



Pittsburg State University

Faculty Senate Meeting

Date: Monday, September 23, 2019
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

AGENDA

- I. Call to order**
- II. Approval of May 6, 2019 minutes**
- III. Announcements**
 - A. Provost and Vice President of Academic Affairs- Dr. Howard Smith**
 - B. PSU/KNEA Remarks- Grant Moss**
 - C. Student Senate Remarks- Alexis Houser**
 - D. Unclassified Professional Senate Remarks- Brad Stefanoni**
 - E. University Support Staff Remarks- Terry Pierce**
 - F. Faculty Senate Report- Kevin Bracker**
- IV. Committee Reports**

(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

 - A. Academic Affairs Committee—Chair: Steve Cox**
 - Undergraduate Curriculum Subcommittee—**Chair: Nico Prelogar (Cole Shewmake Reporting)**
 - Library Services/Learning Resources Subcommittee—**Chair: Gail Yarick**
 - Online and Distance Learning Committee—**Chair: Krissy Lewis**

- Academic Honors Subcommittee—Chair: TBD
- Honors College Subcommittee—Chair: Rebeca Book
- Writing Across the Curriculum Subcommittee—Chair: Alex Binder
- Diversity and Multicultural Affairs Subcommittee—Chair: Jason Reid

B. Student-Faculty Committee—Chair: Daniel Maxwell

C. All University Committee—Chair: TBD

D. Faculty Affairs Committee—Chair: Andrea Kent-McConnaughey

E. Constitution Committee—Chair: Mark Johnson

F. Pitt State Pathway Committee—Chair: Bob Kehle

G. Budget Committee—Chair: Linden Dalecki

All University Committees or Other Appointments

- Academic Honesty Committee—Chair: Cole Shewmake

V. Unfinished Business:

VI. New Business:

VII. Open Forum:

VIII. Adjournment

Next Faculty Senate Meeting: October 28, 2019 -- 3:00 pm

Academic Affairs –

Undergraduate Curriculum – Approved legislation

Library Services –

Meeting Date: 09/05/19

Present	Absent
Dr. Gail Yarick – Kelce College of Business	Dr. Marcus Daczewitz – College of Education
Dr. David Miller – College of Technology	Ms. Latasha Harries – Student Government
Dr. Chris Childers – College of Arts & Sciences	
Dr. Ram Gupta – College of Arts & Sciences	
Ms. Ruth Monnier – Library Services	
Mr. Jorge Leon – Library Services	
Mr. Robert Lindsey – Library Services	
Ms. Amber Hames – Student Government	
Mr. Randy Roberts – Dean of Library Services	

Meeting Notes:

- Meeting opened with a welcome from Randy Roberts and introductions of those present.
- Dean of Library Services reported:
 - Library's participation in Gorilla Gateway course with a focus on information literacy pillar.
 - Library's anticipation of expectations for data on library resource costs to contribute to the strategic visioning process in Academic Affairs.
 - Note that this year is the 40th anniversary of the opening of the Axe Library.
 - Update on Phase IV remodel of Axe Library first floor. On track for opening in early October and opening reception scheduled for Tuesday, October 8th, at 2:00.
 - Answered questions by Ram Gupta regarding types of classrooms and meeting spaces available in Axe Library.
- Jorge Leon, Learning Outreach Librarian, reported on upcoming events and public programming:
 - 40th anniversary celebrations
 - Banned Book recognition events
 - DeGruson Memorial Lecture series
- Election of officers
 - Chair: Gail Yarick
 - Recorder: David Miller
- Brief tour of first floor remodeling project

Online and Distance Learning – No Report

Academic Honors –

Honors College –

Writing Across the Curriculum – No report

Diversity and Multicultural Affairs – No report

Student-Faculty –

All-University –

Faculty Affairs – Report at Senate Meeting (Andrea McConnaughey)

Constitution – With a vote of 5-0-1, The Constitution Committee adopts and sends the following recommendation to the FS for a vote at its first meeting of the year.

"On behalf of the Constitution Committee, we recommend that the FS establish a policy that any new business item brought to the senate without prior committee review be placed on first reading and will go on the agenda as a second reading at the next scheduled FS meeting."

Pitt State Pathway –

- Approved Honor's College course -- Special Topics: The Power of Music (Honors 200) – to the Pitt State Pathway. This course fits the criteria for Global Understanding and Civic Engagement, Human Experience within a Global Contest and a companion element: Non-verbal and Creative Expression. Milestone 1. The course has been taught in the past as a "Fine Arts" general education course.

Itinerary for Dr. Nancy Quam-Wickham, NILOA Coach*

Friday, September 27, 2019

Governor's Room, Overman Student Center

- 8:30am Arrive to campus
- 9:00am Meet briefly with the Provost, Dr. Howard Smith
- 10:00am Gorilla Gateway Faculty Workshop
- 11:00am Meet with Deans, Chairs, & University Committee on Student Learning
- 12:00pm Lunch with Faculty Senate Officers, Executive Committee, & Pathway Committee
 - Boxed lunches will be provided.
- 1:00pm Pathway Faculty Workshop
 - Hands-on session for faculty teaching a Pathway course or who would like to develop a course for Pathway inclusion. Repeated at 3pm.
- 2:00pm Assessment planning session with Pathway Committee
- 3:00pm Pathway Faculty Workshop (Repeat)
 - Hands-on session for faculty teaching a Pathway course or who would like to develop a course for Pathway inclusion. Repeated from 1pm.
- 4:00pm Debrief with Director of Assessment

From the NILOA website:

The National Institute for Learning Outcomes Assessment (NILOA), established in 2008, is a research and resource-development organization dedicated to documenting, advocating, and facilitating the systematic use of learning outcomes assessment to improve student learning.

NILOA supports institutions in designing learning experiences and assessment approaches that strengthen the experience of diverse learners within a variety of institutional contexts.

NILOA states that their principal work includes:

- Supporting and scaling faculty and staff engagement strategies.
- Collaborating with partner organizations.
- Promoting the use of assessment data.
- Conducting regular, ongoing, actionable research.

Dr. Nancy Quam-Wickham, Professor of History, CSU Long Beach

Nancy Quam-Wickham is a Professor of History, and was Chair of the Department from 2005-2015. Her research interests include environmental, gender, and social history, oral history, history pedagogy, and assessment practices in higher education. Prior to becoming department Chair, she was Editor of The History Teacher journal. She is a participant in the American Historical Association's Tuning project, and has presented her work on Tuning in History at many professional meetings. In October 2014, Dr. Quam-Wickham was one of twelve scholars nationwide to be named as a faculty coach for the Degree Qualifications Profile project, a collaborative initiative endorsed by the American Association of Colleges and Universities, with origins in the Bologna Process.

Professor Quam-Wickham is particularly interested in the impact of natural resource development and exploitation in the American West, including the Pacific Basin. She is currently working on a study of whaling in the Pacific Ocean from the late 1700s to the mid-1900s. She is also finishing an article on transforming the lower-division United States history survey course by embracing active learning pedagogies; see the Daily 49er story here and the links below for more information about Dr. Quam-Wickham's "U.S. History Lab" class, in which students produced curriculum materials for at-risk high school history students in Long Beach Unified School District. In her spare time, Professor Quam-Wickham enjoys traveling, sea-kayaking, hiking, and backpacking in the Sierras.

