

# **Pittsburg State University**

## **Faculty Senate Meeting**

**DATE:** Monday, May 2, 2016  
**TIME:** 3:00  
**LOCATION:** Sunflower Room, Overman Student Center

### **AGENDA**

- I. Call to Order**
- II. Approval of the April 18, 2016 minutes**
- III. Announcements**
  - A. Provost and Vice President of Academic Affairs—Dr. Lynette Olson**
  - B. PSU/KNEA Remarks—Dr. Khamis Siam**
  - C. Student Senate Remarks— Marcus Clem**
  - D. Unclassified Senate Remarks—Ms. Ashley Wadell**
  - E. University Support Staff Remarks—Terri Blessent**
  - F. Faculty Senate Report—Dr. Julie Samuels**
- IV. Committee Reports**

(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

  - A. Academic Affairs Committee—Chair: Andrea McConnaughey, Rion Huffman**
    - Undergraduate Curriculum Subcommittee—Chair: Greg Murray, James McBain
    - Library Services Subcommittee—Chair: Randy Winzer
    - Information Systems Subcommittee—Chair: Ram Gupta,
    - Continuing Studies Subcommittee—Chair: Laura Covert, KristiFrisbee
    - Departmental Academic Honors Subcommittee—Chair: Rion Huffman, Jamie McDaniel
    - Honors College Subcommittee—Initial Chair: Randy Winzer

- Writing Across the Curriculum Subcommittee— **Chair: Andrea McConnaughey, Grant Moss**
- Diversity and Multicultural Affairs Subcommittee—**Chair: Andrea McConnaughey, Anil Lal, Gloria Flynn**

**B. Student Faculty Committee—Chair: Julie Dainty**

- Academic Integrity Policy – 2<sup>nd</sup> Reading

**C. All University Committee—Chair: Jim McBain, Christel Benson**

**D. Faculty Affairs Committee—Chair: Janis Schiefelbein, Anil Lal, Cliff Morris**

**E. Constitution Committee—Chair: Neil Snow, Hazel Coltharp**

**F. General Education Committee—Chair: Mark Johnson, Kristi Stuck**

**G. Budget Committee—Initial Chair: Rebecca Butler, Kristi Frisbee**

**All University Committees or Other Appointments**

- Academic Honesty Committee—Chair: Janice Jewett

**V. Unfinished Business:**

**VI. New Business:**

**VII. Open Forum:**

**VIII. Adjournment**

Pittsburg State University  
University Undergraduate Curriculum Committee

April 26, 2016 @ 2:00 p.m.  
S113 Kansas Technology Center

Members present: Greg Murray (COT) – chair  
Kristen Maceli (COB)  
Jim McBain (A&S)  
Brenda Roberts (COE) – recorder  
Janice Jewett – ex-officio  
Members absent: Kristen Maceli (COB); NOTE: Kristen reviewed legislation and provide vote to Greg by email

Chair Greg Murray called the meeting to order.

College of Arts and Sciences

**Art**

Request for Revision of Curriculum

Minor – Commercial Art

- 1) name change / Minor in Illustration and Visual Storytelling
- 2) additional courses for elective option

Motion to approve; second. Motion passed

**Women's and Gender Studies**

Request to Revision to Course

WGS 550 Topics in Women's Studies –

remove the prerequisites; and

change title of course: Topics in Women's and Gender Studies

Motion to approve; second. Motion passed

**History, Philosophy, Social Science**

Request for Revision to Course

HIST 579 – change course description

Motion to approve; second. Motion passed

Request for New Course

HIST 642 Medieval Britain, 1066-1485

HIST 648 Modern Britain, 1846-Present

Motion to approve; second. Motion passed

Request for New Course

HIST 695 History as Profession

Motion to approve; second. Motion passed

Request to Revision to Curriculum

Bachelor of Arts, Degree with a Major in History – change

1) Replace HIST 699 with HIST 695

2) Elimination of gender-specific language in catalog

Motion to approve; second. Motion passed

## **Math**

Request for Revision to Course

Math 679 Mathematics Education Seminar – change course description

Motion to approve; second. Motion passed

## **College of Technology**

### **Automotive**

Request for New Course

AT 642 Agricultural Equipment and Powertrains

Motion to approve; second. Motion passed

### **Construction**

Request for Revision to Course

EST 393 Introduction to Industrial Safety – change course description

EST 403 Industrial Safety – change course description;  
change Prerequisite

Motion to approve; second. Motion passed

Meeting adjourned.

Respectfully submitted,  
Brenda Roberts (recorder)

## **Proposed Academic Integrity Policy changes**

### **I. University Academic Honesty Committee:**

#### **a) Current Language:**

*In addition to its six faculty members, the Academic Honesty committee shall include three student members. Two (2) students of senior status shall be appointed by the Student Government Association.*

#### **Proposed Language:**

*In addition to its six faculty members, the Academic Honesty Committee shall include three student members. Two (2) students of sophomore standing or higher shall be appointed by the Student Government Association.*

#### **b) Current Language:**

*The committee may impose one or more of the following sanctions(s):*

#### **Proposed Language:**

*The committee may recommend one or more of the following sanction(s):*

### **II. Procedures:**

#### **Current Language:**

*(Step 1) The committee shall then schedule a hearing to be held within fifteen (15) class days from the time of the instructor's request.*

#### **Proposed Language:**

*(Step 1) Following the instructor's request, a hearing will be scheduled as soon as a quorum of the Academic Honesty Committee can be convened and allowing at least five (5) class days for review of evidence. There must be at least five (5) class days remaining in the current semester following the hearing.*

# Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: Art College: College of Arts and Science

Submission Date: 2/26/16

Revision Effective: Fall, 16  
(Year)

Contact Person: James Oliver ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Commercial Art Minor

*If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:*  
Minor in Illustration and Visual Storytelling

Description of Change: The name change from "Minor in Commercial Art" to "Minor in Illustration and Visual Storytelling" will align this minor with curricular changes legislated and passed, through, Faculty Senate, during the Fall 2015 semester. Likewise this revision will clarify the elective options for this minor aligning the courses with current offerings.

