Pittsburg State University
Faculty Senate Meeting

Date: Monday, November 28, 2016
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

AGENDA

I. Call to order

II. Approval of October 24, 2016 minutes

III. Announcements

   A. Provost and Vice President of Academic Affairs—Dr. Lynette Olson
   
   B. PSU/KNEA Remarks—Khamis Siam
   
   C. Student Senate Remarks—Nathan Diddle
   
   D. Unclassified Senate Remarks—Jessica Stice
   
   E. University Support Staff Remarks—Michael Woodrum
   
   F. Faculty Senate Report—Janice Jewett

IV. Committee Reports
(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

   A. Academic Affairs Committee—Chair: Jorge Leon

      • Undergraduate Curriculum Subcommittee—Chair: James McBain, Amy Hite
     
      • Library Services/Learning Resources Subcommittee—Chair: Julie Samuels
     
      • Information Systems Subcommittee—Chair: Maeve Cummings
• Continuing Studies Subcommittee—Chair: Jeanie Lambeth
• Departmental Academic Honors Subcommittee—Chair: Michelle Hudiburg
• Honors College Subcommittee—Chair: Susan Schreiner
• Writing Across the Curriculum Subcommittee—Chair: Laura Covert
• Diversity and Multicultural Affairs Subcommittee—Chair: Ananda Jayawardhana

B. Student Faculty Committee—Chair: Barb McClaskey
C. All University Committee—Chair: James McBain
D. Faculty Affairs Committee—Chair: Susan Schreiner
E. Constitution Committee—Chair: Mark Johnson
F. General Education Committee—Chair: Mark Johnson
G. Budget Committee—Chair: Kristen Maceli

All University Committees or Other Appointments
• Academic Honesty Committee—Chair: Amy Hite

V. Unfinished Business:

VI. New Business:

VII. Open Forum:

VIII. Adjournment

Next Faculty Senate Meeting: December 12th, 2016
University Undergraduate Curriculum Committee Meeting
Meeting Minutes
November 10, 2016 (via email)

Committee Members Present: Jim McBain (Chair), Amy Hite (ex-officio), Doug Younger (Recorder), Eric Harris, Chris Spera

Committee Members Not Present: none

Attendees

Meeting was conducted and votes taken via email.

Items for Consideration

Each item was reviewed individually and a motion made then seconded. All items approved as presented with any noted suggestions/recommendations*. Each motion carried 5-0.

Request for New Course: Motion, Second, Carried
- POLS 242 – United Nations
- POLS 576 – Global Human Rights
- POLS 652 – International Law

Requests for New Minor/Emphasis/Certificate: Motion, Second, Carried
- Revise current Bachelor of Science in Education with a Major in Mathematics (Grades 6-12) into two emphasis areas: Bachelor of Science in Education with a Major in Mathematics: Emphasis Teaching Grades 6-12 and Bachelor of Science in Education with a Major in Mathematics: Emphasis Teaching Grades 5-8 and

Approved items scheduled to be on the November 28, 2016 agenda of Faculty Senate.
Department: History, Philosophy & the Social Sciences  
College: Arts & Sciences  
Submission Date: August 24, 2016  
Contact Person: Dr. Lauren Balesco  
Faculty member  □ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?  
□ Yes  □ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

United Nations will complement existing programs in the HPSS department because of its interdisciplinary emphasis on law, political institutions, and global issues related to the environment, human rights, transnational criminal threats, and development. This course is currently being taught as a special topics course (POLS571: United Nations) in the Fall of 2016 for 3 credits. This proposal requests that the course fulfill 1 credit hour.

Proposed Course:
Course Number: POLS242
Title of Course: United Nations
Credit Hours: 1
Date first offered: 2017  
□ Fall  □ Spring  □ Summer
(Semester/Year)  
(check all that apply)
Prerequisite: No prerequisite required.