*Workshop is paid for by a grant.

Budget Committee – No Report

Academic Honesty – No Report

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: ART College: Arts and SciencesSubmission Date: 3/19/19Contact Person: James Oliver Faculty member Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course change is simply to move a similar course to 300 level. ART 250, is required for all majors.**Proposed Course:**Course Number: ART 332Title of Course: Jewelry DesignCredit Hours: 3.0Date first offered: WF 19
(Semester/Year) Fall Spring Summer
(check all that apply)Prerequisite: NoneCourse Description (as it will appear in the next catalog): Basic processes and design problems in jewelry and metalsmithing: forging, constructing and other techniques.Purpose/Justification for Proposed Course: Based upon concepts and sequencing, the Department of Art faculty believe this course should become a 300+ level course.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

- Demonstrate use of jewelry-related media and techniques in conjunction with design concepts to solve problems of visual organization.
- Demonstrate use of both traditional and non-traditional design strategies and concepts in conjunction with technical skill to create jewelry with a greater range of personal expression.
- Demonstrate jewelry design and creation with expanded aesthetic awareness.
- Demonstrate technical competence in the use of both traditional and contemporary jewelry-making methods and materials.
- Describe, visually analyze, and explain desired aesthetic qualities and technical skill in handmade jewelry.
- Interpret personal aesthetic responses to critiques and relate them to jewelry design components and concepts.
- Explain the purpose and function of jewelry in both historical and contemporary settings

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Methods of Assessment/ Evaluation:Quality of work and understanding of concepts through the creation of original creative works, critique, and/or portfolio review will be assessed with outcome criteria within Canvas Rubrics specific to each assigned work.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
None.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 3/19/19 Signature, Department Chairperson
James M. Owsen

Approved: College Curriculum Committee
Date 3/2/19 Signature, College Curriculum Committee Chair
Mr. Frensch

Approved: Dean of College
Date 3/2/19 Signature, Dean
Mr. Frensch

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair

Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair

Approved: Faculty Senate Undergraduate Curriculum Committee
Date 4-8-19 Signature, Undergraduate Curriculum Committee Chair
Mr. Frensch

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate

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Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: HHPR College: COE

This program is to be offered 50% or more online as a Hybrid NO

This program is to be offered fully online NO

Submission Date: 03/07/2019

Revision Effective: Fall, 2019

(Year)

Contact Person: Allison BarryPh.D.

Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Exercise Science

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

N/A

Description of Change: The Exercise Science program will be removing a course, EXSCI 200 - Introduction to Exercise Science (1 credit hour), from the major (NOT DELETING THE COURSE) AND removing 3 hours of elective course "credit hours" to satisfy KBoR requirements of 120 credit hour degree programs.

Rationale for Change (include changes to curriculum objectives): The Exercise Science program is required to meet KBoR requirements of 120 credit hours. In order to complete this, the program must remove 4 credit hours from the degree. We have chosen to remove 1 credit hour (NOT THE COURSE) from the Required Prerequisites coursework (EXSCI 200 - Introduction to Exercise Science) and 3 "credit hour"s from the Exercise Science Electives (i.e., this will only be the removal of the "credit hours" and not a "specific course"). This will reduce our program to the necessary 120 credit hour degree mandated by KBoR.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

The choice to remove the specific course credit hours from the Required Prerequisite coursework was made because that specific course is now part of the Pitt State Pathway. Because of the nature of the Pitt State Pathway, the Exercise Science students will not be able to complete this course which, in turn, would make them ineligible to graduate. Thus, its removal from the program will allow those students to complete the program and graduate. In addition, we are only removing the "credit hours" from the Exercise Science Electives which will not affect any student or program at PSU.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Exercise Science students are the only students required to complete EXSCI 200 - Introduction to Exercise Science course at this time, so its removal will not affect any other department and/or program. Again, the removal of Exercise Science Electives "credit hours" will not affect any student and/or program.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Required General Education/Prerequisite courses* (6 hours)

BIOL 111 General Biology and BIOL 112 General Biology Laboratory (satisfied by gen. ed.)	(0 hours)
CHEM 105 Intro to Chemistry and CHEM 106 Intro to Chemistry Laboratory (satisfied by gen. ed.)	(0 hours)
MATH 143 Elementary Statistics (satisfied by general education)	(0 hours)
CIS 130 Computer Information Systems (satisfied by general education)	(0 hours)
PHIL 105 Ethics (satisfied by general education)	(0 hours)
FCS 203 Nutrition and Health or FCS 301 Nutrition (satisfied by general education)	(0 hours)
BIOL 257: Anatomy and Physiology	3 and BIOL 258: Anatomy and Physiology Laboratory
EXSCI 200: Introduction to Exercise Science	1

Exercise Science core* (14 hours)

HHP 260: First Aid and CPR	2
EXSCI 290: Introduction to Exercise Science Research Methods	2
REC 425: Personal Training and Fitness Management	3
HHP 460: Kinesiology	3
HHP 464: Physiology of Exercise	3
EXSCI 599: Pre-Internship	1

Select one of the following tracks: (21-27 hours)**Clinical/Pre-Professional Track***

EXSCI 500: Physiology of Exercise II	3
EXSCI 510: Technology and Instrumentation in Exercise Physiology ..	3
EXSCI 520: Exercise Testing and Prescription	3
EXSCI 530: Clinical Exercise Physiology	3
EXSCI 550: Research Project in Exercise Physiology	3
EXSCI 600: Internship	6-12

OR

Non-Clinical Track*

COMM 277: Introduction to Strategic Communication	3
REC 320: Promotion in Recreation, Sport and Hospitality	3
REC 430: Commercial Recreation	3
EXSCI 520: Exercise Testing and Prescription	3
EXSCI 550: Research Project in Exercise Physiology	3
EXSCI 600: Internship	6-12

Exercise Science Electives (26 hours)

BIOL 211: Principles of Biology I	4
BIOL 212: Principles of Biology II	4
BIOL 322: Genetics	3 and BIOL 323: Genetics Laboratory
BIOL 371: General Microbiology	3 and BIOL 372: General Microbiology Laboratory
BIOL 410: Biological and Medical Terminology	2
BIOL 656: Human Physiology	3 and BIOL 657: Human Physiology Laboratory
BIOL 660: Human Anatomy and Dissection	5
CHEM 215: General Chemistry I	3 and CHEM 216: General Chemistry I Laboratory
CHEM 225: General Chemistry II	3 and CHEM 226: General Chemistry II Laboratory
CHEM 575: Biochemistry I	3
COMM 629: Theories of Human Communication	3
FCS 285: Lifespan Human Development	3
HHP 262: Care and Prevention of Athletic Injuries	2
HHP 349: Group Fitness Instruction	2
HHP 462: Adapted Physical Education	2