Rationale for Change (include changes to curriculum objectives): Curricular and new courses were legislated in the Spring semester of 2015. This revision will align the the minor with current offerings with the Department of Art.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

*Whether a "yes" or "no" response, please provide an explanation.*

No degree programs or minor/emphasis/certificate at any other Regent University will be effected by these changes.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☒ Yes ☐ No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

Graphic Design majors in the Graphics Imaging Technology department and Interior Design majors both within the College of Technology will have a clearer picture of the requirements for this minor which is embedded within the Graphic Design major. Email trail provided.

Re: Legislation of Commercial Art Minor to Illustration and Visual Storytelling minor. February 17, 2016 2:40 PM

From: Barry Wilson

To: James Oliver

Cc: Denise Bertancino

Jamie,

Thank you for meeting on January 29, 2015 with me to discuss the changes to the Commercial Art Minor that will be going up for legislative action. I appreciate your willingness to communicate how students will need to work through the new changes. If you have additional questions or concerns, feel free to contact me.

Barry Wilson  
Department Chair  
Graphics and Imaging Technologies  
Pittsburg State University  
620-235-4420  
www.pittstate.edu/git

Minor February 17, 2016 10:07 AM

From: Denise Bertoncino

To: James Oliver

Jamie,

Thank you for meeting with the Interior Design program and Graphic Design on Friday, January 29, to discuss the changes that you are planning for the Commercial Art Minor. The proposal for the name change to Illustration and Visual Storytelling seems much more appropriate for the content. I am hoping that we will be able to create this minor as one of the emphasis categories that our students may choose from now that our degree has passed.

Thank you to both you and Emi for including me in the discussion.

Thanks,

Denise

### **Existing Major or Minor/Emphasis/Certificate**

Copy and paste the existing curriculum as it currently appears in the online catalog:

Programs such as graphic and imaging technology, communication, family and consumer science, technical education, and public relations will find a commercial art a useful compliment.

- Commercial Art (21 hours)
- o ART-100: Visual Thinking: 2D Processes (3 hours)
- o ART-205: Introduction to Visual Storytelling (3 hours)
- o ART-233: Drawing I (3 hours)
- o ART-236: Perspective Drawing (3 hours)
- o ART-250: Color Theory and Application (3 hours)
- o ART-689: Contemporary Issues in Art (3 hours))
  
- o One Elective selected from the following
- ART-220: Art of Photography I (3 hours)
- ART-305: Commercial Art II (3 hours)
- ART-320: Art of Photography II (3 hours)
- ART-420: Art of Photography III (3 hours)
- ART-433: Structural Anatomy and Figure Drawing (3 hours)
- ART-688: History of Modern Art (3 hours)

### **Proposed Major or Minor/Emphasis/Certificate:**

List below, the proposed curriculum as you wish it to appear in the online catalog:

*Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013*

Programs within graphic and imaging technology, communication, family and consumer science, interior design technical education, and public relations will find the Illustration and Visual Storytelling Minor a useful complement.

**Illustration and Visual Storytelling (21 hours)**

- ART-100: Visual Thinking: 2D Processes (3 hours)
- o ART-205: Introduction to Visual Storytelling (3 hours)
- o ART-233: Drawing I (3 hours)
- o ART-236: Perspective Drawing (3 hours)
- o ART-250: Color Theory and Application (3 hours)
- o ART-688: History of Modern Art (3 hours)
- or-
- ART-689: Contemporary Issues in Art (3 hours)
  
- o One Elective selected from the following
- ART-336: Drawing with Ink (3 hours)
- ART-338: Handlettering for Illustration and Comics (3 hours)
- ART-342: iPad for the Artist (3 hours)
- ART- 346: Traditional Watercolor (3 hours) (Pre-Req Art 277 Painting I)
- ART-351: Printmaking, Papermaking, Book Arts and Letterpress (3 hours)
- ART- 420: Alternative and Historical Photographic Processes (3 hours)
- ART-425: Photographic Illustration and Mixed Media (3 hours)
- ART-433: Structural Anatomy and Figure Drawing (3 hours)
- ART-436: Concept Design (3 hours)
- ART-470: Topics in Art (3 hours)
- ART-530: Editorial Illustration (3 hours)
- ART-532: Comics: Theory and Practice (3 hours)
- ART-534: Scientific Illustration (3 hours)

**Additional Questions**

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?

☐ Yes ☒ No

*If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

\_\_\_\_\_

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No

*Please realize that it will need to gain approval of the General Education Committee.*

4. Will this revision affect any education majors? ☐ Yes ☒ No

*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?

None

**Additional Questions for certificate only:**

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

*If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.*

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson  
Date 2-29-16 Signature, Department Chairperson Cynthia L. Allen
- ☒ Approved: College Curriculum Committee  
Date 4-5-16 Signature, College Curriculum Committee Chair MC Porretto
- ☒ Approved: Dean of College  
Date 4-5-16 Signature, Dean MC Porretto
- ☐ Approved: General Education Committee (if applicable)  
Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_
- ☐ Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 4/26/16 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_
- ☐ Final approved packet forwarded to Provost's office.  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Notification to COCAO/Kansas Board of Regents (if required): \_\_\_\_\_ Date: \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

**Request for Revision to Course**

(Undergraduate Course Numbers through Course Number 699)

Department: History, Philosophy and Social Sciences College: Arts & Sciences  
Submission Date: December, 2015

Contact Person: Kirstin Lawson ☒ Faculty member ☐ Chair

Revision Effective: Fall 2016 (Semester/Year)

Offered: (check all that apply)

☒ Fall

☒ Spring

☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

Catalog copy change on recommendation from the secondary ed council.

Purpose/Justification for Revision to Course: The original description implied continued work with a student past graduation. This will bring catalog copy in line with corresponding secondary teacher supervision courses in other programs.