Course Description (as it will appear in the next catalog):
The class provides an overview of the history and structure of the United Nations and addresses the wide range of issues the UN works on around the world. The course discusses current issues confronting the United Nations and assesses the importance of these issues to the international community. Students will explore the roles and responsibilities both within the United Nations system and around the world by researching issues related to peace and security, development, the environment, and human rights. A substantial portion of the class is designed to prepare students to compete in the annual Midwest Model United Nations conference. Course may be repeated.

Purpose/Justification for Proposed Course: Students who are members of the PSU Model United Nations course must engage in extensive academic preparation to compete in the Midwest Model United Nations Conference. This 1-credit class will give them the space, resources, and opportunity to research, write, and debate the issues that will be addressed at the conference. Because each year the PSU club will represent a different country and have a new slate of issues to prepare for, this class will be offered every Fall Semester and students can re-enroll annually. Lastly, this course will help strengthen the International Studies program.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
After completing this course, students will be able to:

Request for New Course: Revised Summer 2013
• Identify the different structures, committees, and institutions within the United Nations system as well as their associated roles and responsibilities.
• Debate on various issues that the international community is currently trying to solve.
• Recognize the wide spectrum of global perspectives and viewpoints of other countries on issues related to security, development, and economics.
• Engage in caucusing and consensus building with other classmates through group activities.
• Describe the different rules and procedures for committee meetings.
• Research and write position papers that reflect a country's position on various issues areas covered by the United Nations.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Research Binder
Students will collect and organize all of their research materials in a binder. The binder will contain a compilation of news articles, statistics, resolutions, and ambassadorial statements on the country PSU represents annually. This will be turned in at the end of the semester.

Country Profile Paper
Students will write a three-page profile on the country Pittsburg State University will be representing at the MMUN conference.

Position Paper Presentations
Students will make two presentations in class of one of your position papers. The emphasis is on applying public speaking skills and learning MUN rules.

Position Papers
Students will write two, one-page policy statements addressing the topics for the MMUN conference.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
   ☐ Yes  ☒ No  If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:
   Not applicable.

3. Is this course to be considered for General Education?  ☐ Yes  ☒ No
   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   Not applicable.
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  ☐ Yes  ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None. Dr. Balasco will teach this 1-credit course in addition to the 4-scheduled courses regularly assigned.
PITTSBURG STATE UNIVERSITY

LEGISLATIVE PROCESS

AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ 

Approved: Department Chairperson
Date 14 Sep 2016
Signature, Department Chairperson

☑ 

Approved: College Curriculum Committee
Date 11-3-16
Signature, College Curriculum Committee Chair

☑ 

Approved: Dean of College
Date 11-3-16
Signature, Dean

☑ 

Approved: General Education Committee (if applicable)
Date
Signature, General Education Committee Chair

☐ 

Approved: Council for Teacher Education (if applicable)
Date
Signature, Council for Teacher Education Chair

☑ 

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11/14/16
Signature, Undergraduate Curriculum Committee Chair

☐ 

Approved: Faculty Senate
Date
Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: History, Philosophy & the Social Sciences
College: Arts & Sciences
Submission Date: August 24, 2016
Contact Person: Dr. Lauren Balasco
Faculty member Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
Yes No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Global Human Rights will complement existing programs in the HPSS department because of its interdisciplinary emphasis on social science, ethics, gender studies, and social movements. This course was previously taught as a special topics course (POL5571: Global Human Rights) in the Fall of 2014.

Proposed Course:
Course Number: POL5576

Title of Course: Global Human Rights
Credit Hours: 3

Date first offered: 2017 (check all that apply)
Fall Spring Summer
(Semester/Year)

Prerequisite: POL5101 or POL303

Course Description (as it will appear in the next catalog):
This course provides a comprehensive overview of the major theoretical roots and empirical phenomena that compose the field of human rights. Students are exposed to the contemporary debates surrounding human rights, especially regarding their universalism, relativism, and political nature. Students also learn the politics and historical context of human right violations including but not limited to torture, genocide, and political repression. Attention will be given to the evolution of thought concerning the promotion of civil and political rights as they relate to women, children, and culture. Finally, the major international institutions, political processes, and procedures by which human rights norms are established and enforced are explored. The positive and negative effects of globalization on the human rights regime is also discussed.