HHP 466: Motor Development	3
HHPR 763: Scientific Principles of Strength and Conditioning	3
NURS 265: Health Promotion and Disease Prevention	2
NURS 314: Health Care Terminology and Drug Calculations	3
NURS 405: Gerontological Nursing	3
PHYS 100: College Physics I	4 and PHYS 130: Elementary Physics Laboratory I
	1
PHYS 101: College Physics II	4 and PHYS 131: Elementary Physics Laboratory II
	1
PSYCH 263: Developmental Psychology	3
PSYCH 360: Psychology of Aging	3
PSYCH 362: Death and Dying	3
PSYCH 389: Research Methods in Psychology I	3
PSYCH 571: Abnormal Psychology	3
PSYCH 675: Human Factors Psychology	3
REC 240: Introduction to Therapeutic Recreation	3
REC 419: Research In Recreation	3
REC 441: Therapeutic Interventions for Older Adults	3
REC 465: Assessment and Documentation in Therapeutic Recreation ..	3
REC 469: Interventions in Therapeutic Recreation	3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
 Pitt State Pathway/Prerequisite courses* (41 hours; 2.75 GPA Required)

Written Communication:

- ENGL 101 English Composition (satisfied by PSP) (0hrs)
- ENGL 299 Intro to Research Writing (satisfied by PSP) (0 hours)

Verbal Communication:

- COMM 207 Speech Communication (satisfied by PSP) (0 hours)

Quantitative/Analytic Methods:

- MATH 143 Elementary Statistics (satisfied by PSP) (0 hours)

Electives:

- FCS 203 Nutrition and Health (satisfied by PSP) (0 hours)

Human Experience withing a Global Text:

- Any course within this area (satisfied by PSP) (0 hours)

Human Systems within a Global Context

- PHIL 105 Ethics (satisfied by PSP) (0 hours)
- CIS 130 Computer Information System (satisfied by PSP) (0 hours)
- FCS 230 Consumer Education and Personal Finance (satisfied by PSP) (0 hours)
- ECON 191 Issues in Today's Economy (satisfied by PSP) (0 hours)

Natural World within a Global Context

- BIOL 111 General Biology and BIOL 112 General Biology Laboratory (satisfied by PSP) (0 hours)

Wellness Strategies

- PSYCH 155 General Psychology (satisfied by PSP) (0 hours)
 HHP 150 Lifetime Fitness Concepts (satisfied by PSP) (0 hours)

Gorilla Gateway

Must complete all Elements in the Gateway (satisfied by PSP) (0 hours)

Required Prerequisite Courses (9 hours; 2.75 GPA Required)

- CHEM 105 Intro to Chemistry and CHEM 106 Intro to Chemistry Laboratory (4 hours)
 BIOL 257: Anatomy and Physiology3 and BIOL 258: Anatomy and Physiology Laboratory2

Exercise Science Core Coursework (23 hours with CHEM 105/106 and BIOL 257/258; 3.0 GPA Required throughout the program)

- HHP 260: First Aid and CPR 2
 EXSCI 290: Introduction to Exercise Science Research Methods2
 REC 425: Personal Training and Fitness Management 3
 HHP 460: Kinesiology3
 HHP 464: Physiology of Exercise3
 EXSCI 599: Pre-Internship 1

Select one of the following tracks: (21-27 hours)**Clinical/Pre-Professional Track**

- EXSCI 500: Physiology of Exercise II 3
 EXSCI 510: Technology and Instrumentation in Exercise Physiology .. 3
 EXSCI 520: Exercise Testing and Prescription 3
 EXSCI 530: Clinical Exercise Physiology 3
 EXSCI 550: Research Project in Exercise Physiology 3
 EXSCI 600: Internship 6-12

OR

Non-Clinical Track

- COMM 277: Introduction to Strategic Communication3
 REC 320: Promotion in Recreation, Sport and Hospitality 3
 REC 430: Commercial Recreation3
 EXSCI 520: Exercise Testing and Prescription3
 EXSCI 550: Research Project in Exercise Physiology3
 EXSCI 600: Internship 6-12

Exercise Science Electives (above coursework and electives to meet)

- BIOL 211: Principles of Biology I 4
 BIOL 212: Principles of Biology II 4
 BIOL 322: Genetics 3 and BIOL 323: Genetics Laboratory2
 BIOL 371: General Microbiology 3 and BIOL 372: General Microbiology Laboratory 2
 BIOL 410: Biological and Medical Terminology 2
 BIOL 656: Human Physiology3 and BIOL 657: Human Physiology Laboratory2
 BIOL 660: Human Anatomy and Dissection 5
 CHEM 215: General Chemistry I 3 and CHEM 216: General Chemistry I Laboratory2
 CHEM 225: General Chemistry II 3 and CHEM 226: General Chemistry II Laboratory2
 CHEM 575: Biochemistry I 3
 COMM 629: Theories of Human Communication 3
 FCS 285: Lifespan Human Development 3
 HHP 262: Care and Prevention of Athletic Injuries 2

HHP 349: Group Fitness Instruction	2	
HHP 462: Adapted Physical Education	2	
HHP 466: Motor Development	3	
HHPR 763: Scientific Principles of Strength and Conditioning	3	
NURS 265: Health Promotion and Disease Prevention	2	
NURS 314: Health Care Terminology and Drug Calculations	3	
NURS 405: Gerontological Nursing	3	
PHYS 100: College Physics I	4 and PHYS 130: Elementary Physics Laboratory I	1
PHYS 101: College Physics II	4 and PHYS 131: Elementary Physics Laboratory II	1
PSYCH 263: Developmental Psychology	3	
PSYCH 360: Psychology of Aging	3	
PSYCH 362: Death and Dying	3	
PSYCH 389: Research Methods in Psychology I	3	
PSYCH 571: Abnormal Psychology	3	
PSYCH 675: Human Factors Psychology	3	
REC 240: Introduction to Therapeutic Recreation	3	
REC 419: Research in Recreation	3	
REC 441: Therapeutic Interventions for Older Adults	3	
REC 465: Assessment and Documentation in Therapeutic Recreation ..	3	
REC 469: Interventions in Therapeutic Recreation	3	

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 3/8/19 Signature, Department Chairperson [Signature]

Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair [Signature]

Approved: Dean of College
Date 4/2/19 Signature, Dean [Signature]

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-16-19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: TCHLS College: EDUC This program is to be offered 50% or more online as a Hybrid _____
This program is to be offered fully online _____

Submission Date: 2/22/19 (Year) Revision Effective: Fall, 2019

Contact Person: Alice Sagehorn Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Elementary Education Unified K-6

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Change from 134 credit hours to 126 credit hours with new Pitt Pathway courses. This program has permission from the Board of Regents to go over the 120 credit hour minimum.

Rationale for Change (include changes to curriculum objectives): The changes were made to get closer to the 120 hour maximum for undergraduate programs and include the Pitt Pathway courses.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

The program does not require courses from any other Regent university.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The change from the number and kind of general education courses to the requirements for the Pitt Pathway may affect other departments.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Bachelor of Science in Education Degree with a Major in Elementary Education Unified (K-6)

Majors in Elementary Education Unified (K-6) devote the greater portion of their work during the first two years to a broad general education. The work of the last two years consists of continued academic coursework at the upper level and professional courses and experiences. The candidate's professional education program culminates in the senior year with the professional semester, a 15-hour block which includes off-campus student teaching.

Candidates working toward licensure in Elementary Education Unified (K-6) will earn general and special education teaching licenses for grades K-6.