**Existing Course:**

Course Number: HIST-579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 2 hours

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it appears in the current catalog): Departmental representatives will visit each student teacher during the professional semester. Additionally, departmental representatives will follow up with each area student during the first year of teaching with assistance and support. Concurrent enrollment in the professional semester is required.

**Proposed Course:**

Course Number: HIST-579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 2 hours

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it will appear in the next catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department.

## Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

            
*Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? ☒ Yes ☐ No

*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson  
Date 25 Jan. '16 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee  
Date 4/4/16 Signature, College Curriculum Committee Chair McPomatto
- ☒ Approved: Dean of College  
Date 4/4/16 Signature, Dean McPomatto
- ☐ Approved: General Education Committee (if applicable)  
Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_
- ☒ Approved: Council for Teacher Education (if applicable)  
Date 4/6/16 Signature, Council for Teacher Education Chair [Signature]
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 4/26/16 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

## Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: History, Philosophy and Social Sciences

College: Arts & Sciences

Submission Date: January, 2016

Contact Person: Kyle Thompson

☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

This course is not required for any other program.

### Proposed Course:

Course Number: HIST 642

Title of Course: Medieval Britain, 1066-1485

Credit Hours: 3

Date first offered: Spring, 2017  
(Semester/Year)

☒ Fall ☒ Spring ☒ Summer  
(check all that apply)

Prerequisite: HIST 101 World History to 1500, its equivalent, or permission of instructor

Course Description (as it will appear in the next catalog): A study of Britain's transformation from an Anglo-Saxon society to late-medieval feudalism. This course surveys the effects of the Norman Conquest and the struggle of authority between the crown and parliament, as well as the relationship and interaction between the four kingdoms of Britain and Ireland. Particular focus will be placed on the Norman Conquest, Barons rebellion, Welsh conquest, Scottish War of Independence, the Hundred Years' War, and the War of the Roses.

Purpose/Justification for Proposed Course: This course reflects the research interests of the faculty and reflects the current PSU structure of courses taught on European History.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

Students who successfully complete this upper division History course will be able to:

\*\*Demonstrate an adequate ability to identify and characterize objective historical facts pertaining to the topic covered by this course:

\*\*Demonstrate an adequate ability to interpret the "why" and "so what" questions pertaining to the topic covered by this course; and

\*\*Demonstrate an adequate command of written and/or oral exposition pertaining to the topic covered by this course.

Additionally, students who successfully complete this course will be able to:

\*\*Describe and discuss a general overview of the history of medieval Britain;

\*\*Identify important people, places, and events in the history of medieval Britain; and

\*\*Analyze key events in the history of medieval Britain.

(This course may be taught either in the classroom or online, so the instructor may specify additional objectives on the syllabus and may modify objectives/outcomes as appropriate.)

Assessment Strategies [e.g., exams, projects, university rubric, etc. **(as it will appear in the syllabus)**]

Quizzes: Students will take multiple short quizzes throughout the course of the semester.

Writing assignments: Students will be complete multiple informal and formal papers over the course of the semester.

Research: Students will complete one large research project over the course of the semester.

(This course may be taught either in the classroom or online, so the instructor may specify additional assessment strategies on the syllabus and may assessment strategies as appropriate.)

|  |
|--|
| If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet. |
|--|

### Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:




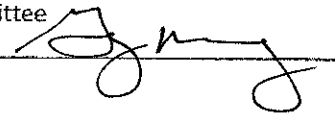
N/A

*Please realize that it will need to gain approval of the General Education Committee.*

4. Will this course be required of any education majors? ☐ Yes ☒ No  
*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?  
None

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson  
Date 27 Jan. '16 Signature, Department Chairperson 
- ☒ Approved: College Curriculum Committee  
Date 4-5-16 Signature, College Curriculum Committee Chair 
- ☒ Approved: Dean of College  
Date 4-5-16 Signature, Dean 
- ☐ Approved: General Education Committee (if applicable)  
Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_
- ☐ Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 4/16/16 Signature, Undergraduate Curriculum Committee Chair 
- ☐ Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

## Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: History, Philosophy and Social Sciences College: Arts & Sciences  
Submission Date: January, 2016

Contact Person: Kyle Thompson

☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

This course is not required for any other program.

### Proposed Course:

Course Number: HIST 648

Title of Course: Modern Britain, 1846-Present

Credit Hours: 3

Date first offered: Fall, 2016 ☒ Fall ☒ Spring ☒ Summer  
(Semester/Year) (check all that apply)

Prerequisite: HIST 102 World History from 1500, its equivalent, or permission of instructor

Course Description (as it will appear in the next catalog): A study of Britain's transformation from a global Superpower to its current position. This course surveys the effects of increased enfranchisement and the idea of democracy on the British government and society from the Victorian era to the present. Particular focus will be placed on the politics and society of Victorian Britain, Britain's relationship with Ireland, British international influence, the social impact of two world wars, the Welfare State, and the loss of Empire.

Purpose/Justification for Proposed Course: This course reflects the research interests of the faculty and reflects the current PSU structure of courses taught on European History.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

Students who successfully complete this upper division History course will be able to:

\*\*Demonstrate an adequate ability to identify and characterize objective historical facts pertaining to the topic covered by this course:

\*\*Demonstrate an adequate ability to interpret the "why" and "so what" questions pertaining to the topic covered by this course; and

\*\*Demonstrate an adequate command of written and/or oral exposition pertaining to the topic covered by this course.

Additionally, students who successfully complete this course will be able to:

\*\*Describe and discuss a general overview of the history of modern Britain;

\*\*Identify important people, places, and events in the history of modern Britain; and

\*\*Analyze key events in the history of modern Britain.

(This course may be taught either in the classroom or online, so the instructor may specify additional objectives on the syllabus and may modify objectives/outcomes as appropriate.)

Assessment Strategies [e.g., exams, projects, university rubric, etc. **(as it will appear in the syllabus)**]

Quizzes: Students will take multiple short quizzes throughout the course of the semester.