Purpose/Justification for Proposed Course: This course will help strengthen the International Studies and Political Science programs.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
• Evaluate the various concepts and ideas associated with human rights literature and be able to articulate their explanatory power in the literature.
• Explain – both through debate and written assignments – the strands of theory within human rights literature.
• Identify and explain the contemporary developments, actors, institutions, related to the field of human rights.
- Critically analyze the policies, agenda-setting strategies, and political influence of state and non-state actors regarding human rights issues around the world.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Exams: Short answer essay, multiple-choice, concept-formation
Reading Guides: Questions students must answer after reading each chapter in preparation for class discussion
In-Class Assignments: Low-stakes writing assignments, think-pair-share groupwork, class simulations

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   - No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   - Yes    ☒ No  
   If “yes,” please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:
   - Not applicable.

3. Is this course to be considered for General Education?  ☐ Yes  ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   - Not applicable.
   - Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  ☐ Yes  ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?  
   - None.

Request for New Course- Revised Summer 2013
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 14 Sept 2016
   Signature, Department Chairperson

☑ Approved: College Curriculum Committee
   Date 10-3-16
   Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
   Date 10-3-16
   Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date ______
   Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date ______
   Signature, Council for Teacher Education Chair

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 11-5-16
   Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date ______
   Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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PITTSBURG STATE UNIVERSITY
POL S571: GLOBAL HUMAN RIGHTS

FALL SEMESTER 2015
DR. L. BALASCO

Class Information:
Location: Russ Hall 326
Meeting Times: MWF; 11:00 – 11:50
Office Hours: T, Th.12:30-1:45; W. 8:30-
11:00am and by appointment

Contact Information:
Office: Russ Hall 323
Phone: 620-235-4322
E-mail: lbalasco@pittstate.edu

Course Description:
This course will provide a comprehensive overview of the major theoretical roots and empirical
phenomena that compose the field of human rights. Students will be exposed to the contemporary
debates surrounding human rights, especially regarding their universalism, relativism, and political
nature. Students will also confront the politics and historical context of human right violations
including but not limited to torture, genocide, and political repression. Throughout the semester, we
will read and discuss the evolution of thought concerning the promotion of civil and political rights
related to women, children, and culture. Finally, as a class we will explore the major international
institutions, political processes, and procedures by which human rights norms are established and
enforced. Time will also be devoted to the positive and negative effects of globalization on the
human rights regime.

Course Objectives:
1. Evaluate the various concepts and ideas associated with human rights literature and be able to
   articulate their explanatory power in the literature.
2. Explain – both through debate and written assignments – the strands of theory within human
   rights literature.
3. Identify and explain the contemporary developments, actors, institutions, related to the field
   of human rights.
4. Critically analyze the policies, agenda-setting strategies, and political influence of state and
   non-state actors regarding human rights issues around the world.

Required Textbooks:

\footnote{Image from https://www.mtholyoke.edu/~gerle22f/classweb/Fundamentals%20of%20Human%20Rights.html}


Important Note. Please be advised that I reserve the right to make reasonable changes to the course requirements and reading schedule. This includes — but is not limited to — adding or eliminating assignments and reallocation of the course percentage of various assignments. Any changes will always be announced and discussed in class.

Course Requirements

Arrive ON TIME to class, ready to go. Students are expected to read the assigned readings prior to class discussion. Reading guides (when due) should also be completed prior to the class and will only be accepted during class time.

All assignments and exams must be submitted on the required due date. Any late submission WILL BE penalized. Students must first seek approval for make-up work and should discuss a potential new date for late submissions.