General Education Components

COMM 207, ENGL 101, ENGL 190 OR ENGL 299, MATH 204, BIOL 113 OR BIOL 111 and BIOL 112, PHYS 171 and PHYS 172 OR CHEM 105 and CHEM 106, SOC 100, POLS 101, GEOG 106 OR GEOG 300, PSYCH 155, FCS 203 OR FCS 301 OR HHP 150

OR NURS 303, HIST 101 OR HIST 102 OR HIST 201 OR HIST 202 are general education content core curriculum of 33-36 hours. A 2.80 GPA in this content core is required for admission to Teacher Education.

Basic Skills (15 hours)

COMM 207: Speech Communication	3
ENGL 101: English Composition	3
ENGL 190: Honors English Composition	3
or ENGL 299: Introduction to Research Writing	3
MATH 204: Mathematics for Education I	3
MATH 304: Mathematics for Education II	3

Must have a "C" or better in each of these Basic Skills courses: COMM 207, ENGL 101, ENGL 190 or ENGL 299, MATH 204.

General Education Electives (36-39)

Sciences (8-9 hours)

Natural Sciences (Select one)

BIOL 111: General Biology	3
and BIOL 112: General Biology Laboratory	2
BIOL 113: Environmental Life Science	4

Physical Sciences (Select one)

PHYS 171: Physical Science	3
and PHYS 172: Physical Science Laboratory	1
CHEM 105: Introductory Chemistry	3
and CHEM 106: Introductory Chemistry Laboratory	1

Social Studies (3 hours)

SOC 100: Introduction to Sociology	3
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Political Studies (3 hours)

POLS 101: U.S. Politics	3
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The higher course grade of SOC 100 or POLS 101 will be used in calculating the 2.8 content core GPA.

Producing and Consuming (6 hours)

Economy (Select one)

ECON 191: Issues in Today's Economy	3
FCS 230: Consumer Education and Personal Finance	3

Technology

EDTH 330: Technology for the Classroom	3
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Fine Arts and Aesthetic Studies (3 hours)

ART 311: Art Education	3
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Cultural Studies (Select one) (3 hours)

GEOG 106: World Regional Geography	3
GEOG 300: Elements of Geography	3

Health and Well Being (4-6 hours) Psychological

PSYCH 155: General Psychology	3
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Physical (Select one)

FCS 203: Nutrition and Health	3
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FCS 301: Nutrition 3
 HHP 150: Lifetime Fitness Concepts 1
 NURS 303: Introduction to Public Health 3

Human Heritage (6 hours) History (Select one)

HIST 101: World History to 1500 3
 HIST 102: World History from 1500 3
 HIST 201: American History to 1865 3
 HIST 202: American History from 1865 3

Literature (Select one)

ENGL 113: General Literature 3
 ENGL 114: General Literature (Genre) 3
 ENGL 116: General Literature (Theme) 3
 Total General Education Components 51-54 hours.

Elementary, Psychology and Lab Experiences

I. Education, Psychology, and Laboratory Experiences (56-58)

(The following courses must be completed with a 3.00 GPA or higher and no grade lower than a "C" for admission to Professional Semester).

NOTE: Must meet Basic Skills requirement to enroll in any EDUC courses with the exception of EDUC 261 Explorations in Education.

Basic Skills requirements: ACT composite score of 22 or higher.

Must pass licensing exams as required by Kansas State Department of Education, PLT and Elementary Content, prior to Professional Semester.

EDUC 252: Children's Literature 3
 EDUC 261: Explorations in Education 3
 EDUC 307: Clinical Experience 1
 EDUC 320: Early Childhood Foundations and Curriculum 3
 EDUC 321 Methods in Creative Expression3
 EDUC 360: Curriculum Development for Elementary Education 3
 EDUC 362: Elementary School Science 3
 EDUC 366: Primary Reading and Language Arts with
 Practicum 4
 EDUC 368: Effective Classroom Management 2
 EDUC 551: Diversity in the Classroom 3
 EDTH 330: Technology for the Classroom 3
 HHP 341: Elementary School Physical Education and Health 3
 PSYCH 263: Developmental Psychology 3
 PSYCH 357: Educational Psychology 3
 SPED 510: Overview of Special Education 3
 or SPED 511: Overview of Special Education (Birth thru 6th
 Grade) 3
 SPED 512 Characteristics of Students in the Inclusive Setting3
 SPED 513: Instructional Approaches for the Inclusive
 Classroom 3
 SPED 514 Professional Collaboration in the Inclusive Setting3
 SPED 515: Positive Classroom Management3

SPED 516: Assessment and Individualized Educational Plan3

Next six courses require prior Admission to Teacher Education

EDUC 345: Topics in () 1-3

EDUC 361: Elementary School Mathematics 3

EDUC 363: Elementary School Social Studies 3

EDUC 367: Intermediate Reading and Language Arts with
Practicum 4

EDUC 464: Foundations of Measurement and Evaluation 2

EDUC 308 Specialized Clinical Experience may be taken for 1 hour

EDTH 330 Technology for the Classroom (satisfied by general education) (3 hours)

EDUC 345 should be taken for 3 hours.

II. Professional Semester (15 hours)

EDUC 455: Elementary and Middle Level Education 2

EDUC 458: Methods and Curriculum 3

EDUC 475: Supervised Teaching in the Elementary School 3

or EDUC 477: Supervised Teaching in Foreign Languages in
the Elementary Schools 3

EDUC 476: Supervised Teaching in the Elementary School 5

EDUC 579: Supervised Student Teaching and Follow-Up of
Teachers 2

Minimum hours for Bachelor of Science in Education with a Major in Elementary Education (K-6) (136 hours)

Concurrent enrollment recommended (PSYCH 263 and EDUC 261).

EDUC 345, EDUC 361, EDUC 363, EDUC 367, EDUC 368, and EDUC 464 require admission to Teacher Education.

EDUC 362 and EDUC 366 must have already earned 60 hours to enroll.

EDUC 308 requires permission of instructor.

EDUC 366 is a prerequisite for EDUC 367.

EDUC 261, EDUC 307 and EDUC 308 require an additional 33 hours of field experience outside the class.

EDUC 366 Primary Reading and Language Arts with Practicum is a prerequisite for EDUC 368.

Fields of Concentration

Fields of Concentration which are shown below can be satisfied by completing the elementary education unified (K-6) program.

A 2.0 GPA is required in each area of concentration.

Field of English, Speech, and Literature (15 hours)

COMM 207: Speech Communication 3

EDUC 252: Children's Literature 3

ENGL 101: English Composition 3

ENGL 190: Honors English Composition 3

or ENGL 299: Introduction to Research Writing 3

A literature requirement (3 hours)

Field of History and Social Science (15 hours)

One course from each of the following:

- Economics (3 hours)
- Geography (3 hours)
- History (3 hours)
- Political Science (3 hours)

- -Sociology (3 hours)

Field of Science and Mathematics (14 hours)

- A biological science lecture (3 hours)
- A biological science lab (1 hour)
- A physical science lecture (3 hours)
- A physical science lab (1 hour)
- Six (6) hours of mathematics courses approved by advisor

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University. See Admission to Professional Semester for professional education grade point requirements.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

PITT PATHWAY

CORE ELEMENTS (12 hours)

COMM 207: Speech Communication	3
ENGL 101: English Composition	3
ENGL 190: Honors English Composition	3
or ENGL 299: Introduction to Research Writing	3
MATH 204: Mathematics for Education I	3

Must have a "C" or better in each of these Basic Skills courses: COMM 207, ENGL 101, ENGL 190 or ENGL 299, MATH 204.

