Studies Elements.

  The FS Gen Ed Committee voted to approve all of the courses with a vote of 5-0.

Budget Committee – Cole Shewmake, Chair

- No report

Academic Honesty – Kevin Bracker, Chair

- Two Maxient tracking report was filed

Pittsburg State University – Online and Distance Learning

Meeting Minutes

April 26, 2019

Call to order

The Online and Distance Learning Committee meeting was called to order the regular meeting of the Online and Distance Learning Committee at 10:00 am on Friday, April 26, 2019, in Kansas 3 room, Overman Student Center.

Attendees

The following people were present: Dr. Liz Mascher, Dr. Pawan Kahol, Dr. Shawnee Hendershot, Dr. Brenda Frieden, and invited guest, Gregor Kalan.

Discussion

Our discussion focused on ideas for changes to the online degree landing page at PSU. Below are some of the main points raised by the Committee and our guest:

- In order to compete with other online programs, it is important to develop a web presence both by creation of a one-stop landing page for online learning at PSU as well as to invest in targeted marketing for online degrees.
- We need a brand presence for online at PSU. This would allow us to market outside of the area.
- Current data shows the changes in the PSU website have been positive and generated more traffic to the site.
- The Committee discussed/brainstormed ideas to revise the online program landing page. The Strategic Visioning Online and Hybrid Protype Team is focused on this as well. Ideas will be shared.

Action Items

- Since this is the final meeting of the year, ideas generated will be shared with next year's committee.

The meeting adjourned at 11:00 a.m.

The below document is from Constitution Committee – Second Reading:

Amendment 1
On behalf of the Pittsburg State University Faculty Senate Constitution Committee, I move that we amend the Faculty Senate Constitution, Article II, Section D, which now reads

D. The registrar of the University, as a non-voting member, shall serve as recording secretary of the Senate.

By inserting the words, "or their official designee" after the word University so that it now reads

D. The registrar of the University or their official designee, as a non-voting member, shall serve as recording secretary of the Senate.

Amendment 2
On behalf of the Pittsburg State University Faculty Senate Constitution Committee, I move that we amend the Faculty Senate Bylaws by striking the words "General Education" or "general education" and inserting the words "Pitt State Pathways" in the following sections of the following sections:

CONSTITUTION ARTICLE IV.B
BYLAW IV.A
BYLAW IV.F (all four instances)

So that they will now read:

Constitution Article IV.B. There shall be seven standing committees of the Faculty Senate: Academic Affairs Committee, Faculty Affairs committee, Student Faculty Committee, All-University Committee, Committee on the Constitution, the Pitt State Pathway Committee, and the Budget Committee, . . .

Bylaws, Article IV.A. Academic Affairs Committee. (See Article IV.B.). This committee shall include two students. This committee shall be concerned with curricula, educational improvement, Pitt State Pathway, instructional resources, research . . .

Bylaws, Article IV.F. The Pitt State Pathway Committee shall be organized to act as the spokesperson for the representative of the Pitt State Pathway Faculty to the Faculty Senate. Members of this committee shall be comprised of one full-time faculty member from the College of Business, the College of Education, the College of Technology, two full-time faculty members from the College of Arts and Sciences, and an at-large member to be selected by the Faculty Senate Executive Committee, and two students appointed by the Student Senate. At least four of the six, full-time faculty members must have recently taught Pitt State Pathway courses. Faculty members of this committee will serve staggered, three-year terms. The committee shall be responsible for supervising the assessment of the Pitt State Pathway program, recommending changes in the program and recommending ways in which the program may be better supported. The Vice President for Academic Affairs and the Director of Assessment shall be ex-officio (nonvoting) members of the committee. (Amended 4/18/05, 11/24/14)

Amendment 3

WRITING ACROSS THE CURRICULUM COMMITTEE

The committee shall consist of two members from the College of Arts and Sciences, one member from the ~~School~~ College of Business, one member from the ~~School~~ College of Technology, one member from the ~~School~~ College of Education, one student member, one member from Learning Resources, the ~~Coordinator~~ Director of Writing Across the Curriculum, Assistant Director of Writing Across the Curriculum, and the Vice President of Academic Affairs (ex officio). ~~The committee shall be responsible for recommending courses to implement the Writing Across the Curriculum program. Departments shall submit proposed courses for inclusion in the program to this committee.~~ The committee shall be responsible for planning and proposing writing to learn curriculum changes and for reviewing Writing to Learn Best Practices documentation. The minutes of this committee shall be distributed to members of the Senate. (Amended new date)

Amendment 4

BYLAW VII. Teacher Education

A. The Unit for Teacher Education is recognized as the ~~School~~ **College** of Education. The Director of Teacher Education, who has university-wide responsibility for teacher education at Pittsburg State University and who also serves as Dean of the School of Education, is recognized as having responsibility for administrative leadership and for implementing adopted policies, standards, and requirements for teacher education, both undergraduate and graduate.

B. The Faculty for Teacher Education is defined as consisting of those persons who teach one or more courses in professional education, provide professional services to education students such as advising, supervising student teaching or practicum experiences, or administering some portion of the professional education unit. The faculty for Teacher Education thus includes both faculty in the ~~School~~ College of Education and faculty in the college and other schools directly involved in teacher education. Members of the Faculty for Teacher Education are identified and listed to facilitate communication, input, interaction, and to help keep all informed of matters pertaining to teacher education at both the undergraduate and graduate levels. Should it be deemed appropriate to bring the Faculty for Teacher Education together for purposes of oral communication and interaction within the groups, the Director of Teacher Education shall have the responsibility and authority to convene the Faculty subsequent to written notice five academic days in advance.

C. The Council for Teacher Education is recognized as a University-wide academic council. It shall not be a legislative body; rather it shall serve to provide communication linkages and cooperation between the campus-wide teacher education units, the Unit for Teacher Education (the ~~School~~ **College** of Education), school practitioners, professional organizations/associations, the State Department of Education, and education students. The Council shall advise and assist the Teacher Education Unit and the Director of Teacher Education/Dean of the ~~School~~ **College** of Education with respect to the professional goals, policies, standards, and curricula for all teacher education programs, and with respect to coordination of teacher Education campus-wide. All actions of the Council shall be considered recommendations to the Director/Dean. The membership of this Council shall consist of Teaching Faculty selected from the Faculty for Teacher Education unless otherwise designated to represent the various constituencies involved in and concerned with Teacher Education at Pittsburg State University.

D. The Faculty of the ~~School~~ **College** of Education under the leadership of the Director/Dean and working with appropriate input from the Faculty for Teacher Education shall develop the detail of the membership, responsibilities and operation of the Teacher Education Council. Further, it shall develop the structure for Teacher Education at Pittsburg State University as related to establishment of clearly defined channels providing the necessary linkages for the councils, academic units, curricular groups, faculty, and administrative officers to provide all groups and individuals necessary information and to enable each group or individual to carry out in a documented and accountable way responsibilities delegated or assigned. The foregoing organizational information shall be set forth in a written document (charge, charter, or constitution) subject to the endorsement of the Faculty Senate. (Adopted 4/17/89)

Mr. Cliff Morris,
Pittsburg State University
College of Technology

Pittsburg, KS 66762

Dear Mr. Morris,

The Pittsburg State University Academic Honesty Committee was active for the 2018-2019 academic year. Faculty members used the Maxient system effectively to report academic misconduct cases and request hearings for possible sanctions.

For this academic year, the committee held three hearings—two in the fall (held on same day) and one in the spring. In preparation for hearings, committee members met to discuss documents provided for each case. During these hearing, facts were presented by faculty (accused students did not choose to attend) and questions from the committee members were answered. At the conclusion of each hearing, committee members met in private to deliberate the facts presented and consider recommendations for possible sanctions. All hearings were held in Russ Hall and were in accordance with Article 30 of the Student's Rights and Responsibilities.

The faculty members on the committee for 2017-2018 included: Dr. Janice Jewitt, Mr. Rion Huffman, Ms. Laura Washburn, Dr. Daniel Zurek, Dr. Jonathan Dresner, and Dr. Kevin Bracker (Chair). Students on this committee included: Ms. Mollie Drapeau, Ms. Cassandra Ngo, Ms. Gretchen Reed.

Throughout the year, this committee relied on the services of Dr. Jason Kegler, Assistant Vice President for Student Life. Dr. Kegler's guidance and support helped this committee in all cases, and his assistance was invaluable.

Sincerely,

Kevin Bracker

Dr. Kevin Bracker, CFA
Academic Honesty Committee, Chair
University Professor, Finance
Pittsburg State University
Phone: 620.235.4551
kbracker@pittstate.edu

Here is the Faculty Senate General Education Report.

During the 2018-2019 Academic Year, the Faculty Senate General Education Committee began reviewing in December more than 85 current General Education courses that submitted proposals to be included in the Pitt State Pathways, as well an additional 15 current courses that were not General Education that wished to be included in the Pitt State Pathways. Having faculty and chairs work with Nora Hatton, all course documents were finally approved in the February 2019 Faculty Senate Meeting. Over that time, the Committee met with departmental chairs and faculty on the proposal process.

The Committee has since submitted a proposed Constitutional Amendment to the FS Constitution Committee to change the language in the FS Constitution and Bylaws from General Education to Pitt State Pathways.

We are now preparing for the Fall semester 2019 in which new course legislation for the Pitt State Pathways will begin. We will also be viewing a webinar to help us prepare for our NILOA Assessment Coach visit this fall. This is to help us continue to help faculty develop effective course assessments, particular in regards to the Pitt State Pathways coursework.

It has been a very productive year for the General Education Committee.

Respectfully submitted,

Mark L. Johnson
Faculty Senate General Education Committee Chair

FACULTY SENATE COMMITTEE REPORT
LIBRARY SERVICES COMMITTEE
PITTSBURG STATE UNIVERSITY
2018-2019 ACADEMIC YEAR

The Library Services committee met twice during the academic year: September 11, 2018 and February 12, 2019. In the September 11 meeting, Chris Childers was elected chair and Barbara Pope was elected recorder.

Both committee meetings focused on the ongoing construction in Axe Library and its impact on services. In the September meeting, Jorge Leon and Randy Roberts gave the group updates on construction, including:

- New classroom being built in the basement
- New study rooms being built in the basement
- New windows to be installed through the building
- Mechanical updates to the elevator
- New presentation space being created in the basement

The February 12 meeting also focused on ongoing construction. Library Dean Randy Roberts updated the committee on the plans for Phase 4 of the building renovation. Phase 4 will involve a remodel of a substantial portion of the first floor public spaces, including the circulation desk, reference area, computer space, study space, and coffee shop. The renovation may also include, pending funding, the addition of a second entrance on the south side of the facility.

Renovations will begin in May following the end of the spring semester and are scheduled to be completed by August 15. Access to the library will be limited during the summer months. The Writing Center and other offices on the main floor will have limited access. Library staff are working on alternate access plans for these offices. Faculty, staff, and students should prepare, however, for limited access during the summer months.

Respectfully submitted,
Chris Childers
Chair

Academic Affairs Committee Annual Report 2018-19

October 9, 2018: Held elections for Chair and Recorder of the committee. Brian Moots was elected chair and Lori Martin was elected Recorder. These results were sent to the Faculty Senate President.

February 21, 2019: Revised the Academic Affairs committee description in the constitution following the changes from general education to PittPathway. These revisions were sent to the Constitution Committee.

All the best,
Brian

Brian Moots, PhD
Assistant Professor of French & Spanish
Pittsburg State University
Dept. of English & Modern Languages
404 Grubbs Hall
Ext.4902

Honors College Committee Annual Report:

Honors College Committee members were Alex Binder, Rebeca Book, Susan Carlson, Michelle Hudiburg, Janis Schiefelbein, Craig Fuchs, and students - Samantha Wright and Danielle Rakestraw.

The committee met on Sept. 6th and elected Rebeca Book as president and Michelle Hudiburg as recorder/secretary. Reviewed the time schedule for the committee and the assignments.

At the Nov. 27th meeting discussed the rubric used for Honors College applicants in deciding which of the applicants will be invited to campus.

The Honors College Committee reviewed over 40+ applicants for the PSU Honors College. Invitation letters went out to those top candidates selected in this review process.

Face-to-face interviews were held on Feb. 10 with 44 students and that completed the selection process. Invitation letters went out to those selected after Dr. Fuchs ran the results for the interviews in conjunction with the previous scores from the committee members.

Twelve top students received the presidential award, twelve students received the university award and six students received the crimson and gold awards. A total of 30 students comprise the Honors College.

Budget Committee

-Committee reached out to Doug Ball late fall in regards to the Strategic Visioning Project
-The Budget Committee was informed that Doug Ball would be utilized in the Strategic Visioning process at some level relative to finances and that leadership decisions would be made within Academic Affairs rather than at the university level.
-Gave reports at Faculty Senate

Student Faculty Committee Report – 2018-2019

The Student Faculty Committee for the 2018-2019 academic year consisted of the following: Faculty - Gena Coomes, Daniel Maxwell, Dilip Paul, Nico Prelogar, Gail Yarick, Barb McClaskey; Students – Seth George, Skylar Hoch, Dylan Waugh, Kourtney Yantis; Ex-officio – Debbie Greve, Jason Kegler. Concerns with the financial aid application were taken to the members of the committee by email. Committee members were asked to report any issues regarding students who applied for financial aid having problems with that application not being linked to the scholarships in their respective departments. No issues were reported and student members reported that they had not heard of current problems with the application process. In addition, the students on the committee felt that the financial aid application indicated clearly which academic year for which one was applying. Two reports of dead week violations were reported to the chair of the Student Faculty Committee by the Academic Affairs Director of SGA. Following contact with the students and the faculty member involved in the reported violations, both reports were resolved without requiring a meeting of the full-committee. Annual summary submitted by Barb McClaskey, Committee Chair.

To: **Clifford Morris**
Faculty Senate President

RE: **2018-19 All University Committee Annual Report**

Dear Dr. Morris,

As the All University Committee only needs to meet when there is an extracurricular having campus-wide effects, we did not meet this year as there was no situation in which we needed to meet. I did contact the committee often to inform them that there was nothing reported to Faculty Senate.

If you have any questions concerning the actions of the All University Committee for the 2017-18 academic year, please let me know.

All the best,

Trina Larery
All University Committee, Chair

Departmental Academic Honors Annual Report
2018-2019

The Departmental Academic Honors Committee underwent many changes in the 2018-2019 academic year. Below is an account of those changes on the Registrar's Website

1. Under the heading "What is an academic honors contract?" wording was changed to include: Independent Studies, Investigations, Special Topics, and or Readings courses may be taken for Academic Honors at the discretion of the department, but must meet all criteria." Also, under the same heading, the following was added: "Students wishing to complete Academic Honors projects within their Minor may do so, with the permission of the Minor Department Chairperson or Academic Unit Leader as well as their Major Department Chairperson. Projects submitted must not have been previously completed."
2. On the Academic Honors Form, the following changes were made:
   - "This work will be completed for my ____Major ___ Minor
   (Note'* If submitting a Minor course for consideration, the student must get signatures from both the Major and Minor Department Chairperson/Academic Unit Leader)."
   - An area was added for a Student's minor to be listed
   - A check box was added: "By checking this box and signing below, the student verifies that they have not previously completed this project in another area (major or minor)."
   - An area was added for a signature of a Minor department chairperson or academic unit leader
   - Under the "Procedure for enrollment for Academic Honors" on the first listing, the word "department" was replaced with "appropriate department".
   - On the third listing under the same heading, the words "Major/Minor" were added before "Department Chairperson".
   - The final line of the form was replaced with "Please describe how the proposed project will go above and beyond the normal class requirements".

2018-2019 FACULTY AFFAIRS COMMITTEE ANNUAL REPORT

- During the Fall Semester we reviewed and ranked 6 Sabbatical applications. All of them were awarded.

- Through the Fall-2018 semester and up to April 29th , 2019 we reviewed 98 Professional Development (PD) Travel Requests for Domestic and International Events:

  - *Priority I Applications :* 92 faculty members , providing $ 79,472
  - *Priority II Applications:* 6 faculty members, awaiting fund availability by June 1st.

- Certain questions regarding changing the PD awarding process were raised by PSU faculty members, specifically about the access to the Priority II funds. But since the recent survey conducted by the Faculty Affairs committee in 2017-2018 indicated almost the even split in faculty opinions regarding the current distribution model, the Committee did not implement any changes in the awarding process. This step (distribution of Priority II funds) might be considered by the next Committee members.

- Faculty Affairs Committee composed the Annual Letter to the Foundation thanking them for their continued support and asking to maintain $100 000 for travel funds in 2019-2020 year.

Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

Course is currently a "General Education" course

Course is listed in the current catalog, but is NOT a "General Education" course

New course that is NOT listed in the current catalog and has NOT been legislated through PSU Faculty Senate and/or KBOR

A. Submission date: February 18, 2019

B. Department: CHEM

C. College: Arts and Sciences

If two or more Colleges, please indicate which Colleges will be involved in teaching the course: Click or tap here to enter text*

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair): Khamis Siam
(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: CHEM

F. Course number: 106

G. Credit hours: 1

H. Title of course: General Chemistry I Laboratory Is this a change in the title of the course? No
(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? No
(If "Yes, " please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process) Click or tap here to enter text.

J. Does this course include a co-requisite laboratory course:
If "Yes", please provide the co-requisite course name and number:

K. Will this course be available on-line: No
If "Yes", please provide a detailed explanation: Click or tap here to enter text,,

L. Semester(s) course will be offered (choose all that apply): Fall Spring Summer

M. Prerequisite(s): Score of at least 20 on the math portion of the ACT or they must have passed either CHEM 105 or MATH 113.

N. Co-requisite(s) —other than lab course named above: GENERAL CHEMISTRY I : CHEM 105

O. Select the Pitt State Pathway Core Element or Essential Studies Element based on the identified Learning Outcome to be covered in the course (choose only one set):

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document)

Select Only One Element o

Communication

Written Communication .... o Students will communicate effectively.

- o Communication o Verbal Communication .... o Students will communicate effectively.
- o Quantitative/Analytic Methods and Scientific Literacy

  Quantitative/Analytic Methods .... o Students will analyze data logically.
- o Global Understanding and Civic Engagement

  Human Experience within a Global Context ..... .° Students will explore global systems conscientiously.
- o Global Understanding and Civic Engagement o Human Systems within a Global Context .... ° Students will explore global systems conscientiously.
- o Global Understanding and Civic Engagement o Natural World within a Global Context .... o Students will explore global systems conscientiously.
- o Personal and Professional Behavior

  Wellness Strategies .... o Students will model productive behaviors purposefully.

P. Will the course address a Companion Element? Yes

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.) If "Yes," please select one: Scientific Inquiry

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus.

Benchmark

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures
(Electronic signatures accepted)

Department Chairperson ..... Approved ☒ Not Approved ☐

Department Chairperson Signature — Date: 2/18/2019

Faculty Senate General Education Committee ..... Approved ☒ Not Approved ☐

Mark L. Johnson — Faculty Senate General Education Chairperson Signature — Date: 4/25/19

Faculty Senate ..... Approved ☐ Not Approved ☐

Faculty Senate Recording Secretary Signature — Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please complete the entire form, acquire the Chairperson's signature, and save as PSP.ABC123.Form. Save the syllabus to be attached as PSPuABC123.Syll. Email the completed form and attachments to psupathway@pittstate.edu.

Naming convention: PSP.ABC123.Form PSP = Pitt State Pathway. ABC 123 = Course abbreviation and number

Pitt State Pathway

(Undergraduate Course Numbers through 699) Please

check only one:

Course is currently a "General Education" course

Course is listed in the current catalog, but is NOT a "General Education" course

New course that is NOT listed in the current catalog and has NOT been legislated through PSU Faculty Senate and/or KBOR

A. Submission date: February 18, 2019

B. Department: CHEM

C. College: Arts and Sciences

If two or more Colleges, please indicate which Colleges will be involved in teaching the course: Click or tap here to enter text,,

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair): Khamis Siam

(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: CHEM

F. Course number: 105

G. Credit hours: 3

H. Title of course: Introductory Chemistry Is this a change in the title of the course? No

(If 'Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? No

(If "Yes, " please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process) Click or tap here to enter text.

J. Does this course include a co-requisite laboratory course: Yes

If "Yes", please provide the co-requisite course name and number: Introductory Chemistry Lab (CHEM106)

K. Will this course be available on—line: No

If "Yes", please provide a detailed explanation: Click or tap here to enter text

L. Semester(s) course will be offered (choose all that apply): Fall Spring Summer

M. Prerequisite(s): None

N. Co-requisite(s) —other than lab course named above: None

O. Select the Pitt State Pathway Core Element or Essential Studies Element based on the identified Learning Outcome to be covered in the course (choose only one set):
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document)

Select Only One Element o

Communication

Written Communication ..... o Students will communicate effectively.

o Communication

▪ Verbal Communication ..... o Students will communicate effectively.

o Quantitative/Analytic Methods and Scientific Literacy

Quantitative/Analytic Methods ..... o Students will analyze data logically.

o Global Understanding and Civic Engagement o Human Experience within a Global Context ..... o Students will explore global systems conscientiously.

o Global Understanding and Civic Engagement

Human Systems within a Global Context ..... o Students will explore global systems conscientiously.

o Global Understanding and Civic Engagement

Natural World within a Global Context ..... o Students will explore global systems conscientiously.

o Personal and Professional Behavior

o Wellness Strategies ..... o Students will model productive behaviors purposefully.

P. Will the course address a Companion Element? Yes
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.) If

"Yes," please select one: Scientific Inquiry

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. **Becnhmark**
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures
(Electronic signatures accepted)

D Approved ☒ Not Approve t ent

Department Chairperson Signature Not 2/8/2019 Date Chairperson Approved C]

Mark L. Johnson Approved ☒ Not Approve Approved 4/25/19 Faculty

Senate General Education Committee ..... Approved ☒ Not Approved ☐

Faculty Senate General Education Chairperson Signature Date

Faculty Senate _____ Approved C] Not Approved Cl

Faculty Senate Recording Secretary Signature Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please complete the entire form, acquire the Chairperson's signature, and save as PSP.ABC123nForm. Save the syllabus to be attached as PSP.ABC123Syll. Email the completed form and attachments to psupathway@pittstate.edu.

Naming convention: PSPuABC123.Form PSP = Pitt State Pathway.
ABC123 = Course abbreviation and number

Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

Course is currently a "General Education" course Yes

Course is listed in the current catalog, but is NOT a "General Education" course

New course that is NOT listed in the current catalog and has NOT been legislated through PSU Faculty Senate and/or KBOR

A. Submission date: February 18, 2019

B. Department: CHEM

C. College: Arts and Sciences

If two or more Colleges, please indicate which Colleges will be involved in teaching the course: Click or tap here to enter text*

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair): Khamis Siam

(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: CHEM

F. Course number: 216

G. Credit hours: 2

H. Title of course: General Chemistry I Laboratory Is this a change in the title of the course? No

(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? No

(If "Yes, " please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process) Click or tap here to enter text.

J. Does this course include a co-requisite laboratory course:

If "Yes", please provide the co-requisite course name and number:

K. Will this course be available on-line: No

If "Yes", please provide a detailed explanation: Click or tap here to enter text,,

L. Semester(s) course will be offered (choose all that apply): Fall Spring Summer

M. Prerequisite(s): Score of at least 20 on the math portion of the ACT or they must have passed either CHEM 105 or MATH 113.

N. Co-requisite(s) —other than lab course named above: GENERAL CHEMISTRY I :CHEM 215

O. Select the Pitt State Pathway Core Element or Essential Studies Element based on the identified Learning Outcome to be covered in the course (choose only one set):

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document)

Select Only One Element o

Communication

- Written Communication ..... o Students will communicate effectively.

o Communication o Verbal Communication ..... o Students will communicate effectively.

o Quantitative/Analytic Methods and Scientific Literacy

- Quantitative/Analytic Methods ..... o Students will analyze data logically.

o Global Understanding and Civic Engagement

- Human Experience within a Global Context ..... o Students will explore global systems conscientiously.

o Global Understanding and Civic Engagement o Human Systems within a Global Context ..... o Students will explore global systems conscientiously.

o Global Understanding and Civic Engagement o Natural World within a Global Context ..... o Students will explore global systems conscientiously.

o Personal and Professional Behavior

Wellness Strategies ..... o Students will model productive behaviors purposefully.

P. Will the course address a Companion Element? Yes

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.) If "Yes," please select one: Scientific Inquiry

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Milestone I

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures

(Electronic signatures accepted)

Department Chairperson ..... Approved ☒ Not Approved ☐

Department Chairperson Signature — Date: 4/8/2019

Faculty Senate General Education Committee ..... Approved ☒ Not Approved ☐

Mark L. Johnson

Faculty Senate General Education Chairperson Signature — Date: April 26, 2019

Faculty Senate ..... Approved ☐ Not Approved ☐

Faculty Senate Recording Secretary Signature — Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please complete the entire form, acquire the Chairperson's signature, and save as PSP.ABC123.Form. Save the syllabus to be attached as PSPuABC123.Syll. Email the completed form and attachments to psupathway@pittstate.edu.

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Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

Course is currently a "General Education" course Yes

Course is listed in the current catalog, but is NOT a "General Education" course

New course that is NOT listed in the current catalog and has NOT been legislated through PSU Faculty Senate and/or KBOR

A. Submission date: February 18, 2019

B. Department: CHEM

C. College: Arts and Sciences

If two or more Colleges, please indicate which Colleges will be involved in teaching the course: Click or tap here to enter text*

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair): Khamis Siam (As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: CHEM

F. Course number: 215

G. Credit hours: 3

H. Title of course: General Chemistry I Is this a change in the title of the course? No

(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? No

(If "Yes, " please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process) Click or tap here to enter text.

J. Does this course include a co-requisite laboratory course: Yes

If "Yes", please provide the co-requisite course name and number: General Chemistry I Lab (CHEM216)

K. Will this course be available on-line: No

If "Yes", please provide a detailed explanation: Click or tap here to enter text,,

L. Semester(s) course will be offered (choose all that apply): Fall Spring Summer

M. Prerequisite(s): Score of at least 20 on the math portion of the ACT or they must have passed either CHEM 105 or MATH 113.

N. Co-requisite(s) —other than lab course named above: None

O. Select the Pitt State Pathway Core Element or Essential Studies Element based on the identified Learning Outcome to be covered in the course (choose only one set):
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document)

Select Only One Element o

Communication

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o Communication o Verbal Communication ..... o Students will communicate effectively.

o Quantitative/Analytic Methods and Scientific Literacy

- Quantitative/Analytic Methods ..... o Students will analyze data logically.

o Global Understanding and Civic Engagement

- Human Experience within a Global Context ..... o Students will explore global systems conscientiously.

o Global Understanding and Civic Engagement o Human Systems within a Global Context ..... o Students will explore global systems conscientiously.

o Global Understanding and Civic Engagement o Natural World within a Global Context ..... o Students will explore global systems conscientiously.

o Personal and Professional Behavior

Wellness Strategies ..... o Students will model productive behaviors purposefully.

P. Will the course address a Companion Element? Yes

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.) If "Yes," please select one: Scientific Inquiry

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Milestone I

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process

Authorization and Notification Signatures

(Electronic signatures accepted)

Department Chairperson ..... Approved ☒ Not Approved ☐

Department Chairperson Signature

2/8/2019

Date

Faculty Senate General Education Committee ..... Approved ☒ Not Approved ☐

Mark L. Johnson

Faculty Senate General Education Chairperson Signature

April 26, 2019

Date

Faculty Senate ..... Approved ☐ Not Approved ☐

Faculty Senate Recording Secretary Signature

Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please complete the entire form, acquire the Chairperson's signature, and save as PSP.ABC123.Form. Save the syllabus to be attached as PSPuABC123.Syll. Email the completed form and attachments to psupathway@pittstate.edu.

Naming convention: PSP.ABC123.Form PSP = Pitt State Pathway. ABC 123 = Course abbreviation and number

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: ART College: Arts and Sciences Submission Date: 2/11/19

Contact Person: James Oliver ☐ Faculty member ☒ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Purpose/Justification for Revision to Course: Alteration to 1 hour of credit based on College of Education recommendation for moving to 120 hour program.

Existing Course:

Course Number: ART 579

Title of Course: Supervised Student Teaching and Follow-up

Credit Hours: 2.0

Prerequisite: None

Course Description (**as it appears in the current catalog**): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Proposed Course:

Course Number: ART 579

Title of Course: Supervised Student Teaching and Follow-up

Credit Hours: 1.0

Prerequisite: None

Course Description (**as it will appear in the next catalog**): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are

available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/11/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Art College: Arts and Sciences This program is to be offered 50% or more online as a Hybrid____
This program is to be offered fully online_____

Submission Date: 2/11 /19 Revision Effective: Fall, 2019
(Year)

Contact Person: James Oliver ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: BFA Art Emphasis in Art Education

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Changes being made to meet 120 hour mandate

Rationale for Change (include changes to curriculum objectives): _____

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No programs at other Regent Institutions are affected by this change.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
GIT 310 Photography will be a required course within this program. See attached email chain with Doug Younger, Chair of Graphics Imaging and Technology.

From: "Doug Younger" <dyounger@pittstate.edu>
To: "James Oliver Jr" <joliver@pittstate.edu>
Sent: Thursday, January 24, 2019 12:36:32 PM
Subject: Re: Utilizing GIT 310 Photography as a required course in the BFA Art degree.

Jamie,
The Graphics and Imaging Technologies Department approves of the use of GIT310 Photography as part of the required curriculum for Art majors.

Doug Younger

Douglas L. Younger
Professor/Interim Chair
Graphics and Imaging Technologies

On Jan 23, 2019, at 9:24 AM, James Oliver Jr <joliver@pittstate.edu> wrote:
Doug,

The Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this revision, we feel that a basic Photograph course continued to be required for our majors. With a larger faculty, such a course was previously offered within the Department of Art. As our faculty numbers have become smaller, we are requesting that your department allow us to include GIT 310 as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration,

Jamie

--
James Oliver
Chair/ Professor
Department of Art
Pittsburg State University

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Bachelor of Fine Arts Degree with an Emphasis in Education

This emphasis is designed for those interested in profes¬sional preparation for teaching art. The program meets the State of Kansas art teacher certification requirements for elementary and secondary levels (K-12) of public instruction. Basic art studio, history, and pedagogy courses make up one of the three components of the degree. The other two components consist of a required group of general education courses and a required group of professional education courses.

- Required Art Courses (63 hours)
- ART-100: Visual Thinking: 2D Processes (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-200: Visual Thinking: 3D Processes (3 hours)
- ART-217: Crafts I (3 hours)
- ART-220: Art of Photography I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-250: Color Theory and Application (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-379: Art Education: Elementary (3 hours)
- ART-441: Art Education: Theory and Practice (3 hours)
- ART-479: Art Education: Secondary (3 hours)
- ART-688: History of Modern Art (3 hours)
- ART-689: Contemporary Issues in Art (3 hours)
- Two Studio Electives selected from (6 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-236: Perspective Drawing (3 hours)

- ☒ ART-320: Art of Photography II (3 hours)
- ☒ ART-377: Painting II (3 hours)
- o Upper Level Elective selected from (3 hours)
- ☒ ART-322: Jewelry Design II (3 hours)
- ☒ ART-344: Ceramics II (3 hours)

• Professional Education Requirements* (32 hours)

Students must file an application for admission to teacher education before they will receive credit for pre-professional laboratory experiences in the BSED program. See appropriate section of this catalog for teacher education requirements and procedures. Clarification of requirements for teacher certification should be sought from the Director of Teacher Education, College of Education.

- o PSYCH-263: Developmental Psychology (3 hours)
- o PSYCH-357: Educational Psychology (3 hours)
- o EDUC-261: Explorations in Education (3 hours)
- o SPED-510: Overview of Special Education (3 hours)
- o EDUC-520: Methods and Materials for Academic Literacy (3 hours)
- o Professional Semester
- ☒ EDUC-458: Methods and Curriculum (3 hours)
- ☒ EDUC-462: Secondary and Middle Level Education (2 hours)
- ☒ EDUC-464: Foundations of Measurement and Evaluation (2 hours)
- ☒ EDUC-475: Supervised Teaching in the Elementary School (3 hours)
- ☒ EDUC-482: Supervised Teaching in the Secondary School (5 hours)
- ☒ ART-579: Supervised Student Teaching and Follow-Up of Teachers (2 hours)

Students must request dual certification assignments (elementary and secondary) when signing up for professional semester and taking EDUC 475 and EDUC 482.

* See Admission to Professional Semester for professional education grade point requirements for admission to the professional semester.

Must be admitted to Teacher Education to enroll in PSYCH 357 and EDUC 520.

• General Education Requirements*(44-49 hours)

* General Education Requirements for Students Preparing to Teach Secondary School. Also see scholastic achievement require¬ments for admission to teacher education for secondary teaching majors Scholastic Achievement in Common Core.

- • Professional Education Requirements (32 hours)
- • Required Art Courses (73 hours)

Total hours for Bachelor of Fine Arts Degree with an Emphasis in Education (149-154 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum <u>as you wish it to appear</u> in the online catalog:

Foundations (9 hours)
ART 100 Visual Thinking:2D Processes (3 hours)
ART 200 Visual Thinking:3D Processes (3 hours)
ART 352 Color Systems, Theory, and Application (3 hours)

2D Studio (12 hours)
ART 233 Drawing I (3 hours)

ART 277 Painting I (3 hours)
GIT 310 Photogrpahy (3 hours)
Upper Division 2- D Elective (3 hours)

3D Studio (12 hours)
ART 217 Crafts (3 hours)
ART 244 Ceramics I (3 hours)
ART 266 Sculpture I (3 hours)
Upper Division 3D Elective (3 hours)

ART History (12 hours)
ART 288 Art History I (3 hours)
ART 289 Art History II (3 hours)
ART 688 Modern Art History (3 hours)
ART 689 Contemporary Issues in Art (3 hours)

Art Education (8 hours)
ART 379 Art Education: Elementary (3 hours)
ART 479 Art Education: Secondary (3 hours)
ART 441 Art Education: Theory and Practice (2 hours)

Education Courses (12 Hours)
PSYCH 263 Developmental Psychology (3 hours)
PSYCH 357 Educational Psychology (3 hours)
SPED 510 Overview of Special Education (3 hours)
EDUC 520 Methods and Materials for Academic Literacy (3 hours)

Professional Semester: Student Teaching (15 hours)
EDUC 458 Methods and Curriculum (3 hours)
EDUC 464 Foundations of Measurement and Evaluation (2 hours)
EDUC 475 Supervised Teaching in Elementary School- 9 hours
ART 579 Supervised Student Teaching and follow-up (1 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None at Present

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/11/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _____ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Art College: Arts and Sciences This program is to be offered 50% or more online as a Hybrid____
This program is to be offered fully online_____

Submission Date: 2/11 /19 Revision Effective: Fall, 2019
(Year)

Contact Person: James Oliver ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: BFA Art Emphasis 2-D Studio Art

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Changes being made to meet 120 hour mandate

Rationale for Change (include changes to curriculum objectives): _____

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No programs at other Regent Institutions are affected by this change.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
GIT 142 and GIT 310 Photography will be a required course within this program. See attached email chain with Doug Younger, Chair of Graphics Imaging and Technology.

Jamie,

The GIT department grants permission for the Art Department to use GIT 142 Raster Graphics Software as a required course within the Art degree(s).

Be aware that we are currently running near peak capacity in this course which may result in some difficulties in enrolling in this course.

Doug Younger

Douglas L. Younger, Ed.D.
Professor - Interim Chair
Graphics and Imaging Technologies
Pittsburg State University
1701 South Broadway - KTC E116, Pittsburg, KS 66762
620-235-4420 office phone - 620-235-4413 department fax

From: "James Oliver, Jr" <joliver@pittstate.edu>
To: "dyounger" <dyounger@pittstate.edu>
Sent: Thursday, February 7, 2019 1:40:34 PM
Subject: Re: Utilizing GIT 142 Raster Graphics Software as a required course in the BFA Art degree.

Doug,

As we have previously spoken, the Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this in mind, we are requesting that your department allow us to include GIT 142 Rester Graphics Sofware as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration,

Jamie

From: "Doug Younger" <dyounger@pittstate.edu>
To: "James Oliver Jr" <joliver@pittstate.edu>
Sent: Thursday, January 24, 2019 12:36:32 PM
Subject: Re: Utilizing GIT 310 Photography as a required course in the BFA Art degree.

Jamie,
The Graphics and Imaging Technologies Department approves of the use of GIT310 Photography as part of the required curriculum for Art majors.

Doug Younger

Douglas L. Younger
Professor/Interim Chair
Graphics and Imaging Technologies

On Jan 23, 2019, at 9:24 AM, James Oliver Jr <joliver@pittstate.edu> wrote:
Doug,

The Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this revision, we feel that a basic Photograph course continued to be required for our majors. With a larger faculty, such a course was previously offered within the Department of Art. As our faculty numbers have become smaller, we are requesting that your department allow us to include GIT 310 as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration,

Jamie

--
James Oliver
Chair/ Professor

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Bachelor of Fine Arts (2D Studio ArtEmphasis)
Required Art (61 hours)
ART 100: Visual Thinking: 2D Processes ..... 3 hrs
ART 178: Introduction to the Visual Arts ..... 3 hrs
ART 200: Visual Thinking: 3D Processes ..... 3 hrs
ART 205: Introduction to Visual Storytelling .... 3 hrs
ART 220: Art of Photography I .....3 hrs
ART 233: Drawing I ..... 3 hrs
ART 236: Perspective Drawing ..... 3 hrs
ART 250: Color Theory and Application ..... 3 hrs
ART 266: Sculpture I .....3 hrs
ART 277: Painting I ..... 3 hrs
ART 288: Introduction to Art History I .....3 hrs
ART 289: Introduction to Art History II 3
ART 325: Art Practices II: Presentation of Artist Works 1
ART 350: Art Practices III: Studio Critique I (Sophomore Level) 1
ART 433: Structural Anatomy and Figure Drawing 3
ART 434: Advanced Figure Drawing 3
ART 450: Research Methods and Writing for Artists 3
ART 550: Art Practices V: Studio Critique II (Junior Level) 1
ART 573: Business and Self-Promotion for Artists 3
ART 650: Art Practices VI: Studio Critique III (Senior Level) 1
ART 676: Exhibition Design and Development 3
ART 688: History of Modern Art 3
ART 689: Contemporary Issues in Art 3
Other Required (6 hours)GIT 142: Raster Graphics Software 3
GIT 240: Page Layout Software 3

2D Studio Art Emphasis (18 hours should be selected from the following courses):
ART 333: Drawing III 3
ART 336: Drawing With Ink 3
ART 342: iPad for the Artist 3
ART 346: Traditional Watercolor 3
ART 348: Advanced Oil Painting 3
ART 351: Printmaking, Papermaking, Bookarts and the Letterpress 3
ART 367: Ceramics: Tile Making 3
ART 420: Alternative and Historical Photographic Processes 3
ART 425: Photographic Illustration and Mixed Media 3
ART 434: Advanced Figure Drawing 3
ART 448: Portrait Painting 3
ART 470: Topics in Art (____) 1-3
ART 472: Life Sculpture 3
ART 525: Internships in Studio and Creative Industry 1-3
ART 526: Internship in Museum Studies and Gallery Practice 1-3
ART 530: Editorial Illustration 3
ART 532: Comics: Theory and Practice 3

ART 534: Scientific Illustration 3
ART 542: Mural Painting 3
ART 546: Plein Air Painting 3
ART 551: Art Education in Cultural Institutions 3
ART 558: Art for the Body 3

Required Art Courses (85

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Studio Foundation (36 hours)
ART 100 Visual Thinking:2D Processes (3 hours)
ART 200 Visual Thinking:3D Processes (3 hours)
ART 210 Visual Thinking: Digital Processes (3 hours)
ART 217 Crafts (3 hours)
ART 233 Drawing I (3 hours)
ART 244 Ceramics I (3 hours)
ART 266 Sculpture I (3 hours)
ART 277 Painting I (3 hours)
ART 352 Color Systems, Theory, and Application (3 hours)
ART 433 Structural Anatomy and Figure Drawing (3 hours)
GIT 142 Raster Based Graphic Software (3 hours)
GIT 310 Photography (3 hours)

Art History (15 hours)
ART 178 Introduction to Visual Arts (3 hours)
ART 288 Art History I (3 hours)
ART 289 Art History II (3 hours)
ART 688 Modern Art History (3 hours)
ART 689 Contemporary Issues in Art (3 hours)

Professional Practices (9 hours)
ART 450 Research Methods, Writing for Artists (3 hours)
ART 573 Business and Self Promotion for Artists (3 hours)
ART 676 Exhibtion Design and Development (3 hours)

Emphasis Electives (20 hours)
Art 341 Perspective Drawing (3 hours)
Art 336 Drawing with Ink (3 hours)
Art 349 Digital Painting (3 hours)
Art 346 Traditional Watercolor (3 hours)
Art 348 Advanced Oil Painting (3 hours)
Art 351 Printmaking, Papermaking, Letterpress and Bookarts (3 hours)
Art 367 Ceramics: Tile making (3 hours)
Art 448 Portrait Painting (3 hours
Art 470- Topics (3 hours)
Art 472 Life Sculpture (3 hours)
Art 530 Editorial Illus. (3 hours)
Art 534 Scientific Illus. (3 hours)
Art 542 Mural Painting (3 hours)
Art 546 Plein Air Painting (3 hours)

Art 525 Internship in Studio and Creative Industry (1-3 hours)
Art 526 Internship in Museum Studies and Gallery Practice (1-3 hours)

ART 401 Independent Study (2 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None at Present

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/11/19 Signature, Department Chairperson James M Olmsted Jr

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M L P Smith

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean M L Smith

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Tinsley

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Art College: Arts and Sciences This program is to be offered 50% or more online as a Hybrid____
This program is to be offered fully online____

Submission Date: 2/11 /19 Revision Effective: Fall, 2019
(Year)

Contact Person: James Oliver ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: BFA Art Emphasis 3-D Studio Art

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
____

Description of Change: Changes being made to meet 120 hour mandate

Rationale for Change (include changes to curriculum objectives): ____

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No programs at other Regent Institutions are affected by this change.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
GIT 142 Raster Graphics and GIT 310 Photography will be a required course within this program. See attached email chain with Doug Younger, Chair of Graphics Imaging and Technology. GT 330 Engineering Materials and Processes will be an Emphasis Elective course within this emphasis. See Email Chain from Andrew Klenke, Chair, Technology and Workforce Learning.

Jamie,

The GIT department grants permission for the Art Department to use GIT 142 Raster Graphics Software as a required course within the Art degree(s).

Be aware that we are currently running near peak capacity in this course which may result in some difficulties in enrolling in this course.

Doug Younger

Douglas L. Younger, Ed.D.
Professor - Interim Chair
Graphics and Imaging Technologies
Pittsburg State University

1701 South Broadway - KTC E116, Pittsburg, KS 66762
620-235-4420 office phone - 620-235-4413 department fax

From: "James Oliver, Jr" <joliver@pittstate.edu>
To: "dyounger" <dyounger@pittstate.edu>
Sent: Thursday, February 7, 2019 1:40:34 PM
Subject: Re: Utilizing GIT 142 Raster Graphics Software as a required course in the BFA Art degree.

Doug,

As we have previously spoken, the Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this in mind, we are requesting that your department allow us to include GIT 142 Rester Graphics Sofware as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration,

Jamie

From: "Doug Younger" <dyounger@pittstate.edu>
To: "James Oliver Jr" <joliver@pittstate.edu>
Sent: Thursday, January 24, 2019 12:36:32 PM
Subject: Re: Utilizing GIT 310 Photography as a required course in the BFA Art degree.

Jamie,
The Graphics and Imaging Technologies Department approves of the use of GIT310 Photography as part of the required curriculum for Art majors.

Doug Younger

Douglas L. Younger
Professor/Interim Chair
Graphics and Imaging Technologies

On Jan 23, 2019, at 9:24 AM, James Oliver Jr <joliver@pittstate.edu> wrote:
Doug,

The Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this revision, we feel that a basic Photograph course continued to be required for our majors. With a larger faculty, such a course was previously offered within the Department of Art. As our faculty numbers have become smaller, we are requesting that your department allow us to include GIT 310 as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration,

Jamie

--

James Oliver
Chair/ Professor
Department of Art
Pittsburg State University

Jamie,

Absolutely. I think it would be a great application-based course for the 3D art majors. On a side note, I am very excited to ensure all of our students take the ART233 Drawing I class. Having them learn the concepts of drawing from "the experts" will definitely help us in all of our classes, from Design and Problem Solving, to Manufacturing, to CAD/CNC and Communications.

I especially like that there is collaboration between programs enhancing the education of our students. Let me know if you need anything else from me.

Andy

Dr. Andy Klenke, DTE
Interim Chair, Technology & Workforce Learning
1701 S. Broadway, E222a KTC
Pittsburg State University
Pittsburg, KS 66762
620-235-4372

From: "James Oliver, Jr" <joliver@pittstate.edu>
To: "Dr. Andrew M. Klenke" <aklenke@pittstate.edu>
Sent: Thursday, February 7, 2019 2:22:19 PM
Subject: Request to inlcude GT 330 Engineering Materials and Processes in BFA Art 3D emphasis

Andy,

The Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this revision, we feel that GT 330 would be a very appropriate course for inclusion as an elective option for the BFA in Art with 3 D emphasis. We are requesting that your department allow us to include GT 330 as an emphasis option within the 20 hours required within this section of our degree program. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration,

Jamie

--
James Oliver
Chair/ Professor
Department of Art
Pittsburg State University

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Bachelor of Fine Arts (2D Studio ArtEmphasis)
Required Art (61 hours)
ART 100: Visual Thinking: 2D Processes ..... 3 hrs
ART 178: Introduction to the Visual Arts ..... 3 hrs
ART 200: Visual Thinking: 3D Processes ..... 3 hrs
ART 205: Introduction to Visual Storytelling .... 3 hrs
ART 220: Art of Photography I .....3 hrs
ART 233: Drawing I ..... 3 hrs
ART 236: Perspective Drawing ..... 3 hrs
ART 250: Color Theory and Application ..... 3 hrs
ART 266: Sculpture I .....3 hrs
ART 277: Painting I ..... 3 hrs
ART 288: Introduction to Art History I .....3 hrs
ART 289: Introduction to Art History II 3
ART 325: Art Practices II: Presentation of Artist Works 1
ART 350: Art Practices III: Studio Critique I (Sophomore Level) 1
ART 433: Structural Anatomy and Figure Drawing 3
ART 434: Advanced Figure Drawing 3
ART 450: Research Methods and Writing for Artists 3
ART 550: Art Practices V: Studio Critique II (Junior Level) 1
ART 573: Business and Self-Promotion for Artists 3
ART 650: Art Practices VI: Studio Critique III (Senior Level) 1
ART 676: Exhibition Design and Development 3
ART 688: History of Modern Art 3
ART 689: Contemporary Issues in Art 3
Other Required (6 hours)GIT 142: Raster Graphics Software 3
GIT 240: Page Layout Software 3

3D Studio Art Emphasis (18 hours selected from the following courses)
ART 333- Drawing III 3
ART 351 Printmaking, Papermaking, Bookarts and Letterpress 3
ART 361 Fabrication Techniques 3
ART 363 Ceramics: Handbuilding 3
ART 365 Ceramics: Wheel Throwing 3
ART 367 Ceramcis: Tile Making 3
ART 430 Automotive: Art and Design 3
ART 434 Advanced Figure Drawing 3
ART 461 Casting and Moldmaking 3
ART 467 Ceramics: Sculptural 3
ART 469 Soft Sculpture 3
ART 470 Topics in Art ( ) 1- 3
ART 472 Life Sculpture 3
ART 525 Internship in Studio and Creative Industry 1-3
ART 526 Internship in Museum Studies and Gallery Practice 1- 3
ART 551 Art Education in Cultural Institutions 3
ART 558 Art for th Body 3
ART 561 Small-Scale Metalsmithing 3
ART 563 Toy Design 3

ART 565 Site Specific Installation and Public Sclpture 3
MECET 121: Engineering Graphics I

Required Art Courses (85

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Studio Foundation (36 hours)
ART 100 Visual Thinking:2D Processes (3 hours)
ART 200 Visual Thinking:3D Processes (3 hours)
ART 210 Visual Thinking: Digital Processes (3 hours)
ART 217 Crafts (3 hours)
ART 233 Drawing I (3 hours)
ART 244 Ceramics I (3 hours)
ART 266 Sculpture I (3 hours)
ART 277 Painting I (3 hours)
ART 352 Color Systems, Theory, and Application (3 hours)
ART 433 Structural Anatomy and Figure Drawing (3 hours)
GIT 142 Raster Based Graphic Software (3 hours)
GIT 310 Photography (3 hours)

Art History (15 hours)
ART 178 Introduction to Visual Arts (3 hours)
ART 288 Art History I (3 hours)
ART 289 Art History II (3 hours)
ART 688 Modern Art History (3 hours)
ART 689 Contemporary Issues in Art (3 hours)

Professional Practices (9 hours)
ART 450 Research Methods, Writing for Artists (3 hours)
ART 573 Business and Self Promotion for Artists (3 hours)
ART 676 Exhibtion Design and Development (3 hours)

Emphasis Electives (20 hours- 6 courses +2 hours in ART 401 Independent Study)

Art 332 Jewelry Design (3 hours)
ART 351 Printmaking, Papermaking, Bookarts and Letterpress (3 hours)
Art 363- Ceramics: Handbuilding (3 hours)
Art 365 Ceramics: Wheel Throwing (3 hours)
Art 367- Ceramics: Tile making (3 hours)
Art 430- Automotive Art and Design (3 hours)
Art 467- Ceramics: Sculptural (3 hours)
Art 467- Soft Sculpture (3 hours)
GT 330 Engineering Materials and Processes (3 hours)
Art 525 Internship in Studio and Creative Industry (1-3 hours)
Art 526 Internship in Museum Studies and Gallery Practice (1-3 hours)

ART 401 Independent Study (2 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None at Present

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/11/19 Signature, Department Chairperson James M Olmsted

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M C Pomatto

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean M C Pomatto

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Tinsley

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Art College: Arts and Sciences This program is to be offered 50% or more online as a Hybrid____
This program is to be offered fully online____

Submission Date: 2/11 /19 Revision Effective: Fall, 2019
(Year)

Contact Person: James Oliver ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: BFA Art Emphasis Illustration and Visual Storytelling

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
____

Description of Change: Changes being made to meet 120 hour mandate

Rationale for Change (include changes to curriculum objectives): ____

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No programs at other Regent Institutions are affected by this change.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
GIT 142 and GIT 310 Photography will be a required course within this program. See attached email chain with Doug Younger, Chair of Graphics Imaging and Technology.

Jamie,

The GIT department grants permission for the Art Department to use GIT 142 Raster Graphics Software as a required course within the Art degree(s).

Be aware that we are currently running near peak capacity in this course which may result in some difficulties in enrolling in this course.

Doug Younger

Douglas L. Younger, Ed.D.
Professor - Interim Chair
Graphics and Imaging Technologies
Pittsburg State University
1701 South Broadway - KTC E116, Pittsburg, KS 66762
620-235-4420 office phone - 620-235-4413 department fax

From: "James Oliver, Jr" <joliver@pittstate.edu>
To: "dyounger" <dyounger@pittstate.edu>
Sent: Thursday, February 7, 2019 1:40:34 PM
Subject: Re: Utilizing GIT 142 Raster Graphics Software as a required course in the BFA Art degree.

Doug,

As we have previously spoken, the Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this in mind, we are requesting that your department allow us to include GIT 142 Rester Graphics Sofware as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration,

Jamie

From: "Doug Younger" <dyounger@pittstate.edu>
To: "James Oliver Jr" <joliver@pittstate.edu>
Sent: Thursday, January 24, 2019 12:36:32 PM
Subject: Re: Utilizing GIT 310 Photography as a required course in the BFA Art degree.

Jamie,
The Graphics and Imaging Technologies Department approves of the use of GIT310 Photography as part of the required curriculum for Art majors.

Doug Younger

Douglas L. Younger
Professor/Interim Chair
Graphics and Imaging Technologies

On Jan 23, 2019, at 9:24 AM, James Oliver Jr <joliver@pittstate.edu> wrote:
Doug,

The Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this revision, we feel that a basic Photograph course continued to be required for our majors. With a larger faculty, such a course was previously offered within the Department of Art. As our faculty numbers have become smaller, we are requesting that your department allow us to include GIT 310 as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration,

Jamie

--
James Oliver
Chair/ Professor

Department of Art
Pittsburg State University

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Bachelor of Fine Arts (2D Studio ArtEmphasis)
Required Art (61 hours)
ART 100: Visual Thinking: 2D Processes ..... 3 hrs
ART 178: Introduction to the Visual Arts ..... 3 hrs
ART 200: Visual Thinking: 3D Processes ..... 3 hrs
ART 205: Introduction to Visual Storytelling .... 3 hrs
ART 220: Art of Photography I .....3 hrs
ART 233: Drawing I ..... 3 hrs
ART 236: Perspective Drawing ..... 3 hrs
ART 250: Color Theory and Application ..... 3 hrs
ART 266: Sculpture I .....3 hrs
ART 277: Painting I ..... 3 hrs
ART 288: Introduction to Art History I .....3 hrs
ART 289: Introduction to Art History II 3
ART 325: Art Practices II: Presentation of Artist Works 1
ART 350: Art Practices III: Studio Critique I (Sophomore Level) 1
ART 433: Structural Anatomy and Figure Drawing 3
ART 434: Advanced Figure Drawing 3
ART 450: Research Methods and Writing for Artists 3
ART 550: Art Practices V: Studio Critique II (Junior Level) 1
ART 573: Business and Self-Promotion for Artists 3
ART 650: Art Practices VI: Studio Critique III (Senior Level) 1
ART 676: Exhibition Design and Development 3
ART 688: History of Modern Art 3
ART 689: Contemporary Issues in Art 3
Other Required (6 hours)GIT 142: Raster Graphics Software 3
GIT 240: Page Layout Software 3

Illustration and Visual Storytelling Emphasis courses (18 hours Selected from the following)
ART 336 Drawing with Ink
ART 338 Hand-Lettering for Illustration and Comics
ART 342 Digital Painting
ART 346 Traditional Watercolor
ART 351 Printmaking, Papermaking, Bookarts, and the Letterpress
ART 430 Automotive: Art and Design
ART 434 Advanced Figure Drawing
ART 436 Concept Design
ART 448 Portrait Painting
ART 470 Topics in Art ( )
ART 472 Life Sculpture
ART 525 Internship In Studio and Creative Industry
ART 526 Internship in Museum Studies and Gallery Practice
ART 530 Editorial Illustration
ART 532 Comics: Theory and Practice
ART 534 Scientific Illustration
ART 563 Toy Design

Required Art Courses (85

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Studio Foundation (36 hours)
ART 100 Visual Thinking:2D Processes (3 hours)
ART 200 Visual Thinking:3D Processes (3 hours)
ART 210 Visual Thinking: Digital Processes (3 hours)
ART 217 Crafts (3 hours)
ART 233 Drawing I (3 hours)
ART 244 Ceramics I (3 hours)
ART 266 Sculpture I (3 hours)
ART 277 Painting I (3 hours)
ART 352 Color Systems, Theory, and Application (3 hours)
ART 433 Structural Anatomy and Figure Drawing (3 hours)
GIT 142 Raster Based Graphic Software (3 hours)
GIT 310 Photography (3 hours)

Art History (15 hours)
ART 178 Introduction to Visual Arts (3 hours)
ART 288 Art History I (3 hours)
ART 289 Art History II (3 hours)
ART 688 Modern Art History (3 hours)
ART 689 Contemporary Issues in Art (3 hours)

Professional Practices (9 hours)
ART 450 Research Methods, Writing for Artists(3 hours)
ART 573 Business and Self Promotion for Artists (3 hours)
ART 676 Exhibtion Design and Development (3 hours)

Emphasis Electives (20 hours- 6 courses +2 hours in ART 401 Independent Study)
Art 341 Perspective Drawing:Theory and Application (3 hours)
Art 336 Drawing with Ink (3 hours)
Art 349 Digital Painting (3 hours)
Art 346 Traditional Watercolor (3 hours)
Art 351 Printmaking (3 hours)
Art 430 Auto Art and Design (3 hours)
Art 448 Portrait Painting (3 hours)
Art 470 Topics in Art (3 hours)
Art 472 Life Sculpture (3 hours)
Art 530 Editorial Illustration (3 hours)
Art 534 Scientific Illustration (3 hours)
Art 563 Toy Design (3 hours)
Art 525 Internship in Studio and Creative Industry (1- 3 hours)
Art 526 Internship in Museum Studies and Gallery Practice (1-3 hours)

ART 401 Independent Study (2 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None at Present

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/11/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-22-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: BIOL College: CAS Submission Date: 2-20-19

Contact Person: Dixie Smith ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Yes, this change will reduce the total hours required for a BSE in Biology, done in collaboration with the College of Education (COE). Supporting documentation of discussion with the COE is attached.

Purpose/Justification for Revision to Course: The purpose for this revision is to free up as many hours as possible for content, either in (1) Biology electives, or (2) in another area of study. The new revisions made to the Biology BSE (including this course reduction, and dropping the requirement for a minor) leaves students with 9 Biology electives. In future years, the Biology Department will only need to find 1 additional hour to be able to reinstate the requirement for a minor. (Students are already taking 10 hours of required physical science. Another 10 hours would give them the Physical Science minor.) Preparation across broad areas is still something that administrators are seeking in teachers, and paving the way to add the minor back in a few years is something that would be valuable for BSE students.

Existing Course:

Course Number: BIOL 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 2

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it appears in the current catalog): BIOL 579 Supervised Student Teaching and Follow-Up of Teachers. 2 hours. Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Proposed Course:

Course Number: BIOL 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 1

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it will appear in the next catalog): BIOL 579 Supervised Student Teaching and Follow-Up of Teachers. 1 hour. Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   NA
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ **Approved: Department Chairperson**
Date 2-20-19 **Signature, Department Chairperson** Virginia Rider

☑ **Approved: College Curriculum Committee**
Date 3-4-19 **Signature, College Curriculum Committee Chair** M C Lamb

☑ **Approved: Dean of College**
Date 3-4-19 **Signature, Dean** M C Lamb

☐ **Approved: General Education Committee (if applicable)**
Date _____ **Signature, General Education Committee Chair** _____

☒ **Approved: Council for Teacher Education (if applicable)**
Date 4/3/19 **Signature, Council for Teacher Education Chair** James Lowe

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 4-29-19 **Signature, Undergraduate Curriculum Committee Chair** Heidi Langan

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Re: I have to turn in a course change form for BIOL 579 (I forgot to do this!)

From : Jean Dockers <jdockers@pittstate.edu> Wed, Feb 20, 2019 01:56 PM
Subject : Re: I have to turn in a course change form for BIOL 579 (I forgot to do this!)
To : Dixie Smith <dsmith@pittstate.edu>

Dixie,

Here are my thoughts. The Office of Teacher Education is recommending and supporting departments who are choosing to change their XXX 579 course during the Student Teaching semester. The candidates are not on campus and the student teaching experience is intended to give them practical field experience. We are working to streamline and cut down on the assignments that are completed during this field experience. We believe that reducing the credit hours will help with this process. This reduction also helps departments meet the new KBOR required 120 hour program sequence.

Jean

From: "Dixie Smith" <dsmith@pittstate.edu>
To: "jdockers" <jdockers@pittstate.edu>
Sent: Wednesday, February 20, 2019 1:08:54 PM
Subject: I have to turn in a course change form for BIOL 579 (I forgot to do this!)

Jean, and on that form I will need corroboration that I have run this change by the College of Education. Can I please have any thoughts or concerns that you might have about my decision to reduce BIOL 579 from 2 hours to 1 hour?

My reason for this is to free up as many hours as possible for content, either in (1) Biology electives, or (2) in another area of study. The new revision to the Biology BSE (including this course reduction) leaves students with 9 Biology electives. In future years, the Biology Department will only need to find 1 additional hour to be able to reinstate the requirement for a minor. (Students are already taking 10 hours of required physical

science. Another 10 hours would give them the Physical Science minor.) Preparation across broad areas is still something that administrators are seeking in teachers, and paving the way to add the minor back in a few years is something that would be valuable for BSE students.

Thanks for considering this action! Dixie

--
Dixie L. Smith, Ph.D.
620-235-4741

E pluribus unum

--
Jean Dockers, PhD.
Director of Teacher Education
Pittsburg State University
110 Hughes Hall
Pittsburg, KS 66762

Office Phone(620)235-4636
jdockers@pittstate.edu
FAX: (620) 235- 4421

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: BIOL College: CAS

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: Feb. 18, 19

Revision Effective: Fall, 2019 (Year)

Contact Person: Dixie Smith ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: BIOL BSE

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
NA

Description of Change:
> The requirement for students to complete a 20 hour minor will be removed. This action will drop the required number of hours below 120. The program will retain the requirement for CHEM 215/216 because it is a prerequisite for Microbiology.
> Three hours in Evolution BIOL 539 will be added.
> Additional Biology elective hours to total eight elective hours.

Rationale for Change (include changes to curriculum objectives): The changes are needed to comply with KBOR's requirement for 120 hour degrees. Dropping the requirement for a minor drops the program hours below 120 and makes room for the addition of a course in evolution that has long been recognized as desireable for biology teacher preparation. Until this change, however, there was not room in the curriculum to add evolution.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This revision is not related to, nor does it affect, any program offered by other Regent Universities.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Administration of BIOL 479 and 579 will transfer to the College of Education until that time when the Biology Department can hire a replacement for a retired faculty member. (Email submitted with this form.) Students will be permitted to take either BIOL 479 or EDUC 479. EDUC 479 is a new course that is currently being legislated.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

General Education Requirements for Students Preparing to Teach 44 hours

Eight hours of general education natural sciences are satisfied by course requirements in biology (BIOL 211 and 212) and physical science (PHYS 113 or PHYS 100/130).