Stop by during office hours. It is strongly recommended that students meet with me during office hours to discuss exam and assignment grades. I will be happy to provide direct feedback and work with you on improving your grade.

Exams (4/15 pts. each)

There will be four exams over the course of the semester. Exams will be composed of short answer essay, multiple choice, true or false, and concept-formation. Students will be provided a study guide about two weeks in advance for every exam.

Reading Guides (15/2 pts. each)

We will be reading three books this semester. Donnelly’s International Human Rights will serve as the basis for lectures and exams. In addition, we will be reading Sikkink’s The Justice Cascade and Carpenter’s Lost Causes. These two books will NOT be covered on the exam. Instead, students are expected to complete the reading guide questions for each chapter. Each book has 7 or 8 chapters, so there will be 15 reading guides in total.²

Reading Guides are to help you read closely and pay attention to details in the chapter.

Students are expected to answer each question completely and in THEIR OWN WORDS. Students should also include the page number of where they found their answers.

Answers should be free of grammar and spelling errors.

Responses are to be typed and submitted to me after each class. Therefore, students should bring a copy of their RGs to class and be prepared to discuss the chapter.

To earn the full two points, students MUST be in class to discuss the reading guides and chapter.

If a student is absent from discussion day, they can submit their RG for 50% credit BUT the

² One exception will be the Interlude and Ch. 4 of Sikkink’s book. Those two guides will be combined into 1 grade.
RG must still be submitted by 12:00PM.

In-Class Assignments (5/2pts. each)
We will have in-class assignments throughout the assignment, on average worth 2 points each. These activities cannot be made up if a student is absent from class. Students should consider these in-class assignments low-stakes “pop quizzes.” They are easy ways to earn points for participation, but they will NOT be announced in advance. Therefore, it is in the interest of every student to come to class prepared. The “Karen Tse – How to Stop Torture” Assignment will be done out of class, but will be counted towards this grade group.

Grades:
Exams (4)/15 pts. 60 pts. 90 - 100 A
80 - 89 B
Reading Guides (15)/2pt. 30 pts. 70 - 79 C
60 - 69 D
In-Class Assignments (5)/2pt. 10 pts. 0 - 59 F

Academic Misconduct and Academic Dishonesty:
Any form of academic dishonesty will not be tolerated in class and will be punished based on the severity of the violation. Sanctions could vary from failure to receive points on an assignment (without the option of revision) to failure of the course. According to Pittsburg State University’s Code of Student’s Rights and Responsibilities under Article 30: Academic Misconduct:

Education at the university level requires intellectual integrity and trust between faculty and students. Professors are obliged to master their subject and present as fair an account of it as possible. For their part, students are obliged to make an honest effort to fulfill both the letter and the spirit of course requirements. Academic dishonesty violates both integrity and trust. It jeopardizes the effectiveness of the educational process and the reliability of publicly reported records of achievement. Academic dishonesty by a student is defined as unethical activity associated with course work or grades.

Please review the University’s procedures for handling academic misconduct cases here:
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

If you are unsure what constitutes an act of academic misconduct, please let me know.

Make-ups:
Make-ups are only granted for genuine emergencies with adequate written proof (e.g. doctor’s note with contact information).

Students Needing Learning Accommodations:
I will happily work with any student that may need additional support services to aid in their education experience. If you have a disability for which you are or may be requesting education support services, please contact Pittsburg State University’s Center for Student Accommodations (218 Russ Hall, Phone: 620-235-4309, http://www.pittstate.edu/office/center-for-student-
accommodations/index.dot) as early as possible in the term. CSA will determine appropriate accommodations to support your learning in the course.