Essential Studies

Human Experience within a Global Econtext

ART 311 Elementary Art.....	3
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Human Systems within a Global Context

POLS 101 US Politics	3
GEOG 106 World Regional Geography	3
HIST 201 or HIST 202 American History.....	3
EDTH 330 Technology for Teaching and Learning	3

Natural World within a Global Context

BIOL 113 Environmental Science	4
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Wellness Strategies

HHP 150 Lifetime Fitness	1
PSYCH 155 General Psychology	3

PITT PATHWAY ELECTIVE

PHYS 171: Physical Science	3
and PHYS 172: Physical Science Laboratory	1

UGS XXX Gorilla Gateway	2
Total Pitt Pathway credit hours	41.

MATH 304: Mathematics for Education II 3

Elementary, Psychology and Lab Experiences

I. Education, Psychology, and Laboratory Experiences

(The following courses must be completed with a 3.00 GPA or higher and no grade lower than a "C" for admission to Professional Semester).

NOTE: Must meet Basic Skills requirement to enroll in any EDUC courses with the exception of EDUC 261 Explorations in Education.

Basic Skills requirements: ACT composite score of 22 or higher.

Must pass licensing exams as required by Kansas State Department of Education, PLT and Elementary Content, prior to Professional Semester.

- EDUC 252: Children's Literature 3**
- EDUC 261: Explorations in Education 3**
- EDUC 307: Clinical Experience 1**
- EDUC 320: Developmentally Appropriate Curriculum for Elementary Education 4**
- EDUC 321: Methods in Creative Expression 3**
 or **MUSIC 140: Children's Music 3**
- EDUC 360 Elementary School Mathematics for Primary2**
- EDUC 362: Elementary School Science 3**
- EDUC 363: Elementary School Social Studies 3**
- EDUC 366: Primary English Language Arts with
 Practicum 4**
- EDUC 464: Foundations of Measurement and Evaluation 3**
- HHP 341: Elementary School Physical Education and Health 3**
- PSYCH 263: Developmental Psychology 3**
- PSYCH 357: Educational Psychology 3**
- EDTH 330: Technology for the Classroom 3**
- SPED 510: Overview of Special Education 3**
 or **SPED 511: Overview of Special Education (Birth thru 6th
 Grade) 3**
- SPED 512 Characteristics of Students in the Inclusive Classroom3**
- SPED 513: Instructional Approaches for the Inclusive
 Classroom 3**
- SPED 514 Professional Education in the Inclusive Setting ...3**
- SPED 515 Positive Classroom Management3**

Next six courses require prior Admission to Teacher Education

- EDUC 345: Topics in (Internship) 1-3**
- EDUC 361: Elementary School Mathematics Intermediate2**
- EDUC 365: Integrated Curriculum Studies.....2**
- EDUC 367: Intermediate English Language Arts with
 Practicum 4**
- EDUC 368: Effective Classroom Management 2**
- EDUC 551: Diversity in the Classroom 3**
- SPED 516: Assessment and Individualized Education Plan3**

EDUC 308 Specialized Clinical Experience may be taken for 1 hour

EDUC 345 should be taken for 1 hour.

II. Professional Semester (12 hours)

EDUC 458: Methods and Curriculum 3
EDUC 475: Supervised Teaching 9

Total hours for Bachelor of Science in Education with a Major in Elementary Education unified (K-6) (126 hours)

Concurrent enrollment recommended (PSYCH 263 and EDUC 261).

EDUC 345, EDUC 361, EDUC 367, EDUC 368, and EDUC 365 require admission to Teacher Education.

EDUC 362 and EDUC 366 must have already earned 60 hours to enroll.

EDUC 308 requires permission of instructor.

EDUC 366 is a prerequisite for EDUC 367.

EDUC 261, EDUC 307 and EDUC 308 require an additional 33 hours of field experience outside the class.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
NO

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
\$0

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Alice Sagon

Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Tumber

Approved: Dean of College
Date 4/2/19 Signature, Dean James Tumber

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Tumber

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-16-19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: TCHLS College: EDUC

This program is to be offered 50% or more online as a Hybrid _____
This program is to be offered fully online _____

Submission Date: 2/22/19

Revision Effective: Fall, 2019

Contact Person: Alice Sagehorn Faculty member Chair
(Year)

Name of Existing Major or Minor/Emphasis/Certificate: Elementary Education K-6

If proposing a name change to major or minor/emphasis/certificate, Indicate Proposed Name Change:

Description of Change: Change from 124 credit hours to 120 credit hours with new Pitt Pathway courses

Rationale for Change (include changes to curriculum objectives): The changes were made to meet the 120 hour maximum for undergraduate programs and the Pitt Pathway courses.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

The program does not require courses from any other Regent university.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The change from the number and kind of general education courses to the requirements for the Pitt Pathway may affect other departments.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Majors in Elementary Education Unified (K-6) devote the greater portion of their work during the first two years to a broad general education. The work of the last two years consists of continued academic coursework at the upper level and professional courses and experiences. The candidate's professional education program culminates in the senior year with the professional semester, a 15-hour block which includes off-campus student teaching.

Candidates working toward licensure in Elementary Education Unified (K-6) will earn general and special education teaching licenses for grades K-6.

General Education Components

COMM 207, ENGL 101, ENGL 190 OR ENGL 299, MATH 204, BIOL 113 OR BIOL 111 and BIOL 112, PHYS 171 and PHYS 172 OR CHEM 105 and CHEM 106, SOC 100, POLS 101, GEOG 106 OR GEOG 300, PSYCH 155, FCS 203 OR FCS 301 OR HHP 150 OR NURS 303, HIST 101 OR HIST 102 OR HIST 201 OR HIST 202 are general education content core curriculum of 33-36 hours. A 2.80 GPA in this content core is required for admission to Teacher Education.

Basic Skills (15 hours)

COMM 207: Speech Communication	3
ENGL 101: English Composition	3
ENGL 190: Honors English Composition	3
or ENGL 299: Introduction to Research Writing	3
MATH 204: Mathematics for Education I	3
MATH 304: Mathematics for Education II	3

Must have a "C" or better in each of these Basic Skills courses: COMM 207, ENGL 101, ENGL 190 or ENGL 299, MATH 204.

General Education Electives (36-39)**Sciences (8-9 hours)****Natural Sciences (Select one)**

BIOL 111: General Biology	3
and BIOL 112: General Biology Laboratory	2
BIOL 113: Environmental Life Science	4

Physical Sciences (Select one)

PHYS 171: Physical Science	3
and PHYS 172: Physical Science Laboratory	1
CHEM 105: Introductory Chemistry	3
and CHEM 106: Introductory Chemistry Laboratory	1

Social Studies (3 hours)

SOC 100: Introduction to Sociology	3
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Political Studies (3 hours)

POLS 101: U.S. Politics	3
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The higher course grade of SOC 100 or POLS 101 will be used in calculating the 2.8 content core GPA.