Biology Requirements	
BIOL 211 Principles of Biology I	4
BIOL 212 Principles of Biology II	4
BIOL 257/258 Anatomy and Physiology/ Laboratory	5
BIOL 300 Assisting in the Biology Laboratory	1
BIOL 322/323 Genetics/Laboratory	5
BIOL 330 Principles of Ecology	3
BIOL 371/372 General Microbiology/Laboratory	5
BIOL 479 Techniques for Teaching Biology	3
Biology electives (including 3 hr. field course)	8
	38
Professional Education Requirements	
EDUC 261 Explorations in Education	3
EDUC 520 Middle and Secondary Reading	3
PSYCH 263 Developmental Psychology	3
PSYCH 357 Educational Psychology	3
SSLS 510 Overview of Education for Exceptional Students	3
	15
Professional Semester	
CURIN 458 Methods and Curriculum	3
CURIN 462 Secondary and Middle Level Education	2
CURIN 464 Foundations of Measurement and Evaluation	2
CURIN 480 Supervised Teaching in the Secondary School	3
CURIN 482 Supervised Teaching in the Secondary School	5
BIOL 579 Supervised Student Teaching and Follow-Up of Teachers	2
	17
Minor Requirements*	
PHYS 100/130 College Physics 1/Elementary Physics Laboratory 1**	5
CHEM 215/216 General Chemistry 1 /Laboratory	5
Additional hours chosen from chemistry or physics	10
	20
TOTAL	134

*This curriculum assumes a physical science minor (20 hours of Physics and/or Chemistry). Persons interested in biology as a second teaching field should contact the BSED advisor in the Department of Biology or the Director of Teacher Education, Hughes Hall for specific requirements.

** If a student declares a minor other than physical science, PHYS 113 Physical Science will satisfy the four hours of physical sciences required by General Education.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Bachelor of Science in Education (Biology Major)

Pittstate Pathway Course Requirements for Students Preparing to Teach

Pitt State Pathway Requirements: Courses must meet the requirements approved by the University or approved substitutes. Four-five hours of natural sciences are satisfied by course requirements in CHEM 215/216 General Chemistry 1 /Laboratory (see Required from other Departments, below)	35- 36 Hours
Biology Requirements	
BIOL 211 Principles of Biology I	4
BIOL 212 Principles of Biology II	4
BIOL 257/258 Anatomy and Physiology/ Laboratory	5
BIOL 300 Assisting in the Biology Laboratory	1
BIOL 322/323 Genetics/Laboratory	5
BIOL 330 Principles of Ecology	3
BIOL 371/372 General Microbiology/Laboratory	5
BIOL 539 Evolution	3
Biology electives (including 3 hr. field course)	12
	42
Professional Education Requirements	
EDUC 261 Explorations in Education	3
EDUC 520 Middle and Secondary Reading	3
PSYCH 263 Developmental Psychology	3
PSYCH 357 Educational Psychology	3
SSLS 510 Overview of Education for Exceptional Students	3
EDUC 479 OR	
BIOL 479 Techniques for Teaching Biology	3
	18
Professional Semester	
EDUC 458 Methods and Curriculum	3
EDUC 464 Foundations of Measurement and Evaluation	2
EDUC 475 Supervised Clinical Experience	9
BIOL 579 Supervision of student teaching/ follow up of teachers	1
	15
Requirements* from other Departments	
CHEM 215/216	5
PHYS 100/130 College Physics I / Laboratory**	5
	10
PROGRAM TOTAL	120

*The Biology Department recommends a Physical Science Minor (10 hours of Physics and/or Chemistry in addition to CHEM 215/216 and PHYS 100/130 for a total of 20 hours.). Other minors are available. ** Physical Science (PHYS 113) can satisfy this requirement ONLY if the student is NOT completing the Physical Science Minor.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   NA

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   NA

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ **Approved: Department Chairperson**
Date 2-20-19 **Signature, Department Chairperson** Virginia Rider

☑ **Approved: College Curriculum Committee**
Date 3-4-19 **Signature, College Curriculum Committee Chair** M. Pomatto

☑ **Approved: Dean of College**
Date 3-4-19 **Signature, Dean** M. Pomatto

☐ **Approved: General Education Committee (if applicable)**
Date _____ **Signature, General Education Committee Chair** _____

☒ **Approved: Council for Teacher Education (if applicable)**
Date 4/3/19 **Signature, Council for Teacher Education Chair** James Trulove

☑ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 4-20-19 **Signature, Undergraduate Curriculum Committee Chair**

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: CHEM College: CAS

Submission Date: 2/25/2019

Contact Person: Khamis Siam ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Communication with Teacher Education Director by which we were requested to implement the change

Purpose/Justification for Revision to Course: To be inline with Teacher Education requirements for 120 hrs.

Existing Course:

Course Number: 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 2

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (**as it appears in the current catalog**): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Proposed Course:

Course Number: 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 1

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (**as it will appear in the next catalog**): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are

available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-20-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Deletion of Curriculum

Deletion of: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: CHEM College: CAS

Submission Date: 02/25/2019

Revision Effective: Fall, 2019 (Year)

Contact Person: Khamis Siam ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: BSE

Rationale for Deletion: The BSE degree will transition to being an emphasis. It has and will always be a challenge to meet the Regents' minima in this degree.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The deletion and transitioning of the major to an emphasis was discussed with Dr. Jean Dockers, the Director of Teacher Education and does meet with her approval.

Will this deletion involve specific General Education courses? ☐ Yes ☒ No
If "yes," please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/28/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form and a memo on department letterhead, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Request for New Minor/Emphasis/Certificate

Proposal for a New: ☐ Minor ☒ Emphasis ☐ Certificate

Department: CHEM College: CAS

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 02/25/2019

Effective: Fall, 2019
(Year)

Contact Person: Khamis Siam ☒ Faculty member ☐ Chair

Title of Proposed Minor/Emphasis /Certificate: BS in Chemistry with Emphasis in Chemistry Education

Purpose/Justification for Minor/Emphasis/Certificate: Emphasis in Education

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation.
The BSE majors will no longer have the option of obtaining that degree which will transition to an emphasis.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/ college's/ unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The only impact on education majors will be on the chemistry side but the education component of the degree will be determined by the College of Education.

P.S. Although this form refers to the KBOR form, Trish Peak (Provost's office) has told me that such will not need approval by the KBOR since the degree is already an existing degree with this emphasis being added to it.

(Note that only the cover page of this form is used and the rest of the form will look like a curriculum change form.

Please complete the Kansas Board of Regent forms located at http://www.kansasregents.org/academic_affairs/new_program_approval and list the proposed curriculum for the minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum **as you wish it to appear in the next catalog**. **If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.**

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
S

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Bachelor of Science Degree with a Major in Chemistry: Emphasis in Education
Chemistry Courses (19 hours)

- CHEM-369: Laboratory Assistant Practicum I (3 hours)
- CHEM-423: descriptive Inorganic Chemistry (3 hours)
- CHEM-445: Analytical Chemistry (3 hours)

AND CHEM-446: Analytical Chemistry Laboratory (2 hours)

- CHEM-469: Laboratory Assistant Practicum II (3 hours)
- CHEM-569: Laboratory Assistant Practicum III (3 hours)
- CHEM-601: Chemistry Colloquium (0-1 hour)
- CHEM-611: Senior Review and Assessment (1 hour)

One hour CHEM 601 Chemistry Colloquium is required.

- Other (10 hours)

o PHYS-104: Engineering Physics I (4 hours)
OR PHYS-100: College Physics I (4 hours)
AND PHYS-130: Elementary Physics Laboratory I (1 hour)
o PHYS-105: Engineering Physics II (4 hours)
OR PHYS-101: College Physics II (4 hours)
AND PHYS-131: Elementary Physics Laboratory II (1 hour)

Teaching and learning theory with laboratory and clinical experience requirements:

- EDUC-261: Explorations in Education (3 hours)
- PSYCH-263: Developmental Psychology (3 hours)
- PSYCH-357: Educational Psychology (3 hours)
- CHEM-479: Techniques for Teaching Chemistry (3 hours)
- SPED-510: Overview of Special Education (3 hours)
- EDUC-520: Methods and Materials for Academic Literacy (3 hours)
- Professional Semester (SR. year)

o EDUC-458: Methods and Curriculum (3 hours)
o EDUC-462: Secondary and Middle Level Education (2 hours)
o EDUC-464: Foundations of Measurement and Evaluation (2 hours)
o EDUC-480: Supervised Teaching in the Secondary School (3 hours)
o EDUC-482: Supervised Teaching in the Secondary School (5 hours)
o CHEM-579: Supervised Student Teaching and Follow-Up of Teachers (1 hour)

A minor is not required.

Degree requires a minimum of 120 credit hours. Student should seek advisement to identify appropriate electives or minor to achieve this minimum.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   NA

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2-22-19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-2019 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Chem College: CAS

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 02/06/2019

Revision Effective: Fall, 2019 (Year)

Contact Person: Dr. Slam ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: BS Chemistry

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Request removal of the following reference in the catalog that all emphasis of Bachelor of Science degree in Chemistry require a minor.

Rationale for Change (include changes to curriculum objectives): To be in compliance with the Regions' 120 hour degree requirement for all majors.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Allow consistency across all emphases

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
It only applies to Chemistry majors

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   NA

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☒ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/6/14 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 5-4-14 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 5-4-14 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/14 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-14 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approval by Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAD or Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAD or Board of Regents is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum"* and within the appropriate College folder, *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT, if required: SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: Communication College: A&S This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 1/30/19 Revision Effective: Fall, 2019
(Year)

Contact Person: Dr. Cynthia Allan ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Minor: Communication (Teaching)

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
Communication Education

Description of Change: Reduction of minor from 36 to 24 credit hours

Rationale for Change (include changes to curriculum objectives): To meet KBOR mandated 24 credit hour maximum for minors.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Change only impacts students seeking a Communication Education minor at Pittsburg State University.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This change is to a minor education program and so impacts the College of Education

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Minor in Communication (Teaching)
The teaching minor in Communication is only available in conjunction with a Bachelor of Science in Education degree.

Minor in Communication (Teaching) (36 hours)
COMM 200: Introduction to Mass Communication 3
COMM 205: Performance Studies 3
COMM 254: Acting 3
COMM 274: Introduction to Audio and Video Production 3
COMM 395: Theatre History (____) 3
COMM 307: Introduction to Persuasive Communication 3
COMM 309: Forensic Practices (___) 1-3
COMM 363: Stagecraft 3
COMM 367: Oral Interpretation of Literature 3

COMM 450: Small Group Communication 3
COMM 479: Techniques for Teaching Speech and Theatre 3
COMM 544: Stage Direction 3

COMM 309 Forensic Practices is split between Debate Theory (2 hours) and Field Experience (1 hour).

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Minor in Communication Education = 24 Credit Hours
The education minor in Communication is only available in conjunction with a Bachelor of Science in Education degree. This minor contributes towards teaching licensure in Speech and Theatre (grades 6-12) in the State of Kansas

Minor in Communication Education = 24 Credit Hours
COMM 200: Intro to Mass Communication 3
COMM 205: Performance Studies 3
COMM 254: Acting Studies 3
COMM 274: Introduction to Audio and Video Production 3
COMM 307: Intro to Persuasive Communication 3
COMM 309 Forensic Practices Debate Theory (2 hours)
COMM 309 Forensic Practices Field Experience (1 hour)
COMM 479 Techniques for Teaching Speech and Theatre
COMM 629: Theories of Human Communication 3

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date 2-1-19 **Signature, Department Chairperson** Cynthia L Allen

☑ **Approved: College Curriculum Committee**
Date 3-4-19 **Signature, College Curriculum Committee Chair** M Pasatto

☑ **Approved: Dean of College**
Date 3-4-19 **Signature, Dean** M Pasatto

☐ **Approved: General Education Committee (if applicable)**
Date _____ **Signature, General Education Committee Chair** _____

☒ **Approved: Council for Teacher Education (if applicable)**
Date 4/3/19 **Signature, Council for Teacher Education Chair** James Trulove

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 4-22-19 **Signature, Undergraduate Curriculum Committee Chair**

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: COMM College: A&S

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 1/30/29

Revision Effective: Fall, 2019
(Year)

Contact Person: Dr. Cynthia Allan ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: BSE Communication

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Remove requirement of minor; Change of number of listed credit hours for COMM 309.

Rationale for Change (include changes to curriculum objectives): Required minor removed to meet KBOR mandated 120 credit hour maximum for a Bachelor degree.
Correct number of listed credit hours for COMM 309 & add elective hours to meet 120 hour KBOR mandate.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Change only impacts students seeking a BSE in Communication at Pittsburg State University.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This change is to the BSE and so impacts the College of Education

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

The Department of Communication offers work leading to the degrees of Bachelor of Science and Bachelor of Science in Education. Both degrees require the completion of 124 hours and the completion of a minor.

Communication: Teaching (grades 6-12)
I. Communication Core Requirements (43 hours)
COMM 199: Introduction to Communication Careers 1
COMM 200: Introduction to Mass Communication 3
COMM 205: Performance Studies 3
COMM 254: Acting 3
COMM 274: Introduction to Audio and Video Production 3

COMM 395: Theatre History (____) 3
COMM 307: Introduction to Persuasive Communication 3
COMM 309: Forensic Practices (____) 1-3
COMM 363: Stagecraft 3
COMM 367: Oral Interpretation of Literature 3
COMM 399: Communication Career Development 1
COMM 450: Small Group Communication 3
COMM 530: Interpersonal Communication 3
COMM 544: Stage Direction 3
COMM 629: Theories of Human Communication 3
COMM 699: Communication Careers in Society 1
COMM 309 Forensic Practices is split between Debate Theory (2 hours) and Field Experience (2 hours).

II. Professional Education Requirements* (35 hours)
Admission to Teacher Education (2nd semester sophomore, 1st semester junior) Admission to Professional Semester (senior semester)
EDUC 261: Explorations in Education 3
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
COMM 479: Techniques for Teaching Speech and Theatre 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3

Professional Semester (senior)
EDUC 458: Methods and Curriculum 3
EDUC 462: Secondary and Middle Level Education 2
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 480: Supervised Teaching in the Secondary School 3
EDUC 482: Supervised Teaching in the Secondary School 5
COMM 579: Supervised Student Teaching and Follow-Up of Teachers ...2

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

The Department of Communication offers work leading to the degrees of Bachelor of Science and Bachelor of Science in Education. Both degrees require the completion of 120 hours. Only the Bachelor of Science requires the completion of a minor.

Communication: Teaching (grades 6-12)
Communication Core Requirements (43 hours)
COMM 199: Introduction to Communication Careers 1
COMM 200: Introduction to Mass Communication 3
COMM 205: Performance Studies 3
COMM 254: Acting 3
COMM 274: Introduction to Audio and Video Production 3
COMM 395: Theatre History (____) 3
COMM 307: Introduction to Persuasive Communication 3
COMM 309: Forensic Practices (Debate Theory) 1-3
COMM 309: Forensic Practices (Field Experience) 1-3
Note: COMM 309 Forensic Practices is split between Debate Theory (2 hours) and Field Experience (2 hours).

Students may take 1-2 additional hours of COMM 309 as independent study to meet the 120 credit hr. req.

COMM 363: Stagecraft 3
COMM 367: Oral Interpretation of Literature 3
COMM 399: Communication Career Development 1
COMM 450: Small Group Communication 3
COMM 530: Interpersonal Communication 3
COMM 544: Stage Direction 3
COMM 629: Theories of Human Communication 3
COMM 699: Communication Careers in Society 1
COMM 309 Forensic Practices is split between Debate Theory (2 hours) and Field Experience (2 hours).

II. Professional Education Requirements* (35 hours)
Admission to Teacher Education (2nd semester sophomore, 1st semester junior) Admission to Professional Semester (senior semester)
EDUC 261: Explorations in Education 3
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
COMM 479: Techniques for Teaching Speech and Theatre 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3

Professional Semester (senior)
EDUC 458: Methods and Curriculum 3
EDUC 462: Secondary and Middle Level Education 2
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 480: Supervised Teaching in the Secondary School 3
EDUC 482: Supervised Teaching in the Secondary School 5
COMM 579: Supervised Student Teaching and Follow-Up of Teachers ...2

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No - *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date 2-20-19 **Signature, Department Chairperson** Cynthia L. Hall

☑ **Approved: College Curriculum Committee**
Date 3-4-19 **Signature, College Curriculum Committee Chair** MC Porath

☑ **Approved: Dean of College**
Date 3-4-19 **Signature, Dean** MC Porath

☐ **Approved: General Education Committee (if applicable)**
Date _____ **Signature, General Education Committee Chair** _____

☒ **Approved: Council for Teacher Education (if applicable)**
Date 4/3/19 **Signature, Council for Teacher Education Chair** James Truelove

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 4-29-19 **Signature, Undergraduate Curriculum Committee Chair** Heather Pruyn

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: English and Modern Languages College: Arts & Sciences This program is to be offered 50% or more online as a HybridNo

This program is to be offered fully onlineNo

Submission Date: Mar 1 2019 Revision Effective: Fall, 2019

(Year)

Contact Person: Celia Patterson ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Teacher Certification - French

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
No name change

Description of Change: Eliminate EDUC 462, 480, and 482 and to reflect other changes made by COE in their requirements for the Professional Semester.

Rationale for Change (include changes to curriculum objectives): To meet the 120-hour major requirement mandated by KBOR.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No one outside our program takes this curriculum.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No one outside our program takes this specific curriculum.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Teacher Certification - French
MLL 124: French Language and Culture I 3
MLL 128: French Language and Culture II 3
MLL 221: French Language and Culture III 3
MLL 225: French Grammar and Conversation I 3
MLL 328: Readings in French Literature and Civilization I 3
Six approved upper-division electives* (18 hours)

Total (33 hours)

*Prerequisites: One 300-level course before any 400- level course; one 400-level course before any 500-level course

Courses required for teacher certification (substitute for a minor) (35 hours)

Admission to Teacher Education
EDUC 261: Explorations in Education 3
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
MLL 479: The Teaching of Languages 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3

Admission to Professional Semester
EDUC 458: Methods and Curriculum 3
EDUC 462: Secondary and Middle Level Education 2
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 480: Supervised Teaching in the Secondary School 3
EDUC 482: Supervised Teaching in the Secondary School 5
MLL 579: Supervised Student Teaching and Follow-Up of Teachers 2
Total (68 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Teacher Certification - French
MLL 124: French Language and Culture I 3
MLL 128: French Language and Culture II 3
MLL 221: French Language and Culture III 3
MLL 225: French Grammar and Conversation I 3
MLL 328: Readings in French Literature and Civilization I 3
Six approved upper-division electives* (18 hours)

Total (33 hours)

*Prerequisites: One 300-level course before any 400- level course; one 400-level course before any 500-level course
Courses required for teacher certification (substitute for a minor) (33 hours)

Admission to Teacher Education
EDUC 261: Explorations in Education 3
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
MLL 479: The Teaching of Languages 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3

Admission to Professional Semester
EDUC 458: Methods and Curriculum 3
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 475: Supervised Clinical Experience 9
MLL 579: Supervised Student Teaching and Follow-Up of Teachers 1
Total (66 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2-4-19 Signature, Department Chairperson Celia Pittaway

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M Pomatto

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean M Pomatto

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

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Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: English and Modern Languages College: Arts & Sciences This program is to be offered 50% or more online as a HybridNo

This program is to be offered fully onlineNo

Submission Date: Feb 11, 2019 Revision Effective: Fall, 2019

(Year)

Contact Person: Celia Patterson ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Teacher Certification - Spanish

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
No name change

Description of Change: Eliminate EDUC 462, 480, and 482 and to reflect other changes made by COE in their requirements for the Professional Semester.

Rationale for Change (include changes to curriculum objectives): To meet the 120-hour major requirement mandated by KBOR.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No one outside our program takes this curriculum.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No one outside our program takes this specific curriculum.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Teacher Certification - Spanish
MLL 154: Spanish Language and Culture I 3
MLL 158: Spanish Language and Culture II 3
MLL 251: Spanish Language and Culture III 3
MLL 255: Spanish Composition and Conversation I 3
MLL 358: Readings in Hispanic Literature and Civilization I 3
Six approved upper-division electives* (18 hours)

*(Prerequisites: One 300-level course before any 400- level course, one 400-level course before any 500-level course)

Total (33 hours)

Courses required for teacher certification (substitute for a minor) (35 hours)

Admission to Teacher Education
EDUC 261: Explorations in Education 3
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
MLL 479: The Teaching of Languages 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3

Admission to Professional Semester
EDUC 458: Methods and Curriculum 3
EDUC 462: Secondary and Middle Level Education 2
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 480: Supervised Teaching in the Secondary School 3
EDUC 482: Supervised Teaching in the Secondary School 5
MLL 579: Supervised Student Teaching and Follow-Up of Teachers 2
Total (68 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Teacher Certification - Spanish
MLL 154: Spanish Language and Culture I 3
MLL 158: Spanish Language and Culture II 3
MLL 251: Spanish Language and Culture III 3
MLL 255: Spanish Composition and Conversation I 3
MLL 358: Readings in Hispanic Literature and Civilization I 3
Six approved upper-division electives* (18 hours)
*(Prerequisites: One 300-level course before any 400- level course, one 400-level course before any 500-level course)
Total (33 hours)

Courses required for teacher certification (substitute for a minor) (33 hours)

Admission to Teacher Education
EDUC 261: Explorations in Education 3
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
MLL 479: The Teaching of Languages 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3

Admission to Professional Semester
EDUC 458: Methods and Curriculum 3
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 475: Supervised Clinical Experience 9
MLL 579: Supervised Student Teaching and Follow-Up of Teachers 1
Total (66 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3-11-19 Signature, Department Chairperson Alicia Patterson

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M Pasmith

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean M Pasmith

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Trierweiler

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/4/19 Signature, Undergraduate Curriculum Committee Chair Heidi Pullen

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

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Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: English and Modern Languages College: Arts & Sciences
Submission Date: February 11. 2019

Contact Person: Celia Patterson ☐ Faculty member ☒ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No one outside of the English program takes this course.

Purpose/Justification for Revision to Course: To reduce the number of hours from 2 to1 to make our BSE program conform to KBOR's 120 credit hour maximum mandate

Existing Course:

Course Number: ENGL 199

Title of Course: Introduction to English Studies

Credit Hours: 2

Prerequisite: None

Course Description (**as it appears in the current catalog**): An overview of English studies (literature, writing, language, and theory) and departmental programs, including degree and assessment requirements. Exploration of career opportunities. Required of students in their first or second semester as English majors.

Proposed Course:

Course Number: ENGL 199

Title of Course: Introduction to English Studies

Credit Hours: 1

Prerequisite: None

Course Description (as it will appear in the next catalog): An overview of English studies (literature, writing, language, and theory) and departmental programs, including degree and assessment requirements. Exploration of career opportunities. Required of students in their first or second semester as English majors.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2-11-19 Signature, Department Chairperson Alicia Patterson

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M. Smith

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean M. Smith

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Tweedy

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair Heidi Dalton

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: English and Modern Languages College: Arts & Sciences
Submission Date: February 11, 2019

Contact Person: Celia Patterson ☐ Faculty member ☒ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No one outside of the English BSE program takes this course.

Purpose/Justification for Revision to Course: To reduce the number of hours from 2 to1 to agree with COE changes to make teacher education programs conform to KBOR's 120 credit hour maximum mandate

Existing Course:

Course Number: ENGL 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 2

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it appears in the current catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required.

Proposed Course:

Course Number: ENGL 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 1

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it will appear in the next catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required.

Additional Questions

1. **Is this course to be considered for General Education?** ☐ **Yes** ☒ **No**

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. **Will this course be required of any education majors?** ☒ **Yes** ☐ **No**
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. **What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?**
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2-11-19 Signature, Department Chairperson Olivia Patterson

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M Posnett

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean M Posnett

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Tweedy

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: English and Modern Languages College: Arts & Sciences This program is to be offered 50% or more online as a HybridNo

This program is to be offered fully onlineNo

Submission Date: Feb 11, 2019 Revision Effective: Fall, 2019 (Year)

Contact Person: Celia Patterson☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Education Degree with a Major in English

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
No change

Description of Change: Eliminate EDUC 462, 480, and 482 and to reflect other changes made by COE in their requirements for the Professional Semester.

Rationale for Change (include changes to curriculum objectives): To meet the 120-hour major requirement mandated by KBOR.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No one outside our program takes this specific curriculum.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No one outside our program takes this specific currriculum.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Requirements in English (49 hours)
ENGL 199: Introduction to English Studies 2
ENGL 202: English Grammar and Usage 3
ENGL 220: World Masterpieces 3
ENGL 231: American Literature I 3
ENGL 232: American Literature II 3
ENGL 241: British Literature I 3
ENGL 242: British Literature II 3
ENGL 302: Advanced Composition 3
ENGL 304: Introduction to Writing About Literature 3
ENGL 308: English Linguistics 3

ENGL 478: Literature for Middle and Secondary Schools 3
ENGL 480: Internship in Teaching English 1
ENGL 603: History of the English Language 3
ENGL 619: Shakespeare 3
ENGL 699: Senior Seminar in English 1
• Electives in English* (9 hours)

English majors and minors counting ENGL 304 for general education credit must take additional upper division literature electives to meet total credit hour requirements.

ENGL 480 Internship in Teaching English requires concurrent enrollment in ENGL 478 Literature for Middle and Secondary Schools or ENGL 479 Techniques for Teaching English in Middle and Secondary Schools.

* Six credit hours must be selected from literature courses numbered above 500; at least three hours must be American.

The following courses must be completed before admission to teacher education (6 hours)
PSYCH 263: Developmental Psychology 3
EDUC 261: Explorations in Education 3

The following courses must be completed before admission to professional semester (13 hours)
EDUC 307: Clinical Experience 1
PSYCH 357: Educational Psychology 3
ENGL 479: Techniques for Teaching English in Middle and Secondary Schools 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3
See Admission to Professional Semester for professional education grade point requirements.

Must be admitted to Teacher Education to enroll in PSYCH 357 Educational Psychology, ENGL 479 Techniques for Teaching English in Middle and Secondary Schools and EDUC 520 Methods and Materials for Academic Literacy.

Professional Semester (17 hours)
EDUC 458: Methods and Curriculum 3
EDUC 462: Secondary and Middle Level Education 2
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 480: Supervised Teaching in the Secondary School 3
EDUC 482: Supervised Teaching in the Secondary School 5
ENGL 579: Supervised Student Teaching and Follow-Up of Teachers 2

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum <u>as you wish it to appear</u> in the online catalog:
Requirements in English (45 hours)
ENGL 199: Introduction to English Studies 1
ENGL 202: English Grammar and Usage 3
ENGL 220: World Masterpieces 3
ENGL 231: American Literature I 3
ENGL 232: American Literature II 3
ENGL 241: British Literature I 3
ENGL 242: British Literature II 3
ENGL 302: Advanced Composition 3
ENGL 304: Introduction to Writing About Literature 3

ENGL 478: Literature for Middle and Secondary Schools 3
ENGL 480: Internship in Teaching English 1
ENGL 619: Shakespeare 3
ENGL 699: Senior Seminar in English 1

Select one of the following two courses:
ENGL 308: English Linguistics 3
ENGL 603: History of the English Language 3

- Electives in English* (9 hours)

English majors and minors counting ENGL 304 for general education credit must take additional upper division literature electives to meet total credit hour requirements.

ENGL 480 Internship in Teaching English requires concurrent enrollment in ENGL 478 Literature for Middle and Secondary Schools or ENGL 479 Techniques for Teaching English in Middle and Secondary Schools.

* Six credit hours must be selected from literature courses numbered above 500; at least three hours must be American.

The following courses must be completed before admission to teacher education (6 hours)
PSYCH 263: Developmental Psychology 3
EDUC 261: Explorations in Education 3

The following courses must be completed before admission to professional semester (13 hours)
EDUC 307: Clinical Experience 1
PSYCH 357: Educational Psychology 3
ENGL 479: Techniques for Teaching English in Middle and Secondary Schools 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3
See Admission to Professional Semester for professional education grade point requirements.

Must be admitted to Teacher Education to enroll in PSYCH 357 Educational Psychology, ENGL 479 Techniques for Teaching English in Middle and Secondary Schools and EDUC 520 Methods and Materials for Academic Literacy.

Professional Semester (15 hours)
EDUC 458: Methods and Curriculum 3
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 475: Supervised Clinical Experience 9
ENGL 579: Supervised Student Teaching and Follow-Up of Teachers 1

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ **Approved: Department Chairperson**
Date 2-11-19 **Signature, Department Chairperson** _____

☑ **Approved: College Curriculum Committee**
Date 3-4-19 **Signature, College Curriculum Committee Chair** _____

☑ **Approved: Dean of College**
Date 3-4-19 **Signature, Dean** _____

☐ **Approved: General Education Committee (if applicable)**
Date _____ **Signature, General Education Committee Chair** _____

☒ **Approved: Council for Teacher Education (if applicable)**
Date 4/3/19 **Signature, Council for Teacher Education Chair** _____

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 4-24-19 **Signature, Undergraduate Curriculum Committee Chair** _____

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: English and Modern Languages College: Arts & Science
Submission Date: February 11, 2019

Contact Person: Celia Patterson ☐ Faculty member ☒ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No one outside of the Modern Languges program takes this course.

Purpose/Justification for Revision to Course: To reduce the number of hours from 2 to1 to agree with COE changes to make teacher education programs conform to KBOR's 120 credit hour maximum mandate

Existing Course:

Course Number: MLL 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 2

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it appears in the current catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Proposed Course:

Course Number: MLL 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 1

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it will appear in the next catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Additional Questions

1. **Is this course to be considered for General Education?** ☐ **Yes** ☒ **No**

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that it will need to gain approval of the General Education Committee.

2. **Will this course be required of any education majors?** ☒ **Yes** ☐ **No**
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. **What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?**
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2-11-19 Signature, Department Chairperson Alicia Patterson

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M'Lou Smith

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean M'Lou Smith

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Family & Consumer Sciences College: Arts & Sciences

Submission Date: January 20, 2019 Revision Effective: Fall, 2019 (Year)

Contact Person: Duane Whitbeck ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Family & Consumer Sciences Education

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Changing required course from Developmental Psychology to Lifespan Human Development

Rationale for Change (include changes to curriculum objectives): The Lifespan Human Development course more completely reflects what students graduating from this degree program would be teaching in their employment at the secondary education level.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation.
This will not impact any other programs

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This will decrease the numbers enrolled in Developmental Psychology courses as an insignificant level.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Family and Consumer Sciences Course Requirements (38 hours)
FCS 100: Career Management in Family and Consumer Sciences 1-2
IND 110: Interior Design Fundamentals 3
FCS 150: Introduction to Merchandising 3
FCS 230: Consumer Education and Personal Finance 3
FCS 301: Nutrition 3
or FCS 203: Nutrition and Health 3
FCS 355: Construction Techniques 3
FCS 401: Food Science and Preparation Techniques 3
FCS 409: Demonstration Techniques and Instructional Technology 3
FCS 430: Family Resource Management 3
FCS 470: Professional and Social Skills 3

FCS 479: Techniques for Teaching Family and Consumer Sciences 3
FCS 480: Dynamics of Family Relationships 3
FCS 572: Senior Seminar in Family and Consumer Sciences 1
FCS 590: Development of the Child: Birth Through Age Eight 3
FCS 690: Parent/Professional Relationships 3

Electives 0-5
Professional Course Requirements (21 hours)
EDUC 261: Explorations in Education 3
EDUC 520: Methods and Materials for Academic Literacy 3
FCS 370: Introduction to Career Technical Education in Family and Consumer Sciences 3
FCS 429: Career and Technical Education in the FACS Curriculum 3
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
SPED 510: Overview of Special Education 3

Professional Semester (17 hours)
EDUC 458: Methods and Curriculum 3
EDUC 462: Secondary and Middle Level Education 2
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 480: Supervised Teaching in the Secondary School 3
EDUC 482: Supervised Teaching in the Secondary School 5
FCS 579: Supervised Student Teaching and Follow-Up of Teachers 2

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Family and Consumer Sciences Course
Requirements (38 hours)
FCS 100: Career Management in Family and Consumer Sciences 1-2
IND 110: Interior Design Fundamentals 3
FCS 230: Consumer Education and Personal Finance 3
FCS 203: Nutrition and Health 3
FCS 355: Construction Techniques 3
FCS 401: Food Science and Preparation Techniques 3
FCS 409: Demonstration Techniques and Instructional Technology 3
FCS 430: Family Resource Management 3

FCS 479: Techniques for Teaching Family and Consumer Sciences 3
FCS 480: Dynamics of Family Relationships 3
FCS 572: Senior Seminar in Family and Consumer Sciences 1
FCS 590: Development of the Child: Birth Through Age Eight 3
FCS 690: Parent/Professional Relationships 3

Electives 0-5
Professional Course Requirements (21 hours)
EDUC 261: Explorations in Education 3
EDUC 520: Methods and Materials for Academic Literacy 3
FCS 370: Introduction to Career Technical Education in Family and Consumer Sciences 3
FCS 429: Career and Technical Education in the FACS Curriculum 3

FCS 285: Lifespan Human Development 3
PSYCH 357: Educational Psychology 3
SPED 510: Overview of Special Education 3

Professional Semester (17 hours)
EDUC 458: Methods and Curriculum 3
EDUC 462: Secondary and Middle Level Education 2
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 480: Supervised Teaching in the Secondary School 3
EDUC 482: Supervised Teaching in the Secondary School 5
FCS 579: Supervised Student Teaching and Follow-Up of Teachers 2

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment; etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ **Approved: Department Chairperson**
Date 2-5-19 **Signature, Department Chairperson** Dean Gilbertson

☑ **Approved: College Curriculum Committee**
Date 3-4-19 **Signature, College Curriculum Committee Chair** M Pomatto

☑ **Approved: Dean of College**
Date 3-4-19 **Signature, Dean** M Pomatto

☐ **Approved: General Education Committee (if applicable)**
Date _____ **Signature, General Education Committee Chair** _____

☒ **Approved: Council for Teacher Education (if applicable)**
Date 4/3/19 **Signature, Council for Teacher Education Chair** James Tinnon

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 4-29-19 **Signature, Undergraduate Curriculum Committee Chair** Kristen Rogers

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: History, Philosophy, & Social Sciences College: Arts & Sciences
Submission Date: February 2019

Contact Person: Kirstin Lawson ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is a History course only but is taught in conjunction with EDUC courses during the student teacher's professional semester.

Purpose/Justification for Revision to Course: Reduction in credit hours in response to changes in the professional semester and to KBOR 120 hour mandate

Existing Course:

Course Number: 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 2

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it appears in the current catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department.

Proposed Course:

Course Number: 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 1

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it will appear in the next catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   N/A
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   N/A

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date [redacted] Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Zimbra **klawson@pittstate.edu**

Student Teaching Course restructure

From : Jean Dockers <jdockers@pittstate.edu> Fri, Jan 25, 2019 11:40 AM

Subject : Student Teaching Course restructure

To : Matthew Montague <mmontague@pittstate.edu>, Susan Marchant <smarchant@pittstate.edu>, James Oliver, Jr <joliver@pittstate.edu>, Charity Woodard <cwoodard@pittstate.edu>, Kris Lawson <klawson@pittstate.edu>, Barbara Bonnekessen <bbonnekessen@pittstate.edu>, Christopher Childers <rchilders@pittstate.edu>, Sheila Cook <skcook@pittstate.edu>, Duane Whitbeck <dwhitbec@pittstate.edu>, Dixie Smith <dsmith@pittstate.edu>, Rebecca Butler, Physics <rbutler@pittstate.edu>, Khamis Siam <ksiam@pittstate.edu>, Bobby Winters <bwinters@pittstate.edu>, Hazel Coltharp <hcoltharp@pittstate.edu>, Tim Flood <tflood@pittstate.edu>, Eric Rojas <erojas@pittstate.edu>, Gil Cooper <gcooper@pittstate.edu>, John Franklin <jfranklin@pittstate.edu>, Cynthia Allan <callan@pittstate.edu>, Celia Patterson <cpatters@pittstate.edu>, Jessica Jorgenson Borchert <jjorgenson@pittstate.edu>, Rob Hefley <rhefley@pittstate.edu>, John Oppliger <joppliger@pittstate.edu>, Andy Klenke <amklenke@pittstate.edu>, Byron Mckay <bmckay@pittstate.edu>, Tim Dawsey <tdawsey@pittstate.edu>, Mary Carol Pomatto <mpomatto@pittstate.edu>, jtruelove <jtruelove@pittstate.edu>, Alice Sagehorn <asagehorn@pittstate.edu>

Hello Teacher Education colleagues,

Here is an update on the restructuring of student teaching hours as you work to reconfigure your programs to fit the KBOR 120 and the new Pittstate Pathway requirements. After much discussion and thought, Teacher Education is planning to reconfigure student teaching courses

and eliminate 1 credit hour from required EDUC courses. We are also recommending that you consider decreasing your XXX 579 course from 2 credit hours to 1 for the student teaching semester. This would give your program 2 Credit hours back as you work to reconfigure.

Current Secondary/P-12 Courses for student teaching: 17 Credit Hours

- EDUC 458 Methods and Curriculum (3)
- EDUC 462 Secondary and Middle level education (2)
- EDUC 464 Foundations of Measurement and Evaluation (2)
- EDUC 475 Supervised teaching in Elementary school (3)
- EDUC 480 Supervised teaching in secondary school (5)
- XXXX 579 Supervision of student teaching/ follow up of teachers (This is your content course) (2)

Proposed reconfigured courses for secondary/P-12 student teaching: 15 Credit Hours

- EDUC 458 Methods and Curriculum (3 ch)
  - Remaining; This is the course connected to the online GUS supervisor observation forms.
  - New supervisors will be the teacher of record for this course.
- EDUC 464 Foundations of Measurement and Evaluation (2 ch)
  - Remaining; This course has accreditation elements for KSDE and CAEP
- EDUC 475 Supervised Clinical Experience (9 ch)
  - Remaining; new description new hour requirement
- XXXX 579 Supervision of student teaching/ follow up of teachers (This is your content course) (1 ch)

We also have a plan to request EDUC 261 Explorations in Education be considered for a pathway course (gen ed). However new information is circulating that potentially we cannot use a pathway course as a requirement for the major so the outcome of that discussion will dictate whether that change is made. I hope this helps you to some degree as we continue to improve our programs. Thanks for all you do to help our education students be successful in their chosen content area.

Jean

--
Jean Dockers, PhD.

Director of Teacher Education
Pittsburg State University
110 Hughes Hall
Pittsburg, KS 66762

Office Phone(620)235-4636
jdockers@pittstate.edu
FAX: (620) 235- 4421

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: History, Philosophy, & Social Sciences College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid No

This program is to be offered fully online No

Submission Date: February 2019 Revision Effective: Fall, 2019

(Year)

Contact Person: Kirstin Lawson, Chris Childers ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Education, History/Government

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
N/A

Description of Change: Change in language - general education to Pathway; simplification - general education/Pathway courses covered by Pathway language; and total number of hours in the major have been reduced to 120 through changes in Pathway and a reduction of hours in the professional semester.

Rationale for Change (include changes to curriculum objectives): Major, as a whole, has been reduced from 134 to 120 hours in order to meet KBOR mandate. The former gen ed courses had been spelled out in the major - they are now covered in Pathway language.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This program is one that currently exists at other Regents' Universitites

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
1. Professional Semester hours have been reduced and course numbers changed to reflect legislation being submitted by the College of Education.
2. Total number of hours in the major have been reduced, in part as a result of the Gen Ed - Pathway transformation which will affect all departments on campus that provide Pathway courses.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Program Coordinator: Kirstin L. Lawson
University Professor: Kelly A. Woestman
Professors: John L.S. Daley, Stephen A. Harmon
Associate Professor: Jonathan F. Dresner
Assistant Professors: Chris Childers, Kirstin L. Lawson, Kyle Thompson

To conform to current Kansas State Department of Education guidelines, the student seeking a Bachelor of Science in Education degree in the Department of History, Philosophy and Social Sciences must complete the requirements for History/Government licensure as shown below. This degree meets current Kansas requirements for the licensure of secondary school teachers in world history, American history, political science, geography, sociology, and economics. All students seeking this degree should consult the appropriate sections of this catalog for the general requirements for the degree and for the specific regulations governing admission to teacher education, required courses, and the professional semester. This major does not require a minor.

- I. General education degree requirements for secondary students preparing to teach (31-36 hours)

Some general education courses are met by major or certification requirements listed below.

- II. History/Government Requirements (57 hours)

o History (36 hours)

- ☐ HIST-101: World History to 1500 (3 hours)
- ☐ HIST-102: World History from 1500 (3 hours)
- ☐ HIST-201: American History to 1865 (3 hours)
- ☐ HIST-202: American History from 1865 (3 hours)
- ☐ HIST-430: History: Theory and Practice (3 hours)
- ☐ HIST-619: Kansas and the West (3 hours)
- ☐ One from the following category Early US (3 hours):
- ☐ HIST-618: American West (3 hours)

OR HIST-620: History of the South (3 hours)
OR HIST-636: Native Americans (3 hours)
OR HIST-650: Colonial America (3 hours)
OR HIST-652: American Revolution (3 hours)
OR HIST-655: Early American Republic, 1789-1848 (3 hours)
OR HIST-656: Sectional Crisis and Civil War (3 hours)
OR HIST-657: Reconstruction and New South (3 hours)
OR HIST-660: Industrial America, 1865-1914 (3 hours)
OR HIST-673: American Military Experience, 1607-1898 (3 hours)

- ☐ One from the following category Modern US (3 hours):
- ☐ HIST-576: History of U.S. Presidents (3 hours)

OR HIST-625: Mexico and the US Southwest (3 hours)
OR HIST-626: U.S. Iraq and Afghanistan (3 hours)
OR HIST-662: Modern America, 1912-1941 (3 hours)
OR HIST-664: Modern America, 1941-1968 (3 hours)
OR HIST-665: Modern America Since 1968 (3 hours)
OR HIST-668: U.S. as a Superpower (3 hours)
OR HIST-674: American Military Experience, 1898 to Present (3 hours)

- ☐ One from the following category Early World (3 hours):
- ☐ HIST-505: African Civilizations (3 hours)

OR HIST-523: Early China (3 hours)
OR HIST-524: Early Japan (3 hours)
OR HIST-529: History of South Asia (3 hours)
OR HIST-531: Samurai: History, Literature, Myth (3 hours)
OR HIST-535: Medieval Civilization (3 hours)
OR HIST-642: Medieval Britain 1066-1485 (3 hours)
OR HIST-643: Early Modern Britain: 1485-1832 (3 hours)

- ☐ One from the following category Modern World (3 hours):
- ☐ HIST-507: Modern Africa (3 hours)

OR HIST-510: Modern Middle East (3 hours)
OR HIST-515: World War I (3 hours)
OR HIST-518: Nazi Germany and the Holocaust (3 hours)

OR HIST-520: World War II (3 hours)
OR HIST-522: Korean and Vietnam Wars (3 hours)
OR HIST-526: Japan Since 1700 (3 hours)
OR HIST-527: China Since 1700 (3 hours)
OR HIST-532: History of Japanese Women (3 hours)
OR HIST-533: US-East Asia Relations (3 hours)
OR HIST-534: Korea Since 1700 (3 hours)
OR HIST-536: Modern Latin America (3 hours)
OR HIST-546: The Age of Empire (3 hours)
OR HIST-547: Radical Islam (3 hours)
OR HIST-610: Modern Europe, 1500 to 1815 (3 hours)
OR HIST-646: Modern Scotland (3 hours)
OR HIST-648: Modern Britain 1832-Present (3 hours)

One from either Early US or Modern US (3 hours)
One from either Early World or Modern World (3 hours)

- o Social Science (21 hours)
- ☐ ECON-200: Principles of Microeconomics (3 hours)
- ☐ ECON-201: Principles of Macroeconomics (3 hours)
- ☐ GEOG-106: World Regional Geography (3 hours)
- ☐ GEOG-300: Elements of Geography (3 hours)

OR GEOG-304: Human Geography (3 hours)

- ☐ POLS-101: U.S. Politics (3 hours)
- ☐ POLS-103: Comparative Political Institutions (3 hours)
- ☐ SOC-100: Introduction to Sociology (3 hours)
- • III. Electives (9 hours)
- o History (any course numbered 400 and above) (3 hours)
- o Political Science - two courses (6 hours) selected from:
- o POLS-301: State and Local Government and Politics (3 hours)

OR POLS-516: Political Parties and Elections (3 hours)
OR POLS-517: U.S. Congress (3 hours)
OR POLS-530: International Relations (3 hours)
OR POLS-587: U.S. Foreign Policy (3 hours)
OR POLS-604: The American Presidency (3 hours)
OR POLS-661: Constitutional Law I (3 hours)
OR POLS-662: Constitutional Law II (3 hours)
OR POLS-680: War: The Politics of Violence (3 hours)

- • IV. Professional Education*
- o PSYCH-263: Developmental Psychology (3 hours)
- o PSYCH-357: Educational Psychology (3 hours)
- o EDUC-261: Explorations in Education (3 hours)
- o EDUC-307: Clinical Experience (1 hours)
- o HIST-379: History Education Seminar (1 hours)
- o EDUC-520: Methods and Materials for Academic Literacy (3 hours)
- o HIST-479: Techniques for Teaching Middle and Secondary Social Studies (3 hours)
- o SPED-510: Overview of Special Education (3 hours)
- o Professional Semester (17 hours) ##
- ☐ EDUC-458: Methods and Curriculum (3 hours)
- ☐ EDUC-462: Secondary and Middle Level Education (2 hours)
- ☐ EDUC-464: Foundations of Measurement and Evaluation (2 hours)
- ☐ EDUC-480: Supervised Teaching in the Secondary School (3 hours)

- EDUC-482: Supervised Teaching in the Secondary School (5 hours)
- HIST-579: Supervised Student Teaching and Follow-Up of Teachers (2 hours)

*See Admission to Professional Semester for professional education grade point requirements.

PSYCH 357 Educational Psychology, EDUC 520 Methods and Materials for Academic Literacy and HIST 479 Techniques for Teaching Middle and Secondary Social Studies require Admission to Teacher Education prior to enrollment in the courses.
HIST 479 Techniques for Teaching Middle and Secondary Social Studies requires admission to History/Government Education prior to enrollment in the course.

##Majors must earn a passing score on the Praxis II 0081 Social Studies exam before being approved to student teach, including enrolling in HIST 579 Supervised Student Teaching and Follow-Up of Teachers.

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

TOTAL minimum semester hours required for Bachelor of Science in Education Degree with a Major in History/Government (134 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Program Coordinator: Kirstin L. Lawson
University Professor: Kelly A. Woestman
Professors: John L.S. Daley, Stephen A. Harmon
Associate Professor: Jonathan F. Dresner
Assistant Professors: Chris Childers, Kirstin L. Lawson, Kyle Thompson
To conform to current Kansas State Department of Education guidelines, the student seeking a Bachelor of Science in Education degree in the Department of History, Philosophy and Social Sciences must complete the requirements for History/Government licensure as shown below. This degree meets current Kansas requirements for the licensure of secondary school teachers in world history, American history, political science, geography, sociology, and economics. All students seeking this degree should consult the appropriate sections of this catalog for the general requirements for the degree and for the specific regulations governing admission to teacher education, required courses, and the professional semester. This major does not require a minor.

- I. Pitt State Pathway requirements(40 hours)

- II. History/Government Requirements (45 hours)

o History (39 hours)
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)
- HIST-430: History: Theory and Practice (3 hours)
- HIST-619: Kansas and the West (3 hours)

- One from the following category Early US (3 hours):
- HIST-618: American West (3 hours)

OR HIST-620: History of the South (3 hours)
OR HIST-636: Native Americans (3 hours)
OR HIST-650: Colonial America (3 hours)
OR HIST-652: American Revolution (3 hours)
OR HIST-655: Early American Republic, 1789-1848 (3 hours)
OR HIST-656: Sectional Crisis and Civil War (3 hours)
OR HIST-657: Reconstruction and New South (3 hours)
OR HIST-660: Industrial America, 1865-1914 (3 hours)
OR HIST-673: American Military Experience, 1607-1898 (3 hours)

- One from the following category Modern US (3 hours):
- HIST-576: History of U.S. Presidents (3 hours)

OR HIST-625: Mexico and the US Southwest (3 hours)
OR HIST-626: U.S. Iraq and Afghanistan (3 hours)
OR HIST-662: Modern America, 1912-1941 (3 hours)
OR HIST-664: Modern America, 1941-1968 (3 hours)
OR HIST-665: Modern America Since 1968 (3 hours)
OR HIST-668: U.S. as a Superpower (3 hours)
OR HIST-674: American Military Experience, 1898 to Present (3 hours)

- One from the following category Early World (3 hours):
- HIST-505: African Civilizations (3 hours)

OR HIST-523: Early China (3 hours)
OR HIST-524: Early Japan (3 hours)
OR HIST-529: History of South Asia (3 hours)
OR HIST-531: Samurai: History, Literature, Myth (3 hours)
OR HIST-535: Medieval Civilization (3 hours)
OR HIST-642: Medieval Britain 1066-1485 (3 hours)
OR HIST-643: Early Modern Britain: 1485-1832 (3 hours)

- One from the following category Modern World (3 hours):
- HIST-507: Modern Africa (3 hours)

OR HIST-510: Modern Middle East (3 hours)
OR HIST-515: World War I (3 hours)
OR HIST-518: Nazi Germany and the Holocaust (3 hours)
OR HIST-520: World War II (3 hours)
OR HIST-522: Korean and Vietnam Wars (3 hours)
OR HIST-526: Japan Since 1700 (3 hours)
OR HIST-527: China Since 1700 (3 hours)
OR HIST-532: History of Japanese Women (3 hours)
OR HIST-533: US-East Asia Relations (3 hours)
OR HIST-534: Korea Since 1700 (3 hours)
OR HIST-536: Modern Latin America (3 hours)
OR HIST-546: The Age of Empire (3 hours)
OR HIST-547: Radical Islam (3 hours)
OR HIST-610: Modern Europe, 1500 to 1815 (3 hours)
OR HIST-646: Modern Scotland (3 hours)
OR HIST-648: Modern Britain 1832-Present (3 hours)

One from either Early US or Modern US (3 hours)

One from either Early World or Modern World (3 hours)

One from History, any course numbered 400 and above (3 hours)

- Political Science - 6 hours selected from:

- POLS-301: State and Local Government and Politics (3 hours)

OR POLS 320: Introduction to Political Science (3 hours)
OR POLS-516: Political Parties and Elections (3 hours)
OR POLS-517: U.S. Congress (3 hours)
OR POLS-530: International Relations (3 hours)
OR POLS-587: U.S. Foreign Policy (3 hours)
OR POLS-604: The American Presidency (3 hours)
OR POLS-661: Constitutional Law I (3 hours)
OR POLS-662: Constitutional Law II (3 hours)

- III. Professional Education* (20 hours)
- PSYCH-263: Developmental Psychology (3 hours)
- PSYCH-357: Educational Psychology (3 hours)
- EDUC-261: Explorations in Education (3 hours)
- EDUC-307: Clinical Experience (1 hours)
- HIST-379: History Education Seminar (1 hours)
- EDUC-520: Methods and Materials for Academic Literacy (3 hours)
- HIST-479: Techniques for Teaching Middle and Secondary Social Studies (3 hours)
- SPED-510: Overview of Special Education (3 hours)

- IV. Professional Semester (15 hours) ##
- EDUC-458: Methods and Curriculum (3 hours)
- EDUC-464: Foundations of Measurement and Evaluation (2 hours)
- EDUC-475: Supervised Clinical Experience (9 hours)
- HIST-579: Supervised Student Teaching and Follow-Up of Teachers (1 hour)

*See Admission to Professional Semester for professional education grade point requirements.

PSYCH 357 Educational Psychology, EDUC 307 Clinical Experience, 520 Methods and Materials for Academic Literacy, and HIST 479 Techniques for Teaching Middle and Secondary Social Studies require Admission to Teacher Education prior to enrollment in the courses.

HIST 479 Techniques for Teaching Middle and Secondary Social Studies requires admission to History/Government Education prior to enrollment in the course.

##Majors must earn a passing score on the Praxis II 0081 Social Studies exam before being approved to student teach, including enrolling in HIST 579 Supervised Student Teaching and Follow-Up of Teachers.

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

TOTAL minimum semester hours required for Bachelor of Science in Education Degree with a Major in History/Government (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   N/A

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date [redacted] Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-2-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music **College:** Arts & Sciences **Submission Date:** 2/11/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is intended to fill a need for additional study in the area of history/literature for music majors and minors. The decision to create this course evolved from discussions in faculty meetings related to curriculum (regular review of our offerings, as well as adjustments that will be required as a result of the KBOR credit hour mandate).

Proposed Course:

Course Number: 327

Title of Course: Contemporary Music

Credit Hours: 1

Date first offered: 19/WF (Semester/Year) ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: none

Course Description (as it will appear in the next catalog): Contemporary Music. 1 hours. Emphasis is on trends and styles in western music from 1950 to the present, including significant composers and their works. For music majors and minors.

Purpose/Justification for Proposed Course: Formerly, our music education students took a 2-credit introductory history course titled Introduction to Music Literature. We are proposing a conversion of that course (Music-121) to 3 credits, after which it will continue to serve our performance majors, our music minors, and some general students (as a 3-credit Pitt Pathways course offering). With the KBOR-mandated credit reductions, the BME curriculum cannot accommodate a 3-credit course in this position. We are instead proposing two 1-credit courses to replace the former 121, the content of which will instead focus on two areas (contemporary music and world music) that are extensions of the normal 6-credit music history sequence that all music majors take. These two 1-credit courses will be required of BME students. They may be taken as electives by BM or BA students. They may also be attractive to music minors who have an interest in additional study within one or both of these topics. We feel that this addition to our course offerings will be welcomed by our accrediting organization, the National Association of Schools of Music, as NASM strongly urges member institutions to demonstrate ample coverage of these topics in their curricula.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
Students completing the course will have a basic knowledge of trends and styles in western music from 1950 to the present and a greater critical ability that will prepare them for further study of, and participation in, repertoire of this period. They will develop an understanding of various styles and composers representative of those styles. They will be

able to recognize different compositional techniques, and their effect upon listeners. And students will be able to explain the relation of music to its cultural contexts.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
The methods of assessment will include papers, discussions, examinations, and homework/quizzes.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/11/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-30-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music **College:** Arts & Sciences **Submission Date:** 2/11/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is intended to fill a need for additional study in the area of history/literature for music majors and minors. The decision to create this course evolved from discussions in faculty meetings related to curriculum (regular review of our offerings, as well as adjustments that will be required as a result of the KBOR credit hour mandate).

Proposed Course:

Course Number: 328

Title of Course: World Music

Credit Hours: 1

Date first offered: 19/WF (Semester/Year) ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: none

Course Description (as it will appear in the next catalog): World Music. 1 hours. Explores music of diverse non-western cultures, with emphasis on musical styles and techniques as well as the cultures that foster them. For music majors and minors.

Purpose/Justification for Proposed Course: Formerly, our music education students took a 2-credit introductory history course titled Introduction to Music Literature. We are proposing a conversion of that course (Music-121) to 3 credits, after which it will continue to serve our performance majors, our music minors, and some general students (as a 3-credit Pitt Pathways course offering). With the KBOR-mandated credit reductions, the BME curriculum cannot accommodate a 3-credit course in this position. We are instead proposing two 1-credit courses to replace the former 121, the content of which will instead focus on two areas (contemporary music and world music) that are extensions of the normal 6-credit music history sequence that all music majors take. These two 1-credit courses will be required of BME students. They may be taken as electives by BM or BA students. They may also be attractive to music minors who have an interest in additional study within one or both of these topics. We feel that this addition to our course offerings will be welcomed by our accrediting organization, the National Association of Schools of Music, as NASM strongly urges member institutions to demonstrate ample coverage of these topics in their curricula.

Objectives/Student Learning Outcomes **(as it will appear in the syllabus)**
Students completing the course will have a basic knowledge of music from non-western traditions. They will develop an understanding of the cultural contexts within which these diverse styles exist, addressing connections to religion, drama, and/or dance, as well as influences of language, geography, and social structure. They will recognize the cross-fertilization that has occurred, and that continues to evolve, between western and non-western musical expression.

Assessment Strategies (e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus))
The methods of assessment will include papers, discussions, examinations, and homework/quizzes.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/11/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 3-4-19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 4/23/19 Revision Effective: Fall, 2019
(Year)

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Music Education, Vocal Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Reduction in credit hours, in response to KBOR recommendation for 120-credit plans. Given the credit hour requirements that have been set by the College of Education and by the Pitt Pathway program, it is not possible to design a 120-credit music education program that will maintain appropriate standards. We are applying to KBOR for an exception to the 120-credit recommendation. Our reduced program will carry a total of 129 credits.

Rationale for Change (include changes to curriculum objectives): The rationale for the change is compliance with the KBOR request, to the extent that we can do it without compromising the quality of our music education program.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Only in the sense that the Music Departments of all KBOR institutions have likewise dealt with the challenge of trying to make reductions while maintaining standards in their music education programs, and we have studied the choices that others have made. K-State applied for, and received, an exception for 132 hours. Our proposal will total 129 hours.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
These changes involve courses housed in the Department of Music. The plan has been endorsed by the full faculty of the department following months of discussion.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Bachelor of Music Education Degree with a Vocal Emphasis

Applied Music (21 hours)
- Applied Major (courses at the 200 and 400 levels)* (14 hours)
- Secondary Applied**

Students must enroll in MUSIC 131,132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further piano requirements. All students, including keyboard majors, must meet piano proficiency requirements before admission to the professional semester.

MUSIC 131: Piano Class 1
and MUSIC 132: Piano Class 1
MUSIC 231: Intermediate Piano Class 1
and MUSIC 232: Intermediate Piano Class 1
MUSIC 288: Applied Diction for Singers I 1
MUSIC 289: Applied Diction for Singers II 1
MUSIC 191: Recital Hour 0
and MUSIC 391: Recital Hour 0
MUSIC 492: Senior Recital (____) 1

MUSIC 191/391 each semester for seven semesters
* Select either Voice or Piano.
**If Piano is selected for Applied Music area, Secondary Applied area must be Voice.

Music Theory (16 hours)
MUSIC 111: Aural Skills and Theory I 4
MUSIC 113: Aural Skills and Theory II 4
MUSIC 211: Aural Skills and Theory III 4
MUSIC 213: Aural Skills and Theory IV 4

A grade of "C" or better is required.
Music Education (25 hours)
MUSIC 238: Basic Conducting 2
MUSIC 241: Introduction to Music Education 1
MUSIC 326: Pedagogy/Literature (____) 1-3
MUSIC 330: Woodwind Techniques 2
MUSIC 331: Brass Techniques 1
MUSIC 333: Percussion Techniques 1
MUSIC 337: Choral Conducting 2
MUSIC 338: Instrumental Conducting 2
MUSIC 340: Organization of the Instrumental Music Program 3
MUSIC 342: String Techniques 1
MUSIC 344: Marching Band Techniques 1
MUSIC 345: Jazz Ensemble Techniques 1
MUSIC 431: Teaching Music in the Schools, Pre-K-8 3
MUSIC 432: Secondary Choral Methods 3

MUSIC 326 must be taken for two hours.
Music History and Literature (8 hours)
MUSIC 121: Introduction to Music Literature 2
MUSIC 321: History of Music 3
and MUSIC 322: History of Music 3

Music Ensembles (7 hours)
MUSIC 187: University Choir 1
and MUSIC 387: University Choir 1

Minimum requirement is seven hours. Required each semester for each full-time student.

General Education Requirement (38-45 hours)

Professional Education* (12 hours)
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3

* See Admission to Professional Semester for professional education grade point requirements.
PSYCH 357 Educational Psychology and EDUC 520 Methods and Materials for Academic Literacy require admission to Teacher Education prior to enrollment.
Professional Semester (17 hours)
EDUC 458: Methods and Curriculum 3
EDUC 462: Secondary and Middle Level Education 2
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 475: Supervised Teaching in the Elementary School 3
EDUC 482: Supervised Teaching in the Secondary School 5
MUSIC 579: Supervised Student Teaching and Follow-Up of Teachers 2

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

TOTAL hours for Bachelor of Music Education (144-151 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

@ Denotes a changed requirement or a new course

Bachelor of Music Education Degree with a Vocal Emphasis

Applied Music (16 hours)@
- Applied Major (courses at the 200 and 400 levels)* (10 hours)@
- Secondary Applied**

Students must enroll in MUSIC 131,132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further piano requirements. All students, including keyboard majors, must meet piano proficiency requirements before admission to the professional semester.
MUSIC 131: Piano Class 1
and MUSIC 132: Piano Class 1
MUSIC 231: Intermediate Piano Class 1
and MUSIC 232: Intermediate Piano Class 1
MUSIC 288: Applied Diction for Singers I 1
MUSIC 289: Applied Diction for Singers II 1

MUSIC 191: Recital Hour 0
and MUSIC 391: Recital Hour 0
MUSIC 492: Senior Recital (____) 0@

MUSIC 191/391 each semester for seven semesters
* Select either Voice or Piano.
**If Piano is selected for Applied Music area, Secondary Applied area must be Voice.

Music Theory (14 hours)
MUSIC 111: Aural Skills and Theory I 4
MUSIC 113: Aural Skills and Theory II 4
MUSIC 211: Aural Skills and Theory III 3@
MUSIC 213: Aural Skills and Theory IV 3@

A grade of "C" or better is required.

Music Education (20 hours)
MUSIC 238: Basic Conducting 2
MUSIC 326: Pedagogy/Literature (____) 1@
MUSIC 330: Woodwind Techniques 1@
MUSIC 331: Brass Techniques 1
MUSIC 333: Percussion Techniques 1
MUSIC 337: Choral Conducting 2
MUSIC 349: Instrumental Conducting for Vocal Music Education Majors 1@
MUSIC 340: Organization of the Instrumental Music Program I 2@
MUSIC 350: Organization of the Instrumental Music Program II 2@
MUSIC 342: String Techniques 1
MUSIC 431: Teaching Music in the Schools, Pre-K-8 3
MUSIC 432: Secondary Choral Methods 3

Music History and Literature (8 hours)
MUSIC 321: History of Music 3 (eligible for Pitt Pathway)
and MUSIC 322: History of Music 3
MUSIC 327: Contemporary Music 1@
MUSIC 328: World Music 1@

Music Ensembles (7 hours)
MUSIC 187: University Choir 1
and MUSIC 387: University Choir 1

Minimum requirement is seven hours. Required each semester for each full-time student.