**WEEK 1:**

- **Monday, Aug. 17**
  - No reading assignment. Review of syllabus

- **Wednesday, Aug. 19**
  - Donnelly, Ch. 1

- **Friday, Aug. 21**
  - Donnelly, Ch. 1

**WEEK 2:**

- **Monday, Aug. 24**
  - Donnelly, Ch. 2

- **Wednesday, Aug. 26**
  - Donnelly, Ch. 2

- **Friday, Aug. 28**
  - Sikkink, Ch. 1

**WEEK 3:**

- **Monday, Aug. 31**
  - Donnelly, Ch. 4

- **Wednesday, Sept. 2**
  - Donnelly, Ch. 4

- **Friday, Sept. 4**
  - Sikkink, Ch. 2

**WEEK 4:**

- **Monday, Sept. 7**
  - No Class—Labor Day

- **Wednesday, Sept. 9**
  - Exam 1

- **Friday, Sept. 11**
  - Sikkink Ch. 3

**WEEK 5:**

- **Monday, Sept. 14**
  - Donnelly, Ch. 5

- **Wednesday, Sept. 16**
  - Donnelly, Ch. 5

- **Friday, Sept. 18**
  - Sikkink, Interlude and Ch. 4

**WEEK 6:**

- **Monday, Sept. 21**
  - Donnelly, Ch. 6
**Wednesday, Sept. 23**
Donnelly, Ch. 7

**Friday, Sept. 25**
Class cancelled. Read Sikkink Ch. 6 and email reading guide to me. Due by Friday at 1:00pm.

**WEEK 7:**
Monday, Sept. 28
Exam 2

Wednesday, Sept. 30
Donnelly, Ch. 8

Friday, Oct. 2
Donnelly, Ch. 8

**WEEK 8:**
Monday, Oct. 5
Sikkink, Ch. 7

Wednesday, Oct. 7
Sikkink, Ch. 8

Friday, Oct. 9
Fall Break - No class

**WEEK 9:**
Monday, Oct. 12
Donnelly, Ch. 9

Wednesday, Oct. 14
Donnelly, Ch. 9

Friday, Oct. 16
Carpenter, Ch. 1

**WEEK 10:**
Monday, Oct. 19
Donnelly, Ch. 10

Wednesday, Oct. 21
Donnelly, Ch. 10

Friday, Oct. 23
Carpenter, Ch. 2

**WEEK 11:**
Monday, Oct. 26
Exam 3

Wednesday, Oct. 28
Donnelly, Ch. 11

Friday, Oct. 30
Carpenter, Ch. 3
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<td>Donnelly, Ch. 12</td>
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<td>Wednesday, Nov. 4</td>
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<td>Donnelly, Ch. 12</td>
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<td>Donnelly, Ch. 14</td>
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<td>Wednesday, Nov. 18</td>
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<td>Carpenter, Ch. 6</td>
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<td>Friday, Nov. 20</td>
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<td>Class cancelled – Professor at Midwest-ISA Conference</td>
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<td>Please watch the Karen Tse’s “How to Stop Torture” Ted Talk and answer the questions under “Assignments” in Canvas</td>
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<td>Wednesday, Nov. 25</td>
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<td>Thanksgiving Break – No class</td>
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<td>Friday, Nov. 27</td>
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<td>Donnelly, Ch. 15</td>
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<td>Wednesday, Dec. 2</td>
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<td>Film</td>
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<td>Friday, Dec. 4</td>
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<td>Film and Wrap-Up</td>
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<th>WEEK 17: Exam Week</th>
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<td>Monday, Dec. 7</td>
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<td>Exam 4 (Final) – 11:00am</td>
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Request for New Course
(Pittsburg State University)

Department: History, Philosophy & the Social Sciences       College: Arts & Sciences
Submission Date: August 24, 2016

Contact Person: Dr. Lauren Balasco

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes  ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course will complement existing programs in the department that focus on law and/or legal studies. This course gives students the opportunity to explore how international law is created and enforced.

Proposed Course:
Course Number: POLS652

Title of Course: International Law

Credit Hours: 3

Date first offered: 2017
(Semester/Year)  ☒ Fall  ☐ Spring  ☐ Summer
(check all that apply)

Prerequisite: POLS103 or permission from the instructor.

