Pittsburg State University
Faculty Senate Meeting

Date: Monday, October 24, 2016
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

AGENDA

I. Call to order

II. Approval of September 26, 2016 minutes

III. Announcements

   A. Provost and Vice President of Academic Affairs-Dr. Lynette Olson
   B. PSU/KNEA Remarks- Khamis Siam
   C. Student Senate Remarks-Nathan Diddle
   D. Unclassified Senate Remarks- Jessica Stice
   E. University Support Staff Remarks- Michael Woodrum
   F. Faculty Senate Report- Janice Jewett

IV. Committee Reports
    (Reports from committees will begin with Undergraduate Curriculum committee
     followed by Academic Affairs)

   A. Academic Affairs Committee—Chair: Jorge Leon
      - Undergraduate Curriculum Subcommittee—Chair: James McBain,
        Amy Hite
      - Library Services/Learning Resources Subcommittee—Chair: Julie Samuels
      - Information Systems Subcommittee—Chair: Maeve Cummings
• Continuing Studies Subcommittee—Chair: Jeanea Lambeth

• Departmental Academic Honors Subcommittee—Chair: Michelle Hudiburg

• Honors College Subcommittee—Chair: Susan Schreiner

• Writing Across the Curriculum Subcommittee—Chair: Laura Covert

• Diversity and Multicultural Affairs Subcommittee—Chair: Ananda Jayawardhana

B. Student Faculty Committee—Chair: Barb McClaskey

C. All University Committee—Chair: James McBain

D. Faculty Affairs Committee—Chair: Susan Schreiner

E. Constitution Committee—Chair: Mark Johnson

F. General Education Committee—Chair: Mark Johnson

G. Budget Committee—Chair: Kristen Maceli

All University Committees or Other Appointments

• Academic Honesty Committee—Chair: Amy Hite

V. Unfinished Business:

VI. New Business:

VII. Open Forum:

VIII. Adjournment

Next Faculty Senate Meeting: November 28th, 2016
University Undergraduate Curriculum Committee Meeting
Meeting Minutes
October 5-9, 2016 (via email)

Committee Members Present: Jim McBain (Chair), Amy Hite (ex-officio), Doug Younger (Recorder), Eric Harris, Chris Spera
Committee Members Not Present, Voted by Email:

Attendees
Meeting was conducted via email.

Items for Consideration
Each item was reviewed individually and a motion made then seconded. All items approved as presented with any noted suggestions/recommendations*. Each motion carried 5-0.

Request for New Course: **Motion, Second, Carried**
- HIST 440 – Intro to Public History

Requests for Revision to Courses: **Motion, Second, Carried**
- MATH 472 – Consolidation of two one-credit courses (MATH 472 Calculators for Teaching Secondary Mathematics and MATH 473 Software for Teaching Secondary Mathematics) into one two-credit course (now titled – MATH 472 Technology for Teaching Secondary Mathematics).

Request for Revision to Curriculum: **Motion, Second, Carried**
- MATH – Updating of curriculum of the Major Mathematics Core Requirements due to consolidation of two one-hour courses (MATH 472 & MATH 473) into one two-credit course (MATH 472).

Approved item scheduled to be on the October 24, 2016 agenda of Faculty Senate.
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: History, Philosophy and Social Sciences  
College: Arts & Sciences

Submission Date: April, 2016

Contact Person: Kirstin Lawson  
Faculty member □ Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.

Addition of course to History curriculum, will be part of a larger proposal for a new interdisciplinary minor that will be offered by History and English & Modern Languages

Proposed Course:
Course Number: Hist 440

Title of Course: Intro to Public History

Credit Hours: 3 hours

Date first offered: Spring 2017  ☒ Fall  ☒ Spring  □ Summer
(Semester/Year)  (check all that apply)

Prerequisite: completion of 60 credit hours

Course Description (as it will appear in the next catalog): This course introduces the student to the history, theory, and practice of public history, including government agency, museum, archival, and “popular history” settings. Participation in public history service-learning required.

Purpose/Justification for Proposed Course: Public historians interpret history in government agencies, national parks, museums, and public and private archives. Employment opportunities for public historians have consistently expanded over the past decade. A dedicated course for this topic is standard in university history programs. With a recent hire of a historian who has public history training, we will be able to meet this need.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
A student who successfully completes this course will be able to:
1. Demonstrate a working knowledge of the many ways of practicing history outside of teaching;
2. Identify public history as a discipline;
3. Analyze the similarities and differences between academic and public history and the relative strengths of each;
4. Assess a variety of public history exhibits and experiences;
5. Construct appropriately formatted short essays and responses to literature related to public history;
6. Demonstrate basic public history skills in a service-learning project at a public history organization;

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Discussions of assigned readings; written critiques and responses to literature; exam; public history practicum;
multimedia presentation based on that practicum and course materials.

Request for New Course- Revised Summer 2013
If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   Yes
   No
   If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:
   N/A

3. Is this course to be considered for General Education?
   Yes
   No
   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   N/A
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?
   Yes
   No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 5/21/19 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 5/21/19 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 5/21/19 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 10/17/19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Request for Revision to Curriculum

Revision for:  ☒ Major  ☐ Minor  ☐ Emphasis  ☐ Certificate

Department: Mathematics  College: Arts and Sciences

Submission Date: 3/30/16  Revision Effective: Fall, 2016 (Year)

Contact Person: Tim Flood  ☐ Faculty member  ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Education, Major: Mathematics

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: We are updating the Major Mathematics Core Requirements.

Rationale for Change (include changes to curriculum objectives): We have consolidated 2 one hour courses (Math 472 & 473) into a single two hour course (Math 472).

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation.

Is this revision related to, and/or may affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?

☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Major (Mathematics) Core Requirements (46 hours)
MATH 150: Calculus I .................................................. 5
MATH 155: Calculus II .................................................. 5
MATH 212: Matrix Algebra ......................................... 2
MATH 253: Calculus III .............................................. 3
MATH 304: Mathematics for Education II .................... 3
MATH 343: Introductory Applied Statistics .................. 3
MATH 413: Introduction to Mathematical Thought ........ 3
MATH 471: Manipulatives for Teaching Mathematics ...... 1
MATH 472: Calculators in Teaching Mathematics .......... 1
MATH 473: Mathematical Software ............................. 1
MATH 513: Discrete Structures .................................. 3
MATH 607: History of Mathematics ............................ 3
MATH 613: Abstract Algebra .................................... 3
MATH 636: Basic Concepts of Geometry ...................... 3
MATH 656: Mathematical Modeling ............................ 3
MATH 699: Senior Seminar ....................................... 1
CIS 230: Visual Basic Programming
or CIS 240: C++ Programming ................................. 3
or a computer programming course approved by the mathematics department

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Major (Mathematics) Core Requirements (46 hours)
MATH 150: Calculus I .................................................. 5
MATH 155: Calculus II .................................................. 5
MATH 212: Matrix Algebra ......................................... 2
MATH 253: Calculus III .............................................. 3
MATH 304: Mathematics for Education II .................... 3
MATH 343: Introductory Applied Statistics .................. 3
MATH 413: Introduction to Mathematical Thought ........ 3
MATH 471: Manipulatives for Teaching Mathematics ...... 1
MATH 472: Calculators in Teaching Mathematics .......... 1
MATH 473: Mathematical Software ............................. 1
MATH 513: Discrete Structures .................................. 3
MATH 607: History of Mathematics ............................ 3
MATH 613: Abstract Algebra .................................... 3
MATH 636: Basic Concepts of Geometry ...................... 3
MATH 656: Mathematical Modeling ............................ 3
MATH 699: Senior Seminar ....................................... 1
CIS 230: Visual Basic Programming
or CIS 240: C++ Programming ................................. 3
or a computer programming course approved by the mathematics department
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☒ No  If “yes,” please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? □ Yes  □ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? □ Yes  ☒ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
   (minimum of 24 hours) □ Yes  □ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or
   meet professional objectives for the student? □ Yes  □ No

   If “yes,” to both questions, it is the department’s responsibility to send a copy of this legislation form to the
   Director of Financial Assistance to initiate Department of Education approval.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 3/30/16  Signature, Department Chairperson

☐ Approved: College Curriculum Committee
   Date 9/20/16  Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
   Date 9/20/16  Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date 9/20/16  Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date 9/20/16  Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 10/17/16  Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date 9/20/16  Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost's office.
   Date 9/20/16  Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents (if required): Date:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version.2.docx” and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost’s administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.
Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: Mathematics  College: Arts & Sciences
Contact Person: Tim Flood  Faculty member: Chair
Revision Effective: Spring 2017 (Semester/Year)

Offered: (check all that apply)
- Fall
- Spring
- Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
- Yes
- No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Purpose/Justification for Revision to Course: Consolidation of Math 472 Calculators for Teaching Secondary Mathematics and Math 473 Software for Teaching Secondary Mathematics into a single updated 2 hour course.

Existing Course:
Course Number: MATH 472
Title of Course: Calculators for Teaching Secondary Mathematics
Credit Hours: 1
Prerequisite: Admission to teacher education

Course Description (as it appears in the current catalog): Uses of graphing calculators in teaching. Programming activities on the calculator will be explored. Prerequisite: Admission to teacher education.

Proposed Course:
Course Number: MATH 472
Title of Course: Technology for Teaching Secondary Mathematics
Credit Hours: 2
Prerequisite: Admission to teacher education

Course Description (as it will appear in the next catalog): Appropriate uses of technology in teaching middle school and high school mathematics. Introduction to interactive whiteboard, tablets and apps, software and graphing technologies will be included. Prerequisite: Admission to teacher education.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date 3/3/16 Signature, Department Chairperson

☐ Approved: College Curriculum Committee
Date 5/1/16 Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
Date 5/20/16 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date 9/1/16 Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 10/17/16 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

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