Producing and Consuming (6 hours)**Economy (Select one)**

ECON 191: Issues in Today's Economy	3
FCS 230: Consumer Education and Personal Finance	3

Technology

EDTH 330: Technology for the Classroom	3
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Fine Arts and Aesthetic Studies (3 hours)

ART 311: Art Education	3
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Cultural Studies (Select one) (3 hours)

GEOG 106: World Regional Geography	3
GEOG 300: Elements of Geography	3

Health and Well Being (4-6 hours) Psychological

PSYCH 155: General Psychology	3
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Physical (Select one)

FCS 203: Nutrition and Health	3
FCS 301: Nutrition	3
HHP 150: Lifetime Fitness Concepts	1
NURS 303: Introduction to Public Health	3

Human Heritage (6 hours) History (Select one)

HIST 101: World History to 1500	3
HIST 102: World History from 1500	3
HIST 201: American History to 1865	3
HIST 202: American History from 1865	3

Literature (Select one)

ENGL 113: General Literature	3
ENGL 114: General Literature (Genre)	3

ENGL 116: General Literature (Theme) 3

Total General Education Components 51-54 hours.

Elementary, Psychology and Lab Experiences

I. Education, Psychology, and Laboratory Experiences (56-58)

(The following courses must be completed with a 3.00 GPA or higher and no grade lower than a "C" for admission to Professional Semester).

NOTE: Must meet Basic Skills requirement to enroll in any EDUC courses with the exception of EDUC 261 Explorations in Education.

Basic Skills requirements: ACT composite score of 22 or higher.

Must pass licensing exams as required by Kansas State Department of Education, PLT and Elementary Content, prior to Professional Semester.

EDUC 252: Children's Literature 3

EDUC 261: Explorations in Education 3

EDUC 307: Clinical Experience 1

EDUC 320: Early Childhood Foundations and Curriculum 3

EDUC 362: Elementary School Science 3

EDUC 366: Primary Reading and Language Arts with Practicum 4

EDUC 368: Effective Classroom Management 2

EDUC 551: Diversity in the Classroom 3

HHP 341: Elementary School Physical Education and Health 3

MUSIC 140: Children's Music 3

or EDUC 321: Methods in Creative Expression 3

PSYCH 263: Developmental Psychology 3

PSYCH 357: Educational Psychology 3

EDTH 330: Technology for the Classroom 3

SPED 510: Overview of Special Education 3

or SPED 511: Overview of Special Education (Birth thru 6th Grade) 3

EDUC 360: Curriculum Development for Elementary Education 3

SPED 513: Instructional Approaches for the Inclusive Classroom 3

Next six courses require prior Admission to Teacher Education

EDUC 345: Topics in (____) 1-3

EDUC 361: Elementary School Mathematics 3

EDUC 363: Elementary School Social Studies 3

EDUC 367: Intermediate Reading and Language Arts with Practicum 4

EDUC 464: Foundations of Measurement and Evaluation 2

EDUC 308 Specialized Clinical Experience may be taken for 1 hour

EDTH 330 Technology for the Classroom (satisfied by general education) (3 hours)

EDUC 345 should be taken for 3 hours.

II. Professional Semester (15 hours)

EDUC 455: Elementary and Middle Level Education 2

EDUC 458: Methods and Curriculum 3

EDUC 475: Supervised Teaching in the Elementary School 3

or EDUC 477: Supervised Teaching in Foreign Languages in the Elementary Schools 3

EDUC 476: Supervised Teaching in the Elementary School 5

EDUC 579: Supervised Student Teaching and Follow-Up of Teachers 2

III. Electives (0-2 hours)

Total hours for Bachelor of Science in Education with a Major in Elementary Education (K-6) (124 hours)

Concurrent enrollment recommended (PSYCH 263 and EDUC 261).

EDUC 345, EDUC 361, EDUC 363, EDUC 367, EDUC 368, and EDUC 464 require admission to Teacher Education.

EDUC 362 and EDUC 366 must have already earned 60 hours to enroll.

EDUC 308 requires permission of instructor.

EDUC 366 is a prerequisite for EDUC 367.

EDUC 261, EDUC 307 and EDUC 308 require an additional 33 hours of field experience outside the class.

Practicum is a prerequisite for EDUC 368.

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University. See Admission to Professional Semester for professional education grade point requirements.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

PITT PATHWAY

CORE ELEMENTS (12 hours)

COMM 207: Speech Communication 3

ENGL 101: English Composition 3

ENGL 190: Honors English Composition 3

or ENGL 299: Introduction to Research Writing 3

MATH 204: Mathematics for Education I 3

Must have a "C" or better in each of these Basic Skills courses: COMM 207, ENGL 101, ENGL 190 or ENGL 299, MATH 204.

Essential Studies

Human Experience within a Global Econtext

ART 311 Elementary Art.....3

Human Systems within a Global Context

POLS 101 US Politics3

GEOG 106 World Regional Geography3

HIST 201 or HIST 202 American History.....3

EDTH 330 Technology for Teaching and Learning3

Natural World within a Global Context

BIOL 113 Environmental Science4

Wellness Strategies

HHP 150 Lifetime Fitness1

PSYCH 155 General Psychology3

PITT PATHWAY ELECTIVE

PHYS 171: Physical Science 3

and PHYS 172: Physical Science Laboratory 1

UGS XXX Gorilla Gateway2

Total Pitt Pathway credit hours41.

MATH 304: Mathematics for Education II 3

Elementary, Psychology and Lab Experiences

I. Education, Psychology, and Laboratory Experiences

(The following courses must be completed with a 3.00 GPA or higher and no grade lower than a "C" for admission to Professional Semester).

NOTE: Must meet Basic Skills requirement to enroll in any EDUC courses with the exception of EDUC 261 Explorations in Education.

Basic Skills requirements: ACT composite score of 22 or higher.

Must pass licensing exams as required by Kansas State Department of Education, PLT and Elementary Content, prior to Professional Semester.

EDUC 252: Children's Literature	3
EDUC 261: Explorations in Education	3
EDUC 307: Clinical Experience	1
EDUC 320: Developmentally Appropriate Curriculum for Elementary Education	4
EDUC 321: Methods in Creative Expression	
or MUSIC 140: Children's Music	3
EDUC 360 Elementary School Mathematics for Primary	2
EDUC 362: Elementary School Science	3
EDUC 363: Elementary School Social Studies	3
EDUC 366: Primary English Language Arts with Practicum	4
EDUC 464: Foundations of Measurement and Evaluation	3
HHP 341: Elementary School Physical Education and Health	3
PSYCH 263: Developmental Psychology	3
PSYCH 357: Educational Psychology	3
EDTH 330: Technology for the Classroom	3
SPED 510: Overview of Special Education	3
or SPED 511: Overview of Special Education (Birth thru 6th Grade)	3
SPED 512 Characteristics of STudents in the Inclusive Classroom	3
SPED 513: Instructional Approaches for the Inclusive Classroom	3
SPED 515 Positive Classroom Management	3

Next six courses require prior Admission to Teacher Education

EDUC 345: Topics in (____)	1-3
EDUC 361: Elementary School Mathematics Intermediate	2
EDUC 365: Integrated Curriculum Studies.....	2
EDUC 367: Intermediate English Language Arts with Practicum	4
EDUC 368: Effective Classroom Management	2
EDUC 551: Diversity in the Classroom	3

EDUC 308 Specialized Clinical Experience may be taken for 1 hour
EDUC 345 should be taken for 1 hour.