Course Description (as it will appear in the next catalog): The course provides an in-depth study to the norms, laws, regimes, and state practices that make up the field of international law. "Is international law in fact law"? This is the underlying question informing the course. The strengths and weaknesses of the various treaties, norms, and conventions associated with topics such as peacekeeping, humanitarian intervention, human rights, trade, and security will be discussed. In addition, students will be able to identify and assess the mechanisms of global governance by studying case studies of international law at work.

Purpose/Justification for Proposed Course:
The purpose of this course is to provide a law course with an international content. Students will be trained to debate and write case briefs. This course is recommended to anyone who has a pre-law emphasis, or is majoring in Justice Studies, Political Science, or International Studies.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
By the end of this course, students will be able to:
1) Assess the strengths and weaknesses of the various treaties, norms, and conventions that are associated with topics such as peacekeeping, humanitarian intervention, human rights, trade, and security.
2) Explain the workings and impact of major international and regional organizations such as the European Union, the United Nations, the International Criminal Court, and the Inter-American Court of Human Rights on creating and enforcing international law.
3) Identify the main components of globalization and how current global trends are influencing the shape and scope of international law and the work of international organizations.

Request for New Course - Revised Summer 2013
Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Pop Quizzes: Students will be assessed on their reading comprehension of the material regularly to ensure they are attending class and preparing accordingly.

Debate Participation: Students will participate in class debates by researching.

Case Briefs: Students will learn a modified form of the "case method" used in law schools to improve their analytical abilities and capacity for effective oral and written presentations.

Exams: Students will be given multiple essay-based exams that will assess their comprehension and analysis of the reading assignments in class.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): n/a

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? □ Yes  ☒ No
   If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:
   n/a

3. Is this course to be considered for General Education? □ Yes  ☒ No
   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:
   n/a
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes  ☒ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 14 Sept 2013
   Signature, Department Chairperson

☐ Approved: College Curriculum Committee
   Date 13-2-14
   Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
   Date 10-2-14
   Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date ______
   Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date ______
   Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 11/14
   Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date ______
   Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.


Request for New Minor/Emphasis/Certificate

Proposal for a New: ☐ Minor ☑ Emphasis ☐ Certificate

Department: Mathematics College: Arts and Sciences

Submission Date: 3/30/16 Revision Effective: Fall, 2017 (Year)

Contact Person: Tim Flood ☐ Faculty member ☑ Chair

Title of Proposed Minor/Emphasis/Certificate: The current Bachelor of Science in Education Degree with a Major in Mathematics (Grades 6-12) becomes an Emphasis in Teaching Grades 6-12 and a new Emphasis in Teaching Grades 5-8 is derived from the current degree as well.

Purpose/Justification for Minor/Emphasis/Certificate: The only option currently available for an individual seeking licensure for teaching math in grades 5-8 is a minor. The Minor in Mathematics (Teaching Grades 5-8) is only available in conjunction with a Bachelor of Science in Education degree. This new Emphasis in Teaching Grades 5-8 will serve as a standalone degree to prepare students in this area of extreme shortage.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☑ No

Whether a “yes” or “no” response, please provide an explanation.
It is independent of other programs

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department’s/ college’s/ unit’s curricula or programs at Pittsburg State University?
☐ Yes ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
It is independent of other programs

Please complete the Kansas Board of Regent forms located at http://www.kansasregents.org/academic_affairs/new_program_approval and list the proposed curriculum for the minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum as you wish it to appear in the next catalog. If you have any questions about the KBOR forms, please contact the Provost’s administrative officer at x4113.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes  ☒ No
   If “yes,” please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:

   __________________________________________

3. Will this minor/emphasis/certificate have specific General Education courses required?
   ☐ Yes  ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/emphasis/certificate affect any education majors?  ☒ Yes  ☐ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
   (minimum of 24 hours) ☐ Yes  ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student?
   ☐ Yes  ☐ No

   If “yes,” to both questions, it is the department’s responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date 3/30/16 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
  Date 4/12/16 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
  Date 4/12/16 Signature, Dean

☐ Approved: General Education Committee (if applicable)
  Date ______ Signature, General Education Committee Chair

☑ Approved: Council for Teacher Education (if applicable)
  Date 4/12/16 Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date 4/12/16 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
  Date ______ Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost's office.
  Date ______ Signature, Recording Secretary, Faculty Senate

Approval at Kansas Board of Regents level:

☐ COCAO
  Date: ______

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.