Writing assignments: Students will be complete multiple informal and formal papers over the course of the semester.

Research: Students will complete one large research project over the course of the semester.

(This course may be taught either in the classroom or online, so the instructor may specify additional assessment strategies on the syllabus and may assessment strategies as appropriate.)

|  |
|--|
| If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet. |
|--|

### Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Is this course to be considered for General Education? ☐ Yes ☒ No

*If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:*

N/A

*Please realize that it will need to gain approval of the General Education Committee.*

4. Will this course be required of any education majors? ☐ Yes ☒ No  
*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson  
Date 27 Jan. '16 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee  
Date 4-5-16 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College  
Date 4-5-16 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)  
Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_
- ☐ Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 4/26/16 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

## Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: History, Philosophy and Social Sciences College: Arts & Sciences  
Submission Date: January, 2016

Contact Person: Kirstin Lawson

☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

Capstone course will replace the current History BA capstone, HIST-699

### Proposed Course:

Course Number: HIST-695

Title of Course: History as Profession

Credit Hours: 3 hours

Date first offered: Fall, 2016 ☒ Fall ☒ Spring ☐ Summer  
(Semester/Year) (check all that apply)

Prerequisite: Senior Standing; Required of all graduating seniors, except BSED majors.

Course Description (as it will appear in the next catalog): Capstone course for undergraduate History BA majors. Examines academic, pedagogic, and public approaches to history.

Purpose/Justification for Proposed Course: Course will replace existing capstone, a one hour course that has provided insufficient assessment. In addition, recently completed program review indicated that graduating seniors need more career guidance.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

Students who successfully complete this course will be able to:

\*Explain historiography, historical pedagogy, and public history as professional historical practices;

\*Interpret historiographical issues related to a topic;

\*Demonstrate ability to explain a topic without omitting crucial information that prejudices the outcome of the problem;

\*Demonstrate writing skills suitable for a college graduate;

\*Apply historical knowledge to new issues and circumstances;

\*Organize material into appropriate relationships;

\*Evaluate the significance of historical and historiographic information; and

\*Write an appropriately formatted and referenced analysis of the assigned historical topic.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Discussions of assigned readings; bibliographic collation; essay outline; essay draft; 3,000+ word final essay and annotated bibliography on a historical topic assessed with History program final rubric.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

### Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

N/A

*Please realize that it will need to gain approval of the General Education Committee.*

4. Will this course be required of any education majors? ☐ Yes ☒ No  
*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?  
None

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson  
Date 27 Jan '16 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee  
Date 4-5-16 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College  
Date 4-5-16 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)  
Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_
- ☐ Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 4/26/16 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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# Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: History, Philosophy and Social Sciences College: Arts & Sciences

Submission Date: January, 2016

Revision Effective: Fall, Fall, 2016  
(Year)

Contact Person: Kirstin Lawson

☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Arts Degree with a Major in History

*If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:*  
N/A

Description of Change: 1) Replace current capstone (HIST 699 - 1 hour) with new capstone (HIST 695 - 3 hours), resulting in a change of required hours in major  
2) Elimination of gender-specific language in catalog.

Rationale for Change (include changes to curriculum objectives): Existing capstone provides insufficient assessment of majors. Recently completed program review indicated that graduating seniors need more career guidance.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

*Whether a "yes" or "no" response, please provide an explanation.*

Will not affect any degree programs at other Regent universities

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

Changes to capstone course affect History BA majors only.

## Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

A Bachelor of Arts in history shall consist of at least 37 semester hours including 12 in American History, 12 in World History, 3 in HIST 430 History: Theory and Practice, 1 in HIST 699 Senior Assessment, and nine elective hours in history. A minimum of 25 hours shall be in courses numbered 300-799.

- I. General Education Requirements (46-52 hours)

Some general education courses may apply toward major or minor requirements listed below.

- II. Major (History) Requirements (25 hours must be upper division) (37 hours)\*
  - o American History (12 hours)

Recommended:

- ☒ HIST-201: American History to 1865 (3 hours)
- ☒ HIST-202: American History from 1865 (3 hours)
- o World History (12 hours)

## Recommended:

- ☑ HIST-101: World History to 1500 (3 hours)
- ☑ HIST-102: World History from 1500 (3 hours)

## Required Courses:

- HIST-430: History: Theory and Practice (3 hours)
- HIST-699: Senior Assessment (1 hours)

- History electives (9 hours)

\* Three of these hours can be met by General Education requirement.

- III. Minor Field Requirements (20-27 hours)

Suggested appropriate minor fields include: art, biology, business administration, chemistry, communication, computing, multicultural studies, economics, English, family and consumer sciences, geography, international studies, mathematics, military science, modern language and literatures, music, philosophy, physics, political science, psychology and sociology.

- IV. Electives sufficient to total a minimum of 124 hours

4-17 hours of electives based on hours taken to complete general education and minor areas.

NOTE: It is easily possible for a Bachelor of Arts candidate to select and accomplish a double major by meeting appropriate requirements instead of filling his program with free electives.

**Proposed Major or Minor/Emphasis/Certificate:**

List below, the proposed curriculum as you wish it to appear in the online catalog:

A Bachelor of Arts in history shall consist of at least 39 semester hours including 12 in American History, 12 in World History, 3 in HIST 430 History: Theory and Practice, 3 in HIST 695 History as Profession, and nine elective hours in history. A minimum of 27 hours shall be in courses numbered 300-799.

- I. General Education Requirements (46-52 hours)

Some general education courses may apply toward major or minor requirements listed below.

- II. Major (History) Requirements (27 hours must be upper division) (39 hours)\*

- American History (12 hours)

## Recommended:

- ☑ HIST-201: American History to 1865 (3 hours)
- ☑ HIST-202: American History from 1865 (3 hours)
- World History (12 hours)

## Recommended:

- ☑ HIST-101: World History to 1500 (3 hours)
- ☑ HIST-102: World History from 1500 (3 hours)

## Required Courses:

- HIST-430: History: Theory and Practice (3 hours)
- HIST-695: History as Profession (3 hours)

- History electives (9 hours)

\* Three of these hours can be met by General Education requirement.