Pitt Pathway (40 hours) --- Net of 34 hours (see eligibility notes)

Professional Education* (15 hours)
EDUC 261: Explorations in Education 3@ (eligible for Pitt Pathway)
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3

* See Admission to Professional Semester for professional education grade point requirements.
PSYCH 357 Educational Psychology and EDUC 520 Methods and Materials for Academic Literacy require admission to Teacher Education prior to enrollment.
Professional Semester (15 hours)
EDUC 458: Methods and Curriculum 3
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 475: Supervised Clinical Experience) 9
MUSIC 579: Supervised Student Teaching and Follow-Up of Teachers 1@

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

TOTAL hours for Bachelor of Music Education (129 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/25/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 5-2-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid____
This program is to be offered fully online_____

Submission Date: 4/23/19 Revision Effective: Fall, 2019
(Year)

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Music , Vocal Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Reduction in credit hours, in response to KBOR recommendation for 120-credit plans.

Rationale for Change (include changes to curriculum objectives):
The rationale for the change is compliance with the KBOR request, to the extent that we can do it without compromising the quality of our music performance degree.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Only in the sense that the Music Departments of all KBOR institutions have likewise dealt with the challenge of trying to make reductions while maintaining standards in their music programs, and we have studied the choices that others have made.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
These changes involve courses housed in the Department of Music. The plan has been endorsed by the full faculty of the department following months of discussion.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Bachelor of Music Degree with an Emphasis in Vocal Performance

Applied Music (40 hours)
- Applied Major (courses at 200 and 400 levels) (24 hours)
- Secondary Applied (4 hours)

MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must enroll in and pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further secondary piano requirements.

MUSIC 131: Piano Class 1
and MUSIC 132: Piano Class 1
MUSIC 231: Intermediate Piano Class 1
and MUSIC 232: Intermediate Piano Class 1
MUSIC 191: Recital Hour 0
and MUSIC 391: Recital Hour 0
MUSIC 288: Applied Diction for Singers I 1
and MUSIC 289: Applied Diction for Singers II 1
MUSIC 279: Opera Workshop 1-3
and MUSIC 479: Opera Workshop 1-3
MUSIC 326: Pedagogy/Literature (____) 1-3
MUSIC 392: Junior Recital (____) 1
MUSIC 492: Senior Recital (____) 1

MUSIC 191/391 each semester for seven semesters
MUSIC 279/479 must be taken for six hours.
MUSIC 326 must be taken for 3 hours.

Music Theory (21 hours)
MUSIC 111: Aural Skills and Theory I 4
MUSIC 113: Aural Skills and Theory II 4
MUSIC 211: Aural Skills and Theory III 4
MUSIC 213: Aural Skills and Theory IV 4
MUSIC 414: Forms and Analysis 2
MUSIC 511: Counterpoint 3

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (4 hours)
MUSIC 238: Basic Conducting 2
MUSIC 337: Choral Conducting 2

Music History and Literature (11 hours)
MUSIC 121: Introduction to Music Literature 2
MUSIC 321: History of Music 3
and MUSIC 322: History of Music 3
MUSIC 722: History of Solo Vocal Repertoire 3

Music Organization (8 hours)
MUSIC 187: University Choir 1
and MUSIC 387: University Choir 1

Minimum requirement is eight hours. Required each semester for each full-time student.

Foreign Language (6 hours)
MLL 124: French Language and Culture I 3
and MLL 128: French Language and Culture II 3
or MLL 154: Spanish Language and Culture I 3
and MLL 158: Spanish Language and Culture II 3

MLL 124 French Language and Culture I or MLL 154 Spanish Language and Culture I will satisfy the Languages and Cultures (3 hours) section of the general education requirement for the music major with a Vocal Performance emphasis.

General Education Requirement (35-40 hours)
TOTAL hours required for Bachelor of Music Degree with a Vocal Performance Emphasis (129-133 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

@ Denotes a changed requirement or a new course

Bachelor of Music Degree with an Emphasis in Vocal Performance
Applied Music (40 hours)

- Applied Major (courses at 200 and 400 levels) (24 hours)
- Secondary Applied (4 hours)

MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must enroll in and pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further secondary piano requirements.
MUSIC 131: Piano Class 1
and MUSIC 132: Piano Class 1
MUSIC 231: Intermediate Piano Class 1
and MUSIC 232: Intermediate Piano Class 1
MUSIC 191: Recital Hour 0
and MUSIC 391: Recital Hour 0
MUSIC 288: Applied Diction for Singers I 1
and MUSIC 289: Applied Diction for Singers II 1
MUSIC 279: Opera Workshop 1-3
and MUSIC 479: Opera Workshop 1-3
MUSIC 326: Pedagogy/Literature (____) 1-3
MUSIC 392: Junior Recital (____) 0@
MUSIC 492: Senior Recital (____) 0@

MUSIC 191/391 each semester for seven semesters
MUSIC 279 must be taken for three hours.@
MUSIC 479 must be taken for four hours.

Music Theory (19 hours)@
MUSIC 111: Aural Skills and Theory I 4
MUSIC 113: Aural Skills and Theory II 4
MUSIC 211: Aural Skills and Theory III 3@
MUSIC 213: Aural Skills and Theory IV 3@
MUSIC 414: Forms and Analysis 2
MUSIC 511: Counterpoint 3

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (4 hours)
MUSIC 238: Basic Conducting 2
MUSIC 337: Choral Conducting 2

Music History and Literature (9 hours)@
MUSIC 321: History of Music 3 (eligible for Pitt Pathway)
and MUSIC 322: History of Music 3
MUSIC 722: History of Solo Vocal Repertoire 3

Music Organization (8 hours)
MUSIC 187: University Choir 1
and MUSIC 387: University Choir 1

Minimum requirement is eight hours. Required each semester for each full-time student.

Foreign Language (6 hours) (3 hours eligible for Pitt Pathway)
MLL 124: French Language and Culture I 3
and MLL 128: French Language and Culture II 3

or MLL 154: Spanish Language and Culture I 3
and MLL 158: Spanish Language and Culture II 3

MLL 124 French Language and Culture I 3
and MLL 154 Spanish Language and Culture I 3

Pitt Pathway (40 hours) --- Net of 34 (see eligibility notes)

TOTAL hours required for Bachelor of Music Degree with a Vocal Performance Emphasis (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid____
This program is to be offered fully online____

Submission Date: 4/23/19 Revision Effective: Fall, 2019
(Year)

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Music , Instrumental Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
____

Description of Change: Reduction in credit hours, in response to KBOR recommendation for 120-credit plans.

Rationale for Change (include changes to curriculum objectives):
The rationale for the change is compliance with the KBOR request, to the extent that we can do it without compromising the quality of our music performance degree.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Only in the sense that the Music Departments of all KBOR institutions have likewise dealt with the challenge of trying to make reductions while maintaining standards in their music programs, and we have studied the choices that others have made.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
These changes involve courses housed in the Department of Music. The plan has been endorsed by the full faculty of the department following months of discussion.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Bachelor of Music Degree with an Emphasis in Instrumental Performance

The student chooses piano, organ, harpsichord, or a member of the string, wind or percussion families of instruments as the performance medium.
Applied Music (34 hours)

- Applied Major (courses at the 200 and 400 levels) (24 hours)
- Secondary Applied (4 hours)

Those students having wind, string or percussion instrument as their applied major must enroll in MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester. Those who pass will be excused from further piano requirements.
Keyboard majors, later in the program, substitute MUSIC 377 Accom¬panying Techniques, 2 hours, and MUSIC 723 Piano Literature (____), 3 hours, or MUSIC 710 Organ Seminar (____), 2 hours. They should take the piano proficiency examination early in their program.

MUSIC 131: Piano Class 1
and MUSIC 132: Piano Class 1
MUSIC 231: Intermediate Piano Class 1
and MUSIC 232: Intermediate Piano Class 1
MUSIC 377: Accompanying Techniques 2
and MUSIC 723: Piano Literature (____) 3
or MUSIC 710: Organ Seminar (____) 2
MUSIC 191: Recital Hour 0
and MUSIC 391: Recital Hour 0
MUSIC 326: Pedagogy/Literature (____) 1-3
or MUSIC 379: Piano Pedagogy I 3
MUSIC 378: Chamber Music (____) (subject such as Brass, Strings, etc) 1
MUSIC 392: Junior Recital (____) 1
MUSIC 492: Senior Recital (____) 1
MUSIC 191/391 each semester for seven semesters.
MUSIC 326 must be taken for 3 hours.
Keyboard Majors elect MUSIC 379
MUSIC 378 repeat for 2 hours

Music Theory (27 hours)
MUSIC 111: Aural Skills and Theory I 4
MUSIC 113: Aural Skills and Theory II 4
MUSIC 211: Aural Skills and Theory III 4
MUSIC 213: Aural Skills and Theory IV 4
MUSIC 311: Composition 3
MUSIC 413: Orchestration 3
MUSIC 414: Forms and Analysis 2
MUSIC 511: Counterpoint 3

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (4 hours)
MUSIC 238: Basic Conducting 2
MUSIC 338: Instrumental Conducting 2
or MUSIC 337: Choral Conducting 2
Keyboard majors may substitute MUSIC 337

Music History and Literature (8 hours)
MUSIC 121: Introduction to Music Literature 2
MUSIC 321: History of Music 3
and MUSIC 322: History of Music 3

Music Ensembles (8 hours)
Wind or percussion majors take MUSIC 156, 356 Band (____), string majors take MUSIC 176, 376 Orchestra, keyboard majors choose between MUSIC 156, 356 Band (___), MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement). Required each semester for each full-time student. Piano majors enroll in four semesters of major ensemble at the 100-level, and three semesters of major ensemble at the 300-level, for a total of seven semesters of major ensemble participation.

Foreign Language (3 hours)
MLL 124: French Language and Culture I 3
or MLL 154: Spanish Language and Culture I 3

MLL 124 French Language and Culture I will satisfy the Languages and Cultures (3 hours) section of the general education requirement for the music major with an Instrumental Performance emphasis.
General Education Requirement (41-46 hours)

TOTAL hours for Bachelor of Music Degree with an Instrumental Performance Emphasis (124-130 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

@ Denotes a changed requirement or a new course

Bachelor of Music Degree with an Emphasis in Instrumental Performance

The student chooses piano, organ, harpsichord, or a member of the string, wind or percussion families of instruments as the performance medium.
Applied Music (33-34 hours)@

- Applied Major (courses at the 200 and 400 levels) (24 hours)
- Secondary Applied (4 hours)

Those students having wind, string or percussion instrument as their applied major must enroll in MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester. Those who pass will be excused from further piano requirements.
Keyboard majors, later in the program, substitute MUSIC 377 Accom¬panying Techniques, 2 hours, and MUSIC 723 Piano Literature (____), 3 hours, or MUSIC 710 Organ Seminar (____), 2 hours. They should take the piano proficiency examination early in their program.
MUSIC 131: Piano Class 1
and MUSIC 132: Piano Class 1
MUSIC 231: Intermediate Piano Class 1
and MUSIC 232: Intermediate Piano Class 1
MUSIC 377: Accompanying Techniques 2
and MUSIC 723: Piano Literature (____) 3
or MUSIC 710: Organ Seminar (____) 2
MUSIC 191: Recital Hour 0
and MUSIC 391: Recital Hour 0
MUSIC 326: Pedagogy/Literature (____) 1-3
or MUSIC 379: Piano Pedagogy I 3

MUSIC 378: Chamber Music (____) (subject such as Brass, Strings, etc) 2@
MUSIC 392: Junior Recital (____) 0@
MUSIC 492: Senior Recital (____) 0@
MUSIC 191/391 each semester for seven semesters.
MUSIC 326 must be taken for 3 hours.
Keyboard Majors elect MUSIC 379

Music Theory (24 hours)
MUSIC 111: Aural Skills and Theory I 4
MUSIC 113: Aural Skills and Theory II 4
MUSIC 211: Aural Skills and Theory III 3@
MUSIC 213: Aural Skills and Theory IV 3@
MUSIC 311: Composition 3
MUSIC 413: Orchestration 2@
MUSIC 414: Forms and Analysis 2
MUSIC 511: Counterpoint 3

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (4 hours)
MUSIC 238: Basic Conducting 2
MUSIC 338: Instrumental Conducting 2
or MUSIC 337: Choral Conducting 2
Keyboard majors may substitute MUSIC 337

Music History and Literature (11 hours)@
MUSIC 121: Introduction to Music Literature 3@
MUSIC 321: History of Music 3 (eligible for Pitt Pathway)
and MUSIC 322: History of Music 3
MUSIC 327: Contemporary Music 1@
MUSIC 328: World Music 1@

Music Ensembles (7-8 hours)@
Wind or percussion majors take MUSIC 156, 356 Band (____), string majors take MUSIC 176, 376 Orchestra, keyboard majors choose between MUSIC 156, 356 Band (___), MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement). Required each semester for each full-time student. Piano majors enroll in four semesters of major ensemble at the 100-level, and three semesters of major ensemble at the 300-level, for a total of seven semesters of major ensemble participation.

Music Electives, 300 or higher 3@

Foreign Language (3 hours) (eligible for Pitt Pathway)
MLL 124: French Language and Culture I 3
or MLL 154: Spanish Language and Culture I 3

Pitt Pathway (40 hours) --- Net of 34 (see eligibility notes)

TOTAL hours for Bachelor of Music Degree with an Instrumental Performance Emphasis (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 4/23/19 Revision Effective: Fall, 2019
(Year)

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Music Education, Instrumental Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Reduction in credit hours, in response to KBOR recommendation for 120-credit plans. Given the credit hour requirements that have been set by the College of Education and by the Pitt Pathway program, it is not possible to design a 120-credit music education program that will maintain appropriate standards. We are applying to KBOR for an exception to the 120-credit recommendation. Our reduced program will carry a total of 129 credits.

Rationale for Change (include changes to curriculum objectives): The rationale for the change is compliance with the KBOR request, to the extent that we can do it without compromising the quality of our music education program.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Only in the sense that the Music Departments of all KBOR institutions have likewise dealt with the challenge of trying to make reductions while maintaining standards in their music education programs, and we have studied the choices that others have made. K-State applied for, and received, an exception for 132 hours. Our proposal will total 129 hours.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
These changes involve courses housed in the Department of Music. The plan has been endorsed by the full faculty of the department following months of discussion.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Bachelor of Music Education Degree with an Instrumental Emphasis

Applied Music (19 hours)
- Applied Major (courses at the 200 and 400 levels) (14 hours)
- Secondary Applied (4 hours)

Those students having wind, string or percussion instrument as applied major enroll in MUSIC 131,132 Piano Class and MUSIC 231, 232 Interme¬diate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further piano requirements. All students, including keyboard majors, must meet piano proficiency require¬ments before admission to the professional semester.

MUSIC 131: Piano Class 1
and MUSIC 132: Piano Class 1
MUSIC 231: Intermediate Piano Class 1
and MUSIC 232: Intermediate Piano Class 1
MUSIC 191: Recital Hour 0
and MUSIC 391: Recital Hour 0
MUSIC 492: Senior Recital (____) 1

MUSIC 191/391 each semester for seven semesters

Music Theory (19 hours)
MUSIC 111: Aural Skills and Theory I 4
MUSIC 113: Aural Skills and Theory II 4
MUSIC 211: Aural Skills and Theory III 4
MUSIC 213: Aural Skills and Theory IV 4
MUSIC 413: Orchestration 3

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (24 hours)
MUSIC 238: Basic Conducting 2
MUSIC 241: Introduction to Music Education 1
MUSIC 330: Woodwind Techniques 2
MUSIC 331: Brass Techniques 1
MUSIC 333: Percussion Techniques 1
MUSIC 336: Vocal Techniques 1
MUSIC 337: Choral Conducting 2
MUSIC 338: Instrumental Conducting 2
MUSIC 340: Organization of the Instrumental Music Program 3
MUSIC 342: String Techniques 1
MUSIC 344: Marching Band Techniques 1
MUSIC 345: Jazz Ensemble Techniques 1
MUSIC 431: Teaching Music in the Schools, Pre-K-8 3
MUSIC 432: Secondary Choral Methods 3

Music History and Literature (8 hours)
MUSIC 121: Introduction to Music Literature 2
MUSIC 321: History of Music 3
and MUSIC 322: History of Music 3

Music Ensembles (7 hours)
Wind or percussion majors take MUSIC 156, 356 Band (___), string majors take MUSIC 176, 376 Orchestra; keyboard majors choose between MUSIC 156, 356 Band, MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement). Required each semester for each full-time student.

General Education Requirement (38-45 hours)

Professional Education* (12 hours)
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3

* See Admission to Professional Semester for professional education grade point requirements.
PSYCH 357 Educational Psychology and EDUC 520 Methods and Materials for Academic Literacy require admission to Teacher Education prior to enrollment.
Professional Semester (17 hours)
EDUC 458: Methods and Curriculum 3
EDUC 462: Secondary and Middle Level Education 2
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 475: Supervised Teaching in the Elementary School 3
EDUC 482: Supervised Teaching in the Secondary School 5
MUSIC 579: Supervised Student Teaching and Follow-Up of Teachers 2

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.
TOTAL hours for Bachelor of Music Education (144-151 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

@ Denotes a changed requirement or a new course

Bachelor of Music Education Degree with an Instrumental Emphasis

Applied Music (14 hours)
- Applied Major (courses at the 200 and 400 levels) (10 hours)@
- Secondary Applied (4 hours)

Those students having wind, string or percussion instrument as applied major enroll in MUSIC 131,132 Piano Class and MUSIC 231, 232 Interme¬diate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further piano requirements. All students, including keyboard majors, must meet piano proficiency require¬ments before admission to the professional semester.
MUSIC 131: Piano Class 1
and MUSIC 132: Piano Class 1
MUSIC 231: Intermediate Piano Class 1
and MUSIC 232: Intermediate Piano Class 1
MUSIC 191: Recital Hour 0
and MUSIC 391: Recital Hour 0
MUSIC 492: Senior Recital (____) 0@

MUSIC 191/391 each semester for seven semesters

Music Theory (16 hours)
MUSIC 111: Aural Skills and Theory I 4
MUSIC 113: Aural Skills and Theory II 4
MUSIC 211: Aural Skills and Theory III 3@
MUSIC 213: Aural Skills and Theory IV 3@
MUSIC 413: Orchestration 2@

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.
Music Education (20 hours)@
MUSIC 238: Basic Conducting 2
MUSIC 330: Woodwind Techniques 1@
MUSIC 331: Brass Techniques 1
MUSIC 333: Percussion Techniques 1
MUSIC 336: Vocal Techniques 1
MUSIC 338: Instrumental Conducting 2
MUSIC 348: Choral Conducting for Instrumental Music Education Majors 1
MUSIC 340: Organization of the Instrumental Music Program I 2@
MUSIC 350: Organization of the Instrumental Music Program II 2@
MUSIC 342: String Techniques 1
MUSIC 431: Teaching Music in the Schools, Pre-K-8 3
MUSIC 432: Secondary Choral Methods 3

Music History and Literature (8 hours)
MUSIC 321: History of Music 3 (eligible for Pitt Pathway)
and MUSIC 322: History of Music 3
MUSIC 327: Contemporary Music 1@
MUSIC 328: World Music 1@

Music Ensembles (7 hours)
Wind or percussion majors take MUSIC 156, 356 Band (___), string majors take MUSIC 176, 376 Orchestra; keyboard majors choose between MUSIC 156, 356 Band, MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement). Required each semester for each full-time student.

Pitt Pathway (40 hours) --- Net of 34 hours (see eligibility notes)

Professional Education* (15 hours)
EDUC 261: Explorations in Education 3 (eligible for Pitt Pathway)
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3

* See Admission to Professional Semester for professional education grade point requirements.
PSYCH 357 Educational Psychology and EDUC 520 Methods and Materials for Academic Literacy require admission to Teacher Education prior to enrollment.

Professional Semester (15 hours)
EDUC 458: Methods and Curriculum 3
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 475: Supervised Clinical Experience 9
MUSIC 579: Supervised Student Teaching and Follow-Up of Teachers 1@

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

TOTAL hours for Bachelor of Music Education (129 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

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Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 4/23/19 Revision Effective: Fall, 2019
(Year)

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Arts in Music

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Reduction in credit hours, in response to KBOR recommendation for 120-credit plans.

Rationale for Change (include changes to curriculum objectives):
The rationale for the change is compliance with the KBOR request.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Only in the sense that the Music Departments of all KBOR institutions have likewise dealt with the challenge of trying to make reductions while maintaining standards in their music programs, and we have studied the choices that others have made.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
These changes involve courses housed in the Department of Music. The plan has been endorsed by the full faculty of the department following months of discussion.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Bachelor of Arts Degree with a Major in Music

Applied Music (17 hours)
MUSIC 250: Applied Music (____) 1/2-3
and MUSIC 450: Applied Music (____) 1/2-3
MUSIC 131: Piano Class 1
and MUSIC 132: Piano Class 1
MUSIC 231: Intermediate Piano Class 1
and MUSIC 232: Intermediate Piano Class 1

MUSIC 191: Recital Hour 0
and MUSIC 391: Recital Hour 0
MUSIC 492: Senior Recital (____) 1
or MUSIC 493: Senior Project 1

MUSIC 250/450 (six semesters of two credit lessons) (12 hours)
Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better or pass the piano proficiency examination.
MUSIC 191/391 each semester for seven semesters
Music Theory (16 hours)
MUSIC 111: Aural Skills and Theory I 4
MUSIC 113: Aural Skills and Theory II 4
MUSIC 211: Aural Skills and Theory III 4
MUSIC 213: Aural Skills and Theory IV 4

A grade of "C" or better is required in all courses listed above.
New freshmen are given a placement test in music theory to determine whether they have sufficient background to enter MUSIC 111 Aural Skills and Theory I. Those lacking this background are advised to elect MUSIC 109 Aural Skills and Theory Fundamentals, 4 hours.
Music History and Literature (8 hours)
MUSIC 121: Introduction to Music Literature 2
MUSIC 321: History of Music 3
MUSIC 322: History of Music 3

Music Ensembles (8 hours)
Instrumental
Wind or percussion majors take MUSIC 156, 356 Band (___), string majors take MUSIC 176, 376 Orchestra, keyboard majors choose between MUSIC 156, 356 Band, MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement 8 hours). Required each semester for each full-time student.
Vocal
MUSIC 187/387 University Choir (minimum requirement) (8 hours)
Required each semester for each full-time student.
Foreign Language (9 hours)
9 hours in one language required for BA degree
General Education (41-46 hours)
Some general education courses are met by major requirements listed above.

Required Minor (20 hours)
- Each student must select one minor of at least 20 semester hours
- Electives (0-5 hours)

TOTAL MINIMUM HOURS REQUIRED (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

@ Denotes a changed requirement or a new course

Bachelor of Arts Degree with a Major in Music

Applied Music (16 hours)@
MUSIC 250: Applied Music (____) 1/2-3
and MUSIC 450: Applied Music (____) 1/2-3
MUSIC 131: Piano Class 1
and MUSIC 132: Piano Class 1
MUSIC 231: Intermediate Piano Class 1
and MUSIC 232: Intermediate Piano Class 1
MUSIC 191: Recital Hour 0
and MUSIC 391: Recital Hour 0
MUSIC 492: Senior Recital (____) 0@
or MUSIC 493: Senior Project 0@

MUSIC 250/450 (six semesters of two credit lessons) (12 hours)
Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better or pass the piano proficiency examination.
MUSIC 191/391 each semester for seven semesters

Music Theory (14 hours)@
MUSIC 111: Aural Skills and Theory I 4
MUSIC 113: Aural Skills and Theory II 4
MUSIC 211: Aural Skills and Theory III 3@
MUSIC 213: Aural Skills and Theory IV 3@

A grade of "C" or better is required in all courses listed above.
New freshmen are given a placement test in music theory to determine whether they have sufficient background to enter MUSIC 111 Aural Skills and Theory I. Those lacking this background are advised to elect MUSIC 109 Aural Skills and Theory Fundamentals, 4 hours.

Music History and Literature (11 hours)@
MUSIC 121: Introduction to Music Literature 3@
MUSIC 321: History of Music 3 (eligible for Pitt Pathway)
MUSIC 322: History of Music 3
MUSIC 327: Contemporary Music 1@
MUSIC 328: World Music 1@

Music Ensembles (8 hours)
Instrumental
Wind or percussion majors take MUSIC 156, 356 Band (___), string majors take MUSIC 176, 376 Orchestra, keyboard majors choose between MUSIC 156, 356 Band, MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement 8 hours). Required each semester for each full-time student.

Vocal
MUSIC 187/387 University Choir (minimum requirement) (8 hours)
Required each semester for each full-time student.

Foreign Language (9 hours)
9 hours in one language required for BA degree (3 hours eligible for Pitt Pathway)

Pitt Pathway (40 hours) --- Net 34 (see eligibility notes)

Required Minor (20 hours)
Each student must select one minor of at least 20 semester hours

Electives, (0-8) @

TOTAL MINIMUM HOURS REQUIRED (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

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Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & Sciences Submission Date: 4/23/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This request for a new course has emerged from months of discussion in departmental meetings, in which faculty have considered all possble options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Proposed Course:

Course Number: 348

Title of Course: Choral Conducting for Instrumental Music Education Majors

Credit Hours: 1

Date first offered: 20 ☐ Fall ☒ Spring ☐ Summer
(Semester/Year) (check all that apply)

Prerequisite: Music 238 Basic Conducting

Course Description (**as it will appear in the next catalog**): MUSIC 348. Designed for music education majors whose primary emphasis is instrumental music. Development of techniques necessary to interpret and perform diverse styles of choral literature. Emphasis placed on music appropriate for use in schools. Prerequisite: MUSIC 238 Basic Conducting. Co-requisite: MUSIC 338 Instrumental Conducting.

Purpose/Justification for Proposed Course: Formerly, the conducting sequence for music education majors was comprised of three courses, totaling 6 credits. This new course will be the final component in a reorganization that reduces the total credit hours to 5. The new structure maintains the gateway course, Basic Conducting, after which students will enroll concurrently in two courses at the intermediate level: a 2-credit course in their primary emphasis area, and a 1-credit course in their secondary emphasis area. This change will yield a savings of 1 credit hour, while still providing BME students with some degree of dual-emphasis training in both choral and instrumental conducting.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
Anticipated Student Learning Outcomes (SLOs)
Upon successful completion of this course, students will be able to:
- Demonstrate an ability to clearly conduct all standard meter patterns
- Demonstrate proper preparatory beats
- Conduct effective cueing gestures
- Conduct compound meters with proper secondary accents
- Sing and play vocal parts for demonstration and teaching purposes
- Demonstrate musical expressive singing in a small ensemble

- Analyze a choral selection
- Conduct clear attack and release gestures
- Indicate varying dynamics through conducting gestures
- Indicate varying tempo considerations through conducting gestures
- Prepare the conducting score for performance
- Demonstrate proper phrasing and singing style
- Provide interpretations of choral text and poetry
- Play unison, two- and four-part choral excerpts in open score on the piano
- Articulate selected vocal techniques in the areas of vocal warm-ups, intonation and program planning

Assessment Strategies [e.g., exams, projects, university rubric, etc. **(as it will appear in the syllabus)**]
Will include written tests and quizzes, class assignments, and conducting assignments and exams.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & Sciences Submission Date: 4/23/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This request for a new course has emerged from months of discussion in departmental meetings, in which faculty have considered all possble options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Proposed Course:

Course Number: 349

Title of Course: Instrumental Conducting for Vocal Music Education Majors

Credit Hours: 1

Date first offered: 20 ☐ Fall ☒ Spring ☐ Summer
(Semester/Year) (check all that apply)

Prerequisite: Music 238 Basic Conducting

Course Description (**as it will appear in the next catalog**): MUSIC 349. Designed for music education majors whose primary emphasis is vocal music. Baton techniques as applied to different types of instruments. Rehearsal procedures and techniques, with practical application in conducting instrumental laboratory organization. Survey of suitable instrumental literature. Prerequisite: MUSIC 238 Basic Conducting. Co-requisite: MUSIC 337 Choral Conducting.

Purpose/Justification for Proposed Course: Formerly, the conducting sequence for music education majors was comprised of three courses, totaling 6 credits. This new course will be the final component in a reorganization that reduces the total credit hours to 5. The new structure maintains the gateway course, Basic Conducting, after which students will enroll concurrently in two courses at the intermediate level: a 2-credit course in their primary emphasis area, and a 1-credit course in their secondary emphasis area. This change will yield a savings of 1 credit hour, while still providing BME students with some degree of dual-emphasis training in both choral and instrumental conducting.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1)Continued development of basic conducting technique.
2) Continued development of interpretive and analytical skills in relation to score study.
3) Knowledge of appropriate terminology, tempos, and transpositions.
4) Establishment of expanded gestural vocabulary.
5) Cultivation of self-awareness and effective interaction through nonverbal communication.
6) Development of varied rehearsal philosophies, techniques, methods, and verbal communication skills.

Assessment Strategies [e.g., exams, projects, university rubric, etc. **(as it will appear in the syllabus)**]
Will include written assignments and quizzes, conducting rounds, and class paricipation.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/24/19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & Sciences Submission Date: 4/23/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This request for a new course has emerged from months of discussion in departmental meetings, in which faculty have considered all possble options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Proposed Course:

Course Number: 350

Title of Course: Organization of the Instrumental Music Program II

Credit Hours: 2

Date first offered: 20 ☐ Fall ☒ Spring ☐ Summer
(Semester/Year) (check all that apply)

Prerequisite: Music 340 Organization of the Instrumental Music Program I

Course Description (**as it will appear in the next catalog**): MUSIC 350. A continuation of MUSIC 340. Curriculum, philosophy, and administration of the instrumental music program, including materials and techniques for implementation of a successful instrumental program. This course covers concert band, orchestra and jazz ensembles. Prerequisite: MUSIC 238 Basic Conducting and Music 340 Organization of the Instrumental Music Program I. Concurrent enrollment in a techniques class unless all requirements have already been met. Spring only.

Purpose/Justification for Proposed Course: Formerly, the high school instrumental methods material was conveyed via three courses, totaling 5 credit hours. This reorganization streamlines the process by offering the information via two courses, totaling 4 credit hours. This change will yield a savings of 1 credit hour, which will move us one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. Additionally, the recorganization will remove any redundancies that might have existed when three courses were being taught.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
At the completion of the course, the student should be comfortable in directing the activities of groups of students, to demonstrate curriculum writing skills, and to demonstrate methods of testing and measuring the outcomes.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Will include rehearsal/teaching labs, mid-term and final exams, presentations, and a submitted notebook.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & Sciences Submission Date: 4/23/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possble options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: By reducing the credit to 3 hours for this course, we will move one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. Students will still be expected to attain the same level of proficiency in the aural skills components, and to attain the same level of understanding of the material that has traditionally been associated with our Music Theory III course.

Existing Course:

Course Number: 211

Title of Course: Aural Skills and Theory III

Credit Hours: 4

Prerequisite: Grade of C or better in MUSIC-113 Aural Skills and Theory II

Course Description (**as it appears in the current catalog**): MUSIC 211. Aural Skills and Theory III. 4 hours. 4-part dictation of chromatic harmony; dictation or modulating melodies; dictation and sightsinging with chromatic solfege syllables; keyboard performance with play/sing exercises. Study of modulation and late-19th century harmonic practice; composition exercises with emphasis on varieties of texture. Prerequisite: MUSIC 113 Aural Skills and Theory II. A grade of C or better is required. Spring only

Proposed Course:

Course Number: 211

Title of Course: Aural Skills and Theory III

Credit Hours: 3

Prerequisite: Grade of C or better in MUSIC-113 Aural Skills and Theory II

Course Description (**as it will appear in the next catalog**): MUSIC 211. Aural Skills and Theory III. 3 hours. 4-part dictation of chromatic harmony; dictation or modulating melodies; dictation and sightsinging with chromatic solfege syllables; keyboard performance with play/sing exercises. Study of modulation and late-19th century harmonic practice; composition exercises with emphasis on varieties of texture. Prerequisite: MUSIC 113 Aural Skills and Theory II. A grade of C or better is required. Spring only

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & Sciences Submission Date: 4/23/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possble options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: By reducing the credit to 3 hours for this course, we will move one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. Students will still be expected to attain the same level of proficiency in the aural skills components, and to attain the same level of understanding of the material that has traditionally been associated with our Music Theory IV course.

Existing Course:

Course Number: 213

Title of Course: Aural Skills and Theory IV

Credit Hours: 4

Prerequisite: Grade of C or better in MUSIC-211 Aural Skills and Theory III

Course Description (**as it appears in the current catalog**): MUSIC 213. Aural Skills and Theory IV. 4 hours. Dictation of alternative scalesand melodies based on those scales; aural recognition of extended tertian sonorities and altered dominants; singing of jazz melodies and 12-note rows; keyboard play/sing exercises of jazz harmonic progressions. Study of 20th-century harmonic practice, including atonal, 12-tone and jazz; introduction to indeterminacy. Prerequisite: MUSIC 211 Aural Skills and Theory III. A grade of C or better is required. Fall only.

Proposed Course:

Course Number: 213

Title of Course: Aural Skills and Theory IV

Credit Hours: 3

Prerequisite: Grade of C or better in MUSIC-211 Aural Skills and Theory III

Course Description (**as it will appear in the next catalog**): MUSIC 213. Aural Skills and Theory IV. 3 hours. Dictation of alternative scalesand melodies based on those scales; aural recognition of extended tertian sonorities and altered dominants; singing of jazz melodies and 12-note rows; keyboard play/sing exercises of jazz harmonic progressions. Study of 20th-century harmonic practice, including atonal, 12-tone and jazz; introduction to indeterminacy. Prerequisite: MUSIC 211 Aural Skills and Theory III. A grade of C or better is required. Fall only.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

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Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/24/19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & Sciences Submission Date: 4/23/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possble options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: By reducing the credit to 1 hour for this course, we will move one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. Students will still be expected to attain the same level of understanding of the material that has traditionally been presented in the 2-credit Woodwind Techniques course.

Existing Course:

Course Number: 330

Title of Course: Woodwind Techniques

Credit Hours: 2

Prerequisite: none

Course Description (**as it appears in the current catalog**): MUSIC 330. Woodwind Techniques. 2 hours. Playing experience on clarinet, saxophone, flute, and double reed instruments. Embouchure, fingerings, reed selection and adjustment, instrument selection and maintenance, mouthpiece selection, literature, and teaching techniques.

Proposed Course:

Course Number: 330

Title of Course: Woodwind Techniques

Credit Hours: 1

Prerequisite: none

Course Description (**as it will appear in the next catalog**): MUSIC 330. Woodwind Techniques. 2 hours. Playing experience on clarinet, saxophone, flute, and double reed instruments. Embouchure, fingerings, reed selection and adjustment, instrument selection and maintenance, mouthpiece selection, literature, and teaching techniques

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & Sciences Submission Date: 4/23/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possble options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: Formerly, the high school instrumental methods material was conveyed via three courses, totaling 5 credit hours. This reorganization streamlines the process by offering the information via two courses, totaling 4 credit hours. This change will yield a savings of 1 credit hour, which will move us one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. Additionally, the recorganization will remove any redundancies that might have existed when three courses were being taught.

Existing Course:

Course Number: 340

Title of Course: Organization of the Instrumental Music Program

Credit Hours: 3

Prerequisite: MUSIC-238 Basic Conducting

Course Description (**as it appears in the current catalog**): MUSIC 340. Organization of the Instrumental Music Program. 3 hours. Curriculum, philosophy, and administration of the program, including materials and techniques for implementation. Prerequisite: MUSIC 238 Basic Conducting. Concurrent enrollment in a techniques class unless all requirements have already been met. Spring only.

Proposed Course:

Course Number: 340

Title of Course: Organization of the Instrumental Music Program I

Credit Hours: 2

Prerequisite: none

Course Description (**as it will appear in the next catalog**): MUSIC 340. Curriculum, philosophy, and administration of the instrumental music program, including materials and techniques for implementation of a successful instrumental music program. This course covers concert band, orchestra and marching band. Prerequisite: MUSIC 238 Basic Conducting. Concurrent enrollment in a techniques class unless all requirements have already been met. Fall only.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

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Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & Sciences Submission Date: 4/23/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
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☐ Summer

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This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possble options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: By reducing the credit to 0 hours for this course, we will move one step closer toward the goal of achieving the required reduction of hours in our Bachelor of Music degree. This will have no effect on the course activity or the work expected of the student. It simply removes the credit formerly granted for the work.

Existing Course:

Course Number: 392

Title of Course: Junior Recital ( )

Credit Hours: 1

Prerequisite: junior level preparation in applied area

Course Description (**as it appears in the current catalog**): MUSIC 392. Junior Recital ( ). 1 hours. For the Bachelor of Music program, a recital of at least 30 minutes is required in the junior year. May be repeated if the medium is different. Prerequisite: Junior level in same applied subject, with concurrent enrollment in that subject, plus permission of instructor.

Proposed Course:

Course Number: 392

Title of Course: Junior Recital ( )

Credit Hours: 0

Prerequisite: junior level preparation in applied area

Course Description (**as it will appear in the next catalog**): MUSIC 392. Junior Recital (____). 0 hours. For the Bachelor of Music program, a recital of at least 30 minutes is required in the junior year. May be repeated if the medium is different. Prerequisite: Junior level in same applied subject, with concurrent enrollment in that subject, plus permission of instructor.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

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LEGISLATIVE PROCESS
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Date 4/23/19 Signature, Department Chairperson _____

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Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
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☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

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Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & Sciences Submission Date: 4/23/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possble options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: By reducing the credit to 2 hours for this course, we will move one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. Students will still be expected to attain the same level of understanding of the material that has traditionally been associated with our Orchestration course.

Existing Course:

Course Number: 413

Title of Course: Orchestration

Credit Hours: 3

Prerequisite: MUSIC-213 Aural Skills and Theory IV

Course Description (**as it appears in the current catalog**): MUSIC 413. Orchestration. 3 hours. Range, color, and treatment of orchestral and band instruments. Practical arranging for ensembles, orchestra and band; brief history of orchestration. Prerequisite: MUSIC 213 Aural Skills and Theory IV.

Proposed Course:

Course Number: 413

Title of Course: Orchestration

Credit Hours: 2

Prerequisite: MUSIC-213 Aural Skills and Theory IV

Course Description (**as it will appear in the next catalog**): MUSIC 413. Orchestration. 2 hours. Range, color, and treatment of orchestral and band instruments. Practical arranging for ensembles, orchestra and band; brief history of orchestration. Prerequisite: MUSIC 213 Aural Skills and Theory IV.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & Sciences

Submission Date: 4/23/19

Contact Person: Susan Marchant

☐ Faculty member ☒ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possble options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: By reducing the credit to 0 hours for this course, we will move one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. This will have no effect on the course activity or the work expected of the student. It simply removes the credit formerly granted for the work.

Existing Course:

Course Number: 492

Title of Course: Senior Recital (_____)

Credit Hours: 1

Prerequisite: senior level preparation in applied area

Course Description (**as it appears in the current catalog**): MUSIC 492. Senior Recital (____). 1 hours. For the Bachelor of Music Education program, a recital of 30 minutes is required; for the Bachelor of Music program, a solo recital of at least one hour is required. Prerequisite: Senior level in the same applied subject, with concurrent enrollment in that subject, plus permission of instructor. May be repeated if applied medium is different. BM majors must pass Piano Proficiency Examination before they will be allowed to perform their Senior Recital.

Proposed Course:

Course Number: 492

Title of Course: Senior Recital (_____)

Credit Hours: 0

Prerequisite: senior level preparation in applied area

Course Description (**as it will appear in the next catalog**): MUSIC 492. Senior Recital ( ). 0 hours. For the Bachelor of Music Education program, a recital of 30 minutes is required; for the Bachelor of Music program, a solo recital of at least one hour is required. Prerequisite: Senior level in the same applied subject, with concurrent enrollment in that subject, plus permission of instructor. May be repeated if applied medium is different. BM majors must pass Piano Proficiency Examination before they will be allowed to perform their Senior Recital.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & Sciences Submission Date: 4/23/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possble options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: By reducing the credit to 0 hours for this course, we will create consistency between the Senior Project option for our BA degree and the Senior Recital option for our BM degree. This will have no effect on the course activity or the work expected of the student. It simply removes the credit formerly granted for the work.

Existing Course:

Course Number: 493

Title of Course: Senior Project

Credit Hours: 1

Prerequisite: approval of BA advisor

Course Description (**as it appears in the current catalog**): MUSIC 493. Senior Project. 1 hours. For the Bachelor of Arts degree only. Students seeking the BA in Music degree have the option of doing a Senior Recital or a Senior Project as the capstone course for their degree. The scope and depth of the project will be determined in consultation with the BA degree advisor in the Department of Music. Prerequisite: Approval of BA Advisor.

Proposed Course:

Course Number: 493

Title of Course: Senior Project

Credit Hours: 0

Prerequisite: approval of BA advisor

Course Description (**as it will appear in the next catalog**): MUSIC 493. Senior Project. 0 hours. For the Bachelor of Arts degree only. Students seeking the BA in Music degree have the option of doing a Senior Recital or a Senior Project as the capstone course for their degree. The scope and depth of the project will be determined in consultation with the BA degree advisor in the Department of Music. Prerequisite: Approval of BA Advisor.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & Sciences Submission Date: 4/23/19

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possble options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: The change from 2 credits to 1 credit for this course comes as a recommendation from the College of Education.

Existing Course:

Course Number: 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 2

Prerequisite: pass Piano Proficiency Exam

Course Description (**as it appears in the current catalog**): MUSIC 579. Supervised Student Teaching and Follow-Up of Teachers. 2 hours. Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. BME majors must pass Piano Proficiency Examination before they student teach. Offered on a Pass-Fail basis only.

Proposed Course:

Course Number: 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 1

Prerequisite: pass Piano Proficiency Exam

Course Description (**as it will appear in the next catalog**): MUSIC 579. Supervised Student Teaching and Follow-Up of Teachers. 1 hours. Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. BME majors must pass Piano Proficiency Examination before they student teach. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate School of Business College: Kelce College of Business

Submission Date: 2/27/2019

Revision Effective: Fall, 2019 (Year)

Contact Person: Eric Harris ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Marketing

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Updating the Marketing major to reflect the new Pitt State Pathways and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to better prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This major is a stand-alone major. It is independent of other Regent institutions

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Other majors offered through the Kelce College of Business are being revised simultaneously to reflect the change in the Kelce Core and the 120 hour mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Major in Marketing (21 hours)

Required Courses
- MKTG 510: Consumer Behavior (3 hours)
- MKTG 520: Marketing Research (3 hours)
- IB-330: International Business (3 hours)
  OR IB 340: International Marketing (3 hours)
- MKTG-680: Applied Marketing Management (3 hours)

Nine hours - choose from the following marketing electives:
- MGT 510: Operations Management (3 hours)

- MKTG 410: Topics in Marketing (3 hours)
- MKTG 430: Retail and Channels Management (3 hours)
- MKTG 420: Services Marketing (3 hours)
- MKTG 440: Advertising Management (3 hours)
- MKTG 450: Personal Selling and Sales Management (3 hours)
- MKTG 460: Social Media Marketing (3 hours)
- MKTG 470: Sports Marketing (3 hours)
- MKTG 480: Logistics and Supply Chain Management
- MKTG 610: Topics in Marketing (1-3 hours)
- MKTG 620: Marketing Internship (1-3 hours)
- MKTG 630: International Experience in Marketing (1-3 hours)

Kelce College Core (39 hours)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours
- CIS-420: Management Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College (53-57 hours)

Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)

AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)
- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)
- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological
- PSYCH-155: General Psychology (3 hours)

Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)

History
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (7-11 hours)

Total minimum hours required for the degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the Marketing Major include Major courses, the Kelce Core, Pitt State Pathways Courses, and General Electives.
Major in Marketing (21 hours)

Required Courses
- MKTG 510: Consumer Behavior (3 hours)
- MKTG 520: Marketing Research (3 hours)
- IB-330: International Business (3 hours)
  OR IB 340: International Marketing (3 hours)
- MKTG-680: Applied Marketing Management (3 hours)

Nine hours - choose from the following marketing electives:
- MGT 510: Operations Management (3 hours)
- MKTG 410: Topics in Marketing (3 hours)
- MKTG 430: Retail and Channels Management (3 hours)
- MKTG 420: Services Marketing (3 hours)
- MKTG 440: Advertising Management (3 hours)

- MKTG 450: Personal Selling and Sales Management (3 hours)
- MKTG 460: Social Media Marketing (3 hours)
- MKTG 470: Sports Marketing (3 hours)
- MKTG 480: Logistics and Supply Chain Management
- MKTG 610: Topics in Marketing (1-3 hours)
- MKTG 620: Marketing Internship (1-3 hours)
- MKTG 630: International Experience in Marketing (1-3 hours)

Kelce College Core (42 hours)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)

MGT 210: Business Professionalism (3 hours)

- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours
- CIS-420: Management Information Systems (3 hours)
- MGT-420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

Pitt State Pathways Written Communication (6 hours)

ENGL 101: English Composition (3 hours)
ENGL 190: Honors English Composition (3 hours)
ENGL 299: Introduction to Research Writing (3 hours)

Pitt State Pathways Verbal Communication (3 hours)

COMM 207: Speech Communication

Pitt State Pathways Quantitative / Analytical Methods (3 hours)

MATH 110: College Algrebra with Review
MATH 113: College Algebra

Pitt State Pathways Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)

ART 244: Ceramics I
ART 266: Sculpture
ART 277: Painting I
ART 288: Introduction to Art History I
ART 289: Introduction to Art History II
ART 311: Art Education
COMM 105: Performance Appreciation
COMM 205: Performance Studies
COMM 395: Theatre History
ENGL 113: General Literature
ENGL 114: General Literature (Genre)
ENGL 116: General Literature (Theme)

ENGL 120: Literature and Film
ENGL 250: Introduction to Creative Writing
ENGL 315: Mythology
ENGL 320: Literature and Film
MUSIC 120: Music Appreciation
MUSIC 121: Introduction to Music Literature
MUSIC 321: History of Music
MUSIC 322: History of Music
HHP 151:Dance Appreciaton

Human Systems within a Global Context (6 hours)
ECON 200: Principles of Microeconomics
CIS 130: Computer Information Systems

Human Systems within a Global Context (3-6 hours)
MLL 124: French Language and Culture I
MLL 154: Spanish Language and Culture I
FCS 230: Consumer Education and Personal Finance
ANTH 101: Introduction to Cultural Anthropology
GEOG 106: World Regional Geography
GEOG 300: Elements of Geography
GEOG 304: Human Geography
HIST 101: World History to 1500
HIST 102: World History from 1500
HIST 201: American History to 1865
HIST 202: American History from 1865
PHIL 103: Introduction to Philosophy
PHIL 105: Ethics
PHIL 112: Biomedical Ethics
PHIL 113: Business Ethics
PHIL 114: Environmental Ethics
PHIL 231: World Religions
POLS 101: U.S. Politics
POLS 103: Comparative Politics
SOC 100: Introduction to Sociology
ECON 191 Issues in Today's Economy 247 Computer Programming for Electronic Systems
ETECH 502 Engineering Economy
MGT 101: Introduction to Business
EDTH 330: Technology for Teaching and Leadership
EDUC 261 – Explorations in Education
MFGET 263: Manufacturing Methods I
MFGET 405 – Quality Control
GT 190: Introduction to Technological Systems
MECET-121: Engineering Graphics
GT 350: Technology and Civilization WI
WGS 200: Introduction to Women's Studies
NURS 303: Introduction to Public Health

Natural World within a Global Context (4-5 hours)
CHEM 105: Introductory Chemistry
CHEM 106: Introductory Chemistry Lab

BIOL 111: General Biology
BIOL 112: General Biology Lab
BIOL 113: Environmental Life Science
PHYS 100: College Physics I
PHYS 104: Engineering Physics I
PHYS 130: Elementary Physics Lab
PHYS 160: Physical Geology
PHYS 165: Physical Geology Lab
PHYS 166: Meteorology
PHYS 167: Meteorology Lab
PHYS 171: Physical Science
PHYS 172: Physical Science Lab
PHYS 175: Descriptive Astronomy
PHYS 176: Astronomy Lab
PHYS 375: Solar System Astronomy
BIOL 211 – Principles of Biology I
BIOL 617 – Environmental Health

Wellness Strategies (3 + 1 hours)
FCS 203: Nutrition and Health
HHP 150: Lifetime Fitness Concepts
PSYCH 155: General Psychology
DANCE 200 – Dance
EXSCI 200 – Intro to Exercise Science

Pitt State Pathways Gorilla Gateway (2 hours)
UGS 150 Gorilla Gateway (2 hours)
Pitt State Pathways Electives (3 hours)
ECON 201: Principles of Macroeconomics
MATH 143: Elementary Statistics (3 hours)
General PSU electives, including Kelce courses, to equal 120 hours
Total minimum number of hours for degree program = 120 hours

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate College: Kelce This program is to be offered 50% or more online as a Hybrid_____

This program is to be offered fully online_____

Submission Date: 3/4/19 Revision Effective: Fall, 2019 (Year)

Contact Person: Eric Harris ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Management

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Updating the Management major to reflect the new Pitt State Pathways and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This is a stand alone major. It is independent of other Regent institutions.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Other majors offered through the Kelce Colige are being revised simultaneously to reflect the change in the Kelce Core and the 120 hours mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Classes for the Management Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Management (21 hours)
IB 330: International Business (3 hours)
or IB 340: International Marketing (3 hours)
MGT 510: Operations Management (3 hours)
MGT 520: Quality Management (3 hours)
MGT 530: Advanced Organizational Behavior (3 hours)
MGT 540: Human Resources Management (3 hours)

MGT elective from these courses (6 hours)
ACCTG 422: Internal Auditing (3 hours)
ACCTG 625: Fraud Examination (3 hours)
COMM 450: Small Group Communication (3 hours)
COMM 629: Theories of Human Communication (3 hours)
COMM 755: Organizational Communication (3 hours)
ECON 433: Sports Economics (3 hours)
ECON 437: Economics of Sustainability (3 hours)
ECON 468: Labor Economics (3 hours)
ECON 485: Industrial Organization (3 hours)
EST 393: Introduction to Industrial Safety (3 hours)
HRD 596: Introduction to Human Resource Development (3 hours)
MGT 410: Topics in Management (___) (1-3 hours)
MGT 610: Topics in Management (___) (1-3 hours)
MGT 620: Internship in Management (1-3 hours)
MGT 630: International Experience in Management (1-3 hours)
PSYCH 575: Industrial and Organizational Psychology (3 hours)

Kelce College Core (39 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
CIS-420: Management Information Systems (3 hours)
MGT 420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College (53-57 hours)
Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)
Natural Sciences (Select one)
- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)

AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)
- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)
- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)

- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (7-11 hours)

Total minimum hours required for the degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Classes for the Management Major include Major courses, the Kelce Core, Pitt State Pathways Courses, and General Electives.

Major in Management (21 hours)

IB 330: International Business (3 hours)
or IB 340: International Marketing (3 hours)
MGT 510: Operations Management (3 hours)
MGT 520: Quality Management (3 hours)
MGT 530: Advanced Organizational Behavior (3 hours)
MGT 540: Human Resources Management (3 hours)

MGT elective from these courses (6 hours, but not all 6 hours from the same category)
- Category 1: Accounting and Economics
  - ACCTG 422: Internal Auditing (3 hours)
  - ACCTG 625: Fraud Examination (3 hours)
  - ECON 433: Sports Economics (3 hours)
  - ECON 437: Economics of Sustainability (3 hours)
  - ECON 468: Labor Economics (3 hours)
  - ECON 485: Industrial Organization (3 hours)
- Category 2: HRD, Comm., Psych., EST
  - HRD 596: Introduction to Human Resource Development (3 hours)
  - COMM 450: Small Group Communication (3 hours)
  - COMM 629: Theories of Human Communication (3 hours)
  - COMM 755: Organizational Communication (3 hours)
  - PSYCH 575: Industrial and Organizational Psychology (3 hours)
  - EST 393: Introduction to Industrial Safety (3 hours)
- Category 3: MGT
  - MGT 410: Topics in Management (___) (1-3 hours)
  - MGT 610: Topics in Management (___) (1-3 hours)
  - MGT 620: Internship in Management (1-3 hours)
  - MGT 630: International Experience in Management (1-3 hours)

Kelce College Core (42 hours)
- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-201: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours)
- ACCTG-420: Accounting Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course (3 hours)

Pitt State Pathways Written Communication (6 hours)
- ENGL 101: English Composition (3 hours)
- ENGL 190: Honors English Composition (3 hours)
- ENGL 299: Introduction to Research Writing (3 hours)

Pitt State Pathways Verbal Communication (3 hours)
- COMM 207: Speech Communication (3 hours)

Pitt State Pathways Quantitative / Analytical Methods (3 hours)
- MATH 110: College Algrebra with Review (5 hours)
- MATH 113: College Algebra (3 hours)

Pitt State Pathways Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)
- ART 244: Ceramics I
- ART 266: Sculpture
- ART 277: Painting I
- ART 288: Introduction to Art History I
- ART 289: Introduction to Art History II
- ART 311: Art Education
- COMM 105: Performance Appreciation
- COMM 205: Performance Studies
- COMM 395: Theatre History
- ENGL 113: General Literature
- ENGL 114: General Literature (Genre)
- ENGL 116: General Literature (Theme)
- ENGL 120: Literature and Film
- ENGL 250: Introduction to Creative Writing
- ENGL 315: Mythology
- ENGL 320: Literature and Film
- MUSIC 120: Music Appreciation
- MUSIC 121: Introduction to Music Literature
- MUSIC 321: History of Music
- MUSIC 322: History of Music
- EET 247: Computer Programming for Electronic Systems

Human Systems within a Global Context (6 hours)
- ECON 200: Principles of Microeconomics
- CIS 130: Computer Information Systems

Human Systems within a Global Context (3-6 hours)
- MLL 124: French Language and Culture I
- MLL 154: Spanish Language and Culture I
- FCS 230: Consumer Education and Personal Finance
- ANTH 101: Introduction to Cultural Anthropology
- GEOG 106: World Regional Geography
- GEOG 300: Elements of Geography
- GEOG 304: Human Geography
- HIST 101: World History to 1500
- HIST 102: World History from 1500
- HIST 201: American History to 1865
- HIST 202: American History from 1865
- NURS 303: Introduction to Public Health
- PHIL 103: Introduction to Philosophy
- PHIL 105: Ethics
- PHIL 112: Biomedical Ethics
- PHIL 113: Business Ethics
- PHIL 114: Environmental Ethics
- PHIL 231: World Religions
- POLS 101: U.S. Politics
- POLS 103: Comparative Politics
- SOC 100: Introduction to Sociology
- ETECH 502 Engineering Economy
- MGT 101: Introduction to Business

EDTH 330: Technology for Teaching and Leadership
EDUC 261 – Explorations in Education
MFGET 263: Manufacturing Methods I
MFGET 405 – Quality Control
GT 190: Introduction to Technological Systems
MECET-121: Engineering Graphics
GT 350: Technology and Civilization WI
WGS 200: Introduction to Women's Studies

Natural World within a Global Context (4-5 hours)
CHEM 105: Introductory Chemistry
CHEM 106: Introductory Chemistry Lab
BIOL 111: General Biology
BIOL 112: General Biology Lab
BIOL 113: Environmental Life Science
PHYS 100: College Physics I
PHYS 104: Engineering Physics I
PHYS 130: Elementary Physics Lab
PHYS 160: Physical Geology
PHYS 165: Physical Geology Lab
PHYS 166: Meteorology
PHYS 167: Meteorology Lab
PHYS 171: Physical Science
PHYS 172: Physical Science Lab
PHYS 175: Descriptive Astronomy
PHYS 176: Astronomy Lab
PHYS 375: Solar System Astronomy
BIOL 211 – Principles of Biology I
BIOL 617 – Environmental Health

Wellness Strategies (3 + 1 hours)
FCS 203: Nutrition and Health
HHP 150: Lifetime Fitness Concepts
PSYCH 155: General Psychology
DANCE 200 – Dance
EXSCI 200 – Intro to Exercise Science

Pitt State Pathways Gorilla Gateway (2 hours)
UGS 150: Gorilla Gateway (2 hours)

Pitt State Pathways Electives (3 hours)
ECON 201: Principles of Macroeconomics (3 hours)

MATH 143: Elementary Statistics (3 hours)

General PSU electives, including Kelce courses (14 hours)

Total minimum hours required for the degree (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-2-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

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Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate College: Kelce This program is to be offered 50% or more online as a Hybrid_____

This program is to be offered fully online_____

Submission Date: 2/27/19 Revision Effective: Fall, 2019

(Year)

Contact Person: Eric Harris ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: International Business

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Updating the International Business major to reflect the new Pitt State Pathways and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This is a stand alone major. It is independent of other Regent institutions.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Other majors offered through the Kelce Colige are being revised simultaneously to reflect the change in the Kelce Core and the 120 hours mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Classes for the International Business Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in International Business (18 hours)
IB 330: International Business (3 hours)
IB 340: International Marketing (3 hours)
IB 530: Cross Cultural Analysis (3 hours)
IB 630: Special Topics (International Experiences - International Business) (3 hours)

IB elective from these courses (6 hours)

COMM 601: Intercultural Communication (3 hours)
GEOG 507: Geography of the Global Economy (3 hours)
IB 520: Emerging Markets (3 hours)
POLS 530: International Relations (3 hours)
POLS 630: International Political Economy (3 hours)

Kelce College Core (39 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
CIS-420: Management Information Systems (3 hours)
MGT 420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College (53-57 hours)
Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)
Natural Sciences (Select one)
- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)

- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)

- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)

- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)

- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)
History
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (7-11 hours)

Total minimum hours required for the degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the International Business Major include Major courses, the Kelce Core, Pitt State Pathways Courses, and General Electives.

Major in International Business (18 hours)
IB 330: International Business (3 hours)
IB 340: International Marketing (3 hours)
IB 530: Cross Cultural Analysis (3 hours)
IB 630: Special Topics (International Experiences - International Business) (3 hours)

IB elective from these courses (6 hours)
COMM 601: Intercultural Communication (3 hours)
GEOG 507: Geography of the Global Economy (3 hours)
IB 520: Emerging Markets (3 hours)
POLS 530: International Relations (3 hours)
POLS 630: International Political Economy (3 hours)

Kelce College Core (42 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-210: Business Professionalism (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)

FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
ACCTG-420: Accounting Information Systems (3 hours)
MGT 420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

Pitt State Pathway Written Communication (6 hours)
ENGL 101: English Composition (3 hours)
ENGL 190: Honors English Composition (3 hours)
ENGL 299: Introduction to Research Writing (3 hours)

Pitt State Pathway Verbal Communication (3 hours)
COMM 207: Speech Communication (3 hours)

Pitt State Pathway Quantitative / Analytical Methods (3 hours)
MATH 110: College Algrebra with Review (5 hours)
MATH 113: College Algebra (3 hours)

Pitt State Pathway Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)
ART 244: Ceramics I
ART 266: Sculpture
ART 277: Painting I
ART 288: Introduction to Art History I
ART 289: Introduction to Art History II
ART 311: Art Education
COMM 105: Performance Appreciation
COMM 205: Performance Studies
COMM 395: Theatre History
ENGL 113: General Literature
ENGL 114: General Literature (Genre)
ENGL 116: General Literature (Theme)
ENGL 120: Literature and Film
ENGL 250: Introduction to Creative Writing
ENGL 315: Mythology
ENGL 320: Literature and Film
MUSIC 120: Music Appreciation
MUSIC 121: Introduction to Music Literature
MUSIC 321: History of Music
MUSIC 322: History of Music
EET 247: Computer Programming for Electronic Systems

Human Systems within a Global Context (6 hours)
ECON 200: Principles of Microeconomics
CIS 130: Computer Information Systems

Human Systems within a Global Context (3-6 hours)

MLL 124: French Language and Culture I
MLL 154: Spanish Language and Culture I
FCS 230: Consumer Education and Personal Finance
ANTH 101: Introduction to Cultural Anthropology
GEOG 106: World Regional Geography
GEOG 300: Elements of Geography
GEOG 304: Human Geography
HIST 101: World History to 1500
HIST 102: World History from 1500
HIST 201: American History to 1865
HIST 202: American History from 1865
NURS 303: Introduction to Public Health
PHIL 103: Introduction to Philosophy
PHIL 105: Ethics
PHIL 112: Biomedical Ethics
PHIL 113: Business Ethics
PHIL 114: Environmental Ethics
PHIL 231: World Religions
POLS 101: U.S. Politics
POLS 103: Comparative Politics
SOC 100: Introduction to Sociology
ETECH 502 Engineering Economy
MGT 101: Introduction to Business
EDTH 330: Technology for Teaching and Leadership
EDUC 261 – Explorations in Education
MFGET 263: Manufacturing Methods I
MFGET 405 – Quality Control
GT 190: Introduction to Technological Systems
MECET-121: Engineering Graphics
GT 350: Technology and Civilization WI
WGS 200: Introduction to Women's Studies

Natural World within a Global Context (4-5 hours)
CHEM 105: Introductory Chemistry
CHEM 106: Introductory Chemistry Lab
BIOL 111: General Biology
BIOL 112: General Biology Lab
BIOL 113: Environmental Life Science
PHYS 100: College Physics I
PHYS 104: Engineering Physics I
PHYS 130: Elementary Physics Lab
PHYS 160: Physical Geology
PHYS 165: Physical Geology Lab
PHYS 166: Meteorology
PHYS 167: Meteorology Lab
PHYS 171: Physical Science
PHYS 172: Physical Science Lab
PHYS 175: Descriptive Astronomy
PHYS 176: Astronomy Lab
PHYS 375: Solar System Astronomy
BIOL 211 – Principles of Biology I

BIOL 617 – Environmental Health

Wellness Strategies (3 + 1 hours)
FCS 203: Nutrition and Health
HHP 150: Lifetime Fitness Concepts
PSYCH 155: General Psychology
DANCE 200 – Dance
EXSCI 200 – Intro to Exercise Science

Pitt State Pathways Gorilla Gateway (2 hours)
UGS 150: Gorilla Gateway
Pitt State Pathways Electives (3 hours)
ECON 201: Principles of Macroeconomics

MATH 143: Elementary Statistics (3 hours)

General PSU electives, including Kelce courses (17 hours)

Total minimum hours required for the degree (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate School of Business College: Kelce

Submission Date: 3/4/2019 Revision Effective: Fall, 2019 (Year)

Contact Person: Kevin Bracker ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Finance

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Updating the Finance major to reflect the new PSU Pathway and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is a stand alone major. It is independent of other Regent institutions.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The majors offered through the Kelce College are being revised, simultaneously to reflect the change in the Kelce Core and the 120-hour mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Classes for the Finance Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Finance (18 hours)
- FIN-621: Investments I (3 hours)
- FIN-623: Financial Institutions and Markets (3 hours)
- FIN-627: Advanced Business Finance (3 hours)
- FIN-631: Seminar in Finance (3 hours)
- Three hours selected from
- FIN-624: Investments II (3 hours)
- FIN-625: International Finance (3 hours)
- ECON-650: Econometrics (3 hours)

FIN-693: Topics in Finance (3 hours)
Three hours selected from
ACCTG-315: Intermediate Managerial Accounting (3 hours)
ACCTG-318: Intermediate Financial Accounting I (3 hours)

Kelce College Core (39 hours)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT 430: Legal and Social Environment of Business (3 hours)
- Three hours selected from
  - CIS-420: Management Information Systems (3 hours)
  - ACCTG-420 -- Accounting Information Systems (3 hours)*
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

*ACCTG 420 is restricted to students with a second major in Accounting or a minor in Accounting.