Request for New Minor/Emphasis/Certificate - Revised Summer 2013
Kansas Board of Regents

APPLICATION FOR APPROVAL
OF MINOR/CONCENTRATION

Pittsburg State University
(NAME OF INSTITUTION)

1701 S Broadway, Pittsburg, KS 66762
(ADDRESS)

(620) 231-7000
(TELEPHONE)

Concentration or Major:

>Title and CIP)

New

Derived from Existing Program

(DATE SUBMITTED)

(Signature of Vice-President
for Provost)
PROPOSAL FOR MINOR/CONCENTRATION
Kansas Board of Regents

Submitted by ___________ Tim Flood ___________

College of ___________ Arts and Sciences ___________

Division of ___________ Mathematics ___________

I. Indicate major in which concentration will be located:

___________________________ Bachelor of Science in Education Degree with a Major in Mathematics ____________________________

II. Give the name and describe the purpose of the proposed concentration:

Name: ___________ The current Bachelor of Science in Education Degree with a Major in Mathematics (Grades 6-12) becomes an Emphasis in Teaching Grades 6-12 and a new Emphasis in Teaching Grades 5-8 is derived from the current degree as well ___________

Description of Purpose: ___________ The only option currently available for an individual seeking licensure for teaching math in grades 5-8 is a minor. The Minor in Mathematics (Teaching Grades 5-8) is only available in conjunction with a Bachelor of Science in Education degree. This new Emphasis in Teaching Grades 5-8 will serve as a standalone degree to prepare students in this area of extreme shortage. ___________

(Use other sheets as needed)
III. Provide curriculum for the major and indicate courses required for each concentration:

This is the current Bachelor of Science in Education Degree with a Major in Mathematics (Grades 6-12) which will become a

Bachelor of Science in Education Degree with a Major in Mathematics: Teaching Grades 6-12.

Bachelor of Science in Education
Major: Mathematics
Emphasis: Teaching Grades 6-12

General Education Degree Requirements for students preparing to teach .................................. (40-45 hours)

Major (Mathematics) Core Requirements .......... (46 hours)
MATH 150: Calculus I ......................................................... 5
MATH 155: Calculus II ......................................................... 5
MATH 212: Matrix Algebra .................................................. 2
MATH 253: Calculus III ....................................................... 3
MATH 304: Mathematics for Education II ................. 3
MATH 349: Introductory Applied Statistics ................. 3
MATH 413: Introduction to Mathematical Thought .......... 3
MATH 471: Manipulatives for Teaching Mathematics ...... 1
MATH 472: Technology for Teaching Secondary Mathematics .. 2
MATH 513: Discrete Structures ......................................... 3
MATH 607: History of Mathematics .......................... 3
MATH 613: Abstract Algebra ........................................... 3
MATH 638: Basic Concepts of Geometry ...................... 3
MATH 666: Mathematical Modeling ................................. 3
MATH 699: Senior Seminar ........................................... 1
CIS 230: Visual Basic Programming
or CIS 240: C++ Programming ........................................ 3
or a computer programming course approved by the mathematics department

Professional Education**** .................................... (37 hours)
EDUC 261: Explorations in Education .................... 3
PSYCH 263: Developmental Psychology .................. 3
PSYCH 357: Educational Psychology ....................... 3
MATH 479: Techniques for Teaching Mathematics .......... 3
MATH 480: Internship in Secondary Mathematics Teaching . 1
SPED 510: Overview of Special Education ................ 3
EDUC 520: Methods and Materials for Academic Literacy . 3
MATH 679: Mathematics Education Seminar ............... 1