II. Professional Semester (12 hours)

EDUC 458: Methods and Curriculum	3
EDUC 475: Supervised Teaching in the Elementary School	3
or EDUC 477: Supervised Teaching in Foreign Languages in the Elementary Schools	3
EDUC 476: Supervised Teaching in the Elementary School	5

EDUC 579: Supervised Student Teaching and Follow-Up of Teachers 2

Total hours for Bachelor of Science in Education with a Major in Elementary Education (K-6) (120 hours)

Concurrent enrollment recommended (PSYCH 263 and EDUC 261).

EDUC 345, EDUC 361, EDUC 363, EDUC 367, EDUC 368, and EDUC 464 require admission to Teacher Education.

EDUC 362 and EDUC 366 must have already earned 60 hours to enroll.

EDUC 308 requires permission of instructor.

EDUC 366 is a prerequisite for EDUC 367.

EDUC 261, EDUC 307 and EDUC 308 require an additional 33 hours of field experience outside the class.

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University. See Admission to Professional Semester for professional education grade point requirements.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
NO

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
\$0

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson [Signature]

Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair [Signature]

Approved: Dean of College
Date 4/2/19 Signature, Dean [Signature]

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (If applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair [Signature]

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/6/19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to CurriculumRevision for: Major Minor Emphasis CertificateDepartment: TC HLS College: EDUC This program is to be offered 50% or more online as a Hybrid _____
This program is to be offered fully online _____Revision Effective: Fall, 2019

(Year)

Contact Person: Alice Sagehorn Faculty member ChairName of Existing Major or Minor/Emphasis/Certificate: Early Childhood Unified, Birth - Grade 3*If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:*

Description of Change: The changes include the Pitt Pathway courses and redesign of the program to meet the 120 credit hour requirement.Rationale for Change (include changes to curriculum objectives): These change are a result of PSU and Board of Regents directives.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No *Whether a "yes" or "no" response, please provide an explanation.*This program does not include courses from other Regent's Universities.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This is an interdisciplinary program between the Departments of Teaching and Leadership and Family and Consumer Sciences. The departments have met numerous times to discuss the changes.**Existing Major or Minor/Emphasis/Certificate**Copy and paste the existing curriculum as it currently appears in the online catalog:Bachelor of Science in Education Degree with a Major in Early Childhood Unified (ECU) Birth through Third Grade
The Bachelor of Science in Education, Early Childhood Unified Birth through Third Grade, is an inter-disciplinary undergraduate major offered by the Departments of Teaching and Leadership and Family and Consumer Sciences. The ECU program prepares participants for working/teaching in infant-toddler programs, preschool programs, and primary grades in public schools. It leads to eligibility for teaching licensure from the Kansas State Department of Education for both general and special education through grade three. Candidates in this program must meet all requirements of Teacher Education programs.

Majors in the Early Childhood Unified (ECU) Birth through Third Grade devote the greater portion of their work during the first two years of coursework in general education and early childhood coursework/field experiences. The work of the last two years consists of continued academic coursework with greater focus upon special education, early childhood education, and primary grade education and experiences in public school settings. The candidate's

professional education program culminates in the senior year, usually the last semester, with the professional semester, a 17-credit hour block which includes off-campus student teaching in a primary level classroom.

General Education Components

COMM 207, ENGL 101, ENGL 190 OR ENGL 299, MATH 204, BIOL 113 OR BIOL 111 and BIOL 112, PHYS 171 and PHYS 172 OR CHEM 105 and CHEM 106, SOC 100, POLS 101, GEOG 106 OR GEOG 300, PSYCH 155, FCS 203 OR CS 301 OR HHP 150 OR NURS 303, HIST 101 OR HIST 102 OR HIST 201 OR HIST 202 are general education content core curriculum of 33-36 hours. A 2.80 GPA in this content core is required for admission to Teacher Education.

Basic Skills (15 hours)

- COMM 207: Speech Communication 3
- ENGL 101: English Composition 3
- ENGL 190: Honors English Composition.....3
- or ENGL 299: Introduction to Research Writing3
- MATH 204: Mathematics for Education I.....3
- MATH 304: Mathematics for Education II..... 3

Must have a "C" or better in each of these Basic Skills courses: COMM 207, ENGL 101, ENGL 190 or ENGL 299, MATH 204.

General Education Electives (36-39)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL 111: General Biology.....3
- and BIOL 112: General Biology Laboratory 2
- BIOL 113: Environmental Life Science 4

Physical Sciences (Select one)

- PHYS 171: Physical Science 3
- and PHYS 172: Physical Science Laboratory..... 1
- CHEM 105: Introductory Chemistry 3
- and CHEM 106: Introductory Chemistry Laboratory.....1

Social Studies (3 hours)

- SOC 100: Introduction to Sociology 3

Political Studies (3 hours)

- POLS 101: U.S. Politics3

The higher course grade of SOC 100 or POLS 101 will be used in calculating the 2.8 content core GPA.

Producing and Consuming (6 hours)

Economy (Select one)

- ECON 191: Issues in Today's Economy..... 3
- FCS 230: Consumer Education and Personal Finance 3

Technology

- EDTH 330: Technology for the Classroom..... 3

Fine Arts and Aesthetic Studies (3 hours)

Any Fine Arts course listed for the general education requirements (2-3 hours).

Cultural Studies (Select one) (3 hours)

- GEOG 106: World Regional Geography.....3
- GEOG 300: Elements of Geography 3

Health and Well Being (4-6 hours) Psychological

- PSYCH 155: General Psychology.....3

Physical (Select one)

FCS 203: Nutrition and Health.....3

FCS 301: Nutrition 3

HHP 150: Lifetime Fitness Concepts1

NURS 303: Introduction to Public Health..... 3

Human Heritage (6 hours) History (Select one)

HIST 101: World History to 1500.....3

HIST 102: World History from 1500 3

HIST 201: American History to 1865 3

HIST 202: American History from 1865 3

Literature (Select one)

ENGL 113: General Literature 3

ENGL 114: General Literature (Genre) 3

ENGL 116: General Literature (Theme)..... 3

Total General Education Components 50-54 hours.

Education, Psychology, and Laboratory Experiences (56-58)

(The following courses must be completed with a 3.00 GPA or higher and no grade lower than a "C" for admission to Professional Semester).

NOTE: EDUC courses may be taken concurrently but not prior to EDUC 261.