General Education for the Kelce College (53-57 hours)
Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)
Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)

- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)

- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)

- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)

- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)

- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)
Psychological
- PSYCH-155: General Psychology (3 hours)

Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)
History
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (10-14 hours)

Total minimum hours required for the degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Major in Finance (18 hours)

FIN-621: Investments I (3 hours)
FIN-623: Financial Institutions and Markets (3 hours)
FIN-627: Advanced Business Finance (3 hours)
FIN-631: Seminar in Finance (3 hours)
Three hours selected from
FIN-624: Investments II (3 hours)
FIN-625: International Finance (3 hours)
ECON-650: Econometrics (3 hours)
FIN-693: Topics in Finance (3 hours)
Three hours selected from
ACCTG-315: Intermediate Managerial Accounting (3 hours)
ACCTG-318: Intermediate Financial Accounting I (3 hours)

Kelce College Core (42 hours)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT 430: Legal and Social Environment of Business (3 hours)
- Three hours selected from
  - CIS-420: Management Information Systems (3 hours)
  - ACCTG-420 -- Accounting Information Systems (3 hours)*
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course (3 hours)

*ACCTG 420 is restricted to students with a second major in Accounting or a minor in Accounting.

Pitt State Pathway Core Elements (12 hours)

Written Communication (6 hours)

ENGL 101: English Composition (3 hours)
ENGL 190: Honors English Composition (3 hours)
ENGL 299: Introduction to Research Writing (3 hours)

Verbal Communication (3 hours)

COMM 207: Speech Communication (3 hours)

Quantitative/Analytical Methods (3 hours)

MATH 110: College Algrebra with Review (5 hours)
MATH 113: College Algebra (3 hours)

Pitt State Pathway Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)

ART 244: Ceramics I
ART 266: Sculpture
ART 277: Painting I
ART 288: Introduction to Art History I
ART 289: Introduction to Art History II
ART 311: Art Education
COMM 105: Performance Appreciation
COMM 205: Performance Studies
COMM 395: Theatre History
ENGL 113: General Literature
ENGL 114: General Literature (Genre)
ENGL 116: General Literature (Theme)
ENGL 120: Literature and Film

ENGL 250: Introduction to Creative Writing
ENGL 315: Mythology
ENGL 320: Literature and Film
MUSIC 120: Music Appreciation
MUSIC 121: Introduction to Music Literature
MUSIC 321: History of Music
MUSIC 322: History of Music
EET 247: Computer Programming for Electronic Systems

Human Systems within a Global Context (6 hours)
ECON 200: Principles of Microeconomics
CIS 130: Computer Information Systems

Human Systems within a Global Context (3-6 hours)
MLL 124: French Language and Culture I
MLL 154: Spanish Language and Culture I
FCS 230: Consumer Education and Personal Finance
ANTH 101: Introduction to Cultural Anthropology
GEOG 106: World Regional Geography
GEOG 300: Elements of Geography
GEOG 304: Human Geography
HIST 101: World History to 1500
HIST 102: World History from 1500
HIST 201: American History to 1865
HIST 202: American History from 1865
NURS 303: Introduction to Public Health
PHIL 103: Introduction to Philosophy
PHIL 105: Ethics
PHIL 112: Biomedical Ethics
PHIL 113: Business Ethics
PHIL 114: Environmental Ethics
PHIL 231: World Religions
POLS 101: U.S. Politics
POLS 103: Comparative Politics
SOC 100: Introduction to Sociology
ETECH 502 Engineering Economy
MGT 101: Introduction to Business
EDTH 330: Technology for Teaching and Leadership
EDUC 261 – Explorations in Education
MFGET 263: Manufacturing Methods I
MFGET 405 – Quality Control
GT 190: Introduction to Technological Systems
MECET-121: Engineering Graphics
GT 350: Technology and Civilization WI
WGS 200: Introduction to Women's Studies

Natural World within a Global Context (4-5 hours)
CHEM 105: Introductory Chemistry
CHEM 106: Introductory Chemistry Lab
BIOL 111: General Biology
BIOL 112: General Biology Lab

BIOL 113: Environmental Life Science
PHYS 100: College Physics I
PHYS 104: Engineering Physics I
PHYS 130: Elementary Physics Lab
PHYS 160: Physical Geology
PHYS 165: Physical Geology Lab
PHYS 166: Meteorology
PHYS 167: Meteorology Lab
PHYS 171: Physical Science
PHYS 172: Physical Science Lab
PHYS 175: Descriptive Astronomy
PHYS 176: Astronomy Lab
PHYS 375: Solar System Astronomy
BIOL 211 – Principles of Biology I
BIOL 617 – Environmental Health

Wellness Strategies (3 + 1 hours)
FCS 203: Nutrition and Health
HHP 150: Lifetime Fitness Concepts
PSYCH 155: General Psychology
DANCE 200 – Dance
EXSCI 200 – Intro to Exercise Science

Pitt State Pathway - Gorilla Gateway (2 hours)
UGS 150: Gorilla Gateway (2 hours)
Pitt State Pathway - Electives (3 hours)
ECON 201: Principles of Macroeconomics (3 hours)

MATH 143: Elementary Statistics (3 hours)

General PSU electives, including Kelce courses (17 hours)

Total minimum hours required for the degree (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-20-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate College: Kelce This program is to be offered 50% or more online as a Hybrid_____

This program is to be offered fully online_____

Submission Date: 3/4/19 Revision Effective: Fall, 2019 (Year)

Contact Person: Eric Harris ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Computer Information Systems

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Updating computer information systems major to reflect the new PSU Pathways and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core.

Rationale for Change (include changes to curriculum objectives): These changes being curriculum up to date and are designed to prepare majors for their careers

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This is a sgtand alone major. It is independent of other Regent instutitions.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Other majors offered through the Kelce College are being revised simultaneously to reflect the cnange in the Kelce Core and the 120-hour mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Classes for the Accounting Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Computer Information Systems (30 hours)
CIS-130: Computer Information Systems (3 hours)
CIS-230: Introduction to Programming (3 hours)
CIS-240: Intermediate Programming (3 hours)
CIS-380: Application Systems Analysis and Design Methods (3 hours)
CIS-430: Data Analytics: Business Intelligence (3 hours)
CIS-470: Networks and Information Security (3 hours)
CIS-615: Database Management

CIS-625: Advanced Datgabase Management (3 hours)
CIS-640: Business and Web Applications (3 hours)
CIS-Elective above 299 (3 hours)
Kelce College Core (39 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
ACCTG-420: Accounting Information Systems (3 hours)
MGT 420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours) OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)

AND BIOL-112: General Biology Laboratory (2 hours)

- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours) Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)

AND CHEM-106: Introductory Chemistry Laboratory (1 hours)

- CHEM-107: Chemistry for the Life Sciences (3 hours)

AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)

- PHYS-160: Physical Geology (3 hours)

AND PHYS-165: Physical Geology Laboratory (1 hours)

- PHYS-166: Meteorology (3 hours)

AND PHYS-167: Meteorology Laboratory (1 hours)

- PHYS-171: Physical Science (3 hours)

AND PHYS-172: Physical Science Laboratory (1 hours)

- PHYS-175: Descriptive Astronomy (3 hours)

AND PHYS-176: Astronomy Laboratory (1 hours)

- PHYS-375: Solar System Astronomy (3 hours)

AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)

- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours) Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)

- POLS-103: Comparative Political Institutions (3 hours) Producing and Consuming (9 hours)
- ECON-200: Principles of Microeconomics (3 hours)
- ECON-201: Principles of Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours) Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History ( ) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation( ) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours) Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours) Health and Well Being (4-6 hours)

Physical

- PSYCH-155: General Psychology (3 hours)
- Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one each from two of the following three categories) 6 hours)
Philosophy

PHIL-103: Introduction to Philosophy (3 hours)
PHIL-105: Ethics (3 hours)
PHIL-112: Biomedical Ethics (3 hours)
PHIL-113: Business Ethics (3 hours)

PHIL-114: Environmental Ethics (3 hours)
PHIL-207: Critical Thinking (3 hours)
PHIL-208: Logic (3 hours)
PHIL-231: World Religions (3 hours) History

•History
HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours) Literature

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (0-2 hours) Total minimum hours required for the degree (120 hours).

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the Computer Information Systems Major include Major courses, the Kelce Core, Pitt State Pathways Courses, and General Electives.
Major in Computer Information Systems (30 hours)
CIS-130: Computer Information Systems (3 hours)
CIS-230: Introduction to Programming (3 hours)
CIS-240: Intermediate Programming (3 hours)
CIS-380: Application Systems Analysis and Design Methods (3 hours)
CIS-430: Data Analytics: Business Intelligence (3 hours)
CIS-470: Networks and Information Security (3 hours)
CIS-615: Database Management (3 hours)
CIS-625: Advanced Datgabase Management (3 hours)
CIS-640: Business and Web Applications (3 hours)
CIS-Elective above 299 (3 hours)

Kelce College Core (42 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-210: Business Professionalism (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
CIS-420: Management Information Systems (3 hours)

MGT-420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

Pitt State Pathway Written Communication (6 hours)
ENGL-101: English Composition (3 hours)
ENGL-190: Honors English Composition (3 hours)
ENGL-299: Introduction to Research Writing (3 hours)

Pitt State Pathway Verbal Communication (3 hours)
COMM-207: Speech Communication

Pitt State Pathway Quantitative / Analytical Methods (3 hours)
MATH-110: College Algrebra with Review
MATH-113: College Algebra

Pitt State Pathway Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)
ART-244: Ceramics I
ART-266: Sculpture
ART-277: Painting I
AR- 288: Introduction to Art History I
ART-289: Introduction to Art History II
ART-311: Art Education
COMM-105: Performance Appreciation
COMM-205: Performance Studies
COMM-395: Theatre History
ENGL-113: General Literature
ENGL-114: General Literature (Genre)
ENGL-116: General Literature (Theme)
ENGL-120: Literature and Film
ENGL-250: Introduction to Creative Writing
ENGL-315: Mythology
ENGL-320: Literature and Film
MUSIC-120: Music Appreciation
MUSIC-121: Introduction to Music Literature
MUSIC-321: History of Music
MUSIC-322: History of Music
HHP 151: Dance Appreciation

Human Systems within a Global Context (3 hours)
ECON-200: Principles of Microeconomics

Human Systems within a Global Context (6-9 hours)
MLL-124: French Language and Culture I
MLL-154: Spanish Language and Culture I
FCS-230: Consumer Education and Personal Finance
ANTH-101: Introduction to Cultural Anthropology
GEOG-106: World Regional Geography
GEOG-300: Elements of Geography

GEOG-304: Human Geography
HIST-101: World History to 1500
HIST-102: World History from 1500
HIST-201: American History to 1865
HIST-202: American History from 1865
PHIL-103: Introduction to Philosophy
PHIL-105: Ethics
PHIL-112: Biomedical Ethics
PHIL-113: Business Ethics
PHIL-114: Environmental Ethics
ECON 191 Issues in Today's Economy to Human Systems
NURS-303: Introduction to Public Health
POLS-101: U.S. Politics
POLS-103: Comparative Politics
SOC-100: Introduction to Sociology
ETECH -502 Engineering Economy
MGT-101: Introduction to Business
EET-247: Computer Programming for Electronic Systems
EDTH-330: Technology for Teaching and Leadership
EDUC-261: Explorations in Education
MFGET-263: Manufacturing Methods I
MFGET-405: Quality Control
GT-190: Introduction to Technological Systems
MECET-121: Engineering Graphics
GT-350: Technology and Civilization WI
WGS-200: Introduction to Women's Studies

Natural World within a Global Context (4-5 hours)
CHEM-105: Introductory Chemistry
CHEM-106: Introductory Chemistry Lab
BIOL-111: General Biology
BIOL-112: General Biology Lab
BIOL-113: Environmental Life Science
PHYS-100: College Physics I
PHYS-104: Engineering Physics I
PHYS-130: Elementary Physics Lab
PHYS-160: Physical Geology
PHYS-165: Physical Geology Lab
PHYS-166: Meteorology
PHYS-167: Meteorology Lab
PHYS-171: Physical Science
PHYS-172: Physical Science Lab
PHYS-175: Descriptive Astronomy
PHYS-176: Astronomy Lab
PHYS-375: Solar System Astronomy
BIOL-211: Principles of Biology I
BIOL-617: Environmental Health

Wellness Strategies (3 + 1 hours)
FCS-203: Nutrition and Health
HHP-150: Lifetime Fitness Concepts

PSYCH-155: General Psychology
DANCE-200: Dance
EXSCI-200: Intro to Exercise Science

Pitt State Pathway Gorilla Gateway (2 hours)
UGS-150: Gorilla Gateway (2 hours)

Pitt State Pathway Electives (3 hours)
ECON-201: Principles of Macroeconomics

MATH-143: Elementary Statistics (3 hours)

General PSU electives, including Kelce courses (5 hours)

Total minimum number of hours for degree program = 120

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate School of Business College: Kelce This program is to be offered 50% or more online as a Hybrid_____

This program is to be offered fully online_____

Submission Date: 2/27/19 Revision Effective: Fall, 19

(Year)

Contact Person: Dr. Eric Harris ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Business Economics

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Updating the Business Economics Major to reflect the new PSU Pathway and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core. Added Econ 201 Principles of Macroeconomics as a major requirement.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This is a stand alone major. It is independent of other Regent institution.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Other majors offered through the Kelce College are being revised simultaneously to reflect the change in the Kelce Core and the 120 hour mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Classes for the Business Economics Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Business Economics (18 hours)

- ECON 318: Intermediate Microeconomics (3 hours)
- ECON-319: Intermediate Macroeconomics (3 hours)
- ECON-650: Econometrics (3 hours)
- ECON-665: Seminar in Applied Economics (3 hours)
- Electives in Economics (Restricted to ECON 430, 433, 437, 440, 468, 485, and 693) (6 hours)

Kelce College Core (39)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours)
- Three hours selected from
  - CIS-420: Management Information Systems (3 hours)
  - ACCTG-420 -- Accounting Information Systems (3 hours)*
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College (53-57 hours)
Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours) OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours) Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours) Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours) AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)

- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)

POLS-101: U.S. Politics (3 hours)

- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)

- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History( ) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation( ) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)

- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)

- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (10-14)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Classes for the Business Economics Major include Major courses, the Kelce Core, Pitt State Pathways Courses, and General Electives.

Major in Business Economics (21 hours)

ECON 201: Principles of Macroeconomics (3 hours)
ECON 318: Intermediate Microeconomics (3 hours)
ECON-319: Intermediate Macroeconomics (3 hours)
ECON-650: Econometrics (3 hours)
ECON-665: Seminar in Applied Economics (3 hours)
Electives in Economics (Restricted to ECON 430, 433, 437, 440, 468, 485, and 693) (6 hours)

Kelce College Core (42 hours)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours)
- Three hours selected from
  - CIS-420: Management Information Systems (3 hours)
  - *ACCTG-420 -- Accounting Information Systems (3 hours)*
- MGT-420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

*ACCTG-420 is restricted to students with a second major in Accounting or a minor in Accounting.

Pitt State Pathway Core Elements (12 hours)
Written Communication (6 hours)

ENGL 101: English Composition
ENGL 190: Honors English Composition
ENGL 299: Introduction to Research Writing

Verbal Communication (3 hours)
COMM 207: Speech Communication

Quantitative/Analytical Methods (3 hours)
MATH 110: College Algrebra with Review
MATH 113: College Algebra

Pitt State Pathway Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)
ART 244: Ceramics I
ART 266: Sculpture
ART 277: Painting I
ART 288: Introduction to Art History I
ART 289: Introduction to Art History II
ART 311: Art Education
COMM 105: Performance Appreciation
COMM 205: Performance Studies
COMM 395: Theatre History
ENGL 113: General Literature
ENGL 114: General Literature (Genre)
ENGL 116: General Literature (Theme)
ENGL 120: Literature and Film
ENGL 250: Introduction to Creative Writing
ENGL 315: Mythology
ENGL 320: Literature and Film
MUSIC 120: Music Appreciation
MUSIC 121: Introduction to Music Literature
MUSIC 321: History of Music
MUSIC 322: History of Music
HHP 151 Dance Appreciation

Human Systems within a Global Context (3 hours)
CIS 130: Computer Information Systems

Human Systems within a Global Context (6-9 hours)
MLL 124: French Language and Culture I
MLL 154: Spanish Language and Culture I
FCS 230: Consumer Education and Personal Finance
ANTH 101: Introduction to Cultural Anthropology
GEOG 106: World Regional Geography
GEOG 300: Elements of Geography
GEOG 304: Human Geography
HIST 101: World History to 1500
HIST 102: World History from 1500
HIST 201: American History to 1865
HIST 202: American History from 1865

PHIL 103: Introduction to Philosophy
PHIL 105: Ethics
PHIL 112: Biomedical Ethics
PHIL 113: Business Ethics
PHIL 114: Environmental Ethics
PHIL 231: World Religions
POLS 101: U.S. Politics
POLS 103: Comparative Politics
SOC 100: Introduction to Sociology
ETECH 502 Engineering Economy
MGT 101: Introduction to Business
EDTH 330: Technology for Teaching and Leadership
EDUC 261 – Explorations in Education
MFGET 263: Manufacturing Methods I
MFGET 405 – Quality Control
GT 190: Introduction to Technological Systems
MECET 121: Engineering Graphics
GT 350: Technology and Civilization WI
WGS 200: Introduction to Women's Studies
EET 247: Computer Programming for Electronic Systems
ECON 191 Issues in Today's Economy
NURS 303: Introduction to Public Health

Natural World within a Global Context (4-5 hours)
CHEM 105: Introductory Chemistry
CHEM 106: Introductory Chemistry Lab
BIOL 111: General Biology
BIOL 112: General Biology Lab
BIOL 113: Environmental Life Science
PHYS 100: College Physics I
PHYS 104: Engineering Physics I
PHYS 130: Elementary Physics Lab
PHYS 160: Physical Geology
PHYS 165: Physical Geology Lab
PHYS 166: Meteorology
PHYS 167: Meteorology Lab
PHYS 171: Physical Science
PHYS 172: Physical Science Lab
PHYS 175: Descriptive Astronomy
PHYS 176: Astronomy Lab
PHYS 375: Solar System Astronomy
BIOL 211 – Principles of Biology I
BIOL 617 – Environmental Health

Wellness Strategies (3 + 1 hours)
FCS 203: Nutrition and Health
HHP 150: Lifetime Fitness Concepts
PSYCH 155: General Psychology
DANCE 200 – Dance
EXSCI 200 – Intro to Exercise Science

Pitt State Pathway - Gorilla Gateway (2 hours)

UGS 150 Gorilla Gateway (2 hours)

Pitt State Pathway - Elective (3 hours)
ECON 200: Principles of Microeconomics (3 hours)

MATH 143: Elementary Statistics (3 hours)

General PSU electives, including Kelce courses (14 hours)

Total minimum hours required for the degree (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

   ———

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/29/19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate College: KelceThis program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 2/27/19 Revision Effective: Fall, 2019
(Year)

Contact Person: Eric Harris ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Accounting

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Updating the accounting major to reflect the new Pitt State Pathways and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is a stand alone major. It is independent of other Regent institutions.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Other majors offered through the Kelce College are being revised simultaneously to reflect the change in the Kelce Core and the 120 mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Classes for the Accounting Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Accounting (30 hours)
ACCTG 315 - Intermediate Managerial Accounting (3 hours)
ACCTG 318 - Intermediate Financial Accounting I (3 hours)
ACCTG 410 - Intermediate Financial Accounting II (3 hours)
ACCTG 411 - Individual Taxation (3 hours)
ACCTG 422 - Internal Auditing (3 hours)
ACCTG 585 - Accounting Law (3 hours)
ACCTG 610 - External Auditing and Assurance Services OR ACCTG 710 External Auditing and Assurance Services* (3 hours)
ACCTG 611 - Advanced Taxation OR ACCTG 711 Advanced Taxation* (3 hours)

ACCTG 620 -Advanced Financial Accounting OR ACCTG 720 -Advanced Financial Accounting* (3 hours)
ACCTG Elective above 299 (3 hours)
*Students enrolled in the Master's of Professional Accountacy MUST enroll in ACCTG 710 ACCTG 711, and ACCTG 720

Kelce College Core (39 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
ACCTG-420: Accounting Information Systems (3 hours)
MGT 420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours) OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours) Sciences (8-9 hours)

Natural Sciences (Select one)
- BIOL-111: General Biology (3 hours)

AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours) Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)

AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)

AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)

AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)

AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)

AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)

AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours) AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)
- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours) Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours) Producing and Consuming (9 hours)
- ECON-200: Principles of Microeconomics (3 hours)
- ECON-201: Principles of Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours) Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)

- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History ( ) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation( ) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours) Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours) Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)
- Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) 6 hours)

Philosophy

PHIL-103: Introduction to Philosophy (3 hours)
PHIL-105: Ethics (3 hours)
PHIL-112: Biomedical Ethics (3 hours)
PHIL-113: Business Ethics (3 hours)
PHIL-114: Environmental Ethics (3 hours)
PHIL-207: Critical Thinking (3 hours)
PHIL-208: Logic (3 hours)
PHIL-231: World Religions (3 hours) History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours) Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (0-2 hours) Total minimum hours required for the degree (124 hours).

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the Accounting Major include Major courses, the Kelce Core, Pitt State Pathways Courses, and General Electives.

Major in Accounting (30 hours)
ACCTG 315 - Intermediate Managerial Accounting (3 hours)
ACCTG 318 - Intermediate Financial Accounting I (3 hours)
ACCTG 410 - Intermediate Financial Accounting II (3 hours)
ACCTG 411 - Individual Taxation (3 hours)
ACCTG 422 - Internal Auditing (3 hours)
ACCTG 585 - Accounting Law (3 hours)
ACCTG 610 - External Auditing and Assurance Services OR ACCTG 710 External Auditing and Assurance Services* (3 hours)
ACCTG 611 - Advanced Taxation OR ACCTG 711 Advanced Taxation* (3 hours)
ACCTG 620 -Advanced Financial Accounting OR ACCTG 720 -Advanced Financial Accounting* (3 hours)
ACCTG Elective above 299 (3 hours)
*Students enrolled in the Master's of Professional Accountacy MUST enroll in ACCTG 710 ACCTG 711, and ACCTG 720

Kelce College Core (42 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-210: Business Professionalism (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
ACCTG-420: Accounting Information Systems (3 hours)
MGT 420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

Pitt State Pathway Written Communication (6 hours)
ENGL 101: English Composition (3 hours)
ENGL 190: Honors English Composition (3 hours)
ENGL 299: Introduction to Research Writing (3 hours)

Pitt State Pathway Verbal Communication (3 hours)
COMM 207: Speech Communication

Pitt State Pathway Quantitative / Analytical Methods (3 hours)
- MATH 110: College Algrebra with Review
- MATH 113: College Algebra

Pitt State Pathway Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)
- ART 244: Ceramics I
- ART 266: Sculpture
- ART 277: Painting I
- ART 288: Introduction to Art History I
- ART 289: Introduction to Art History II
- ART 311: Art Education
- COMM 105: Performance Appreciation
- COMM 205: Performance Studies
- COMM 395: Theatre History
- ENGL 113: General Literature
- ENGL 114: General Literature (Genre)
- ENGL 116: General Literature (Theme)
- ENGL 120: Literature and Film
- ENGL 250: Introduction to Creative Writing
- ENGL 315: Mythology
- ENGL 320: Literature and Film
- MUSIC 120: Music Appreciation
- MUSIC 121: Introduction to Music Literature
- MUSIC 321: History of Music
- MUSIC 322: History of Music
- EET 247: Computer Programming for Electronic Systems

Human Systems within a Global Context (6 hours)
- ECON 200: Principles of Microeconomics
- CIS 130: Computer Information Systems

Human Systems within a Global Context (3-6 hours)
- MLL 124: French Language and Culture I
- MLL 154: Spanish Language and Culture I
- FCS 230: Consumer Education and Personal Finance
- ANTH 101: Introduction to Cultural Anthropology
- GEOG 106: World Regional Geography
- GEOG 300: Elements of Geography
- GEOG 304: Human Geography
- HIST 101: World History to 1500
- HIST 102: World History from 1500
- HIST 201: American History to 1865
- HIST 202: American History from 1865
- NURS 303 Introduction to Public Health
- PHIL 103: Introduction to Philosophy
- PHIL 105: Ethics
- PHIL 112: Biomedical Ethics
- PHIL 113: Business Ethics
- PHIL 114: Environmental Ethics

PHIL 231: World Religions
POLS 101: U.S. Politics
POLS 103: Comparative Politics
SOC 100: Introduction to Sociology
ETECH 502 Engineering Economy
MGT 101: Introduction to Business
EDTH 330: Technology for Teaching and Leadership
EDUC 261 – Explorations in Education
MFGET 263: Manufacturing Methods I
MFGET 405 – Quality Control
GT 190: Introduction to Technological Systems
MECET-121: Engineering Graphics
GT 350: Technology and Civilization WI
WGS 200: Introduction to Women's Studies

Natural World within a Global Context (4-5 hours)
CHEM 105: Introductory Chemistry
CHEM 106: Introductory Chemistry Lab
BIOL 111: General Biology
BIOL 112: General Biology Lab
BIOL 113: Environmental Life Science
PHYS 100: College Physics I
PHYS 104: Engineering Physics I
PHYS 130: Elementary Physics Lab
PHYS 160: Physical Geology
PHYS 165: Physical Geology Lab
PHYS 166: Meteorology
PHYS 167: Meteorology Lab
PHYS 171: Physical Science
PHYS 172: Physical Science Lab
PHYS 175: Descriptive Astronomy
PHYS 176: Astronomy Lab
PHYS 375: Solar System Astronomy
BIOL 211 – Principles of Biology I
BIOL 617 – Environmental Health

Wellness Strategies (3 + 1 hours)
FCS 203: Nutrition and Health
HHP 150: Lifetime Fitness Concepts
PSYCH 155: General Psychology
DANCE 200 – Dance
EXSCI 200 – Intro to Exercise Science

Pitt State Pathway Gorilla Gateway (2 hours)
UGS 150: Gorilla Gateway (2 hours)

Pitt State Pathway Elective (3 hours)
ECON 201: Principles of Macroeconomics (3 hours)

MATH 143: Elementary Statistics (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (5 hours) Total minimum hours required for the degree (120 hours).

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☒ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-20-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: EMSS College: _____ Submission Date: March 4, 2019

Contact Person: Paige Cortes ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required for international students who have NOT met PSU's English proficiency requirement for admission. It is being developed through a PSU Pathways to Prominence grant. This developmental ESL course must be credit-bearing and must be published in the PSU catalog as mandated by the U.S. Government's Student and Exchange Visitor Program (SEVP). Reference: SEVP Policy Guidance S7.2: Pathway Program for Reasons of English Proficiency: https://www.ice.gov/doclib/sevis/pdf/pathwayS7.2englishProficiencyReasons.pdf

Proposed Course:

Course Number: IEP 112

Title of Course: Academic and Language Development for the International Student

Credit Hours: 3

Date first offered: 2019 (Semester/Year) ☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: None

Course Description (**as it will appear in the next catalog**): This course is required for international students who have not met PSU's English requirement. It provides a variety of reading materials authentic to college disciplines within the humanities, social sciences, and sciences. Emphasis will be placed on developing critical thinking skills through analysis and synthesis of information, as well as academic listening, note-taking, and test-taking skills.

Purpose/Justification for Proposed Course: This course will allow international students who have not met PSU's English requirement to learn reading, note-taking, and test-taking strategies necessary to succeed in undergraduate academic programs at Pittsburg State University.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
Students will learn language and/or expressions used by the major/discipline. Vocabulary strategies to strengthen and enhance comprehension as well as critical thinking skills necessary to succeed in undergraduate programs at PSU will also be addressed. Students will learn listening, note-taking, and test-taking skills essential for strong academic learners.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Written and oral assignments will be based on the texts and other materials presented in class. These will include quizzes and tests, oral presentations, and a final exam.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There will be no additional costs. Any unforeseen fees or costs will be absorbed by the Pathways to Prominence grant.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/4/14 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 3/4/14 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/14 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-14 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: EMSS College: _____ Submission Date: March 4, 2019

Contact Person: Paige Cortes ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required for international students who have NOT met PSU's English proficiency requirement for admission. It is being developed through a PSU Pathways to Prominence grant. This developmental ESL course must be credit-bearing and must be published in the PSU catalog as mandated by the U.S. Government's Student and Exchange Visitor Program (SEVP). Reference: SEVP Policy Guidance S7.2: Pathway Program for Reasons of English Proficiency: https://www.ice.gov/doclib/sevis/pdf/pathwayS7.2englishProficiencyReasons.pdf

Proposed Course:

Course Number: IEP 110

Title of Course: Composition and Research for International Students

Credit Hours: 3

Date first offered: 2019 (Semester/Year) ☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: None

Course Description (**as it will appear in the next catalog**): This course is required for international students who have not met PSU's English requirement. It provides instruction in a variety of writing assignments necessary for success in undergraduate studies at PSU. Assignments include e-mails, summaries, reactions, reports, and documented academic essays. Using a variety of rhetorical methods, students will write academic essays with a focus on writing skills as well as documentation. Issues of academic honesty and the definition and consequences of plagiarism will also be addressed.

Purpose/Justification for Proposed Course: This course will allow international students who have not met PSU's English requirement to learn the variety of writing skills necessary to succeed in undergraduate academic programs at PSU.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
Students will learn the types of writing assigned in undergraduate academic courses at PSU. Writing e-mails, reports, summaries, paraphrasing, and documentation of sources will be key aspects of the class. Academic honesty as expected in the PSU classroom and the definition and consequences of plagiarism will also be addressed.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Students will be tested over grammar, mechanics, paraphrasing, formatting, and documentation. Assignments for e-mails, reports, summaries, reactions, reports, and essays will be completed both in class and via Canvas. The final documented essay will be completed in class under testing conditions.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There will be no additional costs. Any unforeseen fees or costs will be absorbed by the Pathways to Prominence grant.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/29/19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for Deletion of Curriculum

Deletion of: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: HHPR College: Education

Submission Date: 3/7/19

Revision Effective: Fall, 2019 (Year)

Contact Person: John Oppliger ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Coaching

Rationale for Deletion: To meet KBOR 120 hour degree

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No other department's/college's/units's curricula will be affected. Revisions were made to comply with KBOR's 120 maximum degree requirement.

Will this deletion involve specific General Education courses? ☐ Yes ☒ No
If "yes," please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/8/19 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Truelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Truelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form and a memo on department letterhead, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Request for Deletion of Curriculum

Deletion of: ☐ Major ☐ Minor ☐ Emphasis ☒ Certificate

Department: HHPR College: Education

Submission Date: 3/7/19

Revision Effective: Fall, 2019 (Year)

Contact Person: John Oppliger ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Group Fitness, Dance, and Rhythms

Rationale for Deletion: To meet KBOR 120 hour degree

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No other department's/college's/unit's curricula will be affected. Revisions were made to comply with KBOR's 120 hour maximum degree requirement.

Will this deletion involve specific General Education courses? ☐ Yes ☒ No
If "yes," please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/8/19 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

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Request for Deletion of Curriculum

Deletion of: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: HHPR College: Education

Submission Date: 3/7/19

Revision Effective: Fall, 2019 (Year)

Contact Person: John Opploger ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Strength & Conditioning

Rationale for Deletion: To meet KBOR 120 hour degree

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No other department's/college/s/unit's curricula will be affected. Revisions were made to comply with KBOR's 120 hour maximum degree requirement.

Will this deletion involve specific General Education courses? ☐ Yes ☒ No
If "yes," please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/8/19 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form and a memo on department letterhead, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

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Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: HHPR College: COE

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 03/08/19

Revision Effective: Fall, 2019
(Year)

Contact Person: Janice Jewett ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Community and Worksite Wellness Emphasis as part of the Bachelor of Science in Recreation Services, Sport and Hospitality Management

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: The current Community and Worksite Wellness Emphasis includes a total of over 120 credit hours. This change reduces the required coursework to meet the 120 credit hour requirement.

Rationale for Change (include changes to curriculum objectives): The change will not affect curriculum objectives and students will have more flexibility with added electives with an option of these going towards a recommended minor..

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This change will not affect other degree programs or minor/emphasis/certificates at any other Regent university.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This change will not affect other departments as current minors associated with this emphasis will continue to be recommended.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Core (39 hours)
REC 160: Introduction to Professions in Recreation, Sport and Hospitality 3
HHP 260: First Aid and CPR 2
REC 270: Field Study in Recreation Leisure and Fitness 2
or REC 275: Practicum 2-6
REC 280: Methods and Leadership 3
REC 311: Program Design and Leadership 3
REC 317: Camping and Outdoor Education 3
REC 320: Promotion in Recreation, Sport and Hospitality 3
REC 419: Research in Recreation 3
REC 426: Law of the Professions in Recreation, Sport and Hospitality 3

REC 461: Professional Conference 1
REC 462: Pre-Internship Seminar 1
REC 470: Administration of Recreation, Sport and Hospitality 3
or REC 770: Administration of Recreation 3
REC 498: Internship 9

REC 275 will be taken for 2 hours for Recreation Services, Sport and Hospitality Management majors.

Community and Worksite Wellness Emphasis
This emphasis prepares students for supervisory and leadership positions in the wellness field in community, corporate (private), and hospital-based settings. Students completing the emphasis will be encouraged to take the Certified Personal Trainer & Group Fitness Exams offered by ACE, NSCA, ACSM or a similar agency.

REC 350: Promoting Community and Worksite Wellness 3
FCS 203: Nutrition and Health 3
or FCS 301: Nutrition 3
BIOL 257: Anatomy and Physiology 3
and BIOL 258: Anatomy and Physiology Laboratory 2
HHP 349: Group Fitness Instruction 2
REC 425: Personal Training and Fitness Management 3
REC 430: Commercial Recreation 3
HHP 460: Kinesiology 3
HHP 464: Physiology of Exercise 3

***A minor is to be completed in Dance, Exercise Science, Business Administration, Marketing, Public Health, Gerontology, Spanish or International Business.
FCS 203 Nutrition and Health will satisfy a portion of the general education Health and Well-Being area.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Core (39 hours)
REC 160: Introduction to Professions in Recreation, Sport and Hospitality 3
HHP 260: First Aid and CPR 2
REC 270: Field Study in Recreation Leisure and Fitness 2
or REC 275: Practicum 2-6
REC 280: Methods and Leadership 3
REC 311: Program Design and Leadership 3
REC 317: Camping and Outdoor Education 3
REC 320: Promotion in Recreation, Sport and Hospitality 3
REC 419: Research in Recreation 3
REC 426: Law of the Professions in Recreation, Sport and Hospitality 3
REC 461: Professional Conference 1
REC 462: Pre-Internship Seminar 1
REC 470: Administration of Recreation, Sport and Hospitality 3
or REC 770: Administration of Recreation 3
REC 498: Internship 9

REC 275 will be taken for 2 hours for Recreation Services, Sport and Hospitality Management majors.

Community and Worksite Wellness Emphasis

This emphasis prepares students for supervisory and leadership positions in the wellness field in community, corporate (private), and hospital-based settings. Students completing the emphasis will be encouraged to take the Certified Personal Trainer & Group Fitness Exams offered by ACE, NSCA, ACSM or a similar agency.

REC 350: Promoting Community and Worksite Wellness	3
FCS 203: Nutrition and Health	3
or FCS 301: Nutrition	3
BIOL 257: Anatomy and Physiology	3
and BIOL 258: Anatomy and Physiology Laboratory	2
HHP 349: Group Fitness Instruction	2
REC 425: Personal Training and Fitness Management	3
REC 430: Commercial Recreation	3
HHP 460: Kinesiology	3
HHP 464: Physiology of Exercise	3

*****Additional electives of 15 credit hours required (to meet the 120 credit hour requirement) with students encouraged to take them from the curriculum of one of the following minors: Dance, Exercise Science, Business Administration, Marketing, Public Health, Gerontology, Spanish or International Business.**

FCS 203 Nutrition and Health will satisfy a portion of the Pitt State Pathway Course Requirements - Wellness Strategies area.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date 3/8/19 **Signature, Department Chairperson** _____

☒ **Approved: College Curriculum Committee**
Date 4/2/19 **Signature, College Curriculum Committee Chair** _____

☒ **Approved: Dean of College**
Date 4/2/19 **Signature, Dean** _____

☐ **Approved: General Education Committee (if applicable)**
Date _____ **Signature, General Education Committee Chair** _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ **Signature, Council for Teacher Education Chair** _____

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 4-29-19 **Signature, Undergraduate Curriculum Committee Chair** _____

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: HHPR College: College of Ed This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 3/7/19 Revision Effective: Fall, 2019 (Year)

Contact Person: Laura Covert Miller ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Therapeutic Recreation Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: The current Therapeutic Recreation emphasis is 136 hours with the inclusion of a minor. Due to the 120 credit hour program changes, the requirement of a minor for Therapeutic Recreation students will not be needed. The minor requirement will be removed.

Rationale for Change (include changes to curriculum objectives): The change of no required minor is to fit the 120 credit hour requirement. This change will not affect the curriculum.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
There are no other academic Therapeutic Recreation programs within the state of Kansas.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Documentation of emails inquiring about classes added as electives for the TR program are attached at the end of this document.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Therapeutic Recreation Emphasis
This emphasis prepares students for supervisory and leadership positions in various hospitals, private and community-based health care facilities delivering care as recreation therapists to individuals with various disabilities and ability levels. Students completing the Therapeutic Recreation emphasis qualifies them to sit for the National Council on Therapeutic Recreation Certification (NCTRC) Exam.
REC 240: Introduction to Therapeutic Recreation 3
BIOL 257: Anatomy and Physiology 3
and BIOL 258: Anatomy and Physiology Laboratory 2
PSYCH 263: Developmental Psychology 3
HHP 462: Adapted Physical Education 2
REC 465: Assessment and Documentation in Therapeutic Recreation 3

REC 469: Interventions in Therapeutic Recreation 3
REC 471: Theory of Therapeutic Recreation Program Service Development 3
REC 480: Trends and Issues in Therapeutic Recreation 3
PSYCH 571: Abnormal Psychology 3
A minor is to be completed in Psychology, Interdisciplinary Gerontology, Public Health, Exercise Science, or Substance Abuse Services.
PSYCH 263 and PSYCH 571 can be counted toward Psychology Minor.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Therapeutic Recreation Emphasis
This emphasis prepares students for supervisory and leadership positions in various hospitals, private and community-based health care facilities delivering care as recreation therapists to individuals with various disabilities and ability levels. Students completing the Therapeutic Recreation emphasis qualifies them to sit for the National Council on Therapeutic Recreation Certification (NCTRC) Exam.
REC 240: Introduction to Therapeutic Recreation 3
BIOL 257: Anatomy and Physiology 3
and BIOL 258: Anatomy and Physiology Laboratory 2
PSYCH 263: Developmental Psychology 3
HHP 462: Adapted Physical Education 2
REC 465: Assessment and Documentation in Therapeutic Recreation 3
REC 469: Interventions in Therapeutic Recreation 3
REC 471: Theory of Therapeutic Recreation Program Service Development 3
REC 480: Trends and Issues in Therapeutic Recreation 3
PSYCH 571: Abnormal Psychology 3

Therapeutic Recreation Electives (12 hours total)
BIOL 410: Medical Terminology 2
HHP 460: Kinesiology 3
HHP 466: Motor Development 3
HHP 464: Physiology of Exercise 3
MATH 143: Elementary Stats 3
NURS 303: Introduction to Public Health 3
PHIL 112: Biomedical Ethics 3
PSYCH 430: Positive Psychology 3
PSYCH 616: Intro to Group Processes 3
PSYCH 357: Educational Psychology 3
REC 441: Therapeutic Interventions for Older Adults 3
REC 425: Personal Training & Fitness Management 3
SOC 584: Medical Sociology 3
SWK 334: Mental Health Theory and Practice 3
SWK 598 01: Introduction to Addiction 3

Additional electives may be selected by student as approved by academic advisor

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/7/19 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Re: Addition of Electives for TR Program

From : Derek Crawford <dcrawford@pittstate.edu> Tue, Mar 05, 2019 08:55 AM
Subject : Re: Addition of Electives for TR Program
To : Laura Covert <lcovert@pittstate.edu>

Of course, Laura!

We will be happy to have Kinesiology as part of your program.

Best,

Derek

From: "Laura Covert" <lcovert@pittstate.edu>
To: "dcrawford" <dcrawford@pittstate.edu>
Sent: Monday, March 4, 2019 2:54:25 PM
Subject: Addition of Electives for TR Program

Hi Derek,

I am contacting you to find out if you would approve of HHP 460 - Kinesiology, to be added to the list of electives Therapeutic Recreation students can select from to complete their major. Therapeutic Recreation students are required to complete A & P, so there shouldn't be a pre-req issue with this class.

Due to the 120 credit hour requirement, I will need to remove the requirement of students choosing a minor. I will be replacing the nine credit hours left (with the removal of the minor) with a list of electives helpful for the students education. If students would choose to take this course, it may add at the most three students, but more than likely maybe one a semester.

Please let me know if you have any concerns about class sizes or other areas with the addition of this course to the chosen list of electives for the Therapeutic Recreation program.

Thank you,
Laura

Dr. Laura Covert-Miller, Associate Professor, PhD, CTRS,
Health, Human Performance, and Recreation
Student Recreation Center, RM 102
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4670

Re: Course Addition for TR Program

From : Allison Barry <abarry@pittstate.edu> Mon, Mar 04, 2019 06:22 PM
Subject : Re: Course Addition for TR Program
To : Laura Covert <lcovert@pittstate.edu>

Hi Laura,

Of course! Any of your students are more than welcome to take the class. I'm not sure when we will change our program, but when that happens we plan to have a chemistry course as one of the pre-reqs. I can't remember the exact course off of the top of my head right now though. I just want to let you know that the pre-reqs might change in a few years. That additional pre-req will be beneficial for your students who are looking at professional programs.

Please let me know if I can help with anything else.

Thanks,
Allie

Allison Barry, PhD
Assistant Professor
Health, Human Performance, and Recreation
Pittsburg State University
620-235-4698

From: "Laura Covert" <lcovert@pittstate.edu>
To: "Allison Barry" <abarry@pittstate.edu>
Sent: Monday, March 4, 2019 3:01:28 PM
Subject: Course Addition for TR Program

Hi Allie,

I am contacting you to find out if you would approve of HHP 464 - Physiology of Exercise, to be added to the list of electives Therapeutic Recreation students can select from to complete their major. Therapeutic Recreation students are required to complete A & P, so there shouldn't be a pre-req issue with this class.

Due to the 120 credit hour requirement, I will need to remove the requirement of students choosing a minor. I will be replacing the nine credit hours left (with the removal of the minor) with a list of electives helpful for the students education. If students would choose to take this course, it may add at the most three students, but more than likely maybe one a semester.

Please let me know if you have any concerns about class sizes or other areas with the addition of this course to the chosen list of electives for the Therapeutic Recreation program.

Re: Addition of Social Work Courses

From : Browyn Conrad <bconrad@pittstate.edu> Mon, Mar 04, 2019 04:26 PM
Subject : Re: Addition of Social Work Courses
To : Kristen Humphrey <krhumphrey@pittstate.edu>
Cc : Barbara Bonnekessen <bbonnekessen@pittstate.edu>, Laura Covert <lcovert@pittstate.edu>

Laura,

I have no objections. Thank you.

Browyn

From: "Kristen Humphrey" <krhumphrey@pittstate.edu>
To: "Barbara Bonnekessen" <bbonnekessen@pittstate.edu>, "Browyn Conrad" <bconrad@pittstate.edu>, "Laura Covert" <lcovert@pittstate.edu>
Sent: Monday, March 4, 2019 4:23:53 PM
Subject: Re: Addition of Social Work Courses

This should be fine for social work.

Thanks!

Kristen

On 3/4/2019 4:16 PM, Barbara Bonnekessen wrote:

> Hi Laura,
>
> I am copying Kristen Humphrey to see if she has any concerns about the Social Work courses and Browyn Conrad about the Medial Sociology one. Thank you for considering our courses for your program.
>
> bb
>
> On Mon, Mar 4, 2019 at 14:45 Laura Covert <lcovert@pittstate.edu> wrote:
>
> > Hello Dr. Bonnekessen,
> >
> > I am contacting you to find out if you would approve of two courses within the Social Work program, SWK 334 – Mental Health Theory and Practice and SWK 598 01 – Introduction to Addiction, and one course within the Sociology program, SOC 584 – Medical Sociology, to be added to the list of electives Therapeutic Recreation students can select from to complete their major.

Due to the 120 credit hour requirement, I will need to remove the requirement of students choosing a minor. I will be replacing the nine credit hours left (with the removal of the minor) with a list of electives helpful for the students education. The addition of these courses would be very beneficial for those Therapeutic Recreation students who would be wanting to work in the mental health field.

Please let me know if you have any concerns about class sizes or other areas with the addition of these courses to the chosen list of electives for the Therapeutic Recreation program.

Thank you,
Laura

Dr. Laura Covert-Miller, Associate Professor, PhD, CTRS,
Health, Human Performance, and Recreation
Student Recreation Center, RM 102
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4670

Check out our TR program at: https://academics.pittstate.edu/academic-programs/health-human-performance-and-recreation/therapeutic-recreation-emphasis.html#undefined1

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Sent from Gmail Mobile

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Dr. Kristen Humphrey
Program Director/Associate Professor, Social Work
Department of History, Philosophy, & Social Sciences
412H Russ Hall
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4329
Fax: 620-235-4338
krhumphrey@pittstate.edu
http://www.pittstate.edu/department/social-sciences/social-work/
https://www.facebook.com/PittstateSocialWork
tinyurl.com/NaturalTies

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Browyn K. Conrad, PhD
Director, Women's & Gender Studies
Professor, Sociology and Women's & Gender Studies
Department of History, Philosophy & Social Sciences
Pittsburg State University
1701 S. Broadway

Re: Addition of Social Work Courses

From : Kristen Humphrey <krhumphrey@pittstate.edu> Mon, Mar 04, 2019 04:23 PM
Subject : Re: Addition of Social Work Courses
To : Barbara Bonnekessen <bbonnekessen@pittstate.edu>, Conrad, Browyn <bconrad@pittstate.edu>, Laura Covert <lcovert@pittstate.edu>

This should be fine for social work.

Thanks!

Kristen

On 3/4/2019 4:16 PM, Barbara Bonnekessen wrote:

> Hi Laura,
>
> I am copying Kristen Humphrey to see if she has any concerns about the Social Work courses and Browyn Conrad about the Medial Sociology one. Thank you for considering our courses for your program.
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> > I am contacting you to find out if you would approve of two courses within the Social Work program, SWK 334 – Mental Health Theory and Practice and SWK 598 01 – Introduction to Addiction, and one course within the Sociology program, SOC 584 – Medical Sociology, to be added to the list of electives Therapeutic Recreation students can select from to complete their major.
> >
> > Due to the 120 credit hour requirement, I will need to remove the requirement of students choosing a minor. I will be replacing the nine credit hours left (with the removal of the minor) with a list of electives helpful for the students education. The addition of these courses would be very beneficial for those Therapeutic Recreation students who would be wanting to work in the mental health field.
> >
> > Please let me know if you have any concerns about class sizes or other areas with the addition of these courses to the chosen list of electives for the Therapeutic Recreation program.
> >
> > Thank you,
> > Laura

Re: Approval for Courses - Therapeutic Recreation

From : Becky Brannock <rbrannock@pittstate.edu> Mon, Mar 04, 2019 03:56 PM
Subject : Re: Approval for Courses - Therapeutic Recreation
To : Laura Covert <lcovert@pittstate.edu>

Thanks, Laura. I believe those numbers could be accommodated without any difficulty at this time. I've enjoyed having your students in my classes!

Take care,
Becky B.

Becky S. Brannock, Ph.D., LPC
University Professor; Counselor Education
School Counseling Program Director
Pittsburg State University
Dept. of Psychology & Counseling
207B Whitesitt Hall
Pittsburg, KS 66762
620.235.4569 (Fax: 620.235.6102)

"Happiness is being passionate about what you do for a living and getting someone else to pay you for doing it."

From: "Laura Covert" <lcovert@pittstate.edu>
To: "Becky Brannock" <rbrannock@pittstate.edu>
Sent: Monday, March 4, 2019 2:59:47 PM
Subject: Re: Approval for Courses - Therapeutic Recreation

Hi Becky,

This is a great question. As of now, I see at the most maybe three students from the TR program a semester taking either Educational Psych or Group Processes. This number could change if we grow, but right now we've been steady with about 30 total students with the TR emphasis.

Please let me know if you have any further questions.
Thanks again,
Laura

Dr. Laura Covert-Miller, Associate Professor, PhD, CTRS,
Health, Human Performance, and Recreation
Student Recreation Center, RM 102
Pittsburg State University
1701 S. Broadway

Pittsburg, KS 66762
620-235-4670

Check out our TR program at: https://academics.pittstate.edu/academic-programs/health-human-performance-and-recreation/therapeutic-recreation-emphasis.html#undefined1

From: "Becky Brannock" <rbrannock@pittstate.edu>
To: "lcovert" <lcovert@pittstate.edu>
Sent: Monday, March 4, 2019 2:49:44 PM
Subject: Re: Approval for Courses - Therapeutic Recreation

Hi Laura,

Thanks for checking with me about the potential courses being added as electives for your students. Do you know how many students that might impact per semester for each course? I'm just asking since there is a cap of 10 undergrads allowed into Intro to Group Processes (with the other half saved for graduate student enrollment). I am almost always giving overrides to undergrads to accommodate more. There is also a cap of 60 in Ed Psych and I have 60 enrolled in my section this semester. There is generally a second section usually offered in the fall and spring, but it may not always fit students' schedules.

Take care,
Becky B.

Becky S. Brannock, Ph.D., LPC
University Professor; Counselor Education
School Counseling Program Director
Pittsburg State University
Dept. of Psychology & Counseling
207B Whitesitt Hall
Pittsburg, KS 66762
620.235.4569 (Fax: 620.235.6102)

"Happiness is being passionate about what you do for a living and getting someone else to pay you for doing it."

From: "Laura Covert" <lcovert@pittstate.edu>
To: "Becky Brannock" <rbrannock@pittstate.edu>
Sent: Monday, March 4, 2019 2:33:29 PM
Subject: Approval for Courses - Therapeutic Recreation

Hi Dr. Brannock,

I am contacting you to find out if you would approve of two of your courses, Group Process and Educational Psychology, to be added to the list of electives Therapeutic Recreation students can select from to complete their major. Due to the 120 credit hour requirement, I will need to remove the requirement of students choosing a minor. I will be replacing the nine credit hours left (with the removal of the minor) with a list of electives helpful for the students. I know TR students are already taking the listed courses for the Psychology minor, but would like to have your approval for the change I am making to the TR program overall.

Please let me know if you have any concerns about class sizes or other areas with the addition of these courses to the chosen list of electives.

Thank you,
Laura

Dr. Laura Covert-Miller, Associate Professor, PhD, CTRS,
Health, Human Performance, and Recreation
Student Recreation Center, RM 102
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4670

Check out our TR program at: https://academics.pittstate.edu/academic-programs/health-human-performance-and-recreation/therapeutic-recreation-emphasis.html#undefined1

Re: Addition of Course for TR Elective

From : Cole Shewmake <cshewmake@pittstate.edu> Wed, Mar 06, 2019 11:50 AM
Subject : Re: Addition of Course for TR Elective
To : Laura Covert <lcovert@pittstate.edu>
Cc : John Oppliger <joppliger@pittstate.edu>

Hi Laura,
Motor Development would be a great class to add as an elective for your students. I have no problem with it. I copied Dr. Oppliger on the email for his thoughts as well.
Cole

From: "Laura Covert" <lcovert@pittstate.edu>
To: "Cole Shewmake" <cshewmake@pittstate.edu>
Sent: Monday, March 4, 2019 3:02:52 PM
Subject: Addition of Course for TR Elective

Hi Cole,

I am contacting you to find out if you would approve of HHP 466 - Motor Development, to be added to the list of electives Therapeutic Recreation students can select from to complete their major.

Due to the 120 credit hour requirement, I will need to remove the requirement of students choosing a minor. I will be replacing the nine credit hours left (with the removal of the minor) with a list of electives helpful for the students education. If students would choose to take this course, it may add at the most three students, but more than likely maybe one a semester.

Please let me know if you have any concerns about class sizes or other areas with the addition of this course to the chosen list of electives for the Therapeutic Recreation program.

Thank you,
Laura

Dr. Laura Covert-Miller, Associate Professor, PhD, CTRS,
Health, Human Performance, and Recreation
Student Recreation Center, RM 102
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
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Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: HHPR College: College of Ed This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 3/8/19 Revision Effective: Fall, 2019
(Year)

Contact Person: Laura Covert Miller ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Recreation and Sport Management Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: The current Recreation and Sport Management emphasis is 122 hours with the inclusion of a minor. Due to the 120 credit hour program changes, the requirement of a minor for Recreation and Sport Management students will not be needed. The minor requirement will be removed.

Rationale for Change (include changes to curriculum objectives): The change of no required minor is to fit the 120 credit hour requirement. This change will not affect the curriculum.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
These changes are within the PSU Recreation program. These changes will not affect any other university.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Electives students will be choosing are from the previous minors students were to select from. The students were already taking these courses.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Recreation and Sport Management Emphasis
The Recreation and Sport Management emphasis provides students with the skills needed to serve leadership, supervisory, and management roles in city, park and recreation capacities and other leisure service agencies and sport industries. Upon completion of the program, students are encouraged to take one or more of the following exams: the Certified Park and Recreation Professional (CPRP) offered by the National Recreation and Park Association, Certified Sports Event Executive (CSEE), Certified Sports Administrator (CSA) through National Council of Youth Sports and/or Certified Sports Field Manager (CSFM) through Sports Turf Managers Association.
REC 325: History of Sport 3
REC 430: Commercial Recreation 3
REC 435: Facility Design and Operations 3
REC 438: Current Issues in the Professions 3

REC 450: Sport Operations 3
REC 455: Sport Policy and Governance 3

Plus one course from the following Sport Electives:
ECON 433: Sports Economics 3
SOC 410: Sociology of Sport 3
MKTG 420: Services Marketing 3
MKTG 460: Social Media Marketing 3
***Recreation and Sport Management Emphasis requires a minor in Coaching, Dance, Exercise Science, Marketing, Natural History, Communication, Leadership, Psychology, Spanish, Youth and Adolescent, Early Childhood Development, Safety, Health and Environmental Management, Construction Management, Automotive Technology, Human Resource Development, or Business Administration.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Recreation and Sport Management Emphasis
The Recreation and Sport Management emphasis provides students with the skills needed to serve leadership, supervisory, and management roles in city, park and recreation capacities and other leisure service agencies and sport industries. Upon completion of the program, students are encouraged to take one or more of the following exams: the Certified Park and Recreation Professional (CPRP) offered by the National Recreation and Park Association, Certified Sports Event Executive (CSEE), Certified Sports Administrator (CSA) through National Council of Youth Sports and/or Certified Sports Field Manager (CSFM) through Sports Turf Managers Association.
REC 325: History of Sport 3
REC 430: Commercial Recreation 3
REC 435: Facility Design and Operations 3
REC 438: Current Issues in the Professions 3
REC 450: Sport Operations 3
REC 455: Sport Policy and Governance 3

Plus one course from the following Sport Electives:
ECON 433: Sports Economics 3
SOC 410: Sociology of Sport 3
MKTG 420: Services Marketing 3
MKTG 460: Social Media Marketing 3

***Additional electives of 19 credit hours are required (to meet the 120 credit hour requirement). Students are encouraged to select courses from the curriculum of one of the following minors: Coaching, Dance, Exercise Science, Marketing, Natural History, Communication, Leadership, Psychology, Spanish, Youth and Adolescent, Early Childhood Development, Safety, Health and Environmental Management, Construction Management, Automotive Technology, Human Resource Development, or Business Administration.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/8/19 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Trulove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Trulove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-20-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

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Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: HHPR College: College of Ed This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 3/8/19 Revision Effective: Fall, 2019 (Year)

Contact Person: Laura Covert Miller ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Hospitality Management Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: The current Hospitality Management emphasis is 119 - 124 hours, dependent on the minor chosen. Due to the 120 credit hour program changes, the requirement of a minor for Hospitality Management students will not be required. The minor requirement will be removed.

Rationale for Change (include changes to curriculum objectives): The change of no required minor is to fit the 120 credit hour requirement. This change will not affect the curriculum.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
These changes are within the PSU Recreation program. These changes will not affect any other university.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Electives students will be choosing are from the previous minors students were to select from. The students were already taking these courses.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
The Hospitality Management emphasis provides students with the skills needed to be professionals in the hospitality field. Students completing this emphasis will be able to plan, execute, and evaluate events and meetings as well as begin the management track in casinos, resorts, spas, and other related travel and tourism enterprises. Upon completion of the program, students will be granted either a Hospitality Management Certificate or a degree indicating that they have met academic requirements making them eligible to practice as a professional in the hospitality field.

REC 400: Event Planning and Management 3
REC 402: Event Entertainment and Technology 3
REC 404: Event Design 3
REC 406: Resort, Spa and Lodging Operations 3
REC 408: Casino, Food, and Beverage Operations 3
REC 410: Tourism Planning and Development 3

Hospitality Management emphasis requires a minor in Human Resource Development, Graphic Design, Interior Design, Business Administration, International Business, Georgraphy, History, Natural History, Dance, Physical Education or Coaching.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

The Hospitality Management emphasis provides students with the skills needed to be professionals in the hospitality field. Students completing this emphasis will be able to plan, execute, and evaluate events and meetings as well as begin the management track in casinos, resorts, spas, and other related travel and tourism enterprises. Upon completion of the program, students will be granted either a Hospitality Management Certificate or a degree indicating that they have met academic requirements making them eligible to practice as a professional in the hospitality field.

REC 400: Event Planning and Management 3
REC 402: Event Entertainment and Technology 3
REC 404: Event Design 3
REC 406: Resort, Spa and Lodging Operations 3
REC 408: Casino, Food, and Beverage Operations 3
REC 410: Tourism Planning and Development 3

***Additional electives of 22 credit hours are required (to meet the 120 credit hour requirement). Students are encouraged to select courses from the curriculum of one of the following minors: Human Resource Development, Graphic Design, Interior Design, Business Administration, International Business, Georgraphy, History, Natural History, Dance, Physical Education or Coaching.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/5/19 Signature, Department Chairperson [signature]

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair [signature]

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean [signature]

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-26-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: HHPR College: Education This program is to be offered 50% or more online as a Hybrid No
This program is to be offered fully online No

Submission Date: 3/7/19 Revision Effective: Fall, 2019 (Year)

Contact Person: John Oppliger ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Physical Education

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
na

Description of Change: Deleting the requirement of a minor or an emphasis area.

Rationale for Change (include changes to curriculum objectives): To meet KBOR 120 hour mandate and to meet Pitt State Pathway requirements

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No addition of courses, only deletion of hours within current degree.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No other department's/college's/unit's curricula will be affected. Revisions were made to comply with KBOR's 120 maximum degree requirement

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Core (40-41 hours)
HHP 195: Introduction to Physical Education 2
BIOL 257: Anatomy and Physiology 3
and BIOL 258: Anatomy and Physiology Laboratory 2
HHP 260: First Aid and CPR 2
HHP 262: Care and Prevention of Athletic Injuries 2
HHP 341: Elementary School Physical Education and Health 3
HHP 345: Measurement and Evaluation I 2
HHP 360: Theory and Fundamentals of Activities I 2
HHP 361: Theory and Fundamentals of Activities II 2
HHP 362: Theory and Fundamentals of Activities III 2
HHP 460: Kinesiology 3

HHP 462: Adapted Physical Education 2
HHP 464: Physiology of Exercise 3
HHP 466: Motor Development 3
HHP 468: Principles of Administration in Health and Physical Education.....3
HHP 479: Techniques for Teaching Physical Education 3
Must be admitted to Teacher Education to enroll in HHP 479.