- III. Minor Field Requirements (20-27 hours)

Suggested appropriate minor fields include: art, biology, business administration, chemistry, communication, computing, multicultural studies, economics, English, family and consumer sciences, geography, international studies, mathematics,

military science, modern language and literatures, music, philosophy, physics, political science, psychology and sociology.

- IV. Electives sufficient to total a minimum of 124 hours

4-17 hours of electives based on hours taken to complete general education and minor areas.

NOTE: It is easily possible for a Bachelor of Arts candidate to select and accomplish a double major by meeting appropriate requirements instead of filling the candidate's program with free electives.

**Additional Questions**

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No  
*Please realize that it will need to gain approval of the General Education Committee.*

4. Will this revision affect any education majors? ☐ Yes ☒ No  
*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?  
None

**Additional Questions for certificate only:**

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

*If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.*

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson  
Date 27 Jan. '16 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee  
Date 4-5-16 Signature, College Curriculum Committee Chair MC Pomatto
- ☒ Approved: Dean of College  
Date 4-5-16 Signature, Dean MC Pomatto
- ☐ Approved: General Education Committee (if applicable)  
Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_
- ☐ Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- ☐ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date \_\_\_\_\_ Signature, Undergraduate Curriculum Committee Chair \_\_\_\_\_
- ☒ Approved: Faculty Senate  
Date 4/26/16 Signature, Recording Secretary, Faculty Senate [Signature]
- ☐ Final approved packet forwarded to Provost's office.  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Notification to COCAO/Kansas Board of Regents (if required): \_\_\_\_\_ Date: \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

# Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Math College: A&SSubmission Date: 2/17/16Contact Person: Tim Flood ☐ Faculty member ☒ ChairRevision Effective: Fall 2016 (Semester/Year)

Offered: (check all that apply)

☒ Fall☒ Spring☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*Math 679 is only taken by BSEd Math MajorsPurpose/Justification for Revision to Course: Our BSEd Math Majors are required to pass the Praxis II mathematics content licensure examination before they are eligible for licensure by the KSDE. Requiring our students to take the exam early will allow the department to develop a remediation plan to assist the students in passing the exam.**Existing Course:**Course Number: MATH-679Title of Course: Mathematics Education SeminarCredit Hours: 1 hourPrerequisite: Prerequisite or Corequisite: MATH 479 Techniques for Teaching Mathematics.Course Description (as it appears in the current catalog): Issues related to the professional preparation of secondary mathematics teachers and an in-depth examination of critical issues in public education.**Proposed Course:**Course Number: SameTitle of Course: SameCredit Hours: SamePrerequisite: SameCourse Description (as it will appear in the next catalog): Issues related to the professional preparation of secondary mathematics teachers and an in-depth examination of critical issues in public education. The KSDE mathematics content knowledge licensure examination must be taken before or during this semester in order to receive credit for this course.

## Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

\_\_\_\_\_

*Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? ☒ Yes ☐ No

*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson  
Date 2/17/16 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee  
Date 4/14/16 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College  
Date 4/14/16 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)  
Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_
- ☒ Approved: Council for Teacher Education (if applicable)  
Date 4/6/16 Signature, Council for Teacher Education Chair [Signature]
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 4/26/16 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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# Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Women's and Gender StudiesCollege: Arts and SciencesSubmission Date: February, 2016Contact Person: Browyn K. Conrad☒ Faculty member ☐ ChairRevision Effective: Fall 2016 (Semester/Year)

Offered: (check all that apply)

☒ Fall☒ Spring☒ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*On the recommendation of the Women's Studies Council, remove the prerequisites for WGS 500, an upper division topics course to allow for greater flexibility in staffing and enrollment. Also, change the title of the course from Topics in Women's Studies to Topics in Women's and Gender Studies to reflect the new name of the program.Purpose/Justification for Revision to Course: Removal of the prerequisites for WGS 500, Topics in Women's Studies is necessary to allow the program greater flexibility with respect to staffing and enrollment.**Existing Course:**Course Number: WGS 500Title of Course: Topics in Women's StudiesCredit Hours: 01-03Prerequisite: WGS Introduction to Women's Studies or WGS 399 Global Women's Issues or permission of Director of Women's Studies.Course Description (as it appears in the current catalog): Studies in some aspect of feminism; gender, race, class and/or nationality as related to women's studies; sexuality; feminist theory; or other aspects of women's studies as viewed from a variety of disciplines. May be repeated if topic varies. Prerequisites: WGS 200 Introduction to Women's Studies or WGS 399 Global Women's Issues or permission of Director of Women's Studies.**Proposed Course:**Course Number: WGS 500Title of Course: Topics in Women's and Gender StudiesCredit Hours: 01-03

Prerequisite: None

Course Description (as it will appear in the next catalog): Studies in some aspect of feminism; gender, race, class and/or nationality as related to women's and gender studies; sexuality; feminist theory; or other aspects of women's and gender studies as viewed from a variety of disciplines. May be repeated if topic varies.

### Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

\_\_\_\_\_

*Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? ☐ Yes ☒ No

*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson  
Date 4-22-16 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee  
Date 4-5-16 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College  
Date 4-5-16 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)  
Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_
- ☐ Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 4/26/16 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

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Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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# Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Automotive College: TechnologySubmission Date: 3/7/16Contact Person: Tim Dell ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course will not affect any other department or unit, because it does not require sharing any other department's resources, space or staff. The course will be taught by automotive faculty, in automotive classrooms using automotive training aids.**Proposed Course:**Course Number: AT 642Title of Course: Agricultural Equipment and PowertrainsCredit Hours: 3Date first offered: 2016

(Semester/Year)

☒ Fall ☐ Spring ☐ Summer  
(check all that apply)Prerequisite: noneCourse Description (as it will appear in the next catalog): Study of the design, operation and service of Agricultural Equipment (Ag) and powertrains including: Ag track systems, power shift transmissions, hydrostatic transmissions and continuously variable transmissions. The course also includes studying the features and differences found in the common Ag equipment, for example: seeding systems, tillage systems, cutting systems, combine harvesting systems, forage harvesting systems, hay systems, sprayers, and precision farming.Purpose/Justification for Proposed Course: The department currently attempts to cover both Construction Equipment and Agricultural Equipment in a single three credit hour course, AT 640 Off Highway Systems. This proposal would allow the department to expand the previous three hours of curriculum into six hours, with three credit hours being dedicated to a construction equipment class and three credit hours being dedicated to an agricultural equipment class.**Objectives/Student Learning Outcomes (as it will appear in the syllabus)**

- A. Identify different types of agricultural equipment and study their unique characteristics.
- B. Identify features and differences found in common agricultural equipment.
- C. Present key features found on a late model agricultural machine in a group format.
- D. Apply classroom knowledge in an industry tour setting.
- E. Identify methods for successfully operating a large farming operation.

**Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]**

- 1. Daily quizzes often contain 20 questions
- 2. Three 100 questions tests

3. An outside assignment that requires the group to interview an Ag industry representative
4. A group presentation to formally present the group findings of the outside assignment
5. A 125 questions comprehensive final exam

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

## Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
☐ Yes ☒ No     *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:  
\_\_\_\_\_

3. Is this course to be considered for General Education? ☐ Yes ☒ No

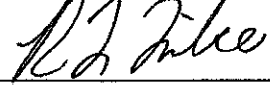
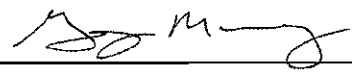
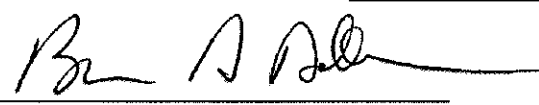
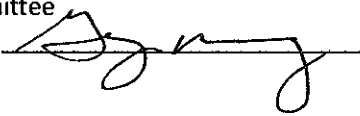
If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:  
\_\_\_\_\_

*Please realize that it will need to gain approval of the General Education Committee.*

4. Will this course be required of any education majors? ☐ Yes ☒ No  
*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?  
none

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson  
Date 4-8-16 Signature, Department Chairperson 
- ☒ Approved: College Curriculum Committee  
Date 4.8.16 Signature, College Curriculum Committee Chair 
- ☒ Approved: Dean of College  
Date 4.13.16 Signature, Dean 
- ☐ Approved: General Education Committee (if applicable)  
Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_
- ☐ Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 4/26/16 Signature, Undergraduate Curriculum Committee Chair 
- ☐ Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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**DEPARTMENT OF AUTOMOTIVE TECHNOLOGY  
PITTSBURG STATE UNIVERSITY**

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**Course Number:** AT 642  
**Credit Hours:** 3  
**Semester:** Fall 2016  
**Instructor:** Chauncey Pennington  
**Email:** cpennington@pittstate.edu

**Title:** Agricultural Equipment and Powertrains  
**Course Time Schedule:** 3:00 – 4:30 pm T & TH  
**Course Delivery Method:** Face-to-Face  
**Office Location:** E110g, KTC  
**Office Phone:** (620) 235 – 4819  
**Office Hours:** posted on door

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**Course Description:**

Study of the design, operation and service of Agricultural Equipment (Ag) and powertrains including: Ag track systems, power shift transmissions, hydrostatic transmissions and continuously variable transmissions. The course also includes studying the features and differences found in the common Ag equipment, for example: seeding systems, tillage systems, cutting systems, combine harvesting systems, forage harvesting systems, hay systems, sprayers, and precision farming.

**Prerequisites:**

None: Classes that will ease the learning process are: AT 215/216 Automotive Electricity & Electronics, AT 314 Manual Transmission/4WD Mechanisms, AT 414 Automatic Transmissions, and AT 416 Fluid Power Systems.

**Purpose of the Course:**

The primary purpose of this course is to give the student an opportunity to grow in his/her knowledge of agricultural equipment systems.

**Course Objectives:**

- A. Identify different types of agricultural equipment and study their unique characteristics.
- B. Identify features and differences found in common agricultural equipment.
- C. Present key features found on a late model agricultural machine in a group format.
- D. Apply classroom knowledge in an industry tour setting.
- E. Identify methods for successfully operating a large farming operation.

**Required Text and Materials (From the PSU Campus Book Store):**

*Heavy Equipment Powertrains*, by Tim Dell, Goodheart-Wilcox

**Instructional resources:**

- A. OEM literature
- B. Notes from Industry Seminars
- C. World Wide Web

**Teaching Strategies:**

- A. Lectures
- B. Assigned readings of printed materials.
- C. Discussions
- D. Industrial Tour
- E. Hands-on operating experience

**Delivery of Course Method:** Conventional classroom face to face lecture

**Overall Evaluation**

The student is graded on his or her ability to answer questions on objective & essay tests, quizzes, and daily assignments. The student is evaluated on the completion and quality of assigned work.

**Evaluation Criteria:**

- A. Tests - 3 tests worth approximately 100-150 points each
- B. Daily quizzes - worth 10 to 20 points each
- C. Presentation – worth approximately 100 points
- D. Regional tour worth approximately 65 points
- E. Tour dealership worth approximately 50 points
- F. Tour farm worth approximately 50 points
- G. Daily Participation Points – worth 5 points each
- H. Final Exam, worth approximately 250 points

**Grading System**

- A=90-100%
- B=80-89%
- C=70-79%
- D=60-69%
- F=59% or lower

**Safety:**

Safety principles and concepts are appropriately noted and emphasized during class lectures as needed. Text and other instructional aids also stress safety.

**Class Assessments:** Tests and quizzes will not be handed back to students in class. The instructor will only review questions he deems are important from previous assessments.

