



Pittsburg State University

Faculty Senate Meeting

Date: Monday, May 8, 2017
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

AGENDA

- I. Call to order**
- II. Approval of April 24, 2017 minutes**
- III. Announcements**
 - A. Provost and Vice President of Academic Affairs-Dr. Lynette Olson**
 - B. PSU/KNEA Remarks- Khamis Siam**
 - C. Student Senate Remarks-Nathan Diddle**
 - D. Unclassified Senate Remarks- Erin Sullivan**
 - E. University Support Staff Remarks- Michael Woodrum**
 - F. Faculty Senate Report- Janice Jewett**
- IV. Committee Reports**

(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

 - A. Academic Affairs Committee—Chair: Jorge Leon**
 - Undergraduate Curriculum Subcommittee—**Chair: James McBain, Amy Hite**
 - Library Services/Learning Resources Subcommittee—
Chair: Julie Samuels
 - Information Systems Subcommittee—**Chair: Maeve Cummings**

- Continuing Studies Subcommittee— **Chair: Jeanea Lambeth**
- Departmental Academic Honors Subcommittee—**Chair: Michelle Hudiburg**
- Honors College Subcommittee—**Chair: Susan Schreiner**
- Writing Across the Curriculum Subcommittee—**Chair: Laura Covert**
- Diversity and Multicultural Affairs Subcommittee—**Chair: Ananda Jayawardhana**

B. Student Faculty Committee—Chair: Barb McClaskey

C. All University Committee—Chair: James McBain

D. Faculty Affairs Committee—Chair: Susan Schreiner

E. Constitution Committee—Chair: Mark Johnson

Second Reading: Proposed Bylaw Amendments

F. General Education Committee—Chair: Mark Johnson

G. Budget Committee—Chair: Kristen Maceli

All University Committees or Other Appointments

- **Academic Honesty Committee—Chair: Amy Hite**

V. Unfinished Business

*** Second Reading: Moratorium on New General Education Legislation**

VI. New Business:

VII. Open Forum:

VIII. Adjournment

University Undergraduate Curriculum Committee Meeting
Meeting Minutes - April 26, 2017

Committee Members Present: Jim McBain (Chair), Amy Hite (ex-officio), Doug Younger (Recorder), Eric Harris, Chris Spera

Committee Members Not Present: none

Attendees: John Oppliger, Cole Shewmake

Items for Consideration - Each item was reviewed individually and a motion made then seconded. All items are approved as presented with any suggestions/recommendations noted*. **Each motion carried 4-0.**

Request for New Course: **Motion, Second, Carried**

- None

Request for Revisions to a Course: **Motion, Second, Carried**

- BIOL 515 Stream Ecology
- BIOL 533 Ichthyology
- BIOL 534 Herpetology
- BIOL 535 Ornithology
- BIOL 633 Limnology
- BIOL 635 Wildlife Ecology and Management
- BIOL 639 Terrestrial Field Ecology
- GIT 221 Web Graphics Software
- GIT 311 Studio Product Photography
- GIT 323 Web and Motion Graphics
- GIT 342 Print File Preparation and Preflighting
- GIT 410 Portrait Photography
- GIT 421 Interactive Media Design
- GIT 510 Commercial Photography
- GIT 523 Web Content Management Systems
- GIT 640 Color Reproduction
- HPSS - SWK 344 Mental Health Theory and Practice
- HPSS - SWK 598 Chemical Abuse Treatment and Services
- MGT 444 – Legal and Social Environment of Business

Request for Deletion of a Course: **Motion, Second, Carried**

- HPSS - SWK 340 Social Work with Families and Children

Requests for New Minor/Emphasis/Certificate:

- HPSS - Military Police Transfer Track

Request for Revision to Curriculum: **Motion, Second, Carried**

- ACIS - Accounting
- ACIS - Computer Information Systems
- ECON - Finance
- ECON - Business Economics
- FCS - Child Development Minor
- FCS - Child Development Emphasis
- GIT - Print Media Minor
- GIT - Graphic Design Minor
- GIT – Graphic Communications Major - Digital Media Emphasis
- GIT – Graphic Communications Major - Graphic Design Emphasis

- GIT – Graphic Communications Major - Graphics Management Emphasis
- GIT – Graphic Communications Major - Packaging Graphics Emphasis
- GIT – Graphic Communications Major - Print Media Emphasis
- GIT – Graphic Communications Major - Web and Interactive Media Emphasis
- HHPR - Coaching Minor (* approved with clarification of hours on the HHP440 course)
- HPSS - Social Work Major
- MGT - Marketing
- MGT - Management
- MGT - International Business
- PSYCH – Human Resource Development Concentration

Approved items scheduled to be on the March 8, 2017 agenda of Faculty Senate.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts and SciencesSubmission Date: 2/14/17Contact Person: James Whitney ☒ Faculty member ☐ ChairRevision Effective: Fall/2017 (Semester/Year)

Offered: (check all that apply)

☒ Fall☐ Spring☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course is specific to Biology majors with the emphasis areas of either Field Biology and Environment or Ecology and Organismic Biology; or any student interested in pursuing a field biology career related fisheries, conservation, natural resource management, etc.Purpose/Justification for Revision to Course: The need to add a second lecture hour to the existing course - from 3 credit hours (one credit of lecture hr and 2 credits of lab hrs) to 4 credit hours (two credits of lecture hrs and 2 credits of lab hrs)**Existing Course:**Course Number: BIOL 515Title of Course: Stream EcologyCredit Hours: 3Prerequisite: Principles of Ecology (BIOL 330)Course Description (as it appears in the current catalog): Survey of the biology, chemistry, ecology and geomorphology of streams and rivers. Lecture and lab. Prerequisites: BIOL 330 Principles of Ecology or permission of instructor.**Proposed Course:**Course Number: BIOL 515Title of Course: Stream EcologyCredit Hours: 4Prerequisite: Principles of Ecology (BIOL 330)

Course Description (as it will appear in the next catalog): Survey of the biology, chemistry, ecology and geomorphology of streams and rivers. Lecture and lab. Prerequisites: BIOL 330 Principles of Ecology or permission of instructor.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

\$0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☐ Approved: Department Chairperson
Date 2/10/17 Signature, Department Chairperson [Signature]
- ☐ Approved: College Curriculum Committee
Date 4/13/17 Signature, College Curriculum Committee Chair [Signature]
- ☐ Approved: Dean of College
Date 4/27/17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts and Sciences

Submission Date: _____

Contact Person: James Whitney ☒ Faculty member ☐ ChairRevision Effective: Spring/2018 (Semester/Year)

Offered: (check all that apply)

☐ Fall☒ Spring☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course is specific to Biology majors with the emphasis areas of either Field Biology and Environment or Ecology and Organismic Biology; or any student interested in pursuing a field biology career related fisheries, conservation, natural resource management, etc.Purpose/Justification for Revision to Course: The need to add a second lecture hour to the existing course - from 3 credit hours (one credit of lecture hr and 2 credits of lab hrs) to 4 credit hours (two credits of lecture hrs and 2 credits of lab hrs)**Existing Course:**Course Number: BIOL 533Title of Course: IchthyologyCredit Hours: 3Prerequisite: Principles of Biology II (BIOL 212)Course Description (as it appears in the current catalog): The class osteichthyes with special reference to fishes of North America. Prerequisite: BIOL 212 Principles of Biology II.**Proposed Course:**Course Number: BIOL 533Title of Course: IchthyologyCredit Hours: 4Prerequisite: Principles of Biology II (BIOL 212)

Course Description (as it will appear in the next catalog): Survey of the fishes of the World with special emphasis on Kansas fishes. Lecture and lab. Prerequisites: BIOL 212 Principles of Biology II or permission of instructor.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.


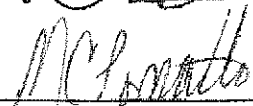
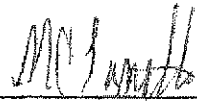
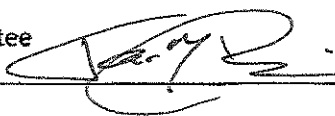
2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

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Date 3/2/17 Signature, Department Chairperson 
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Date 3/17 Signature, College Curriculum Committee Chair 
- ☐ Approved: Dean of College
Date 3/17 Signature, Dean 
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair 
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts and Sciences

Submission Date: _____

Contact Person: Andrew George☒ Faculty member ☐ ChairRevision Effective: Spring/2018 (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course is specific to Biology majors with the emphasis areas of either Field Biology and Environment or Ecology and Organismic Biology.Purpose/Justification for Revision to Course: This course is being increased by 1 credit-hour (from 3 to 4) to accommodate separate lecture and lab portions of the course. Two credit-hours will be allocated to lecture, and two credit-hour will be allocated to a 4-hour lab. Similar courses at comparable institutions are commonly offered as 4-credit hour, lecture/lab courses.**Existing Course:**Course Number: BIOL 534Title of Course: HerpetologyCredit Hours: 3Prerequisite: Principles of Biology II (BIOL 212), Principles of Ecology (BIOL 330)Course Description (as it appears in the current catalog): Lecture, laboratory, and field. Morphology, identification, distribution, evolution and ecology of the classes amphibia and reptilia. Pre-requisites: BIOL 212 Principles of Biology II, BIOL 330 Principles of Ecology.**Proposed Course:**Course Number: BIOL 534Title of Course: HerpetologyCredit Hours: 4Prerequisite: Principles of Biology II (BIOL 212), Principles of Ecology (BIOL 330)

Course Description (as it will appear in the next catalog): Lecture, laboratory, and field. Morphology, identification, distribution, evolution and ecology of the classes amphibia and reptilia. Pre-requisites: BIOL 212 Principles of Biology II, BIOL 330 Principles of Ecology.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

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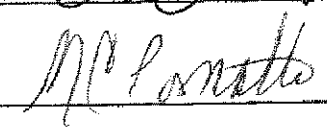
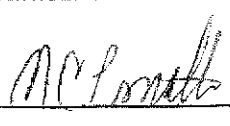
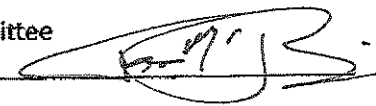
2. Will this course be required of any education majors? ☐ Yes ☒ No

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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

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Date 7/2/17 Signature, College Curriculum Committee Chair 
- ☐ Approved: Dean of College
Date 4/3/17 Signature, Dean 
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
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Date 7/25/17 Signature, Undergraduate Curriculum Committee Chair 
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Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts and Sciences

Submission Date: _____

Contact Person: Andrew George☒ Faculty member ☐ ChairRevision Effective: Spring/2018 (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course is specific to Biology majors with the emphasis areas of either Field Biology and Environment or Ecology and Organismic Biology.Purpose/Justification for Revision to Course: This course is being increased by 1 credit-hour (from 3 to 4) to accommodate separate lecture and lab portions of the course. Two credit-hours will be allocated to lecture, and two credit-hour will be allocated to a 4-hour lab. Similar courses at comparable institutions are commonly offered as 4-credit hour, lecture/lab courses.**Existing Course:**Course Number: BIOL 535Title of Course: OrnithologyCredit Hours: 3Prerequisite: Principles of Biology II (BIOL 212)Course Description (as it appears in the current catalog): Lecture and laboratory. Identification: life history, ecology, distribution, morphology, and evolution of birds. Emphasis on field studies of birds of southeast Kansas. Prerequisite: BIOL 212 Principles of Biology II.**Proposed Course:**Course Number: BIOL 535Title of Course: OrnithologyCredit Hours: 4Prerequisite: Principles of Biology II (BIOL 212)

Course Description (as it will appear in the next catalog): Lecture and laboratory. Identification: life history, ecology, distribution, morphology, and evolution of birds. Emphasis on field studies of birds of southeast Kansas. Prerequisite: BIOL 212 Principles of Biology II.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

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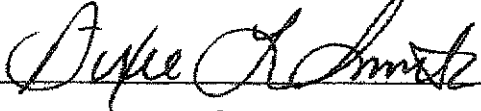
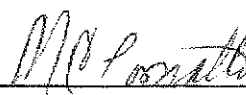
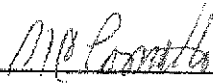

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

\$0

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Date 3/2/17 Signature, Department Chairperson 
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Date 4/3/17 Signature, College Curriculum Committee Chair 
- ☐ Approved: Dean of College
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Date 4/26/17 Signature, Undergraduate Curriculum Committee Chair 
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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts and Sciences

Submission Date: _____

Contact Person: Dr. Joe Arruda ☒ Faculty member ☐ ChairRevision Effective: Fall 2017 (Semester/Year)

Offered: (check all that apply)

☒ Fall☐ Spring☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*The course is only used by Biology majors in the field and ecology emphasis areasPurpose/Justification for Revision to Course: The course currently meets for a one clock hour lecture and a 4-clock hour lab/field experience. There is a need to add a second lecture hour, thus expanding the total credit hours to 4 (2 credit hours of lecture and 2 credit hours of lab)**Existing Course:**Course Number: BIOL 633Title of Course: LimnologyCredit Hours: 3Prerequisite: 15 hours of biology, 10 hours of chemistryCourse Description (as it appears in the current catalog): Lecture and laboratory. Biotic, physical and chemical characteristics of fresh water environments. Biological mapping of lakes and streams: productivity studies.**Proposed Course:**Course Number: BIOL 633Title of Course: LimnologyCredit Hours: 4Prerequisite: 15 hours of biology, 10 hours of chemistryCourse Description (as it will appear in the next catalog): Lecture and laboratory. Biotic, physical and chemical characteristics of fresh water environments. Biological mapping of lakes and streams: productivity studies.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

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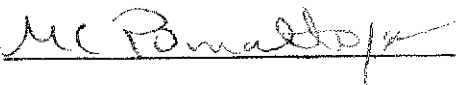
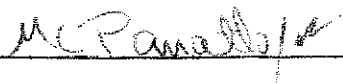
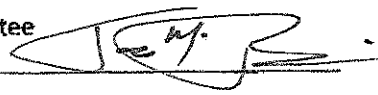
2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

none

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(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts and Sciences

Submission Date: _____

Contact Person: Andrew George☒ Faculty member ☐ ChairRevision Effective: Fall 2017 (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☐ Spring
☐ Summer

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☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is specific to Biology majors with the emphasis areas of either Field Biology and Environment or Ecology and Organismic Biology.

Purpose/Justification for Revision to Course: This course is being increased by 1 credit-hour (from 3 to 4) to accommodate separate lecture and lab portions of the course. Three credit-hours will be allocated to lecture, and one credit-hour will be allocated to a 2-hour lab. The 2-hour lab will allow students to spend substantial time and effort on problem-solving exercises, quantitative analyses, and field trips. Similar courses at comparable institutions are commonly offered as 4-credit hour, lecture/lab courses.

Existing Course:

Course Number: BIOL 635Title of Course: Wildlife Ecology and ManagementCredit Hours: 3Prerequisite: Principles of Biology II (BIOL 212), Principles of Ecology (BIOL 330)

Course Description (as it appears in the current catalog): Lecture and laboratory. Application of ecological principles toward the manipulation of terrestrial wildlife populations. Laboratory sessions stress techniques, local management practices and discussion with wildlife personnel. Prerequisites: BIOL 330 Principles of Ecology, BIOL 212 Principles of Biology II.

Proposed Course:

Course Number: BIOL 635Title of Course: Wildlife Ecology and ManagementCredit Hours: 4

Prerequisite: Principles of Biology II (BIOL 212), Principles of Ecology (BIOL 330)

Course Description (as it will appear in the next catalog): Lecture and laboratory. Application of ecological principles toward the manipulation of terrestrial wildlife populations. Laboratory sessions stress techniques, local management practices and discussion with wildlife personnel. Prerequisites: BIOL 330 Principles of Ecology, BIOL 212 Principles of Biology II.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.


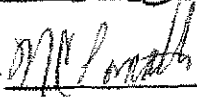
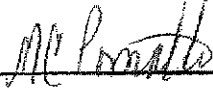
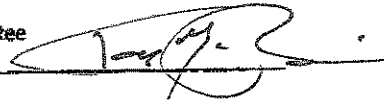
2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

\$0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☐ Approved: Department Chairperson
Date 2/10/17 Signature, Department Chairperson 
- ☒ Approved: College Curriculum Committee
Date 4/3/17 Signature, College Curriculum Committee Chair 
- ☒ Approved: Dean of College
Date 4/3/17 Signature, Dean 
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair 
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts and Sciences

Submission Date: _____

Contact Person: Dr. Joe Arruda ☒ Faculty member ☐ ChairRevision Effective: Fall 2017 (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The course is only used by Biology majors in the field and ecology emphasis areas

Purpose/Justification for Revision to Course: The course currently meets for a one clock hour lecture and a 4-clock hour lab/field experience. There is a need to add a second lecture hour, thus expanding the total credit hours to 4 (2 credit hours of lecture and 2 credit hours of lab)

Existing Course:

Course Number: BIOL 639Title of Course: Terrestrial Field EcologyCredit Hours: 3Prerequisite: BIOL 330 Principles of Ecology

Course Description (as it appears in the current catalog): Lecture, laboratory and field. Field techniques used to determine community structure and population dynamics in terrestrial systems. Purpose of ecological assessment, design of projects, sampling, data exploration, analysis, interpretation and reporting. Addresses environmental consulting and scientific research projects.

Proposed Course:

Course Number: BIOL 639Title of Course: Terrestrial Field EcologyCredit Hours: 4Prerequisite: BIOL 330 Principles of Ecology

Course Description (as it will appear in the next catalog): Lecture, laboratory and field. Field techniques used to determine community structure and population dynamics in terrestrial systems. Purpose of ecological assessment, design of projects, sampling, data exploration, analysis, interpretation and reporting. Addresses environmental consulting and scientific research projects.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☐ Approved: Department Chairperson
Date 3/2/17 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4/3/17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4/3/17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: Family & Consumer Sciences College: Arts and Sciences

Submission Date: 2-22-17

Revision Effective: Fall, 2017
(Year)

Contact Person: Duane Whitbeck

☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Family & Consumer Sciences - Early Childhood Development

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
Child Development minor

Description of Change: The minor prepares students with a working knowledge of children's development and behavior. The current label implies that it focuses only on the younger ages. Additionally the title is confusing because on campus we have an Early Childhood Unified program that is housed in the College of Education but that is taught jointly. This name change will distinguish the programs from each other.

Rationale for Change (include changes to curriculum objectives): No changes in curriculum are related to the name change.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation.

We are also asking that the emphasis of the same name Early Childhood Development emphasis be changed to a minor in Child Development. These will not impact any feeder institution or program within Kansas Higher Education.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This change will not impact any group associated with the program or its delivery.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Minor in Early Childhood Development

Early Childhood Development (10 hours)

FCS 285: Lifespan Human Development 3

FCS 390: Interacting with Children 3

FCS 391: Practicum in Early Childhood 1

FCS 590: Development of the Child: Birth Through Age Eight 3

Restricted Electives (11 - 12 hours)

(Students must choose at least four courses)

EDUC 322: Early Literacy and Language Development	2
and EDUC 323: Literature for Young Children Birth - 3rd	1
FCS 392: Infant and Toddler Development	3
FCS 480: Dynamics of Family Relationships	3
FCS 580: Family Violence and Child Abuse	3
or FCS 780: Family Violence and Child Abuse	3
FCS 690: Parent/Professional Relationships	3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Minor in Child Development

Child Development (10 hours)

FCS 285: Lifespan Human Development	3
FCS 390: Interacting with Children	3
FCS 391: Practicum in Early Childhood	1
FCS 590: Development of the Child: Birth Through Age Eight	3

Restricted Electives (11 - 12 hours)

(Students must choose at least four courses)

EDUC 322: Early Literacy and Language Development	2
and EDUC 323: Literature for Young Children Birth - 3rd	1
FCS 392: Infant and Toddler Development	3
FCS 480: Dynamics of Family Relationships	3
FCS 580: Family Violence and Child Abuse	3
or FCS 780: Family Violence and Child Abuse	3
FCS 690: Parent/Professional Relationships	3

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 2-22-17 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4/3/17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4/3/17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Family & Consumer Sciences College: Arts and Sciences

Submission Date: 2-22-17

Revision Effective: Fall, 2017
(Year)

Contact Person: Duane Whitbeck

☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Family & Consumer Sciences - Early Childhood Development

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
Family & Consumer Sciences - Child Development

Description of Change: The program prepares students for working in a variety of settings and ages of children. The current label implies that it focuses only on the younger ages. Additionally the title is confusing because on campus we have an Early Childhood Unified program that is housed in the College of Education but that is taught jointly. This name change will distinguish the programs from each other.

Rationale for Change (include changes to curriculum objectives): No changes in curriculum are related to the name change.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation.

We are also asking that the minor of the same name Early Childhood Development minor be changed to a minor in Child Development. These will not impact any feeder institution or program within Kansas Higher Education.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This change will not impact any group associated with the program or its delivery.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Core Requirements (14 hours)

FCS 100: Career Management in Family and Consumer Sciences 1 - 2

FCS 203: Nutrition and Health 3

FCS 230: Consumer Education and Personal Finance 3

FCS 470: Professional and Social Skills 3

FCS 480: Dynamics of Family Relationships 3

FCS 572: Senior Seminar in Family and Consumer Sciences 1

Early Childhood Development Emphasis (47 - 51 hours)

Emphasis Requirements (21 - 25 hours)

EDUC 440: Early Childhood Program Organization and Management	3
FCS 285: Lifespan Human Development	3
FCS 390: Interacting with Children	3
FCS 391: Practicum in Early Childhood	1
FCS 490: Developmental Planning: Preschool and Kindergarten	3
FCS 491: Preschool Laboratory	1 - 2
FCS 570: Professional Internship ()	2 - 4
or FCS 591: Supervised Teaching in the Early Childhood Lab	5
FCS 590: Development of the Child: Birth Through Age Eight	3
HHP 260: First Aid and CPR	2

No credit will be given for outside certification for HHP 260 or if currently certified.
Students must receive special permission to select FCS 570.

Restricted Electives (select 12 hours)

MUSIC 140: Children's Music	3
EDUC 322: Early Literacy and Language Development	2
and EDUC 323: Literature for Young Children Birth - 3rd	1
FCS 392: Infant and Toddler Development	3
FCS 430: Family Resource Management	3
HHP 466: Motor Development	3
FCS 571: Directed Readings in Family and Consumer Sciences	1 - 3
or FCS 771: Directed Readings in Family and Consumer Sciences	1 - 3
FCS 580: Family Violence and Child Abuse	3
or FCS 780: Family Violence and Child Abuse	3
FCS 690: Parent/Professional Relationships	3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Core Requirements (14 hours)

FCS 100: Career Management in Family and Consumer Sciences	1 - 2
FCS 203: Nutrition and Health	3
FCS 230: Consumer Education and Personal Finance	3
FCS 470: Professional and Social Skills	3
FCS 480: Dynamics of Family Relationships	3
FCS 572: Senior Seminar in Family and Consumer Sciences	1

Child Development Emphasis (47 - 51 hours)**Emphasis Requirements (21 - 25 hours)**

EDUC 440: Early Childhood Program Organization and Management	3
FCS 285: Lifespan Human Development	3
FCS 390: Interacting with Children	3
FCS 391: Practicum in Early Childhood	1
FCS 490: Developmental Planning: Preschool and Kindergarten	3
FCS 491: Preschool Laboratory	1 - 2
FCS 570: Professional Internship ()	2 - 4
or FCS 591: Supervised Teaching in the Early Childhood Lab	5
FCS 590: Development of the Child: Birth Through Age Eight	3
HHP 260: First Aid and CPR	2

No credit will be given for outside certification for HHP 260 or if currently certified.

Students must receive special permission to select FCS 570.

Restricted Electives (select 12 hours)

MUSIC 140: Children's Music	3
EDUC 322: Early Literacy and Language Development	2
and EDUC 323: Literature for Young Children Birth - 3rd	1
FCS 392: Infant and Toddler Development	3
FCS 430: Family Resource Management	3
HHP 466: Motor Development	3
FCS 571: Directed Readings in Family and Consumer Sciences	1 - 3
or FCS 771: Directed Readings in Family and Consumer Sciences	1 - 3
FCS 580: Family Violence and Child Abuse	3
or FCS 780: Family Violence and Child Abuse	3
FCS 690: Parent/Professional Relationships	3

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?

☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No

Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?

None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 2-22-17 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4/3/17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4/3/17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for New Minor/Emphasis/Certificate

Proposal for a New: ☐ Minor ☒ Emphasis ☐ Certificate

Department: HPSS College: A&S

Submission Date: 28. Feb., 2017

Effective: Fall, 2017
(Year)

Contact Person: Barbara Bonneken

☐ Faculty member ☒ Chair

Title of Proposed Minor/Emphasis /Certificate: Military Police Transfer Track

Purpose/Justification for Minor/Emphasis/Certificate: This emphasis offers up to 18 credit hours of transfer courses from the Military Police School at Fort Leonard Wood towards the electives of the Bachelor of Science in Justice Studies degree. This emphasis allows graduates of the MP School to transfer in courses that are an applied preparation for our academic courses.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This is a new program in Kansas and is not offered at any other institution.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/ college's/ unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This does not affect any other unit at PSU. We do hope that it may increase recruitment of MP veterans and so it may increase our student numbers, initially for our Justice Studies program.

Please complete the Kansas Board of Regent forms located at http://www.kansasregents.org/academic_affairs/new_program_approval and list the proposed curriculum for the minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum **as you wish it to appear in the next catalog**. If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this minor/emphasis/certificate have specific General Education courses required?
☐ Yes ☒ No

Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/emphasis/certificate affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?
none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 28 Feb '17 Signature, Department Chairperson [Signature]
- ☐ Approved: College Curriculum Committee
Date 4/3/17 Signature, College Curriculum Committee Chair [Signature]
- ☐ Approved: Dean of College
Date 4/3/17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Approval at Kansas Board of Regents level:

☐ CDCAO 5 Date: _____

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.

January 4, 2007

Kansas Board of Regents

**APPLICATION FOR APPROVAL
OF MINOR/CONCENTRATION**

**Pittsburg State University
(NAME OF INSTITUTION)**

**1701 South Broadway, Pittsburg, KS 66762
(ADDRESS)**

**620-231-7000
(TELEPHONE)**

Concentration or Major:

**Justice Studies (43.0104) Emphasis Military Police Transfer Track
(Title and CIP)**

☐ New
☒ Derived from Existing Program

(DATE SUBMITTED)

**(Signature of Vice-President
/or Provost)**

PROPOSAL FOR MINOR/CONCENTRATION
Kansas Board of Regents

Submitted by Dept. of History, Philosophy, and Social Sciences

College of Arts & Sciences

Division of Pittsburg State University

- I. Indicate major in which concentration will be located:

Justice Studies

- II. Give the name and describe the purpose of the proposed concentration:

Name: **Emphasis Military Police Transfer Track**

Description of Purpose:

This emphasis offers up to 18 credit hours of transfer courses from the Military Police School at Fort Leonard Wood towards the electives of the Bachelor of Science in Justice Studies degree. This emphasis allows graduates of the MP School to transfer in courses that are an applied preparation for our academic courses.

(Use other sheets as needed)

- III. Provide curriculum for the major and indicate courses required for each concentration:

Justice Studies

Name of Major

Course Name & Number

Credit Hours

Core Courses:

JUST 104: Introduction to the Justice System	3
JUST 109: Principles of Justice Studies	3
JUST 322: Ethics and Justice Policy	3
SOSCI 387: Social Research Design	4
SOSCI 388: Social Research Analysis	4
or PSYCH 389: Research Methods in Psychology I	3
JUST 501: Criminal Procedure	3
or POLS 662: Constitutional Law II	3
JUST 695: Senior Seminar in Justice Issues	3

Electives:

A. Society and Justice Issues (3 hours)

SOC 360: Community Sociology	3
SOC 443: Race and Ethnic Relations	3
JUST 480: Women, Crime, and Justice	3
JUST 485: Crime and Public Policy	3
SOC 512: Social Stratification	3
JUST 521: Special Topics in Justice Studies (____)	1-3
SOC 534: Political Sociology	3
SOC 549: Social Deviance	3
SOC 569: Society and Sexuality	3
SOC 663: Women, Men and Society	3
 B. Theories and Philosophy of Justice (3 hours)	
POLS 412: Law in Film and Literature	3
POLS 450: Political Philosophy	3
JUST 500: Criminal Law and Society	3
JUST 521: Special Topics in Justice Studies (____)	1-3
JUST 538: Philosophy of Law	3
POLS 578: Democratic Theory and Public Opinion	3
JUST 591: Native American Sovereignty and the Law	3
POLS 609: Administrative Law	3
 C. Criminal Justice (3 hours)	
JUST 223: Basic Interviewing and Counseling Skills	3
JUST 328: Police and Justice	3
PSYCH 456: Introduction to Social Psychology	3
JUST 475: Community Policing	3
JUST 501: Criminal Procedure	3
JUST 502: Criminal Profiling	3
JUST 518: Serial Killers	3
JUST 521: Special Topics in Justice Studies (____)	1-3
JUST 522: Crime Scenes and the Law of Evidence	3
SOC 527: Correctional Systems	3
JUST 528: White Collar Crime	3
SOC 547: Criminology	3
SOC 548: Juvenile Delinquency	3
POLS 562: Law and Politics	3
PSYCH 571: Abnormal Psychology	3
SWK 599: Social Work and the Law	3
POLS 662: Constitutional Law II	3
JUST 671: Internship	3
PSYCH 771: Psychology and the Law	3
PSYCH 773: Criminal Psychopathology	3

Military Police Transfer Track
(Name of Emphasis)

Course Name & Number

Credit Hours

Emphasis Military Police Transfer Track:

Transfer up to 18 credit hours from Fort Leonard Woods Military Police School:

CID Special Agent ALC	3
Corrections/Detention ALC	3
Military Police Advanced Leaders Course	3
Advanced Crime Scene	1
Behavioral Sciences Education and Training Division courses (Child Abuse Prevention Investigative Techniques, Critical Incident Peer Support, Domestic Violence Intervention Training, Sexual Assault Senior Leader Seminar, or Special Victims Capability)	1 each
Criminal Intelligence Course	1
Crime and Criminal Intelligence Analysts course	1
Law Enforcement Senior Leader Course	1
Military Police Investigator	1

If less than 18 credit hours transferred, add electives from above areas A, B, or C.

Total: 49 - 50

Note: By Board of Regents definition concentrations are established within existing programs and are:

1. 24 hours or less at the undergraduate level
2. 12 hours or less at the master's level
3. 18 hours or less at the doctoral level

IV. Faculty resources:

- A. Number of FTE faculty who teach in the major, including all concentrations:
2
- B. Rank of faculty:
Instr. _____; Asst. Prof. _____; Assoc. Prof. 2; Prof. _____;
GTAs _____.
- C. Preparation of faculty;
Indicate level of degrees: Bach. _____; Masters _____; Doctors ✓
- D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors): none

Military Police Emphasis

3 messages

Barbara Bonneken <bbonneken@pittstate.edu>

Wed, Feb 1, 2017 at 9:35 AM

To: "Janisch, Roy" <rjanisch@pittstate.edu>, "Cameron, Kathleen" <kcameron@pittstate.edu>, "Bobby N. Winters" <bwiners@pittstate.edu>, Eric Hollingsworth <erichollingsworth@pittstate.edu>

Roy and Kathleen,

as you know, Bobby, Eric, and I have looked at Military Police training (and visited Fort Leonard Wood's Military Police School) to draft a transfer program for veterans who have graduated from Military Police School and want to come to PSU to earn their Bachelor's degree in Justice Studies. This is part of our department's and PSU's overall recruitment strategy.

Recruiting these folks would be made easier if we can offer some credit for the MP training they have and so I'm suggesting a Justice Studies emphasis in Military Police, open solely to transfers who have finished their MP course work.

I am attaching a degree draft - you will see that the only difference from the Criminal Justice emphasis (from which this is shamelessly copied) is the 18 elective hours. We still have to figure out the exact equivalent (HLC!), but you can see the courses suggested for transfer here <https://www.dropbox.com/sh/3pxl6s8n4tmk3b1/AADLNrMOux4hEM6TkzdI9Vbsa?dl=0>

Please take a look at the draft degree program, see if you can agree or suggest alterations or disagree with cause, and let me know. Should we come to an agreement, we can start the departmental degree process and maybe even make it through the whole process to start in Fall. So - no pressure :)

Bobby and Eric, please see the attached and the link for our meeting today. My main problem are, of course, the equivalencies and how we go about a MOA or if we even need one.

bb

Barbara Bonneken, PhD

Associate Professor & Chair

Dept. of History, Philosophy, and Social Sciences

412 Russ Hall

Pittsburg State University

Pittsburg, KS 66762

President-elect Western Social Science Association

Program Coordinator WSSA April 2017

<http://www.pittstate.edu/department/social-sciences/>
<http://www.wssaweb.com/>
<https://www.facebook.com/HPASS2014/>


Justice Studies_Military Police DRAFT.docx

145K

Kathleen Cameron <kcameron@pittstate.edu>

Wed, Feb 1, 2017 at 12:17 PM

To: Barbara Bonneken <bbonneken@pittstate.edu>

Cc: "Janisch, Roy" <rjanisch@pittstate.edu>, "Bobby N. Winters" <bwiners@pittstate.edu>, Eric Hollingsworth <erichollingsworth@pittstate.edu>

Barbara and all,

I reviewed this draft for the MP Emphasis and I agree that we should move forward with the legislative process. At some point, this could have the potential to be part of a broader emphasis in Homeland Security, in my opinion. I will look more closely at the exact equivalents in case I can offer suggestions for those.

Kathleen

[Quoted text hidden]

Barbara Bonnekesen <bbonnekesen@pittstate.edu>

Wed, Feb 1, 2017 at 12:33 PM

To: Kathleen Cameron <kcameron@pittstate.edu>

Cc: "Janisch, Roy" <rjanisch@pittstate.edu>, "Bobby N. Winters" <bwiners@pittstate.edu>, Eric Hollingsworth <erichollingsworth@pittstate.edu>

Thank you, Kathleen!

At this time, this would only be available to MP veterans, since other students do not have access to the MP classes. But any "security" theme is probably going to be interesting; cyber security first and foremost would be a good fit with our fraud examination program.

bb

Barbara Bonnekesen, PhD

Associate Professor & Chair

Dept. of History, Philosophy, and Social Sciences

412 Russ Hall

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<https://www.facebook.com/HPASS2014/>

[Quoted text hidden]



Barbara Bonnekenes <bonnekenesb@gmail.com>

RE: Visit to Ft Leonard Wood (UNCLASSIFIED)

28 messages

Weatherholt, Michael R CSM USARMY MP SCHL (US) <michael.r.weatherholt.mil@mail.mil> Tue, Nov 8, 2016 at 1:05 PM
To: "bwinters@pittstate.edu" <bwinters@pittstate.edu>, "erichollingsworth@pittstate.edu" <erichollingsworth@pittstate.edu>, "bbonnekenes@pittstate.edu" <bbonnekenes@pittstate.edu>
Cc: "Tookmanian, David J CSM USARMY MSCOE (US)" <david.j.tookmanian.mil@mail.mil>, "Woodring, Richard A CSM USARMY MP SCHL (US)" <richard.a.woodring4.mil@mail.mil>

CLASSIFICATION: UNCLASSIFIED

Mr. Winters,

I Michael Weatherholt and David sent me your information in order to continue the progress that your team has been working with us on. Dave and I switched out last week and I have been brought up to about half speed on what you have been working and I want to help continue the hard work that all of you have put into this program for us.

I looked at the calendar and 21 November is an excellent day for your team to come in and we can show you everything that we do here. I will set up a tour of our facilities, testing procedures and our advance law enforcement training division. As David stated the first 10 weeks we focus on the transformation of civilians to Soldiers and then the following 9 weeks focuses on the development of their Law Enforcement skills. Our advanced law enforcement classes would be an area that we would like to focus on and see what types of credits your university would be able to grant for those as well.

Once you have finalized your plans please provide me a copy of your itinerary and I will put together an itinerary for your team upon arrival to Fort Leonard Wood. If you have any additional questions please let us know.

Respectfully,
Michael

Michael R. Weatherholt
CSM, USA
Command Sergeant Major
14th Military Police Brigade
Ft. Leonard Wood, MO
BB: 573-452-4685
Office: (573)596-1194
Michael.r.weatherholt.mil@mail.mil

"Forge the Regiment"
Of the Troops! For the Troops!
Preserving the Force since 1941

-----Original Message-----

From: Tookmanian, David J CSM USARMY MSCOE (US)
Sent: Tuesday, November 08, 2016 9:58 AM
To: Woodring, Richard A CSM USARMY MP SCHL (US)
<richard.a.woodring4.mil@mail.mil>; Weatherholt, Michael R CSM USARMY MP SCHL (US) <michael.r.weatherholt.mil@mail.mil>
Subject: FW: Visit to Ft Leonard Wood

Gents,

Not certain who you want on this project with Pittsburgh State. It's picking up steam...don't want it to fizzle out.

Took

-----Original Message-----

From: Bobby Winters [mailto:bwinters@pittstate.edu]
Sent: Tuesday, November 08, 2016 8:01 AM
To: Tookmanian, David J CSM USARMY MSCOE (US)
<david.j.tookmanian.mil@mail.mil>
Cc: Eric Hollingsworth <erichollingsworth@pittstate.edu>; Barbara Bonneken
<bbonneken@pittstate.edu>
Subject: [Non-DoD Source] Visit to Ft Leonard Wood

David,
Barbara, Eric, and I would like to make a visit to Ft. Leonard Wood. Would Monday, November 21 work for you?

Bobby Winters
Professor of Mathematics,
University Professor (2011-2018)
Associate Dean College of Arts and Sciences
311 Grubbs Hall
Phone: 620-235-4079
Fax: 620-235-4686
For an appointment: 620-235-4685

Mail:
College of Arts and Sciences
Pittsburg State University
Pittsburg, Kansas 66762

CLASSIFICATION: UNCLASSIFIED

 smime.p7s
10K

Bobby Winters <bwinters@pittstate.edu>

Mon, Nov 14, 2016 at 10:10 AM

To: Eric Hollingsworth <erichollingsworth@pittstate.edu>, Barbara Bonneken <bbonneken@pittstate.edu>

Barbara and Eric,
Give me an idea of what our itinerary will be; we can leave here at 8:30 or 9:00. What is the travel time to FLW?

Bobby Winters
Professor of Mathematics,
University Professor (2011-2018)
Associate Dean College of Arts and Sciences
311 Grubbs Hall
Phone: 620-235-4079
Fax: 620-235-4686
For an appointment: 620-235-4685

Mail:
College of Arts and Sciences
Pittsburg State University
Pittsburg, Kansas 66762

[Quoted text hidden]

Bobby Winters <bwinters@pittstate.edu>

Mon, Nov 14, 2016 at 1:18 PM

To: Eric Hollingsworth <erichollingsworth@pittstate.edu>
Cc: Barbara Bonnekenessen <bbonnekenessen@pittstate.edu>

I think I can do that.