Professional Semester ............................................ (17 hours)
EDUC 459: Methods and Curriculum ....................... 3
EDUC 462: Secondary and Middle Level Education .......... 2
EDUC 484: Foundations of Measurement and Evaluation .. 2
EDUC 480: Supervised Teaching in the Secondary School ... 3
EDUC 482: Supervised Teaching in the Secondary School ... 5
MATH 579: Supervised Student Teaching and Follow-Up .. 2

****See Admission to Professional Semester for professional education grade point requirements.

The degree requirements for a B.S. in Education with a major in mathematics requires a minimum of 124 semester hours.

PSYCH 357 Education Psychology, MATH 479 Techniques for Teaching Mathematics, EDUC 520 Methods and Materials for Academic Literacy require admission to Teacher Education to enroll in the class.

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburgh State University.
Bachelor of Science in Education Degree with a Major in Mathematics: Teaching Grades 5-8.

**Bachelor of Science in Education**

**Major: Mathematics**

**Emphasis: Teaching Grades 5-8**

**General Education Degree Requirements for students preparing to teach** ........................................ (40-45 hours)

**Major (Mathematics) Core Requirements** .......... (31 hours)

- MATH 150: Calculus I ......................................................... 5
- MATH 212: Matrix Algebra ................................................. 2
- MATH 304: Mathematics for Education II .................. 3
- MATH 307: Geometry for Education ................................. 3
- MATH 343: Introductory Applied Statistics .................. 3
- MATH 413: Introduction to Mathematical Thought ........... 3
- MATH 471: Manipulatives for Teaching Mathematics ........ 1
- MATH 472: Technology for Teaching Secondary Mathematics 2
- MATH 513: Discrete Structures ....................................... 3
- MATH 607: History of Mathematics ................................. 3

- CIS 230: Visual Basic Programming ................................. 3
  or CIS 240: C++ Programming ........................................... 3
  or a computer programming course approved by the mathematics department

**Professional Education**** .................................. (37 hours)

- EDUC 261: Explorations in Education ............................. 3
- PSYCH 263: Developmental Psychology .......................... 3
- PSYCH 357: Educational Psychology .............................. 3
- MATH 478: Techniques for Teaching Mathematics ............ 3
- MATH 480: Internship in Secondary Mathematics Teaching .... 1
- SPED 510: Overview of Special Education ..................... 3
- EDUC 520: Methods and Materials for Academic Literacy .... 3
- MATH 679: Mathematics Education Seminar .................. 1

**Professional Semester** ........................................... (17 hours)

- EDUC 455: Methods and Curriculum ............................. 3
- EDUC 462: Secondary and Middle Level Education .......... 2
- EDUC 464: Foundations of Measurement and Evaluation .... 2
- EDUC 480: Supervised Teaching in the Secondary School .... 3
- EDUC 482: Supervised Teaching in the Secondary School .... 5
- MATH 579: Supervised Student Teaching and Follow-Up ...... 2

****See Admission to Professional Semester for professional education grade point requirements.

The degree requirements for a B.S. in Education with a major in mathematics requires a minimum of 124 semester hours.

PSYCH 357 Education Psychology, MATH 479 Techniques for Teaching Mathematics, EDUC 520 Methods and Materials for Academic Literacy require admission to Teacher Education to enroll in the class.

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.
IV. Faculty resources:

A. Number of FTE faculty who teach in the major, including all concentrations:
   \# 12

B. Rank of faculty:
   Instr. 3; Asst. Prof. 2; Assoc. Prof. 1; Prof. 6; GTAs 0.

C. Preparation of faculty:
   Indicate level of degrees: Bach. 0; Masters 3; Doctors 9.

D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors):