

FACULTY SENATE MINUTES

November 26, 2018

The Pittsburg State University Faculty Senate met at 3:00 p.m. on Monday, November 26, 2018 in the Sunflower Room of the Overman Student Center with Cliff Morris, President, presiding.

Past Minutes

Minutes from October 22, 2018 meeting were approved.

Announcements

Provost and Vice President of Academic Affairs – Dr. Lynette Olson

Dr. Olson shared that social media posts were showing some concern about not closing campus today for inclement weather. As she noted by looking outside, Pittsburg's immediate area was spared any snow or winter weather concerns. She hoped that students and faculty alike understood the text alerts that were sent out on Sunday evening were allowing individuals to make the choice based on the weather situation where they live on if traveling to campus was wise. She stressed the importance of working with our students if they had to miss classes today due to bad weather in the surrounding area.

PSU/KNEA – Grant Moss, President

Grant Moss spoke of the 2019 negotiation team being fully formed and good turnouts at the November mixer and coffee. Invitations for these events are posted to Canvas and he reminded the group that you do not need to be a paid member to attend. It will be important to watch for these announcement as they start up again in the Spring semester.

Student Senate – Seth George, Representative

Representative Cole York spoke of the continuation of work on TEDx and a high school student council retreat to take place on the PSU campus. The admission office is also assisting with the retreat. President Frank and Seth George are continuing to work on OERs and have met with the OER committee to discuss what the student body would like to see happen in this regard.

Unclassified Professional Senate – Lindell Haverstic, President

No report.

University Support Staff – Michael Woodrum, President

Mr. Woodrum advised that a survey was being developed at the state level for USS and UPS employees. Five of the 6 regent institutions are participating, with the exclusion of KU.

Faculty Senate President – Cliff Morris, President

Mr. Morris indicated that the most recent BOR meeting was held at Emporia State. At that meeting the Faculty Senate Presidents voiced their disfavor with the KU/JCCC proposal to lower the credit hours needed at a 4-year institution from 60 hours to 45 for a baccalaureate degree. None of the group were in favor of such a change. At end of the week will submit to KBOR the Consensual Romantic Relationships response. PSU completed their policy in early November and an email was sent to all committee chairs. Looking for a response by end of next week to prepare for December's meeting.

Committee Reports

Undergraduate Curriculum – Nico Prelogar, Chair

Dr. Kevin Bracker referred to the items provided in the agenda. There was no discussion and passed unanimously.

Online and Distance Learning – Liz Mascher, Chair

Gail Yarick provided the committee report summarizing what was attached in November's agenda.

Honors College – Rebeca Book, Chair

Rebeca Book noted there was a meeting scheduled for November 27th to review the rubric used to review applications for Honors College. Will also be discussing legislating a new course for honors college students to reflect the extra work/projects done by honor students.

Diversity and Multicultural Affairs – Marc Daczewitz, Chair

Nora Hatton referred to the minutes of the committee's meeting on November 13th that were included in today's agenda.

Faculty Affairs – Tatiana Goris, Chair

Andrea Kent-McConaughy noted that 6 faculty have been approved by the Provost for Sabbatical leave for next year and that approximately \$55,000 out of \$100,000 remain in the travel expense funds. As noted in the agenda, faculty can apply multiple times for assistance as long as a \$1000 personal allowance per year is not exceeded (\$1250 maximum for international travel).

General Education Committee – Mark Johnson, Chair

Dr. Johnson asked senators to reflect on the form presented on the overhead for requesting course approval into Pitt State Pathway. He explained by counting backwards the weeks between when the new general education package needs to be released for the Fall class schedule and now. Stating our new freshman class enrollment is primarily in June but begins in April. Thus necessitating the courses must be approved by the February Faculty Senate meeting. He stressed that this gives departments until January 7th to have submitted their courses for approval and the General Education committee until February 19 to have the courses in the agenda for the February 25th Faculty Senate meeting.

Dr. Johnson described the form as click and tap and thus providing ease in selecting the core or essential elements classifications and if applicable a companion element. This would also include the level of student achievement to be reached on the rubric. It was discussed that any changes in title or more than a word or 2 in the course description would require 'revision to course' legislation and could not go through the initial priority for consideration. The committee will review submissions in a pre-determined priority for consideration level:

- 1) Current general education courses
- 2) Current PSU courses which are not current gen ed and align/"fit" with Pathway criteria
- 3) Current PSU courses which are not current gen ed and not obvious match to Pathway criteria

No new courses needing to be legislated and approved by curriculum committees and the senate can be considered this year. Simply no time for legislation process to meet deadline for the Fall 2019 schedule, subsequent enrollment and 2019-20 catalog.

Questions presented:

- | | |
|---|--|
| Q. Will current gen ed courses need to be re-submitted? | A. Yes, to be reviewed for current "fit" |
| Q. Are chairs aware of this process and form? | A. This is the first announcement, more info to follow. |
| Q. Concern on ability to obtain curriculum chair signature. | A. Do away with signature line & ask chair cc' others? |
| Q. Form will go directly to Gen Ed committee? | A. Directed to signature page and suggested changes. |
| Q. Where to find the form? | A. Approved form to be emailed to senators and posted on Faculty Senate webpage by end of week. |
| Q. If not currently a gen ed course, are there changes to the process and form? | A. Another form is being reviewed by Nora Hatton and will be presented at the December meeting in 2 weeks. |
| Q. Would changes to course description be allowed? | A. Registrar should review if only a word or 2 for clarity changed. Otherwise, recommend Do NOT make course description changes and thus no need to say Yes on "I" on the form. A re-write of description would be a revision to the course and not able to be accomplished at this time. Keep in mind it may be the syllabus that will need revised, not the course description. If in fact adding new content to the course that would change the course description (not just syllabus), then it is revised and would go through standard curriculum committee process. |
| Q. What if Gen Ed committee has questions on what is initially presented on the form? | A. Would send back to department for clarification. Depending on timing, could be pushed back to consideration for next year (2020-21). |
| Q. Why the form, why not just review current gen ed? | A. Need a paper trail of what is presented, how it meets criteria and should not assume that just because it is currently gen ed that it will be approved for Pathway. |

After reviewing the form line by line and a great deal of Q&A, a motion was made to approve the form with the revision proposed (removal of signature lines that could delay the form submission to the Gen Ed Committee). There was one vote against and all other votes voiced approval.