Eric and Barbara,
Would that mean arriving there about 11 and leaving there about 2?

Bobby Winters
Professor of Mathematics,
University Professor (2011-2018)
Associate Dean College of Arts and Sciences
311 Grubbs Hall
Phone: 620-235-4079
Fax: 620-235-4686
For an appointment: 620-235-4685

Mail:
College of Arts and Sciences
Pittsburg State University
Pittsburg, Kansas 66762

----- Original Message -----

From: "Eric Hollingsworth" <erichollingsworth@pittstate.edu>
To: "Bobby Winters" <b winters@pittstate.edu>
Sent: Monday, November 14, 2016 11:21:42 AM
Subject: Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

Sir,

Travel time is 2 hrs and 45 min from Pittsburg to Ft. Leonard wood. I will drive our GSA vehicle. I would suggest we leave Pittsburg by 8:00 and return by 4:30. I can move either direction with time.

Thank-you

Eric
[Quoted text hidden]

Barbara Bonnekenessen <bbonnekenessen@pittstate.edu>
To: Bobby Winters <b winters@pittstate.edu>
Cc: Eric Hollingsworth <erichollingsworth@pittstate.edu>

Mon, Nov 14, 2016 at 1:31 PM

Hi Bobby and Eric,

leaving campus at 8 am is fine. Where do we meet you, Eric?

bb

Barbara Bonnekenessen, PhD

*Associate Professor & Chair
Dept. of History, Philosophy, and Social Sciences
412 Russ Hall
Pittsburg State University
Pittsburg, KS 66762*

*President-elect Western Social Science Association
Program Coordinator WSSA April 2017*

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<https://www.facebook.com/HPASS2014/>

[Quoted text hidden]

Eric Hollingsworth <erichollingsworth@pittstate.edu>
To: Barbara Bonnekenessen <bbonnekenessen@pittstate.edu>, Bobby Winters <b winters@pittstate.edu>

Mon, Nov 14, 2016 at 1:55 PM

Could we meet at the Student Rec Center at 8:00?

Thank-you

From: "Barbara Bonneken" <bbonneken@pittstate.edu>
To: "bwinters" <bwinters@pittstate.edu>
Cc: "Eric Hollingsworth" <erichollingsworth@pittstate.edu>
Sent: Monday, November 14, 2016 1:31:17 PM

[Quoted text hidden]

[Quoted text hidden]

Bobby Winters <bwinters@pittstate.edu>

Mon, Nov 14, 2016 at 2:00 PM

To: "Weatherholt, Michael R CSM USARMY MP SCHL (US)" <michael.r.weatherholt.mil@mail.mil>
Cc: Eric Hollingsworth <erichollingsworth@pittstate.edu>, Barbara Bonneken <bbonneken@pittstate.edu>, "Tookmanian, David J CSM USARMY MSCOE (US)" <david.j.tookmanian.mil@mail.mil>, "Woodring, Richard A CSM USARMY MP SCHL (US)" <richard.a.woodring4.mil@mail.mil>, Mary Carol Pomatto <mpomatto@pittstate.edu>, Lynette Olson <lolson@pittstate.edu>

Michael,

We plan to leave here about about 8am and arrive there at 11 or a bit before; we would need to depart about 2pm. We would like to get a better idea of what your educational program is like and to find ways where we might better fit the needs of former, current, and future MPs.

Thank you for your follow up with us. We look forward to meeting you.

[Quoted text hidden]

Weatherholt, Michael R CSM USARMY MP SCHL (US) <michael.r.weatherholt.mil@mail.mil> Tue, Nov 15, 2016 at 7:28 AM

To: Bobby Winters <bwinters@pittstate.edu>
Cc: Eric Hollingsworth <erichollingsworth@pittstate.edu>, Barbara Bonneken <bbonneken@pittstate.edu>, "Tookmanian, David J CSM USARMY MSCOE (US)" <david.j.tookmanian.mil@mail.mil>, "Woodring, Richard A CSM USARMY MP SCHL (US)" <richard.a.woodring4.mil@mail.mil>, Mary Carol Pomatto <mpomatto@pittstate.edu>, Lynette Olson <lolson@pittstate.edu>

Mr. Winters,

We are excited to have you come and see what we do and how we can further a partnership between your university and the Military Police School. I will have an itinerary completed this week and out to you by Friday. I will include link points for us and try to get a few read aheads for you.

Please let me know where you will be flying into, timeline of arrival(if the night before) and if you are getting a rental vehicle.

Pending anything additional your team requires we will see you in about a week.

Michael

Sent from my BlackBerry 10 smartphone.

Original Message

From: Bobby Winters

Sent: Monday, November 14, 2016 3:00 PM

To: Weatherholt, Michael R CSM USARMY MP SCHL (US)

Cc: Eric Hollingsworth; Barbara Bonneken; Tookmanian, David J CSM USARMY MSCOE (US); Woodring, Richard A CSM USARMY MP SCHL (US); Mary Carol Pomatto; Lynette Olson

Subject: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

[Quoted text hidden]

Barbara Bonneken <bbonneken@pittstate.edu>

To: Eric Hollingsworth <erichollingsworth@pittstate.edu>

Tue, Nov 15, 2016 at 7:44 AM

Cc: Bobby Winters <bwinters@pittstate.edu>

Eric,

Student Rec Center at 8 am it is. And I am intrigued by the assumption that we will be "flying in" ...

bb

Barbara Bonnekesen, PhD

Associate Professor & Chair

Dept. of History, Philosophy, and Social Sciences

412 Russ Hall

Pittsburg State University

Pittsburg, KS 66762

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<http://www.wssaweb.com/>

<https://www.facebook.com/HPASS2014/>

[Quoted text hidden]

Eric Hollingsworth <erichollingsworth@pittstate.edu>

Tue, Nov 15, 2016 at 8:22 AM

To: Barbara Bonnekesen <bbonnekesen@pittstate.edu>, Bobby Winters <bwinters@pittstate.edu>

Dr. B

I am not flying you guys, I don't think he knows where we are coming in from. I don't know this CSM. I know he will definitely show you some great training and instruction.

Looking forward to our trip, Thank-you

Eric

From: "Barbara Bonnekesen" <bbonnekesen@pittstate.edu>

To: "Eric Hollingsworth" <erichollingsworth@pittstate.edu>

Cc: "bwinters" <bwinters@pittstate.edu>

Sent: Tuesday, November 15, 2016 7:44:40 AM

[Quoted text hidden]

[Quoted text hidden]

Barbara Bonnekesen <bbonnekesen@pittstate.edu>

Tue, Nov 15, 2016 at 8:23 AM

To: Eric Hollingsworth <erichollingsworth@pittstate.edu>

Cc: Bobby Winters <bwinters@pittstate.edu>

Darn. Maybe I should drive?

bb

Barbara Bonnekesen, PhD

Associate Professor & Chair

Dept. of History, Philosophy, and Social Sciences

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<http://www.wssaweb.com/>

[Quoted text hidden]

Eric Hollingsworth <erichollingsworth@pittstate.edu>
To: Barbara Bonnekesen <bbonnekesen@pittstate.edu>

Tue, Nov 15, 2016 at 8:28 AM

I can drive and you can have the front seat, I've made the trips several times and I know how to get around on post. We can stop if you need to get out and walk around just let me know. I'm a very safe driver, I promise!

From: "Barbara Bonnekesen" <bbonnekesen@pittstate.edu>
To: "Eric Hollingsworth" <erichollingsworth@pittstate.edu>
Cc: "bwinters" <bwinters@pittstate.edu>
Sent: Tuesday, November 15, 2016 8:23:35 AM

[Quoted text hidden]

[Quoted text hidden]

Barbara Bonnekesen <bbonnekesen@pittstate.edu>
To: Eric Hollingsworth <erichollingsworth@pittstate.edu>

Tue, Nov 15, 2016 at 8:32 AM

Bobby knows that I've already called shotgun and, yes, we may have to stop for bathroom breaks!

I don't think you got the joke (it was, admittedly, tiny) - my driving has been compared to flying too low ;)

bb

Barbara Bonnekesen, PhD

*Associate Professor & Chair
Dept. of History, Philosophy, and Social Sciences
412 Ross Hall
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<http://www.wssaweb.com/>

[Quoted text hidden]

Eric Hollingsworth <erichollingsworth@pittstate.edu>
To: Barbara Bonnekesen <bbonnekesen@pittstate.edu>

Tue, Nov 15, 2016 at 8:48 AM

I'm tracking now, it will be a fun trip. I can take you guys to see the commissary and PX if we have time. I spent a lot of time in the woods around FT Leonard wood.

Eric

From: "Barbara Bonneken" <bbonneken@pittstate.edu>

To: "Eric Hollingsworth" <erichollingsworth@pittstate.edu>

Sent: Tuesday, November 15, 2016 8:32:08 AM

[Quoted text hidden]

[Quoted text hidden]

Bobby Winters <b winters@pittstate.edu>

Thu, Nov 17, 2016 at 8:45 AM

To: Eric Hollingsworth <erichollingsworth@pittstate.edu>

Cc: Barbara Bonneken <bbonneken@pittstate.edu>

I will try to be out there a little bit before 8.

Bobby Winters

Professor of Mathematics,

University Professor (2011-2018)

Associate Dean College of Arts and Sciences

311 Grubbs Hall

Phone: 620-235-4079

Fax: 620-235-4686

For an appointment: 620-235-4685

Mail:

College of Arts and Sciences

Pittsburg State University

Pittsburg, Kansas 66762

From: "Eric Hollingsworth" <erichollingsworth@pittstate.edu>

To: "Barbara Bonneken" <bbonneken@pittstate.edu>, "Bobby Winters" <b winters@pittstate.edu>

Sent: Tuesday, November 15, 2016 8:22:36 AM

Subject: Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

Dr. B

I am not flying you guys, I don't think he knows where we are coming in from. I don't know this CSM. I know he will definitely show you some great training and instruction.

Looking forward to our trip, Thank-you

Eric

From: "Barbara Bonneken" <bbonneken@pittstate.edu>

To: "Eric Hollingsworth" <erichollingsworth@pittstate.edu>

Cc: "b winters" <b winters@pittstate.edu>

Sent: Tuesday, November 15, 2016 7:44:40 AM

[Quoted text hidden]

[Quoted text hidden]

Weatherholt, Michael R CSM USARMY MP SCHL (US) <michael.r.weatherholt.mil@mail.mil> Thu, Nov 17, 2016 at 8:04 PM
To: Bobby Winters <bwinters@pittstate.edu>, "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>
Cc: Eric Hollingsworth <erichollingsworth@pittstate.edu>, Barbara Bonnekeness <bbonnekeness@pittstate.edu>, Mary Carol Pomatto <mpomatto@pittstate.edu>, Lynette Olson <lolson@pittstate.edu>

Mr. Winters,

I wanted to send you a quick note about your visit here to Fort Leonard Wood. Upon your arrival at 8 am CSM Rebecca Myers on the to line will meet your team at the front gate reception center. She will bring you on post and take to view training at some of our numerous sites to show the variety of training that our Military Police Law Enforcement Professionals receive. I am working with her to finish up the itinerary. We understand that you will only be here until 2 pm and we are extremely flexible in order to show anything additional.

Unfortunately I was notified today I have to fly to San Antonio, Texas to check on the training of our military working dog course from Sunday through Wednesday and will not be here. I know Rebecca is extreme well versed in everything we do on Fort Leonard Wood and will ensure you see and understand everything we do.

Pending any questions or concerns we look forward to your visit.

Michael

Michael R. Weatherholt
Command Sergeant Major
14th Military Police Brigade
Sent from my BlackBerry 10 smartphone.

Original Message

From: Bobby Winters

Sent: Monday, November 14, 2016 2:00 PM

To: Weatherholt, Michael R CSM USARMY MP SCHL (US)

Cc: Eric Hollingsworth; Barbara Bonnekeness; Tookmanian, David J CSM USARMY MSCOE (US); Woodring, Richard A CSM USARMY MP SCHL (US); Mary Carol Pomatto; Lynette Olson

Subject: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

[Quoted text hidden]

Bobby Winters <bwinters@pittstate.edu>

Fri, Nov 18, 2016 at 7:13 AM

To: Barbara Bonnekeness <bbonnekeness@pittstate.edu>, Eric Hollingsworth <erichollingsworth@pittstate.edu>

Barbara and Eric,

Since one of the big things I wanted to get out of this was meeting him, do you think postponing this trip might be best? This would give us time to have a discussion among ourselves so that we have a better idea of what we expect to get out of this.

What do you think?

Bobby Winters
Professor of Mathematics,
University Professor (2011-2018)
Associate Dean College of Arts and Sciences
311 Grubbs Hall
Phone: 620-235-4079
Fax: 620-235-4686
For an appointment: 620-235-4685

Mail:
College of Arts and Sciences
Pittsburg State University
Pittsburg, Kansas 66762

— Forwarded Message —

From: "Michael R CSM USARMY MP SCHL Weatherholt" <michael.r.weatherholt.mil@mail.mil>

To: "Bobby Winters" <bwinters@pittstate.edu>, "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>

Cc: "Eric Hollingsworth" <erichollingsworth@pittstate.edu>, "Barbara Bonnekeness" <bbonnekeness@pittstate.edu>, "Mary Carol Pomatto" <mpomatto@pittstate.edu>, "Lynette Olson" <lolson@pittstate.edu>

Sent: Thursday, November 17, 2016 8:04:29 PM
Subject: Re: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

Mr. Winters,

I wanted to send you a quick note about your visit here to Fort Leonard Wood. Upon your arrival at 8 am CSM Rebecca Myers on the line will meet your team at the front gate reception center. She will bring you on post and take to view training at some of our numerous sites to show the variety of training that our Military Police Law Enforcement Professionals receive. I am working with her to finish up the itinerary. We understand that you will only be here until 2 pm and we are extremely flexible in order to show anything additional.

Unfortunately I was notified today I have to fly to San Antonio, Texas to check on the training of our military working dog course from Sunday through Wednesday and will not be here. I know Rebecca is extremely well versed in everything we do on Fort Leonard Wood and will ensure you see and understand everything we do.

Pending any questions or concerns we look forward to your visit.

Michael

Michael R. Weatherholt
Command Sergeant Major
14th Military Police Brigade

Sent from my BlackBerry 10 smartphone.

Original Message

From: Bobby Winters

Sent: Monday, November 14, 2016 2:00 PM

To: Weatherholt, Michael R CSM USARMY MP SCHL (US)

Cc: Eric Hollingsworth; Barbara Bonnekessen; Tookmanian, David J CSM USARMY MSCOE (US); Woodring, Richard A CSM USARMY MP SCHL (US); Mary Carol Pomatto; Lynette Olson

Subject: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

[Quoted text hidden]

Barbara Bonnekessen <bbonnekessen@pittstate.edu>

Fri, Nov 18, 2016 at 7:38 AM

To: Bobby Winters <bwinters@pittstate.edu>

Cc: Eric Hollingsworth <erichollingsworth@pittstate.edu>

Bobby and Eric,

my role is to check out the "training that our Military Police Law Enforcement Professionals receive" to bring back information for my faculty to decide what courses to credit. So meeting him is not a priority for me. Y'all decide.

bb

Barbara Bonnekessen, PhD

Associate Professor & Chair

Dept. of History, Philosophy, and Social Sciences

412 Russ Hall

Pittsburg State University

Pittsburg, KS 66762

President-elect Western Social Science Association

Program Coordinator WSSA April 2017

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<http://www.wssaweb.com/>

<https://www.facebook.com/HPASS2014/>

[Quoted text hidden]

Bobby Winters <bwinters@pittstate.edu>

Fri, Nov 18, 2016 at 9:47 AM

To: Eric Hollingsworth <erichollingsworth@pittstate.edu>

Cc: Barbara Bonnekessen <bbonnekessen@pittstate.edu>

Eric,

Barbara and I agree. We would like to reschedule for December 13 or 15. And if those don't work, December 9. Would

those dates work for you?

Bobby Winters
Professor of Mathematics,
University Professor (2011-2018)
Associate Dean College of Arts and Sciences
311 Grubbs Hall
Phone: 620-235-4079
Fax: 620-235-4686
For an appointment: 620-235-4685

Mail:
College of Arts and Sciences
Pittsburg State University
Pittsburg, Kansas 66762

----- Original Message -----

From: "Eric Hollingsworth" <erichollingsworth@pittstate.edu>
To: "Bobby Winters" <bwiners@pittstate.edu>
Sent: Friday, November 18, 2016 8:45:33 AM
Subject: Re: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

Dr. Winters,

I think we should plan for another date. Also, I think we should try to get there and have 4 to 5 hours on the ground. 1 hour for meeting/lunch and 4 hours to observe training. We could try leaving at 6:30am and return by 5:30 to allow for plenty of time to observe instruction and training.

Sir, I am here to help in this opportunity, let me know what you decide and we will make it happen.

Very Respectfully,

MAJ Hollingsworth

----- Original Message -----

From: "bwiners" <bwiners@pittstate.edu>
To: "Barbara Bonnekesen" <bbonnekesen@pittstate.edu>, "Eric Hollingsworth" <erichollingsworth@pittstate.edu>
Sent: Friday, November 18, 2016 7:13:35 AM
Subject: Fwd: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

Barbara and Eric,

Since one of the big things I wanted to get out of this was meeting him, do you think postponing this trip might be best? This would give us time to have a discussion among ourselves so that we have a better idea of what we expect to get out of this.

What do you think?

Bobby Winters
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University Professor (2011-2018)
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Mail:
College of Arts and Sciences
Pittsburg State University
Pittsburg, Kansas 66762

----- Forwarded Message -----

From: "Michael R CSM USARMY MP SCHL Weatherholt" <michael.r.weatherholt.mil@mail.mil>
To: "Bobby Winters" <bwiners@pittstate.edu>, "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>

Cc: "Eric Hollingsworth" <erichollingsworth@pittstate.edu>, "Barbara Bonneken" <bbonneken@pittstate.edu>, "Mary Carol Pomatto" <mpomatto@pittstate.edu>, "Lynette Olson" <lolson@pittstate.edu>
Sent: Thursday, November 17, 2016 8:04:29 PM
Subject: Re: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

Mr. Winters,

I wanted to send you a quick note about your visit here to Fort Leonard Wood. Upon your arrival at 8 am CSM Rebecca Myers on the line will meet your team at the front gate reception center. She will bring you on post and take to view training at some of our numerous sites to show the variety of training that our Military Police Law Enforcement Professionals receive. I am working with her to finish up the itinerary. We understand that you will only be here until 2 pm and we are extremely flexible in order to show anything additional.

Unfortunately I was notified today I have to fly to San Antonio, Texas to check on the training of our military working dog course from Sunday through Wednesday and will not be here. I know Rebecca is extremely well versed in everything we do on Fort Leonard Wood and will ensure you see and understand everything we do.

Pending any questions or concerns we look forward to your visit.

Michael

Michael R. Weatherholt
Command Sergeant Major
14th Military Police Brigade
Sent from my BlackBerry 10 smartphone.

Original Message

From: Bobby Winters

Sent: Monday, November 14, 2016 2:00 PM

To: Weatherholt, Michael R CSM USARMY MP SCHL (US)

Cc: Eric Hollingsworth; Barbara Bonneken; Tookmanian, David J CSM USARMY MSCOE (US); Woodring, Richard A CSM USARMY MP SCHL (US); Mary Carol Pomatto; Lynette Olson

Subject: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

[Quoted text hidden]

Bobby Winters <bwinters@pittstate.edu>

Fri, Nov 18, 2016 at 9:52 AM

To: Michael R CSM USARMY MP SCHL Weatherholt <michael.r.weatherholt.mil@mail.mil>

Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, Eric Hollingsworth <erichollingsworth@pittstate.edu>, Barbara Bonneken <bbonneken@pittstate.edu>, Mary Carol Pomatto <mpomatto@pittstate.edu>, Lynette Olson <lolson@pittstate.edu>

Michael,

Thanks for the heads up. I think we need to reschedule. As our plans were set, we were only going to be there about about 3 hours. We had been planning to leave Pittsburg at 8am for an approximately 3-hour drive. This would not have given us much time to see things there. We have decided to reschedule for Mid-December. I am waiting to get a list of plausible dates from my group and then I will forward them to you.

I hope this doesn't cause too much inconvenience, but I think it will work out better for the project in the end.

Bobby Winters
Professor of Mathematics,
University Professor (2011-2018)
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311 Grubbs Hall
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Fax: 620-235-4686
For an appointment: 620-235-4685

Mail:
College of Arts and Sciences
Pittsburg State University
Pittsburg, Kansas 66762

----- Original Message -----

From: "Michael R CSM USARMY MP SCHL Weatherholt" <michael.r.weatherholt.mil@mail.mil>

To: "Bobby Winters" <bwinters@pittstate.edu>, "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>
Cc: "Eric Hollingsworth" <erichollingsworth@pittstate.edu>, "Barbara Bonneken" <bbonneken@pittstate.edu>, "Mary Carol Pomatto" <mpomatto@pittstate.edu>, "Lynette Olson" <lolson@pittstate.edu>
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Pending any questions or concerns we look forward to your visit.

Michael

Michael R. Weatherholt
Command Sergeant Major
14th Military Police Brigade
Sent from my BlackBerry 10 smartphone.
Original Message
From: Bobby Winters
Sent: Monday, November 14, 2016 2:00 PM
To: Weatherholt, Michael R CSM USARMY MP SCHL (US)
Cc: Eric Hollingsworth; Barbara Bonneken; Tookmanian, David J CSM USARMY MSCOE (US); Woodring, Richard A CSM USARMY MP SCHL (US); Mary Carol Pomatto; Lynette Olson
Subject: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)
[Quoted text hidden]

Weatherholt, Michael R CSM USARMY MP SCHL (US) <michael.r.weatherholt.mil@mail.mil> Fri, Nov 18, 2016 at 10:27 AM
To: Bobby Winters <bwinters@pittstate.edu>
Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, Eric Hollingsworth <erichollingsworth@pittstate.edu>, Barbara Bonneken <bbonneken@pittstate.edu>, Mary Carol Pomatto <mpomatto@pittstate.edu>, Lynette Olson <lolson@pittstate.edu>

Mr. Winters,

I understand that things arise and look forward to meeting you and the team in the near future. Please let us know what works best for you and we will support.

Thank you again for everything!
Michael

Sent from my BlackBerry 10 smartphone.
Original Message
From: Bobby Winters
Sent: Friday, November 18, 2016 9:53 AM
To: Weatherholt, Michael R CSM USARMY MP SCHL (US)
Cc: Myers, Rebecca N CSM USARMY MP SCHL (US); Eric Hollingsworth; Barbara Bonneken; Mary Carol Pomatto; Lynette Olson
[Quoted text hidden]

Bobby Winters <bwinters@pittstate.edu> Mon, Nov 21, 2016 at 7:55 AM
To: Michael R CSM USARMY MP SCHL Weatherholt <michael.r.weatherholt.mil@mail.mil>
Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, Eric Hollingsworth <erichollingsworth@pittstate.edu>, Barbara Bonneken <bbonneken@pittstate.edu>, Mary Carol Pomatto <mpomatto@pittstate.edu>, Lynette Olson <lolson@pittstate.edu>

Michael,

Would Dec 13 work for you? On that day we could get an earlier start from Pittsburg and probably make it by 9:30am. This would allow us to spend more time on the base and get more out of our drive from Kansas.

Bobby Winters
Professor of Mathematics,
University Professor (2011-2018)
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Phone: 620-235-4079
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For an appointment: 620-235-4685

Mail:
College of Arts and Sciences
Pittsburg State University
Pittsburg, Kansas 66762

— Original Message —

From: "Michael R CSM USARMY MP SCHL Weatherholt" <michael.r.weatherholt.mil@mail.mil>
To: "Bobby Winters" <bwinters@pittstate.edu>
Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, "Eric Hollingsworth" <erichollingsworth@pittstate.edu>, "Barbara Bonneken" <bbonneken@pittstate.edu>, "Mary Carol Pomatto" <mpomatto@pittstate.edu>, "Lynette Olson" <lolson@pittstate.edu>
Sent: Friday, November 18, 2016 10:27:46 AM
Subject: Re: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

Mr. Winters,

I understand that things arise and look forward to meeting you and the team in the near future. Please let us know what works best for you and we will support.

Thank you again for everything!
Michael

Sent from my BlackBerry 10 smartphone.
Original Message

From: Bobby Winters
Sent: Friday, November 18, 2016 9:53 AM
To: Weatherholt, Michael R CSM USARMY MP SCHL (US)
Cc: Myers, Rebecca N CSM USARMY MP SCHL (US); Eric Hollingsworth; Barbara Bonneken; Mary Carol Pomatto; Lynette Olson
[Quoted text hidden]

Bobby Winters <bwinters@pittstate.edu>

Tue, Nov 29, 2016 at 11:42 AM

To: Barbara Bonneken <bbonneken@pittstate.edu>, Eric Hollingsworth <erichollingsworth@pittstate.edu>

Guys,

I'm giving a final on the 12th, while I could get someone to cover, I'd rather not. I think we just have to go ahead with the 13th, but I will entertain contrary opinions.

Bobby Winters
Professor of Mathematics,
University Professor (2011-2018)
Associate Dean College of Arts and Sciences
311 Grubbs Hall
Phone: 620-235-4079
Fax: 620-235-4686
For an appointment: 620-235-4685

Mail:
College of Arts and Sciences
Pittsburg State University
Pittsburg, Kansas 66762

----- Forwarded Message -----

From: "Michael R CSM USARMY MP SCHL Weatherholt" <michael.r.weatherholt.mil@mail.mil>
To: "Bobby Winters" <bwiners@pittstate.edu>
Sent: Tuesday, November 29, 2016 10:47:38 AM
Subject: Re: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

Mr. Winters,

Thanksgiving went well as I hope yours did also!

I would like to see if Monday 12 December works? If not 13 will be fine but I have a few engagements on that day due to Soldiers and installation getting ready to depart the installation on holiday block leave. Please let me know.

Michael

Sent from my BlackBerry 10 smartphone.

Original Message

From: Bobby Winters
Sent: Tuesday, November 29, 2016 10:39 AM
To: Weatherholt, Michael R CSM USARMY MP SCHL (US)
Subject: Re: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

Micheal,

As there has been an intervening holiday, I thought I'd touch back with you to see if the 13th of December would work for our trip.

Hope you had a good thanksgiving!

Bobby Winters
Professor of Mathematics,
University Professor (2011-2018)
Associate Dean College of Arts and Sciences
311 Grubbs Hall
Phone: 620-235-4079
Fax: 620-235-4686
For an appointment: 620-235-4685

Mail:
College of Arts and Sciences
Pittsburg State University
Pittsburg, Kansas 66762

----- Original Message -----

From: "Bobby Winters" <bwiners@pittstate.edu>
To: "Michael R CSM USARMY MP SCHL Weatherholt" <michael.r.weatherholt.mil@mail.mil>
Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, "Eric Hollingsworth" <erichollingsworth@pittstate.edu>, "Barbara Bonnekesen" <bbonnekesen@pittstate.edu>, "Mary Carol Pomatto" <mpomatto@pittstate.edu>, "Lynette Olson" <lolson@pittstate.edu>
Sent: Monday, November 21, 2016 7:55:35 AM
Subject: Re: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

Michael,

Would Dec 13 work for you? On that day we could get an earlier start from Pittsburg and probably make it by 9:30am. This would allow us to spend more time on the base and get more out of our drive from Kansas.

Bobby Winters
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Pittsburg State University
Pittsburg, Kansas 66762

----- Original Message -----

From: "Michael R CSM USARMY MP SCHL Weatherholt" <michael.r.weatherholt.mil@mail.mil>
To: "Bobby Winters" <bwinters@pittstate.edu>
Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, "Eric Hollingsworth" <erichollingsworth@pittstate.edu>, "Barbara Bonneken" <bbonneken@pittstate.edu>, "Mary Carol Pomatto" <mpomatto@pittstate.edu>, "Lynette Olson" <lolson@pittstate.edu>
Sent: Friday, November 18, 2016 10:27:46 AM
Subject: Re: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

Mr. Winters,

I understand that things arise and look forward to meeting you and the team in the near future. Please let us know what works best for you and we will support.

Thank you again for everything!
Michael

Sent from my BlackBerry 10 smartphone.
Original Message

From: Bobby Winters
Sent: Friday, November 18, 2016 9:53 AM
To: Weatherholt, Michael R CSM USARMY MP SCHL (US)
Cc: Myers, Rebecca N CSM USARMY MP SCHL (US); Eric Hollingsworth; Barbara Bonneken; Mary Carol Pomatto; Lynette Olson
[Quoted text hidden]

Barbara Bonneken <bbonneken@pittstate.edu>
To: Bobby Winters <bwinters@pittstate.edu>
Cc: Eric Hollingsworth <erichollingsworth@pittstate.edu>

Tue, Nov 29, 2016 at 1:06 PM

Bobby,

I have no preference either way, as much as I usually enjoy being contrarian.

bb

Barbara Bonneken, PhD

*Associate Professor & Chair
Dept. of History, Philosophy, and Social Sciences
412 Russ Hall
Pittsburg State University
Pittsburg, KS 66762*

*President-elect Western Social Science Association
Program Coordinator WSSA April 2017*

<http://www.pittstate.edu/department/social-sciences/> <http://www.wssaweb.com/>
<https://www.facebook.com/HPASS2014/>

[Quoted text hidden]

Bobby Winters <bwinters@pittstate.edu>

Tue, Nov 29, 2016 at 1:21 PM

To: Michael R CSM USARMY MP SCHL Weatherholt <michael.r.weatherholt.mil@mail.mil>
Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, Eric Hollingsworth <erichollingsworth@pittstate.edu>, Barbara Bonneken <bbonneken@pittstate.edu>, Mary Carol Pomatto <mpomatto@pittstate.edu>, Lynette Olson <lolson@pittstate.edu>

Michael,

I've emailed the others and the consensus is that we need to stick to the 13th. I hope that isn't too much of a problem. We will be leaving here from Pittsburg, Kansas at about 6:30AM so we should be arriving there between 9 and 9:30. Dr. Bonneken will want to get a better idea of the educational process the MPs there receive and I will want to make sure I have the big picture right.

Look forward to seeing you.

Bobby Winters
Professor of Mathematics,
University Professor (2011-2018)
Associate Dean College of Arts and Sciences
311 Grubbs Hall
Phone: 620-235-4079
Fax: 620-235-4686
For an appointment: 620-235-4685

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----- Original Message -----

From: "Michael R CSM USARMY MP SCHL Weatherholt" <michael.r.weatherholt.mil@mail.mil>
To: "Bobby Winters" <bwinters@pittstate.edu>
Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, "Eric Hollingsworth" <erichollingsworth@pittstate.edu>, "Barbara Bonneken" <bbonneken@pittstate.edu>, "Mary Carol Pomatto" <mpomatto@pittstate.edu>, "Lynette Olson" <lolson@pittstate.edu>
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Mr. Winters,

I understand that things arise and look forward to meeting you and the team in the near future. Please let us know what works best for you and we will support.

Thank you again for everything!
Michael

Sent from my BlackBerry 10 smartphone.

Original Message
From: Bobby Winters
Sent: Friday, November 18, 2016 9:53 AM
To: Weatherholt, Michael R CSM USARMY MP SCHL (US)
Cc: Myers, Rebecca N CSM USARMY MP SCHL (US); Eric Hollingsworth; Barbara Bonneken; Mary Carol Pomatto; Lynette Olson
[Quoted text hidden]

Weatherholt, Michael R CSM USARMY MP SCHL (US) <michael.r.weatherholt.mil@mail.mil> Tue, Nov 29, 2016 at 1:33 PM
To: Bobby Winters <bwinters@pittstate.edu>
Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, Eric Hollingsworth <erichollingsworth@pittstate.edu>, Barbara Bonneken <bbonneken@pittstate.edu>, Mary Carol Pomatto <mpomatto@pittstate.edu>, Lynette Olson <lolson@pittstate.edu>

Mr. Winters,

No issue, as I will work with my organization to ensure that we are able to facilitate a good visit in order for you and your team to gain a good understanding of what our Soldiers and leaders get for training.

I will send you an itinerary next week.

Thank you
Michael

Sent from my BlackBerry 10 smartphone.

Original Message

From: Bobby Winters

Sent: Tuesday, November 29, 2016 1:25 PM

To: Weatherholt, Michael R CSM USARMY MP SCHL (US)

[Quoted text hidden]

Weatherholt, Michael R CSM USARMY MP SCHL (US) <michael.r.weatherholt.mil@mail.mil> Thu, Dec 8, 2016 at 4:46 PM

To: Bobby Winters <bwinters@pittstate.edu>

Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, Eric Hollingsworth <erichollingsworth@pittstate.edu>, Barbara Bonnekessen <bbonnekessen@pittstate.edu>, Mary Carol Pomatto <mpomatto@pittstate.edu>, Lynette Olson <lolson@pittstate.edu>, "Rodrigues, Anthony A SGM USARMY MP SCHL (US)" <anthony.a.rodrigues.mil@mail.mil>, "Rodriguez, Elvis A MIL USARMY MP SCHL (US)" <elvis.a.rodriguez2.mil@mail.mil>, "Balcom, Barbara A SFC USARMY MP SCHL (US)" <barbara.a.balcom.mil@mail.mil>, "Cummings, Jeremiah R SFC USARMY MP SCHL (US)" <jeremiah.r.cummings.mil@mail.mil>

Mr. Winters,

With the weekend coming up I wanted to shoot you a note in reference to the visit next Tuesday 13 December. We are tracking meeting up with you at the main gate of Fort Leonard Wood around 0900 and you will be able to leave your vehicle there as we will have a van in order to escort you and your team around. Myself and SFC Barbara Balcom will meet you there to talk for a few minutes and then she will begin to take to a number of our training events and show you what we do as the Military Police School. This will include visiting our Military Police Investigations, Protective Services, Surveillance and IED training that is conducted by our functional MP Course as well as that conducted by our Basic Officer Course, Captains Career Course and our Initial Military Training Soldiers. SFC Balcom currently works in Directorate of Training and Education Division and is extremely aware of everything we do here on Fort Leonard Wood.

I know you and David had been in touch for a while but I would like to know if there is anything specific that you want to see or need to know about our organization. I believe this being your first visit to us this will give you an understanding of our organization in order for us to see where we go from here. If you have time on Tuesday I would like for you to come out and see a Rights of Passage we conduct for our Officers which begins at 2 pm and will go for about 30 minutes. After that we will have another opportunity to talk and see where we go from here.

Pending your questions or comments.

Michael

Michael R. Weatherholt

CSM, USA

Command Sergeant Major

14th Military Police Brigade

Ft. Leonard Wood, MO

BB: 573-452-4685

Office: (573)596-1194

Michael.r.weatherholt.mil@mail.mil

"Forge the Regiment"

Of the Troops! For the Troops!

Preserving the Force since 1941

-----Original Message-----

From: Bobby Winters [mailto:bwinters@pittstate.edu]

Sent: Tuesday, November 29, 2016 1:21 PM

To: Weatherholt, Michael R CSM USARMY MP SCHL (US)

<michael.r.weatherholt.mil@mail.mil>

Cc: Myers, Rebecca N CSM USARMY MP SCHL (US) <rebecca.n.myers2.mil@mail.mil>;

Eric Hollingsworth <erichollingsworth@pittstate.edu>; Barbara Bonnekessen

[Quoted text hidden]

 smime.p7s
6K

Bobby Winters <bwinters@pittstate.edu>

Sun, Dec 11, 2016 at 9:13 AM

To: "Weatherholt, Michael R CSM USARMY MP SCHL (US)" <michael.r.weatherholt.mil@mail.mil>
Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, Eric Hollingsworth <erichollingsworth@pittstate.edu>, Barbara Bonnekessen <bbonnekessen@pittstate.edu>, Mary Carol Pomatto <mpomatto@pittstate.edu>, Lynette Olson <olson@pittstate.edu>, "Rodrigues, Anthony A SGM USARMY MP SCHL (US)" <anthony.a.rodrigues.mil@mail.mil>, "Rodriguez, Elvis A MIL USARMY MP SCHL (US)" <elvis.a.rodriguez2.mil@mail.mil>, "Balcom, Barbara A SFC USARMY MP SCHL (US)" <barbara.a.balcom.mil@mail.mil>, "Cummings, Jeremiah R SFC USARMY MP SCHL (US)" <jeremiah.r.cummings.mil@mail.mil>

This sounds great. I look forward to seeing you on Tuesday.

Dr. Bobby Winters
Pittsburg State University
Call 620-235-4685 for an appointment

> On Dec 8, 2016, at 4:46 PM, Weatherholt, Michael R CSM USARMY MP SCHL (US) <michael.r.weatherholt.mil@mail.mil> wrote:

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> Mr. Winters,
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> Pending your questions or comments.
> Michael

>
> Michael R. Weatherholt
> CSM, USA
> Command Sergeant Major
> 14th Military Police Brigade
> Ft. Leonard Wood, MO
> BB: 573-452-4685
> Office: (573)596-1194
> Michael.r.weatherholt.mil@mail.mil

>
> "Forge the Regiment"
> Of the Troops! For the Troops!
> Preserving the Force since 1941

>

>
> -----Original Message-----
> From: Bobby Winters [mailto:bwinters@pittstate.edu]
> Sent: Tuesday, November 29, 2016 1:21 PM
> To: Weatherholt, Michael R CSM USARMY MP SCHL (US)
> <michael.r.weatherholt.mil@mail.mil>
> Cc: Myers, Rebecca N CSM USARMY MP SCHL (US) <rebecca.n.myers2.mil@mail.mil>;
> Eric Hollingsworth <erichollingsworth@pittstate.edu>; Barbara Bonnekesen
> <bbonnekesen@pittstate.edu>; Mary Carol Pomatto <mpomatto@pittstate.edu>;
> Lynette Olson <lolson@pittstate.edu>
[Quoted text hidden]
> <smime.p7s>

Bobby Winters <bwinters@pittstate.edu>

Thu, Dec 15, 2016 at 7:48 AM

To: Michael R CSM USARMY MP SCHL Weatherholt <michael.r.weatherholt.mil@mail.mil>
Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, Eric Hollingsworth
<erichollingsworth@pittstate.edu>, Barbara Bonnekesen <bbonnekesen@pittstate.edu>, Mary Carol Pomatto
<mpomatto@pittstate.edu>, Lynette Olson <lolson@pittstate.edu>, Anthony A SGM USARMY MP SCHL Rodrigues
<anthony.a.rodrigues.mil@mail.mil>, Elvis A MIL USARMY MP SCHL Rodriguez <elvis.a.rodriguez2.mil@mail.mil>, Barbara
A SFC USARMY MP SCHL Balcom <barbara.a.balcom.mil@mail.mil>, Jeremiah R SFC USARMY MP SCHL Cummings
<jeremiah.r.cummings.mil@mail.mil>

Mike,

I thought that I would take a few minutes to thank you for having let Dr. Bonnekesen, Major Hollingsworth, and me visit Fort Leonard Wood on Tuesday. Not only did we come away with a much better idea of the high quality of instruction received there, but we were delighted to become acquainted with SFC Balcom and our driver (whose rank I forget) Light. We were impressed by their professional demeanor and dedication. (Being teachers, we were especially impressed by our driver's dedication, in particular, as we were told he was simultaneously preparing for an exam later in the day. We hope it went well for him.)