Swimming (according to ability) select from (1-2 hours)
HHP 120: Swimming I 1
HHP 220: Lifeguarding 2

Areas of Emphases Students must complete the core and either an emphasis or minor.

Coaching Emphasis
HHP 320: Rules and Officiating 2
HHP 340: Scientific Foundations of Coaching 2
HHP 385: Practicum in Health and Human Performance 2
HHP 385 must be taken as Coaching (by advisement)

Coaching Theory Courses Select three courses from the following
HHP 321: Coaching Softball and Baseball 2
HHP 322: Coaching Track and Field 2
HHP 323: Coaching Football 2
HHP 324: Coaching Basketball 2
HHP 325: Coaching Volleyball 2
HHP 326: Coaching Swimming 2

Group Fitness, Dance and Rhythms Emphasis
HHP 151: Dance Appreciation 3
HHP 200: Lifetime Sports: (____) 1-3
HHP 347: Elementary Games and Rhythms for K-6 2
HHP 349: Group Fitness Instruction 2
HHP 385: Practicum in Health and Human Performance 2
HHP 440: Topics in Health, Human Performance and Recreation (____) 1-3
HHP 151 Dance Appreciation will satisfy the general education Fine Arts and Aesthetic Studies area.
*HHP 200 must be taken as a Dance Related course. Two hours maximum may be used.
*HHP 385 must be taken as Group Fitness, Dance and Rhythms (by advisement). *HHP 440 must be taken as Dance Workshops. Two hours maximum may be used
*For a total of 3 hours.

Strength and Conditioning Emphasis
HHP 101: Weight Training 1
HHP 200: Lifetime Sports: (____) 1-3
HHP 385: Practicum in Health and Human Performance 2
HHP 440: Topics in Health, Human Performance and Recreation (____) 1-3
HHPR 760: Technology and Instrumentation in Human Performance.....3
HHPR 763: Scientific Principles of Strength and Conditioning 3
HHP 200 must be taken as Advanced Weight Training. Two hours are required.
HHP 385 must be taken as Strength and Conditioning and Program Design (by advisement).
HHP 440 must be taken as Nutrition Workshops/Professional Development (by advisement). Only 1 hour needed.

Admission to Teacher Education and Professional Semester
Application for the professional semester must be made by February 15th for the fall semester; September 15th for the spring semester.

Professional Education
EDUC 261: Explorations in Education 3
EDUC 307: Clinical Experience 1
EDUC 520: Methods and Materials for Academic Literacy 3
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
SPED 510: Overview of Special Education 3
Must be admitted to Teacher Education to enroll in EDUC 520 and PSYCH 357.

Professional Semester
EDUC 458: Methods and Curriculum 3
EDUC 462: Secondary and Middle Level Education 2
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 475: Supervised Teaching in the Elementary School 3
EDUC 482: Supervised Teaching in the Secondary School 5
HHP 579: Supervised Student Teaching and Follow-Up of Teachers 2

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Core (40-41 hours)
HHP 195: Introduction to Physical Education 2
BIOL 257: Anatomy and Physiology 3
and BIOL 258: Anatomy and Physiology Laboratory 2
HHP 260: First Aid and CPR 2
HHP 262: Care and Prevention of Athletic Injuries 2
HHP 341: Elementary School Physical Education and Health 3
HHP 345: Measurement and Evaluation I 2
HHP 360: Theory and Fundamentals of Activities I 2
HHP 361: Theory and Fundamentals of Activities II 2
HHP 362: Theory and Fundamentals of Activities III 2
HHP 460: Kinesiology 3
HHP 462: Adapted Physical Education 2
HHP 464: Physiology of Exercise 3
HHP 466: Motor Development 3
HHP 468: Principles of Administration in Health and Physical Education.....3
HHP 479: Techniques for Teaching Physical Education 3
*Must be admitted to Teacher Education to enroll in HHP 479.

Swimming (according to ability) select from (1-2 hours)
HHP 120: Swimming I 1
HHP 220: Lifeguarding 2

Coaching, Dance, or Strength and Conditioning Electives (10 hours)
**Students may complete additional hours to receive a certificate in either Coaching or Dance.

Coaching Courses
HHP 320: Rules and Officiating 2
HHP 321: Coaching Softball and Baseball 2
HHP 322: Coaching Track and Field 2
HHP 323: Coaching Football 2
HHP 324: Coaching Basketball 2
HHP 325: Coaching Volleyball 2
HHP 326: Coaching Swimming 2
HHP 340: Scientific Foundations of Coaching 2
HHP 385: Practicum in Health and Human Performance 2
*HHP 385 taken as Coaching (by advisement)

Group Fitness, Dance and Rhythms
HHP 151: Dance Appreciation 3
HHP 200: Lifetime Sports: (____) 1-3
HHP 347: Elementary Games and Rhythms for K-6 2
HHP 349: Group Fitness Instruction 2
HHP 385: Practicum in Health and Human Performance 2
HHP 440: Topics in Health, Human Performance and Recreation (____) 1-3
HHP 151 Dance Appreciation will satisfy the general education Fine Arts and Aesthetic Studies area.
*HHP 200 taken as a Dance Related course. Two hours maximum may be used.
*HHP 385 taken as Group Fitness, Dance and Rhythms (by advisement).
*HHP 440 must be taken as Dance Workshops. Two hours maximum may be used

Strength and Conditioning Courses
HHP 101: Weight Training 1
HHP 200: Lifetime Sports: (____) 1-3
HHP 385: Practicum in Health and Human Performance 2
HHP 440: Topics in Health, Human Performance and Recreation (____) 1-3
HHPR 760: Technology and Instrumentation in Human Performance.....3
HHPR 763: Scientific Principles of Strength and Conditioning 3
*HHP 200 must be taken as Advanced Weight Training. Two hours are required.
*HHP 385 taken as Strength and Conditioning and Program Design (by advisement).
*HHP 440 must be taken as Nutrition Workshops/Professional Development (by advisement). Only 1 hour needed.

Admission to Teacher Education and Professional Semester
Application for the professional semester must be made by February 15th for the fall semester; September 15th for the spring semester.

Professional Education
EDUC 261: Explorations in Education 3
EDUC 307: Clinical Experience 1
EDUC 520: Methods and Materials for Academic Literacy 3
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
SPED 510: Overview of Special Education 3
*EDUC 261 to be taken to fulfill an Essential Studies requirement for Pitt Pathways
*Must be admitted to Teacher Education to enroll in EDUC 520 and PSYCH 357.

Professional Semester

EDUC 458: Methods and Curriculum 3
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 475: Supervised Teaching 9
HHP 579: Supervised Student Teaching and Follow-Up of Teachers 2

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   na

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/8/19 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Truelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Truelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

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Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

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Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TCHLS College: EDUC Submission Date: 02/22/19

Contact Person: Alice Sagehorn ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required for the Early Childhood Unified B-Grade 3, Elementary Education K-6, and Elementary Education Unified K-6 programs in the Department of Teaching and Leadership only.

Proposed Course:

Course Number: EDUC 360

Title of Course: Elementary School Mathematics Primary

Credit Hours: 2

Date first offered: WF 19 (Semester/Year) ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: Prerequisites: MATH 204 Mathematics for Education I, MATH 304 Mathematics for Education II. Requires completion of Basic Skills requirement.

Course Description (**as it will appear in the next catalog**): EDUC 360. Elementary School Mathematics Primary 2 hours. The content and organization of mathematics in the primary grades in elementary school and the methods of teaching mathematics. Emphsizes effective instructional strategies for the primary grades. Prerequisites: MATH 204 Mathematics for Education I, MATH 304 Mathematics for Education II. Requires completion of Basic Skills requirement.

Purpose/Justification for Proposed Course: In order to meet the ECU, Elementary Education and Elementary Education Unified Standards for KSDE and meet the needs of the teacher candidates, EDUC 361 Elementary School Mathematics 3 hours will now be taught as two 2-credit hour courses. One course will focus on mathematic content and instruction for the Primary grades and one course will focus on the Intermediate Grades.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
Course Objectives:
1. Compare the similarities and differences in teaching the Kansas College and Career Ready Standards for Mathematics content domains and Standards of Mathematical practices.
2. Apply principles of mathematics inquiry, problem solving methods, and techniques in developmentally appropriate ways.
3. Review, as needed, mathematics content from the two prior mathematics content classes.
4. Identify the specific learning needs of mathematics students at various stages of development.
5. Use a variety of methods to determine students' misconceptions and assess their understanding.
6. Write/adapt/differentiate mathematics lesson plans, and using the learning cycle, for a diverse group of learners.

7. Gather and use a variety of print and electronic resources appropriate for the elementary level and use digital platforms for group interaction.
8. Identify connective points between the theory taught in class and the lived mathematics in the field.
9. Apply reflective metacognitive processes to deepen competency and understanding of mathematics.
10. Act with increased levels of expertise, collaboration, and professionalism required for teachers in the field.
11. Write and communicate effectively at a collegiate level using APA 6, proper citations, and evidence.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]

Module Quizzes: 10 pts each, Classroom Assignments/Exit Cards 5pts or 10 points each, Four classroom observations: 20 pts each, Planning (Joint): 25 pts, Lesson Plans: 60 pts, Math Fair Board/Engagement/Teaming (joint): 30 pts, Reflection (Individual): 50 pts, LARK Cooperative Score: 35 pts, Reflection and Work Exemplars: 50 pts.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Alice Sagehorn

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Trulove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Trulove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Trulove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Department of Teaching and Leadership

College of Education, Pittsburg State University

Course Title: Primary Elementary School Mathematics **Number:** EDUC 360 **Credit Hours:** 2 Delivery: F2F **Classroom:** Hughes Hall 310 **Times:** Section 1: TBA Section 2: TBA **Semester:** Fall 2019	**Professor:** Dr. Bridgette Fincher **Office:** Hughes Hall 112-F **Office Phone**: 620.235.4509 **email:** bfincher@pittstate.edu **Office Hours:** See office hours posted on Canvas or by appointment

Course Description and Prerequisites

Primary Elementary School Mathematics involves the study of the central concepts, tools of inquiry, teaching best practices, and structures of mathematics appropriate for students in grades 3-6. Teacher candidates learn how to plan, implement, and assess mathematical learning experiences designed to engage all students in critical thinking, creativity, and collaborative problem solving appropriate for pre-operational learners. Assignments in this course are aligned with the KSDE Elementary Program Standards for Mathematics, the Common Core State Standards for Mathematics, and the National Council of Mathematics Teacher Practices (PSU Course Catalogue, 2019). The prerequisite to enter this course requires admission to the teacher education program as-well-as passing Math 304 Mathematics for Education II with a grade of C or better. The course may also be taken for departmental academic honors.

Course Text and Materials

- Van De Walle, J.A, and Lovin, L.H (2017).*Teaching Student-Centered Mathematics: Developmentally Appropriate Instruction for Grades PreK-2* (3rd Edition). Boston, MA: Pearson Education, Inc.
- A 1' binder with pockets, college ruled paper, and a set of index tab inserts.

Purpose: The purpose of this class is to make mathematics both accessible and understandable within the context of an elementary classroom. In doing so, you will learn how to move beyond your individual experiences as a K-12 learner to that of a teacher candidate armed with a rich understanding of how to bring elementary mathematics alive for your future students. You will increase your knowledge and confidence concerning teaching integrated mathematics to a diverse array of children, obtain a variety of strategies and tools to inform future curricular decisions, and gain insights into the rigors and requirements needed to be an effective teaching professional in the primary grades.

Course Theme and **Essential Question**: My short-term practical goals are to help you make the connection between the content of your two prior college mathematics classes and best inquiry mathematics teaching practices used elementary classrooms. However, I do have a long term, systemic goal concerning the kinds of values and habits of mind you bring to the teaching of this subject that spans the two mathematics methods classes. *Mathematics —For the Many, Not the Few* is the guiding theme. As you can tell, there is a very particular viewpoint that will serve as the foundation for our discussions throughout this semester as-well-as to reinforce the college's conceptual framework of a scholar/practitioner. This theme will be explored using a systems approach using one essential question for guidance. It is the following: Is finding the correct balance between the needs of the students, the mathematics content, the teaching, and mine as the teacher possible?

Course Objectives:

1. Use the NCTM Teaching Practices as the conceptual framework for the class.
2. Compare the similarities and differences in teaching the Kansas College and Career Ready Standards for Mathematics content domains and Standards of Mathematical practices.
3. Apply principles of mathematics inquiry, problem solving methods, and techniques in developmentally appropriate ways for the pre-operational child in grades PreK-3.
4. Review, as needed, mathematics content from the two prior mathematics content classes.
5. Identify the specific learning needs of mathematics students at the primary elementary grades.
6. Use a variety of methods to determine students' misconceptions and assess their understanding.
7. Write a variety of inquiry mathematics lesson plans for a diverse group of learners.

8. Gather and use a variety of print and electronic resources appropriate for the elementary level and use digital platforms for group interaction.
9. Apply reflective metacognitive processes to deepen competency and understanding of mathematics.
10. Act with increased levels of expertise, collaboration, and professionalism required for teachers in the field.
11. Write and communicate effectively at a collegiate level using APA 6, proper citations, and evidence.

LARK Course Requirements

Rules are hard to remember particularly if there are a bazillion of them worded in negatives. I have used the LARK rules successfully in upper elementary classes all the way through to graduate classes to frame the required rules of behavior. The acronym represents the following question: Were my actions **L**egal, **A**ppropriate, **R**esponsible, and **K**ind? If the whole class, teacher included, can answer yes to these questions on a routine basis, then we will be able to form a respectful, warm learning environment this semester. The items below will help define what LARK looks like in action.

Attendance and Participation: Being in class is an expectation of mine and PSU. As a teacher, you wouldn't skip a day and leave your kids and principal hanging. Nor would you wander in 10 minutes late. Best start to get in the professional habit from the start. 10 points added to your overall points at the end of the semester to your total grade for no days missed for whatever reason. One absence will get 5 bonus points. Two days receive no bonus points. If you are absent three or more days, regardless of the reason, you will be dropped from the class or your overall grade will be reduced. Please note that if you are late three times, it equals an absence.

Communication

On Friday, I will post specific readings and assignments for the upcoming week on our Canvas site in the Announcement section and the landing page of our site. We will be using Canvas for whole class assignments and grades. Changes in pacing or tweaking of assignments, in response to the needs of the class, ***will*** occur. Be alert! Concerning emails, generally I check my email in the morning and the afternoon of the work week. I don't answer emails during the weekend except for Sunday evening.

Email Protocols: Constructing professional emails is part of professional interaction and has its own specific kinds of etiquette, nuance and meaning. Messages without correct salutations, upper case letters, major typos, slang or written in such a way that the tone could be called into question communicates far more about the sender than he or she intends. Consequently, when an email is sent it should be crafted by professionalism and care to your peers, professors, and to people out in the community. Things to think about before writing are:

- Would I say in person what this email specifically says?
- How could this email be misconstrued?
- Does this email represent my highest self?
- Am I sending this email to avoid a face-to-face conversation?

In like terms, if there is ever a concern about an email I send you, let's talk in person so there is no confusion.

Facebooking, Texting, and Other Distracting Behavior in Class. We will be using our cell phones, laptops, or Chromebooks a great deal in class *for work*. Note the italics. Engaging in the listed behaviors during class time is an educational buzz kill for not only me but those around you during class. While you may be okay with being distracted, it also distracts everyone who can see your screen or your furious fingers but also sends a firm message of disrespect and disinterest in what is going on. This is a **personal hot button of mine** in terms social etiquette and fostering of a warm, professional learning community so best keep things on the straight and narrow.

Working in Groups

***Teaming and Collaboration*:** Working in *effective* collaboration with others is part of being a teacher. You will be working in several stable cooperative work groups and you will need to form proactive, working relationships each time. With questions for minor items, your current teammates are your "go to" experts. For bigger items drop me an email, chat with me during break or set up an appointment. **Don't make assumptions, go right to the source.** If you don't talk to me, there is no way I will know how I can help you. Part of my job is to help you maneuver hard items and gain deeper understanding. More often than not, fixing any misunderstandings is easy and quick if caught early.

Group Work vs. Individual Work: Because collaboration is a strong aspect of this class with many group investigations and collaborative papers, it is worth reiterating how to generate original work product. The following do NOT qualify: (1) changing a few phrases or rearranging orders of sentences from another source without citation; (2) using your own words but blocking out logic and main assumptions from another source without citation; (3) copy and pasting resource lists in APA from another rather than doing your own; and (4) of course, flat out copying, pasting or taking someone else's paper. Depending on the circumstances, the

consequences of not having your own work produce can range from redoing the assignment for a reduced grade, obtaining a zero on the assignment with a concern form being filed, failing the class, all the way to being brought up before the academic review board. TurnItIn for assignments in Canvas will be used for submission of major assignments.

Statement of Academic Honesty: Being honest is a fundamental aspect of professionalism. As such, this class sticks firmly to the PSU Academic Honesty Policy which speaks to unethical acts associated with coursework or grades. This policy can be found online at http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot. Students with questions about how these policies apply to this particular course or assignment should immediately contact me.

Major Assignments and Grading

PSU Work Product	***Observations***
Module Quizzes: 10 pts each. Classroom Assignments/Exit Cards 5 pts or 10 pts each.	Virtual Case Studies: 20 pts each.
Lesson Planning	***Final***
Inquiry Lesson Plans (10 or 15 pts each). Mathematics Book Talk (15 pts)	LARK Cooperative Score: 35 pts. Reflection and Work Exemplars: 50 pts.

Grading: The class follows the typical cut off points. (A at 90, B at 80, C at 70, and D at 60). Key papers and projects are scored using specific assignment rubrics.

***Late Work*:** Part of your job is to be proactive in your own learning by being organized, prepared and ready to go inside and outside of class. Remember the rule of three, for every upper level class hour, you will spend an average of three hours outside of class preparing. On the larger assignments, if you contact me before an item is due, we can do some problem solving together so that we can come up with an appropriate work around. Otherwise, everything is due when it is due. If you miss an assignment, with no prior contact and conversation before the due date, the assignment be accepted but with a deduction of 10% *per day*.

Questions about a Grade: If you have a question about a grade, which can happen as professors are humans as well and can make a mistake or two, send me an email stating the grade and detailing your reasoning *within 48 hours* of the grade being posted. Doing so allows for both of us to think and discuss the item without taking time away from the other students in class.

Overall Grade for the Class:
For me to *consider* rounding up to the next whole letter grade, like from a 79 to an 80, you will have had to have missed no more than 1 class, have turned in the major assignments satisfactorily (C or better) on time, and have active, positive communication with me *throughout* the semester.

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Praxis II Series: Principles of Learning and Teaching (PLT) and Content – Required for Admission to Professional Semester (Student Teaching)

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All Elementary Education (Early/Late Childhood K-6) majors must take and pass the following two exams prior to admission to Professional Semester (Student Teaching)

- Required Component PLT Principles of Learning and Teaching: K-6 Content for Elementary
- Elementary Education: Curriculum, Instruction, and Assessment

Student teacher candidates for the fall semester must have both exams successfully completed and reported to the Office of Teacher Education by May 1. Candidates for the spring student teaching semester will be required to have successfully completed both exams and have scores reported to the Office of Teacher Education by November 1. Be aware that for ALL exams it takes approximately four weeks for scores to be returned to PSU Office of Teacher Education.

The Pittsburg State College of Education Professional Knowledge Base

Listed below are the basic descriptions of the core areas of the Professional Knowledge Base that inform the activities in class. For a full listing of the subskills, go to http://www.pittstate.edu/college/education/teacher-education/pro-knowledge-base.dot

The Learner and Learning- Professional educators must understand that learning and development patterns vary among individuals, that learners bring unique individual differences to the learning process and that learners need supportive and safe learning environments to thrive.

- The candidate knows how learning occurs (how learners construct knowledge, acquire skills and develop disciplined thinking processes) and how to use instructional strategies that promote individual growth.
- The candidate understands and identifies differences in approaches to learning and performance and designs experiences that incorporate individuals' strengths to promote growth.
- The candidate understands the processes needed to foster a respectful learning community.

Content - Professional educators must have a deep and flexible understanding of the field and be able to draw upon the central concepts and structures of their discipline as they work with learners. They integrate cross-disciplinary skills (e.g., critical thinking, problem solving, creativity and communication) to help learners apply content to propose solutions, forge new understandings, solve problems and imagine possibilities. Professional educators connect information to local, state, national and global issues.

- The candidate understands that learners should question, analyze and understand concepts from diverse perspectives.
- The candidate has a deep knowledge of student content standards and learning progressions in the discipline(s).
- The candidate realizes that content knowledge is not a fixed body of facts but is complex, culturally situated and ever evolving. S/he keeps abreast of new ideas and best practices in the field.

Instructional Practice- Professional educators understand and integrate assessment, planning and instructional strategies in coordinated and engaging ways for effective practice. They understand how to design, implement, interpret and communicate results from a range of assessments.

- The candidate knows how to engage learners in multiple ways of demonstrating knowledge and skills as part of the assessment process.
- The candidate understands the positive impact of effective descriptive feedback and knows a variety of strategies for communicating this feedback.
- The candidate understands the theories and processes of curriculum design (appropriate sequencing, developmentally appropriate instruction, builds on learners' prior knowledge and experiences).
- The candidate knows how to incorporate a variety of strategies that stimulate the cognitive processes associated with various kinds of learning (e.g., critical and creative thinking, problem framing and problem solving, invention, memorization and recall).
- The candidate knows how to apply a variety of developmentally, culturally and linguistically appropriate instructional strategies to achieve learning targets.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TCHLS College: EDUC Submission Date: 02/22/19

Contact Person: Alice Sagehorn ☐ Faculty member ☒ Chair

Revision Effective: WF 19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course affects the Early Childhood Unified Birth - Grade 3, Elementary Education K-6, and Elementary Ed Unified (K-6) programs in the Department of Teaching and Leadership only.

Purpose/Justification for Revision to Course: In order to meet the KSDE standards for these programs, we are proposing the Primary Grade content and the Intermediate Grade content be taught in two distinct courses.

Existing Course:

Course Number: EDUC 361

Title of Course: Elementary School Mathematics

Credit Hours: 3

Prerequisite: Math 204 Mathematics for Education I, MATH 304 Mathematics for Education II, Admission to Teacher Education

Course Description (**as it appears in the current catalog**): EDUC 361. Elementary School Mathematics. 3 hours. The content and organization of mathematics in the elementary school and the methods of teaching mathematics. Emphasizes effective instruction strategies. Prerequisites: MATH 204 Mathematics for Education I and MATH 304 Mathematics for Education II. Requires admission to the teacher education program.

Proposed Course:

Course Number: 361

Title of Course: Elementary School Mathematics Intermediate

Credit Hours: 2

Prerequisite: Prerequisites: MATH 204 Mathematics for Education I, MATH 304 Mathematics for Education II, EDUC 360 Elementary School Mathematics Primary. Requires admission to the teacher education program.

Course Description (**as it will appear in the next catalog**): EDUC 361. Elementary School Mathematics Intermediate 2 hours. The content and organization of mathematics in the intermediate grades of the elementary school and the methods of teaching mathematics. Emphasizes effective instructional strategies for the intermediate grades. Prerequisites: MATH 204 Mathematics for Education I, MATH 304 Mathematics for Education II, EDUC 360 Elementary School Mathematics Primary. Requires admission to the teacher education program.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Alice C. Sagebiel

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Tinnelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Tinnelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Tinnelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Department of Teaching and Leadership

College of Education, Pittsburg State University

Course Title: Intermediate Elementary School Mathematics
Number: EDUC 361
Credit Hours: 2 Delivery: F2F
Classroom: Hughes Hall 310
Times: Section 1: TBA
Section 2: TBA
Semester: Fall 2019

Professor: Dr. Bridgette Fincher
Office: Hughes Hall 112-F
Office Phone: 620.235.4509
email: bfincher@pittstate.edu
Office Hours: See office posted on Canvas or by appointment

Course Description and Prerequisites

Intermediate Elementary School Mathematics involves the study of the central concepts, tools of inquiry, teaching best practices, and structures of mathematics appropriate for students in grades 3-6. Teacher candidates learn how to plan, implement, and assess mathematical learning experiences designed to engage all students in critical thinking, creativity, and collaborative problem solving appropriate for concrete operational learners. Assignments in this course are aligned with the KSDE Elementary Program Standards for Mathematics, the Common Core State Standards for Mathematics, and the National Council of Mathematics Teacher Practices (PSU Course Catalogue, 2019). The prerequisite to enter this course requires admission to the teacher education program as-well-as passing Math 304 Mathematics for Education II and EDUC 360 Primary Elementary School Mathematics with a grade of C or better. The course may also be taken for departmental academic honors.

Course Text and Materials

- Van De Walle, J.A, Karp, K.S., Lovin, L.H, & Bay-Willians, J.M. (2017) *Teaching Student-Centered Mathematics: Developmentally Appropriate Instruction for Grades 3-6* (3rd Edition). Boston, MA: Pearson Education, Inc.
- A 1' binder with pockets, college ruled paper, and a set of index tab inserts.

Purpose: The purpose of this class is to make mathematics both accessible and understandable within the context of an elementary classroom. In doing so, you will learn how to move beyond your individual experiences as a K-12 learner to that of a teacher candidate armed with a rich understanding of how to bring elementary mathematics alive for your future students. You will increase your knowledge and confidence concerning teaching integrated mathematics to a diverse array of children, obtain a variety of strategies and tools to inform future curricular decisions, and gain insights into the rigors and requirements needed to be an effective teaching professional for students in the intermediate grades.

Course Theme and **Essential Question**: My short-term practical goals are to help you make the connection between teaching of mathematics you learned at PSU to your internship placement as well as to get you prepared for the rigors of your upcoming student teaching block. However, I do have a long term, systemic goal concerning the kinds of values and habits of mind you bring to the teaching of this subject. *Mathematics —For the Many, Not the Few* is the guiding course theme. As you can tell, there is a very particular viewpoint that will serve as the foundation for our discussions throughout this semester as-well-as to reinforce the college's conceptual framework of a scholar/practitioner. This theme will be explored using a systems approach using one essential question for guidance. It is the following: Is finding the correct balance between the needs of the students, the mathematics content, the teaching, and mine as the teacher possible?

Course Objectives:

1. Use the NCTM Teaching Practices as the conceptual framework for the class.
2. Compare the similarities and differences in teaching the Kansas College and Career Ready Standards for Mathematics content domains and Standards of Mathematical practices.
3. Apply principles of mathematics inquiry, problem solving methods, and techniques in developmentally appropriate ways for concrete operational children in grades 3-6.
4. Review, as needed, mathematics content from the three prior mathematics classes.
5. Identify the specific learning needs of mathematics students at the intermediate elementary grades.

6. Use a variety of methods to determine students' misconceptions and assess their understanding.
7. Write differentiated mathematics lesson plans, and using the learning cycle, for a diverse group of learners.
8. Gather and use a variety of print and electronic resources appropriate for the elementary level and use digital platforms for group interaction.
9. Identify connective points between the theory taught in class and the lived mathematics in the field.
10. Apply reflective metacognitive processes to deepen competency and understanding of mathematics.
11. Act with increased levels of expertise, collaboration, and professionalism required for teachers in the field.
12. Write and communicate effectively at a collegiate level using APA 6, proper citations, and evidence

LARK Course Requirements

Rules are hard to remember particularly if there are a bazillion of them worded in negatives. I have used the LARK rules successfully in upper elementary classes all the way through to graduate classes to frame the required rules of behavior. The acronym represents the following question: Were my actions **L**egal, **A**ppropriate, **R**esponsible, and **K**ind? If the whole class, teacher included, can answer yes to these questions on a routine basis, then we will be able to form a respectful, warm learning environment this semester. The items below will help define what LARK looks like in action.

Attendance and Participation: Being in class is an expectation of mine and PSU. As a teacher, you wouldn't skip a day and leave your kids and principal hanging. Nor would you wander in 10 minutes late. Best start to get in the professional habit from the start. 10 points added to your overall points at the end of the semester to your total grade for no days missed for whatever reason. One absence will get 5 bonus points. Two days receive no bonus points. If you are absent three or more days, regardless of the reason, you will be dropped from the class or your overall grade will be reduced. Please note that if you are late three times, it equals an absence.

Required Practicum Hours: As part of your professional teaching block, you have been assigned to a school and a grade level. Fall ECU majors, you will be observing math within your special education placement for Dr. York. Spring ECU majors, you will have a placement secured by Mrs. Hill. You will need to be sure to have blocked in viewing math lessons being taught for an overall total of at least five hours either in your placement or with another teacher within that school. As part of this class, you will be observing and reporting on what you see occurring within your placement specific to mathematics within the context of your discussions in class as well as developing a math lesson based on, and designed for, the students that you observe.

Communication

On Friday, I will post specific readings and assignments for the upcoming week on our Canvas site in the Announcement section and the landing page of our site. We will be using Canvas for whole class assignments and grades. Changes in pacing or tweaking of assignments, in response to the needs of the class, ***will*** occur. Be alert! Concerning emails, generally I check my email in the morning and the afternoon of the work week. I don't answer emails during the weekend except for Sunday evening.

Email Protocols: Constructing professional emails is part of professional interaction and has its own specific kinds of etiquette, nuance and meaning. Messages without correct salutations, upper case letters, major typos, slang or written in such a way that the tone could be called into question communicates far more about the sender than he or she intends. Consequently, when an email is sent it should be crafted by professionalism and care to your peers, professors, and to people out in the community. Things to think about before writing are:

- Would I say in person what this email specifically says?
- How could this email be misconstrued?
- Does this email represent my highest self?
- Am I sending this email to avoid a face-to-face conversation?

In like terms, if there is ever a concern about an email I send you, let's talk in person so there is no confusion.

Facebooking, Texting, and Other Distracting Behavior in Class. We will be using our cell phones, laptops, or Chromebooks a great deal in class *for work*. Note the italics. Engaging in the listed behaviors during class time is an educational buzz kill for not only me but those around you during class. While you may be okay with being distracted, it also distracts everyone who can see your screen or your furious fingers but also sends a firm message of disrespect and disinterest in what is going on. This is a **personal hot button of mine** in terms social etiquette and fostering of a warm, professional learning community so best keep things on the straight and narrow.

Working in Groups

***Teaming and Collaboration*:** Working in *effective* collaboration with others is part of being a teacher. You will be working in several stable cooperative work groups and you will need to form proactive, working relationships each time. With questions for minor items, your current teammates are your "go to" experts. For bigger items drop me an email, chat with me during break or set up an appointment. **Don't make assumptions, go right to the source.** If you don't talk to me, there is no way I will know how I can help you. Part of my job is to help you maneuver hard items and gain deeper understanding. More often than not, fixing any misunderstandings is easy and quick if caught early.

Group Work vs. Individual Work: Because collaboration is a strong aspect of this class with many group investigations and collaborative papers, it is worth reiterating how to generate original work product. The following do NOT qualify: (1) changing a few phrases or rearranging orders of sentences from another source without citation; (2) using your own words but blocking out logic and main assumptions from another source without citation; (3) copy and pasting resource lists in APA from another rather than doing your own; and (4) of course, flat out copying, pasting or taking someone else's paper. Depending on the circumstances, the consequences of not having your own work produce can range from redoing the assignment for a reduced grade, obtaining a zero on the assignment with a concern form being filed, failing the class, all the way to being brought up before the academic review board. TurnItIn for assignments in Canvas will be used for submission of major assignments.

Statement of Academic Honesty: Being honest is a fundamental aspect of professionalism. As such, this class sticks firmly to the PSU Academic Honesty Policy which speaks to unethical acts associated with coursework or grades. This policy can be found online at http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot. Students with questions about how these policies apply to this particular course or assignment should immediately contact me.

Major Assignments and Grading

PSU Work Product	***Practicum Observations***
Module Quizzes: 10 pts each. Classroom Assignments/Exit Cards 5 pts. or 10 pts. each.	Three classroom observations: 20 pts each.
Lesson Planning Planning (Joint): 25 pts. Lesson Plans: 60 pts. Math Fair Board/Engagement/Teaming (joint): 30 pts. Reflection (Individual): 50 pts.	***Final*** LARK Cooperative Score: 35 pts. Reflection and Work Exemplars: 50 pts.

Grading: The class follows the typical cut off points. (A at 90, B at 80, C at 70, and D at 60). Key papers and projects are scored using specific assignment rubrics.

***Late Work*:** Part of your job is to be proactive in your own learning by being organized, prepared and ready to go inside and outside of class. Remember the rule of three, for every upper level class hour, you will spend an average of three hours outside of class preparing. On the larger assignments, if you contact me before an item is due, we can do some problem solving together so that we can come up with an appropriate work around. Otherwise, everything is due when it is due. If you miss an assignment, with no prior contact and conversation before the due date, the assignment be accepted but with a deduction of 10% *per day*.

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Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TCHL College: EDUC Submission Date: 2/22/19

Contact Person: Alice Sagehorn ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is unique to the Elementary Education and Elementary Education Unified programs.

Proposed Course:

Course Number: EDUC 365

Title of Course: Integrated Curriculum Studies

Credit Hours: 2

Date first offered: WF/2020 (Semester/Year) ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: Admission to Teacher Education and a grade of C or higher on EDUC 320 Developmentally Appropriate Curriculum for Elementary Education

Course Description (**as it will appear in the next catalog**): This two-hour face-to-face course involves the study and planning of an integrated curriculum unit synthesizing pre-service internship teachers' knowledge of domain specific content, KSDE Elementary Program Standards, and best practice pedagogy. New instruction in integrated, cross-disciplinary unit construction using the tenants of differentiated instruction and Understanding by Design processes is introduced to enable the construction of an integrated unit appropriate for the PSU Teacher Work Sample. The needs, interests, and developmental stages of elementary students- who can be linguistically, culturally, cognitively or physically diverse- within the internship class are drivers for the critical design features. The prerequisites for this class are admission into the teacher education program and having a C or better in EDUC 320 Developmentally Appropriate Curriculum for Elementary Education.

Purpose/Justification for Proposed Course: This course requires teacher candidates to write an integrated cross-curriculum unit of study and the course outcomes help fulfill the KSDE Elementary Education and Elementary Education Unifiied Standards.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
Course Objectives:

- Compare and contrast the differing integration models (intradisciplinary, interdisciplinary, or integrated studies) appropriate for the elementary learner.
- Use differentiated instruction to meet the specific learning needs of a given population of elementary students.
- Understand, and apply, the core components of backwards design (Understanding by Design) as a foundation for curricular unit construction.

- Identify how technology supports or hinders student learning.
- Select and prioritize relevant Kansas State Department of Education Curriculum Standards appropriate for an integrated unit of study.
- Identify the characteristics of a worthwhile learning experience, matched to the given Kansas State Department of Education Curriculum Standards, in-terms-of student learning and teacher delivery.
- Identify the specific learning needs of a given population of students and use that data as a key part of curriculum construction.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Module Quizzes: 10 pts. each.
Classroom Assignments/Exit Cards 5 pts. or 10 pts. each.
Peer Review UBD Three Stage Planning Template 15 pts.
Peer Review Unit Design Checklist and Feedback 20 pts.
UDB Three Stage Planning Template 100 pts. Differentiated Lesson/Techniques 50 pts.
Whole Class Collaborative Learning: 50 pts.
LARK Cooperative Score: 35 pts. Reflection; 20 pts.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Alicia Sagenorn

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Truelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Truelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Department of Teaching and Leadership

College of Education, Pittsburg State University

Course Title: Integrated Curriculum Studies **Number:** EDUC 365 **Credit Hours:** 2 Delivery: F2F **Classroom:** Hughes Hall 310 **Times:** Section 1: TBA Section 2: TBA **Semester:** Fall 2019	**Professor:** Dr. Bridgette Fincher **Office:** Hughes Hall 112-F **Office Phone:** 620.235.4509 **email:** bfincher@pittstate.edu **Office Hours:** See office hours posted on Canvas or by appointment

Course Description and Prerequisites

This two-hour face-to-face course involves the study and planning of an integrated curriculum unit synthesizing pre-service internship teachers' knowledge of domain specific content, KSDE Elementary Program Standards, and best practice pedagogy. New instruction in integrated, cross-disciplinary unit construction using the tenants of differentiated instruction and Understanding by Design processes will be introduced to enable the construction of an integrated unit appropriate for the PSU Teacher Work Sample. The needs, interests and developmental stages of elementary students- who can be linguistically, culturally, cognitively or physically diverse- within the internship class are drivers for the critical design features. This course is to be taken during the internship block with the curriculum unit being taught during student teaching. The prerequisites for this class are admission into the teacher education program and having a C or better in EDUC XXXX: Curriculum Development for Elementary Education.

Course Text and Materials

- Tomlinson, C.A. (2017). *How to differentiate instruction in academically diverse classrooms.* (3rd ed.) Alexandria, VA: Association for Supervision and Curriculum Development.

- Tomlinson, C. A. and McTighe, J. (2006). *Integrating: Differentiated instruction and Understanding by Design*. Alexandria, VA: Association for Supervision and Curriculum Development.

Course Theme and **Essential Question**: The long-term purpose of this course is to help you understand how to systematically construct viable curriculum that is a best match for the needs of a given population of students. Doing so will provide you an understanding of the values, habits of mind, and curricular considerations required to promote a quality learning experience and educational environment for your students as learners and you as their teacher. *Students First!* is our guiding course theme. This is a very particular viewpoint which will serve as the foundation for our discussions throughout this semester as-well-as reinforcing the college's conceptual framework of a scholar/practitioner. We will explore this theme using a systems approach using the following essential question for guidance: *Is it possible to design and effectively teach integrated curriculum that is engaging, worthwhile, and meets the needs of ALL the learners in my class effectively?*

Course Objectives:

- Compare and contrast the differing integration models (intradisciplinary, interdisciplinary, or integrated studies) appropriate for the elementary learner.
- Use differentiated instruction to meet the specific learning needs of a given population of elementary students.
- Understand, and apply, the core components of backwards design (Understanding by Design) as a foundation for curricular unit construction.
- Identify how technology supports or hinders student learning.
- Select and prioritize relevant Kansas State Department of Education Curriculum Standards appropriate for an integrated unit of study.
- Identify the characteristics of a worthwhile learning experience, matched to the given Kansas State Department of Education Curriculum Standards, in-terms-of student learning and teacher delivery.
- Identify the specific learning needs of a given population of students and use that data as a key part of curriculum construction.

- Use a variety of methods to determine students' misconceptions and assess their understanding.
- Design and use whole class collaborative processes (e.g. idea circles, literature circles, 6-traits writing process, or problem-based inquiry) during the curriculum unit.
- Design and use small group collaborative processes during the curriculum unit.
- Explicitly promote higher-level thinking and problem-solving skills for the given elementary students.
- Develop both constructionist [GRR] and constructivist [inquiry] lesson during the curricular unit.
- Differentiate individual lessons by content, process, product, or affect/learning environment to meet the needs of individuals or small groups of students.
- Gather and use a variety of print and electronic resources appropriate for the elementary level and use digital platforms for group interaction.
- Apply reflective metacognitive processes to deepen competency and understanding of integrated curriculum design.
- Act with increased levels of expertise, collaboration, and professionalism required for teachers in the field.
- Write and communicate effectively at a collegiate level using APA 6, proper citations, and evidence.

LARK Course Requirements

Rules are hard to remember particularly if there are a bazillion of them worded in negatives. I have used the LARK rules successfully in upper elementary classes all the way through to graduate classes to frame the required rules of behavior. The acronym represents the following question: Were my actions **L**egal, **A**ppropriate, **R**esponsible, and **K**ind? If the whole class, teacher included, can answer yes to these questions on a routine basis, then we will be able to form a respectful, warm learning environment this semester. The items below will help define what LARK looks like in action.

Attendance and Participation: Being in class is an expectation of mine and PSU. As a teacher, you wouldn't skip a day and leave your kids and principal hanging. Nor would you wander in 10 minutes late. Best start to get in the professional habit from the start. 10 points added to your overall points at the end of the semester to your total grade for no days missed for whatever reason. One absence will get 5 bonus points. Two days receive no bonus points. If you are absent three or more days, regardless of the reason, you will be dropped from the class or your overall grade will be reduced. Please note that if you are late three times, it equals an absence.

Communication

On Friday, I will post specific readings and assignments for the upcoming week on our Canvas site in the Announcement section and the landing page of our site. We will be using Canvas for whole class assignments and grades. Changes in pacing or tweaking of assignments, in response to the needs of the class, ***will*** occur. Be alert! Concerning emails, generally I check my email in the morning and the afternoon of the work week. I don't answer emails during the weekend except for Sunday evening.

Email Protocols: Constructing professional emails is part of professional interaction and has its own specific kinds of etiquette, nuance and meaning. Messages without correct salutations, upper case letters, major typos, slang or written in such a way that the tone could be called into question communicates far more about the sender than he or she intends. Consequently, when an email is sent it should be crafted by professionalism and care to your peers, professors, and to people out in the community. Things to think about before writing are:

- Would I say in person what this email specifically says?
- How could this email be misconstrued?
- Does this email represent my highest self?
- Am I sending this email to avoid a face-to-face conversation?

In like terms, if there is ever a concern about an email I send you, let's talk in person so there is no confusion.

Facebooking, Texting, and Other Distracting Behavior in Class. We will be using our cell phones, laptops, or Chromebooks a great deal in class *for work*. Note the italics. Engaging in the listed behaviors during class time is an educational buzz kill for not only me but those around you during class. While you may be okay with being distracted, it also distracts everyone who can see your screen or your furious fingers but also sends a firm message of disrespect and disinterest in what is going on. This is a **personal hot button of mine** in terms social etiquette and fostering of a warm, professional learning community so best keep things on the straight and narrow.

Working in Groups

***Teaming and Collaboration*:** Working in *effective* collaboration with others is part of being a teacher. You will be working in several stable cooperative work groups and you will need to form proactive, working relationships each time. With questions for minor items, your current teammates are your "go to" experts. For bigger items drop me an email, chat with me during break or set up an

appointment. **Don't make assumptions, go right to the source.** If you don't talk to me, there is no way I will know how I can help you. Part of my job is to help you maneuver hard items and gain deeper understanding. More often than not, fixing any misunderstandings is easy and quick if caught early.

Group Work vs. Individual Work: Because collaboration is a strong aspect of this class, it is worth reiterating how to generate original work product. The following do NOT qualify: (1) changing a few phrases or rearranging orders of sentences from another source without citation; (2) using your own words but blocking out logic and main assumptions from another source without citation; (3) copy and pasting resource lists in APA from another rather than doing your own; and (4) of course, flat out copying, pasting or taking someone else's paper. Depending on the circumstances, the consequences of not having your own work produce can range from redoing the assignment for a reduced grade, obtaining a zero on the assignment with a concern form being filed, failing the class, all the way to being brought up before the academic review board. TurnItIn for assignments in Canvas will be used for submission of major assignments.

Statement of Academic Honesty: Being honest is a fundamental aspect of professionalism. As such, this class sticks firmly to the PSU Academic Honesty Policy which speaks to unethical acts associated with coursework or grades. This policy can be found online at http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot. Students with questions about how these policies apply to this particular course or assignment should immediately contact me.

Major Assignments and Grading

PSU Work Product	***Peer Reviews***
Module Quizzes: 10 pts. each. Classroom Assignments/Exit Cards 5 pts. or 10 pts. each.	Peer Review UBD Three Stage Planning Template 15 pts. Peer Review Unit Design Checklist and Feedback 20 pts.
Lesson Unit	***Final***
UDB Three Stage Planning Template 100 pts. Differentiated Lesson/Techniques 50 pts. Whole Class Collaborative Learning: 50 pts.	LARK Cooperative Score: 35 pts. Reflection; 20 pts.

Grading: The class follows the typical cut off points. (A at 90, B at 80, C at 70, and D at 60). Key papers and projects are scored using specific assignment rubrics.

***Late Work*:** Part of your job is to be proactive in your own learning by being organized, prepared and ready to go inside and outside of class. Remember the rule of three, for every upper level class hour, you will spend an average of three hours outside of class preparing. On the larger assignments, if you contact me before an item is due, we can do some problem solving together so that we can come up with an appropriate work around. Otherwise, everything is due when it is due. If you miss an assignment, with no prior contact and conversation before the due date, the assignment be accepted but with a deduction of 10% *per day*.

Questions about a Grade: If you have a question about a grade, which can happen as professors are humans as well and can make a mistake or two, send me an email stating the grade and detailing your reasoning *within 48 hours* of the grade being posted. Doing so allows for both of us to think and discuss the item without taking time away from the other students in class.

Overall Grade for the Class:
For me to *consider* rounding up to the next whole letter grade, like from a 79 to an 80, you will have had to have missed no more than 1 class, have turned in the major assignments satisfactorily (C or better) on time, and have active, positive communication with me *throughout* the semester.

Pittsburg State University Policies and Practices

ADA Statement: Pittsburg State University requires that students with disabilities are provided reasonable accommodations to ensure their equal access to course content. If you have a documented disability and require accommodations, please contact me privately at the beginning of the semester to make arrangements for necessary classroom adjustments. Please note, you must first verify your eligibility for these through the Center for Student Accommodations (contact 620-235-4309 or visit http://www.pittstate.edu/office/center-for-student-accommodations.)

Syllabus Supplement: The PSU Syllabus Supplement includes information about important semester dates, PSU grading policy, severe weather policy, and links to various campus assistance programs. It can be found at: http://www.pittstate.edu/dotAsset /81815651-ffb6-4a7e- 9af3-1644c88a510c.pdf

Praxis II Series: Principles of Learning and Teaching (PLT) and Content – Required for Admission to Professional Semester (Student Teaching)

The Praxis II exams are offered in a computer delivered format offered in testing windows. The test is taken at the Testing Center, 206B Whitesitt Hall or any other Prometric testing center according to their available schedule. A list of Prometric testing centers and registration is completed by going to www.ets.org/praxis. Candidates should go to https://www.ets.org/praxis/ks/requirements to identify the correct Praxis exams required for the state of Kansas.

All Elementary Education (Early/Late Childhood K-6) majors must take and pass the following two exams prior to admission to Professional Semester (Student Teaching)

- Required Component PLT Principles of Learning and Teaching: K-6 Content for Elementary
- Elementary Education: Curriculum, Instruction, and Assessment

Student teacher candidates for the fall semester must have both exams successfully completed and reported to the Office of Teacher Education by May 1. Candidates for the spring student teaching semester will be required to have successfully completed both exams and have scores reported to the Office of Teacher Education by November 1. Be aware that for ALL exams it takes approximately four weeks for scores to be returned to PSU Office of Teacher Education.

The Kansas Standards for Professional Education

Standard 7: Planning for Instruction. The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, technology, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.

The Pittsburg State College of Education Professional Knowledge Base

Listed below are the basic descriptions of the core areas of the Professional Knowledge Base that inform the activities in class. For a full listing of the subskills, go to http://www.pittstate.edu/college/education/teacher-education/pro-knowledge-base.dot

THE LEARNER AND LEARNING

Professional educators must understand that learning and development patterns vary among individuals, that learners bring unique individual differences to the learning process and that learners need supportive and safe learning environments to thrive.

1. The candidate knows how learning occurs (how learners construct knowledge, acquire skills and develop disciplined thinking processes) and how to use instructional strategies that promote individual growth.
2. The candidate understands that cognitive, linguistic, social, emotional and physical development influences learning.
3. The candidate understands and identifies differences in approaches to learning and performance and designs experiences that incorporate individuals' strengths to promote growth.
4. The candidate understands students with exceptional needs and knows how to use strategies and resources to meet these needs.
5. The candidate knows how to access information about the values of diverse cultures and communities and how to incorporate languages, experiences, cultures and community resources into practice.
6. The candidate understands how to manage the learning environment by organizing, allocating and coordinating the resources of time and space.
7. The candidate knows how to design experiences using strategies that enhance learner motivation and engagement.
8. The candidate understands the processes needed to foster a respectful learning community.

CONTENT

Professional educators must have a deep and flexible understanding of the field and be able to draw upon the central concepts and structures of their discipline as they work with learners. They integrate cross-disciplinary skills (e.g., critical thinking, problem solving, creativity and communication) to help learners apply content to propose solutions, forge new understandings, solve problems and imagine possibilities. Professional educators connect information to local, state, national and global issues.

9. The candidate understands that learners should question, analyze and understand concepts from diverse perspectives.
10. The candidate has a deep knowledge of student content standards and learning progressions in the discipline(s).
11. The candidate knows how to use supplementary resources and technologies effectively to ensure accessibility and relevance for all.
12. The candidate understands how disciplinary knowledge can be applied as a lens to address local and global issues.
13. The candidate realizes that content knowledge is not a fixed body of facts but is complex, culturally situated and ever evolving. S/he keeps abreast of new ideas and best practices in the field.
14. The candidate knows major concepts, assumptions and debates that are central to the discipline.

INSTRUCTIONAL PRACTICE

Professional educators understand and integrate assessment, planning and instructional strategies in coordinated and engaging ways for effective practice. They understand how to design, implement, interpret and communicate results from a range of assessments.

15. The candidate knows how to engage learners in multiple ways of demonstrating knowledge and skills as part of the assessment process.
16. The candidate understands the positive impact of effective descriptive feedback and knows a variety of strategies for communicating this feedback.
17. The candidate knows how to engage learners actively in the assessment process and to develop each learner's capacity to reflect on and communicate about their individual progress.
18. The candidate understands the theories and processes of curriculum design (appropriate sequencing, developmentally appropriate instruction, builds on learners' prior knowledge and experiences).
19. The candidate understands the process for aligning instruction and assessment with learning targets.
20. The candidate understands how theory, research and best practices impact ongoing planning and instructional practice.
21. The candidate knows how to engage learners in using technology tools and a range of skills to access, interpret, evaluate and apply information.
22. The candidate knows how to incorporate a variety of strategies that stimulate the cognitive processes associated with various kinds of learning (e.g., critical and creative thinking, problem framing and problem solving, invention, memorization and recall).
23. The candidate knows how to apply a variety of developmentally, culturally and linguistically appropriate instructional strategies to achieve learning targets.

PROFESSIONAL RESPONSIBILITY

Professional educators create and support safe, productive learning environments. They must engage in meaningful and intensive professional learning and self-renewal by regularly examining practice through ongoing study, self-reflection and collaboration. Professional educators contribute to accomplishing their school's mission and goals and demonstrate leadership by modeling ethical behavior, contributing to positive changes in practice and advancing their profession.

25. The candidate knows how to use information and technology ethically, legally and safely.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TCHLS College: EDUC Submission Date: 2/22/19

Contact Person: Alice Sagehorn ☐ Faculty member ☒ Chair

Revision Effective: WF/2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required for students in the Early Childhood Unified, Elementary Education, Elementary Education Unified programs. Other majors do not meet the pre-requisites for this class.

Purpose/Justification for Revision to Course: The change in the title is in response to the change in the KSDE Standards for English Language Arts for Birth through Grade 6.

Existing Course:

Course Number: EDUC 366

Title of Course: Primary Reading and Language Arts with Practicum

Credit Hours: 4

Prerequisite: Prerequisites for Elementary Education K-6: EDUC 261 Explorations in Education and EDUC 252 Children's Literature or concurrent enrollment with ACT score of 22 or higher or passing score on a Basic Skills Test. Completion of EDUC 252 Children's Literature, EDUC 307 Clinical Experience, EDUC 320 Early Childhood Foundations and Curriculum, EDUC 360 Curriculum Development for Elementary Education and SPED 510 Overview of Special Education or SPED 511 Overview of Special Education (Birth thru 6th Grade). Prerequisites for ECU Program: Admission to Teacher Education and EDUC 261 Explorations in Education. EDUC 323 Literature for Young Children Birth-3rd is a prerequisite or concurrent enrollment for ECU Program.

Course Description (**as it appears in the current catalog**): EDUC 366. Primary Reading and Language Arts with Practicum. 4 hours. The course provides a foundation of literacy instruction for birth through grade three in the areas of reading, writing, speaking, listening, viewing, handwriting, grammar, and spelling. The course is designed to prepare the teacher candidate to effectively organize a primary language arts program and assess, plan, teach, and monitor student progress. Additionally, this course provides hands-on teaching experiences at primary grades through a supervised, on-site practicum. Prerequisites for Elementary Education K-6: EDUC 261 Explorations in Education and EDUC 252 Children's Literature or concurrent enrollment with ACT score of 22 or higher or passing score on a Basic Skills Test. Completion of EDUC 252 Children's Literature, EDUC 307 Clinical Experience, EDUC 320 Early Childhood Foundations and Curriculum, EDUC 360 Curriculum Development for Elementary Education and SPED 510 Overview of Special Education or SPED 511

Overview of Special Education (Birth thru 6th Grade). Prerequisites for ECU Program: Admission to Teacher Education and EDUC 261 Explorations in Education. EDUC 323 Literature for Young Children Birth-3rd is a prerequisite or concurrent enrollment for ECU Program.

Proposed Course:

Course Number: EDUC 366

Title of Course: Primary English Language Arts with Practicum

Credit Hours: 4

Prerequisite: Prerequisites for Elementary Education K-6: EDUC 261 Explorations in Education and EDUC 252 Children's Literature or concurrent enrollment with ACT score of 22 or higher or passing score on a Basic Skills Test. Completion of EDUC 252 Children's Literature, EDUC 307 Clinical Experience, EDUC 320 Early Childhood Foundations and Curriculum, EDUC 360 Curriculum Development for Elementary Education and SPED 510 Overview of Special Education or SPED 511 Overview of Special Education (Birth thru 6th Grade). Prerequisites for ECU Program: Admission to Teacher Education and EDUC 261 Explorations in Education. EDUC 323 Literature for Young Children Birth-3rd is a prerequisite or concurrent enrollment for ECU Program.

Course Description (**as it will appear in the next catalog**): EDUC 366. Primary English Language Arts with Practicum. 4 hours. The course provides a foundation of literacy instruction for birth through grade three in the areas of reading, writing, speaking, listening, viewing, handwriting, grammar, and spelling. The course is designed to prepare the teacher candidate to effectively organize a primary language arts program and assess, plan, teach, and monitor student progress. Additionally, this course provides hands-on teaching experiences at primary grades through a supervised, on-site practicum. Prerequisites for Elementary Education K-6: EDUC 261 Explorations in Education and EDUC 252 Children's Literature or concurrent enrollment with ACT score of 22 or higher or passing score on a Basic Skills Test. Completion of EDUC 252 Children's Literature, EDUC 307 Clinical Experience, EDUC 320 Early Childhood Foundations and Curriculum, EDUC 360 Curriculum Development for Elementary Education and SPED 510 Overview of Special Education or SPED 511 Overview of Special Education (Birth thru 6th Grade). Prerequisites for ECU Program: Admission to Teacher Education and EDUC 261 Explorations in Education. EDUC 323 Literature for Young Children Birth-3rd is a prerequisite or concurrent enrollment for ECU Program.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Alicia Sagehorn

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Truelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Truelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-25-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TCHLS College: EDUC Submission Date: 2/22/19

Contact Person: Alice Sagehorn ☐ Faculty member ☒ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required of the Elementary Education, and Elementary Education Unified programs. Students in other majors do not meet the pre-requisites to take this class.

Purpose/Justification for Revision to Course: The change in the title is in response to the change in the KSDE Standards for English Language Arts for Birth through Grade 6

Existing Course:

Course Number: EDUC 367

Title of Course: Intermediate Reading and Language Arts with Practicum

Credit Hours: 4

Prerequisite: Admission to Teacher Education; EDUC 366 Primary Reading and Language Arts with Practicum with grade of "C" or higher.

Course Description (**as it appears in the current catalog**): EDUC 367. Intermediate Reading and Language Arts with Practicum. 4 hours. The foundation of literacy instruction for grades 3 through 6. Includes the areas of reading, writing, speaking, listening, viewing, visually representing, handwriting, grammar and spelling. Provides hands-on teaching experiences at intermediate grade level through supervised, on-site practicum. Prerequisites: Admission to Teacher Education; EDUC 366 Primary Reading and Language Arts with Practicum with grade of "C" or higher.

Proposed Course:

Course Number: EDUC 367

Title of Course: Intermediate English Language Arts with Practicum

Credit Hours: 4

Prerequisite: Prerequisites: Admission to Teacher Education; EDUC 366 Primary Reading and Language Arts with Practicum with grade of "C" or higher.

Course Description (**as it will appear in the next catalog**): EDUC 367. Intermediate English Language Arts with Practicum. 4 hours. The foundation of literacy instruction for grades 3 through 6. Includes the areas of reading, writing, speaking, listening, viewing, visually representing, handwriting, grammar and spelling. Provides hands-on teaching experiences at intermediate grade level through supervised, on-site practicum. Prerequisites: Admission to Teacher Education; EDUC 366 Primary Reading and Language Arts with Practicum with grade of "C" or higher.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Alice Gagliardi

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Tomberlin

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Tomberlin

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Tomberlin

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TCHL College: EDUC Submission Date: 2/22/19

Contact Person: Alice Sagehorn ☐ Faculty member ☐ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required for the Elementary Education K-6 and Elementary Education Unified K-6 program. No other majors meet the pre-requisites for this course.

Purpose/Justification for Revision to Course: The increase from 2 credit hours to 3 credit hours is in response to the emphasis on assessment and evaluation found in the KSDE Elementary Education K-6 and Elementary Education Unified K-6 standards.

Existing Course:

Course Number: EDUC 464

Title of Course: Measurement and Evaluation

Credit Hours: 2

Prerequisite: Admission to Teacher Education

Course Description (**as it appears in the current catalog**): EDUC 464 Foundations of Measurement and Evaluation. 2 hours. Evaluation of pupil progress; educational tests and their uses; techniques of using evaluative information in working with students and parents. Prerequisite: Admission to Teacher Education.

Proposed Course:

Course Number: EDUC 464

Title of Course: Measurement and Evaluation

Credit Hours: 3

Prerequisite: Admission to Teacher Education

Course Description (**as it will appear in the next catalog**): EDUC 464 Foundations of Measurement and Evaluation. 2 hours. Evaluation of pupil progress; educational tests and their uses; techniques of using evaluative information in working with students and parents. Prerequisite: Admission to Teacher Education.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Julia Sagehorn

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Tinnelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Tinnelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Tinnelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/30/19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: SOc College: COT

Submission Date: 1/18/2019

Contact Person: Denie Bertoncino

☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The new textiles course in Interior Design does not exist anywhere else on this campus. A textiles course relating to fashion has been removed from Family and Consumer Sciences. Emails with the Chair of FCS, Dr. Duane Whitbeck are attached. See justification below.

Proposed Course:

Course Number: IND 356

Title of Course: Textiles

Credit Hours: 3

Date first offered: Fall 2019 (Semester/Year)

☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course is designed for students whose career direction will require knowledge of textiles as apart of the professional prerequisites of the industry. Content will include terminology, characteristics, care, codes, performance criteria, and applications for both residential and non-residential interior environments.

Purpose/Justification for Proposed Course: The Family and Consumer Sciences Department currently has a course titled FCS 356 Textiles. FCS is making the Fashion Merchandising Emphasis inactive after fall 2018. Interior Design students have taken the FCS textiles course as a part of their major. With the FCS textiles course no longer being an option, interior design needs to add a textiles course to the curriculum. This course will be geared towards interiors instead of fashion which is pertinent to the interior design education and future CIDA accreditation.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)

1. Identify and describe characteristics of natural fibers, manufactured fibers, yarns, finishes, and fabric construction.
2. Evaluate code requirements, test results, and select appropriate fabrics for specific Interior Design applications.
3. Interpret fabric care and labeling information.
4. Conduct research on selected topics relating to textiles.
5. Prepare presentations using fabric sources and the internet
6. Identify various fabric constructions.
7. Classify textiles by characteristics/qualities, and predit the performance of those textiles based on the construction components.
8. Identify methods to improve sustainability during the production, use, care and disposal of textile products.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Course grades will be based on the following:
Swatch book 50%
Quizzes 20%
Special Project 25%
Group Project 5%

Syllabus is attached.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   0

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   NA

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ____
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   $2500 for part-time adjunct - pd from SOC funds

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.11.19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Pittsburg State University
Pittsburg State University School of Construction
(Prepared by Mary Wehrman, July 2018)

Course Title: 19WF-IND-356 – Textiles

Course Schedule: 1.5 hour, twice weekly (Time/location to be determined)

Instructor: Mary Wehrman
Office: KTC E106c
Email: mwehrman@pittstate.edu Phone: (620)-235-4630

Course Description: This course is designed for students whose career direction will require knowledge of textiles as part of the professional prerequisites of the industry. Content will include terminology, characteristics, care, codes, performance criteria, and applications for both residential and non-residential interior environments.