If a student wishes to review a completed quiz or test then they must make an appointment with the instructor to review the quiz no later than one week from when the quiz or test was originally administered.

**Tobacco Use:**

The use of all types of tobacco in the classroom and laboratories is prohibited.

**Special Concerns:**

Any student, who has a disabling condition and may require some special arrangements to meet course requirements, should contact the instructor as soon as possible to make the necessary accommodations.

**Pittsburg State University Equal Opportunity Statement:**

Pittsburg State University is committed to a policy of educational equity. Accordingly, the University admits students, grants financial aid and scholarships, conducts all educational programs, activities, and employment practices without regard to race, color, religion, sex, national origin, sexual orientation, age, marital status, ancestry or disabilities.

**Academic honesty and integrity policy**

<http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot>

**Academic dishonesty:**

Academic dishonesty is taken very seriously in this class. Please review page 38 of the 2008-2009 catalog to view the university's guidelines. It states that "it includes, but is not limited to:

- (a) giving or receiving unauthorized aid on examinations,
- (b) giving or receiving unauthorized aid in the preparation of notebooks, themes, reports, papers or any other assignments,
- (c) submitting the same work for more than one course without the instructor's permission, and,
- (d) Plagiarism. Plagiarism is defined as using ideas or writings of another and claiming them as one's own. Copying any material directly (be it the work of other students, professors, or colleagues) or copying information from print or electronic sources (including the internet) without explicitly acknowledging the true source of the material is plagiarism. Plagiarism also includes paraphrasing another individuals' ideas or concepts without acknowledging their work, or contribution. To avoid charges of plagiarism, students should follow the citation directions provided by the instructor and/or department in which the class is offered."

Cheating may result in student(s) receiving an "XF" for the course grade which indicates the result of academic dishonesty. Students should also know that cheating can result in being dismissed from the entire university.

**Attendance Grade and Policy:**

Every day of class we will have a daily Participation grade worth 5 points except for test days. Students who: (1) arrive to class on time, (2) attend the full class, participate and are engaged during the class (leaving electronic devices off, and are not distracting their neighbors or the instructors) can earn the full 5 points. Students who are tardy, miss a portion of class, sleeping, or more interested in their electronic device will earn as little as 0 points. Therefore, plan on getting to class PRIOR to the class period starting, not at the time the class starts and be engaged in the class. We will also have a daily assignment typically in the form of a quiz worth 10 points each except for test days and dead week. Students who arrive to class late must turn in their quiz no later than the 2<sup>nd</sup> to last person who arrived to class on time. **Students who miss a quiz or fail to turn in an assignment at the first of the hour, will earn a ZERO.**

**Sickness Policy H1N1 FLU EXCEPTION**

Given the high transmission rate of the H1N1 virus and or other flues, I have special instructions regarding flu symptoms this semester. If you have flu symptoms, I do not want you coming to class and spreading the flu! Flu symptoms include fever, cough, sore throat, runny or stuffy nose, body aches, headache, chills and fatigue. Some people also experience diarrhea and vomiting. If you have these symptoms, please see your doctor or go to the health center. If caught early, you might be given a medication to mediate the symptoms, and those who have been exposed to it might be given a medication as a preventative measure. If you do this AND PROVIDE myself a note from your doctor at the next class then I will give you an ALTERNATE means of earning credit.

If you miss a class, it is **your responsibility** to have one of your class mates cover for you. Have your classmate share notes and pick up worksheets or assignments so that you will be prepared for the next class period! The instructor reserves the right to drop any student who misses 3 class periods in a row without notifying the instructor.

**Extra Credit**

Students will also have the opportunity to earn extra credit in the class for attending specific school functions as listed by the instructor. **These functions will be worth 2-4 points each.**

**Drop the Two Lowest Quizzes**

At the end of the semester students will be allowed to drop their TWO lowest quizzes. It is your choice on how you use the TWO lowest scores (bad quiz grade, absent, job interview, club participation, etc.) Therefore, you should wisely consider your TWO lowest scores. **DO NOT SQUANDER** them early, because you never know when you will need to miss school due to a family illness or death, or an unexpected problem.

**Test Days:** Students must take the test the day the test is given. If students miss the test or are tardy the instructor will determine if the student may take the test late. If a student is allowed to take the test late, he or she will automatically have **10 points** subtracted from their score (**15 points on the Final Exam**). Therefore, if a student knows that they must miss a test day, then they should ask the instructor if it is possible to take the test prior to test day, in order to be allowed to earn the full credit for the test.

The instructor might allow students to take a test or quiz early for exceptional reasons or cases.

**Students are required to use PENCILS for all TESTS and ALL QUIZZES!**

The following is a tentative schedule. Be assured that this schedule will be revised as needed throughout the semester!

**Daily Quizzes:** Also note the following daily requirements listed below are only a minimum. The instructor will have additional material added to the daily **QUIZZES and ASSIGNMENTS** from the previous class period.