Academic Honesty Committee – Kevin Bracker, Chair

One submission received into Maxient for tracking purposes.

Unfinished Business

None

New Business

None

Open Forum

Jorge Leon noted that the Axe Library will start extended hours beginning the week of December 2nd. Sunday through Thursday of dead week hours are until 1:00 a.m. and Sunday through Wednesday of Finals week the library is open until 1:00 a.m. Refreshments will also be available.

Dr. Ananda Jayawardhana thanked the General Education committee.

Meeting Adjourned Motion to adjourn was approved at 4:08 p.m.


Debbie Greve, Recording Secretary

**FACULTY SENATE MEMBERSHIP
(2018-2019)**

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Bailey, (At-Large)	X	X	X						
Book, (At-Large)		X	X						
Bracker, (Economics, Finance, & Banking)	X	X	X						
Carlson, (English and Modern Languages)		X	X						
Childers, (History, Philosophy & Social Sci)	X	X	X						
Cooper, (At-Large)	X	X							
Covert-Miller, (At-Large)	X	X	X						
Dainty, (At-Large)	X	X							
Daley, (History, Philosophy & Social Sciences)	X	X	X						
Fincher, (Teaching and Leadership)	X	X	X						
Fogliasso, (Management and Marketing)	X	X	X						
Frisbee, (Nursing)	X	X	X						
Gupta, (Chemistry)	X*		X						
Hendershot, (Family & Consumer Sciences)	X	X	X*						
Hite, (Past-President)	X	X	X						
Hudiburg, (At-Large)	X	X	X						
Huffman, (At-Large)	X	X	X						
Jayawardhana, (At-Large)	X		X						
Johnson, Mark, (At-Large)	X	X	X						
Jones, Jon, (Technology & Workforce Learning)	X	X							
Leon, (Library Services)	X	X	X						
Livingston, (Communication)	X	X	X						
Maxwell, (Engineering Technology)	X	X	X						
McClaskey, (At-Large)	X	X	X						
McConnaughey, (Graphics & Imaging Tech)	X	X	X						
Moots, (English & Modern Languages)	X	X	X*						
Morris, (President)	X	X	X						
Moss, (At-Large)	X	X	X						
Munguia, (Music)	X	X	X						
Norman, (Automotive Technology)	X	X	X						
Philipp, (School of Construction)	X	X	X						
Shay, (Military Science)	X	X							
Shewmake, (Health, Human Perform & Rec)	X	X	X						
Spera, (Psychology and Counseling)	X	X	X						
Tayo, (Physics)	X	X	X						
Thompson, Kyle, (Women's Studies)	X	X	X						
Thuong, (Mathematics)	X	X	X						
Tseng, (Art)	X	X	X						
Whitney, (Biology)	X	X	X						
Yarick, (Accounting & Computer Inf Systems)	X	X	X						
Zepernick, (At-Large)	X	X	X						
University Support Staff Senate Representative	X	X	X						
Unclassified Professional Senate Representative	X	X							
Student Government Representative	X	X							

*Khamis Siam substituted for Ram Krishna Gupta at the September meeting. Amber Tankersley substituted for Shawnee Hendershot and Grant Moss substituted for Brian Moots at the November meeting.



Pittsburg State University

Faculty Senate Meeting

Date: Monday, November 26, 2018
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

AGENDA

- I. Call to order**
- II. Approval of October 22, 2018 minutes**
- III. Announcements**
 - A. Provost and Vice President of Academic Affairs- Dr. Lynette Olson**
 - B. PSU/KNEA Remarks- Grant Moss**
 - C. Student Senate Remarks- Seth George**
 - D. Unclassified Professional Senate Remarks- Lindell Haverstic Vice (Brad Stefanoni giving report)**
 - E. University Support Staff Remarks- Michael Woodrum**
 - F. Faculty Senate Report- Clifford Morris**
- IV. Committee Reports**

(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

 - A. Academic Affairs Committee—Chair: Brian Moots**
 - Undergraduate Curriculum Subcommittee—Chair: Nico Prelogar (Kevin Bracker giving report)
 - Library Services/Learning Resources Subcommittee—Chair: Chris Childers

- Online and Distance Learning Committee—**Chair: Liz Mascher (Gail Yarick giving report)**
- Academic Honors Subcommittee—**Chair: Rion Huffman**
- Honors College Subcommittee—**Chair: Rebeca Book**
- Writing Across the Curriculum Subcommittee—**Chair: Alex Binder**
- Diversity and Multicultural Affairs Subcommittee—**Chair: Marc Daczewitz**

B. Student Faculty Committee—Chair: Barbara McClaskey

C. All University Committee—Chair: Trina Larery

D. Faculty Affairs Committee—Chair: Tatiana Goris (Andrea Kent-McConnaughey giving report)

E. Constitution Committee—Chair: Norman Philipp

F. General Education Committee—Chair: Mark Johnson

G. Budget Committee—Chair: Cole Shewmake

All University Committees or Other Appointments

- **Academic Honesty Committee—Chair: Kevin Bracker**

V. Unfinished Business:

VI. New Business:

VII. Open Forum:

VIII. Adjournment

Next Faculty Senate Meeting: December 10, 2018 -- 3:00 pm

Faculty Senate - Committee Reports
November 2018

Academic Affairs Committee – Brian Moots, Chair

- No report

Undergraduate Curriculum Committee – Nico Prelogar, Chair

- Courses reviewed by this committee are posted to the Faculty Senate webpage for 10-day viewing.