Proposed Textbooks/Materials Required:
Kadolph S. J. (2010). Textiles 11th Edition Upper Saddle River, NJ: Prentice Hall (or newer version if available).
Swatch Book/2" three ring binder
Additional online resources as assigned in class

Course Objectives:

- Identify and describe characteristics of natural fibers, manufactured fibers, yarns, finishes, and fabric construction.
- Evaluate code requirements, test results, and select appropriate fabrics for specific Interior Design applications.
- Interpret fabric care and labeling information
- Conduct research on selected topics relating to textiles
- Prepare presentations using fabric sources and the internet.
- Identify various fabric constructions.
- Classify textiles by characteristics/qualities, and predict the performance of those textiles based on the construction components.
- Identify methods to improve sustainability during the production, use, care and disposal of textiles products

Course Topics/Modules:
Fibers-natural and manufactured
Yarns
Fabrics: woven, knitted, and non-woven
Finishes: mechanical and enhancement applications
ASTM International: how standards are developed and used
Interpreting manufacturer's specifications
Use, Care, Cleaning, and Disposal of textile products

Teaching strategies: Lecture, Demonstration, Experiment, Collaborative Groups, Presentations

Tentative Schedule of Activities for IND 356 – Textiles

Week/Date	Class Content	Activity	Homework/Assignments
Module 1 Fibers Wk 1 Natural Fibers	Syllabus review Lecture-with visuals	Exploration of Fibers though deconstruction of textile samples	Find and mount samples; write description of observations.
Wk 2 Synthetic Fibers	Lecture with visuals	Exploration of Fibers though deconstruction of textile samples (cont.)	Find and mount samples; write description of observations. Compare/contrast physical properties.
Module 2 Wk 3 Yarns-filaments, plys, and twists	**Quiz 1** Lecture with visuals	Learning to identify filaments, count yarns, and twists from deconstructed samples	**Swatch book due at beginning of class - #1** Find and mount samples; write description of observations.
Wk 4 Yarns	Lecture with visuals Dyeing yarns and the ramifications.	Learning to identify filaments, count yarns, and twists from deconstructed samples (cont.)	Find and mount samples; write description of observations.
Wk 4 - Part 2 Introduction of Special Project	Small groups will work to select upholstery/wall treatments/flooring for assigned project.	Students will have several weeks to work outside of class to address their assigned situations.	Students will write a reflection paper, which discusses their selections, and the process for determining those selections.
Module 3 Wk 5 Fabrics – Woven goods	**Quiz 2** Overview of grey goods and types of weaves.	Exploring physical properties lab	**Swatch book due at beginning of class - #4** Find and mount samples; write description of observations. Detail the physical properties.
Wk 6 **Midterm Exam**	First 30 minutes of class		
Wk 6 –Part 2 Fabrics – Knitted Goods	Overview of knitted goods and their end uses.	Exploring physical properties lab (cont.)	Find and mount samples; write description of observations. Detail the physical properties.
Wk 7 Fabrics – non-woven and industrial goods	Trip to PSU Polymer Research building	Exploring physical properties lab (cont.)	Find and mount samples; write description of observations. Detail the physical properties.

Module 4 Wk 8 Dye or Print?	**Quiz 3** Overview of dyes, tints, and prints.	Exploring finishes lab—students will search for online examples of mechanical finishing processes	**Swatch book due at beginning of class - #3** Find and mount samples; write description of observations
Wk 9 Mechanical Finishes Applied Finishes	Overview of finishes and their intended purpose.	Exploring finishes lab—students will search for online examples of applied finishes and their purpose	Find and mount samples; write description of observations
Module 5 Wk 10 Physical Testing Standards	**Quiz 4** American Society for Testing and Materials now ASTM International (2001)	Field Trip to KTC Library to search ASTM resources	**Swatch book due at beginning of class - #4** Students will research and give a suggested scenario for each.
Wk 11 ASTM	Students will cite at least three standards, give the background of the standard, and interrupt their meaning or give examples of them as they are applied.		Add standards sample to swatch book. Work on special projects presentation.
Module 6 Wk 12 Manufacturers Specifications	Defining technical terms. Using a series of spec samples, students will determine which samples are the most durable/colorfast/abrasion resistant options.		**Swatch book due at beginning of class - #5** Student will mount spec samples in their swatch books. Work on presentation.
Wk 13	**Quiz 5** Using a series of spec samples, students will determine which flooring and wall treatment samples are the most durable/colorfast/abrasion resistant options.		Student will mount spec samples in their swatch books. Work on presentation.
Module 7 Wk 14	Textile care and cleaning options.	Research cleaning options.	**Swatch book due at beginning of class - #6** Work on presentation.
Wk 15	Disposal or reuse?	Researching options	Work on presentation.
Module 8 Wk 16 Special Project Presentations	Students will present completed special projects to the class, and answer questions.		

Attendance:
Class attendance is **required**. This course will use some lecture time, but it will also include activities, in-class assignments, team building activities, and fieldtrip experiences. As a student you will be more actively engaged in the content therefore attendance and participation will be critical to your success.

Each student will be allowed two (2) absences without penalty. No excuse is required or accepted for these two absences. For each additional absence, you will be dropped a letter grade. **It is the responsibility of the student to obtain all make up work, handouts, and assignments.** Exchange phone numbers with class members so that you have a way to find out what was discussed in class while you were absent.

Field Trips – to be announced, attendance is expected. Field trips will be local and will occur during normal class time. Meeting location will be announce in class and via Canvas, so do pay attention to those announcements.

DO's –

- Stay on top of things
- Pace yourself
- Ask questions
- Make your course work count
- Be Prepared
- Put your phone on silent or turn it off
- Be courteous
- Take notes
- Participate and contribute to collaborative groups

DON'T's –

- Spend time in class getting your beauty sleep
- Use the classroom as a dining hall
- Update your status during class
- Have your own side discussion
- Work on other classes during this class

Evaluation and Grading:
Class work is due on the assigned presentation date. Only one class period can be allowed for presentations. Late work will not be accepted.

All work must be neat and professional.

Grading System

Course grades will be based on the following:
Swatch book 50%
Quizzes-20%
Special Project 25%
Group Projects 5%

Grade Scale:
90-100 A
80-89 B
70-79 C
60-69 D
<60 F

Special Instructions

1. Directions and instruction other than those list dint he course outline will be given as necessary.

2. Food is not allowed in class. Drinks must be in containers with a cap or lid that can be closed when not in use. Abuse of this privilege will result in it being taken away. Each student is expected to clean work area and throw away trash at the end of each class.

3. Each student is expected to do his/her own work. Copying or other forms of cheating will result in a score of "0" for that activity. Offenders will be dropped from the class roster.

4. The school of construction is committed to a policy of education equity. Accordingly, the school is committed to the support of all University policies on: Equal Opportunity Policy 2) Racial Harassment Policy 3) Sexual Harassment Policy 4) Consenting Relationships Policy 5) Nondiscrimination Policy 6) Policy on Prevention of Alcohol Abuse & Drug Use on Campus & in the workplace. Copies of these policies are available in the school of Construction Office (W223) or through the Director of Equal Opportunity, Room 218 Russ Hall , 235-4189.

5. For additional information, please review the PSU syllabus supplement – Fall 2018 at: https://www.pittstate.edu/registrar/_files/documents/syllabus-supplement-fall-2018

Zimbra **dbertoncino@pittstate.edu**

Re: Textiles

From : Duane Whitbeck <dwhitbeck@pittstate.edu> Thu, Apr 19, 2018 12:23 PM
Subject : Re: Textiles 1 attachment
To : Denise Bertoncino <dbertoncino@pittstate.edu>

If we can swing it then yes it will eb the last time and yes there would still be some that would need it but very few. We are hiring the person that teaches it out of Fontbonne University tot each it for us this Fall. Good and bad is that the university (our Dean) has stepped up and is willing to pay the person more than the going rate of $2,100 for the course because of what others pay. The hard part would be if this sets a standard for ever rehiring the same person to teach the content in the future at a lower pay level. I would support you going ahead and legislating the course.

Duane

From: "Denise Bertoncino" <dbertoncino@pittstate.edu>
To: "Duane Whitbeck" <dwhitbeck@pittstate.edu>
Sent: Thursday, April 19, 2018 11:21:49 AM
Subject: Textiles

Duane,

Will the fall of 2018 be the last time that you will be offering textiles online? I am asking, because Jim told me I could go forward with getting an interior design textiles course. What would be the easiest would be to just change the prefix on the current textiles course, but the only way that I can do that is if you will not be offering it again after this fall. If your students still need it, they could take it from us. This would alleviate you having to pay someone out of your budget. Let me know what your plans are so that I can figure out what to do next.

Thanks,
Denise

--
"A ship is safe in harbor, but that's not what ships are for." - William G.T. Shedd

FAMILY & CONSUMER SCIENCES

Dr. Duane A. Whitbeck, Chair

Zimbra **dbertoncino@pittstate.edu**

Re: Textiles

From : Duane Whitbeck <dwhitbeck@pittstate.edu> Tue, Feb 20, 2018 10:12 AM
Subject : Re: Textiles 1 attachment
To : Denise Bertoncino <dbertoncino@pittstate.edu>

I talked with some people at K-State. The issue there is that K-State pays their adjuncts $8,000 per 3 credit course.

Duane

From: "Denise Bertoncino" <dbertoncino@pittstate.edu>
To: "Duane Whitbeck" <dwhitbeck@pittstate.edu>
Cc: "Holly Page-sagehorn" <hpage-sagehorn@pittstate.edu>
Sent: Tuesday, February 20, 2018 10:10:38 AM
Subject: Re: Textiles

Duane,

I think that the best possible solution for this course would be online. I think the only way we are going to find someone with a masters that can teach textiles, is to find someone from outside of Pittsburg. I have briefly discussed the need for an adjunct with Jim Otter. I didn't realize that it would be within the next year, because I figured you had majors that were freshmen that you would need to finish through the program. I will discuss possibilities with Jim. I will reach out to our Leadership Council to discuss with any of the reps if they know someone with a masters. Locally, Buddy Gorentz would probably be a good candidate to ask, because he had an upholstery business for so long that he knows a lot about textiles. As far as fashion goes, I think Tim Towner taught textiles a JCCC, but I don't know if he has his masters or not. That would be a great and easy solution to the problem for one year if Lynette would go for it. The student's may have to take the textiles portion through another university.

I am sure that one of us could spend two weeks discussing interior textiles in relationship to ID. The hard part will be making sure that it fits into one of our schedules and the students that will be needing it.

The minimum that we would have that need it is 5 and the maximum would be 10.

Denise

From: "Duane Whitbeck" <dwhitbeck@pittstate.edu>
To: "Holly Page-sagehorn" <hpage-sagehorn@pittstate.edu>, "Denise Bertoncino"

Zimbra **dbertoncino@pittstate.edu**

Textiles

From : Duane Whitbeck <dwhitbeck@pittstate.edu> Tue, Feb 20, 2018 09:56 AM

Subject : Textiles 1 attachment

To : Holly Page-sagehorn <hpage-sagehorn@pittstate.edu>,
Denise Bertoncino <dbertoncino@pittstate.edu>

Holly & Denise,
I am working on a teach out plan for the courses in the Fashion Merchandising program. As you know this will impact the Interior Design Students who need Textiles. We are thinking that we will teach Textiles one more time this year and that we would not be teaching it after this year. I have to propose how each course will be taught and textiles is one I am struggling with.
1. I am open to suggestions.
2. If this were broken up into a hybrid course do you two have enough background that you could do a couple of weeks just on interiors textiles if we can figure out the rest?
3. How many students do you think will need it this fall?
4. Do you have ideas on who you might get to teach after we end the course? Lynette has been really sticking to a masters in the content for anyone teaching the courses.

Duane

--
"A ship is safe in harbor, but that's not what ships are for." - William G.T. Shedd

Dr. Duane A. Whitbeck, Chair
Family & Consumer Sciences Department
Pittsburg State University
1701 S. Broadway
Pittsburg, Kansas 66762
620-235-4457

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49 KB

Zimbra **dbertoncino@pittstate.edu**

Fashion Merchandising

From : Duane Whitbeck <dwhitbeck@pittstate.edu> Thu, Feb 01, 2018 02:56 PM
Subject : Fashion Merchandising 1 attachment
To : Denise Bertoncino <dbertoncino@pittstate.edu>

Denise,
We are officially ending Fashion. We have asked the Registrar to stop allowing students to select it as a major. We do not know what we will be doing with regards to Textiles, but you might start thinking now of what you would do after we no longer offer it. It could be that we could agree on someone early that could just keep doing it after our students pull out that would serve your needs better.

You have one student - Nellie Underwood that is an ID major with minors in Fashion and photography. She has a 2.5 gpa. She did not attend our meetings where we talked with the students about their options. I don't know how she is doing in your area. She will need to meet with me around midterm to make a plan for what she will need if she stays in the FM minor.

Duane

--
"A ship is safe in harbor, but that's not what ships are for." - William G.T. Shedd

Dr. Duane A. Whitbeck, Chair
Family & Consumer Sciences Department
Pittsburg State University
1701 S. Broadway
Pittsburg, Kansas 66762
620-235-4457

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49 KB

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: SOC College: COT Submission Date: 3.1.2019

Contact Person: JAMES OTTER ☐ Faculty member ☒ Chair

Revision Effective: FALL 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
When this course was developed, we thought it would be offered at the sophomore level, but we want our majors to take a safety course as early as their freshman year to stress the importance of safety in our workplace. Additionally many of our students do interns during their first year and this would be beneficial for them to complete prior to an internship.

Purpose/Justification for Revision to Course: Lower course number from 300 level to 200 level course and update course description

Existing Course:

Course Number: EST 396

Title of Course: Introduction to Construction Safety

Credit Hours: 3

Prerequisite: None

Course Description (as it appears in the current catalog): Overview of basic safety principles and hazards relative to the construction workplace. Includes topics contained within OSHA Title 1926 standards. Ten-hour OSHA voluntary compliance cards are available to students who qualify.

Proposed Course:

Course Number: EST 296

Title of Course: Introduction to Construction Safety

Credit Hours: 3

Prerequisite: None

Course Description (**as it will appear in the next catalog**): Overview of basic safety principles and hazards relative to the construction workplace. Includes topics contained within OSHA Title 1926 standards. Thirty-hour OSHA voluntary compliance cards are available to students who qualify.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.1.19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-20-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: SOC College: COT Submission Date: 3.1.2019

Contact Person: JAMES OTTER ☐ Faculty member ☒ Chair

Revision Effective: FALL 2019 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Changing a pre-req due to requirements to get Construction ET program to 120 hours.

Purpose/Justification for Revision to Course: Remove Mechanics of Materials as a pre-req. Mechanics of Materials is being dropped from the Construction ET program in order to get the program to 120 hours.

Existing Course:

Course Number: CMCET 633

Title of Course: Concrete Structures

Credit Hours: 3

Prerequisite: MECET 423 Mechanics of Materials and CMCET 431 Structural Loads.

Course Description (as it appears in the current catalog): (3 hours lecture). Analysis and design of concrete structural members using current specifications, codes and practices reflecting practical construction, formwork and scaffolding. Written and oral reports. Incorporates the use of computer analysis for design verification. Prerequisites or corequisites: MECET 423 Mechanics of Materials and CMCET 431 Structural Loads.

Proposed Course:

Course Number: CMCET 633

Title of Course: Concrete Structures

Credit Hours: 3

Prerequisite: CMCET 431 Construction Structural Loads/Strengths of Materials.

Course Description (as it will appear in the next catalog): (3 hours lecture). Analysis and design of concrete structural members using current specifications, codes and practices reflecting practical construction, formwork and scaffolding.

Written and oral reports. Incorporates the use of computer analysis for design verification. Prerequisites or corequisites: CMCET 431 Construction Structural Loads/Strengths of Materials.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.1.19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: SOC College: COT

Submission Date: 3.1.2019

Contact Person: JAMES OTTER ☐ Faculty member ☒ Chair

Revision Effective: FALL 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Changing a pre-req due to requirements to get Construction ET program to 120 hours.

Purpose/Justification for Revision to Course: Remove Mechanics of Materials as a pre-req. Mechanics of Materials is being dropped from the Construction ET program in order to get the program to 120 hours.

Existing Course:

Course Number: CMCET 632

Title of Course: Steel and Wood Structures

Credit Hours: 3

Prerequisite: MECET 423 Mechanics of Materials and CMCET 431 Structural Loads.

Course Description (**as it appears in the current catalog**): (3 hours lecture). Analysis and design of steel and wood structural components using current specifications, codes and practices reflecting practical construction procedures. Incorporates the use of computer analysis for design verification. Prerequisites or corequisites: MECET 423 Mechanics of Materials and CMCET 431 Structural Loads.

Proposed Course:

Course Number: CMCET 632

Title of Course: Steel and Wood Structures

Credit Hours: 3

Prerequisite: CMCET 431 Construction Structural Loads/Strengths of Materials.

Course Description (**as it will appear in the next catalog**): (3 hours lecture). Analysis and design of steel and wood structural components using current specifications, codes and practices reflecting practical construction procedures.

Incorporates the use of computer analysis for design verification. Prerequisites or corequisites: CMCET 431 Construction Structural Loads/Strengths of Materials .

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.1.19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: SOC College: COT Submission Date: 3.1.2019

Contact Person: JAMES OTTER ☐ Faculty member ☒ Chair

Revision Effective: FALL 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Changing a pre-req due to requirements to get Construction ET program to 120 hours.

Purpose/Justification for Revision to Course: Remove Mechanics of Materials as a pre-req. Mechanics of Materials is being dropped from the Construction ET program in order to get the program to 120 hours.

Existing Course:

Course Number: CMCET 536

Title of Course: Temporary Structures

Credit Hours: 2

Prerequisite: MECET 423 Mechanics of Materials and CMCET 431 Structural Loads.

Course Description (**as it appears in the current catalog**): (2 hours lecture). Design and construction of necessary temporary structures used in construction to facilitate building of permanent structures. Includes shoring, falsework, scaffolding, work platforms, retention structures, cofferdams, etc. Computer applications and modeling. Prerequisites or Corerequisites: MECET 423 Mechanics of Materials and CMCET 431 Structural Loads.

Proposed Course:

Course Number: CMCET 536

Title of Course: Temporary Structures

Credit Hours: 2

Prerequisite: CMCET 431 Construction Structural Loads/Strengths of Materials.

Course Description (**as it will appear in the next catalog**): (2 hours lecture). Design and construction of necessary temporary structures used in construction to facilitate building of permanent structures. Includes shoring, falsework,

scaffolding, work platforms, retention structures, cofferdams, etc. Computer applications and modeling. Prerequisites or Corerequisites: CMCET 431 Construction Structural Loads/Strengths of Materials.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.1.19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: SOC College: COT Submission Date: 3.1.2019

Contact Person: JAMES OTTER ☐ Faculty member ☒ Chair

Revision Effective: FALL 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only taken by students in the Construction Engineering Technology program and should not impact any other major/department. It might impact the ETECH department once we drop their MECET 423 course.

Purpose/Justification for Revision to Course: In order to meet the new 120 hour major requirement and satisfy our accreditation requirements, SOC will increase the current CMCET 431 Structural Loads course and add 1 hour to the course that will include related mechanics of materials. We will then drop MECET 423 Mechanics of Materials.

Existing Course:

Course Number: CMCET 431

Title of Course: Structural Loads

Credit Hours: 1

Prerequisite: MECET 220 Statics or equivalent.

Course Description (**as it appears in the current catalog**): (1 hour lecture). Code requirements for structural loading, vertical loads and lateral forces commonly used in construction. Prerequisite or Corequisite: MECET 220 Statics or equivalent.

Proposed Course:

Course Number: CMCET 431

Title of Course: Construction Structural Loads/Strength of Materials

Credit Hours: 2

Prerequisite: MECET 220 Statics or equivalent

Course Description (**as it will appear in the next catalog**): (2 hour lecture). Code requirements for structural loading, vertical loads and lateral forces commonly used in construction. Mechanics and strength of materials related to construction. Prerequisite or Corequisite: MECET 220 Statics or equivalent.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.1.19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: SOC College: COT Submission Date: 3.1.2019

Contact Person: JAMES OTTER ☐ Faculty member ☒ Chair

Revision Effective: FALL 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☒ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only taken by students in the Construction Engineering Technology/Construction Management program and should not impact any other major/department.

Purpose/Justification for Revision to Course: In order to meet the new 120 hour major requirement and satisfy our accreditation requirements, SOC will change the number of hours required for our co-op/internship courses.

Existing Course:

Course Number: CMCET 400

Title of Course: Cooperative Education

Credit Hours: 3-6 hrs

Prerequisite: None

Course Description (as it appears in the current catalog): A cooperative college-industry, college-business, or college-government work experience. The student is interviewed and employed by an industrial, business or government organization, then a work program is outlined. Supervision of the work experience is conducted by the employer and the college coordinator. May be repeated if subject matter is different. Written permission of department chairperson required. Offered on a Pass-Fail basis only.

Proposed Course:

Course Number: CMCET 400

Title of Course: Construction Internship/Cooperative Education

Credit Hours: 1-6

Prerequisite: None

Course Description (as it will appear in the next catalog): (1-6 hrs) A cooperative college-industry, college-business, or college-government work experience. The student is interviewed and employed by an industrial, business or government organization with a specific work description/scope. Supervision of the experience is conducted by the employer and the department internship/co-op coordinator. May be repeated if experience is different. Written permission of department chairperson required. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.1.19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-30-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: SOC College: COT Submission Date: 3.1.2019

Contact Person: JAMES OTTER ☐ Faculty member ☒ Chair

Revision Effective: FALL 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☒ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only taken by students in the Construction Engineering Technology/Construction Management program and should not impact any other major/department.

Purpose/Justification for Revision to Course: In order to meet the new 120 hour major requirement and satisfy our accreditation requirements, SOC will change the number of hours required for our co-op/internship courses.

Existing Course:

Course Number: CMCET 300

Title of Course: Cooperative Education

Credit Hours: 3-6 hrs

Prerequisite: None

Course Description (as it appears in the current catalog): A cooperative college-industry, college-business, or college-government work experience. The student is interviewed and employed by an industrial, business or government organization, then a work program is outlined. Supervision of the work experience is conducted by the employer and the college coordinator. May be repeated if subject matter is different. Written permission of department chairperson required. Offered on a Pass-Fail basis only.

Proposed Course:

Course Number: CMCET 300

Title of Course: Construction Internship/Cooperative Education

Credit Hours: 1-6

Prerequisite: None

Course Description **(as it will appear in the next catalog)**: (1-6 hrs) A cooperative college-industry, college-business, or college-government work experience. The student is interviewed and employed by an industrial, business or government organization with a specific work description/scope. Supervision of the experience is conducted by the employer and the department internship/co-op coordinator. May be repeated if experience is different. Written permission of department chairperson required. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.4.19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: SOC College: COT Submission Date: 3.1.2019

Contact Person: JAMES OTTER ☐ Faculty member ☒ Chair

Revision Effective: FALL 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only taken by students in the SOC and should not impact any other major/department.

Purpose/Justification for Revision to Course: The reduction in hours in the CMCET 234 Construction Industry course from 3 hours to 2 hours is based on the addition of 1 additional hour to the Gorilla Gateway (AKA Freshman Experience). The requirement of the 2 hour Gateway course and the topics covered encouraged us to consider offering a combined Gorilla Gateway course in conjunction with our Construction Industry course. Our ultmate goal will be to have both courses taught by SOC faculty.

Existing Course:

Course Number: CMCET 234

Title of Course: The Construction Industry

Credit Hours: 3

Prerequisite: None

Course Description (as it appears in the current catalog): (3 hours lecture). Overview of construction as a profession and of the construction industry including NCCER core curriculum topics, types of construction, professional organizations, contract delivery systems, ethics, communication and software applications within construction.

Proposed Course:

Course Number: CMCET 234

Title of Course: The Construction Industry

Credit Hours: 2

Prerequisite: None

Course Description (**as it will appear in the next catalog**): (2 hours lecture). Overview of construction as a profession and of the construction industry including NCCER core curriculum topics, types of construction, professional organizations, contract delivery systems, ethics, communication and software applications within construction.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.1.19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: SOC College: COT Submission Date: 3.1.2019

Contact Person: JAMES OTTER ☐ Faculty member ☒ Chair

Revision Effective: FALL 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☒ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only taken by students in the Construction Engineering Technology/Construction Management program and should not impact any other major/department.

Purpose/Justification for Revision to Course: In order to meet the new 120 hour major requirement and satisfy our accreditation requirements, SOC will change the number of hours required for our co-op/internship courses.

Existing Course:

Course Number: CMCET 200

Title of Course: Cooperative Education

Credit Hours: 1-6 hrs

Prerequisite: None

Course Description (as it appears in the current catalog): A cooperative college-industry, college-business, or college-government work experience. The student is interviewed and employed by an industrial, business or government organization, then a work program is outlined. Supervision of the work experience is conducted by the employer and the college coordinator. May be repeated if subject matter is different. Written permission of department chairperson required. Offered on a Pass-Fail basis only.

Proposed Course:

Course Number: CMCET 200

Title of Course: Construction Internship/Cooperative Education

Credit Hours: 1-6

Prerequisite: None

Course Description (**as it will appear in the next catalog**): (1-6 hrs) A cooperative college-industry, college-business, or college-government work experience. The student is interviewed and employed by an industrial, business or government organization with a specific work description/scope. Supervision of the experience is conducted by the employer and the department internship/co-op coordinator. May be repeated if experience is different. Written permission of department chairperson required. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.1.19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: SOC College: COT Submission Date: 3.1.2019

Contact Person: JAMES OTTER ☐ Faculty member ☒ Chair

Revision Effective: FALL 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
When this course was developed, we thought it would be offered at the sophomore level, but we want our majors to take a safety course as early as their freshman year to stress the importance of safety in our workplace. Additionally many of our students do interns during their first year and this would be beneficial for them to complete prior to an internship. Any department that currently required the EST 393 course will need to change the course requirements.

Purpose/Justification for Revision to Course: Lower course number from 300 level to 200 level course and update course description

Existing Course:

Course Number: EST 393

Title of Course: Introduction to Industrial Safety

Credit Hours: 3

Prerequisite: None

Course Description (**as it appears in the current catalog**): A study of safety standards as established by federal safety standards for general industry. Includes topics within OSHA 1910 general industry standards and compliance issues. Thirty-hour OSHA voluntary compliance cards are available to students who qualify. (For Hybrid Course: only ten-hour OSHA voluntary compliance card is available to students who qualify.)

Proposed Course:

Course Number: EST 293

Title of Course: Introduction to Industrial Safety

Credit Hours: 3

Prerequisite: None

Course Description (**as it will appear in the next catalog**): A study of safety standards as established by federal safety standards for general industry. Includes topics within OSHA 1910 general industry standards and compliance issues. Thirty-hour OSHA voluntary compliance cards are available to students who qualify. (For Hybrid Course: only ten-hour OSHA voluntary compliance card is available to students who qualify.)

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.4.2019 Signature, Department Chairperson James Otter Digitally signed by James Otter DN: C=US, E=jotter@pittstate.edu, O=Pittsburg State University, OU="School of Construction ", CN=James Otter Date: 19.03.04 13:08:49-06'00'

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-30-19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: SOC College: COT This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 3.4.2019 Revision Effective: Fall, 2019
(Year)

Contact Person: James Otter ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Interior Design

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Change in Interior Design program to meet the new Pathways requirements and to meet the KBOR 120 hour requirements.

Rationale for Change (include changes to curriculum objectives): To meet KBOR 120 hour mandate and to meet PSU Pathway requirements

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No impact on any other program

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Maybe. For any program that takes any courses in the Interior Design program as an elective they may be impacted by some of the changes.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Major Requirements

Interior Design Courses* (49 hours)
IND 110: Interior Design Fundamentals 3
IND 120: Interior Design Studio Fundamentals 3
IND 312: History of Design I 3
IND 313: History of Design II 3
IND 315: Interior Design: Studio I 3
IND 316: Space Planning and Programming 3
IND 323: Interior Design Materials and Resources 3
IND 324: Applied Color and Lighting Design 3

IND 325: Interior Design: Studio II 3
IND 411: Professional Practice for Interior Design 3
IND 420: Interior Design: Studio III 3
IND 422: Interior Design: Studio IV 3
IND 425: LEED in Interior Design 3
IND 570: Professional Internship Preparation 1
IND 571: Professional Internship 2
IND 572: Interior Design Portfolio Prep and Senior Exhibit 1
FCS 356: Textiles 3
EST 621: Ergonomics/Human Factors 3

Construction Support Courses* (19 hours)
CMCET 133: Construction Graphics 3
CMCET 235: Methods of Construction-Light Frame and Finishes 2
CMCET 330: Mechanical Systems (HVAC) 3
CMCET 331: Electrical Systems 3
CMCET 332: Residential Design 3
CMCET 340: Building Information Modeling (BIM) 3
CMCET 350: Mechanical Systems (Plumbing) 2

Graphic Design Support Courses* (9 hours)
GIT 142: Raster Graphics Software 3
GIT 221: Web Graphics Software 3
GIT 240: Page Layout Software 3

*A grade of C or better is required in all major requirements and their prerequisites.

GENERAL EDUCATION REQUIREMENTS
(47-51 hrs.)
Basic Skills 12 hours
COMM 207 Speech Communication 3
ENGL 101 English Composition 3
ENGL 190 Honors English Composition 3
OR ENGL 299 Introduction to Research Writing 3
MATH 113 College Algebra 3

Sciences 8-9 hours
Natural Sciences (Select one)
BIOL 111/112 General Biology and Laboratory 5
BIOL 113 Environmental Life Science 4
BIOL 211 Principles of Biology I 4
Physical Sciences
PHYS 171/172 Physical Science and Laboratory 4
(or other approved Physical Science course)
Social Studies (Select one) 3 hours
SOC 100 Introduction to Sociology 3
WGS 200 Introduction to Women's Studies 3
Political Studies 3 hours
POLS 101 U.S. Politics 3
Producing and Consuming 6 hours

Economy
ECON 191 Issues in Today's Economy 3
Business
MGT 101 Introduction to Business 3

Fine Arts and Aesthetic Studies (Select one) 2-3 hours
ART 155 Printmaking and Paper Arts 3
ART 178 Introduction to the Visual Arts 3
ART 188 The Designed World 3
ART 217 Crafts I 3
ART 222 Jewelry Design I3
ART 233 Drawing I 3
ART 244 Ceramics I 3
ART 266 Sculpture I 3
ART 277 Painting I 3
ART 288 Introduction to Art History I 3
ART 289 Introduction to Art History II 3
ART 311 Art Education 3
ART 351 Printmaking, Papermaking, Bookarts and the Letterpress 3
ART 430 Automotive: Art and Design 3
COMM 105 Performance Appreciation 3
COMM 205 Performance Studies 3
COMM 395 Theatre History 3
ENGL 250 Introduction to Creative Writing3
HHP 151 Dance Appreciation 3
MUSIC 120 Music Appreciation 3
MUSIC 121 Introduction to Music Literature2

Cultural Studies (Select one) 3 hours MLL 114 Chinese Language and Culture I 5
ANTH 101 Introduction to Cultural Anthropology 3
MLL 114 Chinese Language and Culture I 3
MLL 124 French Language and Culture I 3
MLL 154 Spanish Language and Culture I 3
MLL 184 Russian Language and Culture I 3
MLL 194 Korean Language and Culture I 3
GEOG 106 World Regional Geography 3
GEOG 300 Elements of Geography 3
GEOG 304 Human Geography 3
WGS 399 Global Women's Issues 3
Health and Well Being 4-6 hours
PSYCH 155 General Psychology 3
Physical (Select one)
FCS 203 Nutrition and Health. 3
FCS 301 Nutrition 3
HHP 150 Lifetime Fitness Concepts. 1
NURS 303 Introduction to Public Health 3
Human Heritage 6 hours
(Select Philosophy PLUS one course from History or Literature)
History
HIST 101 World History to 1500. 3

HIST	102	World History from 1500	3
HIST	201	American History to 1865.	3
HIST	202	American History from 1865	3

Literature

ENGL	113	General Literature.	3
ENGL	114	General Literature(Genre)	3
ENGL	116	General Literature(Theme).	3
ENGL	120	Literature and Film	3
ENGL	315	Mythology	3
ENGL	320	Literature and Film	3

Philosophy

PHIL	113	Business Ethics	3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Major Requirements

Interior Design Courses* (49 hours)
IND 110: Interior Design Fundamentals 3
IND 120: Interior Design Studio Fundamentals 3
IND 312: History of Design I 3
IND 313: History of Design II 3
IND 315: Interior Design: Studio I 3
IND 316: Space Planning and Programming 3
IND 323: Interior Design Materials and Resources 3
IND 324: Applied Color and Lighting Design 3
IND 325: Interior Design: Studio II 3
IND 356: Textiles 3
IND 411: Professional Practice for Interior Design 3
IND 420: Interior Design: Studio III 3
IND 422: Interior Design: Studio IV 3
IND 425: LEED in Interior Design 3
IND 570: Professional Internship Preparation 1
IND 571: Professional Internship 2
IND 572: Interior Design Portfolio Prep and Senior Exhibit 1
EST 621: Ergonomics/Human Factors 3

Construction Support Courses* (22 hours)
CMCET 133: Construction Graphics 3
CMCET 235: Methods of Construction-Light Frame and Finishes 2
CMCET 330: Mechanical Systems (HVAC) 3
CMCET 331: Electrical Systems 3
CMCET 332: Residential Design 3
CMCET 340: Building Information Modeling (BIM) 3
CMCET 350: Mechanical Systems (Plumbing) 2
CMCET 401 Investigations in Technology 3

Graphic Design Support Courses* (9 hours)
GIT 142: Raster Graphics Software 3

GIT 221: Web Graphics Software 3
GIT 240: Page Layout Software 3

*A grade of C or better is required in all major requirements and their prerequisites.

PITT STATE PATHWAY REQUIREMENTS
(40) hrs.)
Core Elements 12 hours
COMM 207 Speech Communication 3
ENGL 101 English Composition 3
ENGL 190 Honors English Composition
OR ENGL 299 Introduction to Research Writing 3
MATH 113 College Algebra
Or MATH 133 Quantitative Reasoning 3

ESSENTIAL ELEMENT (28)
One Pathway course from D3 Group (Non-verbal/Creative).....3
Two Pathway courses from E1 Group (Diverse Perspective).....6
Two Pathway courses from E2 Group (Social Responsibility)... 6
PHYS 171/172 Physical Science + Lab
OR BIOL 113 Env. Life Science (Scientific Inquiry) 4
EXSCI 200 or HHP 150 1
PSYCH 155 General Psychology 3
Elective
One Pathway course from D3 group 3

UGS 150 Gorilla Gateway 2

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   Not sure

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☒ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☒ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.4.2019 Signature, Department Chairperson James Otter Digitally signed by James Otter DN: C=US, E=jotter@pittstate.edu, O=Pittsburg State University, OU="School of Construction ", CN=James Otter Date: 2019 13:08:49-06'00'

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: SOC College: COT Submission Date: 3.1.2019

Contact Person: JAMES OTTER ☐ Faculty member ☒ Chair

Revision Effective: FALL 2019 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The change in this course would only impact a program other than ESM if the EST 614 is being used as an elective.

Purpose/Justification for Revision to Course: The current course has evolved into a very writing intensive course and is designated as a WL course. The expansion from 2 to 3 hours is warranted based on the course load, objectives and outcomes.

Existing Course:

Course Number: EST 614

Title of Course: Environmental & Safety Program Development

Credit Hours: 2

Prerequisite: EST 403 Industrial Safety or EST 496 Construction Safety or EST 498 Environmental Safety or EST 603 Industrial Safety or EST 696 Construction Safety.

Course Description (**as it appears in the current catalog**): Examine requirements of environmental and safety programs and how to incorporate into an organization's efforts. Students will review developed programs and create their own, which will offer knowledge that can be immediately used upon going into the environmental or safety profession. Prerequisites: EST 403 Industrial Safety or EST 496 Construction Safety or EST 498 Environmental Safety or EST 603 Industrial Safety or EST 696 Construction Safety

Proposed Course:

Course Number: EST 614

Title of Course: Environmental & Safety Program Development

Credit Hours: 3

Prerequisite: EST 403 Industrial Safety or EST 496 Construction Safety or EST 498 Environmental Safety or EST 603 Industrial Safety or EST 696 Construction Safety.

Course Description (**as it will appear in the next catalog**): (3 hours). Examine requirements of environmental and safety programs and how to incorporate into an organization's efforts. Students will review developed programs and create their own, which will offer knowledge that can be immediately used upon going into the environmental or safety profession. Prerequisites: EST 403 Industrial Safety or EST 496 Construction Safety or EST 498 Environmental Safety or EST 603 Industrial Safety or EST 696 Construction Safety.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.4.2019 Signature, Department Chairperson James Otter Digitally signed by James Otter DN: C=US, E=jotter@pittstate.edu, O=Pittsburg State University, OU="School of Construction", CN=James Otter Date: 2019.04.03 13:08:49-05'00'

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: SOC College: COT

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 3.4.2019

Revision Effective: Fall, 2019
(Year)

Contact Person: James Otter ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Environmental & Safety Management

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Change in ESM program to meet the new Pathways requirements and to meet the KBOR 120 hour requirements. The changes in Technical Specialties courses, support courses and Pathway courses will apply to all of the ESM emphasis (Construction, Environmental, Fire Safety, General Industry and Human Resource Management. Any changes to the emphasis will be noted in the following program changes.

Rationale for Change (include changes to curriculum objectives): To meet KBOR 120 hour mandate and to meet PSU Pathway requirements

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No impact on any other program

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Maybe. For any program that takes any courses in the Interior Design program as an elective they may be impacted by some of the changes.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Major Requirements

Technical Specialties* (44 hours)
EST 101: The Environmental and Safety Industry 3
EST 204: Introduction to Fire Safety 3
EST 215: Introduction to Environmental Compliance 3
EST 326: Basic Electrical Safety 3
EST 393: Introduction to Industrial Safety 3
EST 396: Introduction to Construction Safety 3

EST 400: Cooperative Education/Internship (___) 3-6
EST 505: Water Quality and Solid Waste Management 3
EST 512: Risk Assessment 3
EST 514: Industrial Hygiene 3
EST 516: Hazardous Materials 3
EST 614: Environmental and Safety Program Development 2
EST 621: Ergonomics/Human Factors 3
EST 624: Risk Control 3
EST 630: Safety Management 3

Construction Emphasis*
CMCET 235: Methods of Construction-Light Frame & Finishes 2
CMCET 334: Methods of Construction-Sitework and Steel 3
CMCET 335: Methods of Construction-Concrete and Masonry 3
EST 496: Construction Safety 2
EST 497: Construction Safety Laboratory 1
or
Environmental Management Emphasis*
BIOL 313: Principles of Conservation 3
BIOL 615: Environmental Protection 3
EST 498: Environmental Safety 3
EST 629: Legal Issues in Environmental Health and Safety 3
or
Fire Safety Emphasis*
Approved fire safety transfer courses 12
or
General Industry Emphasis
EST 403: Industrial Safety 3
MFGET 263: Manufacturing Methods I 2
and MFGET 268: Manufacturing Methods I Laboratory 1
TM 606: Industrial Supervision 3
Approved Tech elective or leadership course 3
#Approved Leadership courses include:
MIL 303 Leadership Assessment and Development
TM 520 Leadership in the Workplace
LDSP 600 Foundations of Leadership
or
Human Resource Management Emphasis*
HRD 596: Introduction to Human Resource Development 3
TM 606: Industrial Supervision 3
TM 390: Trade and Job Analysis 3
or TM 520: Leadership in the Workplace 3
HRD 653: Workforce Preparation 3

Support Courses* (19-20 hours)
CHEM 215: General Chemistry I 3
and CHEM 216: General Chemistry I Laboratory 2
or CHEM 105: Introductory Chemistry 3
and CHEM 106: Introductory Chemistry Laboratory 1
ENGL 301: Technical/Professional Writing 3
TM 679: Presentation Skills 3

Safety Electives (chosen from:) (9 hours)
EST 404: Fire Protection Systems 3
EST 524: Emergency Planning & Emergency Response 3
EST 605: Special Topics in Environmental and Safety (___) 1-3
HRD 575: Instructional Media in Human Resource Development 3

Approved Course by Instructor 3

*A grade of C or better is required in all technical specialties, emphasis and support course requirements.

GENERAL EDUCATION REQUIREMENTS
(47-51 hrs.)
Basic Skills 12 hours
COMM 207 Speech Communication 3
ENGL 101 English Composition 3
ENGL 190 Honors English Composition 3
OR ENGL 299 Introduction to Research Writing 3
MATH 113 College Algebra 3

Sciences 8-9 hours
Natural Sciences (Select one)
BIOL 111/112 General Biology and Laboratory 5
BIOL 113 Environmental Life Science 4
BIOL 211 Principles of Biology I 4
Physical Sciences (Select one)
PHYS 171/172 Physical Science and Laboratory 4
or other approved Physical Science course
Social Studies 3 hours
SOC 100 Introduction to Sociology 3
WGS 200 Introduction to Women's Studies 3
Political Studies (Select one) 3 hours
POLS 101 U.S. Politics 3
POLS 103 Comparative Political Institutions 3
Producing and Consuming 6 hours
Economy
ECON 191 Issues in Today's Economy 3
Business
ACCTG 201 Financial Accounting 3

Fine Arts and Aesthetic Studies (Select one) 2-3 hours
ART 155 Printmaking and Paper Arts 3
ART 178 Introduction to the Visual Arts 3
ART 188 The Designed World 3
ART 217 Crafts I 3
ART 222 Jewelry Design I3
ART 233 Drawing I 3
ART 244 Ceramics I 3
ART 266 Sculpture I 3
ART 277 Painting I 3
ART 288 Introduction to Art History I 3

ART 289 Introduction to Art History II 3
ART 311 Art Education 3
ART 351 Printmaking, Papermaking, Bookarts and the Letterpress 3
ART 430 Automotive: Art and Design 3
COMM 105 Performance Appreciation 3
COMM 205 Performance Studies 3
COMM 395 Theatre History 3
ENGL 250 Introduction to Creative Writing 3
HHP 151 Dance Appreciation 3
MUSIC 120 Music Appreciation 3
MUSIC 121 Introduction to Music Literature 2

Cultural Studies (Select one) 3 hours MLL 114 Chinese Language and Culture I 5
ANTH 101 Introduction to Cultural Anthropology 3
MLL 114 Chinese Language and Culture I 3
MLL 124 French Language and Culture I 3
MLL 154 Spanish Language and Culture I 3
MLL 184 Russian Language and Culture I 3
MLL 194 Korean Language and Culture I 3
GEOG 106 World Regional Geography 3
GEOG 300 Elements of Geography 3
GEOG 304 Human Geography 3
WGS 399 Global Women's Issues 3

Health and Well Being 4-6 hours
Psychological
PSYCH 155 General Psychology 3
Physical (Select one)
FCS 203 Nutrition and Health. 3
FCS 301 Nutrition 3
HHP 150 Lifetime Fitness Concepts. 1
NURS 303 Introduction to Public Health 3

Human Heritage 6 hours
(Select one course from Philosophy PLUS one course from History or Literature)
Philosophy
PHIL 103: Introduction to Philosophy 3
PHIL 105: Ethics 3
PHIL 112: Biomedical Ethics 3
PHIL 113: Business Ethics 3
PHIL 114: Environmental Ethics 3
PHIL 207: Critical Thinking 3
PHIL 208: Logic 3
PHIL 231: World Religions 3

History
HIST 101 World History to 1500. 3
HIST 102 World History from 1500 3
HIST 201 American History to 1865. 3
HIST 202 American History from 1865 3

Literature

ENGL	113	General Literature.	3
ENGL	114	General Literature(Genre)	3
ENGL	116	General Literature(Theme).	3
ENGL	120	Literature and Film	3
ENGL	315	Mythology	3
ENGL	320	Literature and Film	3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Major Requirements

Technical Specialties* (48 hours)
EST 101: The Environmental and Safety Industry 3
EST 204: Introduction to Fire Safety 3
EST 215: Introduction to Environmental Compliance 3
EST 326: Basic Electrical Safety 3
EST 293: Introduction to Industrial Safety 3
EST 296: Introduction to Construction Safety 3
EST 400: Cooperative Education/Internship (___) 3-6
EST 496: Construction Safety 2
EST 497: Construction Safety Laboratory 1
EST 505: Water Quality and Solid Waste Management 3
EST 512: Risk Assessment 3
EST 514: Industrial Hygiene 3
EST 516: Hazardous Materials 3
EST 614: Environmental and Safety Program Development 3
EST 621: Ergonomics/Human Factors 3
EST 624: Risk Control 3
EST 630: Safety Management 3

Construction Emphasis*(12 hours)
CMCET 133" Construction Graphics 3
CMCET 235: Methods of Construction-Light Frame & Finishes 2
CMCET 334: Methods of Construction-Sitework and Steel 3
CMCET 335: Methods of Construction-Concrete and Masonry 3
CMCET 401 Investigations in Technology
Or CMCET 795 Special Topics in CMCET 1

or

Environmental Management Emphasis* (12 hours)
BIOL 313: Principles of Conservation 3
BIOL 615: Environmental Protection 3
EST 498: Environmental Safety 3
EST 629: Legal Issues in Environmental Health and Safety 3
or
Fire Safety Emphasis*(12 hours)
Approved fire safety transfer courses 12 hours

or
General Industry Emphasis (12 hours)
EST 403: Industrial Safety 3
MFGET 263: Manufacturing Methods I 2
and MFGET 268: Manufacturing Methods I Laboratory 1
Approved Tech elective or leadership course 6
or
Human Resource Management Emphasis* (12 hours)
HRD 596: Introduction to Human Resource Development 3
TM 606: Industrial Supervision 3
TM 390: Trade and Job Analysis 3
or TM 520: Leadership in the Workplace 3
HRD 653: Workforce Preparation 3

Support Courses* (13 hours)
CHEM 105: Introductory Chemistry (Pathway course)
and CHEM 106: Introductory Chemistry Laboratory (Pathway course)
ENGL 301: Technical/Professional Writing 3
TM 679: Presentation Skills 3
BIOL 371/372 Microbiology & Lab
Or PHYS 100/130 College Physics I + lab 4
LDSP 600 Foundations of Leadership
Or TM 606 Industrial Supervision 3

Safety Electives (chosen from:) (6 hours)
EST 524: Emergency Planning & Emergency Response 3
EST 605: Special Topics in Environmental and Safety (___) 1-3
HRD 575: Instructional Media in Human Resource Development 3
Or Approved Course by Instructor 3

*A grade of C or better is required in all technical specialties, emphasis and support course requirements.

PITT STATE PATHWAY REQUIREMENTS
(41-42 hrs.)
Core Elements 12 hours
COMM 207 Speech Communication 3
ENGL 101 English Composition 3
ENGL 190 Honors English Composition
OR ENGL 299 Introduction to Research Writing 3
MATH 113 College Algebra 3

ESSENTIAL ELEMENT (28)
One Pathway course from D3 Group (Non-verbal/Creative).....3
Two Pathway courses from E1 Group (Diverse Perspective).....6
Two Pathway courses from E2 Group (Social Responsibility)... 6
PHYS 171/172 Physical Science + Lab
OR BIOL 113 Env. Life Science (Scientific Inquiry) 4
EXSCI 200 or HHP 150 1
PSYCH 155 General Psychology 3

Elective
CHEM 105/CHEM106 Introductory Chemistry +lab
Or CHEM 215/216 General Chemistry 4-5

UGS 150 Gorilla Gateway 2

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   Not sure

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☒ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☒ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.4.2019 Signature, Department Chairperson James Otter Digitally signed by James Otter DN: C=US, E=jotter@pittstate.edu, O=Pittsburg State University, OU="School of Construction", CN=James Otter Date: 2019 13:08:49-06'00'

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: SOC College: COT

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 3.4.2019

Revision Effective: Fall, 2019
(Year)

Contact Person: James Otter ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Construction Management

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Change in Construction Management program to meet the new Pathways requirements and to meet the KBOR 120 hour requirements. The changes to the technical specialties, support courses and Pathway courses will be the same for each of the six(6) CM emphasis areas (Company Management, Field Management, Residential Construction, Civil Construction, Safety Management and Building Information Modeling (BIM). We are submitting this one proposal to cover all 6 emphasis.

Rationale for Change (include changes to curriculum objectives): To meet KBOR 120 hour mandate and to meet PSU Pathway requirements

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No impact on any other program

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Maybe. For any program that takes any courses in the Construction Management program as an elective they may be impacted by some of the changes.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Major Requirements*

Technical Specialties (51 hours)
CMCET 133: Construction Graphics 3
CMCET 234: The Construction Industry 3
CMCET 235: Methods of Construction-Light Frame & Finishes 2
CMCET 330: Mechanical Systems (HVAC) 3
CMCET 331: Electrical Systems 3

CMCET 333: Theory of Structures 3
CMCET 334: Methods of Construction-Sitework and Steel 3
CMCET 335: Methods of Construction-Concrete and Masonry 3
CMCET 337: Construction Materials Testing and Inspection 2
CMCET 350: Mechanical Systems (Plumbing) 2
CMCET 434: Civil Construction 3
CMCET 530: Construction Cost Management 3
CMCET 537: Construction Surveying I 3
CMCET 631: Construction Estimating I 3
CMCET 634: Construction Management 3
CMCET 635: Contract Administration 3
CMCET 639: Construction Estimating II 2
CMCET 690: Professional Construction Certification Seminar 1
CMCET 691: Senior Project 3

*A grade of "C" or better is required for credit toward graduation and to satisfy pre-requisite requirements in all CMCET courses, MATH 113 College Algebra (or equivalent), MATH 122 Plane Trigonometry (or equivalent).

Support Courses (18 hours)
CMCET 200: Cooperative Education (___) 1-6
or CMCET 300: Cooperative Education (___) 3-6
or CMCET 400: Cooperative Education (___) 3-6
MATH 122: Plane Trigonometry 3
ENGL 301: Technical/Professional Writing 3
EST 396: Introduction to Construction Safety 3
EST 496: Construction Safety 2
and EST 497: Construction Safety Laboratory 1
CMCET 410: Technical Construction Spanish for the Jobsite Supervisor 3

Emphasis Area:
Company Management Emphasis (12 hours)
MGT 101: Introduction to Business 3
MGT 330: Management and Organizational Behavior 3
MGT 430: Legal and Social Environment of Business 3
MGT 540: Human Resource Management 3
or Approved Leadership course#
#Approved Leadership courses include:
LDSP 600 Foundations of Leadership
TM 520 Leadership in the Workplace
MIL 303 Leadership Assessment and Development Course
or
Field Management Emphasis (12 hours)
MFGET 162: Welding Processes and Procedures 3
TM 606: Industrial Supervision 3
CMCET 637: Construction Surveying II 3
Approved Leadership course# 3
#Approved Leadership courses include:
LDSP 600 Foundations of Leadership
TM 520 Leadership in the Workplace
MIL 303 Leadership Assessment and Development Course

or
Residential Construction Emphasis (12 hours)
CMCET 332: Residential Design 3
CMCET 336: Residential Land Development 3
CMCET 338: Residential Codes/Inspection 3
CMCET 435: Residential Construction Methods and Management 3
or
Civil Construction Emphasis (12 hours)
CMCET 637: Construction Surveying II 3
CMCET 650: Civil Virtual Design and Construction 3
CMCET 651: Heavy/Highway/Bridge Construction 3
CMCET 652: Utility Construction 3
or
Building Information Modeling (BIM) Emphasis (12 hours)
CMCET 340: Building Information Modeling (BIM) 3
CMCET 640: BIM Management 3
CMCET 650: Civil Virtual Design and Construction 3
CMCET 795: Special Topics in CMCET: Laser Scanning 3
or
Safety Management Emphasis (12 hours)
EST 512: Risk Assessment 3
EST 630: Safety Management 3
AND
Select 6 hours from:
EST 204: Introduction to Fire Safety 3
EST 326: Basic Electrical Safety 3
EST 514: Industrial Hygiene 3
EST 516: Hazardous Materials 3
EST 629: Legal Issues in Environmental Health and Safety 3

GENERAL EDUCATION REQUIREMENTS
(47-51 hrs.)
Basic Skills 12 hours
COMM 207 Speech Communication 3
ENGL 101 English Composition 3
ENGL 190 Honors English Composition 3
OR ENGL 299 Introduction to Research Writing 3
MATH 113 College Algebra 3

Sciences 8-9 hours
Natural Sciences (Select one)
BIOL 111/112 General Biology and Laboratory 5
BIOL 113 Environmental Life Science 4
BIOL 211 Principles of Biology I 4
Physical Sciences (Select one)*
PHYS 160/165 Physical Geology and Laboratory 4
PHYS 166/167 Meteorology and Laboratory 4
PHYS 171/172 Physical Science and Laboratory 4
PHYS 175/176 Descriptive Astronomy and Laboratory 4
PHYS 375/176 Solar System Astronomy and Laboratory 4
Social Studies 3 hours

SOC 100 Introduction to Sociology 3
WGS 200 Introduction to Women's Studies 3
Political Studies (Select one) 3 hours
POLS 101 U.S. Politics 3
POLS 103 Comparative Political Institutions 3
Producing and Consuming 6 hours
Economy
ECON 191 Issues in Today's Economy 3
Business
ACCTG 201 Financial Accounting 3

Fine Arts and Aesthetic Studies (Select one) 2-3 hours
ART 155 Printmaking and Paper Arts 3
ART 178 Introduction to the Visual Arts 3
ART 188 The Designed World 3
ART 217 Crafts I 3
ART 222 Jewelry Design I3
ART 233 Drawing I 3
ART 244 Ceramics I 3
ART 266 Sculpture I 3
ART 277 Painting I 3
ART 288 Introduction to Art History I 3
ART 289 Introduction to Art History II 3
ART 311 Art Education 3
ART 351 Printmaking, Papermaking, Bookarts and the Letterpress 3
ART 430 Automotive: Art and Design 3
COMM 105 Performance Appreciation 3
COMM 205 Performance Studies 3
COMM 395 Theatre History 3
ENGL 250 Introduction to Creative Writing3
HHP 151 Dance Appreciation 3
MUSIC 120 Music Appreciation 3
MUSIC 121 Introduction to Music Literature2
Cultural Studies (Select one) 3 hours MLL 114 Chinese Language and Culture I 5
ANTH 101 Introduction to Cultural Anthropology 3
MLL 114 Chinese Language and Culture I 3
MLL 124 French Language and Culture I 3
MLL 154 Spanish Language and Culture I 3
MLL 184 Russian Language and Culture I 3
MLL 194 Korean Language and Culture I 3
GEOG 106 World Regional Geography 3
GEOG 300 Elements of Geography 3
GEOG 304 Human Geography 3
WGS 399 Global Women's Issues 3
Health and Well Being 4-6 hours
Psychological
PSYCH 155 General Psychology 3
Physical (Select one)
FCS 203 Nutrition and Health. 3
FCS 301 Nutrition 3

HHP 150 Lifetime Fitness Concepts. 1
NURS 303 Introduction to Public Health 3

Human Heritage 6 hours
(Select one from two of the following three categories)
History
HIST 101 World History to 1500. 3
HIST 102 World History from 1500 3
HIST 201 American History to 1865. 3
HIST 202 American History from 1865 3
Literature
ENGL 113 General Literature. 3
ENGL 114 General Literature(Genre) 3
ENGL 116 General Literature(Theme). 3
ENGL 120 Literature and Film 3
ENGL 315 Mythology 3
ENGL 320 Literature and Film 3
Philosophy
PHIL 103 Introduction to Philosophy. 3
PHIL 105 Ethics 3
PHIL 112 Biomedical Ethics 3
PHIL 113 Business Ethics 3
PHIL 114 Environmental Ethics. 3
PHIL 207 Critical Thinking.....3
PHIL 208 Logic 3
PHIL 231 World Religions. 3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Major Requirements*

Technical Specialties (53 hours)
CMCET 133: Construction Graphics 3
CMCET 234: The Construction Industry 2
CMCET 235: Methods of Construction-Light Frame & Finishes 2
CMCET 330: Mechanical Systems (HVAC) 3
CMCET 331: Electrical Systems 3
CMCET 333: Theory of Structures 3
CMCET 334: Methods of Construction-Sitework and Steel 3
CMCET 335: Methods of Construction-Concrete and Masonry 3
CMCET 337: Construction Materials Testing and Inspection 2
CMCET 350: Mechanical Systems (Plumbing) 2
CMCET 410: Technical Construction Spanish for the Jobsite Supervisor 3
CMCET 434: Civil Construction 3
CMCET 530: Construction Cost Management 3
CMCET 537: Construction Surveying I 3
CMCET 631: Construction Estimating I 3
CMCET 634: Construction Management 3
CMCET 635: Contract Administration 3
CMCET 639: Construction Estimating II 2

CMCET 690: Professional Construction Certification Seminar 1
CMCET 691: Senior Project 3
*A grade of "C" or better is required for credit toward graduation and to satisfy pre-requisite requirements in all CMCET courses, MATH 113 College Algebra (or equivalent), MATH 122 Plane Trigonometry (or equivalent).

Support Courses (14 hours)
CMCET 200: Construction Internship/Cooperative Education (___) 1-6
or CMCET 300: Construction Internship/Cooperative Education (___) 1-6
or CMCET 400: Construction Internship/Cooperative Education (___) 1-6
MATH 122: Plane Trigonometry 3
ENGL 301: Technical/Professional Writing 3
EST 296: Introduction to Construction Safety 3
EST 496: Construction Safety 2
and EST 497: Construction Safety Laboratory 1
CMCET 401 Investigations in Technology 1
Or CMCET 795 Special Topics in CMCET 1

Minimum of one hour of CMCET 200, 300 or 400 required.

Emphasis Area:
Company Management Emphasis (12 hours)
MGT 101: Introduction to Business 3
MGT 330: Management and Organizational Behavior 3
MGT 430: Legal and Social Environment of Business 3
MGT 540: Human Resource Management 3
or Approved Leadership course#
#Approved Leadership courses include:
LDSP 600 Foundations of Leadership
TM 520 Leadership in the Workplace
MIL 303 Leadership Assessment and Development Course
or
Field Management Emphasis (12 hours)
MFGET 162: Welding Processes and Procedures 3
TM 606: Industrial Supervision 3
CMCET 637: Construction Surveying II 3
Approved Leadership course# 3
#Approved Leadership courses include:
LDSP 600 Foundations of Leadership
TM 520 Leadership in the Workplace
MIL 303 Leadership Assessment and Development Course

or
Residential Construction Emphasis (12 hours)
CMCET 332: Residential Design 3
CMCET 336: Residential Land Development 3
CMCET 338: Residential Codes/Inspection 3
CMCET 435: Residential Construction Methods and Management 3
or
Civil Construction Emphasis (12 hours)
CMCET 637: Construction Surveying II 3
CMCET 650: Civil Virtual Design and Construction 3

CMCET 651: Heavy/Highway/Bridge Construction 3
CMCET 652: Utility Construction 3
or
Building Information Modeling (BIM) Emphasis (12 hours)
CMCET 340: Building Information Modeling (BIM) 3
CMCET 640: BIM Management 3
CMCET 650: Civil Virtual Design and Construction 3
CMCET 795: Special Topics in CMCET: Laser Scanning 3
or
Safety Management Emphasis (12 hours)
EST 512: Risk Assessment 3
EST 630: Safety Management 3
AND
Select 6 hours from:
EST 204: Introduction to Fire Safety 3
EST 326: Basic Electrical Safety 3
EST 514: Industrial Hygiene 3
EST 516: Hazardous Materials 3
EST 629: Legal Issues in Environmental Health and Safety 3

PATHWAY COURSE REQUIREMENTS
(41 hrs.)
Core Elements 12 hours
COMM 207 Speech Communication 3
ENGL 101 English Composition 3
ENGL 190 Honors English Composition
OR ENGL 299 Introduction to Research Writing 3
MATH 113 College Algebra 3

ESSENTIAL ELEMENT (29)
One Pathway course from D3 Group (Non-verbal/Creative).....3
Two Pathway courses from E1 Group (Diverse Perspective).....6
Two Pathway courses from E2 Group (Social Responsibility)... 6
PHYS 171/172 Physical Science + Lab 4
EXSCI 200 or HHP 150 1
PSYCH 155 General Psychology 3

Elective
BIOL 113 Env. Life Science 4

UGS 150 Gorilla Gateway 2

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   Not sure

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☒ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☒ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.4.2019 Signature, Department Chairperson James Otter Digitally signed by James Otter DN: C=US, E=jotter@pittstate.edu, O=Pittsburg State University, OU="School of Construction ", CN=James Otter Date: 2019.04.04 13:08:49-05'00'

☒ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-30-19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: SOC College: COT

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 3.4.2019

Revision Effective: Fall, 2019
(Year)

Contact Person: James Otter ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Construction Engineering Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Change in Construction ET program to meet the new Pathways requirements and to meet the KBOR 120 hour requirements. The Const ET program will drop a number of previously required courses in order to add all the Pathway requirements.

Rationale for Change (include changes to curriculum objectives): To meet KBOR 120 hour mandate and to meet PSU Pathway requirements

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No impact on any other program

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Maybe. For any program that takes any courses in the Construction ET program as an elective they may be impacted by some of the changes.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Major Requirements* Technical Specialties (60 hours)
CMCET 133: Construction Graphics 3
CMCET 234: The Construction Industry 3
CMCET 235: Methods of Construction-Light Frame & Finishes 2
CMCET 330: Mechanical Systems (HVAC) 3
CMCET 331: Electrical Systems 3
CMCET 334: Methods of Construction-Sitework and Steel 3
CMCET 335: Methods of Construction-Concrete and Masonry 3
CMCET 337: Construction Materials Testing and Inspection 2
CMCET 350: Mechanical Systems (Plumbing) 2

CMCET 431: Structural Loads 1
CMCET 434: Civil Construction 3
CMCET 530: Construction Cost Management 3
CMCET 536: Temporary Structures 2
CMCET 537: Construction Surveying I 3
CMCET 631: Construction Estimating I 3
CMCET 632: Steel and Wood Structures 3
CMCET 633: Concrete Structures 3
CMCET 634: Construction Management 3
CMCET 635: Contract Administration 3
CMCET 637: Construction Surveying II 3
CMCET 638: Foundation and Soil Mechanics 3
CMCET 639: Construction Estimating II 2
CMCET 690: Professional Construction Certification Seminar 1
CMCET 691: Senior Project 3
CMCET 234 The Construction Industry meets general education requirements.
*A grade of "C" or better is required for credit toward graduation and to satisfy pre-requisite requirements in all CMCET courses, MATH 122 Plane Trigonometry (or equivalent.

Support Courses (27-28 hours)**
PHYS 101: College Physics II 4
and PHYS 131: Elementary Physics Laboratory II 1
or PHYS 105: Engineering Physics II 4
or CHEM 112: Essentials of Chemistry 3
and CHEM 113: Essentials of Chemistry Laboratory 1
or CHEM 215: General Chemistry I 3
and CHEM 216: General Chemistry I Laboratory 2
MATH 122: Plane Trigonometry 3
MATH 143: Elementary Statistics 3
MATH 150: Calculus I 5
MECET 220: Statics 3
or PHYS 220: Engineering Mechanics I-Statics 3

MECET 423: Mechanics of Materials 3
ENGL 301: Technical/Professional Writing 3
ACCTG 201: Financial Accounting 3
EST 396: Introduction to Construction Safety 3
CMCET 200: Cooperative Education (___) 1-6
or CMCET 300: Cooperative Education (___) 3-6
or CMCET 400: Cooperative Education (___) 3-6

CMCET 200, 300 or 400 should be taken for at least 3 hours.
MATH 143 Elementary Statistics and ACCTG 201 Financial Accounting meet general education requirements. **
Mathematics classes below MATH 122 Plane Trigonometry do not count towards degree requirements.
Accredited by the Engineering Technology Accreditation Commission of ABET, 111 Market Place Suite 1050, Baltimore, MD 21202 (410)625-2238 http://www.abet.org

GENERAL EDUCATION REQUIREMENTS (42-46 hrs.)
Basic Skills 12 hours COMM 207 Speech Communication 3
ENGL 101 English Composition 3
ENGL 190 Honors English Composition 3

OR ENGL 299 Introduction to Research Writing 3
MATH 143 Elementary Statistics 3

Sciences 9-10 hours Natural Sciences (Select one)
BIOL 111/112 General Biology and Laboratory..... 5
BIOL 113 Environmental Life Science 4
BIOL 211 Principles of Biology I 4
Physical Sciences (Select one) PHYS 100 College Physics I 4
OR PHYS 104 Engineering Physics I ..... 4 P
HYS 130 Elementary Physics Laboratory I 1

Social Studies (Select one) 3 hours
SOC 100 Introduction to Sociology 3
WGS 200 Introduction to Women's Studies 3

Political Studies (Select one) 3 hours POLS 101 U.S. Politics 3
POLS 103 Comparative Political Institutions 3

Producing and Consuming 6 hours
Technology
CMCET 234 The Construction Industry. 3
Business ACCTG 201 Financial Accounting 3

Fine Arts and Aesthetic Studies/Cultural Studies (Select one) 2-3 hours
ANTH 101 Introduction to Cultural Anthropology 3
ART 155 Printmaking and Paper Arts 3 ART 178 Introduction to the Visual Arts 3
ART 188 The Designed World 3
ART 217 Crafts I..... 3
ART 222 Jewelry Design I 3
ART 233 Drawing I 3
ART 244 Ceramics I 3
ART 266 Sculpture I 3
ART 277 Painting I 3
ART 288 Introduction to Art History I 3
ART 289 Introduction to Art History II 3
ART 311 Art Education 3
ART 351 Printmaking, Papermaking, Bookarts and the Letterpress 3
ART 430 Automotive: Art and Design 3
COMM 105 Performance Appreciation 3
COMM 205 Performance Studies 3
COMM 395 Theatre History 3
ENGL 250 Introduction to Creative Writing 3
HHP 151 Dance Appreciation 3
MUSIC 120 Music Appreciation 3
MUSIC 121 Introduction to Music Literature 2
MLL 114 Chinese Language and Culture I 3
MLL 124 French Language and Culture I 3
MLL 154 Spanish Language and Culture I 3
MLL 184 Russian Language and Culture I 3
MLL 194 Korean Language and Culture I 3
GEOG 106 World Regional Geography 3

GEOG 300 Elements of Geography 3
GEOG 304 Human Geography 3
WGS 399 Global Women's Issues 3

Health and Well Being 4-6 hours
Psychological
PSYCH 155 General Psychology 3
Physical (Select one) FCS 203 Nutrition and Health. 3
FCS 301 Nutrition.....3
HHP 150 Lifetime Fitness Concepts. 1
NURS 303 Introduction to Public Health 3

Human Heritage 3 hours (Select one from one of the following three categories)
History
HIST 101 World History to 1500. 3
HIST 102 World History from 1500 3
HIST 201 American History to 1865. 3
HIST 202 American History from 1865 3

Literature ENGL 113 General Literature. 3
ENGL 114 General Literature(Genre) 3
ENGL 116 General Literature(Theme). 3
ENGL 120 Literature and Film 3
ENGL 315 Mythology 3
ENGL 320 Literature and Film 3

Philosophy PHIL 103 Introduction to Philosophy. 3
PHIL 105 Ethics 3
PHIL 112 Biomedical Ethics 3
PHIL 113 Business Ethics 3
PHIL 114 Environmental Ethics. 3
PHIL 207 Critical Thinking.....3
PHIL 208 Logic 3
PHIL 231 World Religions. 3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Major Requirements*
Technical Specialties (63 hours)
CMCET 133: Construction Graphics 3
CMCET 234: The Construction Industry 2
CMCET 235: Methods of Construction-Light Frame & Finishes 2
CMCET 330: Mechanical Systems (HVAC) 3
CMCET 331: Electrical Systems 3
CMCET 334: Methods of Construction-Sitework and Steel 3
CMCET 335: Methods of Construction-Concrete and Masonry 3
CMCET 337: Construction Materials Testing and Inspection 2
CMCET 350: Mechanical Systems (Plumbing) 2
CMCET 431: Construction Structural Loads/Strengths of Materials 2

CMCET 434: Civil Construction 3
CMCET 530: Construction Cost Management 3
CMCET 536: Temporary Structures 2
CMCET 537: Construction Surveying I 3
CMCET 631: Construction Estimating I 3
CMCET 632: Steel and Wood Structures 3
CMCET 633: Concrete Structures 3
CMCET 634: Construction Management 3
CMCET 635: Contract Administration 3
CMCET 637: Construction Surveying II 3
CMCET 638: Foundation and Soil Mechanics 3
CMCET 639: Construction Estimating II 2
CMCET 690: Professional Construction Certification Seminar 1
CMCET 691: Senior Project 3

*A grade of "C" or better is required for credit toward graduation and to satisfy pre-requisite requirements in all CMCET courses, MATH 122 Plane Trigonometry (or equivalent).

** Mathematics classes below MATH 122 Plane Trigonometry do not count towards degree requirements

Accredited by the Engineering Technology Accreditation Commission of ABET, 111 Market Place Suite 1050, Baltimore, MD 21202 (410)625-2238 http://www.abet.org

Support Courses (15 hours)**
MATH 122: Plane Trigonometry 3
MATH 143: Elementary Statistics (Part of Pathway)
MATH 150: Calculus I 5
MECET 220: Statics 3
or PHYS 220: Engineering Mechanics I-Statics
EST 296: Introduction to Construction Safety 3
CMCET 200: Construction Internship/Cooperative Education (___) 1
or CMCET 300: Construction Internship/Cooperative Education (___) 1
or CMCET 400: Construction Internship/Cooperative Education (___) 1

CMCET 200, 300 or 400 should be taken for at least 1 hours.

PATHWAY COURSE REQUIREMENTS (42 hrs.)
Core Elements 12 hours
COMM 207 Speech Communication 3
ENGL 101 English Composition 3
ENGL 190 Honors English Composition
OR ENGL 299 Introduction to Research Writing 3
MATH 143 Elementary Statistics 3

ESSENTIAL ELEMENT (30)
One Pathway course from D3 Group (Non-verbal/Creative).....3
Two Pathway courses from E1 Group (Diverse Perspective).....6
Two Pathway courses from E2 Group (Social Responsibility)... 6
PHYS 100 College Physics I
or PHYS 104 Eng. Physics I with
PHYS 130 Elem. Physics Lab 1 (Scientific Inquiry) 5

Wellness
EXSCI 200 or HHP 150 1
PYSCH 155 General Psychology 3
Elective
BIOL 113 Env. Life Science 4

UGS 150 Gorilla Gateway 2

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   Not sure

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☒ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☒ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3.4.2019 Signature, Department Chairperson James Otter Digitally signed by James Otter DN: C=US, E=jlober@pittstate.edu, O=Pittsburg State University, OU="School of Construction", CN=James Otter Date: 2019 13:08:49-06'00'

☒ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: GIT College: Technology

This program is to be offered 50% or more online as a HybridNO
This program is to be offered fully onlineNO

Submission Date: 3/1/19 Revision Effective: Fall, 2019 (Year)

Contact Person: Doug Younger ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Applied Science in Technology with an Emphasis in Digital and Print Media

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
NA

Description of Change: Dropping degree requirement from 124 hours to 120 hours. Changing from General Education curriculum to Pitt State Pathways.

Rationale for Change (include changes to curriculum objectives): These changes are being initiated to comply with KBOR reguirements that Bachelor degrees be reduced to 120 hours. Changes are being made to accommodate the new Pitt State Pathways curriculum.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This degree is a stand-only degree in GIT and is not a part of any other degree or program.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This degree is a stand-only degree in GIT and is not a part of any other degree or program.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

GENERAL EDUCATION REQUIREMENTS
Basic Skills
ENGL 101 English Composition 3
ENGL 299 IntroductiontoResearchWriting.....3
COMM 207 SpeechCommunication.....3
COMM 207 as well as ENGL 299 can have other courses substituted in their place.

Behavioral, Social, History & Political Studies
PSYCH 155 General Psychology 3
SOC 100 or IntroductiontoSociology.....3
POLS 101 U.S. Politics 3

or HIST 101 World History to 1500 3
or HIST 201 American History to 1865 3
or GT 350 Technology and Civilization 3
or Social Science and/or Political Studies Elective..... 3

Mathematics
MATH 113 CollegeAlgebra.....3
MATH 143 ElementaryStatistics.....3
MATH 143 required for MFGET 405

Natural Sciences (Minimum of 6 hours)
BIOL 113 EnvironmentalLifeScience.....4
PHYS 171 PhysicalScience.....3
and PHYS172 Physical Science Laboratory..... 1
BIOL 113 can be substituted by another natural science course.
PHYS 171 can be substituted by another physical science course.

Producing and Consuming
ACCTG 201 Financial Accounting 3
or Approved business substitute..... 3

Fine Arts (Humanity course) ART 178 IntroductiontotheVisualArts.....3
or fine arts substitute

Languages and Cultures (Select one)
GEOG 106 World Regional Geography..... 3
GEOG 300 Elements of Geography 3
GEOG 304 Human Geography 3
or Language or Cultural Studies substitute

Support Courses

Business Courses
MGMKT 327: Management and Organizational Behavior 3
MGMKT 330: Principles of Marketing 3
MGMKT 444: Legal and Social Environment of Business 3

Technical Courses
Tech Management (Organization & Leadership) (12 hours)
GIT 562: Graphics Cost Analysis and Estimating 3
GIT 680: Graphics Administration 3
TM 606: Industrial Supervision 3
EST 393: Introduction to Industrial Safety 3

Technical Specialization, Support and Electives

Technical Specialization (40 hours)
Technical courses from 2-Year associate degree (40 hours)

Technical Support (11 hours)
MFGET 405: Quality Control 3
GIT 301: Graphics Career Development 2

GIT 600: Graphics Internship 3
GIT 650: Production Graphics 3
or GIT 690: Senior Project 3

Technical Electives (13-14 hours)
Select 13-14 hours of upper division GIT courses not already taken (13- 14 hours)

Electives (0-4 hours)
Select 0-4 hours of General, Business or Technical Electives (0-4 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Pitt State Pathways

Core Elements 12
Written Communication 6
We accept all courses designated for this Pitt State Pathway.

Verbal Communication 3
We accept all courses designated for this Pitt State Pathway.

Quantitative/Analytic Methods 3
We accept all courses designated for this Pitt State Pathway.

Essential Studies 23-24
Human Experience within a Global Context 3-6
We accept all courses designated for this Pitt State Pathway.

Human Systems within a Global Context 9-12
We accept all courses designated for this Pitt State Pathway.

Natural World within a Global Context 4-5
We accept all courses designated for this Pitt State Pathway.

Wellness Strategies 4 (3+1)
We accept all courses designated for this Pitt State Pathway.

Electives 3
A course that covers any Essential Studies or Companion
Element of the Pitt State Pathways 3

Gorilla Gateway 2
UGS 150 Gorilla Gateway 2
Total Pitt State Pathways 40-41

Technical Specialization, Support and Electives
Technical Specialization 40 hours
Technical courses taken during 2-Year associate degree.

Business Courses

Business Courses 9 hours
MGT 330: Management and Organizational Behavior 3
MKTG 330: Principles of Marketing 3
MGT 430: Legal and Social Environment of Business 3

Technical Courses
Tech Management (Organization & Leadership) 9 hours
GIT 562: Graphics Cost Analysis and Estimating 3
GIT 680: Graphics Administration 3
TM 606: Industrial Supervision 3

Technical Support 8 hours
GIT 301: Graphics Career Development 2
GIT 600: Graphics Internship 3
GIT 650: Production Graphics 3
or GIT 690: Senior Project 3

Technical Electives 13-14 hours
Select 13-14 hours of upper division GIT courses not already taken

Total hours required 120 hours.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   NA

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ **Approved: Department Chairperson**
Date 3/1/19 **Signature, Department Chairperson** _____

☐ **Approved: College Curriculum Committee**
Date 4.5.19 **Signature, College Curriculum Committee Chair** _____

☐ **Approved: Dean of College**
Date 4.10.19 **Signature, Dean** _____

☐ **Approved: General Education Committee (if applicable)**
Date _____ **Signature, General Education Committee Chair** _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ **Signature, Council for Teacher Education Chair** _____

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 4-24-19 **Signature, Undergraduate Curriculum Committee Chair** _____

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** _____

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: ETECH College: Technology This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____.

Submission Date: 03/01/19 Revision Effective: Fall, 2019
(Year)

Contact Person: David Miller ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Mechanical Engineering Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Added ART 233, SOC 100, EET 247; Removed ENGL 301, MATH 126, CIS 230, PHIL 105; Changed UGS 100 to UGS 150; Modified number of Tech Elective hours as required for each emphasis; Changes to sequence to balance course load.

Rationale for Change (include changes to curriculum objectives): Revisions to meet KBOR 120-hour and new Pitt Pathway requirements

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Changes are to an existing PSU degree program

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Required changes will affect support, General Education, and elective courses that were previously taken from other departments across campus.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Major Requirements Technical Sciences (43 hours)
MFGET 263 Manufacturing Methods I (satisfied by general education) (2 hours)
MECET 121: Engineering Graphics I 3
MECET 220: Statics .....3 or PHYS 220: Engineering Mechanics I-Statics 3
MECET 226: Computer Aided Design 3
MFGET 268: Manufacturing Methods I Laboratory 1
ETECH 296: Materials in Industry 3
MECET 323: Advanced Engineering Graphics 3
EET 340: Introduction to Industrial Automation 3
MECET 420: Kinematics 2

MECET 423: Mechanics of Materials 3
MECET 424: Mechanics of Materials Laboratory 1
MECET 428: Thermodynamics .....3 or PHYS 514: Applied Thermodynamics 3
ETECH 502: Engineering Economy 3
MECET 523: Mechanical Design I 3
MECET 524: Fluid Mechanics 3
MECET 525: Fluid Mechanics Laboratory 1
MFGET 666: Manufacturing and Design Project I 2
MFGET 669: Manufacturing and Design Project II 3
MECET 220 Statics and MECET 428 Thermodynamics is preferred.
Technical Specialties (Choose an emphasis)*
Emphasis I- Design (12 hours)
MECET 522: Dynamics .....3 or PHYS 522: Engineering Mechanics II--Dynamics 3
MECET 528: Computer Aided Modeling 3
MECET 623: Mechanical Design II 3
MECET 682: Heat Transfer 3
MECET 522 Dynamics is preferred.
Emphasis II- Manufacturing (13 hours)
MFGET 363: Principles of Tool Design 3
MFGET 367: Manufacturing Methods II 4
MFGET 567: Principles of Metalcasting 3
MFGET 661: Computer Aided Manufacturing 3
Emphasis III- Electromechanical (12 hours)
EET 141: Introductory Electronics 3
EET 244: Logic Circuits .....3 EET 448: Network Systems 3
EET 649: Advanced Programmable Logic Controllers 3
Emphasis IV- Automotive (12 hours)**
Choose 12 hours from the following:
AT 301: Fundamentals of Collision Technology 3
AT 314: Manual Transmission and Drivelines 3
AT 340: Diesel Engine Fundamentals 3
AT 414: Automatic Transmissions 3
AT 418: Failure Analysis 3
AT 515: Engine Performance 3
Emphasis V- Biomedical (12 hours)^+
MECET 522: Dynamics 3
MECET 528: Computer Aided Modeling 3
MECET 627: Introduction to Biomedical Engineering Technology.....3
MECET 682: Heat Transfer 3

*Student must declare either design, manufacturing, electromechanical, automotive or biomedical emphasis and follow emphasis sequence.

**It is recommended Approved Technical Electives be completed from the Automotive area for this emphasis.

In order to meet the requirements of the Engineering Technology Accreditation Commission of ABET, http://www.abet.org., partial waivers for the Pittsburg State University general education requirements have been allowed.

^Biomedical emphasis requires that students take BIOL 111 General Biology and BIOL 112 General Biology Laboratory instead of BIOL 113 Environmental Life Science for general education.

Support Courses (25-26 hours)

PHYS 101: College Physics II .....4 or PHYS 105: Engineering Physics II 4
PHYS 131: Elementary Physics Laboratory II 1
CHEM 215: General Chemistry I 3
CHEM 216: General Chemistry I Laboratory 2
MATH 150: Calculus I 5
MATH 155: Calculus II .....5 or MATH 154: Engineering Calculus II 4
ENGL 301: Technical/Professional Writing 3
CIS 230: Introduction to Programming .....3 or CIS 240: Intermediate Programming 3
PHYS 105 Engineering Physics II and MATH 154 Engineering Calculus II are preferred.
Approved Technical Electives (requires advisor's approval) (10 hours)+
Biomedical Technical Electives:
BIOL 257: Anatomy and Physiology 3
BIOL 258: Anatomy and Physiology Laboratory 2
BIOL 410: Biological and Medical Terminology 2
ETECH 670: Professional Certification Seminar 1
MATH 212: Matrix Algebra 2
+Students in the biomedical emphasis have all of their technical elective hours accounted for by the program. Total Hours for Bachelor of Science in Engineering TechnologyMechanical Engineering Technology (127-132 hours)
GENERAL EDUCATION REQUIREMENTS (37-40 hrs.)
Basic Skills 13 hours
COMM 207 Speech Communication..... 3
ENGL 101 English Composition..... 3
ENGL 190 Honors English Composition..... 3 or ENGL 299 Introduction to Research Writing..... 3
MATH 126 Pre-Calculus..... 4
Sciences 9-10 hours Natural Sciences^ (Select one)
BIOL 113 Environmental Life Science 4
Physical Sciences (Select one)
PHYS 100 College Physics I..... 4 or PHYS 104 Engineering Physics I 4
PHYS 130 Elementary Physics Laboratory I 1
Social Studies 3 hours
SOC 100 Introduction to Sociology 3
WGS 200 Introduction to Women's Studies 3
Health and Well Being 4-6 hours
Psychological
PSYCH 155 General Psychology 3
Physical (Select one) F
CS 203 Nutrition and Health..... 3
FCS 301 Nutrition..... 3
HHP 150 Lifetime Fitness Concepts. 1
NURS 303 Introduction to Public Health..... 3
Producing and Consuming 5 hours
Technology
MFGET 263 Manufacturing Methods I. 2
Economy/Business (Select one)
ACCTG 201 Financial Accounting 3
MGT 101 Introduction to Business 3
MGT 105 Introduction to Entrepreneurship..... 3
ECON 191 Issues in Today's Economy 3

ECON 200 Principles of Microeconomics ..... 3 or ECON 201 Principles of Macroeconomics 3
Select one course from Political Studies, Fine Arts & Aesthetic Studies, Cultural Studies or Human Heritage 3 hours
Political Studies
POLS 101 U.S. Politics..... 3
POLS 103 Comparative Political Institutions 3
Fine Arts and Aesthetic Studies
ART 155 Printmaking and Paper Arts..... 3
ART 178 Introduction to the Visual Arts 3
ART 188 The Designed World..... 3
ART 217 Crafts I..... 3
ART 222 Jewelry Design I 3
ART 233 Drawing I 3
ART 244 Ceramics I 3
ART 266 Sculpture I 3
ART 277 Painting I.....3
ART 288 Introduction to Art History I.....3
ART 289 Introduction to Art History II.....3
ART 311 Art Education.....3
ART 351 Printmaking, Papermaking, Bookarts and the Letterpress..... 3
ART 430 Automotive: Art and Design..... 3
COMM 105 Performance Appreciation.....3
COMM 205 Performance Studies.....3
COMM 395 Theatre History.....3
ENGL 250 Introduction to Creative Writing 3
HHP 151 Dance Appreciation.....3
MUSIC 120 Music Appreciation.....3
MUSIC 121 Introduction to Music Literature 2
Cultural Studies
ANTH 101 Introduction to Cultural Anthropology.....3
MLL 114 Chinese Language and Culture I 5
MLL 124 French Language and Culture I.....5
MLL 154 Spanish Language and Culture I 3
MLL 184 Russian Language and Culture I 3
MLL 194 Korean Language and Culture I.....3
GEOG 106 World Regional Geography 3
GEOG 300 Elements of Geography.....3
GEOG 304 Human Geography.....3
WGS 399 Global Women's Issues.....3
Human Heritage
History
HIST 101 World History to 1500.....3
HIST 102 World History from 1500.....3
HIST 201 American History to 1865. 3
HIST 202 American History from 1865 3
Literature
ENGL 113 General Literature. 3
ENGL 114 General Literature(Genre) 3
ENGL 116 General Literature(Theme). 3
ENGL 120 Literature and Film 3
ENGL 315 Mythology.....3
ENGL 320 Literature and Film 3
Philosophy

PHIL 103 Introduction to Philosophy. 3
PHIL 105 Ethics 3
PHIL 112 Biomedical Ethics.....3
PHIL 113 Business Ethics.....3
PHIL 114 Environmental Ethics.....3
PHIL 207 Critical Thinking.....3
PHIL 208 Logic 3
PHIL 231 World Religions. 3
Notes: ^Biomedical emphasis requires that students take BIOL 111 General Biology and BIOL 112 General Biology Laboratory instead of BIOL 113 Environmental Life Science for general education.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Technical Sciences		36	
	MECET 220	Statics	3
	MECET 226	Computer Aided Design	3
	ETECH 296	Materials in Industry	3
	MECET 323	Adv. Eng. Graphics	3
	EET 340	Intro to Industrial Automation+	3
	MECET 420	Kinematics	2
	MECET 423	Mechanics of Materials	3
	MECET 424	Mechanics of Materials Lab	1
	MECET 428	Thermodynamics	3
	MECET 523	Mech. Des. I	3
	MECET 524	Fluid Mechanics	3
	MECET 525	Fluid Mechanics Lab	1
	MFGET 666	Project I	2
	MFGET 669	Project II	3
Support Courses		19	
	PHYS 104	Engineering Physics I	4
	or PHYS 100	College Physics I	
	PHYS 105	Engineering Physics II	4
	or PHYS 105	College Physics II	
	PHYS 130	Elementary Physics Lab I	1
	PHYS 131	Elementary Physics Lab II	1
	MATH 154	Engineering Calculus II	4
	or MATH 155	Calculus II (5 hr)	
	CHEM 215	General Chemistry I	3
	CHEM 216	General Chemistry I Lab	2

PHYS 104, PHYS 105, MATH 154 are preferred
Students must declare one of the approved emphasis areas and follow the emphasis sequence.

Tech Elective
Required number of technical elective hours will vary by emphasis area and must be approved by the student's academic adviser. Suggested Tech Electives include, but aren't limited to:

	MATH 212	Matrix Algebra	2
	ENGL 301	Technical/Professional Writing	3
	MATH 343	Intro to Applied Statistics	3

EST	393	Intro to Industrial Safety	3
MFGET	405	Quality Control (PR statistics class)	3
ETECH	670	Professional Certification Seminar	1

Approved Tech Electives

TST	TECHNOLOGY STUDIES COURSE(S)
TED	TECHNICAL EDUCATION COURSE(S)
ETECH	ENGINEERING TECHNOLOGY COURSE(S)
MECET	MECHANICAL ENGINEERING TECHNOLOGY COURSE(S)
MFGET	MANUFACTURING ENGINEERING TECHNOLOGY COURSE(S)
TECH	TECHNOLOGY COURSE(S)
EET	ELECTRONICS ENGINEERING TECHNOLOGY COURSE(S)
EST	ENVIRONMENTAL AND SAFETY TECHNOLOGY COURSE(S)
GIT	GRAPHICS AND IMAGING TECHNOLOGY COURSE(S)
PET	PLASTICS ENGINEERING TECHNOLOGY COURSE(S)
AT	AUTOMOTIVE TECHNOLOGY COURSE(S)
AST	AUTOMOTIVE SERVICE TECHNOLOGY COURSE(S)
AMMT	ARCHITECTURAL MANUFACTURING MANAGEMENT TECHNOLOGY COURSE(S)
AVT	AVIATION COURSE(S)
HRD	HUMAN RESOURCE DEVELOPMENT COURSE(S)
TE	TECHNOLOGY AND ENGINEERING EDUCATION COURSE(S)
TM	TECHNOLOGY MANAGEMENT COURSE(S)

Technical Specialties

Design		23	
MECET	522	Dynamics	3
MECET	528	Computer Aided Modeling	3
MECET	623	Mech Des II	3
MECET	682	Heat Transfer	3
Tech Elective		11	

Electromechanical		23	
EET	141	Introductory Electronics	3
EET	244	Logic Circuits	3
EET	448	Network Systems	3
EET	649	Advanced PLC	3
Tech Elective		11	

Biomedical**		22	
BIOL	257	Anatomy & Physiology	3
BIOL	258	A&P Lab	2
BIOL	410	Biological/Medical Terminology	2
MECET	522	Dynamics	3
MECET	528	Computer Aided Modeling	3
MECET	627	Intro to Biomed Tech	3
MECET	682	Heat Transfer	3
Tech Elective		3	

Manufacturing		23	
MFGET	363	Principles of Tool Design	3
MFGET	367	Manufacturing Methods II	4
MFGET	567	Principles of Metal Casting	3

Manufacturing 23

MFGET	363	Principles of Tool Design	3
MFGET	367	Manufacturing Methods II	4
MFGET	567	Principles of Metal Casting	3
MFGET	568	Metal Casting Processing Lab	2
MFGET	661	CAM	3
Tech Elective			8

Automotive 23

AT	115	Mobile Electrical/Electronics	3
AT	116	Mobile Electrical/Electronics Lab+	3
AT	301	Fundamentals of Collision Tech.	3
AT	314	Manual Trans./Drivelines	3
AT	340	Diesel Engine Fundamentals	3
AT	418	Failure Analysis	3
Tech Elective			8

**Biomedical emphasis students take 1 hour less technical elective because of additional hour of BIOL 112 lab

+Automotive emphasis students can substitute this for EET 340

Pitt State Pathway 42

Core Elements

ENGL	101	English Composition	3
ENGL	299	Introduction to Research Writing	3
COMM	207	Speech Communication	3
MATH	150	Calculus I	5

Electives

MECET	121	Engineering Graphics I	3

Gorilla Gateway

UGS	100	The Freshman Experience	2

Essential Studies

Natural World within a Global Context

BIOL	113	Environmental Life Science*	4

* Biomed Emphasis take BIOL 111/112 (4+1 hr)

Human Experience within a Global Context

3 hours required from approved Human Experience within a Global Context (H.E.) that also satisfies the Non-verbal & Creative Expression (N.V.) companion element. Choose one of the following

ART	188	The Designed World	3
ART	233	Drawing I	3

Human Systems within a Global Context

Students should take the following courses

MFGET	263	Manufacturing Methods I	2
MFGET	268	Manufacturing Methods I Lab	1
EET	247	Computer Prog for Electron. Sys.	3
ETECH	502	Engineering Economy	3

HIST	201	American History to 1865	3
HIST	202	American History from 1865	3
ANTH	101	Introduction to Cultural Anthropology	3
MLL	124	French Language and Culture I	3
MLL	154	Spanish Language and Culture I	3
PHIL	103	Introduction to Philosophy	3
PHIL	231	World Religions	3
WGS	399	Global Women's Issues	3

Welness Strategies

Students should select 4 hours from approved Wellness Strategies (W.S.). See PittState.edu for a full list of courses that meet this Pitt State Pathway requirement. Options include, but may not be limited to:

DANCE	200	Dance	1
EXSCI	200	Introduction to Exercise Science	1
FCS	203	Nutrition and Health	3
HHP	150	Lifetime Fitness Concepts	1
NURS	303	Introduction to Public Health	3
PSYCH	155	General Psychology	3

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   N/A

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   N/A

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/3/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: ETECH College: COT

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 26 February 2019 (Year) Revision Effective: Fall, 2019

Contact Person: Clark Shaver ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Electronic Engineering Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
N/A

Description of Change: Change of General Education Requirements to meet new PSU Pathways Requirements this includes: Moved MATH150 Calculus I, ETECH502 Engineering Economy, MECET121 Engineering Graphics I from Support Courses to required Pathways Courses. EET247 Computer Programming for Elec. Systems , MFGET 263 Manufacturing Methods I nad MFGET 268 Manufacturing Methods I Laboratory had been cross listed as Support Courses and General Education. They have been moved to required Pathways Courses and are no longer listed as Support Courses. MATH 154: Engineering Calculus II *OR* MATH 155 Calculus II had previously been listed in the support courses. This has been replaced with just MATH 154 Engineering Calculus II. In the Pathways courses, 9 of 12 credit hours in the Human Systems within a Global Context are specified as specific courses that are required. The other 3 hours must be selected from the approved list found in this document. Natural World within a Global Context, Wellness Strategies and the Pathways elective courses are all specified courses. PHYS 104 Engineering Physics I and PHYS 130 Engineering Physics Laboratory I meet the Natural World requirement, PSYCH 155 General Pyschology and HHP 150: Lifetime Fitness Concepts meet the Wellness Strategies requirement and EET247 Computer Programming for Elec. Systems must be taken for the Pathways Elective requirement. Additionally, two emphasis areas have been dropped from the program. Telecomunications Emphasis and the Aerospace Electronics Emphasis.

Rationale for Change (include changes to curriculum objectives): PSU's implementation of the General Education Pathway requirements has instigated a required change to our curriculum. The changes presented herein are designed to meet the new PSU requirements. These changes also reflect the Kansas Board of Regent's requirement that all bachelor degrees are kept to a maximum of 120 credit hours. Additionally two emphasis areas were dropped due to the dean not staffing our empty position and we are now incapable of teaching those courses.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
The PSU - EET program is not affiliated in anyway with other universities.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The only affect on other programs will be course load in various general education courses.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Basic Skills (12 hours)
ENGL 101: English Composition 3
ENGL 190: Honors English Composition 3
or ENGL 299: Introduction to Research Writing 3
COMM 207: Speech Communication 3
MATH 143: Elementary Statistics 3

General Education Electives (30-34 hours)

Sciences (9-10 hours)
Natural Sciences (Select one)
BIOL 111: General Biology 3
and BIOL 112: General Biology Laboratory 2
BIOL 113: Environmental Life Science 4
BIOL 211: Principles of Biology I 4

Physical Sciences (Select one)
PHYS 100: College Physics I 4
or PHYS 104: Engineering Physics I 4
PHYS 130: Elementary Physics Laboratory I 1
PHYS 104 Engineering Physics I is preferred.

Social Studies (Select one) (3 hours)
SOC 100: Introduction to Sociology 3
WGS 200: Introduction to Women's Studies 3
Political Studies (Select one) (3 hours)
POLS 101: U.S. Politics 3
POLS 103: Comparative Political Institutions 3

Producing and Consuming (6 hours)

Technology
MFGET 263: Manufacturing Methods I 2
MFGET 268: Manufacturing Methods I Laboratory 1
EET 247: Computer Programming for Electronic Systems 3

Fine Arts and Aesthetic Studies/Cultural Studies (Select one) (2-3 hours)
ART 155: Printmaking and Paper Arts 3
ART 178: Introduction to the Visual Arts 3
ART 188: The Designed World 3
ART 217: Crafts I 3
ART 222: Jewelry Design I 3
ART 233: Drawing I 3
ART 244: Ceramics I 3
ART 266: Sculpture I 3
ART 277: Painting I 3
ART 288: Introduction to Art History I 3
ART 289: Introduction to Art History II 3

ART 311: Art Education 3
ART 351: Printmaking, Papermaking, Bookarts and the Letterpress 3
ART 430: Automotive: Art and Design 3
COMM 105: Performance Appreciation 3
COMM 205: Performance Studies 3
COMM 395: Theatre History (___) 3
ENGL 250: Introduction to Creative Writing 3
HHP 151: Dance Appreciation 3
MUSIC 120: Music Appreciation (____) 3
MUSIC 121: Introduction to Music Literature 2
ANTH 101: Introduction to Cultural Anthropology 3
MLL 114: Chinese Language and Culture I 3
MLL 124: French Language and Culture I 3
MLL 154: Spanish Language and Culture I 3
MLL 184: Russian Language and Culture I 3
MLL 194: Korean Language and Culture I 3
GEOG 106: World Regional Geography 3
GEOG 300: Elements of Geography 3
GEOG 304: Human Geography 3
WGS 399: Global Women's Issues 3

Health and Well Being (4-6 hours)
Psychological PSYCH 155: General Psychology 3

Physical (Select one)
FCS 203: Nutrition and Health 3
FCS 301: Nutrition 3
HHP 150: Lifetime Fitness Concepts 1
NURS 303: Introduction to Public Health 3

Human Heritage (Select one course from one of the following three categories) (3 hours)

History
HIST 101: World History to 1500 3
HIST 102: World History from 1500 3
HIST 201: American History to 1865 3
HIST 202: American History from 1865 3

Literature
ENGL 113: General Literature 3
ENGL 114: General Literature (Genre) 3
ENGL 116: General Literature (Theme) 3
ENGL 120: Literature and Film 3
ENGL 315: Mythology 3
ENGL 320: Literature and Film 3

Philosophy
PHIL 103: Introduction to Philosophy 3
PHIL 105: Ethics 3
PHIL 112: Biomedical Ethics 3
PHIL 113: Business Ethics 3

PHIL 114: Environmental Ethics 3
PHIL 207: Critical Thinking 3
PHIL 208: Logic 3
PHIL 231: World Religions 3

Major Requirements (36 hours)
EET 100: Prolog to Electronics 2
EET 144: D.C. Circuit Analysis Methods 3
EET 244: Logic Circuits 3
EET 245: Electronic Devices and Circuits 3
EET 246: A.C. Circuit Analysis Methods 3
EET 299: Electronics Core Exam 1
EET 341: Signals and Systems 3
EET 344: Microcomputer Systems 3
EET 349: Analog Integrated Circuits 3
EET 540: Electronic Design Proposal 3
EET 546: Electronic Controls 3
EET 640: Application Design Problems 2
EET 641: Electric Power 3
EET 642: Electronic Technology Seminar 1

Support Courses (28-29 hours)
MECET 121: Engineering Graphics I 3
ETECH 502: Engineering Economy 3
ETECH 694: Engineering Technology Laboratory Internship (____) 1-4
MATH 126: Pre-Calculus 4
MATH 150: Calculus I 5
MATH 155: Calculus II 5
or MATH 154: Engineering Calculus II 4
ENGL 301: Technical/Professional Writing 3
PHYS 105: Engineering Physics II 4
and PHYS 131: Elementary Physics Laboratory II 1
- EET 247 Computer Programming for Electronic Systems (satisfied by general education) (3 hours)
- MFGET 263 Manufacturing Methods I (satisfied by general education) (2 hours)
- MFGET 268 Manufacturing Methods I Laboratory (satisfied by general education) (1 hour)
- MATH 143 Elementary Statistics (satisfied by general education) (3 hours)
- ETECH 694 Engineering Technology Laboratory Internship must be taken for 1 hour.

One Required Emphasis (12 hours)

Electronic Embedded Systems Emphasis
EET 449: Programmable Logic Devices 3
EET 549: Advanced Microcontrollers 3
EET 647: Digital Signal Processing 3
- An additional course chosen from another Electronics Engineering Technology emphasis area (3 hours)

Telecommunications Emphasis
EET 448: Network Systems 3
EET 547: Electronic Communications Systems 3
EET 648: Data Communications Systems 3

• An additional course chosen from another Electronics Engineering Technology emphasis area (3 hours)

Aerospace Electronics Emphasis
EET 547: Electronic Communications Systems 3
EET 548: Aerospace Electronic Systems 3
EET 648: Data Communications Systems 3
• An additional course chosen from another Electronics Engineering Technology emphasis area (3 hours)

Controls Emphasis
EET 340: Introduction to Industrial Automation 3
EET 646: Control Systems 3
EET 649: Advanced Programmable Logic Controllers 3
• An additional course chosen from another Electronics Engineering Technology emphasis area (3 hours)

Custom Emphasis
• 6 hours chosen from other emphases options
• 6 hours upper division electives with advisor's consent

Approved Electives
Selected From CIS 230: Introduction to Programming 3
CIS 345: Object Oriented Programming Using Java 3
CIS 470: Network and Information Security 3
CMCET 331: Electrical Systems 3
ETECH 300: Cooperative Education (____) 3-6
MATH 212: Matrix Algebra 2
MATH 513: Discrete Structures 3
MATH 543: Probability and Statistics 3
MATH 553: Differential Equations 3
MATH 569: Numerical Analysis 3
MATH 617: Linear Algebra 3
MFGET 363: Principles of Tool Design 3
MFGET 405: Quality Control 3
MECET 420: Kinematics 2
MECET 423: Mechanics of Materials 3
MECET 424: Mechanics of Materials Laboratory 1
MECET 524: Fluid Mechanics 3
MECET 525: Fluid Mechanics Laboratory 1
MKTG 330: Principles of Marketing 3
PHYS 512: Electricity and Magnetism I 3
PHYS 516: Modern Physics I 3
PHYS 532: Electronic Circuits I 3
PHYS 743: Solid State Electronics 3
or
• Upper division courses from the following o Mathematics, Physics, others by consent of advisor

In order to meet the requirements of the Engineering Technology Accreditation Commission of ABET, http://www.abet.org., partial waivers for the Pittsburg State University general education requirements have been allowed.

MATH 126 Pre-Calculus is preferred for support courses. MATH 113 College Algebra and MATH 122 Plane Trigonometry may be substituted

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

CORE ELEMENTS (12 HRS)

Written Communications (6 HRS)
ENGL 101: English Composition 3
ENGL 190: Honors English Composition 3
or ENGL 299: Introduction to Research Writing 3

Verbal Communication (3 HRS)
COMM 207: Speech Communication 3

Quantitative / Analyic Methods (3 HRS)
MATH 150: Calculus I.....5

Essential Studies (23-24 HRS)

The Human Experience within a Global Context (3 HRS)
SELECT ONE OF THE FOLLOWING.....3
ART*178 Introduction to Visual Arts
ART*188 The Designed World
ART*217 Crafts I
ART*222 Jewelry Design I
ART*233 Drawing I
ART*244 Ceramics I
ART*266 Sculpture I
ART*277 Painting I
ART*288 Introduction to Art History I
ART*289 Introduction to Art History II
ART*311 Art Education
COMM*105 Performance Appreciation
COMM*205 Performance Studies
COMM*395 Theatre History ( )
ENGL*250 Introduction to Creative Writing
HHP*151 Dance Appreciation
MUSIC*120 Music Appreciation ( )
MUSIC*121 Introduction to Music Literature
MUSIC*321 History of Music
MUSIC*322 History of Musict.....3

Human Systems within a Global Context (12 HRS)
ETECH 502: Engineering Economy.....3
MECET 121: Engineering Graphics.....3
MFGET 263: Manufacturing Methods I.....2
MFGET 268: Manufacturing Methods I Labratory.....1
*AND ONE OF THE FOLLOWING.....3
SOC*100 Introduction to Sociology

POLS*103 Comparative Political Institutions
HIST*101 World History to 1500
HIST*102 World History from 1500
HIST*201 American History to 1865
HIST*202 American History from 1865
ANTH*101 Introduction to Cultural Anthropology
MLL*124 French Language and Culture I
MLL*154 Spanish Language and Culture I
MFGET*405 Quality Control
PHIL*103 Introduction to Philosophy
PHIL*231 World Religions
WGS*399 Global Women's Issues

Natural World within a Global Context (4-5 HRS)
PHYS 104: Engineering Physics I.....4
PHYS 104: Engineering Physics Laboratory I.....1

Wellness Strategies (4 HRS (3+1))
PSYCH 155: General Psychology.....3
HHP 150: Lifetime Fitness Concepts.....1

Pathway Elective (3 HRS)
EET 247: Computer Programming for Electronic Systems.....3

Gorilla Gateway (2 HRS)
UGS 150: Gorilla Gateway.....2

Major Requirements (36 hours)
EET 100: Prolog to Electronics 2
EET 144: D.C. Circuit Analysis Methods 3
EET 244: Logic Circuits 3
EET 245: Electronic Devices and Circuits 3
EET 246: A.C. Circuit Analysis Methods 3
EET 299: Electronics Core Exam 1
EET 341: Signals and Systems 3
EET 344: Microcomputer Systems 3
EET 349: Analog Integrated Circuits 3
EET 540: Electronic Design Proposal 3
EET 546: Electronic Controls 3
EET 640: Application Design Problems 2
EET 641: Electric Power 3
EET 642: Electronic Technology Seminar 1

Support Courses (20 hours)
MATH 126: Pre-Calculus 4
MATH 154: Engineering Calculus II 4
ENGL 301: Technical/Professional Writing 3
PHYS 105: Engineering Physics II 4
and PHYS 131: Elementary Physics Laboratory II 1
MATH 143 Elementary Statistics.....3

ETECH 694: Engineering Technology Laboratory Internship (____) 1-4
• ETECH 694 Engineering Technology Laboratory Internship must be taken for 1 hour.

One Required Emphasis (12 hours)

Electronic Embedded Systems Emphasis
EET 449: Programmable Logic Devices 3
EET 549: Advanced Microcontrollers 3
EET 647: Digital Signal Processing 3
• An additional upper division EET course (300+)

Controls Emphasis
EET 340: Introduction to Industrial Automation 3
EET 646: Control Systems 3
EET 649: Advanced Programmable Logic Controllers 3
• An additional upper division EET course (300+)

Custom Emphasis
• 6 hours chosen from other emphases options
• 6 hours upper division electives with advisor's consent

Approved Electives
Selected From
CIS 230: Introduction to Programming 3
CIS 345: Object Oriented Programming Using Java 3
CIS 470: Network and Information Security 3
CMCET 331: Electrical Systems 3
ETECH 300: Cooperative Education (____) 3-6
MATH 212: Matrix Algebra 2
MATH 513: Discrete Structures 3
MATH 543: Probability and Statistics 3
MATH 553: Differential Equations 3
MATH 569: Numerical Analysis 3
MATH 617: Linear Algebra 3
MFGET 363: Principles of Tool Design 3
MFGET 405: Quality Control 3
MECET 420: Kinematics 2
MECET 423: Mechanics of Materials 3
MECET 424: Mechanics of Materials Laboratory 1
MECET 524: Fluid Mechanics 3
MECET 525: Fluid Mechanics Laboratory 1
MKTG 330: Principles of Marketing 3
PHYS 512: Electricity and Magnetism I 3
PHYS 516: Modern Physics I 3
PHYS 532: Electronic Circuits I 3
PHYS 743: Solid State Electronics 3
or
• Upper division courses from the following o Mathematics, Physics, others by consent of advisor

In order to meet the requirements of the Engineering Technology Accreditation Commission of ABET, http://www.abet.org., partial waivers for the Pittsburg State University general education requirements have been allowed.

MATH 126 Pre-Calculus is preferred for support courses. MATH 113 College Algebra and MATH 122 Plane Trigonometry may be substituted

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   N/A

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   TBD - but no direct effect on ETECH

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/3/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-30-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

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Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: ETECH College: COT This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 3/1/19 Revision Effective: Fall, 2019
(Year)

Contact Person: Jacob Lehman ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Manufacturing Engineering Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Courses Added: FCS-203, MECET-121, MECET-226, EST-393, ECON-191, ART-188/233, and 5 hours approved technical electives. Updated UGS 100 to UGS 150 Gorilla Gateway. Removed MFGET-160, MFGET-261, ENGL-301 , BIOL-113, SOC-100, POLS-101, GEOG-106, PSYCH-155, and PHIL-105.

Rationale for Change (include changes to curriculum objectives): Changes to curriculm to meet the new Pittstate Pathway requirements and meet the KBOR 120 hour degree requirement

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Only affects Manfacturing Engineering Technology majors at PSU

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Only affects Manfacturing Engineering Technology majors at PSU

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Core Requirements
MECET-220 Statics (3 hours)
or PHYS-220 Engineering Mechanics I - Statics (3 hours)
MECET-420 Kinematics (2 hours)
MECET-423 Mechanics of Materials (3 hours)
MECET-424 Mechanics of Materials Laboratory (1 hour)
MECET-524 Fluid Mechanics (3 hours)
MECET-525 Fluid Mechanics Laboratory (1 hour)
MFGET-564 Heat Treatment and Metallurgy I (3 hours)
Tool Design
MFGET-160 Manufacturing Graphics (3 hours)

MFGET-261 Computer Aided Part Design (3 hours)
MFGET-363 Principles of Tool Design (3 hours)
Manufacturing Processes
MFGET-263 Manufacturing Methods I (2 hours)
MFGET-268 Manufacturing Methods I Laboratory (1 hour)
MFGET-367 Manufacturing Methods II (4 hours)
MFGET-661 Computer Aided Manufacturing (3 hours)
MFGET-662 Computer Aided Manufacturing II (2 hours)
MFGET-690 Manufacturing Production Control and Management (3 hours)
Metalcasting
MFGET-567 Principles of Metalcasting (3 hours)
MFGET-568 Metalcasting Processing Laboratory (2 hours)
MFGET-569 Casting Design and Simulation (3 hours)
Capstone Experience
MFGET-666 Manufacturing and Design Project I (2 hours)
MFGET-669 Manufacturing and Design Project II (3 hours)
Technical Specialties
MFGET-162 Welding Processes and Procedures (3 hours)
MFGET-405 Quality Control (3 hours)
ETECH-502 Engineering Economy (3 hours)
EET-141 Introductory Electronics (3 hours)
EET-340 Introduction to Industrial Automation (3 hours)
Support Courses
PHYS-100 College Physics I (4 hours)
or PHYS-104 Engineering Physics I (4 hours)
PHYS-130 Elementary Physics Laboratory I (1 hour)
MATH-122 Plane Trigonometry (3 hours)
MATH-143 Elementary Statistics (3 hours)
MATH-150 Calculus I (5 hours)
ENGL-301 Technical/Professional Writing (3 hours)

GENERAL EDUCATION REQUIREMENTS (44-45 hrs.)
Basic Skills 12 hours
COMM-207 Speech Communication (3 hours)
ENGL-101 English Composition (3 hours)
ENGL-190 Honors English Composition (3 hours)
or ENGL-299 Introduction to Research Writing (3 hours)
MATH-143 Elementary Statistics (3 hours)
Sciences 8 hours
Natural Sciences
BIOL-113 Environmental Life Science (4 hours)
Physical Sciences
CHEM-105/106 Introductory Chemistry and Laboratory (4 hours)
Social Studies 3 hours
SOC-100 Introduction to Sociology (3 hours)
Political Studies 3 hours
POLS-101 U.S. Politics (3 hours)
Producing and Consuming 6 hours
Technology
MFGET-263 Manufacturing Methods I. (2 hours)
MFGET-268 Manufacturing Methods I Laboratory (1 hours)

Economy/Business (Select one)
ACCTG-201 Financial Accounting (3 hours)
ECON-191 Issues in Today's Economy (3 hours)
MGT-101 Introduction to Business (3 hours)
MGT-105 Introduction to Entrepreneurship (3 hours)
Fine Arts and Aesthetic Studies (Select one) (2-3 hours)
ART-155 Printmaking and Paper Arts (3 hours)
ART-178 Introduction to the Visual Arts (3 hours)
ART-188 The Designed World (3 hours)
ART-217 Crafts I (3 hours)
ART-222 Jewelry Design I (3 hours)
ART-233 Drawing I (3 hours)
ART-244 Ceramics I (3 hours)
ART-266 Sculpture I (3 hours)
ART-277 Painting I (3 hours)
ART-288 Introduction to Art History I (3 hours)
ART-289 Introduction to Art History II (3 hours)
ART-311 Art Education (3 hours)
ART-351 Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
ART-430 Automotive: Art and Design (3 hours)
COMM-105 Performance Appreciation (3 hours)
COMM-205 Performance Studies (3 hours)
COMM-395 Theatre History (3 hours)
ENGL-250 Introduction to Creative Writing (3 hours)
HHP-151 Dance Appreciation (3 hours)
MUSIC-120 Music Appreciation (3 hours)
MUSIC-121 Introduction to Music Literature (2 hours)
Cultural Studies 3 hours
GEOG-106 World Regional Geography (3 hours)
Health and Well Being 4 hours
Psychological
PSYCH-155 General Psychology (3 hours)
Physical
HHP-150 Lifetime Fitness Concepts. (1 hours)
Human Heritage 3 hours
Philosophy
PHIL-105 Ethics (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Core Requirements
MECET-220 Statics (3 hours)
or PHYS-220 Engineering Mechanics I - Statics (3 hours)
MECET-420 Kinematics (2 hours)
MECET-423 Mechanics of Materials (3 hours)
MECET-424 Mechanics of Materials Laboratory (1 hour)
MECET-524 Fluid Mechanics (3 hours)
MECET-525 Fluid Mechanics Laboratory (1 hour)
MFGET-564 Heat Treatment and Metallurgy I (3 hours)

Tool Design
MECET-121 Engineering Graphics I (3 hours)
MECET-226 Computer Aided Design (3 hours)
MFGET-363 Principles of Tool Design (3 hours)

Manufacturing Processes
MFGET-263 Manufacturing Methods I (2 hours)
MFGET-268 Manufacturing Methods I Laboratory (1 hour)
MFGET-367 Manufacturing Methods II (4 hours)
MFGET-661 Computer Aided Manufacturing (3 hours)
MFGET-662 Computer Aided Manufacturing II (2 hours)
MFGET-690 Manufacturing Production Control and Management (3 hours)

Metalcasting
MFGET-567 Principles of Metalcasting (3 hours)
MFGET-568 Metalcasting Processing Laboratory (2 hours)
MFGET-569 Casting Design and Simulation (3 hours)

Capstone Experience
MFGET-666 Manufacturing and Design Project I (2 hours)
MFGET-669 Manufacturing and Design Project II (3 hours)

Technical Specialties
MFGET-162 Welding Processes and Procedures (3 hours)
MFGET-405 Quality Control (3 hours)
ETECH-502 Engineering Economy (3 hours)
EET-141 Introductory Electronics (3 hours)
EET-340 Introduction to Industrial Automation (3 hours)
EST-393 Introduction to Industrial Safety (3 hours)

Support Courses
PHYS-100 College Physics I (4 hours)
or PHYS-104 Engineering Physics I (4 hours)
PHYS-130 Elementary Physics Laboratory I (1 hour)
MATH-122 Plane Trigonometry (3 hours)
MATH-143 Elementary Statistics (3 hours)
MATH-150 Calculus I (5 hours)
CHEM-105 Introductory Chemistry (3 hours)
CHEM-106 Introductory Chemistry Laboratory (1 hour)

The Pitt State Pathway requirements
Core Elements

Written Communications (6 hours)
ENGL-101 English Composition (3 hours)
ENGL 299 Introduction to Research Writing (3 hours)

Verbal Communication (3 hours)
COMM-207 Speech Communication (3 hours)

Quantitative/Analytic Methods (5 hours)
MATH-150 Calculus I (5 hours)

Essential Studies Elements

The Human Experience (Choose 3 hours)
ART-188 The Designed World (3 hours)
ART-233 Drawing I (3 hours)

Human Systems (15 hours)
ECON-191 Issues in Today's Economy (3 hours)
ETECH-502 Engineering Economy (3 hours)
MECET-121 Engineering Graphics I (3 hours)
MFGET-405 Quality Control (3 hours)
MGT-101 Introduction to Business (3 hours)

Natural World (5 hours)
PHYS-100 College Physics I (4 hours)
or PHYS-104 Engineering Physics I (4 hours)
PHYS-130 Elementary Physics Laboratory I (1 hour)

Wellness Strategies (4 hours)
FCS-203 Nutrition and Health (3 hours)
HHP-150 Lifetime Fitness Concepts (1 hour)

Gorilla Gateway (2 hours)
UGS-150 Gorilla Gateway

Approved Technical Electives from the following areas (5 hours)
AMMT-Architectural Manufacturing Management Technology Course(s)
AT-Automotive Technology Course(s)
EET-Electronics Engineering Technology Course(s)
EST-Safety Course(s)
ETECH-Engineering Technology Course(s)
GT-General Technology Course(s)
MECET-Mechanical Engineering Technology Course(s)
PET-Plastics Engineering Technology Course(s)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/3/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: ETECH College: COT This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 3/1/19 Revision Effective: Fall, 2019
(Year)

Contact Person: Rebeca Book ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Plastics Engineering Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
N/A

Description of Change: Added UGS 150 Gorilla Gateway; Removed MATH 126 Pre-Calculus; Modified curriculum headings/classifications to be in line with PSU Pathway formatting.

Rationale for Change (include changes to curriculum objectives): The proposed curriculum reflects revisions needed to conform to the new PSU Pathway general education plan. The changes also reflect the Kansas Board of Regents mandate that bachelors degree programs do not exceed 120 credit hours.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
The PSU - PET program is not affiliated in anyway with other universities.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The only affect on other programs will be course load in various general education courses.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Basic Skills (12 hours)
COMM 207: Speech Communication 3
ENGL 101: English Composition 3
ENGL 190: Honors English Composition 3
or ENGL 299: Introduction to Research Writing 3
MATH 143: Elementary Statistics 3

General Education Electives (24-27 hours)

Sciences (9-10 hours)

Natural Sciences (Select one)
BIOL 111: General Biology 3
and BIOL 112: General Biology Laboratory 2
BIOL 113: Environmental Life Science 4
BIOL 211: Principles of Biology I 4

Physical Sciences (Select one)
PHYS 100: College Physics I 4
or PHYS 104: Engineering Physics I 4
PHYS 130: Elementary Physics Laboratory I 1

Social Studies (Select one) (3 hours)
SOC 100: Introduction to Sociology 3
WGS 200: Introduction to Women's Studies 3

Health and Well Being (4-6 hours)

Psychological
PSYCH 155: General Psychology 3

Physical (Select one)
FCS 203: Nutrition and Health 3
FCS 301: Nutrition 3
HHP 150: Lifetime Fitness Concepts 1
NURS 303: Introduction to Public Health 3

Producing and Consuming (5 hours)

Technology
MFGET 263: Manufacturing Methods I 2

Economy/Business (select one)
ACCTG 201: Financial Accounting 3
MGT 101: Introduction to Business 3
MGT 105: Introduction to Entrepreneurship 3
ECON 191: Issues in Today's Economy 3

Select one course from Political Studies, Fine Arts and Aesthetic Studies, Cultural Studies or Human Heritage (3 hours)

Political Studies
POLS 101: U.S. Politics 3
POLS 103: Comparative Political Institutions 3

Fine Arts and Aesthetic Studies
ART 155: Printmaking and Paper Arts 3
ART 178: Introduction to the Visual Arts 3

ART 188: The Designed World 3
ART 217: Crafts I 3
ART 222: Jewelry Design I 3
ART 233: Drawing I 3
ART 244: Ceramics I 3
ART 266: Sculpture I 3
ART 277: Painting I 3
ART 288: Introduction to Art History I 3
ART 289: Introduction to Art History II 3
ART 311: Art Education 3
ART 351: Printmaking, Papermaking, Bookarts and the Letterpress 3
ART 430: Automotive: Art and Design 3
COMM 105: Performance Appreciation 3
COMM 205: Performance Studies 3
COMM 395: Theatre History ( ) 3
ENGL 250: Introduction to Creative Writing 3
HHP 151: Dance Appreciation 3
MUSIC 120: Music Appreciation ( ) 3
MUSIC 121: Introduction to Music Literature 2

Cultural Studies
ANTH 101: Introduction to Cultural Anthropology 3
MLL 114: Chinese Language and Culture I 3
MLL 124: French Language and Culture I 3
MLL 154: Spanish Language and Culture I 3
MLL 184: Russian Language and Culture I 3
MLL 194: Korean Language and Culture I 3
GEOG 106: World Regional Geography 3
GEOG 300: Elements of Geography 3
GEOG 304: Human Geography 3
WGS 399: Global Women's Issues 3

Human Heritage

History
HIST 101: World History to 1500 3
HIST 102: World History from 1500 3
HIST 201: American History to 1865 3
HIST 202: American History from 1865 3

Literature
ENGL 113: General Literature 3
ENGL 114: General Literature (Genre) 3
ENGL 116: General Literature (Theme) 3
ENGL 120: Literature and Film 3
ENGL 315: Mythology 3
ENGL 320: Literature and Film 3

Philosophy
PHIL 103: Introduction to Philosophy 3

PHIL 105: Ethics 3
PHIL 112: Biomedical Ethics 3
PHIL 113: Business Ethics 3
PHIL 114: Environmental Ethics 3
PHIL 207: Critical Thinking 3
PHIL 208: Logic 3
PHIL 231: World Religions 3

Major Requirements

Technical Sciences (25 hours)
MECET 121: Engineering Graphics I 3
and MECET 226: Computer Aided Design 3
or MFGET 160: Manufacturing Graphics 3
and MFGET 261: Computer Aided Part Design 3
EET 141: Introductory Electronics 3
EET 340: Introduction to Industrial Automation 3
EST 393: Introduction to Industrial Safety 3
or EST 403: Industrial Safety 3
MFGET 405: Quality Control 3
ETECH 502: Engineering Economy 3
MECET 524: Fluid Mechanics 3
MECET 525: Fluid Mechanics Laboratory 1

Technical Specialties (36 hours)
PET 180: General Plastics Laboratory 1
PET 185: General Plastics 3
PET 272: Plastics Processing I Laboratory 1
PET 273: Plastics Processing I 3
PET 281: Plastics Testing Technology 3
PET 370: Thermoplastic Resins Laboratory 1
PET 371: Thermoplastic Resins 3
PET 374: Thermoset Resins Laboratory 1
PET 375: Thermoset Resins 3
PET 376: Plastic Processing II Laboratory 1
PET 377: Plastic Processing II 3
PET 585: Part and Mold Design I 3
PET 586: Senior Project I 1
PET 684: Part and Mold Design II 3
PET 685: Composites 3
PET 687: Senior Project II 2
MFGET 268: Manufacturing Methods I Laboratory 1

• MFGET 263 Manufacturing Methods I (satisfied by general education) (2 hours)

Support Courses (25-27 hours)
ENGL 301: Technical/Professional Writing 3
MATH 126: Pre-Calculus 4
MATH 150: Calculus I 5
CHEM 215: General Chemistry I 3
CHEM 216: General Chemistry I Laboratory 2

CHEM 320: Introductory Organic Chemistry 3
and CHEM 326: Organic Chemistry Laboratory 2
or CHEM 360: Introduction to Polymer Science and Technology 3
CHEM 625: Polymer Synthesis and Characterizations 3
CHEM 626: Polymer Synthesis and Characterizations Laboratory 2

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Major Requirements (35 hours)
PET 180: General Plastics Laboratory 1
PET 185: General Plastics 3
PET 272: Plastics Processing I Laboratory 1
PET 273: Plastics Processing I 3
PET 281: Plastics Testing Technology 3
PET 370: Thermoplastic Resins Laboratory 1
PET 371: Thermoplastic Resins 3
PET 374: Thermoset Resins Laboratory 1
PET 375: Thermoset Resins 3
PET 376: Plastic Processing II Laboratory 1
PET 377: Plastic Processing II 3
PET 585: Part and Mold Design I 3
PET 586: Senior Project I 1
PET 684: Part and Mold Design II 3
PET 685: Composites 3
PET 687: Senior Project II 2

CORE ELEMENTS (12 HRS)

Written Communications (6 HRS)
ENGL 101: English Composition 3
ENGL 190: Honors English Composition 3
or ENGL 299: Introduction to Research Writing 3

Verbal Communication (3 HRS)
COMM 207: Speech Communication 3

Quantitative / Analyic Methods (3 HRS)
MATH 150: Calculus I.....5

Essential Studies (23-24 HRS)

The Human Experience within a Global Context (3 HRS)
SELECT ONE OF THE FOLLOWING.....3
ART*178 Introduction to Visual Arts
ART*188 The Designed World

ART*217 Crafts I
ART*222 Jewelry Design I
ART*233 Drawing I
ART*244 Ceramics I
ART*266 Sculpture I
ART*277 Painting I
ART*288 Introduction to Art History I
ART*289 Introduction to Art History II
ART*311 Art Education
COMM*105 Performance Appreciation
COMM*205 Performance Studies
COMM*395 Theatre History ( )
ENGL*250 Introduction to Creative Writing
HHP*151 Dance Appreciation
MUSIC*120 Music Appreciation ( )
MUSIC*121 Introduction to Music Literature
MUSIC*321 History of Music
MUSIC*322 History of Music.....3

Human Systems within a Global Context (12 HRS)
ETECH 502: Engineering Economy.....3
MECET 121: Engineering Graphics.....3
MFGET 263: Manufacturing Methods I.....2
MFGET 268: Manufacturing Methods I Labratory.....1
*AND ONE OF THE FOLLOWING.....3
SOC*100 Introduction to Sociology
POLS*103 Comparative Political Institutions
HIST*101 World History to 1500
HIST*102 World History from 1500
HIST*201 American History to 1865
HIST*202 American History from 1865
ANTH*101 Introduction to Cultural Anthropology
MLL*124 French Language and Culture I
MLL*154 Spanish Language and Culture I
PHIL*103 Introduction to Philosophy
PHIL*231 World Religions
WGS*399 Global Women's Issues

Natural World within a Global Context (5 HRS)
PHYS 100: College Physics I 4
or PHYS 104: Engineering Physics I 4
PHYS 130: Elementary Physics Laboratory I 1

Wellness Strategies (4 HRS)
PSYCH 155: General Psychology.....3
HHP 150: Lifetime Fitness Concepts.....1

Pathway Elective (3 HRS)
MGT 101: Introduction to Business 3

Gorilla Gateway (2 HRS)
UGS 150: Gorilla Gateway.....2

Support Courses (42 hours)
ENGL 301: Technical/Professional Writing 3
MATH 143: Elementary Statistics 3
CHEM 215: General Chemistry I 3
CHEM 216: General Chemistry I Laboratory 2
CHEM 360: Introduction to Polymer Science andTechnology 3
CHEM 625: Polymer Synthesis and Characterizations 3
CHEM 626: Polymer Synthesis and Characterizations Laboratory 2
BIOL 113: Environmental Life Science 4
EET 141: Introductory Electronics 3
EET 340: Introduction to Industrial Automation 3
EST 393: Introduction to Industrial Safety 3
MFGET 405: Quality Control 3
MECET 226: Computer Aided Design 3
MECET 524: Fluid Mechanics 3
MECET 525: Fluid Mechanics Laboratory 1

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/3/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee (
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: AMMT College: COT

This program is to be offered 50% or more online as a HybridNO
This program is to be offered fully onlineNO

Submission Date: 2/28/19

Revision Effective: Fall, 2019
(Year)

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Architectural Manufacturing Management and Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Remove ENGL 301 and MFGET 405. Add MGT 330 and MGT430 for support courses. Change AMMT 399 from a 2 hour to a 1 hour.