### AT 642 Course Outline and TENTATIVE SCHEDULE

| Day                     |    | Subject  | Homework/Assignment/<br>Due   |
|-------------------------|----|--|-------------------------------|
| Aug 23                  | T  | Syllabus, Class Schedule, Student Presentation Projects              | Participation Grade           |
| Aug 25                  | TH | Chapter 4 Ag Identification, Tillage and Seeding Equipment           | Participation Grade           |
| Aug 30                  | T  | Chapter 4 Ag Identification, Mowers, Rakes, and Hay Baling Equipment | Quiz                          |
| Sep 1                   | TH | Chapter 4 Ag Identification, Forage Harvesters and Combines          | Quiz                          |
| Sep 6                   | T  | Chapter 4 Ag Identification, Combines                                | Quiz                          |
| Sep 8                   | TH | Chapter 4 Ag Identification, Tractors                                | Quiz                          |
| Sep 13                  | T  | Chapter 4 Ag Identification, Tractors                                | Quiz                          |
| Sep 15                  | TH | Chapter 4 Ag Identification, Sprayers                                | Quiz                          |
| Sep 20                  | T  | <b>Test #1</b>   | <b>Test</b>                   |
| Sep 22                  | TH | <b>BST Advisory Board</b>  | Advisory Board                |
| Sep 27                  | T  | <b>Mine Expo – Outside Assignment</b>                                | Outside assignment            |
| Sep 29                  | TH | Chapter 6 Belts and Chain Drives                                     | Quiz                          |
| Oct 4                   | T  | Chapter 7 Mechanical Transmissions                                   | Quiz                          |
| Oct 6                   | TH | Chapter 8 Clutches and Planetary Controls                            | Quiz                          |
| Oct 11                  | T  | Chapter 10 Powershift Transmission Theory                            | Quiz                          |
| Oct 13                  | TH | <b>Fall Break</b>  | <b>Fall Break</b>             |
| Oct 18                  | T  | Chapter 13 Hydrostatic Fundamentals                                  | Quiz                          |
| Oct 20                  | TH | Chapter 15 CVTs  | Quiz                          |
| Oct 25                  | T  | <b>Test #2</b>   | Test                          |
| Oct 27                  | TH | Tour Local Farm – Harvesting crops                                   | Short reflection paper        |
| Nov 1                   | T  | Tour O'Malley Implement Dealership                                   | Short reflection paper        |
| Nov 3                   | TH | <b>Guest Speaker</b>   | Quiz                          |
|                         | F  | <b>TOUR Wichita and Hesston, KS</b>                                  | <b>Short reflection paper</b> |
| Nov 8                   | T  | Chapter 20 Suspension Systems  | Quiz                          |
| Nov 10                  | TH | Chapter 21 Tires and Wheels  | Quiz                          |
| Nov 15                  | T  | Chapter 24 Wheeled Steering Systems                                  | Quiz                          |
| Nov 17                  | TH | Chapter 25 GPS and Telematics  | Quiz                          |
| Nov 22                  | T  | <b>Test #3</b>   | Quiz                          |
| Nov 24                  | TH | <b>Thanksgiving Break</b>  | Thanksgiving Break            |
| Nov 29                  | T  | Student Presentations  | Participation Grade           |
| Dec 1                   | TH | Student Presentations  | Participation Grade           |
| Dec 6                   | T  | Student Presentations  | Participation Grade           |
| Dec 8                   | TH | Student Presentations  | Participation Grade           |
| <b>Dec 12<br/>or 14</b> |    | <b>FINAL EXAM</b>  | <b>Study for Final</b>        |

# Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: College of TechnologySubmission Date: 2/17/16Contact Person: Jim Otter ☐ Faculty member ☒ ChairRevision Effective: WF 16 (Semester/Year)

Offered: (check all that apply)

☒ Fall☒ Spring☒ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This change does not affect other curricula or programs at PSU.Purpose/Justification for Revision to Course: To provide an in-depth overview of more topics for students' upcoming careers in management or safety. This is only a change in course description.**Existing Course:**Course Number: EST 393Title of Course: Introduction to Industrial SafetyCredit Hours: 3Prerequisite: NoneCourse Description (as it appears in the current catalog): An overview of topics contained within OSHA Title 1910 general industry standards. Includes a basic description of compliance issues. Ten-hour OSHA voluntary compliance cards are available to students who qualify.**Proposed Course:**Course Number: sameTitle of Course: sameCredit Hours: samePrerequisite: sameCourse Description (as it will appear in the next catalog): A study of safety standards as established by federal safety standards for general industry. Includes topics within OSHA 1910 general industry standards and compliance issues.

Thirty-hour OSHA voluntary compliance cards are available to students who qualify. (For Hybrid Course: only ten-hour OSHA voluntary compliance card is available to students who qualify.)

### Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

*Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? ☐ Yes ☒ No

*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

NA

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson  
Date 2.23.16 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee  
Date 4.8.16 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College  
Date 4.13.16 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)  
Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_
- ☐ Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 4/26/16 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

## Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: College of Technology  
Submission Date: 2/17/16

Contact Person: Jim Otter ☐ Faculty member ☒ Chair

Revision Effective: WF 16 (Semester/Year)

Offered: (check all that apply)

- ☐ Fall  
☒ Spring  
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

This does not affect any other curricula at PSU.

Purpose/Justification for Revision to Course: To better meet the needs of future students' careers with an in-depth look at specific topics essential in industry. This is only a change in course description.

### Existing Course:

Course Number: EST 403

Title of Course: Industrial Safety

Credit Hours: 3

Prerequisite: EST 393 Introduction to Industrial Safety

Course Description (as it appears in the current catalog): A study of safety standards as established by federal safety standards for general industry. Including planning, developing, controlling, leading and communicating to improve productivity and to employ a safety culture. Thirty-hour OSHA voluntary compliance cards are available for students who qualify. Prerequisite: EST 393 Introduction to Industrial Safety.

### Proposed Course:

Course Number: same

Title of Course: same

Credit Hours: same

Prerequisite: EST 393 Introduction to Industrial Safety or EST 396 Introduction to Construction Safety

Course Description (as it will appear in the next catalog): An in-depth study of varying methods used to comply with federal regulations to include: hazard analysis, accident investigation, recordkeeping and other essential topics.  
Prerequisite: EST 393 Introduction to Industrial Safety or EST 396 Introduction to Construction Safety.

### Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

            
*Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

NA

PITTSBURG STATE UNIVERSITY  
LEGISLATIVE PROCESS  
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson  
Date 2.23.16 Signature, Department Chairperson [Signature]

☒ Approved: College Curriculum Committee  
Date 4.8.16 Signature, College Curriculum Committee Chair [Signature]

☒ Approved: Dean of College  
Date 4.13.16 Signature, Dean [Signature]

☐ Approved: General Education Committee (if applicable)  
Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_

☐ Approved: Council for Teacher Education (if applicable)  
Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 4/26/16 Signature, Undergraduate Curriculum Committee Chair [Signature]

☐ Approved: Faculty Senate  
Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

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Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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