It is our hope--and I am increasingly optimistic--that we will be able to create a program that is attractive both in terms of its high quality and how it maximizes the instruction your soldiers already receive.

Best wishes for the holidays,

Bobby Winters
Professor of Mathematics,
University Professor (2011-2018)
Associate Dean College of Arts and Sciences
311 Grubbs Hall
Phone: 620-235-4079
Fax: 620-235-4686
For an appointment: 620-235-4685

Mail:
College of Arts and Sciences
Pittsburg State University
Pittsburg, Kansas 66762

----- Original Message -----

From: "Michael R CSM USARMY MP SCHL Weatherholt" <michael.r.weatherholt.mil@mail.mil>
To: "Bobby Winters" <bwinters@pittstate.edu>
Cc: "Myers, Rebecca N CSM USARMY MP SCHL (US)" <rebecca.n.myers2.mil@mail.mil>, "Eric Hollingsworth" <erichollingsworth@pittstate.edu>, "Barbara Bonnekesen" <bbonnekesen@pittstate.edu>, "Mary Carol Pomatto" <mpomatto@pittstate.edu>, "Lynette Olson" <lolson@pittstate.edu>, "Anthony A SGM USARMY MP SCHL Rodrigues" <anthony.a.rodrigues.mil@mail.mil>, "Elvis A MIL USARMY MP SCHL Rodriguez" <elvis.a.rodriguez2.mil@mail.mil>, "Barbara A SFC USARMY MP SCHL Balcom" <barbara.a.balcom.mil@mail.mil>, "Jeremiah R SFC USARMY MP SCHL Cummings" <jeremiah.r.cummings.mil@mail.mil>
Sent: Thursday, December 8, 2016 4:46:08 PM
Subject: RE: [Non-DoD Source] Re: Visit to Ft Leonard Wood (UNCLASSIFIED)

Mr. Winters,

With the weekend coming up I wanted to shoot you a note in reference to the

visit next Tuesday 13 December. We are tracking meeting up with you at the main gate of Fort Leonard Wood around 0900 and you will be able to leave your vehicle there as we will have a van in order to escort you and your team around. Myself and SFC Barbara Balcom will meet you there to talk for a few minutes and then she will begin to take to a number of our training events and show you what we do as the Military Police School. This will include visiting our Military Police Investigations, Protective Services, Surveillance and IED training that is conducted by our functional MP Course as well as that conducted by our Basic Officer Course, Captains Career Course and our Initial Military Training Soldiers. SFC Balcom currently works in Directorate of Training and Education Division and is extremely aware of everything we do here on Fort Leonard Wood.

I know you and David had been in touch for a while but I would like to know if there is anything specific that you want to see or need to know about our organization. I believe this being your first visit to us this will give you an understanding of our organization in order for us to see where we go from here. If you have time on Tuesday I would like for you to come out and see a Rights of Passage we conduct for our Officers which begins at 2 pm and will go for about 30 minutes. After that we will have another opportunity to talk and see where we go from here.

Pending your questions or comments.
Michael

Michael R. Weatherholt
CSM, USA
Command Sergeant Major
14th Military Police Brigade
Ft. Leonard Wood, MO
BB: 573-452-4685
Office: (573)596-1194
Michael.r.weatherholt.mil@mail.mil

"Forge the Regiment"
Of the Troops! For the Troops!
Preserving the Force since 1941

-----Original Message-----

From: Bobby Winters [mailto:bwinters@pittstate.edu]
Sent: Tuesday, November 29, 2016 1:21 PM
To: Weatherholt, Michael R CSM USARMY MP SCHL (US)
<michael.r.weatherholt.mil@mail.mil>
Cc: Myers, Rebecca N CSM USARMY MP SCHL (US) <rebecca.n.myers2.mil@mail.mil>;
Eric Hollingsworth <erichollingsworth@pittstate.edu>; Barbara Bonnekessen
<bbonnekessen@pittstate.edu>; Mary Carol Pomatto <mpomatto@pittstate.edu>;
Lynette Olson <lolson@pittstate.edu>
[Quoted text hidden]

New Emphasis

Dept. of History, Philosophy, and Social Sciences

1. Identify level (minor, emphasis, or certificate)

Emphasis

2. Name and purpose of new minor, emphasis, or certificate

Military Police; allow for transfer credit from Military Police School at Fort Leonard Wood in elective requirements for B.S. in Justice Studies

3. Justification

A) To improve access to the degree program for military veterans, specifically graduates of the Military Police School

B) To give MP veterans credit for applied courses that mirror academic courses and improve their employment opportunities

4. Identify the program where the new minor, emphasis, or certificate will be housed (include agreement of coordinator/director)

Justice Studies

Emailed program draft on 1st February, 2017 to Janisch (no response; on leave of absence) and K. Cameron (approved; email response same day)

5. Identify EXISTING faculty (plus relevant specialization) in HPSS who will teach courses in new minor, emphasis, or certificate (include agreement of identified faculty)

The emphasis will solely add courses that Military Police trainees take at Fort Leonard Woods. We offer nothing new.

For 6 through 8, SEE NEXT TWO PAGES FRO PROGRAM DESCRIPTION

In short, the Justice Studies degree includes 18 elective hours for students to select from Groups A, B, and C; this emphasis (available only to graduates of the Fort Leonard Wood Military Police School) allows them to transfer up to 18 credit hours from the courses they passed at MP School (15 week classes are equivalent to 3 credit hours; 5 week classes are equivalent to 1 credit hour). All other requirements remain the same.

6. Identify EXISTING courses for new minor, emphasis, or certificate (include agreement of faculty teaching the course):
7. Identify NEW courses needed for new minor, emphasis, or certificate
8. Identify Campus Impact:
 - a. Identify EXISTING faculty (with suitable specialization) at PSU who will teach courses in new minor, emphasis, or certificate (include agreement of identified faculty and chair)
 - b. Identify EXISTING courses for new minor, emphasis, or certificate (include agreement of faculty teaching the course and chair):



DRAFT

Pittsburg State University College of Arts and Sciences Program Guide

Degree: Bachelor of Science
Major: Justice Studies
Emphasis/Option: Military Police
Minor (if required):

As of Fall 2016

Required courses (22-23 hours)

JUST 104: Introduction to the Justice System	3
JUST 109: Principles of Justice Studies	3
JUST 322: Ethics and Justice Policy	3
SOSCI 387: Social Research Design	4
SOSCI 388: Social Research Analysis	4
or PSYCH 389: Research Methods in Psychology I	3
JUST 501: Criminal Procedure	3
or POLS 662: Constitutional Law II	3
JUST 695: Senior Seminar in Justice Issues	3

PSYCH 389 Research Methods in Psychology I may be substituted for SOSCI 388 Social Research Analysis or vice versa to meet a research statistics/methods requirement in either program. Students can use no more than 6 hours of Psychology in their Justice Studies major.

Complete a 3-hour course from each of the following groups for a total of 9 hours

A. Society and Justice Issues (3 hours)

SOC 360: Community Sociology	3
SOC 443: Race and Ethnic Relations	3
JUST 480: Women, Crime, and Justice	3
JUST 485: Crime and Public Policy	3
SOC 512: Social Stratification	3
JUST 521: Special Topics in Justice Studies (____)	1-3
SOC 534: Political Sociology	3
SOC 549: Social Deviance	3
SOC 569: Society and Sexuality	3
SOC 663: Women, Men and Society	3

B. Theories and Philosophy of Justice (3 hours)

POLS 412: Law in Film and Literature	3
POLS 450: Political Philosophy	3
JUST 500: Criminal Law and Society	3
JUST 521: Special Topics in Justice Studies (____)	1-3
JUST 538: Philosophy of Law	3
POLS 578: Democratic Theory and Public Opinion	3
JUST 591: Native American Sovereignty and the Law	3
POLS 609: Administrative Law	3

C. Criminal Justice (3 hours)

JUST 223: Basic Interviewing and Counseling Skills	3
JUST 328: Police and Justice	3
PSYCH 456: Introduction to Social Psychology	3
JUST 475: Community Policing	3
JUST 501: Criminal Procedure	3
JUST 502: Criminal Profiling	3
JUST 518: Serial Killers	3
JUST 521: Special Topics in Justice Studies (____)	1-3
JUST 522: Crime Scenes and the Law of Evidence	3
SOC 527: Correctional Systems	3
JUST 528: White Collar Crime	3
SOC 547: Criminology	3
SOC 548: Juvenile Delinquency	3
POLS 562: Law and Politics	3
PSYCH 571: Abnormal Psychology	3
SWK 599: Social Work and the Law	3
POLS 662: Constitutional Law II	3
JUST 671: Internship	3
PSYCH 771: Psychology and the Law	3
PSYCH 773: Criminal Psychopathology	3

Justice Studies (Military Police Emphasis) (18 hours)

Prerequisite: Military Police School graduate

Transfer Courses (3 credit hours):

- CID Special Agent ALC
- Corrections/Detention ALC
- Military Police Advanced Leaders Course

Transfer Courses (1 credit hour):

- Advanced Crime Scene
- Behavioral Sciences Education and Training Division courses (Child Abuse Prevention Investigative Techniques, Critical Incident Peer Support, Domestic Violence Intervention Training, Sexual Assault Senior Leader Seminar, or Special Victims Capability)
- Criminal Intelligence Course
- Crime and Criminal Intelligence Analysts course
- Law Enforcement Senior Leader Course
- Military Police Investigator

GENERAL EDUCATION REQUIREMENTS

(46-52 hrs.)

Basic Skills

12-13 hours

COMM	207	Speech Communication	3
ENGL	101	English Composition	3
ENGL	190	Honors English Composition	3
OR ENGL	299	Introduction to Research Writing	3

Mathematics (Select one)

MATH	110	College Algebra with Review	5
MATH	113	College Algebra	3
MATH	126	Pre-Calculus	4
MATH	133	Quantitative Reasoning	3
MATH	143	Elementary Statistics	3

Sciences

8-9 hours

Natural Sciences (Select one)

BIOL	111/112	General Biology and Laboratory	5
BIOL	113	Environmental Life Science	4
BIOL	211	Principles of Biology I	4

Physical Sciences (Select one)

CHEM	105/106	Introductory Chemistry and Laboratory	4
CHEM	107/108	Chemistry for Life Sciences and Laboratory	4
PHYS	160/165	Physical Geology and Laboratory	4
PHYS	166/167	Meteorology and Laboratory	4
PHYS	171/172	Physical Science and Laboratory	4
PHYS	175/176	Descriptive Astronomy and Laboratory	4
PHYS	375/176	Solar System Astronomy and Laboratory	4

Social Studies

3 hours

SOC	100	Introduction to Sociology	3
WGS	200	Introduction to Women's Studies	3

Political Studies (Select one)

3 hours

POLS	101	U.S. Politics	3
POLS	103	Comparative Political Institutions	3

Producing and Consuming

5-6 hours

(Select one from two of the following three categories)

Economy

ECON	191	Issues in Today's Economy	3
FCS	230	Consumer Ed. and Personal Finance	3

Technology

EET	247	Computer Programming for Electronic Sys.	3
GT	190	Introduction to Technological Systems	2
GT	350	Technology and Civilization	3
EDTH	330	Technology for the Classroom	3
TE	551	Integrated Technology for Educators	3
TM	350	Societal Influence of Technology	3

Business

ACCTG	201	Financial Accounting	3
CIS	130	Computer Information Systems	3
MGMKT	101	Introduction to Business	3

Fine Arts and Aesthetic Studies (Select one)

2-3 hours

ART	155	Printmaking and Paper Arts	3
ART	178	Introduction to the Visual Arts	3
ART	188	The Designed World	3
ART	217	Crafts I	3
ART	222	Jewelry Design I	3
ART	233	Drawing I	3
ART	244	Ceramics I	3
ART	266	Sculpture I	3
ART	277	Painting I	3

ART	288	Introduction to Art History I	3
ART	289	Introduction to Art History II	3
ART	311	Art Education	3
ART	351	Printmaking, Papermaking, Bookarts and the Letterpress	3
ART	430	Automotive: Art and Design	3
COMM	105	Performance Appreciation	3
COMM	205	Performance Studies	3
COMM	295	Theatre History	3
ENGL	250	Introduction to Creative Writing	3
HHP	151	Dance Appreciation	3
MUSIC	120	Music Appreciation	3
MUSIC	121	Introduction to Music Literature	2

Cultural Studies (Select one)

3 hours

ANTH	101	Introduction to Cultural Anthropology	3
MLL	114	Chinese Language and Culture I	3
MLL	124	French Language and Culture I	3
MLL	154	Spanish Language and Culture I	3
MLL	184	Russian Language and Culture I	3
MLL	194	Korean Language and Culture I	3
GEOG	108	World Regional Geography	3
GEOG	300	Elements of Geography	3
GEOG	304	Human Geography	3
WGS	399	Global Women's Issues	3

Health and Well Being

4-6 hours

Psychological

PSYCH	155	General Psychology	3
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Physical (Select one)

FCS	203	Nutrition and Health	3
FCS	301	Nutrition	3
HHP	150	Lifetime Fitness Concepts	1
NURS	303	Introduction to Public Health	3

Human Heritage

6 hours

(Select one from two of the following three categories)

History

HIST	101	World History to 1500	3
HIST	102	World History from 1500	3
HIST	201	American History to 1865	3
HIST	202	American History from 1865	3

Literature

ENGL	113	General Literature	3
ENGL	114	General Literature(Genre)	3
ENGL	116	General Literature(Theme)	3
ENGL	120	Literature and Film	3
ENGL	315	Mythology	3
ENGL	320	Literature and Film	3

Philosophy

PHIL	103	Introduction to Philosophy	3
PHIL	105	Ethics	3
PHIL	111	Ethics: Applied Emphasis(_____)	3
PHIL	112	Biomedical Ethics	3
PHIL	113	Business Ethics	3
PHIL	114	Environmental Ethics	3
PHIL	207	Critical Thinking	3
PHIL	208	Logic	3
PHIL	231	World Religions	3

Notes

NOTE: The information contained herein is intended to be used for the planning of a student's academic program and does not constitute a contract. While this guide was prepared with the latest information, courses, graduation requirements, and curricula are subject to change.

When a student attains 85 semester hours of credit (including current enrollment) the student must apply for a degree check in the Office of the Registrar (Degree Checking Section), Room 102 Russ Hall.

MINIMUM GENERAL REQUIREMENTS: The minimum requirements for graduation include 124 semester hours of which 60 hours must be from a four year university. In addition, 45 semester hours must be upper division and 30 hours in residence at PSU (including 24 of the last 30). Minimum GPA for non-education degree is 2.0 overall [2.0 in major], secondary education degree is 2.5 overall [2.75 in major], and early/late childhood/unified degree is 2.80 overall [3.0 in major]. A minimum GPA of 2.0 in any minor and in residence coursework is required. General Education and all degree requirements are provided in the online catalog. Refer to individual departments for specific requirements.

The degree program in Justice Studies does not change; this is an additional option for veterans/graduate of the Military Police School.

9. Identify EXISTING support (library holdings, computer needs, and similar):
n/a
10. Identify NEW resources needed to a) begin and b) maintain the new minor, emphasis, or certificate
None
11. Identify regional impact:
 - a. Similar program at other Regents' and/or neighboring institutions?
Wichita State accepts some classes, but no program
 - b. Discuss the potential for joint programming
All our courses are face-to-face and the distance is too great.
12. Identify number of students pursuing the new minor, emphasis, or certificate within 1, 5, and 10 years
Slow growth projection without additional faculty: 10, 25, 25
13. Discuss the expected outcome of this addition for the relevant program and the department

This emphasis will increase student enrollment in the program major and the department. The new emphasis allows us to recruit students with credited life skill experience and their presence in the classroom will enrich other students.

IN ADDITION:

all forms required by PSU and KBOR

<http://www.pittstate.edu/office/registrar/legislative-process-for-undergraduate-curriculum-items.dot> and

http://www.kansasregents.org/new_program_approval

Course Description: [Back to Top](#)

The Advanced Crime Scene Investigative Techniques (ACSIT) course includes advanced methods of investigation and evidence processing. It focuses on crime scene interpretation and analysis, advanced photography methods, advanced methods of crime scene documentation and advanced evidence evaluation, collection, and analysis techniques.

Prerequisites: [Back to Top](#)

Military Warrant Officer: This course is designed primarily for US Army CID Special Agents WO1- WO3 or other similarly designated service personnel. All personnel attending this course should be familiar with their respective service crime scene handbook (USACIDC Pamphlet 195-10 Criminalistics Handbook, AFOSI Manual 71-124 Crime Scene Manual, NCIS Field Guide Crime Scene Manual).

Military Enlisted: This course is designed primarily for US Army CID Special Agents and Military Police Investigators E-4 through E-7 with actual experience employed as a Special Agent/Military Police Investigator, or other similarly designated service personnel. All personnel attending this course should be familiar with their respective service crime scene handbook (USACIDC Pamphlet 195-10 Criminalistics Handbook, AFOSI Manual 71-124 Crime Scene Manual, NCIS Field Guide Crime Scene Manual).

Military Civilian: This course is designed primarily for US Army CID Special Agents, Investigators, Supervisors, Laboratory Examiners, and/or other similarly designated service personnel with actual experience employed as a Special Agent, Investigator, or Laboratory Examiner. All personnel attending this course should be familiar with their respective service crime scene handbook (USACIDC Pamphlet 195-10 Criminalistics Handbook, AFOSI Manual 71-124 Crime Scene Manual, NCIS Field Guide Crime Scene Manual).

Topics: [Back to Top](#)

- Advanced Photography
- Entomology and Anthropology
- Blood Stain Pattern and Shooting Trajectory Analysis
- Advanced Evidence Processing Techniques
- Guest Speaker(s) - TBA

Military Police Investigator

Course Description: [Back to Top](#)

The Military Police Investigator Course is an eight-week course taught at the United States Army Military Police School, Ft. Leonard Wood, MO. We train Military Police Investigators for the U.S. Armed Forces, Department of Defense and Allied Nations.

Prerequisites: [Back to Top](#)

Army Enlisted: Must be qualified as Active Duty or Reserve Component enlisted military police, PMOS 31B in grade E4 through E7 and must meet the selection prerequisites listed in AR 190-30, paragraph 2-1; or be qualified as Corrections Specialist, MOS 31E and have been selected for assignment to perform investigative duties within a confinement facility. Must have at least one year of military service remaining as indicated by ETS or DEROS (waiverable with oath of intention or statement of intention to reenlist). Meet physical fitness and weight standards IAW AR 600-9. All personnel attending the course must have a secret security clearance.

Foreign Military: The materials contained in this course have been reviewed by the course developers in coordination with the Fort Leonard Wood, MO 65473 foreign disclosure authority. This course is releasable to military students from foreign countries on a case-by-case basis. Foreign countries desiring to place students in this course must meet one or more of the following criteria: (1) Own (a specific piece of equipment); (2) Have a signed Letter of Intent (LOI); (3) Have waiver from HQDA; (4) Have USG release for training; (5) etc.

DOD Civilians: Must be employed as Investigators, GS 7 - 9, in hiring code 1810 series; Criminal Investigators, GS 9 - 11, in hiring code 1811 series; Detective, GS 7 - 9, in the hiring code GS 083 series, who have been nominated and approved by the appropriate MACOM. Police Officers, GS 5, in hiring code GS 083, who have been identified and selected for duties as an Investigator/Detective and nominated and approved by the appropriate MACOM may also attend the course.

Other Personnel: Must meet the selection prerequisites listed in AR 190-30, paragraph 2-1; or be qualified as Corrections Specialist, and have been selected for assignment to perform investigative duties within a confinement facility. Must have at least one year of military service remaining as indicated by ETS or DEROS (waiverable with oath of intention or statement of intention to reenlist). Meet physical fitness and weight standards IAW AR 600-9. All personnel attending the course must have a secret security clearance.

Topics: [Back to Top](#)

- Criminal Law
- Crime Scene Processing
- Crime Scene Photography
- Testimonial Evidence
- Crimes against Persons and Crimes Against Property
- Physical Evidence
- Computer Crimes
- Economic Crimes

• **Investigative Reports**

100

Criminal Intelligence Course

Course Description: [Back to Top](#)

The Crime & Criminal Intelligence Analyst course (CCIAC) develops service members who will be conducting Analytical Operations within the Department of Defense (DoD) in support of Police Intelligence Operations.

Prerequisites: [Back to Top](#)

All students must possess at a minimum a Secret security clearance in order to be eligible for CCIAC.

Officers: This course is designed for all Active and Reserve Army CMF 31A, O-1 to O-5.

Warrant Officers: This course is designed for all Active and Reserve Army CMF 311A, WO1 to CW5.

Enlisted Personnel: This course is designed for all Active and Reserve Army CMF31, E5 to E9.

DOD Security Personnel: This course is designed for all DOD police security guards and officers, 0083 or 0085.

DOD Civilian Personnel: This course is designed for DoD Civilian GS-07 to GS-14, currently performing duties as crime intelligence analysts and assigned to a Police Intelligence Operations position.

Contract Personnel: This course is designed for contract personnel who are currently performing duties as crime intelligence analysts and assigned to a Police Intelligence Operations position.

Other U.S. Military Services: Officers, Warrant Officers, Enlisted Personnel, Contract Personnel, Security Personnel and Civilians employed in Law Enforcement organizations of the U.S. Marine Corps, U.S. Navy, U.S. Air Force, and the U.S. Coast Guard may apply for CCIAC training at USAMPS.

Foreign Nationals: Foreign Nationals are not eligible to attend CCIAC.

Exceptions: Address exceptions to these requirements to the Director of Training & Education, United States Army Military Police School (USAMPS), Fort Leonard Wood, Missouri 65473-8929

Topics: [Back to Top](#)

- **Analyst Work Products**
- **Analyzing Collected Data**
- **Briefs & Reports**
- **Collection Plan Development**
- **Crime Patterns/Analysis**
- **Critical Thinking & Crime Indicators**
- **File Management and Data Evaluation**
- **Law Enforcement/Criminal Intelligence (CrimInt) Resources**
- **Legal Requirements for Police Intelligence Operations (PIO)/CrimInt**
- **PIO and CrimInt Overview**
- **Social Network Analysis**
- **Structured Data Maintenance and Management**

Law Enforcement Senior Leader Course

Course Description: [Back to Top](#)

Course number is 7H-F64/830-F24. The Law Enforcement Senior Leaders Course instructs senior leaders in advanced concepts of managing law enforcement operations. The primary objective of this course is to promote effective and efficient Antiterrorism/ Force Protection/ Law Enforcement mission accomplishment through leadership development.

Scope: [Back to Top](#)

The Law Enforcement Senior Leader (LESEL) Course will instruct MP and Department of the Army Civilian (DAC) Senior Leaders in managing Law Enforcement Operations, Crisis Management, and Incident Command. Emphasis of the training will encompass managing the law enforcement mission, resourcing, and management of civilian personnel, legal guidelines, special operations, law enforcement intelligence operations, DAC law enforcement, corrections, interoperability with off-post civilian law enforcement, physical security and force protection, crisis management, weapons of mass destruction events, antiterrorism/ force protection, and the National Incident Management System. Throughout the course, each of these topic areas will be addressed in relation to the overall mission of the Military Police Corps' law enforcement mission.

Prerequisites: [Back to Top](#)

- Military personnel: Enlisted grades E-8 and E-9
- Warrant and Commissioned Officers grades O3-O5
- Civilian Equivalent
- Grade waivers must be submitted for U.S. Military personnel below the grade of E-8 or E-7(P)
- Grade waiver requests must have strong justification for consideration.
- Address all exceptions to these prerequisites to: Director of Training & Education (DOT&E), USAMPS, Fort Leonard Wood, MO 65473-8929

* NOTE: Fax your waiver request to USAMPS DOT&E at Fax: (573) 563-8068 or contact the USAMPS DOT&E OPNS NCO at 573-563-7883, DSN 676-7883.

Special Information: [Back to Top](#)

Students are encouraged to bring a laptop computer with a CD ROM drive to the course in order to utilize the provided reference CD after hours. The Clarke Library provides a student computer lab for use.

Topics: [Back to Top](#)

- Principles of LE Management
- MP Doctrine
- Manage a Civilian Workforce

- Legal Considerations
- Active Shooter
- Police Intelligence Operations
- Law Enforcement Coordination with Civil Authorities
- Physical Security
- Manage Critical Incident Peer Support
- Guardian requirements
- National Incident Management System
- IMCOM / DES structure Overview
- Budget and Resource Management
- Briefings (MWD / EOD / HRP / Fire Department)
- Capstone Crisis Management Exercise

United States Army Military Police School



Behavioral Sciences Education and Training Division (BSETD)

Sexual Assault Senior Leader
Seminar
Mr. Russell Strand
russell.w.strand2@army.mil
573-563-8061

The Sexual Assault Senior Leader Seminar has been designed for military leaders to assist them in understanding sexual assault victims and perpetrator behavior. This training centers around prevention, risk reduction, proper response and offender accountability and culture change which supports good order and discipline within the military.

BSETD has subject matter expertise in the following areas: Child Abuse Investigations, Child Interventions, Domestic Violence Intervention, Critical Incident Peer Support and Sexual Assault Investigations. For more information regarding training and course capabilities please contact Mr. Wayne (Clark) Sheek at wayne.sheek.civ@mail.mil or 573-563-7865

Behavioral Sciences Education and Training
Division

14030 MSCOE Loop, Suite 1721, Thurman Hall
Fort Leonard Wood, Missouri 65473
Commercial: 573-563-7865

Fax: 573-563-8062

<https://www.us.army.mil/suite/page/407161>

Special Victims Capability (SVC)
Course Manager: CW3 Richard
Overman
richard@overman.mil
573-563-4077

Purpose:

To provide advanced training to Accredited Agents, Investigators, and select DOD/civilian Criminal Investigators in the investigation of sexual assault and child abuse. Other professions such as legal, medical, mental health, and victim advocates are also encouraged to attend.

Scope:

SVC is a two-week resident course that focuses on memory & trauma, common victim behaviors, ethanol facilitated sexual assaults, sex offender behaviors, male victimization, sexual assault injuries, investigative trends, research on false allegations, sexual assault investigations case reviews, advanced victim interviews, marital sexual assaults, and preparing for trial, mock trial, and self care.

Scheduling:

Army CID personnel contact your training manager for a reservation. Other DOD personnel and non-federal civilians contact CW3 Overman.

**Child Abuse Prevention Investigative
Techniques (CAPIT)**
Mr. Robert Catron
robert.catron@macmillanmil
573-563-6193

Purpose:

To provide advanced training to Accredited Agents, Investigators, and select DOD/civilian Criminal Investigators in the investigation of child abuse. Other professions such as legal, medical, mental health, and victim advocates are also encouraged to attend.

Scope:

CAPIT is an eight-day course taught in residence or by Mobile Training Team (MTT). MTTs are funded by requesting units. The course focuses on the conduct of interviews, gathering of physical evidence, sensitivity to the needs of victims and non-offending parents, and special legal considerations as they pertain to the investigation of child abuse. Child interviews, child abuse crime scenes and psychological aspects of victims and offenders are also taught. The role of the investigator on the multidisciplinary Family Advocacy Team is emphasized.

Scheduling:

Army personnel contact ACOM training managers. Other DOD personnel and non-federal civilians contact Mr. Catron.

**Domestic Violence Intervention
Training (DVIT)**
Ms. Elizabeth Bailey
elizabeth.bailey30@macmillanmil
573-563-7897

Purpose:

To provide advanced training to law enforcement personnel and domestic violence first responders. Other professions such as legal, medical, mental health, and victim advocates are also encouraged to attend.

Scope:

DVIT is a five day course taught in residence or by MTT that focuses on effective intervention and investigation of family dysfunctional incidents utilizing a multi-disciplinary approach, with emphasis on protection of the victim, and return of the family to a healthy state. Topics include multi-disciplinary aspects of interventions, response techniques, dynamics of domestic violence, interview techniques relating to domestic violence situations, psychological aspects of victims and abusers, domestic violence crime scenes, and skills in assessing and calming domestic violence situations.

Scheduling: Army personnel contact ACOM training managers. Other DOD personnel and non-federal civilians contact Ms. Bailey.

Critical Incident Peer Support (CIPS)
Course Manager Mrs. Donna Ferguson
donna.ferguson@macmillanmil
573-563-3568

Purpose:

To train Law Enforcement personnel and Corrections/Detentions Specialists in the area of critical incident stress.

Scope:

CIPS is a five day course taught in residence or by MTT that assists law enforcement and other first responders with post-catastrophic incident assessment and recovery. It trains the dynamics of critical incident stress management, recognition of types, signs and symptoms of stress, identification of the peer support program, functions of the peer supporter, psychological effects and causative impacts of critical incidents, communications skills, major crisis issues, crisis interventions and referrals to ensure the preservation of health, welfare, safety and confidentiality. CIPS is complimentary to other stress management capabilities and provides an additional element of self-care for Soldiers.

Scheduling:

Military Police units interested in attending training or requesting an MTT, contact Mrs. Ferguson.

Military Police Investigation Division
CIDSAC Course Training Schedule

Date	Start	End	LP #	Lesson	Room	Instructor
Mon, 09 Jan 2017	6:00	7:00		Weight In	2917	Course Mgr
	8:00	10:00	191-3301	In-Processing	2917	Course Mgr
	10:00	10:30	191-3382	CID History/Organization	2917	Course Mgr
	10:30	11:00	191-3301	CID Introduction	2917	Chief, MPID
	11:00	12:00	191-3301	In-Processing	2917	Course Mgr
	12:00	13:00		LUNCH		
	13:00	14:00	191-3363	Computer Crimes	3716	CW2 Moore
	14:00	16:00	191-3382	Professionalism/Ethics	2917	Course Mgr
	16:00	17:00	191-3386	Suicide Prevention	2917	Course Mgr
2 Tue, 10 Jan 2017	8:30	12:00	191-3311	Military Justice	2917	Law Branch
	12:00	13:00		LUNCH		
	13:00	17:00	191-3312	Authority and Jurisdiction	2917	Law Branch
3 Wed, 11 Jan 2017	8:00	12:00	191-3315	Searches and Seizures	2917	Law Branch
	12:00	13:00		LUNCH		
	13:00	17:00	191-3315	Searches and Seizures PE	2917	Law Branch
4 Thur, 12 Jan 2017	8:00	12:00	191-3313	Determine Criminal Offenses	2917	Law Branch
	12:00	13:00		LUNCH		
	13:00	17:00	191-3313	Determine Criminal Offenses	2917	Law Branch
5 Fri, 13 Jan 2017	8:00	12:00	191-3314	Confessions & Admissions	2917	Course Mgr
	12:00	13:00		LUNCH		Law Branch
	13:00	14:00	191-3316	Testify at Court, Board, or Administrative Hearings	2917	Law Branch
	14:00	16:00	191-3310	Test Review	2917	Law Branch
				FEDERAL HOLIDAY		
Mon, 16 Jan 2017						
6 Tue, 17 Jan 2017	8:00	10:00	191-3370	Exam - Law	2917	Law Branch
	10:00	11:30	191-3310	Review of Law Exam	2917	Law Branch
	11:30	13:00		LUNCH		
	13:00	13:30	191-3301	Equipment Issue	2917	Course Mgr
	13:30	17:00	191-3378	Firearms Utilization	2917	Course Mgr
7 Wed, 18 Jan 2017	8:00	11:30	191-3363	Computer Crimes	3716	CW2 Moore
	11:30	13:00		LUNCH		
	13:00	17:00	191-3363	Computer Crimes	3716	CW2 Moore

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<u>Date</u>	<u>Start</u>	<u>End</u>	<u>L.P.#</u>	<u>Lesson</u>	<u>Room</u>	<u>Instructor</u>
8 Thur, 19 Jan 2017	8:00	11:30	191-3363	Computer Crimes LUNCH	3716	CW2 Moore
9 Fri, 20 Jan 2017	13:00	17:00	191-3363	Computer Crimes	3716	CW2 Moore
	8:00	11:30	191-3363	Computer Crimes LUNCH	3716	CW2 Moore
	12:00	13:00				
	13:00	17:00	191-3363	Computer Crimes	3716	CW2 Moore
10 Mon, 23 Jan 2017	8:00	10:00	191-3332	Collect Physical Evidence	Bldg 3209	SFC Wright
	10:00	12:00	191-3318	Alternate Light Source LUNCH	Bldg 3209	SFC Wright
	12:00	13:00				
	13:00	14:00	191-3318	Alternate Light Source	Bldg 3209	SFC Wright
	14:00	17:00	191-3376	Process/Collect Liquid, Trace, Dried Glass	Bldg 3209	SFC Wright
11 Tue, 24 Jan 2017	8:00	12:00	191-3344	Process Fingerprint Evidence LUNCH	Bldg 3209	SFC Wright
	12:00	13:00				
	13:00	15:00	191-3343	Questioned Documents	Bldg 3209	SFC Wright
	15:00	17:00	191-3333	Anson and Explosives	Bldg 3209	SFC Wright
12 Wed, 25 Jan 2017	8:00	11:30	191-3342	Preserve Impressions LUNCH	Bldg 3209	SFC Wright
	11:30	13:00				
	13:00	15:00	191-3327	DA Form 4137	Bldg 3209	SFC Wright
	15:00	17:00	191-3338	Prepare a Laboratory Request Confidential Photographs	Bldg 3209	SFC Wright
13 Thur, 26 Jan 2017	7:30	8:30				Course Mgr
	8:30	12:00	191-3328	Investigative Photography LUNCH	Bldg 3209	SFC Wright
	12:00	13:00				
14 Fri, 27 Jan 2017	8:30	12:00	191-3328	Investigative Photography Investigative Photography LUNCH	Bldg 3209	SFC Wright
	12:00	13:00				
	13:00	17:30	191-3328	Investigative Photography	Bldg 3209	SFC Wright
15 Mon, 30 Jan 2017	8:00	12:00	191-3328	Investigative Photography LUNCH	Bldg 3209	SFC Wright
	12:00	13:00				
	13:00	17:00	191-3328	Investigative Photography	Bldg 3209	SFC Wright

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Date	Start	End	LP #	Lesson	Room	Instructor
16 Tue, 31 Jan 2017	8:00	12:00	191-3332	Collect Physical Evidence PE	Blgd 3209	SFC Wright
	12:00	13:30		LUNCH		
17 Wed, 01 Feb 2017	13:30	15:30	191-3330	Criministics Examination	Blgd 3209	SFC Wright
	8:00	10:30	191-3331	Introduction to Crimes Against Person	2917	CW3 Jameson
	10:30	12:00	191-3337	Post Mortem Changes	2917	CW3 Jameson
	12:00	13:00		LUNCH		
	13:00	14:00	191-3393	Vehicular Injuries	2917	CW3 Jameson
	14:00	15:00	191-3338	Bone ID Process	2917	CW3 Jameson
	15:00	17:00	191-3339	Autopsy Presentation	2917	CW3 Jameson
18 Thur, 02 Feb 2017	8:30	11:30	191-3392	Other Equivocal Deaths	2917	CW3 Jameson
	11:30	13:00		LUNCH		
	13:00	15:00	191-3395	Blunt Force Injuries	2917	CW3 Jameson
	15:00	16:30	191-3359	Sharp Force Injuries	2917	CW3 Jameson
19 Fri, 03 Feb 2017	8:30	11:30	191-3391	Fast Force Trauma	2917	CW3 Jameson
	11:30	13:00		LUNCH		
	13:00	15:30	191-3341	Asphyxia Trauma	2917	CW3 Jameson
20 Mon, 06 Feb 2017	8:30	12:00	191-3334	Forensic Pediatrics	2917	CW3 Jameson
	12:00	13:30		LUNCH		
	13:30	15:30	191-3394	Sexual Assault Forensic Examinations	2917	CW3 Jameson
21 Tue, 07 Feb 2017	15:30	16:30	191-3340	Crimes Against Persons Exam Review	2917	CW3 Jameson
	8:30	10:30	191-3340	Crimes Against Persons Examination	2917	CW3 Jameson
	10:30	13:00		LUNCH		
	13:00	17:00	191-3325	Sketch a Crime Scene	2917	Mr. Combs
22 Wed, 08 Feb 2017	8:00	12:00	191-3325	Sketch a Crime Scene Demo	2917/2912	Mr. Combs
	12:00	13:00		LUNCH		
	13:00	17:00	191-3325	Sketch a Crime Scene PE & Review	2917/2912	Mr. Combs
23 Thur, 09 Feb 2017	8:00	12:00	191-3347	Process a Crime Scene Lecture	2917	Mr. Combs
	12:00	13:00		LUNCH		
	13:00	17:00	191-3347	Process a Crime Scene Lecture	2917	Mr. Combs
24 Fri, 10 Feb 2017	8:00	12:00	191-3347	Process a Crime Scene PE	2917/2912	Mr. Combs
	12:00	13:00		LUNCH		
	13:00	17:00	191-3347	Process a Crime Scene PE	2917/2912	Mr. Combs

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<u>Date</u>	<u>Start</u>	<u>End</u>	<u>LP #</u>	<u>Lesson</u>	<u>Room</u>	<u>Instructor</u>
25 Mon, 13 Feb 2017	8:00	12:00	191-3347	Practical Exercise Review	2917	Mr. Combs
	12:00	13:00		LUNCH		
26 Tue, 14 Feb 2017	13:00	17:00	191-3347	Evidence Collection PE/Review	2917	Mr. Combs
	8:00	12:00	191-3347	Process a Crime Scene PE	2917/2912	Mr. Combs
	12:00	13:00		LUNCH		
27 Wed, 15 Feb 2017	13:00	17:00	191-3347	Process a Crime Scene PE	2917/2912	Mr. Combs
	8:00	12:00	191-3347	Practical Exercise Review	2917	Mr. Combs
	12:00	13:00		LUNCH		
28 Thur, 16 Feb 2017	13:00	17:00	191-3347	Process a Crime Scene PE	2917/2912	Mr. Combs
	8:00	12:00	191-3347	Process a Crime Scene PE	2917/2912	Mr. Combs
	12:00	13:00		LUNCH		
29 Fri, 17 Feb 2017	13:00	16:00	191-3347	Process a Crime Scene PE	2917/2912	Mr. Combs
	8:00	12:00	191-3347	Practical Exercise Review	2917	Mr. Combs
	12:00	13:00		LUNCH		
30 Mon, 20 Feb 2017	13:00	17:00	191-3347	Evidence Collection PE/Review	2917/2912	Mr. Combs
	7:00	12:00	191-3347	FEDERAL HOLIDAY		
30 Tue, 21 Feb 2017	12:00	13:00	191-3347	Crime Scene Processing Examination	2917/2912	Mr. Combs
	13:00	18:00	191-3347	LUNCH		
31 Wed, 22 Feb 2017	13:00	18:00	191-3347	Crime Scene Processing Examination	2917/2912	Mr. Combs
	8:00	12:00	191-3347	Process a Crime Scene PE	2917/2912	Mr. Combs
	12:00	13:00		LUNCH		
	13:00	16:00	191-3347	Process a Crime Scene PE	2917/2912	Mr. Combs
32 Thur, 23 Feb 2017	8:00	12:00	191-3347	Practical Exercise Review	2917	Mr. Combs
	12:00	13:00		LUNCH		
33 Fri, 24 Feb 2017	13:00	17:00	191-3347	Practical Exercise Review	2917/2912	Mr. Combs
	7:30	11:30	191-3318	Alternate Light Source	Bldg 3209	SFC Wright
	11:30	12:30		LUNCH		
	12:30	17:30	191-3344	Process Fingerprint Evidence	Bldg 3209	SFC Wright