Rationale for Change (include changes to curriculum objectives): Bring degree to 120 hours to complete and help align with Pathways

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Program is not related to any other Regent University

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Degree is not related or would not affect any othe program

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Bachelor of Science in Technology Degree with a Major in Architectural Manufacturing Management and Technology
The Bachelor of Science in Technology in Architectural Manufacturing Management and Technology majors may pursue one or more of the two specializations: Wood Product Manufacturing and Wood Teacher Training. Program prepares students with technical and management courses for success in a variety of wood industry-related professional positions.
General Education*
Basic Skills (12 hours)
ENGL 101: English Composition 3
ENGL 190: Honors English Composition 3
or ENGL 299: Introduction to Research Writing 3
COMM 207: Speech Communication 3

MATH 110: College Algebra with Review 5
or MATH 113: College Algebra 3
or MATH 133: Quantitative Reasoning 3

General Education Electives (34-39 hours)

Sciences (8-9 Hours) Natural Sciences (Select one)
BIOL 111: General Biology 3
and BIOL 112: General Biology Laboratory 2
BIOL 113: Environmental Life Science 4
BIOL 211: Principles of Biology I 4

Physical Sciences (Select one)
CHEM 105: Introductory Chemistry 3
and CHEM 106: Introductory Chemistry Laboratory 1
CHEM 107: Chemistry for the Life Sciences 3
and CHEM 108: Chemistry for the Life Sciences Laboratory 1
PHYS 160: Physical Geology 3
and PHYS 165: Physical Geology Laboratory 1
PHYS 171: Physical Science 3
and PHYS 172: Physical Science Laboratory 1

Social Studies (Select one) (3 hours)
SOC 100: Introduction to Sociology 3
WGS 200: Introduction to Women's Studies 3

Political Studies (Select one) (3 hours)
POLS 101: U.S. Politics 3
POLS 103: Comparative Political Institutions 3

Producing and Consuming (5-6 hours)
GT 190: Introduction to Technological Systems 2
or GT 350: Technology and Civilization 3
ACCTG 201: Financial Accounting 3
or CIS 130: Computer Information Systems 3
or MGT 101: Introduction to Business 3
or MGT 105: Introduction to Entrepreneurship 3

Fine Arts and Aesthetic Studies (Select one) (2-3 hours)
ART 155: Printmaking and Paper Arts 3
ART 178: Introduction to the Visual Arts 3
ART 188: The Designed World 3
ART 217: Crafts I 3
ART 222: Jewelry Design I 3
ART 233: Drawing I 3
ART 244: Ceramics I 3
ART 266: Sculpture I 3
ART 277: Painting I 3
ART 288: Introduction to Art History I 3
ART 289: Introduction to Art History II 3
ART 311: Art Education 3

ART 351: Printmaking, Papermaking, Bookarts and the Letterpress 3
ART 430: Automotive: Art and Design 3
COMM 105: Performance Appreciation 3
COMM 205: Performance Studies 3
COMM 395: Theatre History (___) 3
ENGL 250: Introduction to Creative Writing 3
HHP 151: Dance Appreciation 3
MUSIC 120: Music Appreciation (____) 3
MUSIC 121: Introduction to Music Literature 2
Music 120 Music Appreciation (Classical, Jazz, or World Music)

Cultural Studies (Select one) (3 hours)
ANTH 101: Introduction to Cultural Anthropology 3
MLL 114: Chinese Language and Culture I 3
MLL 124: French Language and Culture I 3
MLL 154: Spanish Language and Culture I 3
MLL 184: Russian Language and Culture I 3
MLL 194: Korean Language and Culture I 3
GEOG 106: World Regional Geography 3
GEOG 300: Elements of Geography 3
GEOG 304: Human Geography 3
WGS 399: Global Women's Issues 3

Health and Well Being (4-6 hours)

Psychological
PSYCH 155: General Psychology 3

Physical (Select one)
FCS 203: Nutrition and Health 3
FCS 301: Nutrition 3
HHP 150: Lifetime Fitness Concepts 1
NURS 303: Introduction to Public Health 3

Human Heritage (Select one from two of the following three categories) (6 hours)

History
HIST 101: World History to 1500 3
HIST 102: World History from 1500 3
HIST 201: American History to 1865 3
HIST 202: American History from 1865 3

Literature
ENGL 113: General Literature 3
ENGL 114: General Literature (Genre) 3
ENGL 116: General Literature (Theme) 3
ENGL 120: Literature and Film 3
ENGL 315: Mythology 3
ENGL 320: Literature and Film 3

Philosophy

PHIL 103: Introduction to Philosophy 3
PHIL 105: Ethics 3
PHIL 112: Biomedical Ethics 3
PHIL 113: Business Ethics 3
PHIL 114: Environmental Ethics 3
PHIL 207: Critical Thinking 3
PHIL 208: Logic 3
PHIL 231: World Religions 3
Total General Education Requirements (46-53 hours)
*For specific courses see general education degree requirements, General Education Requirements for All Baccalaureate Degrees.

Support Courses (12 hours)
MATH 122: Plane Trigonometry 3
or MATH 143: Elementary Statistics 3
ECON 200: Principles of Microeconomics 3
ENGL 301: Technical/Professional Writing 3
MKTG 330: Principles of Marketing 3

Technical Courses Wood Technology Area
AMMT 182: Wood Science 3
AMMT 185: Fundamentals of Architectural Manufacturing 3
AMMT 226: CAD for Architectural Product Development 3
AMMT 282: Machine Processes in Architectural Manufacturing.....3
AMMT 286: Primary Wood Processing 3
AMMT 301: Finishing 3
AMMT 333: Tool Technology 3
AMMT 383: Computer-Aided Manufacturing (CAM) in Architectural Manufacturing Technology 3
AMMT 399: Architectural Manufacturing Technology Professional Development 1
AMMT 412: Overlay and Laminate Materials 3
AMMT 426: Architectural Millwork and Casework 3
AMMT 511: Production Techniques in Architectural Product Manufacturing 3
AMMT 523: Computer Applications in Cabinetmaking 3
AMMT 525: Cabinets and Fixtures 3
AMMT 602: Manufacturing Facility Maintenance and Management 3
AMMT 699: Architectural Manufacturing Senior Seminar 1

General Technology Support Courses

Choose between Wood Product Manufacturing or Teacher Training Education Emphasis.

Wood Product Manufacturing Emphasis (select two) (6 hours)
EST 393: Introduction to Industrial Safety 3
EST 396: Introduction to Construction Safety 3
GT 330: Engineering Materials and Processes 3
MFGET 405: Quality Control 3
TM 606: Industrial Supervision 3
AMMT 400: Architectural Manufacturing Internship (___) 3-6

Wood Teacher Training Emphasis:

Technical Education (8-9 hours)
TTED 694: Foundations of Career and Technical Education 3
or PSYCH 263: Developmental Psychology 3
TTED 396: Curriculum Usage in Technical Education 2
or EDUC 261: Explorations in Education 3
TTED 698: Leadership and Professionalism in Career and Technical Education 3
or PSYCH 357: Educational Psychology 3

Courses recommended for those seeking 7-12 Technology & Engineering certification:
- PSYCH 263 - Developmental Psychology
- EDUC 261 - Explorations in Education
- PSYCH 357 - Educational Psychology

At Least One of the Following Emphasis Areas Must Be Completed

Emphasis Area One: Wood Product Manufacturing (18 hours)
AMMT 300: Architectural Manufacturing Internship (___) 3-6
AMMT 326: CAD for Architectural Product Development II 3
AMMT 454: CNC Applications for Architectural Manufacturing Industry 3
AMMT 585: Architectural Product Production Estimating 3
AMMT 691: Architectural Product Design and Development 3
AMMT 692: Architectural Manufacturing Capstone Project 3

Emphasis Area Two: Wood Teacher Training (Select 16-18 hours)
Technical Education***
TTED 391: Student Assessment Development in Career and Technical Education 3
or GT 130: Applications in STEM 3
TTED 395: Task Analysis for Technical Teachers 1
or TTED 608: Components of Work-based Learning in Career and Technical Education 3
TTED 479: Techniques for Teaching Career and Technical Education 3
or TE 479: Teaching Techniques for Technology and Engineering Education 3
TTED 608: Components of Work-based Learning in Career and Technical Education 3
TTED 695: Using Technology as an Instructional Tool 3
or GT 320: Communication Systems in Technology 3
TTED 697: Identification and Instruction of Students with Special Needs 3
or SPED 510: Overview of Special Education 3
TTED 780: Classroom Management in Career and Technical Education 3
or TE 496: Organization and Management for Technology and Engineering Education 3

Courses recommended for those seeking 7-12 Technology & Engineering certification:
- GT 130 – Applications in STEM
- TE 479 – Teaching Techniques for Technology and Engineering Education
- EDUC 520 – Methods and Materials for Academic Literacy
- GT 320 – Communication Systems in Technology
- SPED 510 Overview of Special Education
- TE 496 – Organization and Management for Technology and Engineering Education

Total minimum hours required for degree (124 hours).

TTED 395 is waived if student took GT 320 instead of TTED 695.

***Those seeking teacher certification, additional coursework is required. See Technical Teacher Education or Technology and Engineering Education advisor for more information.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
(GENERAL EDUCATION PER NEW REQUIREMENTS)

Support Courses (12 hours)
MGT 101: Introduction To Business.....3
MATH 122: Plane Trigonometry 3
or MATH 143: Elementary Statistics 3
ECON 200: Principles of Microeconomics 3
MGT 330 Management and organizational Behavior.....3
or MGT 430 Legal and Social Environment of Business.....3
orMKTG 330: Principles of Marketing 3

Technical Courses Wood Technology Area (44 hours)
AMMT 182: Wood Science 3
AMMT 185: Fundamentals of Architectural Manufacturing 3
AMMT 226: CAD for Architectural Product Development 3
AMMT 282: Machine Processes in Architectural Manufacturing.....3
AMMT 286: Primary Wood Processing 3
AMMT 301: Finishing 3
AMMT 333: Tool Technology 3
AMMT 383: Computer-Aided Manufacturing (CAM) in Architectural Manufacturing Technology 3
AMMT 399: Architectural Manufacturing Technology Professional Development 1
AMMT 412: Overlay and Laminate Materials 3
AMMT 426: Architectural Millwork and Casework 3
AMMT 511: Production Techniques in Architectural Product Manufacturing 3
AMMT 523: Computer Applications in Cabinetmaking 3
AMMT 525: Cabinets and Fixtures 3
AMMT 602: Manufacturing Facility Maintenance and Management 3
AMMT 699: Architectural Manufacturing Senior Seminar 1

General Technology Support Courses

Choose between Wood Product Manufacturing or Teacher Training Education Emphasis.

Wood Product Manufacturing Emphasis (select two) (6 hours)
EST 393: Introduction to Industrial Safety 3
EST 396: Introduction to Construction Safety 3
GT 330: Engineering Materials and Processes 3
TM 606: Industrial Supervision 3
AMMT 400: Architectural Manufacturing Internship (___) 3-6

Wood Teacher Training Emphasis:

Technical Education (8-9 hours)
TTED 694: Foundations of Career and Technical Education 3
or PSYCH 263: Developmental Psychology 3

TTED 396: Curriculum Usage in Technical Education 2
or EDUC 261: Explorations in Education 3
TTED 698: Leadership and Professionalism in Career and Technical Education 3
or PSYCH 357: Educational Psychology 3

Courses recommended for those seeking 7-12 Technology & Engineering certification:
- PSYCH 263 - Developmental Psychology
- EDUC 261 - Explorations in Education
- PSYCH 357 - Educational Psychology

At Least One of the Following Emphasis Areas Must Be Completed

Emphasis Area One: Wood Product Manufacturing (18 hours)
AMMT 300: Architectural Manufacturing Internship (___) 3-6
AMMT 326: CAD for Architectural Product Development II 3
AMMT 454: CNC Applications for Architectural Manufacturing Industry 3
AMMT 585: Architectural Product Production Estimating 3
AMMT 691: Architectural Product Design and Development 3
AMMT 692: Architectural Manufacturing Capstone Project 3

Emphasis Area Two: Wood Teacher Training (Select 19 hours)
Technical Education***
TTED 391: Student Assessment Development in Career and Technical Education 3
or GT 130: Applications in STEM 3
TTED 395: Task Analysis for Technical Teachers 1
TTED 479: Techniques for Teaching Career and Technical Education 3
or TE 479: Teaching Techniques for Technology and Engineering Education 3
TTED 608: Components of Work-based Learning in Career and Technical Education 3
or EDUC 520: Methods and Materials for Academic Literacy 3
TTED 695: Using Technology as an Instructional Tool 3
or GT 320: Communication Systems in Technology 3
TTED 697: Identification and Instruction of Students with Special Needs 3
or SPED 510: Overview of Special Education 3
TTED 780: Classroom Management in Career and Technical Education 3
or TE 496: Organization and Management for Technology and Engineering Education 3

Courses recommended for those seeking 7-12 Technology & Engineering certification:
- GT 130 – Applications in STEM
- TE 479 – Teaching Techniques for Technology and Engineering Education
- EDUC 520 – Methods and Materials for Academic Literacy
- GT 320 – Communication Systems in Technology
- SPED 510 Overview of Special Education
- TE 496 – Organization and Management for Technology and Engineering Education

Total minimum hours required for degree (120 hours).

TTED 395 is waived if student took GT 320 instead of TTED 695.

***Those seeking teacher certification, additional coursework is required. See Technical Teacher Education or Technology and Engineering Education advisor for more information.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   N/A

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   N/A

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   N/A

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☒ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☒ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date 4/8/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.10.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: AMMT College: COT

This program is to be offered 50% or more online as a HybridNO
This program is to be offered fully onlineNO

Submission Date: 2/28/19

Revision Effective: Fall, 2019
(Year)

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Applied Science in Technology - emphasis Architectural Manufacturing Management and Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Change of General Education requirements

Rationale for Change (include changes to curriculum objectives): Bring degree to 120 hours to complete and align with Pathways

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Program is not related to any other Regent University

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Degree is not related or would not affect any othe program

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
General Education (Minimum 36 hours)

Basic Skills (9 hours)

ENGL 101: English Composition 3
ENGL 299: Introduction to Research Writing 3
or ENGL 301: Technical/Professional Writing 3
COMM 207: Speech Communication 3
ENGL 301
or substitute
COMM 207 or substitute

Behavioral, Social, History & Political Studies (6 hours)
SOC 100: Introduction to Sociology 3
or POLS 101: U.S. Politics 3
or HIST 201: American History to 1865 3
or GT 350: Technology and Civilization 3
or TM 350: Societal Influence of Technology 3
PSYCH 155: General Psychology 3
or PSYCH 575: Industrial and Organizational Psychology 3
TM 350 or Social Science and/or Political Studies Elective

Mathematics (6 hours)
MATH 113: College Algebra 3
or MATH 114: Elements of Technical Analysis 3
MATH 143: Elementary Statistics 3
MATH 114 or mathematics substitute
MATH 143 or math substitute (MATH 143 required for MFGET 405 Quality Control)

Sciences (Minimum 6 hours) (8 hours)
BIOL 113: Environmental Life Science 4
PHYS 171: Physical Science 3
PHYS 172: Physical Science Laboratory 1

BIOL 113 or natural science substitute

PHYS 171 or physical science substitute

Producing and Consuming (3 hours)
ACCTG 201: Financial Accounting 3
ACCTG 201 or approved business substitute

Fine Arts (Choose one) (3 hours)
ART 178: Introduction to the Visual Arts 3
COMM 105: Performance Appreciation 3
COMM 205: Performance Studies 3
HHP 151: Dance Appreciation 3
MUSIC 120: Music Appreciation (____) 3
- Approved Humanities (e.g., Ethics) (3 hours)

Cultural Studies (choose one) (3 hours)
GEOG 300: Elements of Geography 3
GEOG 304: Human Geography 3
- Approved elective from cultural studies (3 hours)

Business Support Courses

Business Courses (9 hours)
MGT 330: Management and Organizational Behavior 3
MGT 430: Legal and Social Environment of Business 3
MGT 540: Human Resources Management 3
or MKTG 330: Principles of Marketing 3
MKTG 330 or approved 300 and above business-related elective (e.g. TQM)

Architectural Manufacturing Management and Technology Emphasis Courses

Technology Management (Organization and Leadership)#
TM 606: Industrial Supervision 3
or MFGET 405: Quality Control 3
EST 393: Introduction to Industrial Safety 3
AMMT 426: Architectural Millwork and Casework 3
AMMT 602: Manufacturing Facility Maintenance and Management 3

Technical Specialization, Support and Electives

Architectural Manufacturing Technology Emphasis Core Courses (9 hours)
AMMT 300: Architectural Manufacturing Internship (___) 3-6
AMMT 399: Architectural Manufacturing Technology Professional Development 2
AMMT 585: Architectural Product Production Estimating 3
AMMT 699: Architectural Manufacturing Senior Seminar 1

Technical Specialization (36+ hours)
(These are community college transfer credits; technical component of AAS degree)

Architectural Manufacturing Technology Electives (Select 15 hours from below)#
AMMT 182: Wood Science 3
AMMT 383: Computer-Aided Manufacturing (CAM) in Architectural Manufacturing Technology 3
AMMT 400: Architectural Manufacturing Internship (___) 3-6
AMMT 454: CNC Applications for Architectural Manufacturing Industry 3
AMMT 511: Production Techniques in Architectural Product Manufacturing 3
AMMT 523: Computer Applications in Cabinetmaking 3
AMMT 525: Cabinets and Fixtures 3
AMMT 691: Architectural Product Design and Development 3
AMMT 692: Architectural Manufacturing Capstone Project 3
- Technical elective approved by advisor (3 hours)

#Training (Technical-Related Education and Education) courses, may be substituted for candidates interested in more of a "training emphasis".

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
General Education (Minimum 33-35 hours)

Core Elements (12 hours)
Written Communication 6
Verbal Communication 3
Quantitative/Analytic Method.....3

Essential Studies Elements (28-29 hours)
Human Experience within a Global Context 3-6
Human Systems within a Global Context.....9-12
Elective Pathway Course.....3
Natural World within a Global Context.....4-5

Wellness Strategies 4
Gorilla Gateway 2

Total Pitt State Pathways 40

Business Support Courses

Business Courses (9 hours)
MGT 330: Management and Organizational Behavior 3
MGT 430: Legal and Social Environment of Business 3
MGT 540: Human Resources Management 3
or MKTG 330: Principles of Marketing 3
MKTG 330 or approved 300 and above business-related elective (e.g. TQM)

Architectural Manufacturing Management and Technology Emphasis Courses

Technology Management (Organization and Leadership) (12 hours)
TM 606: Industrial Supervision 3
or MFGET 405: Quality Control 3
EST 393: Introduction to Industrial Safety 3
AMMT 426: Architectural Millwork and Casework 3
AMMT 602: Manufacturing Facility Maintenance and Management 3

Technical Specialization, Support and Electives

Architectural Manufacturing Technology Emphasis Core Courses (9 hours)
AMMT 300: Architectural Manufacturing Internship (___) 3-6
AMMT 399: Architectural Manufacturing Technology Professional Development 1
AMMT 585: Architectural Product Production Estimating 3
AMMT 699: Architectural Manufacturing Senior Seminar 1

Technical Specialization (36+ hours)
(These are community college transfer credits; technical component of AAS degree)

Architectural Manufacturing Technology Electives (Select 15 hours from below)#
AMMT 182: Wood Science 3
AMMT 383: Computer-Aided Manufacturing (CAM) in Architectural Manufacturing Technology 3
AMMT 400: Architectural Manufacturing Internship (___) 3-6
AMMT 454: CNC Applications for Architectural Manufacturing Industry 3
AMMT 511: Production Techniques in Architectural Product Manufacturing 3
AMMT 523: Computer Applications in Cabinetmaking 3
AMMT 525: Cabinets and Fixtures 3
AMMT 691: Architectural Product Design and Development 3
AMMT 692: Architectural Manufacturing Capstone Project 3
- Technical elective approved by advisor (3 hours)

#Training (Technical-Related Education and Education) courses, may be substituted for candidates interested in more of a "training emphasis".

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   N/A

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   N/A

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   N/A

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☒ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☒ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date 4/9/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.10.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: AMMT College: COT

This program is to be offered 50% or more online as a HybridNO
This program is to be offered fully onlineNO

Submission Date: 2/28/19

Revision Effective: Fall, 2019
(Year)

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Associate of Applied Science in Technology Architectural Manufacturing Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Remove AMMT 691 & AMMT 192. Adjust the General Eudcation classes to meet new requirements

Rationale for Change (include changes to curriculum objectives): Bring degree to 60 hours to complete and meet new General Education requirements

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Program is not related to any other Regent University

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Program is not related or would not affect any othe program

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
General Education (18-19 hours)
Basic Skills (12 hours)
NGL 101: English Composition 3
COMM 207: Speech Communication 3
MATH 113: College Algebra 3
CIS 130: Computer Information Systems 3
MATH 113 or approved substitute
CIS 130 or demonstrated computer proficiency

Core Courses (3 hours)

PSYCH 155: General Psychology 3

Approved General Education Electives chosen from: (3-4 hours)
MATH 122: Plane Trigonometry 3
ACCTG 201: Financial Accounting 3
CHEM 105: Introductory Chemistry 3
and CHEM 106: Introductory Chemistry Laboratory 1
• Electives approved by advisor (3-4 hours)

Technical Courses (33 hours) Wood Technology Area
AMMT 182: Wood Science 3
AMMT 185: Fundamentals of Architectural Manufacturing 3
AMMT 226: CAD for Architectural Product Development 3
AMMT 282: Machine Processes in Architectural Manufacturing 3
AMMT 300: Architectural Manufacturing Internship (___) 3-6
AMMT 301: Finishing 3
AMMT 333: Tool Technology 3
AMMT 383: Computer-Aided Manufacturing (CAM) in Architectural Manufacturing Technology 3
AMMT 412: Overlay and Laminate Materials 3
AMMT 511: Production Techniques in Architectural Product Manufacturing 3
AMMT 525: Cabinets and Fixtures 3

Emphasis Area: Wood Product Manufacturing (15 hours)
AMMT 326: CAD for Architectural Product Development II 3
AMMT 454: CNC Applications for Architectural Manufacturing Industry 3
AMMT 585: Architectural Product Production Estimating 3
AMMT 691: Architectural Product Design and Development 3
AMMT 692: Architectural Manufacturing Capstone Project 3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
General Education (18 hours)

Core Elevments 9
Human Experience 3
Human Systems 3
Natural World or Wellness Strategies.....3

Technical Courses (33 hours) Wood Technology Area
AMMT 182: Wood Science 3
AMMT 185: Fundamentals of Architectural Manufacturing 3
AMMT 226: CAD for Architectural Product Development 3
AMMT 282: Machine Processes in Architectural Manufacturing 3
AMMT 300: Architectural Manufacturing Internship (___) 3-6
AMMT 301: Finishing 3
AMMT 333: Tool Technology 3
AMMT 383: Computer-Aided Manufacturing (CAM) in Architectural Manufacturing Technology 3
AMMT 412: Overlay and Laminate Materials 3

AMMT 511: Production Techniques in Architectural Product Manufacturing 3
AMMT 525: Cabinets and Fixtures 3

Emphasis Area: Wood Product Manufacturing (9 hours)
AMMT 326: CAD for Architectural Product Development II 3
AMMT 454: CNC Applications for Architectural Manufacturing Industry 3
AMMT 585: Architectural Product Production Estimating 3

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   N/A

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   N/A

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   N/A

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☒ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☒ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ **Approved: Department Chairperson**
Date 4/4/19 **Signature, Department Chairperson** _____

☐ **Approved: College Curriculum Committee**
Date 4.5.19 **Signature, College Curriculum Committee Chair** _____

☐ **Approved: Dean of College**
Date 4.10.19 **Signature, Dean** _____

☐ **Approved: General Education Committee (if applicable)**
Date _____ **Signature, General Education Committee Chair** _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ **Signature, Council for Teacher Education Chair** _____

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 4-29-19 **Signature, Undergraduate Curriculum Committee Chair** _____

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

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Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: AMMT College: COT Submission Date: 2-28-19

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: FL19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Yes

Purpose/Justification for Revision to Course: To meet new Pathway Requirements

Existing Course:

Course Number: AMMT-399-01

Title of Course: Architectural Manufactoring Technology Professional Development

Credit Hours: 2

Prerequisite: Permission of the Instructor

Course Description (**as it appears in the current catalog**): Preparation of students for employment in architectural manufactoring technology internships and full-time positions. Emphasis is placed on academic planning, certification oppurtunites and procedures, resume content, job search skills. job interview, business etiquette, time managenment, and goal setting.

Proposed Course:

Course Number: AMMT-399-01

Title of Course: Architectural Manufactoring Technology Professional Development

Credit Hours: 1

Prerequisite: Permission of the Instructor

Course Description (**as it will appear in the next catalog**): No Change

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date 4/9/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-20-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: TWL College: COT

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully onlineYes

Submission Date: 2/28/19

Revision Effective: Fall, 2019
(Year)

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Workforce Development

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: 1. Remove the minimum transfer hour requirement of 64 hours for acceptance into the Bachelor of Science in Workforce Development program. 2. Remove the 25 hour general education requirement and replace it with the Pitt State Pathway requirements. 3. Remove MFGET 405: Quality Control for the Supervision & Leadership Emphasis requirements and replace it with TM 679: Professional Presentations. 4. Remove JUST 223: Basic Interviewing and Counseling Skills and replace it with PHIL 105: Ethics. 5. Remove MATH 143: Elementary Statistics and replace it with TM 606: Industrial Supervision. 6. Remove Remove TM 606: Industrial Supervision from the Supervision and Leadership Emphasis requirements and replace it with HRD 596: Introduction to Human Resource Development. 7.Change the heading of "General Education Related Courses" to "Foundation Courses."

Rationale for Change (include changes to curriculum objectives): 1. Removing the minimum credit hours for acceptance into the Workforce Development program will comply with the 120 hour requirement and allow a pathway for students to be accepted into the program as long as they meet the requiements for acceptance by Pittsburg State University. 2. To align with the Pitt State Pathway requirements, the 25 hour General Education course requirements will need to be removed. Language will be added that all Pitt State Pathway requirements will be met to complete the degree. 3. MFGET is not offered on a regular basis to meet students needs whereas TM 679: Professional Presentations is offered online every semester and will provide the student with the skills necessary for employability. 4. JUST 223: Basic Interviewing and Counseling Skills is not offered on a regular basis and the instructor identified to teach this course when this program was created is no longer teaching it. PHIL 105: Ethics has been used as a substitute, is offered online as requested for the Workforce Development students, and provides essential skills needed by the students. 5. TM 606: Industrial Supervision aligns with the business related skills students need and has been used as a substitute for MATH 143: Elementary Statistics. 6. Adding TM 606: Industrial Supervision to the business related course requirements will deem it necessary for it to be removed from the Supervision & Leadership emphasis courses. TM 606: Industrial Supervision will be replaced by HRD 596: Introduction to Human Resource Development which will provide the student with the competencies and skills necessary for employment. 7. The current heading of "General Education Related Courses" will need to be changed to "Foundation Courses" to align with the Pitt State Pathways. The courses cannot be considered "Pitt State Pathway related courses" because they are not all approved Pathway courses.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
The program changes are for Workforce Development majors only.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at

Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The program changes are for Workforce Development majors only.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
The Bachelor of Science in Workforce Development is an online bachelor's degree completion program designed for busy working adults seeking flexible and convenient way to finish their degree. Students who have completed an associate's degree or a minimum of 64 hours of undergraduate coursework can complete this 60-hour degree program to earn their Bachelor of Science degree. Students who have not completed an associate's degree must have completed 64 hours of undergraduate work, including the Pittsburg State University general education requirements for the Bachelor of Science degree.
All of the 60-hours of coursework are available online and are sequenced over two and a half years with three courses (nine hours) each semester during the fall and spring semesters and two courses (six hours) each summer. Students who do not follow the schedule sequence will require additional time to complete the degree since many courses are not offered each semester. The 60-hours of coursework cannot be substituted by similar coursework. Students enrolled in this program are considered part-time students but can still receive financial aid if eligible at the part-time rate.
The Bachelor of Science in Workforce Development program has two emphasis areas from which to choose:
• Supervision & Leadership: For those seeking mid-level management positions in all industry areas
• Human Resource: For those interested in the human resource development field
To be eligible for the program, students must have completed 64-hours or more in an associate degree or in undergraduate coursework, and must include the 25- hour general education requirement listed below.
General Education Requirements
If the following General Education requirements have not been fulfilled as part of the student's Associate Degree program or undergraduate coursework, then prior to completion of the Bachelor of Science degree, the student must have completed each of the following General Education requirements, any of which may have been part of the Associate Degree or undergraduate coursework. Students not possessing an associate degree must complete a minimum of 64 credit hours and the current general education requirements associated with the traditional Bachelor of Science degree at Pittsburg State University. These courses are in addition to the 60 hours offered by Pittsburg State University.
ENGL 101: English Composition 3
ENGL 299: Introduction to Research Writing 3
COMM 207: Speech Communication 3
MATH 113: College Algebra 3
SOC 100: Introduction to Sociology 3
or PSYCH 155: General Psychology 3
POLS 101: U.S. Politics 3
Physical Science course with laboratory (life science can also be used)...4 hours
Humanities - Music, Art, Theater, Dance (3 hours)
MATH 113 or approved math substitute course
Core Requirements (to be taken from Pittsburg State University) (27 hours)
General Education-Related Courses (18 hours)
TM 350: Societal Influence of Technology 3
or GT 350: Technology and Civilization 3
HRD 555: Diversity in Technology Management 3
PSYCH 575: Industrial and Organizational Psychology 3
SOC 360: Community Sociology 3
JUST 223: Basic Interviewing and Counseling Skills 3

COMM 629: Theories of Human Communication 3
Business Related Courses (9 hours)
MATH 143: Elementary Statistics 3
MKTG 330: Principles of Marketing 3
MGT 430: Legal and Social Environment of Business 3
Workforce Development Courses (12 hours)
EST 393: Introduction to Industrial Safety 3
or EST 512: Risk Assessment 3
TM 390: Trade and Job Analysis 3
TM 399: Technology Management Professional Development 2
TM 520: Leadership in the Workplace 3
TM 699: Senior Assessment in Technology Management 1
Emphasis I. Supervision & Leadership Courses (21 hours)
MFGET 405: Quality Control 3
MGT 330: Management and Organizational Behavior 3
EST 630: Safety Management 3
TM 500: Industrial Organization and Technology Management 3
TM 501: Work Measurement and Efficiency Methods 3
TM 503: Facility Maintenance and Management 3
TM 606: Industrial Supervision 3
OR
Emphasis II. Human Resource Courses (21 hours)
HRD 575: Instructional Media in Human Resource Development..... 3
HRD 596: Introduction to Human Resource Development 3
HRD 653: Workforce Preparation 3
TM 679: Presentation Skills 3
HRD 597: Organizational Staffing 3
HRD 598: Talent Management 3
HRD 630: Employee and Labor Relations 3
Total hours required for Bachelor of Science with a major in Workforce Development degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
The Bachelor of Science in Workforce Development is an online bachelor's degree completion program designed for busy working adults seeking flexible and convenient way to finish their degree. There are two options for students to enter this degree:
1. Students who have completed an associate's can complete this 60-hour degree program to earn their Bachelor of Science degree. All students must complete the Pitt State Pathway requirements prior to graduation.
2. Students who have not completed an associate's degree must complete the 60-hour degree program, including the Pitt State Pathway requirements for the Bachelor of Science degree and elective credits to meet the 120 hour requirement for a Bachelors Degree.
All of the 60-hours of program coursework are available online and are sequenced over two and a half years with three courses (nine hours) each semester during the fall and spring semesters and two courses (six hours) each summer. Students who do not follow the schedule sequence will require additional time to complete the degree since many courses are not offered each semester. The 60-hours of coursework cannot be substituted by similar coursework. Students enrolled in this program are considered part-time students but can still receive financial aid if eligible at the part-time rate.
The Bachelor of Science in Workforce Development program has two emphasis areas from which to choose:
- Supervision & Leadership: For those seeking mid-level management positions in all industry areas
- Human Resource: For those interested in the human resource development field

Pitt State Pathway Requirements

If the Pitt State Pathway requirements have not been fulfilled as part of the student's Associate Degree program or undergraduate coursework, then prior to completion of the Bachelor of Science degree, the student must complete the Pitt State Pathway requirements, any of which may have been part of the Associate Degree or undergraduate coursework. Students not possessing an associate degree must complete a minimum of 60 credit hours including the Pitt State Pathway requirements associated with the traditional Bachelor of Science degree at Pittsburg State University. These courses are in addition to the 60 hours offered by Pittsburg State University.

Core Requirements (to be taken from Pittsburg State University) (27 hours)

Foundation Courses (18 hours)

TM 350: Societal Influence of Technology 3
or GT 350: Technology and Civilization 3
HRD 555: Diversity in Technology Management 3
PSYCH 575: Industrial and Organizational Psychology 3
SOC 360: Community Sociology 3
PHIL 105: Ethics 3
COMM 629: Theories of Human Communication 3

Business Related Courses (9 hours)

TM 606: Industrial Supervision 3
MKTG 330: Principles of Marketing 3
MGT 430: Legal and Social Environment of Business 3

Workforce Development Courses (12 hours)

EST 393: Introduction to Industrial Safety 3
or EST 512: Risk Assessment 3
TM 390: Trade and Job Analysis 3
TM 399: Technology Management Professional Development 2
TM 520: Leadership in the Workplace 3
TM 699: Senior Assessment in Technology Management 1

Emphasis I. Supervision & Leadership Courses (21 hours)

TM 679: Presentation Skills 3
MGT 330: Management and Organizational Behavior 3
EST 630: Safety Management 3
TM 500: Industrial Organization and Technology Management 3
TM 501: Work Measurement and Efficiency Methods 3
TM 503: Facility Maintenance and Management 3
HRD 596: Introduction to Human Resource Development.....3

OR

Emphasis II. Human Resource Courses (21 hours)

HRD 575: Instructional Media in Human Resource Development..... 3
HRD 596: Introduction to Human Resource Development 3
HRD 653: Workforce Preparation 3
TM 679: Presentation Skills 3
HRD 597: Organizational Staffing 3
HRD 598: Talent Management 3
HRD 630: Employee and Labor Relations 3

Total hours required for Bachelor of Science with a major in Workforce Development degree (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   No additional resources will be required.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   There are no additional costs required for this modification.

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date 4/8/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

TECHNOLOGY & ENGINEERING EDUCATION CURRICULAR CHANGES OVERVIEW

PROGRAM CURRICULUM REVISION (Pgs 1-10)

- Reducing hours from 124 hours to 120 hour requirement
  - Remove GT130 Applications In STEM (Integrated content into other T&EE Core Courses)
  - Remove GT130 Contemporary Developments in T&EE (Replaced by GT190)
  - Remove TE421 Professional Development 2 (Revise content and add to TE420 PD and increase to TE420 to 3CH)
  - Reduced Professional Semester from 17hrs to 15hrs (which includes reducing TE579 Supervised Student Teaching and Follow-up For Teachers to 1CH), see pages 59-62.
  - Add GT190 Introduction to Technology to cover Bio, Medical and Ag Technological Content
- Adjusted to meet and utilize Pitt Pathways requirements
- Added Ten (10) emphasis areas (shown below) containing nine credit hours each, which students take from other program areas providing more depth in a particular technical field. This supports the current CTE pathway model at KSDE.
  - Automotive
  - Manufacturing
  - Graphic Design
  - Architectural Manufacturing (woodworking)
  - Construction
  - Metals
  - Digital Media
  - Electronics
  - Plastics
  - Web Design

INDIVIDUAL COURSE CHANGES – Revised courses to meet state and national standards as well as change skill development in certain courses, change verbiage or drop prerequisite

- **GT191 Experiences in Technology** (Pgs 7-10) – Change in description. Currently a prerequisite for other courses, GT191 will no longer be a prerequisite for other courses.
- **GT300 Design and Problem Solving** (Pgs 11-14) – Remove Prerequisite
- **GT320 Communication Systems** (Pgs15-18) – Remove prerequisite, course description changed for current relevancy
- Remove prerequisite, course description removed "mediated or online" From the following courses:
  - **GT330 Engineering Materials and Processes** (Pgs 19-22)
  - **GT340 Power, Energy and Transportation Systems** (Pgs 23-26)
  - **GT370 Construction Systems** (Pgs 31-34)
- **GT360 Computer Aided Drafting for Automated Manufacturing** (Pgs 27-30) – Course name change. Remove Prerequisite, course description includes output applications such as 3D printing, laser, and CNC.
- **GT380 Manufacturing Enterprise** (Pgs 31-34) – Remove GT191 as prerequisite and add GT360 CAD as a prerequisite as it is necessary for the project produced, remove "on-line" from the description
- **GT390 Fundamentals of Robotics and Coding** (Pgs 39-42) – Course name change. Remove GT191 as prerequisite. Course description includes removing CNC applications, and adding robotics and coding content
- **TE420 Professional Development** (Pgs 43-46) – Removed prerequisites. Reduced from two courses to one, increased from 2CH to 3CH.
- **TE479 Techniques for Teaching T&EE** (Pgs 47/50) – Remove GT191 as prerequisite. Added GT350 Technology & Civilization Prerequisite, Admission to Teacher Education and Junior/Senior status.
- **TE496 Organization/Management for T&EE** (Pgs 51-54) – Change prerequisite to Junior or Senior year
- **TE551 Integrated Technology for Educators** (Pgs 55-58) – Eliminate prerequisite
- **TE579 Supervised Student Teaching and Follow-up For Teachers** (Pgs 59-62) – Reduce to 1 CH per guidance of Teacher Education

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: TWL College: COT

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 2/28/19

Revision Effective: Fall, 19
(Year)

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Technology & Engineering Education

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Remove: GT130 ,GT310 ,TE421. Add: GT190. Create ten Technical Specialization Sequences. Other changes reflect proposed course name changes and/or credit hours requirements.

Rationale for Change (include changes to curriculum objectives): 1. Program must meet 120 hour requirement. 2. Changes support and utilize new Pitt Pathways. 3. Changes reflect state and national standards for Technology & Engineering Education. 4. Changes reflect content and skill needs in both education and industry.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This coursework is for Technology & Engineering Education majors only

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This coursework is for Technology & Engineering Education majors only

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

EDUCATION AND PSYCHOLOGY REQUIREMENTS* (32 hours)
PSYCH 263: Developmental Psychology 3
EDUC 261: Explorations in Education 3
PSYCH 357: Educational Psychology 3
SPED 510: Overview of Special Education 3
EDUC 520: Methods and Materials for Academic Literacy 3
TE 579: Supervised Student Teaching and Follow-Up of Teachers 2
• Professional Semester (including TE 579) (17 hours)

TECHNOLOGY AND ENGINEERING EDUCATION CORE (32 hours)

GT 130: Applications in STEM 3
GT 191: Foundations of Technology and Engineering 2
GT 300: Engineering Design and Problem Solving 3
GT 310: Contextual Topics in Technology and Engineering 3
GT 320: Communication Systems in Technology 3
GT 330: Engineering Materials and Processes 3
GT 340: Power/Energy/Transportation Systems 3
GT 360: Computer Aided Drafting 3
GT 370: Construction Systems Technology 3
GT 380: Manufacturing Enterprise 3
GT 390: Automated Systems 3

TECHNOLOGY AND ENGINEERING EDUCATION PROFESSIONAL CORE (11 hours)

TE 420: Professional Development 1 2
TE 421: Professional Development 2 2
TE 479: Teaching Techniques for Technology and Engineering Education 3
TE 496: Organization and Management for Technology and Engineering Education 3
TE 551: Integrated Technology for Educators 3
TE 679: Senior Assessment in Technology and Engineering Education 1

Total hours required for degree (124 hours)*

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

EDUCATION AND PSYCHOLOGY REQUIREMENTS		(30 Hours)
PSYCH263	Developmental Psychology	3
EDUC261	Explorations in Education	3
PSYCH357	Educational Psychology	3
SPED510	Overview of Special Education	3
EDUC520	Methods and Materials for Academic Literacy	3
PROFESSIONIAL SEMESTER		
TE579	Supervised Student Teaching	1
EDUC458	Methods and Curriculum	3
EDUC464	Foundations of Measurement and Evaluation	2
EDUC475	Supervised Clinical Experience	9

TECHNOLOGY AND ENGINEERING EDUCATION CONTENT CORE (28 Hours)

GT190	Introduction to Technological Systems	2
GT191	Foundations of Technology and Engineering	2
GT300	Engineering Design and Problem Solving	3
GT320	Communication Systems in Technology	3
GT330	Engineering Materials and Processes	3
GT340	Power/Energy/Transportation Systems	3
GT360	Computer Aided Drafting for Automated Manufacturing	3

GT370	Construction Systems Technology	3
GT380	Manufacturing Enterprise	3
GT390	Fundamentals of Robotics and Coding	3

TECHNOLOGY AND ENGINEERING EDUCATION PROFESSIONAL CORE (13 Hours)

TE420	Professional Development	3
TE479	Teaching Techniques for Technology and Engineering Education	3
TE496	Organization and Management for Technology and Engineering Education	3
TE551	Integrated Tech for Educators	3
TE679	Senior Assessment in Technology and Engineering Education	1

TECHNICAL SPECIALIZATION SEQUENCE (9 Hours)

Automotive		
AT210	Brake Systems	3
AT211	Steering Alignment & Suspension	3
AT213	Engine Systems	3
Construction		
CMCET133	Construction Graphics	3
CMCET235	Light Frame & Finish	3
CMCET330 or	Mechanical Systems (HVAC)	3
CMCET331 or	Electrical Systems	3
CMCET334 or	Methods/Construction of Sitework and Steel	3
CMCET335	Methods/Construction of Concrete & Masonry	3
Electronics Engineering		
EET144	D.C Circuit Analysis Methods	3
EET244	Logic Circuits	3
EET247	Computer Programming for Electronics	3
Manufacturing Engineering		
MFGET263/268	Manufacturing Methods	3
MFGET367	Manufacturing Methods 2	4
MFGET363	Principles of Tool Design	3
Metals Engineering		
MFGET162	Welding Processes and Procedures	3
MFGET567	Principles of Metalcasting	3
MFGET568	Metalcasting Processes Lab	2
Plastics Engineering		
PET180/185	General Plastics with Lab	4
PET272/273	Plastics Processing with Lab	4
PET281	Plastics Testing Lab	3
Graphic Design		
GIT141	Vector Graphics	3
GIT142	Raster Graphics	3
GIT240	Page Layout	3
Digital Media		
GIT231	Audio Visual Software	3
GIT310	Photography	3
GIT432	Digital Media Design	3
Web Design		

GIT221	Web Graphic Sofware	3
GIT322	Website Design	3
GIT323 or	Web & Motion Graphics	3
GIT421	Interactive Media Design	3
AMMT		
AMMT185	Fundamentals of AMMT	3
AMMT282	Machine Processes	3
AMMT226 or	Computer Aided Design for Architectural Production	3
AMMT383 or	CAM for Arch Man	3
AMMT412	Overlay and Lam Mat	3

Total hours required for degree (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/18/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/24/19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only for Technology & Engineering majors

Purpose/Justification for Revision to Course: Previously, one focus of this course was lab safety. This element has been removed, so it no longer needs to be a prerequisite for current core courses. Lab safety will be taught in the technical courses. Activities related to 3D printing and Unmanned Aerial Systems operations have been added in place of lab safety. These activities reflect current trends and interests in education and industry.

Existing Course:

Course Number: GT191

Title of Course: Foundations of Technology and Engineering

Credit Hours: 2

Prerequisite: none

Course Description **(as it appears in the current catalog)**: Intensive hands-on laboratory course provides students with fundamental skills in materials fabrication, design and graphics, desk top publishing, scanning, digital imaging, video editing, using electrical and electronic devices, etc. Course is prerequisite for: GT 300 Engineering Design and Problem Solving, GT 320 Communication Systems in Technology, GT 340 Power/Energy/Transportation Systems, GT 330 Engineering Materials and Processes and GT 380 Manufacturing Enterprise.

Proposed Course:

Course Number: GT191

Title of Course: Foundations of Technology and Engineering

Credit Hours: 2

Prerequisite: none

Course Description (**as it will appear in the next catalog**): Intensive hands-on laboratory course provides students with fundamental skills used in the Technology and Engineering lab in materials fabrication, design and graphics, desk top publishing, 3D printing, digital imaging, video editing, using electrical and electronic devices, Unmanned Aerial Systems operations.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/18/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only for Technology & Engineering majors

Purpose/Justification for Revision to Course: The prerequisite for this course is no longer necessary.

Existing Course:

Course Number: GT300

Title of Course: Engineering Design and Problem Solving

Credit Hours: 3

Prerequisite: GT191

Course Description (**as it appears in the current catalog**): Course designed to develop cognitive information emphasizing the generation and communication of engineering and technological information. Topics include strategies to encourage invention and innovation; methods for documentation (e.g. portfolios, logs); sketching tools and techniques; engineering modeling/prototyping and graphic presentation; and related math, science, and technical analysis. Includes a series of integrated hands-on laboratory activities and projects. Prerequisite: GT 191 Foundations of Technology and Engineering and/or permission of instructor.

Proposed Course:

Course Number: GT300

Title of Course: Engineering Design and Problem Solving

Credit Hours: 3

Prerequisite: none

Course Description (**as it will appear in the next catalog**): Course designed to develop cognitive information emphasizing the generation and communication of engineering and technological information. Topics include strategies to encourage invention and innovation; methods for documentation (e.g. portfolios, logs); sketching tools and techniques; engineering modeling/prototyping and graphic presentation; and related math, science, and technical analysis. Includes a series of integrated hands-on laboratory activities and projects.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

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Date 2/18/19 Signature, Department Chairperson _____

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Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only for Technology & Engineering majors

Purpose/Justification for Revision to Course: The prerequisite for this course is no longer necessary. Course description better reflects course content which is based on current trends and interests in education and industry.

Existing Course:

Course Number: GT320

Title of Course: Communications Systems in Technology

Credit Hours: 3

Prerequisite: GT191

Course Description (**as it appears in the current catalog**): An overview of communication technologies delivered through a series of on-line experiences, students are exposed to the cognitive knowledge of computers, graphic production, telecommunications, technical design, fiber optics, and audio/video systems. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated hands-on laboratory activities and projects. Prerequisite: GT 191 Foundations of Technology and Engineering and/or permission of instructor.

Proposed Course:

Course Number: GT320

Title of Course: Communications Systems in Technology

Credit Hours: 3

Prerequisite: none

Course Description (**as it will appear in the next catalog**): An overview of communication technologies designed to expose students to the cognitive knowledge of computers, graphic production, telecommunications, technical design, animation, virtual reality, and audio/video systems. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated hands-on laboratory activities and projects.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

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Date 2/18/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

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This course is only for Technology & Engineering majors

Purpose/Justification for Revision to Course: The prerequisite for this course is no longer necessary. Course description should not have "mediated" or "on-line," this course is on campus.

Existing Course:

Course Number: GT330

Title of Course: Engineering Materials and Processes

Credit Hours: 3

Prerequisite: GT191

Course Description (**as it appears in the current catalog**): An overview of engineering materials and material processing technologies in mediated format. Through a series of on-line experiences, students are exposed to the cognitive knowledge of engineering materials and processes related to the categories of wood, metal, plastic, earth and composite engineering materials. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated hands-on laboratory activities and projects. Prerequisite: GT 191 Foundations of Technology and Engineering and/or permission of instructor

Proposed Course:

Course Number: GT320

Title of Course: Engineering Materials and Processes

Credit Hours: 3

Prerequisite: none

Course Description **(as it will appear in the next catalog)**: An overview of engineering materials and material processing technologies designed to expose students to the cognitive knowledge of engineering materials and processes related to the categories of wood, metal, plastic, earth and composite engineering materials. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated hands-on laboratory activities and projects.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/18/19 Signature, Department Chairperson [signature]

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair [signature]

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean [signature]

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

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This course is only for Technology & Engineering majors

Purpose/Justification for Revision to Course: The prerequisite for this course is no longer necessary. Course description should not have "on-line," this course is on campus.

Existing Course:

Course Number: GT340

Title of Course: Power/Energy/Transportation Systems

Credit Hours: 3

Prerequisite: GT191

Course Description (**as it appears in the current catalog**): An overview of industrial power, energy and transportation technologies delivered through a series of classroom and on-line experiences. Students are exposed to the cognitive knowledge of power, energy and transportation systems and the development, use and impacts of energy resources. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated hands-on laboratory activities and projects. Prerequisite: GT 191 Foundations of Technology and Engineering and/or permission of instructor

Proposed Course:

Course Number: GT340

Title of Course: Power/Energy/Transportation Systems

Credit Hours: 3

Prerequisite: none

Course Description (**as it will appear in the next catalog**): An overview of industrial power, energy and transportation technologies designed to expose students to the cognitive knowledge of power, energy and transportation systems and the development, use and impacts of energy resources. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated hands-on laboratory activities and projects.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/19/19 Signature, Department Chairperson [signature]

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair [signature]

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean [signature]

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

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This course is only for Technology & Engineering majors

Purpose/Justification for Revision to Course: The prerequisite for this course is no longer necessary. The course description has been updated to include the application of CAD design techniques, not just the use of the technology itself.

Existing Course:

Course Number: GT360

Title of Course: Computer Aided Drafting

Credit Hours: 3

Prerequisite: GT191

Course Description (**as it appears in the current catalog**): An overview of computer aided drafting delivered through a series of classroom and on-line experiences. Students are exposed to the cognitive knowledge of CAD technologies and its relationship to electrical, mechanical, construction and other technological areas. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated hands-on laboratory activities and projects. Prerequisite: GT 191 Foundations of Technology and Engineering and/or permission of instructor.

Proposed Course:

Course Number: GT360

Title of Course: Computer Aided Drafting for Automated Manufacturing

Credit Hours: 3

Prerequisite: none

Course Description (**as it will appear in the next catalog**): An overview of computer aided drafting and automated manufacturing technologies designed to expose students to various CAD 2D and 3D software design techniques and principles and to demonstrate how to apply this knowledge by utilizing automated manufacturing in the form of CNC, 3D printing, and laser equipment. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated hands-on laboratory activities and projects.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/18/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

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Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
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☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only for Technology & Engineering majors

Purpose/Justification for Revision to Course: The prerequisite for this course is no longer necessary. Course description should not have "on-line," this course is on campus.

Existing Course:

Course Number: GT370

Title of Course: Construction Systems Technology

Credit Hours: 3

Prerequisite: GT191

Course Description (**as it appears in the current catalog**): An overview of the construction industry delivered through a series of classroom and on-line experiences. Students are exposed to the cognitive knowledge of construction technologies to include residential, commercial, and civil. Also discussed will be the impacts of the construction industry. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated handson laboratory activities and projects. Prerequisite: GT 191 Foundations of Technology and Engineering and/or permission of instructor.

Proposed Course:

Course Number: GT370

Title of Course: Construction Systems Technology

Credit Hours: 3

Prerequisite: none

Course Description (**as it will appear in the next catalog**): An overview of the construction industry designed to expose students to the cognitive knowledge of construction technologies to include residential, commercial, and civil. Also discussed will be the impacts of the construction industry. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated handson laboratory activities and projects.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/18/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

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Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
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Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only for Technology & Engineering majors

Purpose/Justification for Revision to Course: Remove GT191 and add GT360 as a prerequisite. GT191 is no longer an appropriate prerequisite for this course. The changes to GT360 contain fundamental knowledge for application in this course. Course description should not say "on-line," this course is on campus.

Existing Course:

Course Number: GT380

Title of Course: Manufacturing Enterprise

Credit Hours: 3

Prerequisite: GT191

Course Description (**as it appears in the current catalog**): An overview of the manufacturing industry delivered through a series of classroom and on-line experiences. Students take active roles in a simulated production process, including formation of a company, product design, production planning, finance, and marketing and sales. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated hands-on laboratory activities and projects. Prerequisite: GT 191 Foundations of Technology and Engineering or permission of instructor.

Proposed Course:

Course Number: GT380

Title of Course: Manufacturing Enterprise

Credit Hours: 3

Prerequisite: GT360

Course Description (**as it will appear in the next catalog**): An overview of the manufacturing industry as students take active roles in a simulated production process, including formation of a company, product design, production planning, finance, and marketing and sales. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated hands-on laboratory activities and projects. Prerequisite: GT 360 Computer Aided Drafting and Automated Manufacturing or permission of instructor.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

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Date 2/18/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only for Technology & Engineering majors

Purpose/Justification for Revision to Course: GT191 is no longer an appropriate prerequisite for this course. Course description has been changed to reflect new content. CNC content has been removed from this course to allow for more robust robotics and coding content and hands on experiences. The need for robotic and coding knowledge, both in industry and education, is on the rise.

Existing Course:

Course Number: GT390

Title of Course: Automated Systems

Credit Hours: 3

Prerequisite: GT191

Course Description (**as it appears in the current catalog**): An overview of the automated systems delivered through a series of classroom and on-line experiences. Students are exposed to the cognitive knowledge of automated systems to include rapid prototyping, robotics, CNC and programmable logic control. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated hands-on laboratory activities and projects. Prerequisites: GT 191 Foundations of Technology and Engineering, GT 330 Engineering Materials and Processes and GT 360 Computer Aided Drafting and/or permission of instructor

Proposed Course:

Course Number: GT390

Title of Course: Fundamentals of Robotics and Coding

Credit Hours: 3

Prerequisite: none

Course Description (**as it will appear in the next catalog**): An overview of robotics and coding designed to expose students to various robotics systems currently used in classrooms. Students will learn how to build and program these systems. Students will also experience the basics of coding using a variety of platforms. Includes laboratory based experiences designed to reinforce cognitive information through a series of integrated hands-on laboratory activities and projects.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/19/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-20-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

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This course is only for Technology and Engineering Education majors.

Purpose/Justification for Revision to Course: Previously, Technology and Engineering Education majors were required to have two professional development courses. To help meet the 120 hour program requirement, the content in these 2 two-hour courses has been combined into one course and the second PD course requirement removed. With the addition of new content, 3 credit hours is appropriate for the course. The need for multiple content prerequisites is unnecessary and difficult for transfer students and will be changed to Junior or Senior status.

Existing Course:

Course Number: TE420

Title of Course: Professional Development 1

Credit Hours: 2

Prerequisite: GT300, GT310, GT320, GT330, GT340, GT360

Course Description (**as it appears in the current catalog**): An overview of professional organizations associated with Technology Education. Activities include presenting at a regional technology conference, participating in a regional Technology Student Association conference as a judge, participating in a regional Technology Education Collegiate Association or equivalent event. Prerequisites: GT 300 Engineering Design and Problem Solving, GT 310 Contextual Topics in Technology and Engineering, GT 320 Communication Systems Technology, GT 330 Engineering Materials and Processes, GT 340 Power/Energy/Transportation Systems and GT 360 Computer Aided Drafting and/or permission of instructor.

Proposed Course:

Course Number: TE420

Title of Course: Professional Development

Credit Hours: 3

Prerequisite: Junior or Senior status

Course Description (**as it will appear in the next catalog**): An overview of professional organizations and activities associated with Technology & Engineering Education. Activities include 1) Presenting at a regional or national technology conference, 2) Participating in a regional Technology Student Association conference as a judge, 3) Participating in a regional or national Technology & Engineering Education Collegiate Association (TEECA) or equivalent event, 4) Writing a resume, 5) Preparing and presenting recruitment materials at local high schools. Students will also gain knowledge about Career and Technical Education and Career and Technical Student Organizations. Prerequisites: Junior or Senior status

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

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Date 2/18/19 Signature, Department Chairperson _____

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Date 4.5.19 Signature, College Curriculum Committee Chair _____

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Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only for Technology and Engineering Education majors.

Purpose/Justification for Revision to Course: Remove GT191, add GT350, Admission to College of Education and Junior or Senior status as prerequisites. GT191 is no longer an appropriate prerequisite. The content of GT350, how technology affects society, leads into the development of curriculum for the classroom which this course is concentrated on. This course is intended for students as they close out their core content classes and are nearing their professional semester. The new prerequisites more accurately express this.

Existing Course:

Course Number: TE479

Title of Course: Teaching Techniques for Technology and Engineering Education

Credit Hours: 3

Prerequisite: GT191

Course Description (**as it appears in the current catalog**): Techniques, methods and course content used in teaching technology education in middle, secondary and post-secondary schools. Development of curriculum materials via computer and traditional methods, including a course of study and lesson plans. To be taken last spring semester prior to professional semester. For undergraduates only. Prerequisite: GT 191 Foundations of Technology and Engineering and/or permission of instructor.

Proposed Course:

Course Number: TE479

Title of Course: Teaching Techniques for Technology and Engineering Education

Credit Hours: 3

Prerequisite: GT350, Admission to College of Education, Junior or Senior status

Course Description **(as it will appear in the next catalog)**: Techniques, methods and course content used in teaching technology education in middle, secondary and post-secondary schools. Development of curriculum materials, including a course of study and lesson plans. Prerequisite: GT350, Admission to College of Education, Junior or Senior status.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/18/19 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 4.5.19 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 4.10.19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is only for Technology and Engineering Education majors.

Purpose/Justification for Revision to Course: This course is only offered once per year. To give students more opportunities to take this course, Junior or Senior status is a more appropriate prerequisite.

Existing Course:

Course Number: TE496

Title of Course: Organization and Management for Technology and Engineering Education

Credit Hours: 3

Prerequisite: To be taken the semester or year prior to professional semester

Course Description (**as it appears in the current catalog**): Instruction and laboratory experiences in organization and management of technology and engineering education laboratories, including: selection and sources of equipment and supplies, laboratory planning, safety organization and management concerns, scheduling, student evaluation, discipline, professionalism, student organizations, activity and lesson planning. Computer applications incorporated throughout. For technology and engineering education certification. Prerequisite: To be taken the semester or year prior to professional semester and/or permission of instructor.

Proposed Course:

Course Number: TE496

Title of Course: Organization and Management for Technology and Engineering Education

Credit Hours: 3

Prerequisite: Junior or Senior status

CI

Course Description (**as it will appear in the next catalog**): Instruction and laboratory experiences in organization and management of technology and engineering education laboratories, including: selection and sources of equipment and supplies, laboratory planning, safety organization and management concerns, scheduling, student evaluation, discipline, professionalism, student organizations, activity and lesson planning. Computer applications incorporated throughout. For technology and engineering education certification. Prerequisite: Junior or Senior status.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
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☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

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Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

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Date _____ Signature, Recording Secretary, Faculty Senate _____

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This course is only for Technology and Engineering Education majors.

Purpose/Justification for Revision to Course: Remove prerequisite. TE331 is not required by Technology and Engineering Education majors.

Existing Course:

Course Number: TE551

Title of Course: Integrated Technology for Educators

Credit Hours: 3

Prerequisite: TE331

Course Description (**as it appears in the current catalog**): Reflects Standards for Technological Literacy: Content for the Study of Technology, essential core of technological knowledge and skills that K-12 students should acquire. Content addresses today's technological systems in communication, transportation, production and bio-related technologies. Provides instructional strategies for enhancing technological literacy-critical thinking, design and problem solving. Laboratory activities, integration of academics, and development of thematic units and teaching tools are primary means for learning. Prerequisite: TE 331 Overview of Technology and Engineering in STEM Education or permission of instructor.

Proposed Course:

Course Number: TE551

Title of Course: Integrated Technology for Educators

Credit Hours: 3

Prerequisite: none

Course Description (**as it will appear in the next catalog**): Reflects Standards for Technological Literacy: Content for the Study of Technology, essential core of technological knowledge and skills that K-12 students should acquire. Content addresses today's technological systems in communication, transportation, production and bio-related technologies. Provides instructional strategies for enhancing technological literacy-critical thinking, design and problem solving. Laboratory activities, integration of academics, and development of thematic units and teaching tools are primary means for learning.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

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2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
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Date 2/18/19 Signature, Department Chairperson _____

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☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

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(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: COT Submission Date: 2/28/19

Contact Person: Byron McKay ☒ Faculty member ☐ Chair

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This course is only for Technology and Engineering Education majors.

Purpose/Justification for Revision to Course: In order to meet 120 hour degree requirement, credit hour change is recommendation of Office of Teacher Education

Existing Course:

Course Number: TE579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 2

Prerequisite: Concurrent enrollment in professional semester

Course Description (**as it appears in the current catalog**): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Proposed Course:

Course Number: TE579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 1

Prerequisite: Concurrent enrollment in professional semester

Course Description (**as it will appear in the next catalog**): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are

available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
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Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

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