I. Education, Psychology, and Laboratory Experiences (68-69 hours)

EDUC 261: Explorations in Education.....3

EDUC 320: Early Childhood Foundations and Curriculum.....3

EDUC 321: Methods in Creative Expression.....3

EDUC 322: Early Literacy and Language Development 2

EDUC 323: Early Literacy and Language Development 1

EDUC 360: Curriculum Development for Elementary Education 3

EDUC 369: Science and Social Studies Methods K-3 3

FCS 390: Interacting with Children.....3

FCS 391: Practicum in Early Childhood.....1

FCS 490: Developmental Planning: Preschool and Kindergarten..... 3

FCS 491: Preschool Laboratory..... 1-2

EDUC 551: Diversity in the Classroom.....3

FCS 590: Development of the Child: Birth Through Age Eight 3

FCS 591: Supervised Teaching in the Early Childhood Lab..... 5

PSYCH 263: Developmental Psychology 3

EDTH 330: Technology for the Classroom..... 3

SPED 350: Methods, Infants/Toddlers with Disabilities..... 2

SPED 450: Methods, Preschoolers with Disabilities 2

SPED 511: Overview of Special Education (Birth thru 6th Grade).....3

SPED 550: Methods, Primary Children with Disabilities.....2

SPED 560: Assessment of Young Children.....3

Admission to Teacher Education is required

EDUC 361: Elementary School Mathematics 3

EDUC 366: Primary Reading and Language Arts with Practicum 4

EDUC 464: Foundations of Measurement and Evaluation..... 2

PSYCH 357: Educational Psychology.....3

- PEDE 561: Elementary Special Education Practicum1
- FCS 690: Parent/Professional Relationships3
- EDTH 330 Technology for the Classroom (satisfied by general education) (3 hours)
- EDUC 361, EDUC 366, EDUC 464, PSYCH 357 and SPED 561 require admission to Teacher Education prior to enrollment.

II. Professional Semester (15 hours)

- EDUC 455: Elementary and Middle Level Education.....2
- EDUC 458: Methods and Curriculum3
- EDUC 475: Supervised Teaching in the Elementary School3
- EDUC 476: Supervised Teaching in the Elementary School5
- EDUC 579: Supervised Student Teaching and Follow-Up of Teachers2

EDUC 261, EDUC 320, EDUC 321, EDUC 322, EDUC 323, EDUC 360 and EDTH 330 must have completed 30 credit hours and have a 2.50 cumulative GPA to enroll.

SPED 350, SPED 450 and SPED 560 must have completed 45 credit hours and have a 2.50 GPA to enroll.

SPED 511 must have completed 60 credit hours and have a 2.50 cumulative GPA.

Concurrent enrollment recommended (PSYCH 263 and EDUC 261).

FCS 390 and FCS 391 require concurrent enrollment.

FCS 490 and FCS 491 require concurrent enrollment.

FCS 591 requires permission of instructor to enroll.

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University. See Admission to Professional Semester for professional education grade point requirements.

Total hours for Bachelor of Science in Education Degree with a Major in Early Childhood Unified (ECU) (133-138 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Bachelor of Science in Education Degree with a Major in Early Childhood Unified (ECU) Birth through Third Grade
 The Bachelor of Science in Education, Early Childhood Unified Birth through Third Grade, is an inter-disciplinary undergraduate major offered by the Departments of Teaching and Leadership and Family and Consumer Sciences. The ECU program prepares participants for working/teaching in infant-toddler programs, preschool programs, and primary grades in public schools. It leads to eligibility for teaching licensure from the Kansas State Department of Education for both general and special education through grade three. Candidates in this program must meet all requirements of Teacher Education programs.

COMM 207, ENGL 101, ENGL 190 OR ENGL 299, MATH 204, BIOL 113, PHYS 171 and PHYS 172, POLS 101, GEOG 106
 PSYCH 155, HHP 150, HIST 201 OR HIST 202 are content core curriculum of 33 hours. A 2.80 GPA in this content core is required for admission to Teacher Education.

Pitt Pathway Requirements

Core Elements

CORE ELEMENTS (12 hours)

- COMM 207: Speech Communication 3
- ENGL 101: English Composition 3
- ENGL 190: Honors English Composition.....3
- or ENGL 299: Introduction to Research Writing3
- MATH 204: Mathematics for Education I.....3

Must have a "C" or better in each of these Basic Skills courses: COMM 207, ENGL 101, ENGL 190 or ENGL 299, MATH 204.

ESSENTIAL ELEMENTS (23)

HUMAN EXPERIENCE WITHIN A GLOBAL CONTEXT

Fine Arts Course 3

HUMAN SYSTEMS WITHIN A GLOBAL CONTEXT

POLS 101 US Politics 3

GEOG 106 World Regional Geography..... 3

HIST 201 or HIST 202 American History3

EDTH 330 Technology for Teaching and Learning.....3

NATURAL WORLD WITHIN A GLOBAL CONTEXT

BIOL 113 Environmental Science..... 4

WELLNESS STRATEGIES

HHP 150 Lifetime Fitness 1

PSYCH 155 General Psychology..... 3

PITT PATHWAY ELECTIVE (4)

PHYS 171: Physical Science.....3

and PHYS 172: Physical Science Laboratory 1

UGS 150 Gorilla Gateway 2

Total Pitt Pathway credit hours.....41

MATH 304: Mathematics for Education II 3

FCS 230 Consumer Education..... 3

Elective1

Elementary, Psychology and Lab Experiences

I. Education, Psychology, and Laboratory Experiences

(The following courses must be completed with a 3.00 GPA or higher and no grade lower than a "C" for admission to Professional Semester).

EDUC 261: Explorations in Education.....3

EDUC 320: Developmentally Appropriate Curriculum for Elementary Education 4

EDUC 321: Methods in Creative Expression.....3

EDUC 322: Early Literacy and Language Development 2

EDUC 323: Literature for Young Children.....1

EDUC 369: Science and Social Studies Methods K-3 3

FCS 390: Interacting with Children 3

FCS 391: Practicum in Early Childhood.....1

FCS 490: Developmental Planning: Preschool and Kindergarten.....3

FCS 491: Preschool Laboratory..... 1-2

FCS 590: Development of the Child: Birth Through Age Eight 3

FCS 591: Supervised Teaching in the Early Childhood Lab..... 5

PSYCH 263: Developmental Psychology 3
SPED 350: Methods, Infants/Toddlers with Disabilities..... 2
SPED 450: Methods, Preschoolers with Disabilities..... 2
SPED 511: Overview of Special Education (Birth thru 6th Grade)..... 3
SPED 550: Methods, Primary Children with Disabilities.....2
SPED 560: Assessment of Young Children.....3

Admission to Teacher Education is required

EDUC 360: Elementary School Mathematics Primary2
EDUC 366: Primary English Language Arts with Practicum.....4
PSYCH 357: Educational Psychology3
SPED 561: Elementary Special Education Practicum.....1
FCS 690: Parent/Professional Relationships3

I. Professional Semester (12 hours)

EDUC 458 Methods and Curriculum 3
EDUC 475 Supervised Teaching..... 9

Total hours for Bachelor of Science in Education with a Major in Early Childhood Unified (B-Gr 3) (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): No
2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.
4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
\$0

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 3/5/19 Signature, Department Chairperson Alicia Faghoor

X Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Trumble

X Approved: Dean of College
Date 4/2/19 Signature, Dean James Trumble

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

X Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Trumble

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-16-19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.