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34 Mon, 27 Feb 2017	8:00 12:00 13:00	12:00 13:00	191-3319	Mobile Device Collection and Triage Training LUNCH	3716	CW2 Moore
35 Tue, 28 Feb 2017	8:00 12:00 13:00	12:00 13:00	191-3319 191-3309	Mobile Device Collection and Triage Training Investigate Sexual Assault LUNCH	3716 1902-25	CW2 Moore CW3 Overman
36 Wed, 01 Mar 2017	8:00 12:00 13:00	12:00 13:00	191-3309 191-3309	Investigate Sexual Assault Investigate Sexual Assault LUNCH	1902-25 1902-25	CW3 Overman CW3 Overman
37 Thur, 02 Mar 2017	8:00 12:00 13:00	12:00 13:00	191-3309 191-3383	Investigate Sexual Assault Use of Force/Unarmed Self-Defense/Officer Survival LUNCH	1902-25 TBD	CW3 Overman SFC Bledsoe
38 Fri, 03 Mar 2017	8:00 12:00 13:00	12:00 13:00	191-3383 191-3383	Use of Force/Unarmed Self-Defense/Officer Survival Use of Force/Unarmed Self-Defense/Officer Survival LUNCH	TBD TBD	SFC Bledsoe SFC Bledsoe
39 Mon, 06 Mar 2017	8:30 9:30 10:30 11:30 13:00	9:30 10:30 11:30 13:00	191-3383 191-3371 191-3367 191-3373	Use of Force/Unarmed Self-Defense/Officer Survival Introduction to Fraud Investigations Contracting Fraud Supply Fraud Investigations LUNCH	TBD 1902-25 1902-25 1902-25	SFC Bledsoe CW2 Cullen CW2 Cullen CW2 Cullen
40 Tue, 07 Mar 2017	13:00 14:00 15:00 16:00 17:00 18:00	14:00 15:00 16:00 17:00 18:00	191-3369 191-3365 191-3378	Financial Fraud Investigations ECTA Process Firearms Utilization LUNCH	1902-25 1902-25 Range 13 SCI/CR13 Mr. Combs	CW2 Cullen CW2 Cullen
41 Wed, 08 Mar 2017	13:00 14:00 15:00 16:00 17:00 18:00	14:00 15:00 16:00 17:00 18:00	191-3378 191-3378 191-3378 191-3378	Firearms Utilization Dinner Firearms Utilization/Night Ride Firearms Utilization LUNCH	Range 13 SCI/CR13 Mr. Combs Range 13 SCI/CR13 Mr. Combs Range 13 SCI/CR13 Mr. Combs Range 13 SCI/CR13 Mr. Combs	SFC Wright SFC Wright SFC Wright SFC Wright
42 Thur, 09 Mar 2017	13:00 14:00 15:00 16:00 17:00 18:00	14:00 15:00 16:00 17:00 18:00	191-3378 191-3347 191-3347	Firearms Utilization Indoor/Outdoor Crime Scene LUNCH	Range 13 SCI/CR13 Mr. Combs Bldg 3209 Bldg 3209	SFC Wright SFC Wright SFC Wright

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43 Fri, 10 Mar 2017	8:00	12:00	191-3347	Indoor/Outdoor Crime Scene	Bldg 3209	SFC Wright
	12:00	13:00		LUNCH		
44 Mon, 13 Mar 2017	13:00	17:00	191-3347	Indoor/Outdoor Crime Scene	Bldg 3209	SFC Wright
	8:00	8:30	191-3328	Introduction to I7	1902-25	SFC Bledsoe
	8:30	9:00	191-3385	Investigative Planning	1902-25	SFC Bledsoe
	9:00	11:30	191-3375	ALERTS	1902-25	SFC Bledsoe
	11:30	13:00		LUNCH		
	13:00	17:00	191-3375	ALERTS	1902-25	SFC Bledsoe
45 Tues, 14 Mar 2017	7:00	12:00	191-3375	ALERTS	1902-25	SFC Bledsoe
	12:00	13:00		LUNCH		
	13:00	17:00	191-3375	ALERTS	1902-25	SFC Bledsoe
	12:00	13:00	191-3375	ALERTS	1902-25	SFC Bledsoe
46 Wed, 15 Mar 2017	8:00	12:00	191-3375	ALERTS	1902-25	SFC Bledsoe
	12:00	13:00		LUNCH		
	13:00	16:00	191-3375	ALERTS	1902-25	SFC Bledsoe
	16:00	16:30	191-3397	Forms Lecture	1902-25	SFC Bledsoe
47 Thur, 16 Mar 2017	8:00	12:00	191-3321	Interviews Lecture	1902-25/1902	SFC Bledsoe
	12:00	13:00		Lunch		
	13:00	17:00	191-3321	Interviews Lecture	1902-25	SFC Bledsoe
48 Fri, 17 Mar 2017	8:00	12:00	191-3321	Interviews PE #1	1902-25/1902	SFC Bledsoe
	12:00	13:00		LUNCH		
	13:00	17:00	191-3321	Interviews PE #1	1902-25/1902	SFC Bledsoe
49 Mon, 20 Mar 2017	8:00	12:00	191-3375	ALERTS PE #1	1902-25	SFC Bledsoe
	12:00	13:00		LUNCH		
	13:00	17:00	191-3375	ALERTS PE #1	1902-25	SFC Bledsoe
50 Tues, 21 Mar 2017	8:00	12:00	191-3321	Interviews PE #2	1902-25/1902	SFC Bledsoe
	12:00	13:00		LUNCH		
	13:00	17:00	191-3321	Interviews PE #2	1902-25/1902	SFC Bledsoe
51 Wed, 22 Mar 2017	8:00	12:00	191-3375	ALERTS PE #2	1902-25	SFC Bledsoe
	12:00	13:00		LUNCH		
	13:00	17:00	191-3375	ALERTS PE #2	1902-25	SFC Bledsoe
52 Thur, 23 Mar 2017	8:00	12:00	191-3396	Interviews Lecture	1902-25	SFC Bledsoe
	12:00	13:00		LUNCH		
	13:00	17:00	191-3396	Interviews Lecture	1902-25	SFC Bledsoe

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53 Fri, 24 Mar 2017	8:00	12:00	191-3321	Interviews PE #3	1902-25/1902	SFC Bledsoe
	12:00	13:00		LUNCH		
54 Mon, 27 Mar 2017	13:00	17:00	191-3321	Interviews PE #3	1902-25/1902	SFC Bledsoe
	8:00	12:00	191-3375	ALERTS PE #3	1902-25	SFC Bledsoe
	12:00	13:00		LUNCH		
55 Tues, 28 Mar 2017	13:00	17:00	191-3375	ALERTS PE #3 (Initial)	1902-25	SFC Bledsoe
	8:00	12:00	191-3396	Interrogations PE #4	1902-25/1902	SFC Bledsoe
	12:00	13:00		LUNCH		
56 Wed, 29 Mar 2017	13:00	17:00	191-3396	Interrogations PE #4	1902-25/1902	SFC Bledsoe
	8:00	12:00	191-3323	Child Abuse Investigations Lecture	1902-25	Mr. Catron
	12:00	13:00		LUNCH		
57 Thur, 30 Mar 2017	13:00	17:00	191-3323	Child Abuse Investigations Lecture	1902-25	Mr. Catron
	8:00	12:00	191-3396	Interrogations PE #5	1902-25/1902	SFC Bledsoe
	12:00	13:00		LUNCH		
58 Fri, 31 Mar 2017	13:00	17:00	191-3396	Interrogations PE #5	1902-25/1902	SFC Bledsoe
	8:00	12:00	191-3375	ALERTS PE #4	1902-25	SFC Bledsoe
	12:00	13:00		LUNCH		
59 Mon, 03 Apr 2017	13:00	15:00	191-3398	Employ a Lineup	1902-25	SFC Bledsoe
	15:00	17:00	191-3324	Use an Interpreter	1902-25	SFC Bledsoe
	8:00	12:00	191-3375	ALERTS PE#5	1902-25/1902	SFC Bledsoe
	12:00	13:00		LUNCH		
60 Tues, 04 Apr 2017	13:00	15:00	191-3308	Investigate Hate/Bias Crimes	1902-25/1902	SFC Bledsoe
	15:00	17:00	191-3336	Investigating Gang Related Crimes	1902-25/1902	SFC Bledsoe
	8:00	12:00	191-3396	Interrogations PE#6	1902-25	SFC Bledsoe
	12:00	13:00		LUNCH		
61 Wed, 05 Apr 2017	13:00	17:00	191-3396	Interrogations PE#6	1902-25	SFC Bledsoe
	8:00	12:00	191-3396	Interrogations PE FINAL EXAM	1902-25/1902	SFC Bledsoe
	12:00	13:00		LUNCH		
62 Thur, 06 Apr 2017	13:00	17:00	191-3396	Interrogations PE FINAL EXAM	1902-25/1902	SFC Bledsoe
	7:00	9:00	191-3362	Develop Investigative Sources	1902-25	SFC Bledsoe
	9:00	12:00	191-3396	Interrogations PE#7	1902-25	SFC Bledsoe
	12:00	13:00		LUNCH		
	13:00	17:00	191-3396	Interrogations PE#7	1902-25	SFC Bledsoe

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63 Fri, 07 Apr 2017	8:00	9:30	191-3300	Professional Skills Exam	1902-25	SFC Bledsoe
	9:30	11:30	191-3377	PSVA	1902-25	SFC Bledsoe
	12:00	13:00		LUNCH		
	13:00	16:00		EST		
64 Mon, 10 Apr 2017	8:00	12:00	191-3396	Interrogations PE#8	B12350/RM 144	SFC Bledsoe
	12:00	13:00		LUNCH	1902-25	SFC Bledsoe
	13:00	17:00	191-3396	Interrogations PE#8	1902-25	SFC Bledsoe
65 Tues, 11 Apr 2017	8:00	12:00	191-3316	Court Room PE	1902-25	TBD/Law
	12:00	13:00		LUNCH		
	13:00	17:00	191-3316	Court Room PE	1902-25	TBD/Law
66 Wed, 12 Apr 2017	TBD	TBD		Polygraph Overview/Regimental Chief	1902-25	TBD
67 Thur, 13 Apr 2017	8:00	9:00		Intro to Counter Drugs	1071	SSG Thomas
	9:00	12:00	191-3357	Drug Identification and Manufacturing	1071	SSG Thomas
	12:00	13:00		LUNCH	1071	
	13:00	14:00	191-3357	Drug Identification and Manufacturing	1071	SSG Thomas
	14:00	14:30	191-3361	Field Test for a Controlled	1071	SSG Thomas
	14:30	18:30	191-3351	Covert Drug Operations	1071	SSG Thomas
68 Fri, 14 Apr 2017	8:00	9:00	191-3352	Surveillance Operations	1071	SSG Thomas
	9:00	10:00	191-3353	Police Special Operations/Raids	1071	SSG Thomas
	10:00	12:00	191-3354	Allocate 10015 Funds	1071	SSG Thomas
	12:00	13:00		LUNCH	1071	
	13:00	14:00	191-3356	Technical Surveillance Equipment	1071	SSG Thomas
	14:00	14:30	191-3360	Test Review	1071	SSG Thomas
	7:00	9:00	191-3360	Drug Exam	1071	SSG Thomas
69 Mon, 17 Apr 2017	9:00	12:00	191-3358	Source Buy Walk (Team A)	1071	SSG Thomas
	12:00	13:00		LUNCH	1071	
	13:00	16:00	191-3358	Source Buy Walk (Team B)	1071	SSG Thomas

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70 Tues, 18 Apr 2017	8:00	12:00	191-3352	Control Confidence Buy Walk (Team A)	1071/FLW	SSG Thomas
	8:00	12:00	191-3352	Surveillance Operations (Team B)	1071/FLW	SSG Thomas
	12:00	13:00		LUNCH		
	13:00	17:00	191-3352	Control Confidence Buy Walk (Team B)	1071/FLW	SSG Thomas
	13:00	17:00	191-3352	Surveillance Operations (Team A)	1071/FLW	SSG Thomas
71 Wed, 19 Apr 2017	8:00	12:00	191-3356	Surveillance Operations (Team A)	1071/FLW	SSG Thomas
	8:00	12:00	191-3356	Buy Bust Site Survey (Team B)	1071/FLW	SSG Thomas
	12:00	13:00		LUNCH		
	13:00	17:00	191-3356	Surveillance Operations (Team B)	1071/FLW	SSG Thomas
	13:00	17:00	191-3356	Buy Bust Site Survey (Team A)	1071/FLW	SSG Thomas
72 Thur, 20 Apr 2017	7:00	11:00	191-3358	PE-Mobile (Buy/Bust) (Team A)	1071/FLW	SSG Thomas
	7:00	11:00	191-3352	Surveillance (Team B)	1071/FLW	SSG Thomas
	11:00	12:00		LUNCH		
	12:00	16:00	191-3358	PE-Mobile (Buy/Bust) (Team B)	1071/FLW	SSG Thomas
	12:00	16:00	191-3352	Surveillance (Team A)	1071/FLW	SSG Thomas
73 Fri, 21 Apr 2017	8:00	12:00	191-3353	PE-Raid/Search & Seizure	TA 167A	SFC Bledsoe
	12:00	13:00		LUNCH		
	13:00	17:00	191-3353	PE-Raid/Search & Seizure	TA 167A	SFC Bledsoe
74 Mon, 24 Apr 2017	8:00	10:00	191-3301	Out Processing	3716	Course Mgr
	10:00	11:00	191-3301	End of Course Critiques	3716	Course Mgr
	11:00	12:00	191-3301	Out Processing	3716	Course Mgr
	12:00	13:00		LUNCH		
	13:00	15:00		ROP Preparation/Rehearsal	Memorial Grove	Course Mgr
	15:00	16:00		ROP	Memorial Grove	Course Mgr
75 Tues, 25 Apr 2017	8:00	10:30	191-3301	Graduation Preparation/Rehearsal	LHA	Course Mgr
	10:30	12:00	191-3301	Graduation	LHA	Course Mgr

12/5/2016

CIDSAC 01-17

1-1

UNIFORM CODES

D=Duty (ACU) R=Road Gear
P=PT U=Tactical
A=Class A C=Clv.
B=Class B

SCHEDULE FOR WEEK 1

COURSE
Clothes
CRIME AND CRIMINAL INTELLIGENCE ANALYSTS COURSE 001-17 WK 1 (5-9 December 2016)

DATE TIME LOCATION	POI FILE #	UNIFORM SUBJECT INSTRUCTOR	LESSON ASSIGNMENT(S)	EQUIPMENT AND SPECIAL REQUIREMENT(S)
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MON 5 Dec "Code G"

0800-0900	INST -	Opening Remarks/In processing Mr. Schultz /Gysgt Zierhof	None	None
0900-1100	INST -	Introduction to the PIO Process/ Mr. Schultz	None	None
1100-1200		Lunch		
1200-1400	INST -	Critical Thinking SSG Kyger		
1400-1500	INST -	Prepare a Brief and Prepare a Report Mr. Schultz	None	
1500-1600		Crime Pattern/Analysis INST - Mr. Schultz	None	None

TUE 6 Dec "Code D"

0800-1100	INST -	Law Enforcement Resources	None	Resource Data Sheet
1100-1200	INST -	File Management and Data Evaluation SSG Kyger		

D=Duty (ACU) R=Road Gear
P=PT T=Tactical
A=Class A C=Civ.
B=Class B

SCHEDULE FOR WEEK 1

COURSE
Clothes
CRIME AND CRIMINAL INTELLIGENCE ANALYSTS COURSE 001-17 WK 1 (5-9 December 2016)

DATE TIME LOCATION	FOI FILE #	UNIFORM SUBJECT INSTRUCTOR	LESSON ASSIGNMENT(S)	EQUIPMENT AND SPECIAL REQUIREMENT(S)
1200-1300		Lunch		
1300-1600		Applied Techniques and Tools I INST - Mr. Schultz	None	None

WED 7 Dec

0800-1000		Develop a Collection Plan Mr. Schultz	None	None
1000-1100		Applied Techniques and Tools II INST - Gysgt Zoerhof/Mr. Schultz/SSG Kyger		Analysts Notebook
Software				

1100-1200

1200-1600
Applied Techniques and Tools II
INST - Gysgt Zoerhof/ Mr. Schultz/SSG Kyger

THUR Dec 8

"Code D"

0800-1100

Applied Techniques and Tools II
INST - Gysgt Zoerhof/Mr. Schultz/SSG Kyger

1100-1200

Lunch

None

Analysts Notebook Software

None

1-3

UNIFORM CODES

D=Duty (ACU) R-Road Gear
 P=PT T=Tactical
 A=Class A C=Clv.
 B=Class B

SCHEDULE FOR WEEK 1

COURSE
 Clothes
 CRIME AND CRIMINAL INTELLIGENCE ANALYSTS COURSE 001-17 WK 1 (5-9 December 2016)

DATE	POI FILE #	UNIFORM	LESSON ASSIGNMENT(S)	EQUIPMENT AND SPECIAL REQUIREMENT(S)
TIME		SUBJECT		
LOCATION		INSTRUCTOR		

1200-1600		Applied Techniques and Tools II		
	INST - Gysgt Zoerhof/Mr. Schultz/SSG Kyger			Analysts Notebook Software

FRI 9 Dec "Code P"

0800-1100 Applied Techniques and Tools II

INST - Gysgt Zoerhof/Mr. Schultz/SSG Kyger

Analysts Notebook Software

1100-1200 Lunch

1200-1600 Insider Threat PE
 Staff None

1-1

UNIFORM CODES

COURSE
Closes
CRIME AND CRIMINAL INTELLIGENCE ANALYSTS 001-17 WK 2 (12-16 December 2016)

SCHEDULE FOR WEEK 2

D=Duty (ACU) K=Road Gear
E=PT T=Tactical
A=Class A C=Civ.
B=Class B

DATE
TIME
LOCATION
POL FILE #
SUBJECT
INSTRUCTOR

LESSON ASSIGNMENT(S)

EQUIPMENT AND SPECIAL
REQUIREMENT(S)

MON 12 Dec

"Code D"

0800-1100

INST - Insider Threat PE
Staff

None

Analysts Notebook

1100-1200

Lunch

1200-1600

INST - Insider Threat PE
Staff

None

Analysts Notebook

TUE 13 Dec

"Code D"

0800-0830

Insider Threat Gp 1 Brief
Staff

None

Analysts Notebook
Insider Threat Gp 2

Brief

0900-0930

Insider Threat Gp 3 Brief
Staff

None

Analysts Notebook

0930-1100

Targeting PE

None
Staff

Analysts Notebook

1100-1200

Lunch

UNIFORM CODES

D=Duty (ACT) R=Road Gear
P=Pt T=Tactical
A=Class A C=Civ.
B=Class B

SCHEDULE FOR WEEK 2

Clothes
CRIME AND CRIMINAL INTELLIGENCE ANALYSTS 001-17 WK 2 (12-16 December 2016)

DATE TIME POI FILE # UNIFORM SUBJECT INSTRUCTOR LESSON ASSIGNMENT(S) EQUIPMENT AND SPECIAL REQUIREMENT(S)

1200-1600 Targeting PE None Staff Analysts Notebook

WED 14 Dec

0800-1100 Targeting PE INST -Staff Analysts Notebook

1100-1200 Lunch

1200-1600 Targeting PE INST Staff Analysts Notebook

THU 15 Dec

0800-1200 Targeting PE INST - Staff None

1200-1300 Lunch

1300-1600 Targeting PE INST - Staff None

Capstone
Analysts Notebook

Analysts Notebook

COURSE

Clothes

CRIME AND CRIMINAL INTELLIGENCE ANALYSIS 001-17 WK 2 (12-16 December 2016)

SCHEDULE FOR WEEK 2

UNIFORM CODES

D=Duty (ACU) R=Road Gear
 P=PT T=Tactical
 A=Class A C=Civ.
 B=Class B

DATE
 TIME
 LOCATION

POI FILE #
 UNIFORM
 SUBJECT
 INSTRUCTOR

LESSON ASSIGNMENT(S)
 EQUIPMENT AND SPECIAL
 REQUIREMENT(S)

FRI 16 Dec

"Code D"

0800-1200

INST - Targeting PE
 Staff

None

1200-1300

Lunch

Analysts Notebook

1300-1330

INST - Group 2 Targeting PE Brief
 Staff

Analysts Notebook

1330-1400

INST - Group 2 Targeting PE Brief
 Staff

1400-1430

INST - Group 2 Targeting PE Brief
 Staff

Analysts Notebook

1430-1500

INST - Course Critique
 Staff

Analysts Notebook

1500-1530

Graduation

None

1530-1600

INST - Mr. Schultz/Gysgt Zoerhof/SSG Kyger
 Closing Remarks/Safety Brief
 INST - Mr. Schultz/Gysgt Zoerhof/SSG Kyger

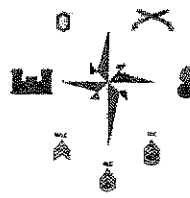
None

None



CID SPECIAL AGENT

ALC



FORT LEONARD WOOD,
MO NON COMMISSIONED
OFFICER ACADEMY
SYLLABUS FOR 31D30
ADVANCED LEADERS
COURSE



CID SPECIAL AGENT

ALC



PURPOSE

The Military Police Advanced Leader Course provides 3 FD Noncommissioned Officers with the technical and tactical skills required to successfully serve as Military Police Squad Leaders and Special Agents. The course also enhances the student's ability to lead, train, and direct subordinates in all functional areas of the Military Police Corps and within their specialty.

COURSE SCOPE

Students will demonstrate proficiency in the Military decision making process, Army effective writing, Military briefings, conducting felony criminal investigation, evidence collection and processing, evidence room procedures, major incident and hostage negotiation operations, and protective service mission support. Student will also take part in community service and a formal dining in which will be evaluated in the contribution to group work portion of their UOSY.

COURSE PREREQUISITES

Active Army or Reserve Component enlisted personnel selected by DA (Active Army) or recommended by unit Commander (Reserve Component). Qualified in CMF 31. Meets requirements outlined in AR 350-1 (para 3-49) and DA Pam 611-21. All Soldiers must have successfully completed Structured Self Development (SSD) II and the Warrior Leader Course (WLC) at least six months before attending this course.



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WEEK ONE

Purpose: This week provides instruction on applying the Military decision making process, intelligence preparation of the battlefield, ULO, COIN, map overlays, command post operations and military briefings. This week is designed to introduce the students to the experiential learning model, better preparing them for the institutional education process.

Remarks: None

Security Clearance: Unclassified

Lesson Title: Sexual Assault Prevention and Response

References: AR 600-20, HQDA EXORD 107-13

Lesson Title: Dealing with Aggressive Behavior

References: AI 1P 3-39.10, FM 3-19.13

Lesson Title: Non-lethal Capabilities and Planning Overview

References: AR 190-14, FM 3-19.13, FM 3-22.40

Lesson Title: MP Organizations and Staff Functions

References: FM 3-90.61

Lesson Title: Unified Land Operation

References: ADP 3-0, ADRP 3-0

Lesson Title: Rear Area Threat

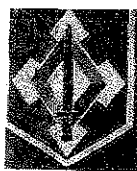
References: ADP 3-07, FM 3-19.4, FM 3-39

Lesson Title: Counter-insurgency

References: FM 3-24, FM 3-24.2, Joint Pub 1-02

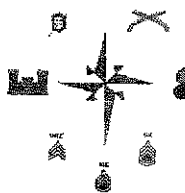
Lesson Title: Military Briefs

References: AI 1P 3-0.1



CID SPECIAL AGENT

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WEEK ONE cont.

Lesson Title: History of the MP Corps.

References: None

Lesson Title: Map Overlays

References: ADKP 1-02, FM 3-23.26, SIP 21-24-SMC1

Lesson Title: Intelligence Preparation of the Battlefield

References: FM 2-0.3, AI 1P 5-0.1

Lesson Title: Apply MDMP

References: ADP 5-0, ADKP 5-0 and AI 1P 5-0.1

Lesson Title: Tactical Patrols

References: FM 3-19.4, SIP 31B24-SM-1G, SIP 21-24-SMC1

Lesson Title: Oral Operations Orders

References: ADKP 5-0, AI 1P 5-0.1, FM 3-19.4, SIP 31B24-SM-1G

WEEK TWO

Purpose: During this week students will conduct training on offensive and defensive techniques, visit the virtual battlefield simulator, receive interactive computer based training on call for fire and close air support. Students will also be introduced to the oral operations order during practical exercises in preparation for the FIA. Week two begins the specific focus on CID SA tasks and lessons.

Remarks: None

Lesson Title: Offensive Techniques

References: ADP 5-0, ADKP 1-02, FM 3-19.4, FM 3-21.8, SIP 31B24-SM-1G

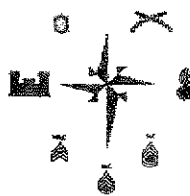
Lesson Title: Call for Fire/Close Air Support

References: FM 6-30, FM 3-23.26



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WEEK TWO CONT.

Lesson Title: Military Briefing PE

References: AITP 3-0.1

Lesson Title: Defensive Techniques

References: ADP 3-0, FM 3-19.4, FM 3-21.75, STP 31B24-SM-1G

Lesson Title: Conduct MOU Operations

References: AITP 3-06.11, FM 3-19.4, STP 19-31B24-SM-1G

CMP 31 EXAMINATION #1

Lesson Title: OUIB Funds

References: AR 195-4, AR 37-104-4, DODFMR 7000.14-K,
STP 19-31D24-SM-1G

Lesson Title: Covert Operations

References: AR 190-53, AR 195-2, AR 195-4, AR 195-5 CIDR 195-1, FM 3-19.13

Lesson Title: Crisis Negotiation

References: AR 195-2, AR 195-5, CIDR 195-1, K, STP 19-31D24-SM-1G

Lesson Title: Federal Rules/ Criminal Procedures

References: AR 195-2, AR 195-5, CIDR 195-1, FM 3-19.13, MCM,
STP 19-31D24-SM-1G

Lesson Title: Identity Theft

References: AR 195-2, FM 3-19.13, www.fic.gov

Lesson Title: Lawful Search and Seizure

References: AR 195-2, AR 27-10, CIDR 195-1, MCM STP 19-31D24-SM-1G



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WEEK TWO CONT.

Lesson Title: Supervise Tactical Physical Security mission

References: FM 19-25, SIP 19-31D24-SM-1G

Lesson Title: Economic Crimes

References: AR 195-2, AR 195-3, CIDR 195-1, SIP 19-31D24-SM-1G

Lesson Title: Biometrics Overview

References: FM 3-19.13

Lesson Title: Coordinate Movement to a Crime Scene

References: AR 195-2, CIDR 195-1, FM 3-19.13, FM 3-19.4, FM 3-39, FM 3-90

Lesson Title: Office Management

References: AR 190-11, AR 25-400-2, AR 600-9, AR 710-2, CIDR 195-1

WEEK THREE

Week Three will give students an in-depth look into implementing a major case plan, documentation of a remote scene, evidence collection, crime scene sketching and recruiting. Students will be given instruction on how to run a successful apprenticeship program.

INVESTIGATIONS EXAMINATION

Lesson Title: Apprentice SA Program

References: AR 195-2, AR 195-3, CIDR 195-1

Lesson Title: Physical Security Overview

References: AR 190-11, AR 190-15, AR 190-16, AR 525-13, A11P 3-39.32

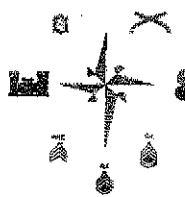
Lesson Title: Implement a Major Case Plan

References: A11P 3-39.10, CIDR 195-1, SIP 19-31D24-SM-1G



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WEEK THREE CONT.

Lesson Title: Investigative Photography

References: AITP 3-90.13, FM 3-19.13

Lesson Title: Crisis Negotiation

References: AR 195-2, AR 195-3, CIDR 195-1, STP 19-31D24-SM-1G

Lesson Title: Document a Remote Crime Scene

References: AR 195-2, AR 195-3, CIDP 195-3, FM 3-19.13

Lesson Title: Evidence Collection

References: AR 195-6, AR 195-2, AR 195-3, AR 195-3, CIDR 195-1, FM 3-19.13
STP 19-31D24-SM-1G

Lesson Title: IED Defeat

References: FM 3-21.8, FM 3-24.210, FM 3-90.119, FM 4-01.45, FM 4-30.51,
JC 20-32-3

Lesson Title: Manage the Recruiting Program

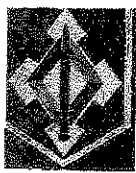
References: AR 195-3, CIDR 195-1, STP 19-31D24-SM-1G

Lesson Title: Investigative Sketching

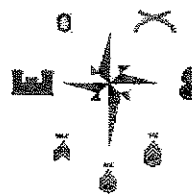
References: AR 195-3, FM 3-19.13

WEEK FOUR FTX

CID SA ALC students will be involved in various simulated scenarios where suspected criminal acts within the United States Army Criminal Investigation Command (USACIC) investigative responsibility and jurisdiction have occurred. The students will be provided with simulated complaints of the criminal acts; they will be instructed to react to the complaints and execute their assigned individual tasks in order to accomplish the team's mission.



CID SPECIAL AGENT



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WEEK FIVE

Week five gives the students a comprehensive look into evidence procedures including how to store, and preserve it.

Lesson Title: Supervise Tactical PS Mission PB

References: FM 19-25, SIP 19-31D24-SM-1G

Lesson Title: Trace Evidence Collection

References: AR 195-2, AR 195-3, FM 3-19.13

Lesson Title: Terrorism

References: AR 525-13

Lesson Title: Evidence Room Procedures

References: AR 15-6, AR 195-2, AR 195-3, AR 195-5, CIDR 195-1, SIP 19-31D24-SM-1G

Lesson Title: Documentation

References: DA Form 4157

Lesson Title: Criminal Law

References: AR 27-10, MCM 2012

Lesson Title: Criminal Psychology

References: MCM

Lesson Title: Detainee Operations at Point of Capture

References:

EVIDENCE PROCEDURE EXAMINATION



CID SPECIAL AGENT

ALC



WEEK SIX

Week six provides CID SA students with hands-on practical exercises covering evidence room procedures and crisis negotiation.

Lesson Title: Crisis Negotiation PL

References: AR 195-2, AR 195-3, CIDR 195-1, R, SIP 19-31D24-SM-1G

Lesson Title: Evidence Room Procedures

References: AR 19-6, AR 195-2, AR 195-3, AR 195-5, CIDR 195-1, SIP 19-31D24-SM-1G

WEEK SEVEN

The final week of CID SA Advanced Leaders Course consists of out processing, visiting memorial grove and the MP Museum. Students will also participate in the end of course AAR to the Commandant as well a graduation activities.

Lesson Title: Warrior Transition Unit

References: W TU Administrative Guidance

Lesson Title: Case and Trial Preparation

References: MCM

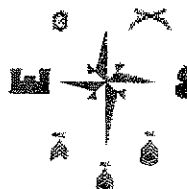
Lesson Title: Resiliency

References: ADP 6-22, ADKP 6-22, FM 3-21.13



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WEEK SIX CONT.

Lesson Title: Traffic Accident Investigations

References: FM 19-23

Lesson Title: Warrior Transition Unit

References: W TU Administrative Guidance

WEEK SEVEN

Week seven is the final week, students will complete the final law enforcement classes and prepare for graduation.

Lesson Title: Conduct Traffic Enforcement

References:

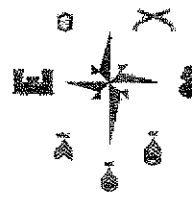
Lesson Title: Residency

References: ADP 6-22, ADKP 6-22, FM 3-21.73



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EXAMINATIONS

UNIT 31 EXAMINATION #1

INVESTIGATIONS EXAMINATION

EVIDENCE PROCEDURES EXAMINATION

EVALUATIONS

APFT

PRT Instruction

Student Led Discussion

In Ranks Inspection

Tactical Leadership

Formal Memorandum x 3

Contribution to Group Work x 2

Garrison Leadership

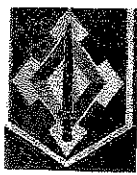
Military Brief



CORRECTIONS/
DETENTION ALC



FORT LEONARD WOOD,
MO NONCOMMISSIONED
OFFICER ACADEMY
SYLLABUS FOR 31E30
ADVANCED LEADERS
COURSE



CORRECTIONS/ DETENTION ALC



PURPOSE

The Military Police Advanced Leader Course provides 31E Noncommissioned Officers with the technical and tactical skills required to successfully serve as Military Police Squad and Facility Shift Leaders. The course also enhances the student's ability to lead, train, and direct subordinates in all functional areas of the Military Police Corps and within their specialty.

COURSE SCOPE

Students will demonstrate proficiency in the Military decision making process, intelligence preparation of the battlefield, maps and overlays, tactical and garrison leadership skills, Military briefings, law and order operations, and Army effective writing. U/D Specialist will receive comprehensive instruction on duties and responsibilities of a Housing Unit NCO to include prisoner and facility management. Student will also take part in community service and a formal dining in which will be evaluated in the contribution to group work portion of their 1059.

COURSE PREREQUISITES

Active Army or Reserve Component enlisted personnel selected by DA (Active Army) or recommended by unit Commander (Reserve Component). Qualified in CMF 31. Meets requirements outlined in AR 350-1 (para 3-49) and DA Pam 611-21. All Soldiers must have successfully completed the Warrior Leader Course (WLC) at least six months before attending this course as well as Structured Self Development (SSD) I.



CORRECTIONS/ DETENTION ALC



WEEK ONE

Purpose: This week provides instruction on applying the Military decision making process, intelligence preparation of the battlefield, ULO, COIN, map overlays, command post operations and military briefings. This week is designed to introduce the students to the experiential learning model, better preparing them for the institutional education process.

Remarks: None

Security Clearance: Unclassified

Lesson Title: Sexual Assault Prevention and Response.

References: AR 600-20, HQDA EXORD 161-13

Lesson Title: C/D Battalion Support to Host Nation Detainee Operations

References: ADP 3-07 (UHG 1), ADKP 3-0, AR 190-47, AR 190-8, AI 1P 3-0.1, FM 3-24, FM 3-39, FM 3-39.40, SIP 19-31E24-SM-1G

Lesson Title: Non-lethal Capabilities and Planning Overview

References: AR 190-14, FM 3-19.15, FM 3-22.40

Lesson Title: MP Organizations and Staff Functions

References: FM 3-90.61

Lesson Title: Unified Land Operation

References: ADP 3-0, ADKP 3-0

Lesson Title: Near Area Threat

References: ADP 3-07, FM 3-19.4, FM 3-39

Lesson Title: Counter-insurgency

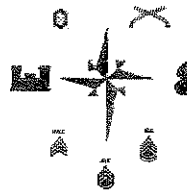
References: FM 3-24, FM 3-24.2, Joint Pub 1-02

Lesson Title: Military Briefs

References: AI 1P 3-0.1



CORRECTIONS/ DETENTION ALC



WEEK ONE CONT.

Lesson Title: History of the MP Corps.

References: None

Lesson Title: Map Overlays

References: ADRP 1-02, FM 3-25.26, SIP 21-24-SMC1

Lesson Title: Intelligence Preparation of the Battlefield

References: FM 2-0.3, AI 1P 5-0.1

Lesson Title: Apply MDMP

References: ADP 5-0, ADRP 5-0 and AI 1P 5-0.1

Lesson Title: Command Post Operations

References: ADRP 5-0 and AI 1P 5-0.1

Lesson Title: Tactical Patrols

References: FM 3-19.4, SIP 31B24-SM-1G, SIP 21-24 SMC1

Lesson Title: Legal Considerations for Corrections

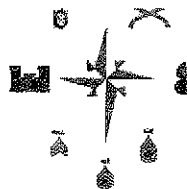
References: AR 15-130, AR 190-47, AR 27-10, FM 27-1, FM 3-39.40, MCM

Lesson Title: Oral Operations Orders

References: ADRP 5-0, AI 1P 5-0.1, FM 3-19.4 SIP 31B24-SM-1G



CORRECTIONS/ DETENTION ALC



WEEK TWO

Purpose: During this week students will conduct training on offensive and defensive techniques, receive interactive computer based training for call for fire and close air support, MMSO, area security and detainee operations. Students will also be introduced to the oral operations order during practical exercises in preparation for the FLX. C/D Students will begin focusing on MOS specific tasks during this week.

Remarks: None

Lesson Title: Offensive Techniques

References: ADP 3-0, ADRP 1-02, FM 3-19.4, FM 3-21.8, SIP 31B24-SM-1G

Lesson Title: Call for Fire/Close Air Support

References: FM 6-30, FM 3-25.56

Lesson Title: Defensive Techniques

References: ADP 3-0, FM 3-19.4, FM 3-21.7D, SIP 31B24-SM-1G

Lesson Title: Military Briefs Practical Exercise

References: AIIP 3-0.1

CMF 31 EXAMINATION #1

Lesson Title: Convoy Security Operations

References: AIIP 3-39.32, FM 3-19.4, FM 19-25, SIP 19-31B24-SM-1G

Lesson Title: Conduct MOU 1 Operations

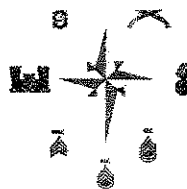
References: AIIP 3-06.11, FM 3-19.4, SIP 19-31B24-SM-1G

Lesson Title: Detainee Operations

References: AR 190-8, AR 190-14, AR 190-47, AR 600-20, FM 3-19.40, SIP 19-31B24-SM-1G, SIP 19-31E24-SM-1G



CORRECTIONS/ DETENTION ALC



WEEK TWO CONT.

Lesson Title: Area Security Operations

References: FM 3-19.4, FM 3-39, SIP 19-31B24-SM-1G

Lesson Title: Movement and Mobility Support Operations

References: FM 3-19.3, FM 3-39, SIP 19-31B24-SM-1G

Lesson Title: IED Detect

References: AR 190-47, SIP 10-31E24-SM-1G

Lesson Title: Physical Security of Confinement Facilities

References: FM 3-19.4, SIP 31B24-SM-1G

Lesson Title: Biometrics Overview

References: FM 3-19.13

Lesson Title: Duties of an MP Operations SG 1

References: AI 1P 3-39.10, SIP 19-31B24-SM-1G

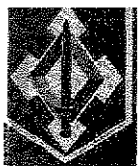
Lesson Title: Deviant and Aggressive Behavior

References: AR 190-47, ISBN 1585621560 (Handbook of Correctional Mental Health)

WEEK THREE

Purpose: Week three gives CD Specialists an overview of managing a corrections facility with lessons on prisoner strength and accountability, movement of prisoners, and the final processing of inmates.

Remarks: None



CORRECTIONS/ DETENTION ALC



WEEK THREE CONT.

CMP 31 EXAMINATION #2

Lesson Title: Accountability of US Military Prisoners

References: AR 190-47, SIP 19-31E24-SM-1G

Lesson Title: Tactical Patrols PE (VBS2/DSIS)

References: FM 3-19.4, SIP 19-31B24-SM-1G, SIP 21-24-SMC1

Lesson Title: Physical Security Overview

References: AR 190-11, AR 190-13, AR 190-16, AR 525-13, A11P 3-39.32

Lesson Title: Force Protection Operations

References: AR 525-13, A11P 3-39.10, A11P 3-39.32, FM 3-19.4, FM 3-39, SIP 19-31B24-SM-1G

Lesson Title: Prisoner Strength Records

References: AR 190-47, AR 633-30, FM 3-39.40, SIP 19-31E24-SM-1G

Lesson Title: Prisoner Movement within a Confinement Facility

References: AR 190-47, FM 3-39.40, SIP 19-31E24-SM-1G

Lesson Title: Investigative Photography

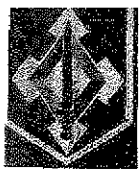
References: A11P 3-90.13, FM 3-19.13

Lesson Title: Powdering and Lifting Latent Impressions

References: A11P 3-90.13, FM 3-19.13

Lesson Title: Processing or Releasing of Prisoners

References: AR 190-47, FM 3-39.40, SIP 19-31E1-SM, SIP 19-31E24-SM-1G



CORRECTIONS/ DETENTION ALC



WEEK THREE CONT.

Lesson Title: Known Print Collection
References: AI 1P 3-90.13, FM 3-19.13

Lesson Title: Investigative Sketching
References: AR 195-5, FM 3-19.13

WEEK FOUR FTX

Students will demonstrate the ability to lead a combat mission by applying troop-leading procedures, move tactically, and consolidate and reorganize IAW the performance checklists. Each NEO will also be evaluated in one of the remaining areas: direct reacting to contact, direct reacting to indirect fire, direct reacting to ambush, direct breaking contact, defend a position, IUC operations. Students must receive a GO in the evaluated area. Any Soldier receiving an overall NOGO, will be given remedial training, and re-evaluated on a different critical task.

WEEK FIVE

Lesson Title: Supervise Admin and Discipline in Corrections Facility
References: AR 190-47, FM 3-39.40, STP 19-31E1-SM, STP 19-31E24-SM-IG

Lesson Title: Investigative Sketching
References: AR 195-5, FM 3-19.13

Lesson Title: ID Document and Collect Evidence
References: AI 1P 3-90.13, FM 3-19.13

Lesson Title: Evidence Room Procedures
References: AR 15-6, AR 195-2, AR 195-3, AR 195-5, AR 710-2, FM 3-19.13, STP 19-31B24-SM-IG



CORRECTIONS/ DETENTION ALC



WEEK FIVE

Purpose: Week five provides students with an overview of the supervision of a corrections facility and EPW camp with a specific focus of the administrative and disciplinary functions. Students will also receive instruction on evidence procedures and investigative skills.

Remarks: None

Lesson Title: Supervise Admin and Discipline in Corrections Facility

References: AK 190-47, FM 3-39.40, SIP 19-31E1-SM, SIP 19-31E24-SM-1G

Lesson Title: Investigative Sketching

References: AK 195-5, FM 3-19.13

Lesson Title: ID Document and Collect Evidence

References: AI 1P 3-90.13, FM 3-19.13

Lesson Title: Evidence Room Procedures

References: AK 15-6, AK 195-2, AK 195-3, AK 195-5, AK 110-2, FM 3-19.13, SIP 19-31E24-SM-1G

Lesson Title: Battlefield Confinement of Prisoners

References: FM 3-39, FM 3-39.40

Lesson Title: Civil Disturbance

References: AI 1P 3-06.11, FM 3-06, FM 3-19.13, FM 3-39

Lesson Title: General Protection Policy at an Internment Facility

References: AK 190-8, FM 3-39.40, SIP 19-31E24-SM-1G

Lesson Title: Documentation

References: DA Form 4137



CORRECTIONS/ DETENTION ALC



WEEK FIVE CONT.

Lesson Title: Criminal Law
References: AR 27-10, MCM 2012

Lesson Title: Supervise Discipline and Security at an EPW Camp
References: AR 190-8

CORRECTIONS EXAMINATION

Lesson Title: Crime Scene PE
References: AI 1P 3-39.10, FM 3-19.13

Lesson Title: Military Police Guardmount
References: AI 1P 3-39.10, FM 3-19.1, SIP-31B24-SM-16

Lesson Title: Criminal Psychology
References: MCM

Lesson Title: Interviews and Interrogations
References: AR 190-30, AR 190-45, MCM 2012

Lesson Title: SKI Concepts
References: ADKP 3-0, AR 190-58, AR 525-13, AI 1P 3-39.10, FM 3-19.13

Lesson Title: Terrorism
References: AR 525-13

Lesson Title: Basic Drug Operations
References: AR 190-30, AR 195-2, AR 195-5, AI 1P 3-39.10, FM 3-19.13



CORRECTIONS/ DETENTION ALC



WEEK FIVE CONT.

Lesson Title: Basic Drug Operations

References: AR 190-30, AR 190-2, AR 190-5, A11P 3-39.10, FM 3-19.13

Lesson Title: Supervise Admin and Discipline in Corrections Facility PE

References: AR 190-47, FM 3-39.40, SIP 19-31E1-SM, SIP 19-31E24-SM-1G

Lesson Title: Case and Trial Preparation

References: MCM

WEEK SIX

Week six will give the students and in depth look at criminal law facilitated by a JAG attorney. C/D students will take part in hands on exercises focusing on procession or releasing prisoners evaluated by the SGL. Students will begin graduation activities during this week.

Lesson Title: Processing or Releasing of Prisoners PE

References: AR 190-47, FM 3-39.40, SIP 19-31E1-SM, SIP 19-31E24-SM-1G

Lesson Title: Gangs in a Corrections Facility

References: Civilian Reference

Lesson Title: Warrior Transition Unit

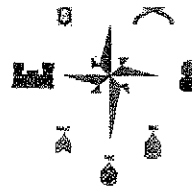
References: W1U Administrative Guidance

Lesson Title: Resiliency

References: ADP 6-22, ADRP 6-22, FM 3-21.75



**CORRECTIONS/
DETENTION ALC**



EXAMINATIONS

CME 31 EXAMINATION #1

CME 31 EXAMINATION #2

CORRECTIONS EXAMINATION

EVALUATIONS

APFT

PRT Instruction

Student Led Discussion

In Ranks Inspection

Tactical Leadership

Formal Memorandum x 3

Contribution to Group Work x 2

Garrison Leadership

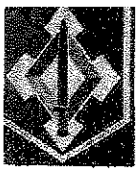
Military Brief



MILITARY POLICE
ALC



FORT LEONARD WOOD,
MO NONCOMMISSIONED
OFFICER ACADEMY
SYLLABUS FOR 31B30
ADVANCED LEADERS
COURSE



MILITARY POLICE

ALC



PURPOSE

The Military Police Advanced Leader Course provides 31B Noncommissioned Officers with the technical and tactical skills required to successfully serve as Military Police Squad Leaders. The course also enhances the student's ability to lead, train, and direct subordinates in all functional areas of the Military Police Corps and within their specialty.

COURSE SCOPE

Students will demonstrate proficiency in the Military decision making process, intelligence preparation of the battlefield, maps and overlays, tactical and garrison leadership skills, Military briefings, law and order operations, Army effective writing, call for and adjust indirect fire, and call for close Air support. Student will also take part in community service and a formal dining in which will be evaluated in the contribution to group work portion of their 1059.

COURSE PREREQUISITES

Active Army or Reserve Component enlisted personnel selected by DA (Active Army) or recommended by unit Commander (Reserve Component). Qualified in CMF 31. Meets requirements outlined in AR 350-1 (para 3-49) and DA Pam 611-21. All soldiers must have successfully completed the Warrior Leader Course (WLC) at least six months before attending this course as well as Structured Self Development (SSD) I.



MILITARY POLICE

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WEEK ONE

Purpose: This week provides instruction on applying the Military decision making process, intelligence preparation of the battlefield, ULO, COIN, map overlays, command post operations and military briefings. This week is designed to introduce the students to the experiential learning model, better preparing them for the institutional education process.

Remarks: None

Security Clearance: Unclassified

Lesson Title: Sexual Assault Prevention and Response.

References: AR 600-20, HQDA EXORD 161-13

Lesson Title: Non-lethal Capabilities and Planning Overview

References: AR 190-14, FM 3-19.13, FM 3-22.40

Lesson Title: MP Organizations and Staff Functions

References: FM 3-90.61

Lesson Title: Unified Land Operation

References: ADP 3-0, ADRP 3-0

Lesson Title: Rear Area Threat

References: ADP 3-07, FM 3-19.4, FM 3-39

Lesson Title: Counter-insurgency

References: FM 3-24, FM 3-24.2, Joint Pub 1-02

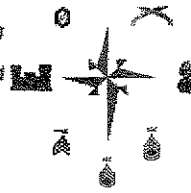
Lesson Title: Military Briefs

References: AI 1P 3-0.1



MILITARY POLICE

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WEEK ONE CONT.

Lesson Title: History of the MP Corps.

References: None

Lesson Title: Map Overlays

References: ADKP 1-02, FM 3-25.26, SIP 21-24-SMC1

Lesson Title: Intelligence Preparation of the Battlefield

References: FM 2-0.3, AI 1P 3-0.1

Lesson Title: Apply MDMP

References: ADP 3-0, ADKP 3-0 and AI 1P 3-0.1

Lesson Title: Command Post Operations

References: ADKP 3-0 and AI 1P 3-0.1

Lesson Title: Tactical Patrols

References: FM 3-19.4, SIP 31B24-SM-1G, SIP 21-24 SMC1

Lesson Title: Oral Operations Orders

References: ADKP 3-0, AI 1P 3-0.1, FM 3-19.4 SIP 31B24-SM-1G

WEEK TWO

Purpose: During this week students will conduct training on offensive and defensive techniques, the virtual battlefield simulator, receive interactive computer based training for call for fire and close air support, MMSO, area security and detainee operations. Students will also be introduced to the oral operations order during practical exercises in preparation for the F1X.

Remarks: None



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WEEK TWO CONT.

Lesson Title: Offensive Techniques
References: ADP 3-0, ADKP 1-02, FM 3-19.4, FM 3-21.8, SIP 31B24-SM-1G

Lesson Title: Call for Fire/Close Air Support
References: FM 6-30, FM 3-25.56

Lesson Title: Military Briefs Practical Exercise
References: A11P 3-0.1

Lesson Title: Defensive Techniques
References: ADP 3-0, FM 3-19.4, FM 3-21.70, SIP 31B24-SM-1G

UMF 31 EXAMINATION #1

Lesson Title: Convoy Security Operations
References: A11P 3-39.32, FM 3-19.4, FM 19-25, SIP 19-31B24-SM-1G

Lesson Title: Conduct MOU1 Operations
References: A11P 3-06.11, FM 3-19.4, SIP 19-31B24-SM-1G

Lesson Title: Detainee Operations
References: AR 190-8, AR 190-14, AR 190-47, AR 600-20, FM 3-19.40, SIP 19-31B24-SM-1G, SIP 19-31E24-SM-1G

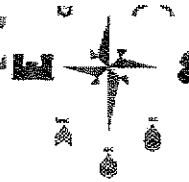
Lesson Title: Area Security Operations
References: FM 3-19.4, FM 3-39, SIP 19-31B24-SM-1G

Lesson Title: Movement and Mobility Support Operations
References: FM 3-19.3, FM 3-39, SIP 19-31B24-SM-1G



MILITARY POLICE

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WEEK TWO CONT.

Lesson Title: IED Detect

References: FM 3-21.8, FM 3-24.210, FM 3-90.119, FM 4-01.43, FM 4-30.51,
IC 20-32-3

Lesson Title: Supervise Hasty Route Reconnaissance

References: FM 3-19.4, SIP 31B24-SM-1G

Lesson Title: Biometrics Overview

References: FM 3-19.13

Lesson Title: Duties of an MP Operations SGT

References: AIIP 3-39.10, SIP 19-31B24-SM-1G

Lesson Title: Dealing with Aggressive Behavior

References: AIIP 3-39.10, FM 3-19.13

WEEK THREE

Purpose: Week three begins the law and order lessons of the 31B Advanced Leaders Course. Student will be introduced to MWD operations, physical security, force protection and police intelligence operations. Students will also learn how to obtain fingerprints from evidence, how to preserve impressions, and investigative sketching and photography.

Remarks: None

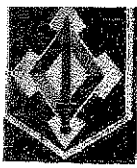
CMF 31B EXAMINATION 2

Lesson Title: Team Member Recovery

References: AK 190-58, AIIP 3-39.10

Lesson Title: Physical Security Overview

References: AK 190-11, AK 190-13, AK 190-16, AK 325-13, AIIP 3-39.32



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WEEK THREE CONT.

Lesson Title: Military Working Dog Operations

References: AK 190-12, AI 1P 3-39.34

Lesson Title: Force Protection Operations

References: AK 525-13, AI 1P 3-39.10, AI 1P 3-39.32, FM 3-19.4, FM 3-39, SIP 19-31B24-SM-10

Lesson Title: Police Intelligence and Law and Order Operations

References: AI 1P 3-39.20, FM 2-01.3, FM 3-19.4, FM 3-39

Lesson Title: Investigative Photography

References: AI 1P 3-90.13, FM 3-19.13

Lesson Title: Powdering and Lifting Latent Impressions

References: AI 1P 3-90.13, FM 3-19.13

Lesson Title: Preserve Impressions

References: AK 195-5, FM 3-19.13

Lesson Title: Known Print Collection

References: AI 1P 3-90.13, FM 3-19.13

Lesson Title: Investigative Sketching

References: AK 195-5, FM 3-19.13



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WEEK FOUR FTX



Students will demonstrate the ability to lead a combat mission by applying troop-leading procedures, move tactically, and consolidate and reorganize LAW the performance checklists. Each NCO will also be evaluated in one of the remaining areas: direct reacting to contact, direct reacting to indirect fire, direct reacting to ambush, direct breaking contact, defend a position, IUC operations. Students must receive a GO in the evaluated area. Any Soldier receiving an overall NOGO, will be given remedial training, and re-evaluated on a different critical task.

WEEK FIVE

Week five continues the law enforcement courses, and provides students with a better understanding of the aspects of the law and order function of the Military Police Corps. Students will discuss proper handling and storage of evidence, investigations, search operations, evidence documentation and civil disturbance operations.

Lesson Title: Preliminary Investigations

References: AI 1P 3-39.10, FM 3-19.13, SIP-31B24-SM-1G

Lesson Title: Trace Evidence Collection

References: AR 195-2, AR 195-3, FM 3-19.13

Lesson Title: ID Document and Collect Evidence

References: AI 1P 3-90.13, FM 3-19.13

Lesson Title: Evidence Room Procedures

References: AR 15-6, AR 195-2, AR 195-3, AR 195-3, AR 710-2, FM 3-19.13, SIP 19-31B24-SM-1G

Lesson Title: Supervise Search Operations

References: AI 1P 3-39.10, SIP 19-31B24-SM-1G

Lesson Title: Civil Disturbance

References: AI 1P 3-06.11, FM 3-06, FM 3-19.13, FM 3-39



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WEEK FIVE CONT.

Lesson Title: Crisis Incident Response

References: AI 1P 3-39.10, SIP 19-31B24-SM-1G

Lesson Title: Documentation

References: DA Form 4137

Lesson Title: Traffic Law

References: AR 190-5, AR 600-85, DCMJ

Lesson Title: Preliminary Investigations

References: AI 1P 3-39.10, FM 3-19.13, SIP 19-31B24-SM-1G

Lesson Title: Trace Evidence Collection

References: AR 195-2, AR 195-3, FM 3-19.13

Lesson Title: ID Document and Collect Evidence

References: AI 1P 3-90.13, FM 3-19.13

Lesson Title: Evidence Room Procedures

References: AR 15-6, AR 195-2, AR 195-3, AR 195-5, AR 710-2, FM 3-19.13, SIP 19-31B24-SM-1G

Lesson Title: Supervise Search Operations

References: AI 1P 3-39.10, SIP 19-31B24-SM-1G

Lesson Title: Civil Disturbance

References: AI 1P 3-06.11, FM 3-06, FM 3-19.13, FM 3-39

Lesson Title: Crisis Incident Response

References: AI 1P 3-39.10, SIP 19-31B24-SM-1G



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WEEK FIVE CONT.



Lesson Title: Documentation

References: DA Form 4157

Lesson Title: Traffic Law

References: AR 190-3, AR 600-83, UCMJ

Lesson Title: Criminal Law

References: AR 27-10, MCM 2012

Lesson Title: Military Police Desk Operations

References: AR 190-45, AR 195-3, A11P 3-39.10, S1P 19-31B24-SM-1G

LAW AND ORDER EXAMINATION

Lesson Title: Crime Scene PE

References: A11P 3-39.10, FM 3-19.13

Lesson Title: Terrorism

References: AR 525-13

Lesson Title: Military Police Guardmount

References: A11P 3-39.10, FM 3-19.1, S1P 31B24-SM-1G

Lesson Title: Warrior Transition Unit

References: W1U Administrative Guidance

Lesson Title: SKI Concepts

References: ADKP 3-0, AR 190-38, AR 525-13, A11P 3-39.10, FM 3-19.1

Lesson Title: Child Abuse

References: AR 608-18, A11P 3-39.10, FM 3-19.13



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WEEK SIX

Week six will give the students and in depth look at criminal law facilitated by a JAG attorney. SGL's will provide students with lessons on traffic investigation drug operations and domestic disturbance response.

Lesson Title: Interviews and Interrogations
References: AR 190-30, AR 190-40, MCM 2012

Lesson Title: Criminal Psychology
References: MCM

Lesson Title: Traffic Accident Investigation
References: FM 19-25

Lesson Title: Domestic Disturbance
References: AR 608-15, AI 1P 3-39.10, FM 3-19.13

Lesson Title: Case and Trial Preparation
References: MCM

Lesson Title: Basic Drug Operations
References: AR 190-30, AR 190-2, AR 190-3, AI 1P 3-39.10, FM 3-19.13

WEEK SEVEN

Week seven is the final week, students will complete the final law enforcement classes and prepare for graduation.

Lesson Title: Conduct Border Patrols
References: ADP 3-0, AR 520-13, AI 1P 3-34.80, AI 1P 3-39.20, AI 1P 3-39.34, FM 3-19.13, FM 3-19.4, FM 3-24, FM 3-39, Joint Pub 3-10



MILITARY POLICE

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WEEK SEVEN CONT.

Lesson Title: Conduct Traffic Enforcement
References: AR 190-5, FM 19-25, FM 3-19.13

Lesson Title: JEFF Overview
References: CIDR 195-1

Lesson Title: Resiliency
References: ADP 6-22, ADKP 6-22, FM 3-21.15

EXAMINATIONS

CMT 31 EXAMINATION #1

CMT 31 EXAMINATION #2

LAW AND ORDER EXAMINATION

EVALUATIONS

APFT

PRT Instruction

Student Led Discussion

In Ranks Inspection

Tactical Leadership

Formal Memorandum x 3

Contribution to Group Work x 2

Garrison Leadership

Military Brief

Request for Deletion of Course

(Undergraduate Course Numbers through Course Number 699)

Department: HPASS College: Arts & SciencesSubmission Date: 2/6/17Contact Person: Kristen Humphrey☒ Faculty member ☐ Chair

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Occasionally, students from other majors take this course, but it is not required by any other program.

Purpose/Justification for Course Deletion: There is some overlap between this course and at least one other course - SWK-385: Human Behavior Social Environment: Individual and Family Function. From a program standpoint, we want to change our addictions course from an elective to a required course, so we looked for the course that would be the most logical to drop and infuse into other course(s) where necessary. This course is the best choice since it already had substantial overlap with other course content.

Course to be Deleted:

Course Number: SWK-340Title of Course: Social Work with Families and ChildrenCredit Hours: 3Deletion Effective: Fall 2017 (Semester/Year)Currently Offered: ☒ Fall ☒ Spring ☐ Summer (check all that apply)Was this course a part of the General Education package? ☐ Yes ☒ No

Is there a departmental course that will be proposed as a substitute? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 13.Feb.'17 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4/3/17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4/3/17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: HPASS College: Arts & SciencesSubmission Date: 2/6/17Contact Person: Kristen Humphrey☒ Faculty member ☐ ChairRevision Effective: Fall 2017 (Semester/Year)

Offered: (check all that apply)

☒ Fall☒ Spring☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course is required for social work students only. Occasionally, students from other majors take it as an elective.Purpose/Justification for Revision to Course: We want to update the language in the course description to reflect current standards.**Existing Course:**Course Number: SWK 344Title of Course: Mental Health Theory and PracticeCredit Hours: 3Prerequisite: N/ACourse Description (as it appears in the current catalog): Policies, services and interventive processes in mental health and retardation settings.**Proposed Course:**Course Number: SWK 344Title of Course: Mental Health Theory and PracticeCredit Hours: 3Prerequisite: N/ACourse Description (as it will appear in the next catalog): This course examines mental health issues, diagnosis, and treatment strategies from a generalist social work perspective, using a case management framework. Social work values and ethics and issues of diversity as they relate to mental health are addressed.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

N/A

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 6 Feb, '17 Signature, Department Chairperson [Signature]
- ☐ Approved: College Curriculum Committee
Date 4/3/17 Signature, College Curriculum Committee Chair [Signature]
- ☐ Approved: Dean of College
Date 4/3/17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: HPASS College: Arts & SciencesSubmission Date: 2/6/17Contact Person: Kristen Humphrey☒ Faculty member ☐ ChairRevision Effective: Fall 2017 (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Occasionally students from other majors take this course, but it is not required by any other program.

Purpose/Justification for Revision to Course: The changes will align our course with the requirements of the KS Behavioral Sciences Regulatory Board for their addictions licensure.

Existing Course:

Course Number: SWK 598Title of Course: Chemical Abuse Treatment and ServicesCredit Hours: 3Prerequisite: Junior, senior or graduate status or permission of instructor.

Course Description (as it appears in the current catalog): Policies, services, and interventive processes related to the abuse of alcohol and other drugs. May be taken for honors. Prerequisites: Junior, senior or graduate status or permission of instructor.

Proposed Course:

Course Number: SWK 598Title of Course: Introduction to AddictionCredit Hours: 3Prerequisite: Junior, senior or graduate status or permission of instructor.

Course Description (as it will appear in the next catalog):
The study of the nature of addiction and other substance use related problems; models, theories, philosophies,

principles, implications for medical and mental health conditions that coexist with addiction, and evidence-based strategies of addiction prevention, treatment, relapse prevention, continuing care, and recovery; and the impact of addiction on the individual, family, and society.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 13 Feb. '17 Signature, Department Chairperson [Signature]
- ☐ Approved: College Curriculum Committee
Date 4/3/17 Signature, College Curriculum Committee Chair [Signature]
- ☐ Approved: Dean of College
Date 4/3/17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: HPASS College: Arts & Sciences

Submission Date: 2/6/17

Revision Effective: Fall, 2017
(Year)

Contact Person: Kristen Humphrey

☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Social Work

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: We plan to drop a required class (SWK 340) and change our chemical abuse/addictions class to a required class (SWK 598).

Rationale for Change (include changes to curriculum objectives): Content from SWK 340 overlaps with content in SWK SWK-385: Human Behavior Social Environment. We also want to require our addictions class, because our students will be better prepared for social work practice if they have an understanding of addictions. Further, an addictions class is required by the Behavioral Sciences Regulatory Board for a license in addictions counseling at the bachelor level. We do not want to add a new requirement without taking another out because we do not want to add more hours to the overall number already required.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This could possibly benefit students from other universities if they choose to take our addictions class, because an introductory addictions courses is of the classes required for a bachelor level addictions license in Kansas.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Our social work students are the only students on campus required to take these courses. Students from related fields may choose to take them as electives, but they will not affect the requirements of any other program.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Major Requirements (61-64 hours)

The social work major consists of not less than 61 hours distributed as follows:

Pre-Admission Courses (7 hours)

SWK-201: Introduction to Social Work (3 hours)

- ☞ SWK-221: Basic Helping Skills (3 hours)
- ☞ SWK-222: Basic Helping Skills Experience (1 hours)
- ☞ Post-Admission Courses
- ☞ SWK-340: Social Work with Families and Children (3 hours)
- ☞ SWK-344: Mental Health Theory and Practice (3 hours)
- ☞ SWK-365: Social Process and Social Policy (3 hours)
- ☞ SWK-375: Multiculturalism and Diversity in Social Work Practice (3 hours)
- OR SOC-443: Race and Ethnic Relations (3 hours)
- OR PSYCH-720: Multicultural Issues in Psychology and Counseling (3 hours)
- ☞ SWK-383: Fundamentals of Research in Social Work (3 hours)
- OR SOSCI-387: Social Research Design (4 hours)
- OR PSYCH-389: Research Methods in Psychology I (3 hours)
- AND PSYCH-392: Research Methods in Psychology II (3 hours)
- ☞ SWK-385: Human Behavior Social Environment: Individual and Family Functioning (3 hours)
- ☞ SWK-420: Advanced Social Work Practice I (3 hours)
- ☞ SWK-465: Social Welfare Policy Analysis (3 hours)
- ☞ SWK-485: Human Behavior in the Social Environment: Groups and Communities (3 hours)
- ☞ SWK-599: Social Work and the Law (3 hours)
- ☞ SWK-600: Advanced Social Work Practice II: Mezzo (3 hours)
- ☞ SWK-601: Advanced Social Work Practice III: Macro (3 hours)
- ☞ SWK-621: Practicum in Social Work (9 hours)
- ☞ SWK-622: Integrative Seminar in Social Work (3 hours)

SWK 621 Practicum in Social Work is part of the Professional Semester.

SWK 622 Integrative Seminar in Social Work is part of the Professional Semester.

☞ Electives (6 hours - all social work electives must be 300 level or above)

Choose two courses from the following list:

- ☞ SWK-341: Social Work and the Aged (3 hours)
- ☞ SWK-342: Health Care and Social Work (3 hours)
- ☞ SWK-343: Social Work with Families Affected by Disability (3 hours)
- ☞ SWK-345: Topics in Social Work (____) (1-3 hours)
- ☞ SOSCI-388: Social Research Analysis (4 hours)
- ☞ SWK-399: Social Work and the Court Process (3 hours)
- ☞ SWK-400: Social Work Case Management (3 hours)
- ☞ GEOG-401: Urban and Regional Planning (3 hours)
- ☞ SOC-443: Race and Ethnic Relations (3 hours)
- ☞ JUST-500: Criminal Law and Society (3 hours)
- ☞ JUST-501: Criminal Procedure (3 hours)
- ☞ SOC-527: Correctional Systems (3 hours)
- ☞ SOC-548: Juvenile Delinquency (3 hours)
- ☞ PSYCH-571: Abnormal Psychology (3 hours)
- ☞ SWK-598: Chemical Abuse Treatment and Services (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Major Requirements (61-64 hours)

The social work major consists of not less than 61 hours distributed as follows:

- ☞ Pre-Admission Courses (7 hours)
- ☞ SWK-201: Introduction to Social Work (3 hours)

- SWK-221: Basic Helping Skills (3 hours)
- SWK-222: Basic Helping Skills Experience (1 hours)
- Post-Admission Courses
- SWK-344: Mental Health Theory and Practice (3 hours)
- SWK-365: Social Process and Social Policy (3 hours)
- SWK-375: Multiculturalism and Diversity in Social Work Practice (3 hours)
- OR SOC-443: Race and Ethnic Relations (3 hours)
- OR PSYCH-720: Multicultural Issues in Psychology and Counseling (3 hours)
- SWK-383: Fundamentals of Research in Social Work (3 hours)
- OR SOSCI-387: Social Research Design (4 hours)
- OR PSYCH-389: Research Methods in Psychology I (3 hours)
- AND PSYCH-392: Research Methods in Psychology II (3 hours)
- SWK-385: Human Behavior Social Environment: Individual and Family Functioning (3 hours)
- SWK-420: Advanced Social Work Practice I (3 hours)
- SWK-465: Social Welfare Policy Analysis (3 hours)
- SWK-485: Human Behavior in the Social Environment: Groups and Communities (3 hours)
- SWK-598: Introduction to Addictions (3 hours)
- SWK-599: Social Work and the Law (3 hours)
- SWK-600: Advanced Social Work Practice II: Mezzo (3 hours)
- SWK-601: Advanced Social Work Practice III: Macro (3 hours)
- SWK-621: Practicum in Social Work (9 hours)
- SWK-622: Integrative Seminar in Social Work (3 hours)

SWK 621 Practicum in Social Work is part of the Professional Semester.

SWK 622 Integrative Seminar in Social Work is part of the Professional Semester.

Electives (6 hours - all social work electives must be 300 level or above)

Choose two courses from the following list:

- SWK-341: Social Work and the Aged (3 hours)
- SWK-342: Health Care and Social Work (3 hours)
- SWK-343: Social Work with Families Affected by Disability (3 hours)
- SWK-345: Topics in Social Work (____) (1-3 hours)
- SOSCI-388: Social Research Analysis (4 hours)
- SWK-399: Social Work and the Court Process (3 hours)
- SWK-400: Social Work Case Management (3 hours)
- GEOG-401: Urban and Regional Planning (3 hours)
- SOC-443: Race and Ethnic Relations (3 hours)
- JUST-500: Criminal Law and Society (3 hours)
- JUST-501: Criminal Procedure (3 hours)
- SOC-527: Correctional Systems (3 hours)
- SOC-548: Juvenile Delinquency (3 hours)
- PSYCH-571: Abnormal Psychology (3 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
N/A

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 13 Feb. Signature, Department Chairperson [Signature]
- ☐ Approved: College Curriculum Committee
Date 4/3/17 Signature, College Curriculum Committee Chair [Signature]
- ☐ Approved: Dean of College
Date 4/3/17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/26/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Accounting and Computer Information Systems College: Kelce

Submission Date: 3-1-2017

Revision Effective: Fall, 2017
(Year)

Contact Person: Peter Rosen ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Accounting

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: We are updating the Kelce Core and General Education requirements. Specifically, MGT 390 Legal and Social Environment of Business is being moved to Gen Ed (Social Studies) and MGT 101 Introduction to Business (and/or 105 Introduction to Entrepreneurship) is being moved to the Kelce Core along with MGT 210 Business Professionalism. MGT 510 Operations Management has also been removed from the Kelce Core. The legislation includes updated course numbers and names from department curriculum updates in Kelce.

Rationale for Change (include changes to curriculum objectives): Updates the curriculum to better prepare students for their careers and to enhance flexibility.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These changes impact only the major within PSU

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These changes impact only the major within PSU

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

- ☐ Basic Skills (15 hours)
- ☐ COMM-207: Speech Communication (3 hours)
- ☐ ENGL-101: English Composition (3 hours)
- ☐ ENGL-190: Honors English Composition (3 hours)
- OR ENGL-299: Introduction to Research Writing (3 hours)
- ☐ MATH-113: College Algebra (3 hours)
- ☐ MATH-143: Elementary Statistics (3 hours)
- ☐ General Education Electives (38-42 hours)
- ☐ Sciences (8-9 hours)

- ☐ Natural Sciences (Select one)
- ☐ BIOL-111: General Biology (3 hours)
- AND BIOL-112: General Biology Laboratory (2 hours)
- ☐ BIOL-113: Environmental Life Science (4 hours)
- ☐ BIOL-211: Principles of Biology I (4 hours)
- ☐ Physical Sciences (Select one)
- ☐ CHEM-105: Introductory Chemistry (3 hours)
- AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- ☐ CHEM-107: Chemistry for the Life Sciences (3 hours)
- AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- ☐ PHYS-160: Physical Geology (3 hours)
- AND PHYS-165: Physical Geology Laboratory (1 hours)
- ☐ PHYS-166: Meteorology (3 hours)
- AND PHYS-167: Meteorology Laboratory (1 hours)
- ☐ PHYS-171: Physical Science (3 hours)
- AND PHYS-172: Physical Science Laboratory (1 hours)
- ☐ PHYS-175: Descriptive Astronomy (3 hours)
- AND PHYS-176: Astronomy Laboratory (1 hours)
- ☐ PHYS-375: Solar System Astronomy (3 hours)
- AND PHYS-176: Astronomy Laboratory (1 hours)
- ☐ Social Studies (Select one) (3 hours)
- ☐ SOC-100: Introduction to Sociology (3 hours)
- ☐ WGS-200: Introduction to Women's Studies (3 hours)
- ☐ Political Studies (Select one) (3 hours)
- ☐ POLS-101: U.S. Politics (3 hours)
- ☐ POLS-103: Comparative Political Institutions (3 hours)
- ☐ Producing and Consuming (9 hours)
- ☐ ECON-200: Introduction to Microeconomics (3 hours)
- ☐ ECON-201: Introduction to Macroeconomics (3 hours)
- ☐ CIS-130: Computer Information Systems (3 hours)
- ☐ Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ☐ ART-155: Printmaking and Paper Arts (3 hours)
- ☐ ART-178: Introduction to the Visual Arts (3 hours)
- ☐ ART-188: The Designed World (3 hours)
- ☐ ART-217: Crafts I (3 hours)
- ☐ ART-222: Jewelry Design I (3 hours)
- ☐ ART-233: Drawing I (3 hours)
- ☐ ART-244: Ceramics I (3 hours)
- ☐ ART-266: Sculpture I (3 hours)
- ☐ ART-277: Painting I (3 hours)
- ☐ ART-288: Introduction to Art History I (3 hours)
- ☐ ART-289: Introduction to Art History II (3 hours)
- ☐ ART-311: Art Education (3 hours)
- ☐ ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ☐ ART-430: Automotive: Art and Design (3 hours)
- ☐ COMM-105: Performance Appreciation (3 hours)
- ☐ COMM-205: Performance Studies (3 hours)
- ☐ COMM-295: Theatre History (____) (3 hours)
- ☐ ENGL-250: Introduction to Creative Writing (3 hours)
- ☐ HHP-151: Dance Appreciation (3 hours)
- ☐ MUSIC-120: Music Appreciation (____) (3 hours)

- ☐ MUSIC-121: Introduction to Music Literature (2 hours)
- ☐ Cultural Studies (Select one) (3 hours)
- ☐ ANTH-101: Introduction to Cultural Anthropology (3 hours)
- ☐ MLL-114: Chinese Language and Culture I (3 hours)
- ☐ MLL-124: French Language and Culture I (3 hours)
- ☐ MLL-154: Spanish Language and Culture I (3 hours)
- ☐ MLL-184: Russian Language and Culture I (3 hours)
- ☐ MLL-194: Korean Language and Culture I (3 hours)
- ☐ GEOG-106: World Regional Geography (3 hours)
- ☐ GEOG-300: Elements of Geography (3 hours)
- ☐ GEOG-304: Human Geography (3 hours)
- ☐ WGS-399: Global Women's Issues (3 hours)
- ☐ Health and Well Being (4-6 hours)
- ☐ Psychological
- ☐ PSYCH-155: General Psychology (3 hours)
- ☐ Physical (Select one)
- ☐ FCS-203: Nutrition and Health (3 hours)
- ☐ FCS-301: Nutrition (3 hours)
- ☐ HHP-150: Lifetime Fitness Concepts (1 hours)
- ☐ NURS-303: Introduction to Public Health (3 hours)
- ☐ Human Heritage (Select one from two of the following three categories) (6 hours)
- ☐ History
- ☐ HIST-101: World History to 1500 (3 hours)
- ☐ HIST-102: World History from 1500 (3 hours)
- ☐ HIST-201: American History to 1865 (3 hours)
- ☐ HIST-202: American History from 1865 (3 hours)
- ☐ Literature
- ☐ ENGL-113: General Literature (3 hours)
- ☐ ENGL-114: General Literature (Genre) (3 hours)
- ☐ ENGL-116: General Literature (Theme) (3 hours)
- ☐ ENGL-120: Literature and Film (3 hours)
- ☐ ENGL-315: Mythology (3 hours)
- ☐ ENGL-320: Literature and Film (3 hours)
- ☐ Philosophy
- ☐ PHIL-103: Introduction to Philosophy (3 hours)
- ☐ PHIL-105: Ethics (3 hours)
- ☐ PHIL-111: Ethics: Applied Emphasis (____) (3 hours)
- ☐ PHIL-112: Biomedical Ethics (3 hours)
- ☐ PHIL-113: Business Ethics (3 hours)
- ☐ PHIL-114: Environmental Ethics (3 hours)
- ☐ PHIL-207: Critical Thinking (3 hours)
- ☐ PHIL-208: Logic (3 hours)
- ☐ PHIL-231: World Religions (3 hours)
- ☐ Kelce College Core
- ☐ ACCTG-201: Financial Accounting (3 hours)
- ☐ ACCTG-202: Managerial Accounting (3 hours)
- ☐ MGMKT-310: Basic Quantitative Business Methods (3 hours)
- ☐ MGMKT-320: Business Statistics (3 hours)
- ☐ FIN-326: Business Finance (3 hours)
- ☐ MGMKT-327: Management and Organizational Behavior (3 hours)
- ☐ MGMKT-330: Principles of Marketing (3 hours)

- ☐ MGMKT-444: Legal and Social Environment of Business (3 hours)
- ☐ MGMKT-477: Quantitative Decision Making (3 hours)
- ☐ MGMKT-626: Operations Management (3 hours)
- ☐ MGMKT-645: Business Strategy (3 hours)
- ☐ ECON- Three hours selected from
- ☐ ECON-330: Money and Banking (3 hours)
- ☐ ECON-418: Intermediate Microeconomics (3 hours)
- ☐ ECON-419: Intermediate Macroeconomics (3 hours)
- ☐ ECON-640: International Trade (3 hours)
- ☐ ACCTG-420: Information Technology and Accounting Systems (3 hours)

- ☐ Major in Accounting (30 hours)
- ☐ ACCTG 315 - Intermediate Managerial Accounting (3 hours)
- ☐ ACCTG 318 - Intermediate Financial Accounting I (3 hours)
- ☐ ACCTG 410 - Intermediate Financial Accounting II (3 hours)
- ☐ ACCTG 411 - Tax Accounting (3 hours)
- ☐ ACCTG 422 - Internal Auditing (3 hours)
- ☐ ACCTG 585 - Accounting Law (3 hours)
- ☐ ACCTG 610 - External Auditing and Assurance Services (3 hours)
- ☐ ACCTG 611 - Advanced Taxation (3 hours)
- ☐ ACCTG 620 - Advanced Financial Accounting (3 hours)
- ☐ ACCTG Elective above 299 (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Classes for the Accounting Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Accounting (30 hours)

- ☐ ACCTG 315 - Intermediate Managerial Accounting (3 hours)
- ☐ ACCTG 318 - Intermediate Financial Accounting I (3 hours)
- ☐ ACCTG 410 - Intermediate Financial Accounting II (3 hours)
- ☐ ACCTG 411 - Individual Taxation (3 hours)
- ☐ ACCTG 422 - Internal Auditing (3 hours)
- ☐ ACCTG 585 - Accounting Law (3 hours)
- ☐ ACCTG 610 - External Auditing and Assurance Services (3 hours)
- ☐ ACCTG 611 - Advanced Taxation (3 hours)
- ☐ ACCTG 620 - Advanced Financial Accounting (3 hours)
- ☐ ACCTG Elective above 299 (3 hours)

Kelce College Core

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)

- ACCTG-420: Accounting Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or 400-level ECON course

General Education for the Kelce College

Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (3 hours)

- MGT 390 Legal and Social Environment of Business (3 hours)

Political Studies (Select one) (3 hours)

- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)

- ECON-200: Principles of Microeconomics (3 hours)
- ECON-201: Principles of Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)

- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)

- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (6 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-111: Ethics: Applied Emphasis (____) (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

Select ONE from one of the following:

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (10-14 hours)

Total minimum hours required for the degree (124 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
Please realize that it will need to gain approval of the General Education Committee.
4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3/1/17 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4/5/17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4/12/17 Signature, Dean [Signature]
- ☒ Approved: General Education Committee (if applicable)
Date 4/26/17 Signature, General Education Committee Chair [Signature]
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Accounting and Computer Information Systems College: Kelce

Submission Date: 3-1-2017

Revision Effective: Fall, 2017
(Year)

Contact Person: Peter Rosen ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Computer Information Systems

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: We are updating the Kelce Core and General Education requirements. Specifically, MGT 390 Legal and Social Environment of Business is being moved to Gen Ed (Social Studies) and MGT 101 Introduction to Business (and/or 105 Introduction to Entrepreneurship) is being moved to the Kelce Core along with MGT 210 Business Professionalism. MGT 510 Operations Management has also been removed from the Kelce Core. The legislation includes updated course numbers and names from department curriculum updates in Kelce.

Rationale for Change (include changes to curriculum objectives): Updates the curriculum to better prepare students for their careers and to enhance flexibility.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These changes impact only the major within PSU

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These changes impact only the major within PSU

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

- ☐ Basic Skills (15 hours)
- ☐ COMM-207: Speech Communication (3 hours)
- ☐ ENGL-101: English Composition (3 hours)
- ☐ ENGL-190: Honors English Composition (3 hours)
- OR ENGL-299: Introduction to Research Writing (3 hours)
- ☐ MATH-113: College Algebra (3 hours)
- ☐ MATH-143: Elementary Statistics (3 hours)
- ☐ General Education Electives (38-42 hours)
- ☐ Sciences (8-9 hours)

- ☐ Natural Sciences (Select one)
- ☐ BIOL-111: General Biology (3 hours)
- AND BIOL-112: General Biology Laboratory (2 hours)
- ☐ BIOL-113: Environmental Life Science (4 hours)
- ☐ BIOL-211: Principles of Biology I (4 hours)
- ☐ Physical Sciences (Select one)
- ☐ CHEM-105: Introductory Chemistry (3 hours)
- AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- ☐ CHEM-107: Chemistry for the Life Sciences (3 hours)
- AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- ☐ PHYS-160: Physical Geology (3 hours)
- AND PHYS-165: Physical Geology Laboratory (1 hours)
- ☐ PHYS-166: Meteorology (3 hours)
- AND PHYS-167: Meteorology Laboratory (1 hours)
- ☐ PHYS-171: Physical Science (3 hours)
- AND PHYS-172: Physical Science Laboratory (1 hours)
- ☐ PHYS-175: Descriptive Astronomy (3 hours)
- AND PHYS-176: Astronomy Laboratory (1 hours)
- ☐ PHYS-375: Solar System Astronomy (3 hours)
- AND PHYS-176: Astronomy Laboratory (1 hours)
- ☐ Social Studies (Select one) (3 hours)
- ☐ SOC-100: Introduction to Sociology (3 hours)
- ☐ WGS-200: Introduction to Women's Studies (3 hours)
- ☐ Political Studies (Select one) (3 hours)
- ☐ POLS-101: U.S. Politics (3 hours)
- ☐ POLS-103: Comparative Political Institutions (3 hours)
- ☐ Producing and Consuming (9 hours)
- ☐ ECON-200: Introduction to Microeconomics (3 hours)
- ☐ ECON-201: Introduction to Macroeconomics (3 hours)
- ☐ CIS-130: Computer Information Systems (3 hours)
- ☐ Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ☐ ART-155: Printmaking and Paper Arts (3 hours)
- ☐ ART-178: Introduction to the Visual Arts (3 hours)
- ☐ ART-188: The Designed World (3 hours)
- ☐ ART-217: Crafts I (3 hours)
- ☐ ART-222: Jewelry Design I (3 hours)
- ☐ ART-233: Drawing I (3 hours)
- ☐ ART-244: Ceramics I (3 hours)
- ☐ ART-266: Sculpture I (3 hours)
- ☐ ART-277: Painting I (3 hours)
- ☐ ART-288: Introduction to Art History I (3 hours)
- ☐ ART-289: Introduction to Art History II (3 hours)
- ☐ ART-311: Art Education (3 hours)
- ☐ ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ☐ ART-430: Automotive: Art and Design (3 hours)
- ☐ COMM-105: Performance Appreciation (3 hours)
- ☐ COMM-205: Performance Studies (3 hours)
- ☐ COMM-295: Theatre History (____) (3 hours)
- ☐ ENGL-250: Introduction to Creative Writing (3 hours)
- ☐ HHP-151: Dance Appreciation (3 hours)
- ☐ MUSIC-120: Music Appreciation (____) (3 hours)

- ☐ MUSIC-121: Introduction to Music Literature (2 hours)
- ☐ Cultural Studies (Select one) (3 hours)
- ☐ ANTH-101: Introduction to Cultural Anthropology (3 hours)
- ☐ MLL-114: Chinese Language and Culture I (3 hours)
- ☐ MLL-124: French Language and Culture I (3 hours)
- ☐ MLL-154: Spanish Language and Culture I (3 hours)
- ☐ MLL-184: Russian Language and Culture I (3 hours)
- ☐ MLL-194: Korean Language and Culture I (3 hours)
- ☐ GEOG-106: World Regional Geography (3 hours)
- ☐ GEOG-300: Elements of Geography (3 hours)
- ☐ GEOG-304: Human Geography (3 hours)
- ☐ WGS-399: Global Women's Issues (3 hours)
- ☐ Health and Well Being (4-6 hours)
- ☐ Psychological
- ☐ PSYCH-155: General Psychology (3 hours)
- ☐ Physical (Select one)
- ☐ FCS-203: Nutrition and Health (3 hours)
- ☐ FCS-301: Nutrition (3 hours)
- ☐ HHP-150: Lifetime Fitness Concepts (1 hours)
- ☐ NURS-303: Introduction to Public Health (3 hours)
- ☐ Human Heritage (Select one from two of the following three categories) (6 hours)
- ☐ History
- ☐ HIST-101: World History to 1500 (3 hours)
- ☐ HIST-102: World History from 1500 (3 hours)
- ☐ HIST-201: American History to 1865 (3 hours)
- ☐ HIST-202: American History from 1865 (3 hours)
- ☐ Literature
- ☐ ENGL-113: General Literature (3 hours)
- ☐ ENGL-114: General Literature (Genre) (3 hours)
- ☐ ENGL-116: General Literature (Theme) (3 hours)
- ☐ ENGL-120: Literature and Film (3 hours)
- ☐ ENGL-315: Mythology (3 hours)
- ☐ ENGL-320: Literature and Film (3 hours)
- ☐ Philosophy
- ☐ PHIL-103: Introduction to Philosophy (3 hours)
- ☐ PHIL-105: Ethics (3 hours)
- ☐ PHIL-111: Ethics: Applied Emphasis (____) (3 hours)
- ☐ PHIL-112: Biomedical Ethics (3 hours)
- ☐ PHIL-113: Business Ethics (3 hours)
- ☐ PHIL-114: Environmental Ethics (3 hours)
- ☐ PHIL-207: Critical Thinking (3 hours)
- ☐ PHIL-208: Logic (3 hours)
- ☐ PHIL-231: World Religions (3 hours)
- ☐ Kelce College Core
- ☐ ACCTG-201: Financial Accounting (3 hours)
- ☐ ACCTG-202: Managerial Accounting (3 hours)
- ☐ MGMKT-310: Basic Quantitative Business Methods (3 hours)
- ☐ MGMKT-320: Business Statistics (3 hours)
- ☐ FIN-326: Business Finance (3 hours)
- ☐ MGMKT-327: Management and Organizational Behavior (3 hours)
- ☐ MGMKT-330: Principles of Marketing (3 hours)

- ☐ MGMKT-444: Legal and Social Environment of Business (3 hours)
- ☐ MGMKT-477: Quantitative Decision Making (3 hours)
- ☐ MGMKT-626: Operations Management (3 hours)
- ☐ MGMKT-645: Business Strategy (3 hours)
- ☐ ECON- Three hours selected from
- ☐ ECON-330: Money and Banking (3 hours)
- ☐ ECON-418: Intermediate Microeconomics (3 hours)
- ☐ ECON-419: Intermediate Macroeconomics (3 hours)
- ☐ ECON-640: International Trade (3 hours)
- ☐ CIS-420: Management Information Systems (3 hours)

- ☐ Major in Computer Information Systems (27-30 hours)
- ☐ CIS 230 - Visual Basic Programming (3 hours)
- ☐ CIS 240 - C++ Programming (3 hours)
- ☐ CIS 380 - Application Systems Analysis and Design Methods (3 hours)
- ☐ CIS 470 - Computer Networking (3 hours)
- ☐ CIS 615 - Database Management (3 hours)

Information Assurance and Computer Design Emphasis

- ☐ CIS 350 - Introduction to System Administration (3 hours)
- ☐ CIS 670 - Information Assurance and Computer Security I (3 hours)
- ☐ CIS 671 - Information Assurance and Computer Security II (3 hours)
- ☐ ACCTG 422 - Internal Auditing (3 hours)
- ☐ ACCTG 522 - Information Assurance Auditing and Controls (3 hours)

System Design Emphasis

- ☐ CIS 345 - Object Oriented Programming Using Java (3 hours)
- ☐ CIS 350 - Introduction to System Administration (3 hours)
- ☐ CIS 640 - Software Engineering (3 hours)
- ☐ CIS Elective numbered 300 or above (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Classes for the Computer Information Systems include Major courses, the Kelce Core, and Kelce General Education Courses.

- ☐ Major in Computer Information Systems (27-30 hours)
- ☐ CIS 230 - Visual Basic Programming (3 hours)
- ☐ CIS 240 - C++ Programming (3 hours)
- ☐ CIS 380 - Systems Analysis and Design (3 hours)
- ☐ CIS 470 - Computer Networking (3 hours)
- ☐ CIS 615 - Database Management (3 hours)

Information Assurance and Computer Design Emphasis

- ☐ CIS 350 - Introduction to System Administration (3 hours)
- ☐ CIS 670 - Information Assurance and Computer Security I (3 hours)
- ☐ CIS 671 - Information Assurance and Computer Security II (3 hours)
- ☐ ACCTG 422 - Internal Auditing (3 hours)
- ☐ ACCTG 522 - Information Assurance Auditing and Controls (3 hours)

System Design Emphasis

- ☐ CIS 345 - Object Oriented Programming Using Java (3 hours)
- ☐ CIS 350 - Introduction to System Administration (3 hours)
- ☐ CIS 640 - Software Engineering (3 hours)
- ☐ CIS Elective numbered 300 or above (3 hours)

Kelce College Core

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- ACCTG-420: Accounting Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or 400-level ECON course

General Education for the Kelce College

Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
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 - MGT 390 Legal and Social Environment of Business (3 hours)
- Political Studies (Select one) (3 hours)
 - POLS-101: U.S. Politics (3 hours)
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- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (10-14 hours)

Total minimum hours required for the degree (124 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3/1/17 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4/5/17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4/1/17 Signature, Dean [Signature]
- ☒ Approved: General Education Committee (if applicable)
Date 4/24/17 Signature, General Education Committee Chair [Signature]
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/25/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

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Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Economics, Finance and Banking College: Kelce

Submission Date: 3-1-2017

Revision Effective: Fall, 2017
(Year)

Contact Person: Kevin Bracker ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Business Economics

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: We are updating the Kelce Core and General Education requirements. Specifically, MGT 390 Legal and Social Environment of Business is being moved to Gen Ed (Social Studies) and MGT 101 Introduction to Business (and/or 105 Introduction to Entrepreneurship) is being moved to the Kelce Core along with MGT 210 Business Professionalism. MGT 510 Operations Management has also been removed from the Kelce Core. The legislation includes updated course numbers and names from department curriculum updates in Kelce.

Rationale for Change (include changes to curriculum objectives): Updates the curriculum to better prepare students for their careers and to enhance flexibility.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These changes impact only the major within PSU

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These changes impact only the major within PSU

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

- ☒ Basic Skills (15 hours)
- ☒ COMM-207: Speech Communication (3 hours)
- ☒ ENGL-101: English Composition (3 hours)
- ☒ ENGL-190: Honors English Composition (3 hours)
- OR ENGL-299: Introduction to Research Writing (3 hours)
- ☒ MATH-113: College Algebra (3 hours)
- ☒ MATH-143: Elementary Statistics (3 hours)
- ☒ General Education Electives (38-42 hours)
- ☒ Sciences (8-9 hours)

- ☐ Natural Sciences (Select one)
- ☐ BIOL-111: General Biology (3 hours)
- AND BIOL-112: General Biology Laboratory (2 hours)
- ☐ BIOL-113: Environmental Life Science (4 hours)
- ☐ BIOL-211: Principles of Biology I (4 hours)
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- ☐ CHEM-105: Introductory Chemistry (3 hours)
- AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
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- AND PHYS-165: Physical Geology Laboratory (1 hours)
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- AND PHYS-167: Meteorology Laboratory (1 hours)
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- ☐ PHYS-175: Descriptive Astronomy (3 hours)
- AND PHYS-176: Astronomy Laboratory (1 hours)
- ☐ PHYS-375: Solar System Astronomy (3 hours)
- AND PHYS-176: Astronomy Laboratory (1 hours)
- ☐ Social Studies (Select one) (3 hours)
- ☐ SOC-100: Introduction to Sociology (3 hours)
- ☐ WGS-200: Introduction to Women's Studies (3 hours)
- ☐ Political Studies (Select one) (3 hours)
- ☐ POLS-101: U.S. Politics (3 hours)
- ☐ POLS-103: Comparative Political Institutions (3 hours)
- ☐ Producing and Consuming (9 hours)
- ☐ ECON-200: Introduction to Microeconomics (3 hours)
- ☐ ECON-201: Introduction to Macroeconomics (3 hours)
- ☐ CIS-130: Computer Information Systems (3 hours)
- ☐ Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ☐ ART-155: Printmaking and Paper Arts (3 hours)
- ☐ ART-178: Introduction to the Visual Arts (3 hours)
- ☐ ART-188: The Designed World (3 hours)
- ☐ ART-217: Crafts I (3 hours)
- ☐ ART-222: Jewelry Design I (3 hours)
- ☐ ART-233: Drawing I (3 hours)
- ☐ ART-244: Ceramics I (3 hours)
- ☐ ART-266: Sculpture I (3 hours)
- ☐ ART-277: Painting I (3 hours)
- ☐ ART-288: Introduction to Art History I (3 hours)
- ☐ ART-289: Introduction to Art History II (3 hours)
- ☐ ART-311: Art Education (3 hours)
- ☐ ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ☐ ART-430: Automotive: Art and Design (3 hours)
- ☐ COMM-105: Performance Appreciation (3 hours)
- ☐ COMM-205: Performance Studies (3 hours)
- ☐ COMM-295: Theatre History (____) (3 hours)
- ☐ ENGL-250: Introduction to Creative Writing (3 hours)
- ☐ HHP-151: Dance Appreciation (3 hours)
- ☐ MUSIC-120: Music Appreciation (____) (3 hours)

- ☐ MUSIC-121: Introduction to Music Literature (2 hours)
- ☐ Cultural Studies (Select one) (3 hours)
- ☐ ANTH-101: Introduction to Cultural Anthropology (3 hours)
- ☐ MLL-114: Chinese Language and Culture I (3 hours)
- ☐ MLL-124: French Language and Culture I (3 hours)
- ☐ MLL-154: Spanish Language and Culture I (3 hours)
- ☐ MLL-184: Russian Language and Culture I (3 hours)
- ☐ MLL-194: Korean Language and Culture I (3 hours)
- ☐ GEOG-106: World Regional Geography (3 hours)
- ☐ GEOG-300: Elements of Geography (3 hours)
- ☐ GEOG-304: Human Geography (3 hours)
- ☐ WGS-399: Global Women's Issues (3 hours)
- ☐ Health and Well Being (4-6 hours)
- ☐ Psychological
- ☐ PSYCH-155: General Psychology (3 hours)
- ☐ Physical (Select one)
- ☐ FCS-203: Nutrition and Health (3 hours)
- ☐ FCS-301: Nutrition (3 hours)
- ☐ HHP-150: Lifetime Fitness Concepts (1 hours)
- ☐ NURS-303: Introduction to Public Health (3 hours)
- ☐ Human Heritage (Select one from two of the following three categories) (6 hours)
- ☐ History
- ☐ HIST-101: World History to 1500 (3 hours)
- ☐ HIST-102: World History from 1500 (3 hours)
- ☐ HIST-201: American History to 1865 (3 hours)
- ☐ HIST-202: American History from 1865 (3 hours)
- ☐ Literature
- ☐ ENGL-113: General Literature (3 hours)
- ☐ ENGL-114: General Literature (Genre) (3 hours)
- ☐ ENGL-116: General Literature (Theme) (3 hours)
- ☐ ENGL-120: Literature and Film (3 hours)
- ☐ ENGL-315: Mythology (3 hours)
- ☐ ENGL-320: Literature and Film (3 hours)
- ☐ Philosophy
- ☐ PHIL-103: Introduction to Philosophy (3 hours)
- ☐ PHIL-105: Ethics (3 hours)
- ☐ PHIL-111: Ethics: Applied Emphasis (____) (3 hours)
- ☐ PHIL-112: Biomedical Ethics (3 hours)
- ☐ PHIL-113: Business Ethics (3 hours)
- ☐ PHIL-114: Environmental Ethics (3 hours)
- ☐ PHIL-207: Critical Thinking (3 hours)
- ☐ PHIL-208: Logic (3 hours)
- ☐ PHIL-231: World Religions (3 hours)
- ☐ Kelce College Core
- ☐ ACCTG-201: Financial Accounting (3 hours)
- ☐ ACCTG-202: Managerial Accounting (3 hours)
- ☐ MGMKT-310: Basic Quantitative Business Methods (3 hours)
- ☐ MGMKT-320: Business Statistics (3 hours)
- ☐ FIN-326: Business Finance (3 hours)
- ☐ MGMKT-327: Management and Organizational Behavior (3 hours)
- ☐ MGMKT-330: Principles of Marketing (3 hours)

- ☐ MGMKT-444: Legal and Social Environment of Business (3 hours)
- ☐ MGMKT-477: Quantitative Decision Making (3 hours)
- ☐ MGMKT-626: Operations Management (3 hours)
- ☐ MGMKT-645: Business Strategy (3 hours)
- ☐ ECON- Three hours selected from
- ☐ ECON-330: Money and Banking (3 hours)
- ☐ ECON-418: Intermediate Microeconomics (3 hours)
- ☐ ECON-419: Intermediate Macroeconomics (3 hours)
- ☐ ECON-640: International Trade (3 hours)
- ☐ Three hours selected from
- ☐ CIS-420: Management Information Systems (3 hours)
- ☐ ACCTG-420: Information Technology and Accounting Systems (3 hours)

ACCTG 420 is restricted to students with a second major in Accounting or a minor in Accounting.

- ☐ Major selected from the following
- ☐ Major in Economics (18 hours)
- ☐ ECON-418: Intermediate Microeconomics (3 hours)
- ☐ ECON-419: Intermediate Macroeconomics (3 hours)
- ☐ ECON-650: Econometrics (3 hours)
- ☐ ECON-665: Seminar in Applied Economics (3 hours)

- ☐ Electives in Economics (Restricted to ECON 330, 465, 468, 485, and 640; ECON 330 or ECON 640 cannot be applied here if taken under Kelce College Core (6 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Classes for the Business Economics Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Business Economics (18 hours)

- ☐ ECON-318: Intermediate Microeconomics (3 hours)
- ☐ ECON-319: Intermediate Macroeconomics (3 hours)
- ☐ ECON-650: Econometrics (3 hours)
- ☐ ECON-665: Seminar in Applied Economics (3 hours)

- ☐ Electives in Economics (Restricted to ECON 430, 433, 437, 440, 468, 485, and 693) (6 hours)

Kelce College Core

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- Three hours selected from
 - ☐ CIS-420: Management Information Systems (3 hours)
 - ☐ ACCTG-420 -- Accounting Information Systems (3 hours)*
- MGT 420: Quantitative Decision Making (3 hours)

- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or 400-level ECON course

*ACCTG 420 is restricted to students with a second major in Accounting or a minor in Accounting.

General Education for the Kelce College

Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
 - ENGL-101: English Composition (3 hours)
 - ENGL-190: Honors English Composition (3 hours)
- OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (3 hours)

- MGT 390 Legal and Social Environment of Business (3 hours)

SOC-100: Introduction to Sociology (3 hours)

- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)

- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)

- ECON-200: Principles of Microeconomics (3 hours)
- ECON-201: Principles of Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)

- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)

- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (6 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-111: Ethics: Applied Emphasis (____) (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

Select ONE from one of the following:

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)

- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (10-14 hours)

Total minimum hours required for the degree (124 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
Please realize that it will need to gain approval of the General Education Committee.
4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-1-17 Signature, Department Chairperson Kevin Bracker
- ☒ Approved: College Curriculum Committee
Date 4/5/17 Signature, College Curriculum Committee Chair Eyo
- ☒ Approved: Dean of College
Date 04/12/17 Signature, Dean Pam W. Gies
- ☒ Approved: General Education Committee (if applicable)
Date 4/26/17 Signature, General Education Committee Chair Mark Shum
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair James S.
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Economics, Finance and Banking College: Kelce

Submission Date: 3-1-2017

Revision Effective: Fall, 2017
(Year)

Contact Person: Kevin Bracker ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Finance

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: We are updating the Kelce Core and General Education requirements. Specifically, MGT 390 Legal and Social Environment of Business is being moved to Gen Ed (Social Studies) and MGT 101 Introduction to Business (and/or 105 Introduction to Entrepreneurship) is being moved to the Kelce Core along with MGT 210 Business Professionalism. MGT 510 Operations Management has also been removed from the Kelce Core. The legislation includes updated course numbers and names from department curriculum updates in Kelce.

Rationale for Change (include changes to curriculum objectives): Updates the curriculum to better prepare students for their careers and to enhance flexibility.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These changes impact only the major within PSU

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These changes impact only the major within PSU

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

- ☐ Basic Skills (15 hours)
- ☐ COMM-207: Speech Communication (3 hours)
- ☐ ENGL-101: English Composition (3 hours)
- ☐ ENGL-190: Honors English Composition (3 hours)
- OR ENGL-299: Introduction to Research Writing (3 hours)
- ☐ MATH-113: College Algebra (3 hours)
- ☐ MATH-143: Elementary Statistics (3 hours)
- ☐ General Education Electives (38-42 hours)
- ☐ Sciences (8-9 hours)

- ☐ Natural Sciences (Select one)
- ☐ BIOL-111: General Biology (3 hours)
- AND BIOL-112: General Biology Laboratory (2 hours)
- ☐ BIOL-113: Environmental Life Science (4 hours)
- ☐ BIOL-211: Principles of Biology I (4 hours)
- ☐ Physical Sciences (Select one)
- ☐ CHEM-105: Introductory Chemistry (3 hours)
- AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- ☐ CHEM-107: Chemistry for the Life Sciences (3 hours)
- AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- ☐ PHYS-160: Physical Geology (3 hours)
- AND PHYS-165: Physical Geology Laboratory (1 hours)
- ☐ PHYS-166: Meteorology (3 hours)
- AND PHYS-167: Meteorology Laboratory (1 hours)
- ☐ PHYS-171: Physical Science (3 hours)
- AND PHYS-172: Physical Science Laboratory (1 hours)
- ☐ PHYS-175: Descriptive Astronomy (3 hours)
- AND PHYS-176: Astronomy Laboratory (1 hours)
- ☐ PHYS-375: Solar System Astronomy (3 hours)
- AND PHYS-176: Astronomy Laboratory (1 hours)
- ☐ Social Studies (Select one) (3 hours)
- ☐ SOC-100: Introduction to Sociology (3 hours)
- ☐ WGS-200: Introduction to Women's Studies (3 hours)
- ☐ Political Studies (Select one) (3 hours)
- ☐ POLS-101: U.S. Politics (3 hours)
- ☐ POLS-103: Comparative Political Institutions (3 hours)
- ☐ Producing and Consuming (9 hours)
- ☐ ECON-200: Introduction to Microeconomics (3 hours)
- ☐ ECON-201: Introduction to Macroeconomics (3 hours)
- ☐ CIS-130: Computer Information Systems (3 hours)
- ☐ Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ☐ ART-155: Printmaking and Paper Arts (3 hours)
- ☐ ART-178: Introduction to the Visual Arts (3 hours)
- ☐ ART-188: The Designed World (3 hours)
- ☐ ART-217: Crafts I (3 hours)
- ☐ ART-222: Jewelry Design I (3 hours)
- ☐ ART-233: Drawing I (3 hours)
- ☐ ART-244: Ceramics I (3 hours)
- ☐ ART-266: Sculpture I (3 hours)
- ☐ ART-277: Painting I (3 hours)
- ☐ ART-288: Introduction to Art History I (3 hours)
- ☐ ART-289: Introduction to Art History II (3 hours)
- ☐ ART-311: Art Education (3 hours)
- ☐ ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ☐ ART-430: Automotive: Art and Design (3 hours)
- ☐ COMM-105: Performance Appreciation (3 hours)
- ☐ COMM-205: Performance Studies (3 hours)
- ☐ COMM-295: Theatre History (____) (3 hours)
- ☐ ENGL-250: Introduction to Creative Writing (3 hours)
- ☐ HHP-151: Dance Appreciation (3 hours)
- ☐ MUSIC-120: Music Appreciation (____) (3 hours)

- ☐ MUSIC-121: Introduction to Music Literature (2 hours)
- ☐ Cultural Studies (Select one) (3 hours)
- ☐ ANTH-101: Introduction to Cultural Anthropology (3 hours)
- ☐ MLL-114: Chinese Language and Culture I (3 hours)
- ☐ MLL-124: French Language and Culture I (3 hours)
- ☐ MLL-154: Spanish Language and Culture I (3 hours)
- ☐ MLL-184: Russian Language and Culture I (3 hours)
- ☐ MLL-194: Korean Language and Culture I (3 hours)
- ☐ GEOG-106: World Regional Geography (3 hours)
- ☐ GEOG-300: Elements of Geography (3 hours)
- ☐ GEOG-304: Human Geography (3 hours)
- ☐ WGS-399: Global Women's Issues (3 hours)
- ☐ Health and Well Being (4-6 hours)
- ☐ Psychological
- ☐ PSYCH-155: General Psychology (3 hours)
- ☐ Physical (Select one)
- ☐ FCS-203: Nutrition and Health (3 hours)
- ☐ FCS-301: Nutrition (3 hours)
- ☐ HHP-150: Lifetime Fitness Concepts (1 hours)
- ☐ NURS-303: Introduction to Public Health (3 hours)
- ☐ Human Heritage (Select one from two of the following three categories) (6 hours)
- ☐ History
- ☐ HIST-101: World History to 1500 (3 hours)
- ☐ HIST-102: World History from 1500 (3 hours)
- ☐ HIST-201: American History to 1865 (3 hours)
- ☐ HIST-202: American History from 1865 (3 hours)
- ☐ Literature
- ☐ ENGL-113: General Literature (3 hours)
- ☐ ENGL-114: General Literature (Genre) (3 hours)
- ☐ ENGL-116: General Literature (Theme) (3 hours)
- ☐ ENGL-120: Literature and Film (3 hours)
- ☐ ENGL-315: Mythology (3 hours)
- ☐ ENGL-320: Literature and Film (3 hours)
- ☐ Philosophy
- ☐ PHIL-103: Introduction to Philosophy (3 hours)
- ☐ PHIL-105: Ethics (3 hours)
- ☐ PHIL-111: Ethics: Applied Emphasis (____) (3 hours)
- ☐ PHIL-112: Biomedical Ethics (3 hours)
- ☐ PHIL-113: Business Ethics (3 hours)
- ☐ PHIL-114: Environmental Ethics (3 hours)
- ☐ PHIL-207: Critical Thinking (3 hours)
- ☐ PHIL-208: Logic (3 hours)
- ☐ PHIL-231: World Religions (3 hours)
- ☐ Kelce College Core
- ☐ ACCTG-201: Financial Accounting (3 hours)
- ☐ ACCTG-202: Managerial Accounting (3 hours)
- ☐ MGMKT-310: Basic Quantitative Business Methods (3 hours)
- ☐ MGMKT-320: Business Statistics (3 hours)
- ☐ FIN-326: Business Finance (3 hours)
- ☐ MGMKT-327: Management and Organizational Behavior (3 hours)
- ☐ MGMKT-330: Principles of Marketing (3 hours)

- ☐ MGMKT-444: Legal and Social Environment of Business (3 hours)
- ☐ MGMKT-477: Quantitative Decision Making (3 hours)
- ☐ MGMKT-626: Operations Management (3 hours)
- ☐ MGMKT-645: Business Strategy (3 hours)
- ☐ ECON- Three hours selected from
- ☐ ECON-330: Money and Banking (3 hours)
- ☐ ECON-418: Intermediate Microeconomics (3 hours)
- ☐ ECON-419: Intermediate Macroeconomics (3 hours)
- ☐ ECON-640: International Trade (3 hours)
- ☐ Three hours selected from
- ☐ CIS-420: Management Information Systems (3 hours)
- ☐ ACCTG-420: Information Technology and Accounting Systems (3 hours)

ACCTG 420 is restricted to students with a second major in Accounting or a minor in Accounting.

- ☐ Major selected from the following
- ☐ Major in Finance (18 hours)
- ☐ FIN-621: Investments (3 hours)
- ☐ FIN-623: Financial Institutions and Markets (3 hours)
- ☐ FIN-627: Advanced Business Finance (3 hours)
- ☐ FIN-631: Seminar in Finance (3 hours)
- ☐ Three hours selected from
- ☐ FIN-624: Investments II (3 hours)
- ☐ FIN-625: International Finance (3 hours)
- ☐ ECON-650: Econometrics (3 hours)
- ☐ Three hours selected from
- ☐ ACCTG-315: Intermediate Managerial Accounting (3 hours)
- ☐ ACCTG-318: Intermediate Financial Accounting I (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Classes for the Finance Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Finance (18 hours)

- ☐ FIN-621: Investments I (3 hours)
- ☐ FIN-623: Financial Institutions and Markets (3 hours)
- ☐ FIN-627: Advanced Business Finance (3 hours)
- ☐ FIN-631: Seminar in Finance (3 hours)
- ☐ Three hours selected from
- ☐ FIN-624: Investments II (3 hours)
- ☐ FIN-625: International Finance (3 hours)
- ☐ ECON-650: Econometrics (3 hours)
- ☐ FIN-693: Topics in Finance (3 hours)
- ☐ Three hours selected from
- ☐ ACCTG-315: Intermediate Managerial Accounting (3 hours)
- ☐ ACCTG-318: Intermediate Financial Accounting I (3 hours)

Kelce College Core

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)

- ACCTG-202: Managerial Accounting (3 hours)
- MGT-210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- Three hours selected from
 - CIS-420: Management Information Systems (3 hours)
 - ACCTG-420 -- Accounting Information Systems (3 hours)*
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or 400-level ECON course

*ACCTG 420 is restricted to students with a second major in Accounting or a minor in Accounting.

General Education for the Kelce College

Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (3 hours)

- MGT 390 Legal and Social Environment of Business (3 hours)

Political Studies (Select one) (3 hours)

- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)

- ECON-200: Principles of Microeconomics (3 hours)
- ECON-201: Principles of Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)

- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (6 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-111: Ethics: Applied Emphasis (____) (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)

- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

Select ONE from one of the following:

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (10-14 hours)

Total minimum hours required for the degree (124 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-1-17 Signature, Department Chairperson Kevin Bracker
- ☒ Approved: College Curriculum Committee
Date 4/5/17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4/14/17 Signature, Dean [Signature]
- ☒ Approved: General Education Committee (if applicable)
Date 4/26/17 Signature, General Education Committee Chair [Signature]
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/29/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Management and Marketing College: Kelce College of Business
Submission Date: 2/2/2017

Contact Person: Lynn M Murray ☐ Faculty member ☒ Chair

Revision Effective: WF 2017 (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☒ Spring
☒ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This change was approved by the faculty of the Kelce College of Business.

Purpose/Justification for Revision to Course: Separated MGMKT prefix into three separate prefixes reflecting the appropriate majors and discipline. Updated course number to reflect place in a student's program.

Existing Course:

Course Number: MGMKT 444

Title of Course: Legal and Social Environment of Business

Credit Hours: 3

Prerequisite: Junior Standing

Course Description (as it appears in the current catalog): The legal and social environment within which businesses operate. A study of relevant underlying legal, social, political and ethical forces which impact organizations. A substantial portion of the course will be devoted to contracts. Prerequisite: Junior standing.

Proposed Course:

Course Number: MGT 390

Title of Course: Legal and Social Environment of Business

Credit Hours: 3

Prerequisite: Junior Standing

Course Description (as it will appear in the next catalog): The legal and social environment within which businesses operate. A study of relevant underlying legal, social, political and ethical forces which impact organizations. Prerequisite: Junior standing.

Additional Questions

1. Is this course to be considered for General Education? ☒ Yes ☐ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

This course will address General Education Goal #3, Social Studies - Students should be able to function responsibly in the world in which they live. Achievement toward the accomplishment of this goal will occur through the Major Fields Test and through the scoring on a rubric of an essay.

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None anticipated

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 2/17/17 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4/5/17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4/10/17 Signature, Dean [Signature]
- ☒ Approved: General Education Committee (if applicable)
Date 4/26/17 Signature, General Education Committee Chair [Signature]
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/20/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Management and Marketing College: Kelce College of Business

Submission Date: 3/2/2017

Revision Effective: Fall, 2017
(Year)

Contact Person: Lynn M Murray

☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: International Business

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: We are updating the Kelce Core and General Education requirements. Specifically, MGT 390 Legal and Social Environment of Business is being moved to Gen Ed (Social Studies) and MGT 101 introduction to Business (and/or 105 Introduction to Entrepreneurship) is being moved to the Kelce Core along with MGT 210 Business Professionalism. MGT 510 Operations Management has also been removed from the Kelce Core. We have also added IB 620 International Internship (3 hour) or an additional 3 hour foreign language class as optional courses in the International Business. The legislation includes updated course numbers and names from department curriculum updates in Kelce.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to better prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This major is a stand-alone, PSU major. It is independent of other Regent institutions

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Other majors offered through the Kelce College of Business are being revised simultaneously to reflect the change in the Kelce Core and the General Education

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)
- OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)

- **MATH-143: Elementary Statistics (3 hours)**

General Education Electives (38-42 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- **BIOL-111: General Biology (3 hours)**
AND BIOL-112: General Biology Laboratory (2 hours)
- **BIOL-113: Environmental Life Science (4 hours)**
- **BIOL-211: Principles of Biology I (4 hours)**

Physical Sciences (Select one)

- **CHEM-105: Introductory Chemistry (3 hours)**
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- **CHEM-107: Chemistry for the Life Sciences (3 hours)**
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- **PHYS-160: Physical Geology (3 hours)**
AND PHYS-165: Physical Geology Laboratory (1 hours)
- **PHYS-166: Meteorology (3 hours)**
AND PHYS-167: Meteorology Laboratory (1 hours)
- **PHYS-171: Physical Science (3 hours)**
AND PHYS-172: Physical Science Laboratory (1 hours)
- **PHYS-175: Descriptive Astronomy (3 hours)**
AND PHYS-176: Astronomy Laboratory (1 hours)
- **PHYS-375: Solar System Astronomy (3 hours)**
AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)

- **SOC-100: Introduction to Sociology (3 hours)**
- **WGS-200: Introduction to Women's Studies (3 hours)**

Political Studies (Select one) (3 hours)

- **POLS-101: U.S. Politics (3 hours)**
- **POLS-103: Comparative Political Institutions (3 hours)**

Producing and Consuming (9 hours)

- **ECON-200: Introduction to Microeconomics (3 hours)**
- **ECON-201: Introduction to Macroeconomics (3 hours)**
- **CIS-130: Computer Information Systems (3 hours)**

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- **ART-155: Printmaking and Paper Arts (3 hours)**
- **ART-178: Introduction to the Visual Arts (3 hours)**
- **ART-188: The Designed World (3 hours)**
- **ART-217: Crafts I (3 hours)**
- **ART-222: Jewelry Design I (3 hours)**
- **ART-233: Drawing I (3 hours)**
- **ART-244: Ceramics I (3 hours)**
- **ART-266: Sculpture I (3 hours)**
- **ART-277: Painting I (3 hours)**
- **ART-288: Introduction to Art History I (3 hours)**
- **ART-289: Introduction to Art History II (3 hours)**
- **ART-311: Art Education (3 hours)**

- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (15 hours)

- GEOG-106: World Regional Geography (3 hours)
- Area Study Course or Cultural Study Course (3 hours)*
- Foreign Language or Equivalent (9 hours)**

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-111: Ethics: Applied Emphasis (____) (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

Kelce College Core

- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)

- MGMKT-310: Basic Quantitative Business Methods (3 hours)
- MGMKT-320: Business Statistics (3 hours)
- FIN-326: Business Finance (3 hours)
- MGMKT-327: Management and Organizational Behavior (3 hours)
- MGMKT-330: Principles of Marketing (3 hours)
- CIS-420: Management Information Systems (3 hours)
- MGMKT-444: Legal and Social Environment of Business (3 hours)
- MGMKT-477: Quantitative Decision Making (3 hours)
- MGMKT-626: Operations Management (3 hours)
- ECON-640: International Trade (3 hours)
- MGMKT-645: Business Strategy (3 hours)

Major in International Business (18 hours)

- MGMKT-439: International Business (3 hours)
- MGMKT-601: Special Topics (International Experience) (3 hours)
- MGMKT-605: Cross Cultural Analysis (3 hours)
- MGMKT-611: International Marketing (3 hours)

Two courses selected from related electives:

- MGMKT-625: Emerging Markets (3 hours)
- COMM-601: Intercultural Communication (3 hours)
- GEOG-507: Geography of the Global Economy (3 hours)
- POLS-530: International Relations (3 hours)
- POLS-630: International Political Economy (3 hours)
- MGMKT 601 Special Topics (International Experience)- A number of experiences may meet this requirement (e.g. study abroad and so forth). All International Experiences must be approved in advance by the International Business Major advisor.

General electives to meet 124 hour minimum requirement (0-1 hours)

Total hours for Bachelor of Business Administration Degree with a Major in International Business (124-128 hours)

*Students must obtain approval of the course from the International Business Major advisor.

**Students already proficient in a foreign language may take a departmentally approved language proficiency test. The students will be required to pay for any applicable costs of the exam. A passing score on the test, as deemed appropriate by the international business advisor, will be required. Students are not given Pittsburg State University credit for passing the proficiency exam, nor do they earn Pittsburg State University credit hours for passing the exam. Students may be required to take approved electives in lieu of the 9 hour foreign language requirement if a passing grade on the exam is achieved. The International Business adviser, or departmental representative, will determine substitution courses. In all cases, students must earn the minimum number of credit hours required for the major.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Major in International Business (18 hours)

- IB 330: International Business (3 hours)
- IB 340: International Marketing (3 hours)
- IB 520: Emerging Markets (3 hours) :
- IB 530 Cross Cultural Analysis (3 hours)
- IB 630: Special Topics (International Experience) (3 hours)*
OR IB 620 International Internship (3 hours)*
OR Additional foreign language class (3 hours)*

- One upper division Kelce Elective (3 hours)

Kelce College Core (39 hours)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- CIS-420: Management Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or 400-level ECON course

General Education for the Kelce College (62-66 hours)

Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (3 hours)

- MGT 390 Legal and Social Environment of Business (3 hours)

Political Studies (Select one) (3 hours)

- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)

- ECON-200: Principles of Microeconomics (3 hours)
- ECON-201: Principles of Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (12 hours)

- GEOG-106: World Regional Geography (3 hours)
- Area Study Course or Cultural Study Course (3 hours)*
- Foreign Language or Equivalent (6 hours)**

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (6 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-111: Ethics: Applied Emphasis (____) (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)

- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

Select ONE from one of the following:

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (1-4 hours)

Total minimum hours required for the degree (124 hours)

*Students must obtain approval of the course from the International Business Major advisor.

**Students already proficient in a foreign language may take a departmentally approved language proficiency test. The students will be required to pay for any applicable costs of the exam. A passing score on the test, as deemed appropriate by the international business advisor, will be required. Students are not given Pittsburg State University credit for passing the proficiency exam, nor do they earn Pittsburg State University credit hours for passing the exam. Students may be required to take approved electives in lieu of the 6 hour foreign language requirement if a passing grade on the exam is achieved. The International Business adviser, or departmental representative, will determine substitution courses. In all cases, students must earn the minimum number of credit hours required for the major.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3/2/17 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4/5/17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4/16/17 Signature, Dean [Signature]
- ☒ Approved: General Education Committee (if applicable)
Date 4/26/17 Signature, General Education Committee Chair [Signature]
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Management and Marketing College: Kelce College of Business

Submission Date: 2/7/2017

Revision Effective: Fall, 2017
(Year)

Contact Person: Lynn M Murray

☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Management

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: We are updating the Kelce Core and General Education requirements. Specifically, MGT 390 Legal and Social Environment of Business is being moved to Gen Ed (Social Studies) and MGT 101 Introduction to Business (and/or 105 Introduction to Entrepreneurship) is being moved to the Kelce Core along with MGT 210 Business Professionalism. MGT 510 Operations Management has also been removed from the Kelce Core and is being placed into the major. We also expanding the electives available for Management majors. The legislation includes updated course numbers and names from department curriculum updates in Kelce.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to better prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This major is a stand-alone, PSU major. It is independent of other Regent institutions

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Other majors offered through the Kelce College of Business are being revised simultaneously to reflect the change in the Kelce Core and the General Education

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

General Education Electives (38-42 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
- AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
- AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
- AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
- AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
- AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
- AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
- AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
- AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)

- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)

- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)

- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)

- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)

- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-111: Ethics: Applied Emphasis (____) (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

Kelce College Core

- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGMKT-310: Basic Quantitative Business Methods (3 hours)
- MGMKT-320: Business Statistics (3 hours)
- FIN-326: Business Finance (3 hours)

- MGMKT-327: Management and Organizational Behavior (3 hours)
- MGMKT-330: Principles of Marketing (3 hours)
- CIS-420: Management Information Systems (3 hours)
- MGMKT-444: Legal and Social Environment of Business (3 hours)
- MGMKT-477: Quantitative Decision Making (3 hours)
- MGMKT-626: Operations Management (3 hours)
- MGMKT-645: Business Strategy (3 hours)

ECON- Three hours selected from

- ECON-330: Money and Banking (3 hours)
- ECON-418: Intermediate Microeconomics (3 hours)
- ECON-419: Intermediate Macroeconomics (3 hours)
- ECON-640: International Trade (3 hours)

Major in Management (21 hours)

- MGMKT-628: Advanced Organizational Behavior (3 hours)
- MGMKT-629: Human Resources Management (3 hours)
- MGMKT-650: Quality Management (3 hours)
- MGMKT-439: International Business (3 hours)

OR MGMKT-611: International Marketing (3 hours)

Two courses selected from:

- ACCTG-422: Internal Auditing (3 hours)
- ACCTG-625: Fraud Examination (3 hours)
- COMM-450: Small Group Communication (3 hours)
- COMM-629: Theories of Human Communication (3 hours)
- COMM-755: Organizational Communication (3 hours)
- ECON-465: Collective Bargaining (3 hours)
- ECON-468: Labor Economics (3 hours)
- EST-393: Introduction to Industrial Safety (3 hours)
- HRD-596: Introduction to Human Resource Development (3 hours)
- PSYCH-575: Industrial and Organizational Psychology (3 hours)

One elective course selected from Kelce upper division courses (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (4-11 hours)

Total minimum hours required for the degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Classes for the Management Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Management (21 hours)

Required Courses

- MGT 510: Operations Management (3 hours)
- MGT-520: Quality Management (3 hours)
- MGT-530: Advanced Organizational Behavior (3 hours)
- MGT-540: Human Resources Management (3 hours)
- IB-330: International Business (3 hours)
- OR IB 340: International Marketing (3 hours)

Six hours selected from these courses:

- ACCTG-422: Internal Auditing (3 hours)

- ACCTG-625: Fraud Examination (3 hours)
- COMM-450: Small Group Communication (3 hours)
- COMM-629: Theories of Human Communication (3 hours)
- COMM-755: Organizational Communication (3 hours)
- ECON-433: Sports Economics (3 hours)
- ECON 437: Economics of Sustainability (3 hours)
- ECON-468: Labor Economics (3 hours)
- ECON-485: Industrial Organization (3 hours)
- EST-393: Introduction to Industrial Safety (3 hours)
- HRD-596: Introduction to Human Resource Development (3 hours)
- MGT 410: Topics in Management (1-3 hours)
- MGT 610: Topics in Management (1-3 hours)
- MGT 620: Internship in Management (1-3 hours)
- MGT 630 International Experience in Management (1-3 hours)
- PSYCH-575: Industrial and Organizational Psychology (3 hours)

Kelce College Core

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- CIS-420: Management Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or 400-level ECON course

General Education for the Kelce College

Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)

- AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
- AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
- AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
- AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
- AND PHYS-176: Astronomy Laboratory (1 hours)
- Social Studies (3 hours)
- MGT 390 Legal and Social Environment of Business (3 hours)
- Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)
- Producing and Consuming (9 hours)
- ECON-200: Principles of Microeconomics (3 hours)
- ECON-201: Principles of Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)
- Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
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- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
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Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

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- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

Select ONE from one of the following:

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- HIST-101: World History to 1500 (3 hours)
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- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (7-11 hours)

Total minimum hours required for the degree (124 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
Please realize that it will need to gain approval of the General Education Committee.
4. Will this revision affect any education majors? ☐ Yes ☒ No
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5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
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Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
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PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3/17/17 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4/5/17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4/11/17 Signature, Dean [Signature]
- ☒ Approved: General Education Committee (if applicable)
Date 4/26/17 Signature, General Education Committee Chair [Signature]
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Management and Marketing College: Kelce College of Business

Submission Date: 2/3/2017

Revision Effective: Fall, 2017
(Year)

Contact Person: Lynn M Murray

☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Marketing

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: We are updating the Kelce Core and General Education requirements. Specifically, MGT 390 Legal and Social Environment of Business is being moved to Gen Ed (Social Studies) and MGT 101 Introduction to Business (and/or 105 Introduction to Entrepreneurship) is being moved to the Kelce Core along with MGT 210 Business Professionalism. MGT 510 Operations Management has also been removed from the Kelce Core. We are also expanding the electives available for Marketing majors. The legislation includes updated course numbers and names from department curriculum updates in Kelce.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to better prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This major is a stand-alone, PSU major. It is independent of other Regent institutions

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Other majors offered through the Kelce College of Business are being revised simultaneously to reflect the change in the Kelce Core and the General Education. Additionally, options for major electives are updated to include updates to curriculum in other majors.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
 - ENGL-101: English Composition (3 hours)
 - ENGL-190: Honors English Composition (3 hours)
- OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)

- MATH-143: Elementary Statistics (3 hours)
- General Education Electives (38-42 hours)
- Sciences (8-9 hours)
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 - PHYS-171: Physical Science (3 hours)
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 - SOC-100: Introduction to Sociology (3 hours)
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- Political Studies (Select one) (3 hours)
 - POLS-101: U.S. Politics (3 hours)
 - POLS-103: Comparative Political Institutions (3 hours)
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 - ART-155: Printmaking and Paper Arts (3 hours)
 - ART-178: Introduction to the Visual Arts (3 hours)
 - ART-188: The Designed World (3 hours)
 - ART-217: Crafts I (3 hours)
 - ART-222: Jewelry Design I (3 hours)
 - ART-233: Drawing I (3 hours)
 - ART-244: Ceramics I (3 hours)
 - ART-266: Sculpture I (3 hours)
 - ART-277: Painting I (3 hours)
 - ART-288: Introduction to Art History I (3 hours)
 - ART-289: Introduction to Art History II (3 hours)
 - ART-311: Art Education (3 hours)
 - ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
 - ART-430: Automotive: Art and Design (3 hours)
 - COMM-105: Performance Appreciation (3 hours)
 - COMM-205: Performance Studies (3 hours)
 - COMM-295: Theatre History (____) (3 hours)

- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)

- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-111: Ethics: Applied Emphasis (____) (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

Kelce College Core

- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGMKT-310: Basic Quantitative Business Methods (3 hours)
- MGMKT-320: Business Statistics (3 hours)

- FIN-326: Business Finance (3 hours)
- MGMKT-327: Management and Organizational Behavior (3 hours)
- MGMKT-330: Principles of Marketing (3 hours)
- CIS-420: Management Information Systems (3 hours)
- MGMKT-444: Legal and Social Environment of Business (3 hours)
- MGMKT-477: Quantitative Decision Making (3 hours)
- MGMKT-626: Operations Management (3 hours)
- MGMKT-645: Business Strategy (3 hours)

ECON- Three hours selected from

- ECON-330: Money and Banking (3 hours)
- ECON-418: Intermediate Microeconomics (3 hours)
- ECON-419: Intermediate Macroeconomics (3 hours)
- ECON-640: International Trade (3 hours)

One elective course selected from Kelce upper division courses (3 hours)

Major in Marketing (21 hours)

- MGMKT-430: Consumer Behavior (3 hours)
- MGMKT-534: Marketing Research (3 hours)
- MGMKT-611: International Marketing (3 hours)

OR MGMKT-439: International Business (3 hours)

- MGMKT-631: Advanced Marketing Management (3 hours)

Two courses selected from:

- MGMKT-435: Retail Management (3 hours)
- MGMKT-481: Advertising Management (3 hours)
- MGMKT-482: Sales Management (3 hours)
- MGMKT-532: Marketing Channel Management (3 hours)
- MGMKT-600: Topics in Business (____) (3 hours)

One elective course selected from Kelce upper division courses (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (4-11 hours)

Total minimum hours required for the degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Classes for the Marketing Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Marketing (21 hours)

Required Courses

- MKTG 510: Consumer Behavior (3 hours)
- MKTG 520: Marketing Research (3 hours)
- IB-330: International Business (3 hours)
- OR IB 340: International Marketing (3 hours)
- MKTG-680: Applied Marketing Management (3 hours)

Nine hours - choose from the following marketing electives:

- MGT-510: Operations Management (3 hours)
- MKTG 410: Topics in Marketing (3 hours)
- MKTG 430: Retail and Channels Management (3 hours)
- MKTG 420: Services Marketing (3 hours)

- MKTG 440: Advertising Management (3 hours)
- MKTG 450: Personal Selling and Sales Management (3 hours)
- MKTG 460: Social Media Marketing (3 hours)
- MKTG 610: Topics in Marketing (1-3 hours)
- MKTG 620: Marketing Internship (1-3 hours)
- MKTG 630: International Experience in Marketing (1-3 hours)

Kelce College Core

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- CIS-420: Management Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or 400-level ECON course

General Education for the Kelce College

Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (3 hours)

- MGT 390 Legal and Social Environment of Business (3 hours)

Political Studies (Select one) (3 hours)

- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)

- ECON-200: Principles of Microeconomics (3 hours)
- ECON-201: Principles of Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)

- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)**Psychological**

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (6 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-111: Ethics: Applied Emphasis (____) (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

Select ONE from one of the following:

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (7-11 hours)

Total minimum hours required for the degree (124 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☒ Yes ☐ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?

None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 2/3/17 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4/5/17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 04/26/17 Signature, Dean [Signature]
- ☒ Approved: General Education Committee (if applicable)
Date 4/26/17 Signature, General Education Committee Chair [Signature]
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: HHPR College: Education

Submission Date: 2/13/2017

Revision Effective: Fall, 2017
(Year)

Contact Person: Cole Shewmake

☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Minor in Coaching

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Removing/adding courses from/to the minor

Rationale for Change (include changes to curriculum objectives): The Minor in Coaching allows degree seeking students and professionals to obtain a minor related to sports coaching. In addition, those minoring in coaching may also receive the Certificate in Coaching once all requirements for the certificate are met. The purpose of the minor is to provide knowledge and resources for students wanting to lead individuals involved in sports. Interscholastic coaching has changed across the country with several states now allowing non-education majors to coach in public schools. Changes to curriculum reflect the trends of the changing landscape of public school sports. The requested minor revisions are now also closer in content to other regent institutions in the state of Kansas. With the proposed changes, students will learn coaching principles regarding character, diversity, communication, physical training, health and wellness, and healthy relationships. Additionally, students will learn basic concepts from a variety of individual and team sports, along with rules and officiating procedures within sports. Beyond the classroom, students will experience hands-on applications within a sports setting.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This revision is specific to addressing the needs/expectations for PSU students

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Courses for the Coaching Minor are all offered through the HHPR Department

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Minor in Coaching

The Coaching minor provides the coaching background for both educators and non-educators possessing an interest in athletic coaching. This minor also reflects the opportunities existing in the field of communications and sport. The

curriculum provides the student with an understanding of sport specific terms, strategies and concepts as well as an introduction to the medical and administrative issues surrounding sport in today's society.

- ☐ Required Coursework (24 hours)
- ☐ BIOL-257: Anatomy and Physiology (3 hours)
- AND BIOL-258: Anatomy and Physiology Laboratory (2 hours)
- ☐ HHP-260: First Aid and CPR (2 hours)
- ☐ HHP-262: Care and Prevention of Athletic Injuries (2 hours)
- ☐ HHP-320: Rules and Officiating (2 hours)
- ☐ HHP-361: Theory and Fundamentals of Activities II (2 hours)
- ☐ HHP-440: Topics in Health, Human Performance and Recreation (____) (1-3 hours)
- ☐ HHP-460: Kinesiology (3 hours)
- ☐ Select three courses from the following
- ☐ HHP-321: Coaching Softball and Baseball (2 hours)
- ☐ HHP-322: Coaching Track and Field (2 hours)
- ☐ HHP-323: Coaching Football (2 hours)
- ☐ HHP-324: Coaching Basketball (2 hours)
- ☐ HHP-325: Coaching Volleyball (2 hours)
- ☐ HHP-326: Coaching Swimming (2 hours)

HHP 440 must be taken as Workshops in Coaching and Conditioning for 2 hours (by advisement)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Minor in Coaching

The Coaching minor provides the coaching background for both educators and non-educators possessing an interest in athletic coaching. This minor also reflects the opportunities existing in the field of communications and sport. The curriculum provides the student with an understanding of sport specific terms, strategies and concepts as well as an introduction to the medical and administrative issues surrounding sport in today's society.

- ☐ Required Coursework (20 hours)
- ☐ HHP-260: First Aid and CPR (2 hours)
- ☐ HHP-262: Care and Prevention of Athletic Injuries (2 hours)
- ☐ HHP-320: Rules and Officiating (2 hours)
- ☐ HHP 340: Scientific Foundations of Coaching (2 hours)
- ☐ HHP-385: Practicum (2 hours)
- ☐ HHP-440: Topics in Health, Human Performance and Recreation (____) (1-3 hours)
- ☐ REC-461: Professional Conference (1 hours)
- ☐ Select three courses from the following
- ☐ HHP-321: Coaching Softball and Baseball (2 hours)
- ☐ HHP-322: Coaching Track and Field (2 hours)
- ☐ HHP-323: Coaching Football (2 hours)
- ☐ HHP-324: Coaching Basketball (2 hours)
- ☐ HHP-325: Coaching Volleyball (2 hours)
- ☐ HHP-326: Coaching Swimming (2 hours)

HHP 440 must be taken as Topics in Safety, Nutrition, or Conditioning for 3 hours (by advisement)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☒ Yes ☐ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

Enrollment in and attendance at a professional conference will be required of the student enrolled in REC 461:

Professional Conference

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.
4. Will this revision affect any education majors? ☒ Yes ☐ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☐ Approved: Department Chairperson
Date 2/13/17 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 3/28/17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 3/28/17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☒ Approved: Council for Teacher Education (if applicable)
Date 4/5/17 Signature, Council for Teacher Education Chair [Signature]
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Psychology and Counseling College: Education

Submission Date: 02-21-17

Revision Effective: Fall, 2017
(Year)

Contact Person: Dr. Bruce Warner

☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: B.S. Psychology (Human Resource Development Concentration)

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: A revision of the HRD concentration under the B.S. in Psychology. Added: HRD 597, HRD 598, TM 520, HRD 630; Removed: HRD 706, HRD 793, EST 393, ECON 465, LDSP 600-602, PSYCH 616

Rationale for Change (include changes to curriculum objectives): The following revisions are intended to align the HRD concentration with current course offerings from Technology and Workforce Learning, while retaining courses that HRD concentration students commonly take and find valuable and removing courses that have overlapping content with TWL courses, namely ECON 465 and LDSP 600-602. The 700 level courses from COT were removed at the request of HRD program directors in Teaching and Workforce Learning.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These changes impact only the major within PSU.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

HRD courses added to the concentration were made after face-to-face meetings with Drs. Mark Johnson and Peggy Snyder concerning possible impacts to their program. A message from P. Snyder prior to our department's vote is attached. Impact on other departments is expected to be negligible.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Option IV: Human Resource Development (27 hours)

PSYCH-575: Industrial and Organizational Psychology (3 hours)

HRD-596: Introduction to Human Resource Development (3 hours)

And 21 hours chosen from:

ECON-465: Collective Bargaining (3 hours)

EST-393: Introduction to Industrial Safety (3 hours)

HRD-575: Instructional Media in Human Resource Development (3 hours)
 HRD-706: Personnel Development in Business and Industry (3 hours)
 HRD-793: Evaluation in Human Resource Development (3 hours)
 MGMKT-327: Management and Organizational Behavior (3 hours)
 MGMKT-444: Legal and Social Environment of Business (3 hours)
 MGMKT-629: Human Resources Management (3 hours)
 PSYCH-616: Introduction to Group Processes (3 hours)
 PSYCH-779: Fieldwork in Psychology: Human Resource Development Practicum (1-3 hours)
 LDSP-600: Foundations of Leadership (3 hours)
 LDSP-601: Service Learning Seminar (1 hours)
 LDSP-602: Leadership Seminar (2 hours)
 TM-390: Trade and Job Analysis (3 hours)
 TM-653: Workforce Preparation (3 hours)
 TM-679: Presentation Skills (3 hours)
 TM-606: Industrial Supervision (3 hours)

ECON 465, MGMKT 444, MGMKT 629 - See course description for prerequisite information.
 MGMKT 327 is a pre-requisite for MGMKT 629.
 LDSP 601 and LDSP 602 permission of instructor is required.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Option IV: Human Resource Development (27 hours)

PSYCH-575: Industrial and Organizational Psychology (3 hours)
 HRD-596: Introduction to Human Resource Development (3 hours)
 And 21 hours chosen from:
 HRD-575: Instructional Media in Human Resource Development (3 hours)
 HRD-597: Organizational Staffing (3 hours)
 HRD-598: Talent Management (3 hours)
 HRD-630: Employee and Labor Relations (3 hours)
 MGT-330: Management and Organizational Behavior (3 hours)
 MGT-390: Legal and Social Environment of Business * (3 hours)
 MGT-540: Human Resources Management ** (3 hours)
 PSYCH-779: Fieldwork in Psychology: Human Resource Development Practicum (1-3 hours)
 TM-390: Trade and Job Analysis (3 hours)
 TM-520: Leadership in the Workplace (3 hours)
 TM-606: Industrial Supervision (3 hours)
 TM-653: Workforce Preparation (3 hours)
 TM-679: Presentation Skills (3 hours)

*Junior standing

**MGT 330 is a pre-requisite for MGT 540.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

**PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET**

- ☒ Approved: Department Chairperson
Date 02-20-17 Signature, Department Chairperson David P. Huofoed
- ☒ Approved: College Curriculum Committee
Date 3/28/17 Signature, College Curriculum Committee Chair J. V. Smith
- ☒ Approved: Dean of College
Date 3/28/17 Signature, Dean J. V. Smith
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):

Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

From: "Peggy Snyder" <psnyder@pittstate.edu>
To: "Bruce Warner" <cwarner@pittstate.edu>
Cc: "Mark Johnson" <mjohnson@pittstate.edu>, "Judy Smetana" <jsmetana@pittstate.edu>
Sent: Thursday, February 16, 2017 10:11:38 AM
Subject: Re: HRD Concentration Revision in Psychology

The list looks comprehensive and other than the management and marketing courses and the upper level Psych course it is a match to our proposed new list for the minor. In addition, we are taking your advice and will be forwarding a request to Faculty Senate for a practicum course. I have developed a new sequence for when these courses are to be offered through 2019. As noted on the list, the courses in bold are when the course is being offered for the workforce development degree. The courses will then be closed but does not mean we cannot accommodate students earning the minor. At this time, the students will gain access through Dr. Judy Smetana who is a new faculty member and will be taking over management of the HRD minor courses.

Thank you for working with us concerning the HRD courses. I think the new sequence will give your students additional opportunities for completing the more extended list of courses.

Peggy

From: "Bruce Warner" <cwarner@pittstate.edu>
To: "Mark Johnson" <mjohnson@pittstate.edu>, "Peggy Snyder" <psnyder@pittstate.edu>
Sent: Wednesday, February 15, 2017 4:33:36 PM
Subject: HRD Concentration Revision in Psychology

Hello,

A little ways back we met concerning plans to revise our HRD concentration and related issues. For internal reasons, we had to delay a semester before making it happen.

For your information, here is a copy (below) of the proposed revision that will go before the full department at tomorrow's meeting.

Bruce

C. Bruce Warner, Ph.D.
Department of Psychology and Counseling
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762

Office: 1-620-235-4980

Fax: 1-620-235-6102
cwarner@pittstate.edu

Proposed

Required (6 hours)

HRD 596 Introduction to Human Resource Development (3 hours)
PSYCH 575 Industrial Organizational Psychology (3 hours)

Electives: 21 hours chosen from

TM-390: *Trade and Job Analysis (3 hours)*
TM-520: *Leadership in the Workplace (3 hours)*
HRD-575: *Instructional Media in Human Resource Development (3 hours)*
HRD-597: *Organizational Staffing (3 hours)*
HRD-598: *Talent Management (3 hours)*
TM-606: *Industrial Supervision (3 hours)*
HRD-630: *Employee and Labor Relations (3 hours)*
TM-653: *Workforce Preparation (3 hours)*
TM-679: *Presentation Skills (3 hours)*

MGMKT 327: *Management and Organizational Behavior (3 hours)*
(MGMKT 327 is a prerequisite for MGMKT 629)

MGMKT 444: *Legal and Social Environment of Business* (3 hours)*

MGMKT 629: *Human Resource Management** (3 hours)*

PSYCH 779: *Fieldwork in Psychology: Human Resource Development Practicum (1-3 hours)*

** Junior standing*

***MGMKT 327 is a prerequisite for MGMKT 629*

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Graphics and Imaging TechnologiesCollege: College of TechnologySubmission Date: 3/1/17Contact Person: Doug Younger ☒ Faculty member ☐ ChairRevision Effective: 17WF (Semester/Year)

Offered: (check all that apply)

☒ Fall☒ Spring☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course is not used by any other department or college as part of any degree plan outside of the GIT department. .Purpose/Justification for Revision to Course: Course Description change - The course description was changed to properly describe the content of the course.**Existing Course:**Course Number: GIT 221Title of Course: Web Graphics SoftwareCredit Hours: 3Prerequisite: noneCourse Description (as it appears in the current catalog): Web design principles, techniques, and procedures utilizing web design software for the development of web pages.**Proposed Course:**Course Number: GIT 221Title of Course: Web Graphics SoftwareCredit Hours: 3Prerequisite: noneCourse Description (as it will appear in the next catalog): Introduction to web design principles, techniques, and procedures utilizing web design software for the development of web pages.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.




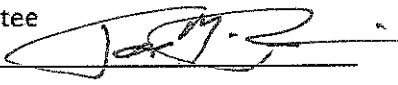
2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-1-2017 Signature, Department Chairperson 
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair 
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean 
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/26/17 Signature, Undergraduate Curriculum Committee Chair 
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Graphics and Imaging Technologies

College: College of Technology

Submission Date: 2/21/17

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Revision Effective: 17WF (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is not used by any other department or college as part of any degree plan outside of the GIT department.

This change may impact students in several GIT minors but will not affect their ability to take the course or change any minor degree plans.

Purpose/Justification for Revision to Course: Course Name change - Course name changed to reflect additional content added to the course. Course Description change - The course description was changed to reflect new content added to the course.

Existing Course:

Course Number: GIT 311

Title of Course: Studio Product Photography

Credit Hours: 3

Prerequisite: GIT 142 Raster Graphics Software, GIT 310 Photography

Course Description (as it appears in the current catalog): Photographic techniques covering computer graphics, photographic software and digital photography.

Proposed Course:

Course Number: GIT 311

Title of Course: Product Photography

Credit Hours: 3

Prerequisite: GIT 142 Raster Graphics Software, GIT 310 Photography

Course Description (as it will appear in the next catalog): Technical and conceptual aspects of capturing still images of products, buildings and structures both indoor and outdoor. Emphasis will be placed on the application of appropriate capturing techniques, equipment use and lighting for field/on-location conditions and studio settings.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

_____ *Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☐ Approved: Department Chairperson
Date 2-24-21 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Graphics and Imaging Technologies College: College of Technology
Submission Date: 3/1/17

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Revision Effective: 17WF (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is not used by any other department or college as part of any degree plan outside of the GIT department. .

Purpose/Justification for Revision to Course: Course Description change - The course description was changed to properly describe the content of the course.

Existing Course:

Course Number: GIT 322

Title of Course: Web Site Design

Credit Hours: 3

Prerequisite: GIT 221 Web Graphics Software

Course Description (as it appears in the current catalog): Web site development techniques, design and standards.

Proposed Course:

Course Number: GIT 322

Title of Course: Web Site Design

Credit Hours: 3

Prerequisite: GIT 221 Web Graphics Software

Course Description (as it will appear in the next catalog): Web site development techniques, design and standards for creating responsive, user friendly websites with HTML & CSS.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-1-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Graphics and Imaging Technologies College: College of TechnologySubmission Date: 3/1/17Contact Person: Doug Younger ☒ Faculty member ☐ ChairRevision Effective: 17WF (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is not used by any other department or college as part of any degree plan outside of the GIT department. .

Purpose/Justification for Revision to Course: Course Description change - The course description was changed to properly describe the content of the course.

Existing Course:Course Number: GIT 323Title of Course: Web & Motion GraphicsCredit Hours: 3Prerequisite: none

Course Description (as it appears in the current catalog): Techniques and procedures for applying basic animation principles to produce a sequence using 2D animation and motion graphics software for web output.

Proposed Course:Course Number: GIT 323Title of Course: Web & Motion GraphicsCredit Hours: 3Prerequisite: none

Course Description (as it will appear in the next catalog): Techniques and procedures for applying the principles of animation to produce 2D animated projects using motion graphics software for web and digital media outputs.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-1-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Graphics and Imaging TechnologiesCollege: College of TechnologySubmission Date: 2/21/17Contact Person: Doug Younger ☒ Faculty member ☐ ChairRevision Effective: 17WF (Semester/Year)

Offered: (check all that apply)

☒ Fall☒ Spring☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course is not used by any other department or college as part of any degree plan outside of the GIT department.This change may impact students in several GIT minors but will not affect their ability to take the course or change any minor degree plans.Purpose/Justification for Revision to Course: Course Description change - The course description was change to reflect new technologies added and old technologies dropped to the course content. Course Prerequisite change - GIT 230 Graphic Design is been dropped as a prerequisite. While a design course may be helpful before this course, it is not required to successfully complete the content of the course. Dropping this prerequisite also helps sequencing of courses in the Print Media minor.**Existing Course:**Course Number: GIT 342Title of Course: Print File Preparation and PreflightingCredit Hours: 3Prerequisite: GIT 100 Introduction to Graphics Technology, GIT 141 Vector Graphics Software, GIT 142 Raster Graphics Software, GIT 230 Graphic Design, GIT 240 Page Layout Software.Course Description (as it appears in the current catalog): Print file preparation techniques for reproduction on various substrates using mechanical and digital techniques.**Proposed Course:**Course Number: GIT 342Title of Course: Print File Preparation and PreflightingCredit Hours: 3

Prerequisite: GIT 100 Introduction to Graphics Technology, GIT 141 Vector Graphics Software, GIT 142 Raster Graphics Software, GIT 240 Page Layout Software.

Course Description (as it will appear in the next catalog): Determining proper workflow techniques from file generation to print production. Emphasis is placed on troubleshooting and managing files as well as determining proper file structure based on the required output.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

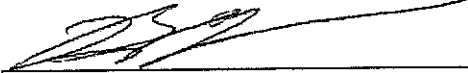

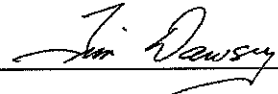
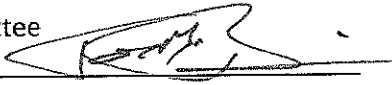
2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☐ Approved: Department Chairperson
Date 2-24-2017 Signature, Department Chairperson 
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair 
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean 
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/25/17 Signature, Undergraduate Curriculum Committee Chair 
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Graphics and Imaging TechnologiesCollege: College of TechnologySubmission Date: 2/21/17Contact Person: Doug Younger ☒ Faculty member ☐ ChairRevision Effective: 17WF (Semester/Year)

Offered: (check all that apply)

☒ Fall☒ Spring☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course is not used by any other department or college as part of any degree plan outside of the GIT department.This change may impact students in several GIT minors but will not affect ability to take the course or change any minor degree plans.Purpose/Justification for Revision to Course: Course Number change - This course is being changed from 410 to 511 to change the sequence of courses with another course that is changing from 510 to 411. Course Description change - The course description was changed to reflect new content added to the course. Course Prerequisite changes - Course Prerequisites changed to reflect changes in other courses.**Existing Course:**Course Number: GIT 410Title of Course: Commercial PhotographyCredit Hours: 3Prerequisite: GIT 311 Studio Product Photography.Course Description (as it appears in the current catalog): Photography for commercial and product purposes. Emphasis will be on still life in the studio.**Proposed Course:**Course Number: GIT 511Title of Course: Commercial PhotographyCredit Hours: 3Prerequisite: GIT 311 Product Photography and GIT 411 Portrait Photography

Course Description (as it will appear in the next catalog): Technical and conceptual aspects of capturing still images of products, buildings and structures both indoor and outdoor. Emphasis will be placed on the application of appropriate capturing techniques, equipment use and lighting for field/on-location conditions and studio settings.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☐ Approved: Department Chairperson
Date 2-24-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Graphics and Imaging Technologies College: College of TechnologySubmission Date: 3/1/17Contact Person: Doug Younger ☒ Faculty member ☐ ChairRevision Effective: 17WF (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is not used by any other department or college as part of any degree plan outside of the GIT department. .

Purpose/Justification for Revision to Course: Course Description change - The course description was changed to properly describe the content of the course.

Existing Course:Course Number: GIT 421Title of Course: Interactive Media DesignCredit Hours: 3Prerequisite: GIT 322 Web Site Design

Course Description (as it appears in the current catalog): Introduction to scripting in icon-based and command-based authoring to create interactive digital media and online applications.

Proposed Course:Course Number: GIT 421Title of Course: Interactive Media DesignCredit Hours: 3Prerequisite: GIT 322 Web Site Design

Course Description (as it will appear in the next catalog): Fundamentals of scripting with JavaScript & jQuery to design and create dynamic, interactive websites and online applications.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-1-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Graphics and Imaging Technologies College: College of Technology
Submission Date: 2/21/17

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Revision Effective: 17WF (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is not used by any other department or college as part of any degree plan outside of the GIT department.

This change may impact students in several GIT minors but will not affect ability to take the course or change any minor degree plans.

Purpose/Justification for Revision to Course: Course Number change - This course is being changed from 510 to 411 to change the sequence of courses with another course that is changing from 410 to 511. Course Description change - The course description was changed to reflect new content added to the course. Course Prerequisite changes - Course Prerequisites changed to reflect better sequence of courses.

Existing Course:

Course Number: GIT 510

Title of Course: Portrait Photography

Credit Hours: 3

Prerequisite: GIT 311 Studio Product Photography.

Course Description (as it appears in the current catalog): Tools and techniques used in photographing people in the studio and in environmental settings.

Proposed Course:

Course Number: GIT 411

Title of Course: Portrait Photography

Credit Hours: 3

Prerequisite: GIT 142 Raster Graphics Software and GIT 310 Photography

Course Description (as it will appear in the next catalog): Theory and techniques used to capture images of people in the studio and on location. Concentration is placed upon lighting techniques, equipment usage, digital image manipulation and the study of psychology related to portraiture.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☐ Approved: Department Chairperson
Date 2-24-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Graphics and Imaging Technologies College: College of TechnologySubmission Date: 3/1/17Contact Person: Doug Younger ☒ Faculty member ☐ ChairRevision Effective: 17WF (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is not used by any other department or college as part of any degree plan outside of the GIT department.

Purpose/Justification for Revision to Course: Course Description change - The course description was changed to properly describe the content of the course.

Existing Course:Course Number: GIT 523Title of Course: Web Content Management SystemsCredit Hours: 3Prerequisite: GIT 322 Web Site Design

Course Description (as it appears in the current catalog): Introduction of open source web-based Content Management Systems (CMS) for the development of dynamic and flexible web sites.

Proposed Course:Course Number: GIT 523Title of Course: Web Content Management SystemsCredit Hours: 3Prerequisite: GIT 322 Web Site Design

Course Description (as it will appear in the next catalog): Exploration of open source web-based Content Management Systems (CMS) for the development of dynamic and responsive web sites.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-1-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Graphics and Imaging Technologies College: College of Technology
 Submission Date: 2/21/17

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Revision Effective: 17WF (Semester/Year)

Offered: (check all that apply)

- ☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is not used by any other department or college as part of any degree plan outside of the GIT department.
This change may impact students in several GIT minors but will not affect their ability to take the course or change any minor degree plans.

Purpose/Justification for Revision to Course: Course Description change - The course description was changed to reflect new technologies added and old technologies dropped to the course content.

Existing Course:

Course Number: GIT 640

Title of Course: Color Reproduction

Credit Hours: 3

Prerequisite: GIT 342 Print File Preparation and Preflighting.

Course Description (as it appears in the current catalog): Techniques in using scanner and digital camera images for reproduction in the RGB and CMYK workflow. Emphasis is placed on color correction and color managed output.

Proposed Course:

Course Number: GIT 640

Title of Course: Color Reproduction

Credit Hours: 3

Prerequisite: GIT 342 Print File Preparation and Preflighting.

Course Description (as it will appear in the next catalog): Preparation of digital files for use in the RGB, CMYK and LAB workflows. Emphasis is placed on color correction; color managed output and human color perception.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☐ Approved: Department Chairperson
Date 2-24-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
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- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: Graphics and Imaging Technologies College: Technology

Submission Date: 2/21/17

Revision Effective: Fall, 2017
(Year)

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Print Media

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Removal of a course that is no longer being offered and addition of one course to take its place.

Rationale for Change (include changes to curriculum objectives): One course (GIT 532 Packaging Graphics) is being removed as it is no longer offered. GIT 552 Digital and Variable Data Technologies includes print file preparation and print output techniques.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This is a small change to the minor which should not affect any student's ability to complete this minor in a timely manner.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This is a small change to the minor which should not affect any student's ability to complete this minor in a timely manner.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Minor in Print Media

GIT 100 Introduction to Graphics Technologies 3
 GIT 141 Vector Graphics Software 3
 GIT 142 Raster Graphics Software 3
 GIT 240 Page Layout Software 3
 GIT 342 Print File Preparation and Preflighting 3
 GIT 350 Printing Technologies 3
 Choose one of the following
 GIT 355 Specialty Graphics 3

GIT 531 Publication Graphics	3
GIT 532 Packaging Graphics	3
Total	21

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Minor in Print Media

GIT 100 Introduction to Graphics Technologies	3
GIT 141 Vector Graphics Software	3
GIT 142 Raster Graphics Software	3
GIT 240 Page Layout Software	3
GIT 342 Print File Preparation and Preflighting	3
GIT 350 Printing Technologies	3
Choose one of the following	
GIT 355 Specialty Graphics	3
GIT 531 Publication Graphics	3
GIT 552 Digital and Variable Data Technologies	3
Total	21

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:
none

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☐ Approved: Department Chairperson
Date 2-24-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

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Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

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Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: Graphics and Imaging Technologies College: College of Technology

Submission Date: _____

Revision Effective: Fall, 2017
(Year)

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Minor in Photography

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Changes in course names, course descriptions and course prerequisites to reflect changes in the photography courses offered.

Rationale for Change (include changes to curriculum objectives): These changes reflect major updates to technology, equipment and teaching methods in most classes in photography within the GIT department.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These courses are not used by any other department or college as part of any degree plan outside of the GIT department. These course reflect changes in a GIT minor.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These courses are not used by any other department or college as part of any degree plan outside of the GIT department. These course do reflect changes in a GIT minor.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

- GIT-100: Introduction to Graphics Technologies (3 hours)
- GIT-142: Raster Graphics Software (3 hours)
- GIT-231: Audio/Video Software (3 hours)
- GIT-310: Photography (3 hours)
- GIT-311: Studio Product Photography (3 hours)
- GIT-410: Commercial Photography (3 hours)
- GIT-510: Portrait Photography (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

- **GIT-100: Introduction to Graphics Technologies (3 hours)**
- **GIT-142: Raster Graphics Software (3 hours)**
- **GIT-231: Audio/Video Software (3 hours)**
- **GIT-310: Photography (3 hours)**
- **GIT-311: Product Photography (3 hours)**
- **GIT-411: Portrait Photography (3 hours)**
- **GIT-511: Commercial Photography (3 hours)**

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

none

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-1-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
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Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: Graphics and Imaging Technologies College: Technology

Submission Date: 2/21/17

Revision Effective: Fall, 2017
(Year)

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Graphic Design

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Removal of a course that is no longer being offered and addition of one required course and additional choices as an elective course

Rationale for Change (include changes to curriculum objectives): One course (GIT 532 Packaging Graphics) is being removed as it is no longer offered. GIT 342 Print File Preparation and Preflighting is being added as a required course as the department has determined these skills to be beneficial to these students. Students choose for several course for the last course of this minor. The list of choices is being expanded to include new options.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These are small changes to the minor which should not affect any student's ability to complete this minor in a timely manner.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These are small changes to the minor which should not affect any student's ability to complete this minor in a timely manner.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Minor in Graphic Design

GIT 100 Introduction to Graphics Technologies	3
GIT 141 Vector Graphics Software	3
GIT 142 Raster Graphics Software	3
GIT 230 Graphic Design	3
GIT 240 Page Layout Software	3

Choose two of the following

GIT 355 Specialty Graphics	3
GIT 531 Publication Graphics	3
GIT 532 Packaging Graphics	3
Total	21

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Minor in Graphic Design

GIT 100 Introduction to Graphics Technologies	3
GIT 141 Vector Graphics Software	3
GIT 142 Raster Graphics Software	3
GIT 230 Graphic Design	3
GIT 240 Page Layout Software	3
GIT 342 Print File Preparation and Preflighting	3
Choose one of the following	
GIT 221 Web Graphics Software	3
GIT 231 Audio/Video Software	3
GIT 270 Introduction to Packaging Technologies	3
GIT 310 Photography	3
GIT 334 3d Graphics	3
GIT 355 Specialty Graphics	3
GIT 531 Publication Graphics	3
GIT 640 Color Reproduction	3
Total Hours	21

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:
none

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☐ Approved: Department Chairperson
Date 2-24-21 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: GIT College: College of Technology

Submission Date: _____

Revision Effective: Fall, 2017
(Year)

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Major in Graphic Communications, Emphasis in Graphic Design

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Change in Emphasis Courses, change in GIT electives and changes in the Support Courses. The Commercial Art minor that was required as part of the 124 hour bachelor degree plan is being dropped and not replaced with any other minor. The GIT department has chosen to revise the course offerings within this emphasis in place of a required minor within this emphasis.

Rationale for Change (include changes to curriculum objectives): The Commercial Art minor that was required as part of the 124 hour bachelor degree plan is no longer being offered. The GIT department has chosen to not replace the Commercial ART minor with any other minor. The GIT department has chosen to revise the course offerings within this emphasis in place of a required minor within this emphasis.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These changes will only affect the students within the Graphic Design emphasis at Pittsburg State University.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

No support courses from any department outside of the GIT department are being added to this degree plan.

Several support courses under the proposed emphasis degree plan already exist as part of the current degree plan and as such have been approved for use within this emphasis prior to this revision.

Emails have been sent to the English and Marketing Department Chair to inform them of their continued use. These emails have been included. Several support courses from the Art department are being removed due to the removal of the Commercial Art minor which is no longer being offered. Emails between the Art chair and GIT have been included.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

GIT Core Courses	23
GIT 100 Introduction to Graphics Technologies	3
GIT 141 Vector Graphics Software	3
GIT 142 Raster Graphics Software	3
GIT 230 Graphic Design	3
GIT 240 Page Layout Software	3
GIT 301 Graphics Career Development	2
GIT 600 Graphics Internship	3
GIT 650 Production Graphics	3 or
GIT 690 Senior Project	3
Graphic Design Emphasis Courses	18
GIT 221 Web Graphics Software	3
GIT 310 Photography	3
GIT 323 Web and Motion Graphics	3
GIT 342 Print File Preparation and Preflighting	3
ART 100 Visual Thinking: 2D Processes	3
ART 233 Drawing I	3
Graphic Design Electives	11
GIT 231 Audio/Video Software	3
GIT 311 Studio Product Photography	3
GIT 322 Web Site Design	3
GIT 334 3D Graphics	3
GIT 350 Printing Technologies	3
GIT 355 Specialty Graphics	3
GIT 400 Investigations	1 - 4
GIT 401 Work Site Experience	1 - 3
GIT 410 Commercial Photography	3
GIT 421 Interactive Media Design	3
GIT 432 Digital Media Design	3
GIT 510 Portrait Photography	3
GIT 521 Mobile Media Development	3
GIT 523 Web Content Management Systems	3
GIT 530 3D Animation and Rendering	3
GIT 531 Publication Graphics	3
GIT 532 Packaging Graphics	3
GIT 552 Digital and Variable Data Technologies	3
GIT 562 Graphics Cost Analysis and Estimating	3
GIT 580 Sales and Customer Service	3
GIT 590 Special Topics (____).	1 - 3
GIT 601 Laboratory Practicum	1 - 4
GIT 640 Color Reproduction	3
GIT 680 Graphics Administration	3
SUPPORT COURSES	21
ENGL 301 Technical/Professional Writing	3
MGMKT 330 Basic Marketing	3
ART 205 Introduction to Visual Storytelling	3
ART 236 Perspective Drawing	3
ART 250 Color Theory and Application	3
ART 689 Contemporary Issues in Art	3

Choose one from the following:

- ART 220 Art of Photography I 3
- ART 305 Commercial Art II 3
- ART 320 Art of Photography II 3
- ART 420 Art of Photography III 3
- ART 433 Structural Anatomy and Figure Drawing 3
- ART 688 History of Modern Art 3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

- GIT Core Courses 23
- GIT 100 Introduction to Graphics Technologies 3
- GIT 141 Vector Graphics Software 3
- GIT 142 Raster Graphics Software 3
- GIT 230 Graphic Design 3
- GIT 240 Page Layout Software 3
- GIT 301 Graphics Career Development 2
- GIT 600 Graphics Internship 3
- GIT 650 Production Graphics 3 or
- GIT 690 Senior Project 3

- Graphic Design Emphasis Courses 24
- GIT 221 Web Graphics Software 3
- GIT 270 Introduction to Packaging Technology 3
- GIT 310 Photography 3
- GIT 323 Web and Motion Graphics 3
- GIT 342 Print File Preparation and Preflighting 3
- GIT 350 Printing Technologies 3
- GIT 630 Portfolio Management 3
- GIT 640 Color Reproduction 3

- Graphic Design Electives 15
- GIT 231 Audio/Video Software 3
- GIT 311 Product Photography 3
- GIT 322 Web Site Design 3
- GIT 334 3D Graphics 3
- GIT 355 Specialty Graphics 3
- GIT 400 Investigations 1 - 4
- GIT 401 Work Site Experience 1 - 3
- GIT 411 Portrait Photography 3
- GIT 421 Interactive Media Design 3
- GIT 432 Digital Media Design 3
- GIT 511 Commercial Photography 3
- GIT 521 Mobile Media Development 3
- GIT 523 Web Content Management Systems 3
- GIT 530 3D Animation and Rendering 3
- GIT 531 Publication Graphics 3
- GIT 552 Digital and Variable Data Technologies 3
- GIT 562 Graphics Cost Analysis and Estimating 3
- GIT 570 Flexible Packaging 3

GIT 571 Rigid Packaging	3	
GIT 572 Paperboard Packaging	3	
GIT 580 Sales and Customer Service	3	
GIT 590 Special Topics (____).	1 - 3	
GIT 601 Laboratory Practicum	1 - 4	
GIT 670 Packaging Materials and Processes	3	
GIT 680 Graphics Administration	3	
TOTAL TECHNICAL	62	
SUPPORT COURSES	12	
ENGL 301 Technical/Professional Writing	3	
MGMKT 330 Principles of Marketing	3	
ART 100 Art Foundations: 2d Visual Thinking	3	
ART 233 Drawing I	3	

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-2-2011 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.5.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.7.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Zimbra

dyounger@pittstate.edu

Re: Graphic Design Emphasis in GIT

From : James Oliver Jr <joliver@pittstate.edu>

Fri, Mar 03, 2017 04:01 PM

Subject : Re: Graphic Design Emphasis in GIT**To :** Doug Younger <dyounger@pittstate.edu>**Cc :** Barry Wilson <bjwilson@pittstate.edu>, Mary Carol Pomatto
<mpomatto@pittstate.edu>

Doug,

Sorry it has taken a couple of days to respond, I wanted to get the information regarding your most recent revision to the GIT Graphic Design Emphasis to the Department of Art faculty for response.

The faculty within the Department of Art were initially disappointed in the exclusion of the Illustration and Visual Storytelling minor that was indicated in the first draft of the proposed GIT Graphic Design emphasis changes. This disappointment continues with this second revision, which includes only two lower level courses from the Department of Art. This differs from the previous discussions in person and in the email that I sent on February 8, regarding the inclusion of 4 support courses (Art 100, Art 233, and 2 more from a chosen list we had discussed Art 250 and Art 433). This final change impacts the Department of Art in several ways. First, the revisions will cause enrollment numbers to drop in certain courses within the department. Second, the number in the Illustration and Visual Storytelling minor will be impacted. Finally, and perhaps most importantly, we have planned staffing and scheduling in certain courses with the number of minors from GIT in mind. At times offering certain courses out of our normal sequence, Art 250 and Art 236, so that accommodations were made for the GIT inclusion of our minor.

That being stated, we cannot dictate your curriculum revisions. Therefore, we are happy to have the Graphic Design emphasis include two courses, Art 100 and Art 233, that you will require them to take from the Department of Art. We would also recommend, despite it now not being required, that you strongly suggest the Graphic Design majors consider the Illustration and Visual Storytelling minor.

Sincerely,

Jamie

James Oliver
Interim Chair/Professor
Department of Art
Pittsburg State University.

From: "Doug Younger" <dyounger@pittstate.edu>
To: "James Oliver" <joliver@pittstate.edu>
Cc: "Barry Wilson" <bjwilson@pittstate.edu>
Sent: Wednesday, March 1, 2017 3:06:35 PM
Subject: Grphic Design Emphasis in GIT

Jamie,

Just wanted to reconnect one last time before I put forward the paperwork on the GIT Graphic Design emphasis.

At our conversation several weeks ago, we discussed GIT requiring the ART 100 and ART 233 courses and then students choosing two of several ART courses. After going back over our curriculum, we found problems with this structure. Since most of the choices the students would make in the additional ART classes are not upper division courses, it could leave our students very short of the 45 upper division credits needed for graduation.

That combined with a decrease in enrollment in the GIT department and the need to fill GIT courses, we have decided that we would like to just use the ART 100 and ART233 courses as required courses and not require any additional courses from the ART department. For GIT students that wish to pursue the Illustration and Visual Storytelling minor, it does at least give them the first two courses in that sequence.

I have attached a program document for the proposed degree plan. I will be submitting this paperwork before the March 6th deadline to meet the date to make it to Faculty Senate this year.

I do need to include correspondence from the ART department regarding these changes.

Doug

Douglas L. Younger, Ed.D.
Professor - Graphics and Imaging Technologies
Pittsburg State University
1701 South Broadway - KTC E110c, Pittsburg, KS 66762
620-235-4425 office phone - 620-235-4413 department fax

--

James Oliver
Professor
Department of Art
Pittsburg State University

Zimbra

dyounger@pittstate.edu

Re: GIT legislation including a MGMKT course

From : Lynn M. Murray <lmurray@pittstate.edu>

Thu, Mar 02, 2017 03:16 PM

Subject : Re: GIT legislation including a MGMKT course**To :** Doug Younger <dyounger@pittstate.edu>

OK, thanks. This shouldn't be a problem.

From: "Doug Younger" <dyounger@pittstate.edu>**To:** "Lynn Murray" <lmurray@pittstate.edu>**Sent:** Thursday, March 2, 2017 3:01:37 PM**Subject:** GIT legislation including a MGMKT course

Dr. Murray,

I am writing to inform you of a piece of curriculum legislation that will be uploaded into legislative process this month that includes a MGMKT course. (I realize these course prefixes will be changing, I am using what is currently on the books)

The Graphic Design emphasis area currently includes as a Support course the MGMKT 330 Principles of Marketing course (formerly Basic Marketing). We wish to continue to use this course as a support course for this emphasis area.

We are not requesting any new courses from MGMKT at this time, simply to continue the use of the course that exist within this emphasis.

If you have any concerns with the continued use of this course, please let me know.

Sincerely,

Doug Younger
Chair, GIT Curriculum Committee

*Douglas L. Younger, Ed.D.
Professor - Graphics and Imaging Technologies
Pittsburg State University*

Zimbra

dyounger@pittstate.edu

GIT curriculum changes and legislation

From : Doug Younger <dyounger@pittstate.edu>

Thu, Mar 02, 2017 03:06 PM

Subject : GIT curriculum changes and legislation 1 attachment**To :** Celia Patterson <capatterson@pittstate.edu>

Dr. Patterson,

I am writing to inform you of a piece of curriculum legislation that will be uploaded into legislative process this month that includes a ENGL course.

The Graphic Design emphasis area currently includes as a Support course the ENGL 301 Technical/Professional Writing course. We wish to continue to use this course as a support course for this emphasis area.

We are not requesting any new courses from ENGL at this time, simply to continue the use of the courses that exist within this emphasis. I have included a copy of the proposed degree plan.

If you have any concerns with the continued use of this course, please let me know.

Sincerely,

Doug Younger
Chair, GIT Curriculum Committee

*Douglas L. Younger, Ed.D.
Professor - Graphics and Imaging Technologies
Pittsburg State University
1701 South Broadway - KTC E110c, Pittsburg, KS 66762
620-235-4425 office phone - 620-235-4413 department fax*

 **GD_proposed.docx**
139 KB

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: GIT College: College of Technology

Submission Date: _____

Revision Effective: Fall, 2017
(Year)

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Major in Graphic Communications, Emphasis in Web and Interactive Media

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Change in one of the Support Courses, Revision of GIT Electives

Rationale for Change (include changes to curriculum objectives): HRD 575 Instructional Media in HRD was a course originally legislated when this emphasis was created. This course has not been consistently offered creating an issue requiring students to substitute for this course. In reviewing university-wide courses, it was determine that MGMKT 430 Consumer Behavior would be a good fit in it's place. This also updates the GIT electives list with new courses that have been previously legislated.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These courses are not used by any other department or college as part of any degree plan outside of the GIT department.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is offered through the College of Business. Use of these courses has been discussed and approved as noted in the attached email copy.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

GIT Core Courses 23
GIT 100 Introduction to Graphics Technologies 3
GIT 141 Vector Graphics Software 3
GIT 142 Raster Graphics Software 3
GIT 230 Graphic Design 3
GIT 240 Page Layout Software 3
GIT 301 Graphics Career Development 2
GIT 600 Graphics Internship 3

GIT 650 Production Graphics	3 or
GIT 690 Senior Project	3
Web/Interactive Emphasis Courses	21
GIT 221 Web Graphics Software	3
GIT 231 Audio/Video Software	3
GIT 322 Web Site Design	3
GIT 323 Web and Motion Graphics	3
GIT 421 Interactive Media Design	3
GIT 521 Mobile Media Development	3
GIT 523 Web Content Management Systems	3
Web/Interactive Electives	13
GIT 310 Photography	3
GIT 311 Studio Product Photography	3
GIT 334 3D Graphics	3
GIT 342 Print File Preparation and Preflighting	3
GIT 350 Printing Technologies	3
GIT 355 Specialty Graphics	3
GIT 400 Investigations	1 - 4
GIT 401 Graphics Work Experience	1 - 3
GIT 410 Commercial Photography	3
GIT 432 Digital Media Design	3
GIT 510 Portrait Photography	3
GIT 530 3D Animation and Rendering	3
GIT 531 Publication Graphics	3
GIT 532 Packaging Graphics	3
GIT 552 Digital and Variable Data Technologies	3
GIT 562 Graphics Cost Analysis and Estimating	3
GIT 580 Sales and Customer Service	3
GIT 590 Special Topics (____).	1 - 3
GIT 601 Laboratory Practicum	1 - 4
GIT 640 Color Reproduction	3
GIT 680 Graphics Administration	3
TOTAL TECHNICAL	57

SUPPORT COURSES	12
ENGL 301 Technical/Professional Writing	3
MGMKT 330 Basic Marketing	3
MGMKT 481 Advertising Management	3
HRD 575 Instructional Media in Human Resource Development	3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

GIT Core Courses	23
GIT 100 Introduction to Graphics Technologies	3
GIT 141 Vector Graphics Software	3
GIT 142 Raster Graphics Software	3
GIT 230 Graphic Design	3
GIT 240 Page Layout Software	3
GIT 301 Graphics Career Development	2

GIT 600 Graphics Internship 3
 GIT 650 Production Graphics 3 or
 GIT 690 Senior Project 3

Web/Interactive Emphasis Courses 21

GIT 221 Web Graphics Software 3
 GIT 231 Audio/Video Software 3
 GIT 322 Web Site Design 3
 GIT 323 Web and Motion Graphics 3
 GIT 421 Interactive Media Design 3
 GIT 521 Mobile Media Development 3
 GIT 523 Web Content Management Systems 3

Web/Interactive Electives 13

GIT 270 Introduction to Packaging Technologies 3
 GIT 310 Photography 3
 GIT 311 Product Photography 3
 GIT 334 3D Graphics 3
 GIT 342 Print File Preparation and Preflighting 3
 GIT 350 Printing Technologies 3
 GIT 355 Specialty Graphics 3
 GIT 400 Investigations 1 - 4
 GIT 401 Graphics Work Experience 1 - 3
 GIT 411 Portrait Photography 3
 GIT 432 Digital Media Design 3
 GIT 511 Commercial Photography 3
 GIT 530 3D Animation and Rendering 3
 GIT 531 Publication Graphics 3
 GIT 552 Digital and Variable Data Technologies 3
 GIT 562 Graphics Cost Analysis and Estimating 3
 GIT 570 Flexible Packaging 3
 GIT 571 Rigid Packaging 3
 GIT 572 Paperboard Packaging 3
 GIT 580 Sales and Customer Service 3
 GIT 590 Special Topics (____). 1 - 3
 GIT 601 Laboratory Practicum 1 - 4
 GIT 630 Portfolio Management 3
 GIT 640 Color Reproduction 3
 GIT 670 Packaging Materials and Processes 3
 GIT 680 Graphics Administration 3
TOTAL TECHNICAL 57

SUPPORT COURSES 12

ENGL 301 Technical/Professional Writing 3
 MGMKT 330 Principles of Marketing 3
 MGMKT 430 Consumer Behavior 3
 MGMKT 481 Advertising Management 3

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-1-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

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Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: GIT College: College of Technology

Submission Date: _____

Revision Effective: Fall, 2017
(Year)

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Major in Graphic Communications, Emphasis in Print Media

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Changes in GIT elective offerings to reflect the changes already legislated this school year.

Rationale for Change (include changes to curriculum objectives): Changes to this degree plan include changes already legislated throughout this school year.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These courses are not used by any other department or college as part of any degree plan outside of the GIT department.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These are simply changes to GIT elective offerings within the GIT department.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

GIT Core Courses 23
GIT 100 Introduction to Graphics Technologies 3
GIT 141 Vector Graphics Software 3
GIT 142 Raster Graphics Software 3
GIT 230 Graphic Design 3
GIT 240 Page Layout Software 3
GIT 301 Graphics Career Development 2
GIT 600 Graphics Internship 3
GIT 650 Production Graphics 3 or
GIT 690 Senior Project 3

Print Media Emphasis Courses 24
GIT 342 Print File Preparation and Preflighting 3

GIT 350 Printing Technologies	3
GIT 355 Specialty Graphics	3
GIT 531 Publication Graphics	3
GIT 532 Packaging Graphics	3
GIT 552 Digital and Variable Data Technologies	3
GIT 562 Graphics Cost Analysis and Estimating	3
GIT 640 Color Reproduction	3

Print Media Electives	13
GIT 221 Web Graphics Software	3
GIT 231 Audio/Video Software	3
GIT 310 Photography	3
GIT 311 Studio Product Photography	3
GIT 322 Web Site Design	3
GIT 323 Web and Motion Graphics	3
GIT 334 3D Graphics	3
GIT 400 Investigations	1 - 4
GIT 401 Graphics Work Experience	1 - 3
GIT 410 Commercial Photography	3
GIT 421 Interactive Media Design	3
GIT 432 Digital Media Design	3
GIT 510 Portrait Photography	3
GIT 521 Mobile Media Development	3
GIT 523 Web Content Management Systems	3
GIT 530 3D Animation and Rendering	3
GIT 580 Sales and Customer Service	3
GIT 590 Special Topics (____).	1 – 3
GIT 601 Laboratory Practicum	1 – 4
GIT 680 Graphics Administration	3

SUPPORT COURSES	12
ECON 200 Introduction to Microeconomics	3
ENGL 301 Technical/Professional Writing	3
MGMKT 327 Organizational Theory and Behavior	3
MGMKT 330 Basic Marketing	3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

GIT Core Courses	23
GIT 100 Introduction to Graphics Technologies	3
GIT 141 Vector Graphics Software	3
GIT 142 Raster Graphics Software	3
GIT 230 Graphic Design	3
GIT 240 Page Layout Software	3
GIT 301 Graphics Career Development	2
GIT 600 Graphics Internship	3
GIT 650 Production Graphics	3 or
GIT 690 Senior Project	3

Print Media Emphasis Courses	24	
GIT 342 Print File Preparation and Preflighting	3	
GIT 350 Printing Technologies	3	
GIT 355 Specialty Graphics	3	
GIT 531 Publication Graphics	3	
GIT 532 Packaging Graphics	3	
GIT 552 Digital and Variable Data Technologies	3	
GIT 562 Graphics Cost Analysis and Estimating	3	
GIT 640 Color Reproduction	3	
Print Media Electives	13	
GIT 221 Web Graphics Software	3	
GIT 231 Audio/Video Software	3	
GIT 310 Photography	3	
GIT 311 Product Photography	3	
GIT 322 Web Site Design	3	
GIT 323 Web and Motion Graphics	3	
GIT 334 3D Graphics	3	
GIT 400 Investigations	1 - 4	
GIT 401 Graphics Work Experience	1 - 3	
GIT 411 Portrait Photography	3	
GIT 421 Interactive Media Design	3	
GIT 432 Digital Media Design	3	
GIT 511 Commercial Photography	3	
GIT 521 Mobile Media Development	3	
GIT 523 Web Content Management Systems	3	
GIT 530 3D Animation and Rendering	3	
GIT 580 Sales and Customer Service	3	
GIT 590 Special Topics (____).	1 – 3	
GIT 601 Laboratory Practicum	1 – 4	
GIT 630 Portfolio Management	3	
GIT 680 Graphics Administration	3	
SUPPORT COURSES	12	
ECON 200 Introduction to Microeconomics	3	
ENGL 301 Technical/Professional Writing	3	
MGMKT 327 Organizational Theory and Behavior	3	
MGMKT 330 Basic Marketing	3	

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-1-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: GIT College: College of Technology

Submission Date: _____

Revision Effective: Fall, 2017
(Year)

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Major in Graphic Communications, Emphasis in Packaging Graphics

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Changes in GIT elective offerings to reflect the changes already legislated this school year.

Rationale for Change (include changes to curriculum objectives): Changes to this degree plan include changes already legislated throughout this school year.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These courses are not used by any other department or college as part of any degree plan outside of the GIT department.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These are simply changes to GIT elective offerings within the GIT department.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

GIT Core Courses 23
 GIT 100 Introduction to Graphics Technologies 3
 GIT 141 Vector Graphics Software 3
 GIT 142 Raster Graphics Software 3
 GIT 230 Graphic Design 3
 GIT 240 Page Layout Software 3
 GIT 301 Graphics Career Development 2
 GIT 600 Graphics Internship 3
 GIT 650 Production Graphics 3 or
 GIT 690 Senior Project 3

Packaging Graphics Emphasis Courses	24
GIT 270 Introduction to Packaging Technologies	3
GIT 342 Print File Preparation and Preflighting	3
GIT 350 Printing Technologies	3
GIT 570 Flexible Packaging	3
GIT 571 Rigid Packaging	3
GIT 572 Paperboard Packaging	3
GIT 640 Color Reproduction	3
GIT 670 Packaging Materials and Processes	3

GIT Electives	16
GIT 221 Web Graphics Software	3
GIT 231 Audio/Video Software	3
GIT 310 Photography	3
GIT 311 Studio Product Photography	3
GIT 323 Web and Motion Graphics	3
GIT 334 3D Graphics	3
GIT 400 Investigations	1 – 4
GIT 401 Graphics Work Experience	1 – 3
GIT 410 Commercial Photography	3
GIT 421 Interactive Media Design	3
GIT 432 Digital Media Design	3
GIT 510 Portrait Photography	3
GIT 521 Mobile Media Development	3
GIT 523 Web Content Management Systems	3
GIT 530 3D Animation and Rendering	3
GIT 531 Publication Graphics	3
GIT 552 Digital and Variable Data Technologies	3
GIT 562 Graphics Cost Analysis and Estimating	3
GIT 580 Sales and Customer Service	3
GIT 590 Special Topics (____).	1 – 3
GIT 601 Laboratory Practicum	1 – 4
GIT 680 Graphics Administration	3

SUPPORT COURSES	9
MGMKT 330 Basic Marketing	3
MGMKT 430 Consumer Behavior	3
Choose one of the following	
MGMKT 481 Advertising Management	3
MGMKT 482 Sales Management	3
MGMKT 532 Marketing Channel Management	3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

GIT Core Courses	23
GIT 100 Introduction to Graphics Technologies	3
GIT 141 Vector Graphics Software	3
GIT 142 Raster Graphics Software	3
GIT 230 Graphic Design	3

GIT 240 Page Layout Software 3
 GIT 301 Graphics Career Development 2
 GIT 600 Graphics Internship 3
 GIT 650 Production Graphics 3 or
 GIT 690 Senior Project 3

Packaging Graphics Emphasis Courses 24

GIT 270 Introduction to Packaging Technologies 3
 GIT 342 Print File Preparation and Preflighting 3
 GIT 350 Printing Technologies 3
 GIT 570 Flexible Packaging 3
 GIT 571 Rigid Packaging 3
 GIT 572 Paperboard Packaging 3
 GIT 640 Color Reproduction 3
 GIT 670 Packaging Materials and Processes 3

GIT Electives 16

GIT 221 Web Graphics Software 3
 GIT 231 Audio/Video Software 3
 GIT 310 Photography 3
 GIT 311 Product Photography 3
 GIT 323 Web and Motion Graphics 3
 GIT 334 3D Graphics 3
 GIT 400 Investigations 1 – 4
 GIT 401 Graphics Work Experience 1 – 3
 GIT 411 Portrait Photography 3
 GIT 421 Interactive Media Design 3
 GIT 432 Digital Media Design 3
 GIT 511 Commercial Photography 3
 GIT 521 Mobile Media Development 3
 GIT 523 Web Content Management Systems 3
 GIT 530 3D Animation and Rendering 3
 GIT 531 Publication Graphics 3
 GIT 552 Digital and Variable Data Technologies 3
 GIT 562 Graphics Cost Analysis and Estimating 3
 GIT 580 Sales and Customer Service 3
 GIT 590 Special Topics (___). 1 – 3
 GIT 601 Laboratory Practicum 1 – 4
 GIT 630 Portfolio Management 3
 GIT 680 Graphics Administration 3

SUPPORT COURSES 9

MGMKT 330 Basic Marketing 3
 MGMKT 430 Consumer Behavior 3
 Choose one of the following
 MGMKT 481 Advertising Management 3
 MGMKT 482 Sales Management 3
 MGMKT 532 Marketing Channel Management 3

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-7-17 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

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Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: GIT College: College of Technology

Submission Date: _____

Revision Effective: Fall, 2017
(Year)

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Major in Graphic Communications, Emphasis in Graphics Management

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Changes in GIT elective offerings to reflect the changes already legislated this school year.

Rationale for Change (include changes to curriculum objectives): Changes to this degree plan include changes already legislated throughout this school year.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These courses are not used by any other department or college as part of any degree plan outside of the GIT department.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These are simply changes to GIT elective offerings within the GIT department.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

GIT Core Courses 23
GIT 100 Introduction to Graphics Technologies 3
GIT 141 Vector Graphics Software 3
GIT 142 Raster Graphics Software 3
GIT 230 Graphic Design 3
GIT 240 Page Layout Software 3
GIT 301 Graphics Career Development 2
GIT 600 Graphics Internship 3
GIT 650 Production Graphics 3 or
GIT 690 Senior Project 3

Graphics Management Emphasis Courses 21

GIT 342 Print File Preparation and Preflighting 3
 GIT 350 Printing Technologies 3
 GIT 562 Graphics Cost Analysis and Estimating 3
 GIT 580 Sales and Customer Service 3
 GIT 640 Color Reproduction 3
 GIT 680 Graphics Administration 3
 TM 606 Industrial Supervision 3

Graphics Management Electives 8
 GIT 221 Web Graphics Software 3
 GIT 231 Audio/Video Software 3
 GIT 310 Photography 3
 GIT 311 Studio Product Photography 3
 GIT 322 Web Site Design 3
 GIT 323 Web and Motion Graphics 3
 GIT 334 3D Graphics 3
 GIT 355 Specialty Graphics 3
 GIT 400 Investigations 1 - 4
 GIT 401 Graphics Work Experience 1 - 3
 GIT 410 Commercial Photography 3
 GIT 421 Interactive Media Design 3
 GIT 432 Digital Media Design 3
 GIT 510 Portrait Photography 3
 GIT 521 Mobile Media Development 3
 GIT 523 Web Content Management Systems 3
 GIT 530 3D Animation and Rendering 3
 GIT 531 Publication Graphics 3
 GIT 532 Packaging Graphics 3
 GIT 552 Digital and Variable Data Technologies 3
 GIT 590 Special Topics (____). 1 - 3
 GIT 601 Laboratory Practicum 1 - 4

SUPPORT COURSES 24

ENGL 301 Technical/Professional Writing 3
 ACCTG 201 Financial Accounting 3
 ACCTG 202 Managerial Accounting 3
 ECON 200 Introduction to Microeconomics 3
 ECON 326 Business Finance 3
 MGMKT 327 Organizational Theory and Behavior 3
 MGMKT 330 Basic Marketing 3
 MGMKT 444 Legal & Social Environment of Business 3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

GIT Core Courses 23
 GIT 100 Introduction to Graphics Technologies 3
 GIT 141 Vector Graphics Software 3
 GIT 142 Raster Graphics Software 3
 GIT 230 Graphic Design 3

GIT 240 Page Layout Software	3	
GIT 301 Graphics Career Development	2	
GIT 600 Graphics Internship	3	
GIT 650 Production Graphics	3 or	
GIT 690 Senior Project	3	
Graphics Management Emphasis Courses		21
GIT 342 Print File Preparation and Preflighting	3	
GIT 350 Printing Technologies	3	
GIT 562 Graphics Cost Analysis and Estimating	3	
GIT 580 Sales and Customer Service	3	
GIT 640 Color Reproduction	3	
GIT 680 Graphics Administration	3	
TM 606 Industrial Supervision	3	
Graphics Management Electives	8	
GIT 221 Web Graphics Software	3	
GIT 231 Audio/Video Software	3	
GIT 310 Photography	3	
GIT 311 Product Photography	3	
GIT 322 Web Site Design	3	
GIT 323 Web and Motion Graphics	3	
GIT 334 3D Graphics	3	
GIT 355 Specialty Graphics	3	
GIT 400 Investigations	1 - 4	
GIT 401 Graphics Work Experience	1 - 3	
GIT 411 Portrait Photography	3	
GIT 421 Interactive Media Design	3	
GIT 432 Digital Media Design	3	
GIT 511 Commercial Photography	3	
GIT 521 Mobile Media Development	3	
GIT 523 Web Content Management Systems	3	
GIT 530 3D Animation and Rendering	3	
GIT 531 Publication Graphics	3	
GIT 532 Packaging Graphics	3	
GIT 552 Digital and Variable Data Technologies	3	
GIT 590 Special Topics (____).	1 - 3	
GIT 601 Laboratory Practicum	1 - 4	
GIT 630 Portfolio Management	3	
SUPPORT COURSES	24	
ENGL 301 Technical/Professional Writing	3	
ACCTG 201 Financial Accounting	3	
ACCTG 202 Managerial Accounting	3	
ECON 200 Introduction to Microeconomics	3	
ECON 326 Business Finance	3	
MGMKT 327 Organizational Theory and Behavior	3	
MGMKT 330 Basic Marketing	3	
MGMKT 444 Legal & Social Environment of Business	3	

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-1-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

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Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: GIT College: College of Technology

Submission Date: _____

Revision Effective: Fall, 2017
(Year)

Contact Person: Doug Younger ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Major in Graphic Communications, Emphasis in Digital Media

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Changes in GIT elective offerings to reflect the changes already legislated this school year.

Rationale for Change (include changes to curriculum objectives): Changes to this degree plan include changes already legislated throughout this school year.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

These courses are not used by any other department or college as part of any degree plan outside of the GIT department.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These are simply changes to GIT elective offerings within the GIT department.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

GIT Core Courses 23
 GIT 100 Introduction to Graphics Technologies 3
 GIT 141 Vector Graphics Software 3
 GIT 142 Raster Graphics Software 3
 GIT 230 Graphic Design 3
 GIT 240 Page Layout Software 3
 GIT 301 Graphics Career Development 2
 GIT 600 Graphics Internship 3
 GIT 650 Production Graphics 3 or
 GIT 690 Senior Project 3

Digital Media Emphasis Courses 24

GIT 231 Audio/Video Software 3

GIT 310 Photography	3
GIT 311 Studio Product Photography	3
GIT 334 3D Graphics	3
GIT 410 Commercial Photography	3
GIT 432 Digital Media Design	3
GIT 510 Portrait Photography	3
GIT 530 3D Animation and Rendering	3
Digital Media Electives	13
GIT 221 Web Graphics Software	3
GIT 270 Introduction to Packaging Technology	3
GIT 322 Web Site Design	3
GIT 323 Web and Motion Graphics	3
GIT 342 Print File Preparation and Preflighting	3
GIT 350 Printing Technologies	3
GIT 355 Specialty Graphics	3
GIT 400 Investigations	1 - 4
GIT 401 Work Site Experience	1 - 3
GIT 421 Interactive Media Design	3
GIT 521 Mobile Media Development	3
GIT 523 Web Content Management Systems	3
GIT 531 Publication Graphics	3
GIT 552 Digital and Variable Data Technologies	3
GIT 562 Graphics Cost Analysis and Estimating	3
GIT 570 Flexible Packaging	3
GIT 571 Rigid Packaging	3
GIT 572 Paperboard Packaging	3
GIT 580 Sales and Customer Service	3
GIT 590 Special Topics (____).	1 - 3
GIT 601 Laboratory Practicum	1 - 4
GIT 640 Color Reproduction	3
GIT 670 Packaging Materials and Processes	3
GIT 680 Graphics Administration	3
TOTAL TECHNICAL	60

SUPPORT COURSES	9
ENGL 301 Technical/Professional Writing	3
MGMKT 330 Principles of Marketing	3
COMM 200 Introduction to Mass Communication	3

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

GIT Core Courses	23
GIT 100 Introduction to Graphics Technologies	3
GIT 141 Vector Graphics Software	3
GIT 142 Raster Graphics Software	3
GIT 230 Graphic Design	3
GIT 240 Page Layout Software	3
GIT 301 Graphics Career Development	2

GIT 600 Graphics Internship 3
 GIT 650 Production Graphics 3 or
 GIT 690 Senior Project 3

Digital Media Emphasis Courses 24

GIT 231 Audio/Video Software 3
 GIT 310 Photography 3
 GIT 311 Product Photography 3
 GIT 334 3D Graphics 3
 GIT 411 Portrait Photography 3
 GIT 432 Digital Media Design 3
 GIT 511 Commercial Photography 3
 GIT 530 3D Animation and Rendering 3

Digital Media Electives 13

GIT 221 Web Graphics Software 3
 GIT 270 Introduction to Packaging Technology 3
 GIT 322 Web Site Design 3
 GIT 323 Web and Motion Graphics 3
 GIT 342 Print File Preparation and Preflighting 3
 GIT 350 Printing Technologies 3
 GIT 355 Specialty Graphics 3
 GIT 400 Investigations 1 - 4
 GIT 401 Work Site Experience 1 - 3
 GIT 421 Interactive Media Design 3
 GIT 521 Mobile Media Development 3
 GIT 523 Web Content Management Systems 3
 GIT 531 Publication Graphics 3
 GIT 552 Digital and Variable Data Technologies 3
 GIT 562 Graphics Cost Analysis and Estimating 3
 GIT 570 Flexible Packaging 3
 GIT 571 Rigid Packaging 3
 GIT 572 Paperboard Packaging 3
 GIT 580 Sales and Customer Service 3
 GIT 590 Special Topics (____). 1 - 3
 GIT 601 Laboratory Practicum 1 - 4
 GIT 630 Portfolio Management 3
 GIT 640 Color Reproduction 3
 GIT 670 Packaging Materials and Processes 3
 GIT 680 Graphics Administration 3
TOTAL TECHNICAL 60

SUPPORT COURSES 9

ENGL 301 Technical/Professional Writing 3
 MGMKT 330 Principles of Marketing 3
 COMM 200 Introduction to Mass Communication 3

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- ☒ Approved: Department Chairperson
Date 3-1-2017 Signature, Department Chairperson [Signature]
- ☒ Approved: College Curriculum Committee
Date 4.4.17 Signature, College Curriculum Committee Chair [Signature]
- ☒ Approved: Dean of College
Date 4.5.17 Signature, Dean [Signature]
- ☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- ☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- ☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/17 Signature, Undergraduate Curriculum Committee Chair [Signature]
- ☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- ☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.