



Pittsburg State University Faculty Senate Meeting

Date: Monday, May 3, 2021
Time: 3:00 p.m.
Location: Miller Theater, Bicknell Center

AGENDA

- I. Call to order**
- II. Approval of April 26, 2021 minutes**
- III. Announcements**
 - A. Provost and Vice President of Academic Affairs- Howard Smith**
 - B. PSU/KNEA Remarks- Khamis Siam**
 - C. Student Senate Remarks- Bella L'Heureux**
 - D. Unclassified Professional Senate Remarks- Jason Kegler**
 - E. University Support Staff Remarks- Terri Blessent**
 - F. Faculty Senate Report- Cole Shewmake**
- IV. Committee Reports**
 - A. Academic Affairs Committee—Chair: Steve Cox**
 - Undergraduate Curriculum Subcommittee—**Chair: Mary Jo Goedeke (Shawnee Hendershot Reporting)**
 - Library Services/Learning Resources Subcommittee—**Chair: Gail Yarick**
 - Online and Distance Learning Committee—**Chair: Krissy Lewis (Cole Shewmake Reporting)**

- Academic Honors Subcommittee—**Chair: John Daley**
- Honors College Subcommittee—**Chair: Michael Davidsson**
- Writing Across the Curriculum Subcommittee—**Chair: Laura Covert-Miller (Alex Binder Reporting)**
- Diversity and Multicultural Affairs Subcommittee—**Chair: Jessica Jorgenson-Borchert**

B. Student-Faculty Committee—Chair: Gail Yarick

C. All University Committee—Chair: Tatiana Goris

D. Faculty Affairs Committee—Chair: Trina Larery

E. Constitution Committee—Chair: James Whitney

F. Pitt State Pathway Committee—Chair: Michelle Hudiburg

G. Budget Committee—Chair: Tatiana Goris

H. Academic Honesty Committee—Chair: Shawnee Hendershot

V. Unfinished Business:

VI. New Business:

VII. Open Forum:

VIII. Adjournment

Academic Affairs – Chair: Steve Cox

Recorder: Kevin Bracker

Annual Report

As of today, April 26, 2021, the Academic Affairs committee for 2020-2021 has not been called to act on any matters during the academic year. The other members of the committee are:

Kevin Bracker, Recorder

Gena Cooms

Tatiana Goris

Janice Jewett

Barbara McClaskey

Gary Wilson

Kaedrea Brenner (student)

Bella L'Heureux (student)

Undergraduate Curriculum – Chair: Mary Jo Goedeke

Recorder: Mary Jo Goedeke

Annual Report

Library Services – Chair: Gail Yarick

Recorder: David Miller

Annual Report

FACULTY SENATE COMMITTEE REPORT

LIBRARY SERVICES COMMITTEE

PITTSBURG STATE UNIVERSITY

2020-2021 ACADEMIC YEAR

The Library Services Committee met in August through email and elected Stella Hastings as Chair and David Miller as Recorder. The committee held a meeting using Teams on 9/10/20, had a committee update through email on 10/21/20 and 12/1/20, appointed a new Chair (Gail Yarick) due to medical leave of previous chair (Stella Hastings) in an email meeting on 3/11/21 and met using Zoom on 3/22/21.

Committee members for 2020-2021 included: Gail Yarick, Stella Hastings, David Miller, Michelle Hudiburg, Ram Gupta, Ruth Monnier, Jorge Leon, Susan Johns Smith, Randy Roberts, Howard Smith, Jennifer McDonald (Student rep), and Noah Larson (Student rep).

9/10/20 Meeting notes:

- Meeting opened with a welcome from Howard Smith.
- R. Roberts reported on the remodel, eResource usage, Library Budget, and Social Media.
- R. Monnier provided announcements of upcoming events.

10/21/20 Summary:

R. Roberts provided information regarding trying and providing feedback on Kanopy: an on-demand streaming video platform for public libraries and universities that offers over 30,000 films and documentaries.

12/1/20 Summary:

R. Roberts provided an update including the following:

- Interim hours during holiday break
- Phase V of Library remodel completed and Phase VI underway

3/11/20 Summary:

- Notice received from Cole Shewmake, Faculty Senate President of leave of absence of previous chair and need to appoint a new chair.

- Gail Yarick appointed as new Chair.