Library Service Committee – Chris Childers, Chair

- No report

Online and Distance Learning Committee – Liz Mascher, Chair

- Minutes from last meeting listed below.

Academic Honors Committee - Rion Huffman, Chair

- No report

Honors College Committee – Rebeca Book, Chair

- Will meet on Tuesday, Nov. 27th and will be discussing how the Honors College reviews applications for the Honors College with their rubric. Will also be discussing legislating a new course for the honors college to take into account extra work/projects done by honors students.

Writing Across the Curriculum Committee – Alex Binder, Chair

- No report

Diversity & Multicultural Committee – Marc Daczewitz, Chair

- Working with Nora Hatton to help find out how PSU is doing in the area of diversity & multicultural affairs, specifically to help with accreditation.
- Minutes of last meeting listed below.

Student-Faculty Committee – Barbara McClaskey, Chair

- No report

All-University Committee – Trina Larery, Chair

- No report

Faculty Affairs Committee – Tatiana Goris, Chair

- Six faculty been approved by the Provost Office for the Sabbatical Leave for the next year.
- Travel expenses: we have approximately \$55,000 (out of \$100,000) left to assist our faculty in their travel needs. If anyone has upcoming travel events - we encourage to apply. Faculty can apply multiple times, as long as they did not exceed \$1000 personal allowance (per year) for domestic travel, and \$1250 for international.

Constitution Committee – Norman Philipp, Chair

- No report

General Education – Mark Johnson, Chair

- A report will be given on the progress the Gen Ed committee is making on creating the submission form for Gen Ed, the planned release date and deadlines for submissions.

Budget Committee – Cole Shewmake, Chair

- No report

Academic Honesty – Kevin Bracker, Chair

- One tracking report was submitted in Maxient since the last Faculty Senate meeting.

***Pittsburg State University – Online and Distance Learning
Meeting Minutes***

Wednesday, October 31, 2018

Call to order

Dr. Liz Mascher, Chair of the Online and Distance Learning Committee called to order the regular meeting of the Online and Distance Learning Committee at 10:00 am on October 31, 2018, in Sunset A, OSC.

Attendees

The following people were present: Dr. Liz Mascher, Barbara Pope, Dr. Gail Yarick, Dr. Pawan Kahol, Dr. Brenda Frieden, and Dr. Eli Aba.

Discussion

Our discussion focused on online student inputs, student survey/findings, and distribution of survey/findings at faculty meetings.

Below are some of the main points raised by the Committee:

- College of Education would like to attend our January meeting to discuss things we could do to support online education.
- The Committee discussed how we could attract and retain online students. Some of the ideas discussed were promoting application of the QM Rubric, develop student surveys, create videos, and utilize a preset module to ensure important information is easily accessed by online students.
- The Committee discussed the possibility of supplying mentors for online instructors. This and the development of online best practices are in the works to be recommended for faculty and adjuncts. Dr. Kahol and Dr. Frieden will work provide details to the Faculty Senate when these models are in place.
- The Committee will review survey data regarding online learning at the University at a future meeting.
- The Committee discussed how we could learn from the AP model to increase our student enrollment figures.

Action Items

- The Committee will invite students to our meeting to discuss online learning at the University.

The meeting adjourned at 11:00 a.m.

Next meeting: Wednesday, December 5, 2018 in Kansas 3, OSC at 9 am.

Senate Diversity & Multiculturalism Committee Meeting

Tuesday, November 13th, 2018

1. Deatrea shared some statistics (per state)

<https://www.kansascity.com/news/local/article219197705.html> on colleges rating graduating black college students and diversity representation in their faculty.

2. We discussed the idea about centralize information and know where to look to get some statistics and data pertaining to PSU.

3. Deatrea mentioned the Tilford group and their \$ 6,000 toward the conference attendance to support diversity.

4. We looked at the data by NSSE and tried to figure out what they meant to us in terms of freshmen and senior outcomes.

5. There was a question about how the sampling of senior population is chosen.

6. Some names came up of who teaches statistics at PSU to ask for their help with the data.

7. We decided to hold a voluntary meeting on 1/22. This meeting will be before the first meeting scheduled which is on 2/19. The purpose of the voluntary meeting is to look more into the date we have.

8. Mark will send the information we have so far to Nora Hatton.

9. Meeting adjourned at 5:01.

Request for Deletion of Curriculum

Deletion of: Major Minor Emphasis Certificate

Department: Interdisciplinary College: CAS

Submission Date: 9.18.18

Revision Effective: Fall, SP19
(Year)

Contact Person: Casie Hermansson

Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Film and Media Studies

Rationale for Deletion: Rationale for Deletion: The Film and Media Studies minor was created as an interdisciplinary minor, and at the course level that interdisciplinarity is reflected. However, the vast majority of the students in the minor are Communication majors and the numbers are dwindling and not anticipated to rise again. The fact that the minor will not thrive without Communication majors is perhaps the best indicator that the minor has not been successful in attracting students. Furthermore, ENGML created two new courses primarily to support the minor, in addition to an existing GenEd course. With attrition of teaching faculty in the English program, it is not tenable to consistently offer courses to support the FMS minor. At this stage, the English courses themselves (Intro to Film Studies 305; Topics in Film and Media Studies 558) will not be deleted as they can be offered from time to time as electives to English majors and minors.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

No other program on campus has created classes for this minor. The other core required course is Intro to Mass Communication, which was not created for this minor.

Will this deletion involve specific General Education courses? Yes No

If "yes," please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 9-18-18 Signature, Department Chairperson Celia Patterson
- Approved: College Curriculum Committee
 Date 10/1/18 Signature, College Curriculum Committee Chair McPamallo
- Approved: Dean of College
 Date 10/1/18 Signature, Dean McPamallo
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 10/16/18 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form and a memo on department letterhead, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Interdisciplinary Minor College: Arts and Sciences

Submission Date: 8/21/2018

Revision Effective: Fall, 2019
(Year)

Contact Person: Janis Schiefelbein

Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Public Health Minor

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Adding an Elective Course

Rationale for Change (include changes to curriculum objectives): Course meets objectives for minor

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course provides opportunity for students to meet the objectives of the Public Health Minor

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

The study of public health will combine the social sciences, sciences, mathematics, humanities, and the arts. It will serve as a vehicle for the development of written and oral communication skills, critical and creative thinking, teamwork and problem solving. The public health minor focuses on maintaining a healthy society through the control of disease, education about health promotion and disease prevention, and organized efforts to preserve healthy environments. It will incorporate civic knowledge and commitment – locally, nationally and globally and ethical reasoning and action, forming the foundation for lifelong learning for healthier populations and communities.

To complete the Interdisciplinary Public Health Minor, students must complete a total of 21 credit hours from the courses listed below. All the core courses (8-9 credit hours) must be completed with an additional 12-13 hours from the listed electives. No more than 12 hours from the core and electives courses can be used as dual credit toward the major and minor degree.

- Core Requirements (8-9 hours)
 - o BIOL-277: Epidemiology (3 hours)
 - o BIOL-410: Biological and Medical Terminology (2 hours)
- OR NURS-314: Health Care Terminology and Drug Calculations (3 hours)
 - o NURS-303: Introduction to Public Health (3 hours)

- Elective Courses (12-13 hours)
- o BIOL-617: Environmental Health (3 hours)
- o COMM-277: Introduction to Strategic Communication (3 hours)
- o COMM-601: Intercultural Communication (3 hours)
- o EST-101: The Environmental and Safety Industry (3 hours)
- o EST-215: Introduction to Environmental Compliance (3 hours)
- o EST-498: Environmental Safety (3 hours)
- o EST-524: Emergency Planning & Emergency Response (3 hours)
- o FCS-203: Nutrition and Health (3 hours)
- o FCS-285: Lifespan Human Development (3 hours)
- o FCS-480: Dynamics of Family Relationships (3 hours)
- o FCS-581: Aging and the Family (3 hours)
- o MATH-143: Elementary Statistics (3 hours)
- o MGT-330: Management and Organizational Behavior (3 hours)
- o NURS-265: Health Promotion and Disease Prevention (2 hours)
- o NURS-405: Gerontological Nursing (3 hours)
- o NURS-445: Transcultural Health Care (1-3 hours)
- o NURS-482: Evidence-Based Practice and Research (2 hours)
- o PHIL-112: Biomedical Ethics (3 hours)
- o PSYCH-263: Developmental Psychology (3 hours)
- o PSYCH-571: Abnormal Psychology (3 hours)
- o REC-441: Therapeutic Interventions for Older Adults (3 hours)
- o SOC-584: Medical Sociology (3 hours)
- o SWK-342: Health Care and Social Work (3 hours)
- o SWK-344: Mental Health Theory and Practice (3 hours)

Total hours required for Minor in Public Health (21 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

The study of public health will combine the social sciences, sciences, mathematics, humanities, and the arts. It will serve as a vehicle for the development of written and oral communication skills, critical and creative thinking, teamwork and problem solving. The public health minor focuses on maintaining a healthy society through the control of disease, education about health promotion and disease prevention, and organized efforts to preserve healthy environments. It will incorporate civic knowledge and commitment – locally, nationally and globally and ethical reasoning and action, forming the foundation for lifelong learning for healthier populations and communities.

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- o NURS-303: Introduction to Public Health (3 hours)

- Elective Courses (12-13 hours)
- o BIOL-617: Environmental Health (3 hours)
- o COMM-277: Introduction to Strategic Communication (3 hours)
- o COMM-601: Intercultural Communication (3 hours)

- o EST-101: The Environmental and Safety Industry (3 hours)
- o EST-215: Introduction to Environmental Compliance (3 hours)
- o EST-498: Environmental Safety (3 hours)
- o EST-524: Emergency Planning & Emergency Response (3 hours)
- o FCS-203: Nutrition and Health (3 hours)
- o FCS-285: Lifespan Human Development (3 hours)
- o FCS-480: Dynamics of Family Relationships (3 hours)
- o FCS-581: Aging and the Family (3 hours)
- o MATH-143: Elementary Statistics (3 hours)
- o MGT-330: Management and Organizational Behavior (3 hours)
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- o NURS-405: Gerontological Nursing (3 hours)
- o NURS-445: Transcultural Health Care (1-3 hours)
- o NURS-482: Evidence-Based Practice and Research (2 hours)
- o PHIL-112: Biomedical Ethics (3 hours)
- o PSYCH-263: Developmental Psychology (3 hours)
- o PSYCH-571: Abnormal Psychology (3 hours)
- o REC-441: Therapeutic Interventions for Older Adults (3 hours)
- * REC-350: Promoting Community and Worksite Wellness (3 hours)
- o SOC-584: Medical Sociology (3 hours)
- o SWK-342: Health Care and Social Work (3 hours)
- o SWK-344: Mental Health Theory and Practice (3 hours)

Total hours required for Minor in Public Health (21 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 8/21/18 Signature, Department Chairperson Jon Schuyler - Coordinator for School of Nursing - minor
- Approved: College Curriculum Committee
Date 10/1/18 Signature, College Curriculum Committee Chair McDonald
- Approved: Dean of College
Date 10/1/18 Signature, Dean McDonald
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11/16/18 Signature, Undergraduate Curriculum Committee Chair Nick Kasper
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Pittsburg State University
Department of Health, Human Performance and Recreation
College of Education
Fall Semester, 2018
REC 350
Class Time: 8:00am – 9:15am TuTh
Course Delivery is Face-to-Face

Instructor: Janice Jewett, Ph.D.
E-Mail: jjewett@pittstate.edu
Phone: 620-235-4669
Office: 101 F Student Recreation Center
Office Hours: 8:30am – 11:30am MW
9:30 – 11:00am TuTh
8:30am – 9:30am F

Course Syllabus for
Promoting Community and Worksite Wellness

DESCRIPTION

This course will provide the tools to assist students with being an agent of change for the health of those they serve in a community and/or worksite setting. The course will include topics such as understanding the population served, leveraging community resources, testing effective wellness activities/programs and the importance of collaborative efforts. In addition, using information and measurement to impact policy, budgetary decisions and healthy behaviors will be examined and utilized through course projects and special events.

Students will be prepared to promote healthy lifestyles and enhance the quality of life for individuals and communities while working in a variety of settings to include worksite and health promotion programs, fitness/wellness centers, public health agencies, nonprofit organizations (i.e. YMCA, Parks and Recreation Departments), and voluntary health agencies (American Heart Association, American Cancer Society, etc.).

OBJECTIVES

Students will learn about existing resources in which to pull data regarding the population served.

Students will learn to evaluate the data and apply health and wellness initiatives to the population.

Students will examine existing worksite wellness and community wellness programs and free resources providing a framework for such programs.

Students will investigate the Health Promotion Model and Transtheoretical Model for Change and apply these concepts to actual programming.

Students will assist in a local Health Fair or may have the opportunity to organize, plan and carryout a health fair.

Students will conduct a worksite wellness or community wellness event during the semester.

Students will examine available health education programs, interventions and policies.

**Promoting Community and Worksite Wellness
Tentative Schedule
Fall, 2018**

August 20 – 30th

Module One – Initiating Worksite Health Promotions (Chapters 1 and 2)

- Economic Forces
- Changing Demographics
- Health Risks
- Health Assessments Commonly Used

September 3rd – 25th

Module Two – Planning Worksite Health Promotion Programs (Chapters 3, 4 and 5)

- Establishing Goals
- Plan for Evaluating Goals
- Proposing Worksite Health Promotion

September 27th – October 23rd

Module Three – Providing and Evaluating Worksite Health Promotions (Chapters 6, 7 and 8)

- Building a Healthy Worksite Environment
- Promoting and Evaluating Programs
- Factors influenced by size of Company

October 25th – November 15th

Module Four – Managing Worksite Health Promotions (Chapters 9 and 10)

- Enhancing Personal Skills for Successful Worksite Health Promotions
- Career Preparation

November 20th – December 6th

Module Five – Community Wellness Programs

- Investigating Programs that are readily available
- Development of your own incentive program
- Health Assessments/Events common in Community Settings

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: English and Modern Languages College: Arts & Sciences

Submission Date: 8-20-18

Revision Effective: Fall, 2019
(Year)

Contact Person: Celia Patterson Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Minor in English (Teaching)

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Reduce the number of hours from 35 to 23

Rationale for Change (include changes to curriculum objectives): KBOR requirement

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

This minor has no relationship to any other program at any other Regent University.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Both the 35-hour version of the minor and the proposed 23-hour version include EDUC 301 Clinical Experience, but it should not be affected in any way.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Minor in English (Teaching)

Second Teaching Option for Secondary or Middle Level Education Licensure (35 hours)

- English (Teaching)
- ENGL-202: English Grammar and Usage (3 hours)
- ENGL-220: World Masterpieces (3 hours)
- ENGL-232: American Literature II (3 hours)
- ENGL-241: British Literature I (3 hours)
- ENGL-242: British Literature II (3 hours)
- ENGL-302: Advanced Composition (3 hours)
- ENGL-304: Introduction to Writing About Literature (3 hours)
- ENGL-308: English Linguistics (3 hours)
- ENGL-478: Literature for Middle and Secondary Schools (3 hours)

- ▣ ENGL-479: Techniques for Teaching English in Middle and Secondary Schools (3 hours)
- ▣ ENGL-480: Internship in Teaching English (1 hours)
- ▣ ENGL-603: History of the English Language (3 hours)
- ▣ EDUC-307: Clinical Experience (1 hours)

English majors and minors counting ENGL 304 for general education credit must take additional upper division literature electives to meet total credit hour requirements.

ENGL 480 Internship in Teaching English requires concurrent enrollment in ENGL 478 Literature for Middle and Secondary Schools or ENGL 479 Techniques for Teaching English in Middle and Secondary Schools.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Minor in English (Teaching)

Second Teaching Option for Secondary or Middle Level Education Licensure (23 hours)

Area I Required Courses

ENGL 202 Grammar and Usage (3 hours)

ENGL 479 Techniques for Teaching English in Middle and Secondary Schools (3 hours)

ENGL 603 History of the English Language (3 hours)

EDUC 307 Clinical Experience (1 hour)

ENGL 480 Internship in Teaching English (1 hour)

Area II Select 6 hours

ENGL 231 American Literature I (3 hours)

OR ENGL 232 American Literature II (3 hours)

ENGL 241 British Literature I (3 hours)

OR ENGL 242 British Literature II (3 hours)

Area III Select 6 hours

ENGL 302 Advanced Composition (3 hours)

ENGL 304 Writing about Literature (3 hours)

ENGL 308 Linguistics (3 hours)

ENGL 478 Literature for Middle and Secondary Schools (3 hours)

English majors and minors counting ENGL 304 for general education credit must take additional upper division literature electives to meet total credit hour requirements.

ENGL 480 Internship in Teaching English requires concurrent enrollment in ENGL 478 Literature for Middle and Secondary Schools or ENGL 479 Techniques for Teaching English in Middle and Secondary Schools.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 8-20-18 Signature, Department Chairperson *Alicia Patterson*

Approved: College Curriculum Committee
Date 10/1/18 Signature, College Curriculum Committee Chair *McParrotto*

Approved: Dean of College
Date 10/1/18 Signature, Dean *McParrotto*

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/16/18 Signature, Undergraduate Curriculum Committee Chair *Steve Puffer*

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

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Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Family & Consumer Sciences College: Arts & Sciences

Submission Date: September, 2018

Contact Person: Duane Whitbeck

Faculty member Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is part of the new Nutrition & Wellness concentration within Family & Consumer Sciences. It will not impact any other program.

Proposed Course:

Course Number: FCS 305

Title of Course: Community Nutrition

Credit Hours: 3

Date first offered: Fall 2019

(Semester/Year)

Fall Spring Summer
(check all that apply)

Prerequisite: FCS 203: Nutrition & Health

Course Description (**as it will appear in the next catalog**): Focus on nutrition education in a community setting. Includes areas such as determining needs for nutrition education, public policy, supplemental nutrition programs, funding and grant writing, and communication skills needed for various audiences.

Purpose/Justification for Proposed Course: This course is directly related to nutrition education jobs that are available in most communities. This course serves as a core course for the Nutrition & Wellness area of study.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)

Students will:

1. Identify characteristics that define the community nutritionist's professional roles and responsibilities, including advocacy.
2. Demonstrate knowledge and skills related to current and emerging public health nutrition and community nutrition through evidence-based practice.
3. Effectively assess a target population to determine their nutrition education needs and apply knowledge of the role of environment, food and lifestyle choices to develop a nutrition education session/class which will affect behavior change and enhance wellness in a target population.
4. Implement and evaluate a nutrition education session/class/program.
5. Complete a small grant application appropriate for meeting the needs of a target population.
6. Demonstrate an understanding of cultural competence in the development of educational materials and describe the influence of culture on beliefs, values and behaviors.
7. Describe the policy-making process and explain how laws and regulations are developed.

8. Communicate the current status of food security in the United States and globally and describe actions that might help eliminate food insecurity.

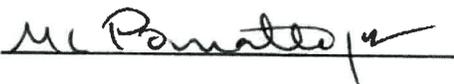
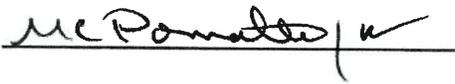
9. Describe the purpose, eligibility requirements and benefits of federal nutrition programs.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Exams, grant project, assessment of current programs.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 8-20-18 Signature, Department Chairperson 
- Approved: College Curriculum Committee
Date 10/1/18 Signature, College Curriculum Committee Chair 
- Approved: Dean of College
Date 10/1/18 Signature, Dean 
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11/16/18 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Family and Consumer Sciences College: Arts & Sciences
 Submission Date: _____

Contact Person: Duane Whitbeck

Faculty member Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is part of the new Nutrition & Wellness concentration within Family & Consumer Sciences. It will not impact any other program.

Proposed Course:

Course Number: FCS 405

Title of Course: Advanced Nutrition and Wellness

Credit Hours: 3

Date first offered: Spring 2020 Fall Spring Summer
 (Semester/Year) (check all that apply)

Prerequisite: FCS 203 Nutrition & Health

Course Description (**as it will appear in the next catalog**): Extensive study of nutrition and wellness. This course is recommended for all students wanting to improve their nutrition knowledge and learn how nutrition affects the body across the lifespan. This course is an appropriate course for students interested in careers in community based nutrition programs, the medical field, athletic training and dietetics. This course builds on the foundation established in FCS 203: Nutrition and Health, which is a required prerequisite.

Purpose/Justification for Proposed Course: This course is directly related to nutrition education jobs that are available in most communities. This course serves as a core course for the Nutrition & Wellness area of study.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

Students will:

1. Describe physiological, social and behavioral components involved with human growth and development, maturation, and aging, seen in the life stages of pregnancy, infancy, childhood, adolescence, and older adulthood and the impact on nutrition and health.
2. Describe special nutritional needs and recommended guidelines of the life stages of pregnancy, infancy, childhood, adolescence, and older adulthood.
3. Locate, interpret, evaluate and use professional literature to make ethical evidence-based practice decisions.
4. Use current information technologies to locate and apply evidence-based guidelines and protocols.
5. Demonstrate the ability to apply knowledge of the role of environment, food, and lifestyle choices to develop interventions to affect change and enhance wellness in diverse individuals and groups throughout the life cycle.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Exams, projects

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 8-23-18 Signature, Department Chairperson Donald Walters
- Approved: College Curriculum Committee
 Date 8/11/18 Signature, College Curriculum Committee Chair McPomato
- Approved: Dean of College
 Date 8/11/18 Signature, Dean McPomato
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 11-16-18 Signature, Undergraduate Curriculum Committee Chair Mico Puffer
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____

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Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for New Minor/Emphasis/Certificate

Proposal for a New: Minor Emphasis Certificate

Department: Family and Consumer Sciences College: Arts & Sciences

Submission Date: September 1, 2018

Effective: Fall, 2019
(Year)

Contact Person: Duane Whitbeck

Faculty member Chair

Title of Proposed Minor/Emphasis /Certificate: Nutrition & Wellness

Purpose/Justification for Minor/Emphasis/Certificate: The number one program area recommended by alumni surveys from the past 10 years has been to start a nutrition related program. This emphasis has been long requested by both current and prospective students. Nutrition and Wellness are central parts of family and consumer sciences curriculum at the secondary and post secondary level. Until this point we have only offered one course FCS 203 Nutrition & Health. With the recent dropping of the Fashion Merchandising concentration it is important that the department expands into this program area. This was also the recommendation of the external evaluator for the 2015 Family & Consumer Sciences departmental program review. In discussions with prospective students at recruitment events it has also been the most requested program area that we do not currently provide.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

The Family and Consumer Sciences bachelors degree currently has options in Child Development and Community and Family Services. Two former programs, Interior Design moved to the PSU School of Construction and Fashion Merchandising will be discontinued starting Fall 2019 and are no longer a part of our programs. The new emphasis will use existing courses in the department and university for the majority of the content. Two new courses will be developed initially for the new concentration.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/ college's/ unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

All changes are internal to the Family and Consumer Sciences B.S. degree. These changes will not impact any other program on campus.

Please complete the Kansas Board of Regent forms located at

[http://www.kansasregents.org/academic affairs/new program approval](http://www.kansasregents.org/academic%20affairs/new_program_approval) and list the proposed curriculum for the

minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum **as you wish it to appear in the next catalog**. If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
No new resources are expected.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this minor/emphasis/certificate have specific General Education courses required?

Yes No

Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/emphasis/certificate affect any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?
A new FTE will be required to teach the content in this program.

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 9/14/18 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
 Date 10/1/18 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College
 Date 10/1/18 Signature, Dean [Signature]
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 11/16/18 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Approval at Kansas Board of Regents level:

COCAO Date: _____

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.

**PROPOSAL FOR MINOR/CONCENTRATION
Kansas Board of Regents**

Submitted by Duane Whibeck, Family & Consumer Sciences

College of Arts & Sciences

Division of Academic Affairs

I. Indicate major in which concentration will be located:

B.S. - Family & Consumer Sciences

II. Give the name and describe the purpose of the proposed concentration:

Name: Nutrition & Wellness

Description of Purpose: The Nutrition & Wellness Concentration is designed for students interested in the application of nutrition and wellness to a variety of community settings. This concentration builds upon the Family & Consumer Sciences focus, which is the application of the sciences to the betterment of individuals, families and communities.

(Use other sheets as needed)

III. Provide curriculum for the major and indicate courses required for each concentration:

Family & Consumer Sciences
Name of Major

	Course Name & Number	Credit Hours
Core Courses:	<u>FCS 100: Career Management in FCS</u>	<u>1</u>
	<u>FCS 203: Nutrition & Health</u>	<u>3</u>
	<u>FCS 230: Consumer Education and Personal Finance</u>	<u>3</u>
	<u>FCS 470: Professional & Social Skills</u>	<u>3</u>
	<u>FCS 480: Dynamics of Family Relationships</u>	<u>3</u>
	<u>FCS 572: Senior Seminar in FCS</u>	<u>3</u>
	Total:	16 credits

Electives:	<u>REC 160: Introduction to Recreation and Leisure</u>	<u>(3)</u>
	<u>FCS 730: Independent Study (Nutrition)</u>	<u>(1-3)</u>
	<u>NURS 303: Introduction to Public Health</u>	<u>(3)</u>

Total: 3 - 6 credits

Research:

	Course Name & Number	Credit Hours
Practica:	FCS 270: Practicum in FCS	1
	FCS 570: Professional Internship	2 - 4
	Total:	3 - 5

Nutrition & Wellness
(Name of Concentration)

	Course Name & Number	Credit Hours
Concentration:	FCS 285: Lifespan Human Development	(3)
	FCS 340: Topics in Family & Consumer Sciences	(3)
	FCS 401: Food Science and Preparation Techniques	(3)
	FCS 430: Family Resource Management	(3)
	FCS 409: Demonstration Techniques & Instructional Technology	(3)
	FCS 305: Community Nutrition	(3)
	FCS 405: Advanced Nutrition and Wellness	(3)
	FCS 571: Directed Readings in FCS - Nutrition	(3)
	Total:	24

Note: By Board of Regents definition concentrations are established within existing programs and are:

1. 24 hours or less at the undergraduate level
2. 12 hours or less at the master's level
3. 18 hours or less at the doctoral level

IV. Faculty resources:

A. Number of FTE faculty who teach in the major, including all concentrations:
6

B. Rank of faculty:
Instr. 3; Asst. Prof. 1; Assoc. Prof. 1; Prof. 1; GTAs. 0

C. Preparation of faculty;
Indicate level of degrees: Bach. ; Masters 3; Doctors 3

D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors): Each faculty member teaches courses for other concentrations within the same degree. The department will be adding on an additional faculty member to act as coordinator for this concentration. The new faculty member will be at the assistant professor level.



Family & Consumer Sciences – Nutrition and Wellness Emphasis

Departmental Core (14)

- ___ FCS 100: Career Management in FCS (1)
- ___ FCS 203: Nutrition & Health (3)
- ___ FCS 230: Consumer Education and Personal Finance (3)
- ___ FCS 470: Professional & Social Skills (3)
- ___ FCS 480: Dynamics of Family Relationships (3)
- ___ FCS 572: Senior Seminar in FCS (1)

Content Courses (25 – 32)

- ___ FCS 270: Practicum in FCS (1) – Nutrition related
- ___ FCS 285: Lifespan Human Development (3)
- ___ FCS 340: Topics in (FCS - Nutrition) (1-6 hour). Possible topics could include: Contemporary Issues in Nutrition, School Nutrition, Sports Nutrition, (plus others)
- ___ FCS 401: Food Science and Preparation Techniques (3)
- ___ FCS 430: Family Resource Management (3)
- ___ FCS 409: Demonstration Techniques and Instructional Technology (3)
- ___ FCS 305: Community Nutrition (3)
- ___ FCS 405: Advanced Nutrition and Wellness (3)
- ___ FCS 570: Professional Internship (2-4 hours) (Example: FNEP Program (Family Nutrition Education program))
- ___ FCS 571: Directed Readings in FCS-Nutrition (3)

Additional Electives: (3 – 6 credits)

- ___ REC 160: Introduction to Recreation and Leisure (3)
- ___ FCS 730: Independent Study (Nutrition) (1-3)
- ___ NURS 303: Introduction to Public Health (3)

Needed: 1 FTT Faculty position:

Teaching Load: 4 – 5 sections of FCS 203: Nutrition & Health, one section of FCS 405 Advanced Nutrition and Wellness, one section of FCS 401 Food Science and Preparation Techniques, Supervision of Internships and Practicum, one 700 level course related to Family & Community Nutrition.

Expected enrollment: Within 3 years we would likely have 30 students in this program. This is the area we are asked about / requested the most. Currently most students look to other universities such as Kansas State. This program would not be a dietetics program so we would not be in direct competition with Kansas State. Nursing has indicated that it would be one of the preferred majors for those not making it into the nursing program. Health Human Performance & Recreation has indicated that they would like to see us have a registered dietitian on campus and that it would fit well with those in their Exercise Science degree.

Recommended Minor: Public Health

Career Opportunities:

- Health Educator
- Community nutrition/ wellness educator
- Food and Nutrition Manager - School
- Health promotion



- Nutrition non-profit
- Health food store management
- Marketing specialist for food or nutrition
- Nutrition writer
- Community health worker
- Public health official
- Cooperative extension agent
- Public relations for food companies, nutrition publications or organizations
- Social media writer
- Consumer advocate
- Head Start Health / Nutrition Specialist



Request for Deletion of Curriculum

Deletion of: Major Minor Emphasis Certificate

Department: Family & Consumer Sciences College: Arts and Sciences

Submission Date: 08/12/2018

Revision Effective: Fall, 2019
(Year)

Contact Person: Duane Whitbeck

Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Fashion Merchandising

Rationale for Deletion: We have had great difficulty in hiring an appropriately credentialed faculty member to lead the area. There have been nine failed searches and 3 emergency hires over an 18 year period. The faculty hired with appropriate credentials leave in an average of 2 years. Because of high faculty turnover and the area is supported by only one faculty position it has resulted in a low number of majors. The submission for deleting the emphasis was submitted in February, 2018. We would like no new students added to the minor as of August 2018.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The department will still be responsible for providing courses that are used by the Family & Consumer Sciences Education major and the Interior Design major. Adaptations are being considered for the Introduction to merchandising course which is taken by Family & Consumer Sciences Education majors. Initial discussions with the Interior Design faculty members including notifying them that within two years they will need to find someone to teach a Textiles course.

Will this deletion involve specific General Education courses? Yes No
If "yes," please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date Sept. 14, 2018 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
Date 10/1/18 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College
Date 10/1/18 Signature, Dean [Signature]
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11/16/18 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form and a memo on department letterhead, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Math College: A&SSubmission Date: 4/25/18Contact Person: Tim Flood Faculty member ChairRevision Effective: Fall 2018 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*I am not aware of any students other than math majors that take this course.Purpose/Justification for Revision to Course: It has been determined that students that have not had Math 513 do not perform as well in Math 613. The content of 513 should help to prepare the students for success in 613.**Existing Course:**Course Number: MATH 613Title of Course: Abstract AlgebraCredit Hours: 3 hoursPrerequisite: MATH 413 Introduction to Mathematical ThoughtCourse Description (as it appears in the current catalog): Elements of group theory and ring theory; subgroups, cyclic and permutation groups, homomorphisms, quotient groups, isomorphism theorems, subrings, and ideals. Applications to modular arithmetic, partitions and equivalence relations, polynomial rings, complex numbers, integral domains, and fields. Offered fall semester.**Proposed Course:**Course Number: SameTitle of Course: SameCredit Hours: SamePrerequisite: MATH 513: Discrete StructuresCourse Description (as it will appear in the next catalog): Same

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 4/25/18 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
Date 9/10/18 Signature, College Curriculum Committee Chair Mary Carol Pomatto
- Approved: Dean of College
Date 9/10/18 Signature, Dean Mary Carol Pomatto
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date 10/3/18 Signature, Council for Teacher Education Chair James Trulove
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11/16/18 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.