



# **Pittsburg State University**

## **Faculty Senate Meeting**

**Date:** Monday, October 24, 2016  
**Time:** 3:00 p.m.  
**Location:** Sunflower Room, Overman Student Center

### **AGENDA**

- I. Call to order**
- II. Approval of September 26, 2016 minutes**
- III. Announcements**
  - A. Provost and Vice President of Academic Affairs-Dr. Lynette Olson**
  - B. PSU/KNEA Remarks- Khamis Siam**
  - C. Student Senate Remarks-Nathan Diddle**
  - D. Unclassified Senate Remarks- Jessica Stice**
  - E. University Support Staff Remarks- Michael Woodrum**
  - F. Faculty Senate Report- Janice Jewett**
- IV. Committee Reports**

(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

  - A. Academic Affairs Committee—Chair: Jorge Leon**
    - Undergraduate Curriculum Subcommittee—**Chair: James McBain, Amy Hite**
    - Library Services/Learning Resources Subcommittee—  
**Chair: Julie Samuels**
    - Information Systems Subcommittee—**Chair: Maeve Cummings**

- Continuing Studies Subcommittee— **Chair: Jeanea Lambeth**
- Departmental Academic Honors Subcommittee—**Chair: Michelle Hudiburg**
- Honors College Subcommittee—**Chair: Susan Schreiner**
- Writing Across the Curriculum Subcommittee—**Chair: Laura Covert**
- Diversity and Multicultural Affairs Subcommittee—**Chair: Ananda Jayawardhana**

**B. Student Faculty Committee—Chair: Barb McClaskey**

**C. All University Committee—Chair: James McBain**

**D. Faculty Affairs Committee—Chair: Susan Schreiner**

**E. Constitution Committee—Chair: Mark Johnson**

**F. General Education Committee—Chair: Mark Johnson**

**G. Budget Committee—Chair: Kristen Maceli**

#### **All University Committees or Other Appointments**

- **Academic Honesty Committee—Chair: Amy Hite**

**V. Unfinished Business:**

**VI. New Business:**

**VII. Open Forum:**

**VIII. Adjournment**

**Next Faculty Senate Meeting: November 28<sup>th</sup>, 2016**

University Undergraduate Curriculum Committee Meeting  
Meeting Minutes  
October 5-9, 2016 (via email)

Committee Members Present: Jim McBain (Chair), Amy Hite (ex-officio), Doug Younger (Recorder), Eric Harris, Chris Spera  
Committee Members Not Present, Voted by Email:

**Attendees**

Meeting was conducted via email.

**Items for Consideration**

Each item was reviewed individually and a motion made then seconded. All items approved as presented with any noted suggestions/recommendations\*. **Each motion carried 5-0.**

Request for New Course: **Motion, Second, Carried**

- HIST 440 – Intro to Public History

Requests for Revision to Courses: **Motion, Second, Carried**

- MATH 472 – Consolidation of two one-credit courses (MATH 472 Calculators for Teaching Secondary Mathematics and MATH 473 Software for Teaching Secondary Mathematics) into one two-credit course (now titled – MATH 472 Technology for Teaching Secondary Mathematics).

Request for Revision to Curriculum: **Motion, Second, Carried**

- MATH – Updating of curriculum of the Major Mathematics Core Requirements due to consolidation of two one-hour courses (MATH 472 & MATH 473) into one two-credit course (MATH 472).

Approved item scheduled to be on the October 24, 2016 agenda of Faculty Senate.

**Request for New Course**

(Undergraduate Course Numbers through Course Number 699)

Department: History, Philosophy and Social Sciences College: Arts & Sciences  
 Submission Date: April, 2016

Contact Person: Kirstin Lawson Faculty member  Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes  No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

Addition of course to History curriculum, will be part of a larger proposal for a new interdisciplinary minor that will be offered by History and English & Modern Languages

**Proposed Course:**Course Number: Hist 440Title of Course: Intro to Public HistoryCredit Hours: 3 hours

Date first offered: Spring 2017  Fall  Spring  Summer  
 (Semester/Year) (check all that apply)

Prerequisite: completion of 60 credit hours

Course Description (as it will appear in the next catalog): This course introduces the student to the history, theory, and practice of public history, including government agency, museum, archival, and "popular history" settings. Participation in public history service-learning required.

Purpose/Justification for Proposed Course: Public historians interpret history in government agencies, national parks, museums, and public and private archives. Employment opportunities for public historians have consistently expanded over the past decade. A dedicated course for this topic is standard in university history programs. With a recent hire of a historian who has public history training, we will be able to meet this need.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

A student who successfully completes this course will be able to:

1. Demonstrate a working knowledge of the many ways of practicing history outside of teaching;
2. Identify public history as a discipline;
3. Analyze the similarities and differences between academic and public history and the relative strengths of each;
4. Assess a variety of public history exhibits and experiences;
5. Construct appropriately formatted short essays and responses to literature related to public history;
6. Demonstrate basic public history skills in a service-learning project at a public history organization;

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Discussions of assigned readings; written critiques and responses to literature; exam; public history practicum; multimedia presentation based on that practicum and course materials.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

### Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
 Yes  No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Is this course to be considered for General Education?  Yes  No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

N/A

*Please realize that it will need to gain approval of the General Education Committee.*

4. Will this course be required of any education majors?  Yes  No

*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY  
 LEGISLATIVE PROCESS  
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
 Date 5 April '16 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee  
 Date 5/2/16 Signature, College Curriculum Committee Chair McPomatto
- Approved: Dean of College  
 Date 5/2/16 Signature, Dean McPomatto
- Approved: General Education Committee (if applicable)  
 Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_
- Approved: Council for Teacher Education (if applicable)  
 Date \_\_\_\_\_ Signature, Council for Teacher Education Chair \_\_\_\_\_
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
 Date 10/17/14 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate  
 Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

**Request for Revision to Curriculum**

Revision for:  Major  Minor  Emphasis  Certificate

Department: Mathematics College: Arts and Sciences

Submission Date: 3/30/16

Revision Effective: Fall, 2016  
(Year)

Contact Person: Tim Flood  Faculty member  Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Education, Major: Mathematics

*If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:*

\_\_\_\_\_

Description of Change: We are updating the Major Mathematics Core Requirements.

Rationale for Change (include changes to curriculum objectives): We have consolidated 2 one hour courses (Math 472 & 473) into a single two hour course (Math 472).

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation.*

\_\_\_\_\_

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes  No

*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*

\_\_\_\_\_



**Existing Major or Minor/Emphasis/Certificate**

Copy and paste the existing curriculum as it currently appears in the online catalog:

Major (Mathematics) Core Requirements	(46 hours)
MATH 150: Calculus I .....	5
MATH 155: Calculus II .....	5
MATH 212: Matrix Algebra .....	2
MATH 253: Calculus III .....	3
MATH 304: Mathematics for Education II .....	3
MATH 343: Introductory Applied Statistics .....	3
MATH 413: Introduction to Mathematical Thought .....	3
MATH 471: Manipulatives for Teaching Mathematics .....	1
MATH 472: Calculators in Teaching Mathematics .....	1
MATH 473: Mathematical Software .....	1
MATH 513: Discrete Structures .....	3
MATH 607: History of Mathematics .....	3
MATH 613: Abstract Algebra .....	3
MATH 636: Basic Concepts of Geometry .....	3
MATH 656: Mathematical Modeling .....	3
MATH 699: Senior Seminar .....	1
CIS 230: Visual Basic Programming	
or CIS 240: C ++ Programming .....	3
or a computer programming course approved by the mathematics department	

**Proposed Major or Minor/Emphasis/Certificate:**

List below, the proposed curriculum as you wish it to appear in the online catalog:

Major (Mathematics) Core Requirements	(46 hours)
MATH 150: Calculus I .....	5
MATH 155: Calculus II .....	5
MATH 212: Matrix Algebra .....	2
MATH 253: Calculus III .....	3
MATH 304: Mathematics for Education II .....	3
MATH 343: Introductory Applied Statistics .....	3
MATH 413: Introduction to Mathematical Thought .....	3
MATH 471: Manipulatives for Teaching Mathematics .....	1
MATH 472: Technology for Teaching Secondary Mathematics .....	2
MATH 513: Discrete Structures .....	3
MATH 607: History of Mathematics .....	3
MATH 613: Abstract Algebra .....	3
MATH 636: Basic Concepts of Geometry .....	3
MATH 656: Mathematical Modeling .....	3
MATH 699: Senior Seminar .....	1
CIS 230: Visual Basic Programming	
or CIS 240: C ++ Programming .....	3
or a computer programming course approved by the mathematics department	

### Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
 Yes  No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:  
\_\_\_\_\_

3. Will this revision have specific General Education courses required?  Yes  No  
*Please realize that it will need to gain approval of the General Education Committee.*

4. Will this revision affect any education majors?  Yes  No  
*If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?  
None

### Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours)  Yes  No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student?  Yes  No

*If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.*

PITTSBURG STATE UNIVERSITY  
 LEGISLATIVE PROCESS  
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson  
 Date 3/30/16 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee  
 Date 3/2/16 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College  
 Date 3/2/16 Signature, Dean [Signature]
- Approved: General Education Committee (if applicable)  
 Date \_\_\_\_\_ Signature, General Education Committee Chair \_\_\_\_\_
- Approved: Council for Teacher Education (if applicable)  
 Date 9/7/16 Signature, Council for Teacher Education Chair [Signature]
- Approved: Faculty Senate University Undergraduate Curriculum Committee  
 Date 10/17/16 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate  
 Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_
- Final approved packet forwarded to Provost's office.  
 Date \_\_\_\_\_ Signature, Recording Secretary, Faculty Senate \_\_\_\_\_

Notification to COCAO/Kansas Board of Regents (if required): \_\_\_\_\_ Date: \_\_\_\_\_

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

**Request for Revision to Course**

(Undergraduate Course Numbers through Course Number 699)

Department: MathematicsCollege: Arts & SciencesSubmission Date: 3/30/2016Contact Person: Tim Flood Faculty member  ChairRevision Effective: Spring, 2017 (Semester/Year)

Offered: (check all that apply)

 Fall Spring Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes  No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*Purpose/Justification for Revision to Course: Consolidation of Math 472 Calculators for Teaching Secondary Mathematics and Math 473 Software for Teaching Secondary Mathematics into a single updated 2 hour course.**Existing Course:**Course Number: MATH 472Title of Course: Calculators for Teaching Secondary MathematicsCredit Hours: 1Prerequisite: Admission to teacher educationCourse Description (as it appears in the current catalog): Uses of graphing calculators in teaching. Programming activities on the calculator will be explored. Prerequisite: Admission to teacher education.**Proposed Course:**Course Number: MATH 472Title of Course: Technology for Teaching Secondary MathematicsCredit Hours: 2Prerequisite: Admission to teacher educationCourse Description (as it will appear in the next catalog): Appropriate uses of technology in teaching middle school and high school mathematics. Introduction to interactive whiteboard, tablets and apps, software, and graphing technologies will be included. Prerequisite: Admission to teacher education.

### Additional Questions

1. Is this course to be considered for General Education?  Yes  No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

          
*Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors?  Yes  No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

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