3/21/21 Meeting notes:

R. Roberts provided an update:

- o Digital resources librarian position filled – Logan Thompson

- o Update of library guidelines/policies/procedures

- o Remodel-Phase VI – last significant phase, All of 2nd floor, Currently out for Bid, Pre-bid meeting April 2nd, Work starting Monday after semester ends, May 10th, Availability to significant portions of the book collection will be limited for up to several months over Summer, Could get most materials using Inter-Library Loan (ILL), More info to Abby Fern after contractor bid meeting to help communicate to campus. Requesting Library Services Committee to help communicate with Faculty Senate representatives.

- o Expanding electronic & digital resources

- o Increased traffic in library as semester has progressed

Online and Distance Learning – Chair: Krissy Lewis

Recorder: Robert Lindsey

May Report: Final meeting will be held at 8:30 am on May 3, 2021.

Annual Report

The Pittsburg State University Online and Distance Learning Committee was active for the 2020-2021 academic year. The committee members held eight meetings over the course of the year to discuss areas of opportunity for online learning at PSU.

Early in the fall semester, Dr. Howard Smith addressed areas of opportunity for online learning:

1. Online learning will become a part of the new strategic plan when Pathways to Prominence concludes in 2022.
2. Identifying undergraduate programs that are ready and willing to move forward with fully online degrees.
3. How can PSU's online courses support KBOR's initiative for every graduating high school student to have some college credits through concurrent enrollment?

Heather Eckstein, Director of Student Success Programs shared her perspectives in working with online students and the obstacles related to online learning. It was suggested to look at the D/F/W rates to discern patterns or areas of opportunity for online learning. Bill Hoyt generously pulled some data for the committee to review. Upon review of the data, it was determined that PSU needs to draft a distance education plan where the data could be of use. In April, the committee agreed to offer support in the development of a distance education plan under the guidance of Susan Dellasega. The development of the distance education plan will be a recommendation to the 2021-2022 online and distance learning committee.

To address the importance of online learning in the new strategic plan, the committee invited the faculty senate representative for the strategic planning committee, Dr. Casie Hermansson, to attend the December meeting. At this meeting we were able to offer our support to Dr. Hermansson during the development of the strategic plan as needed. This should be noted for the 2021-2022 committee for follow-up.

The faculty members on the committee for 2020-2021 included: Dr. Howard Smith, Ms. Susan Dellasega, Mr. Robert Lindsey (Recorder), Dr. Kristi Stuck, Dr. Kristi Frisbee, Dr. Jennifer Harris (replaced Dr. Kristi Frisbee in March due to sabbatical), Dr. June Freund, and Ms. Krissy Lewis (Chair). Students on this committee included: Mr. Riley Bingham.

Academic Honors – Chair: John Daley

Recorder: John Daley

Annual Report

PSU Academic Honors Committee Annual Report for AY 20-21

The Pittsburg State University Academic Honors (formerly Departmental Honors) Committee reviewed, evaluated, and approved proposals for directed undergraduate honors projects submitted during the WF20 and SP21 Semesters. This committee comprised Dr. John Daley (committee chair and chair, CAS Arts and Humanities Committee), Dr. Daniel Zurek (chair, CAS Sciences Committee), Dr. Mark Diacopoulos (chair, College of Education Committee), Mr. Clifford Morris (chair, College of Technology Committee), Dr. Connie Shum (chair, College of Business Committee), and Dr. Craig Fuchs (Honors College, ex officio).

During AY 20-21, the above committees approved a total of 53 projects in WF20 and 48 projects in SP21. Of those, about half required modification or clarification before gaining approval from the appropriate committee. The University Committee also received two prospecti after the deadline in SP21, but unanimously elected to relay said prospecti to the appropriate college committees for processing anyway because of extenuating circumstances. I have included those two in the above SP21 total.

In my capacity as chair of the university committee, I coordinated the activities of the college academic honors committees and availed myself of Dr. Fuchs's extensive institutional knowledge and expertise on at least two occasions.

Honors College – Chair: Michael Davidsson

Recorder: Susan Carlson

Annual Report

Writing Across the Curriculum – Chair: Laura Covert-Miller

Recorder: Alex Binder

Annual Report

Writing Across the Curriculum Committee

Final Report

Academic Year 2020 – 2021

Committee Members

Laura Covert Miller: Chair

Alex Binder: Secretary
Kevin Elliot
Debbi Fischer
Anuradha Ghosh
Jorge Leon JR.
Jessica Jorgenson Borchert
Janet Zepernick

- o The WAC committee reviewed submissions in the Fall of 2020 and Spring 2021 for Writing to Learn Best Practices stipend. For Fall 2020, 43 faculty received the WTL stipend and Spring 2021, 40 faculty received WTL stipend.
- o The committee met in October to discuss course substitutions for Writing to Learn classes within departments. As discussed in the meeting, Writing to Learn began without rules or structure and then more structure was created in the form of the best practices grant. One impetus for allowing course substitutions is the potential end of writing to learn altogether should substitutions not be allowed as some programs are currently unhappy with the requirement and could push to end it. Concerns were expressed about the incentive to reduce writing if course substitutions were granted. It was not believed by Dr. Zepernick that course substitutions would significantly reduce the amount of writing students will need to complete. Challenges with this idea included allowing one or two course substitutions, who would decide if a course could be substituted for Writing to Learn (it was discussed the chairs and deans would make this decision), and course substitutions for one program may not transfer to another program if a student changes majors. The committee agreed to seek opinions and think on it before reconvening on December 3 to discuss writing a proposal to go before the faculty senate in the spring should the committee choose to do so.
- o In early December the committee met to address the course substitution question. Based on the discussion, it was noted not all departments may be aware of the requirements for a course to be considered Writing to Learn without it going through the best practices. It was decided by the committee to discuss ways to encourage more Writing to Learn courses within departments. The committee discussed ways to better educate department faculty about the requirements for a course to be Writing to Learn.

Diversity and Multicultural Affairs – Chair: Jessica Jorgenson-Borchert
Recorder: Lori Martin

Annual Report

The Pittsburg State University Diversity and Multicultural Affairs Committee met during the 2020-2021 academic year. Faculty members on the committee included: Jessica Jorgenson Borchert (Chair), Lori Martin (Recorder), Dory Quinn, Eric Rojas, Daniel Maxwell, Wei Sha, and Gloria Flynn. Deatrea Rose and Lori Dreiling serve as members representing offices related to equity, diversity, and inclusion on our campus. Student members from SGA were Raj Thakor and Nakoa Warren.

Each academic year, the Diversity and Multicultural Affairs Committee is tasked with the following objectives:

- Explore the influences of diversity and multiculturalism in instruction, in the curriculum, and in the academic content of various disciplines.

- Serve as liaison among the organized diversity groups on campus, including the Tilford Group, the University Council on Diversity, the Office of Student Diversity, etc.
- Develop curriculum resources which deal with diversity and cultural issues.

In looking back at work from the previous academic year that shared results from a survey, the committee felt that having access to events and resources focused on diversity needs at Pittsburg State University would be useful. For this academic year, the committee chose to focus on creating and sharing resources focused on diversity and inclusion as it's charge. These resources were items we wanted people across campus to access. As an important step in sharing these curated resources, we reached to the Tilford Group. Tilford was instrumental in helping us find space for sharing the diversity resources we gathered. The resources we curated can be found in the Canvas Page for the Tilford Group. We thank Tilford for their valuable service throughout this year. We hope these resources are valuable for Pittsburg State University members.

Student-Faculty – Chair: Gail Yarick

Recorder: Grant Moss

Annual Report

FACULTY SENATE COMMITTEE REPORT
STUDENT FACULTY COMMITTEE
PITTSBURG STATE UNIVERSITY
2020-2021 ACADEMIC YEAR

Committee Members for 2020-2021 included: Gail Yarick (Chair), Grant Moss (Recorder), Chauncey Pennington, Andrea McConnaughey, Jason Clemenson, Hazel Coltharp, Melinda Reolfs, Jason Kegler and Students: Anna Bryant, Mark Rice, Christopher Russell, and Riley Bingham.

The Committee met through email on 8/21/20 and elected Gail Yarick as Chair and Grant Moss as Recorder.

The Committee met again on 10/2/2020: Attendees: Gail Yarick, Jason Clemensen, Riley Bingham, Hazel Coltharp, Andrea McConnaughey, Melinda Roelfs, and Mark Rice

- Review of Spring Meetings and Faculty Senate Discussion
- Recap of Spring Meetings and Faculty discussion that took place. Reviewed discussion from the Spring in provided written notes emailed to committee prior to meeting.

Open Discussion

- Are the grievances with current policy? Is there need for change? Do we alter policy and send back to SGA for review? Policy request comes from turnover in officers from SGA. What constitutes a Major Exam (on final exam overload policy) it is defined as an assignment no more than 10% of final grade.
- Take policy back to SGA with discussion notes from F.S. from the Spring 2020.
- Suggest that SGA provides locations to store the final approved policy ex: Syllabus supplement etc. Need list of all desired listing locations for both the policy and definitions.
- Should we change name of policy? Separate out Dead Week Policy and Violations might pass more easily.

Committee Decision

- Committee with student representative approval is sending the policy along with F.S. discussion notes from Spring 2020 back to SGA for revisions and adjustments for resubmittal.

As of 4/20/21, there has not been a revised proposal submitted to the Student Faculty Committee from SGA.

All-University – Chair: Tatiana Goris
Recorder: Browyn Conrad

Annual Report

In 2020-2021 academic year the Pittsburg State University *All University Committee* included the following members:

Member	Department	Email	Exten.	Term
1) Conrad, Browyn (Senator)	HPSS	bconrad@pittstate.edu	4333	2
2) Goris, Tatiana (Executive)	T&WL	tgoris@pittstate.edu	4632	1
3) McBain, James	HPSS	jmcbain@pittstate.edu	6039	1
4) Bracker, Kevin	COB	kbracker@pittstate.edu	4551	1
5) Harris, Jennifer	Nursing	jharris@pittstate.edu	4431	2
6) Spera, Chris (Senator)	P&C	cspera@pittstate.edu	4501	2
7) Glenn, Tanner	Student	tglenn@gus.pittstate.edu		
8) Churchwell, Cydney	Student	cmchurchwell@gus.pittstate.edu		
9) Warren, Nakoa	Student	nwarren@gus.pittstate.edu		
10) Thakor, Raj	Student	athakor@gus.pittstate.edu		

By the definition, this committee shall be concerned with all matters of an extracurricular nature having campus-wide implications. The Joint University Student Publications Board shall report to this committee. The All-University committee met via Teams on Wednesday, September 9th 2020 and selected the individuals as Chair and Recorder. Due to the challenging COVID19 circumstances the committee did not discuss any widespread issues related to the whole university in 2020-2021. All substantial decisions were made on the local levels by the Department Heads or Deans.

Faculty Affairs – Chair: Trina Larery
Recorder: Jennifer Harris

May Report: Funding request for faculty was sent to the Foundation. We still have \$15,000 that has not been used for virtual and innovative academic tools to facilitate online instruction.

Annual Report

Faculty Affairs Committee Report

2020-2021

This year due to the Covid-19 Pandemic the Foundation did not fund Faculty travel or Professional development at last years amount of \$100,000. They did add a new line item with \$15,000 that was created for virtual and innovative academic tools to facilitate online instruction. As of 4/15/2021 none of that money has been utilized. There has been no request for this funding and no denials.

A request for re-initiation of pre-pandemic funding in the amount of \$100,000 has been sent to the Foundation for FY 2021-2022.

The committee met via Teams to review five sabbatical requests received WF21 for the 2021-2022 academic year. The committee reviewed and ranked all requests based on sabbatical application components, including purpose, proposed research, location of sabbatical, teaching benefits, research benefits, benefits to PSU, your Chair's letter, and your Dean's letter. The committee has met, conferred, and forwarded their rankings for all sabbatical requests to the Provost.

Coomes, Gena
Moots, Brian
Park, Hyejoon
Tsend, Li-Lin
Lin, Fang

Respectfully Submitted,
Trina Larery
Chair, Faculty Affairs Committee

Faculty Affairs Committee Members: Alex Binder, Shawnee Hendershot, Chauncey Pennington, Jennifer Harris, Tracy Rumpy

Constitution – Chair: James Whitney
Recorder: Hazel Coltharp

Annual Report

Constitution Committee End of Year Report for 2020-2021

During the 2020-2021 academic year the Pittsburg State University Faculty Senate (FS) Constitution Committee included James Whitney (chair), Hazel Coltharp (recorder), Chase Dearing, Ruth Monnier, Norman Phillip, and Kent Runyan. Composition and roles within the committee were decided upon during an initial meeting held via Zoom on September 4th, 2021.

The Constitution Committee had two major accomplishments during the 2020-2021 academic year: 1) amending Bylaw IV.A #1-10 of the FS Constitution and 2) adopting Article III.E to the FS Constitution.

Bylaw IV.A #1-10 were amended to clarify that there are ten "subcommittees" within the Academic Affairs committee, which were incorrectly referred to as "committees" in the previous version of the FS Constitution. This amendment was discussed by the Constitution Committee during October 2020, with a first reading of the amendment occurring at the October 26th FS meeting, and the second reading and subsequent vote on the amendment at the December 7th meeting. The amendment was approved by the FS.

Article III.E was adopted to the FS Constitution to clarify the nomination process of the FS Executive Committee. Article III.E specified that there will be an election committee in charge of the nomination process for the FS Executive Committee. The Constitution Committee discussed this new article during early December, with a first reading of the article at the December 7th FS meeting. The article

underwent further changes at this meeting, and then a second reading was held during the January 25th 2021 FS meeting. The article then went to a vote among the general faculty on February 15th 2021, and was approved on February 22nd 2021.

Pitt State Pathway – Chair: Michelle Hudiberg
Recorder: Bob Kehle

Annual Report

The Pittsburgh State University Pitt State Pathway Committee was active for the 2020-2021 academic year. Faculty members used Zoom and email to hold meetings as needed. The initial meeting, to establish a chair and recorder were held via Zoom. All other meetings were held via email.

For this academic year, the committee considered 3 courses for addition to the Pathway. All 3 courses were sent back for revisions, and none were resubmitted for further consideration after revisions were requested.

Likewise, the committee considered reconfiguration of the Pathway – moving the Information and Digital Literacy elements to the Communication core instead of the Gorilla Gateway course. These elements would no longer be assessed in Gorilla Gateway, but in the courses within the Communication core. Senate took action at the May meeting.

The faculty members on the committee for 2020-2021 included: Dr. Michelle Hudiburg (Chair), Dr. Bob Kehle (Recorder), Dr. Jonathan Dresner, Dr. June Freund, Dr. Shipra Paul, and Mr. Chauncey Huffman. Ex-officio members were Nora Hatton, director of assessment, and Howard Smith, Provost. Student members were Gage Davis and Cory Seller.

Budget Committee – Chair: Tatiana Goris
Recorder: John Franklin

Annual Report

The Pittsburgh State University Budget Committee included the following members for the academic year of 2020-2021:

Member	Department	Email	Exten.	Term
1. Franklin, John	EML	jfranklin@pittstate.edu	4693	2
2. Diacopoulos, Mark	TCHL	mdiacopoulos@pittstate.edu	4916	1
3. Yarick, Gail	COB	gyarick@pittstate.edu	4563	1
4. Martin, Lori	EML	lmartin@pittstate.edu	4696	2
5. Goris, Tatiana (Executive)	TWL	tgoris@pittstate.edu	4632	1
6. Shay, Josh	Military Science	jshay@pittstate.edu	4898	2
7. Ball, Doug	CFO & VP for Administration	dbball@pittstate.edu	4108	

During the last academic year faculty members met twice with Doug Ball (CFO and VP for Administration) by zoom and communicated questions related to the university budget. The first meeting occurred on November 16th 2020, and the second one - on April 12th 2021. Doug Ball presented information in two

parts: revenue and expenses. All information refers to the next fiscal year. The concluding summary is presented below:

Revenue:

- The State funding shortfall—originally anticipated at \$2, 000, 000 in not as bad as originally feared; it is now anticipated at \$7—8, 000, 000 ;
- Enrollment is the hardest parameter to predict;
- Tuition increases is being subjected to Regent pressure: they want 0% increase; realistically, it may be between 0—1%;
- COVID funds have thus far been earmarked for present costs, especially for students; it is desirable to open them up to account for lost revenue; it is unsure how much will be available for Higher Education.

Expenses:

- Benefits, Insurance and Utilities will increase an anticipated \$500, 000; utilities particularly (because of the historically bad Winter) increased;
- COVID expenses thus far have been covered by Federal funds;
- Cuts will be determined by the budget;
- Faculty travel should remain the same;
- Variable tuition rates reflecting delivery method of courses: yes, there is a difference in cost among face-to-face, online and hyflex methods of instruction, though the Flat Rate tuition tends to smooth things out; other Regent schools (Emporia; Ft. Hays) charge more for online instruction.

Academic Honesty – Chair: Shawnee Hendershot

Annual Report

The Pittsburg State University Academic Honesty Committee was active for the 2020-2021 academic year. Faculty members used the Maxient system effectively to report academic misconduct cases and request hearings for possible sanctions. For this academic year, there was 1 report of academic misconduct submitted. The reporting faculty member did not want further investigation into the matter; the report was for record purposes only. As this was the only report, the committee did not meet for any hearings. The faculty members on the committee for 2020-2021 included: Dr. Jennifer Harris, Dr. Mary Jo Goedeke, Dr. James McBain, Mr. Norman Philipp, and Dr. Shawnee Hendershot (Chair). Students on this committee included: Spencer King and Bella L’Heureux. Throughout the year, this committee relied on the services of Dr. Jason Kegler, Associate Vice President for Student Life. Dr. Kegler’s guidance and support helped this committee and his assistance was and continues to be invaluable.