Pittsburg State University
Faculty Senate Meeting

Date: Monday, May 7, 2018
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

AGENDA

I. **Call to order**

II. **Approval of April 23, 2018 minutes**

III. **Announcements**

    A. **Provost and Vice President of Academic Affairs-Dr. Lynette Olson**

    B. **PSU/KNEA Remarks- Grant Moss**

    C. **Student Senate Remarks- Seth George**

    D. **Unclassified Professional Senate Remarks- Erin Sullivan**

    E. **University Support Staff Remarks- Michael Kloer**

    F. **General Education Review Team- Dr. Steven Horner, Dr. Mike Carper and Mr. Phil McNew**

    G. **Faculty Senate Report- Amy Hite**

IV. **Committee Reports**
(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

    A. **Academic Affairs Committee—Chair: Jorge Leon – See Annual Report**
- Undergraduate Curriculum Subcommittee—**Chair: James McBain, Clifford Morris**
- Library Services/Learning Resources Subcommittee—
- **Chair: Hazel Coltharp - See Annual Report**

- Information Systems Subcommittee—**Chair: Tracy Rampy - See Annual Report**
- Continuing Studies Subcommittee— **Chair: Liz Mascher - See Annual Report and Second readying Bylaws changes:**

~~Continuing Studies~~ Online and Distance Learning Committee. (See Article IV.B.) This committee shall include one faculty member from each of the four colleges/schools, one faculty member from Axe Library staff, two faculty from the Faculty Senate membership, and two students. The Dean of Graduate and Continuing Studies shall serve as an ex-officio member. This committee shall:

a. Serve as a communications link between organizational units and the Office of Graduate and Continuing Studies ~~and the Division of Continuing Studies~~ in regard to online and distance learning courses, policies and issues.
b. Help recruit faculty and other appropriate resource persons to participate in ~~Continuing Studies~~ online and distance learning activities.
c. Participate in the formation, development and implementation of guidelines and procedures utilized in carrying out functions of the Office of Graduate and Continuing Studies regarding ~~Division of Continuing Studies~~ online and distance learning.
d. Identify areas/methods by which the Office of Graduate and Continuing Studies ~~Office of Continuing Studies~~ can increase online and distance learning services to the University.(Adopted 12/14/87 Amended 3/20/89, 5/11/98)

- Academic Honors Subcommittee—**Chair: Rion Huffman- See Annual Report**
- Honors College Subcommittee—**Chair: James Greene - See Annual Report**
- Writing Across the Curriculum Subcommittee—**Chair: Rebecca Book - See Annual Report**
- Diversity and Multicultural Affairs Subcommittee—**Chair: Jonathan Dresner – No Report**

B. **Student Faculty Committee—Chair: Barb McClaskey - See Annual Report**
C. **All University Committee—Chair: James McBain- See Annual Report**
D. **Faculty Affairs Committee—Chair: Michelle Hudiburg – See Annual Report**
E. **Constitution Committee—Chair: Norman Phillip**
F. **General Education Committee—Chair: Mark Johnson- See Annual Report**
G. **Budget Committee—Chair: Steve Polley- No Report**
All University Committees or Other Appointments
- **Academic Honesty Committee—Chair: Clifford Morris- See Annual Report**

V. **Unfinished Business:**

VI. **New Business:**

VII. **Open Forum:**

VIII. Adjournment

Next Faculty Senate Meeting: September 2018 with President Cliff Morris

It is moved to amend the PSU Faculty Senate Bylaws Article IV, Article A, by <u>deleting</u> Section 4. Information Systems Committee.

Rationale:

- *There will be four faculty representatives on the ITC with one being from each of the Colleges.*

- *Each member will be on a 2 year term.*

- *At least one of the four representatives will be from Faculty Senate and report back to Faculty Senate about what was discussed at the ITC.*

- *None of the four faculty representatives will be either a Chair, Dean, Director, or hold some other administrative position.*

- *This change will be effective August 2018.*

- *This will increase faculty representation on the ITC by two people. Also, it will give the faculty a chance to have all IT conversations with all other stakeholders on campus.*

It is moved to amend the PSU Faculty Senate Bylaws Article IV, Article A, Section 5, so that it now reads:

5. ~~Continuing Studies~~ Online and Distance Learning Committee. (See Article IV.B.) This committee shall include one faculty member from each of the four colleges/schools, one faculty member from Axe Library staff, two faculty from the Faculty Senate membership, and two students. The Dean of Graduate and Continuing Studies shall serve as an ex-officio member. This committee shall:

   a. Serve as a communications link between organizational units and ~~the Division of Continuing Studies~~ online and distance learning in regard to continuing education courses, policies and issues.
   b. Help recruit faculty and other appropriate resource persons to participate in ~~Continuing Studies~~ online and distance learning activities.
   c. Participate in the formation, development and implementation of guidelines and procedures utilized in carrying out functions of the ~~Division of Continuing Studies~~ online and distance learning.
   d. Identify areas/methods by which the ~~Office of Continuing Studies~~ online and distance learning can increase services to the University.(Adopted 12/14/87 Amended 3/20/89, 5/11/98)

It is moved to amend the PSU Faculty Senate Bylaws Article IV, Article A, Section 6, so that it now reads:

6. ~~Departmental~~ Academic Honors Committee. ~~This committee shall consist of eight members (five faculty and three students).~~ This committee shall consist of ~~seven~~ five ~~four~~ faculty members. The five faculty members shall be from schools/departments participating in the ~~departmental~~ academic honors program with one from the College of Education, one from the College of Technology, one from the College of Business and two from the College of Arts and Science. Within the College of Arts and Sciences, there will be separate committees including one representing the schools/departments of natural sciences (physics, chemistry, biology, mathematics and nursing) and one from one of the other departments (art, communication, english & modern language, family & consumer sciences, history, philosophy, & social sciences, military science, music, and interdisciplinary programs). ~~The three students shall be eligible to participate in the departmental honors program.~~ When possible and filled in a timely manner by the Student Government Association, two students who are eligible to participate in the Academic Honors Program shall also be included in the committee membership. The Director of Honors College and the Vice President for Academic Affairs shall serve as ex officio members. (Amended 5/9/11). The committee responsibilities include:

1. Faculty members of the Faculty Senate ~~Departmental~~ Academic Honors Committee would serve as the Chair/Co-Chairs of the College ~~Departmental~~ Academic Honors Committee and would report back to the Faculty Senate Committee as appropriate. Each College will create a College ~~Departmental~~ Academic Honors Committee whose responsibility it is to develop clearly defined standards and guidelines for ~~Departmental~~ Academic Honors Projects within their disciplines, and to review all student applications submitted to ensure quality and rigor of the projects proposed. (Amendment as of 4/23/12 begins here) For the Colleges of Business, Education and Technology, the committee will consist of one representative from each schools/department. Within the College of Arts and Sciences, there will be separate committees representing schools/departments considered as Arts and those considered as Sciences. ~~Each committee will also include two students appointed by the Student Senate.~~ Committee representatives will be selected by the schools/departments.
2. The Faculty Senate ~~Departmental~~ Academic Honors Committee will address any student concerns voiced with regard to projects that were denied or sent back for modifications, if the student so choose to bring it forth.
3. The Faculty Senate ~~Departmental~~ Academic Honors Committee will review and act upon any proposals for new courses to be added as "may be taken for honors." (Concludes amendment of 4/23/12)
4. ~~Make certain that departmental courses designed for honors meet the general standards set forth in the institutional policy statement creating the student honors program.~~ Uphold the integrity of the guidelines of each school/department/college through the review of applications.
5. ~~Recommend to the vice president of academic affairs those students who are to receive honors.~~
6. Propose modifications in the honors program to the Senate as the need arises. (Amended 5/15/89)

Committee Chair:

Maeve Cummings (initial Chair) then Jorge León (Chair, appointed to end the year)

Committee Recorder:

Brian Moots

Membership:

As initial chair, I contacted members at the beginning of Fall semester. Nominations and votes for positions were held electronically. Maeve Cummings was elected committee chair and Brian Moots was elected committee Recorder.

During the Spring semester, Maeve C. became the chair of the ACIS department and could not continue in the role of Academic Affairs chair. Jorge León was elected to finish off the 2017-2018 year as committee chair and Chris Fogliasso was asked to join the committee.

Business:

Revisions to Catalog. 120 credit minimum:

During the Fall semester, Dr. Olson spoke to Faculty Senate about the Kansas Board of Regents directive that baccalaureate degrees be adjusted to 120 hours (and those majors with requirements exceeding 120 hours, would need an exception through KBOR.)

As a result of this directive Debbie Greve contacted Academic Affairs committee about language changes to the Catalog for the upcoming Fall 2018. The group met to discuss the proposed *Change to Requirements for All Baccalaureate Degrees* document. After discussion and voting the committee moved the document forward to Faculty Senate for a first read during the November meeting. During the December meeting, the document had a second reading and a vote. The language changes to the catalog passed.

Additional language revisions to the Catalog:

Debbie Greve approach Academic Affairs committee with additional Catalog changes in the Spring semester. She had identified four (4) areas that needed revisions or updating to create consistency and to align PSU closer with other KBOR institutions or KBOR policy. The documents were:

- Definition of an Area of Emphasis
- Definitions of a Certificate Program
- Definition of a Minor
- Changes to Course Numbering

The Academic Affairs committee found that three of the four proposed documents should go to Faculty Senate and that the fourth document (course numbering) should return to be reworded and worked at other committees. The three definition documents illustrated areas where the catalog did not have a defined process that could cause inconsistencies or misinterpretations.

The three definition documents were submitted to Faculty Senate during the March meeting for a first read.

During the April meeting, the documents had a second reading and a vote. The language changes to the catalog passed. These will be in effect for the 2018 catalog.

There was no additional legislation or suggested changes brought before the Academic Affairs committee this year.

Jorge A. León

Committee Chair

To: Amy Hite
        Faculty Senate President

From: Hazel Coltharp
        Faculty Senate Library Services Committee Report

RE: 2017-18 Committee Final Report

The Library Services Committee met once each semester and was updated, each time, on the progress of the Axe Library third floor remodeling, as it was a significant event in the life of the Library. The third floor opened for use immediately following the Faculty Author reception in November of 2017 with the remodeling dedicated, with a reception, on February 22. It was noted, even prior to the official celebration, that the remodeled and refurbished spaces and furniture were receiving widespread use and enthusiastic support from not only students, but faculty taking advantage of the space.

In addition to the beautiful, modern, and comfortable spaces and furniture of the third floor, technology upgrades of Crestron AirMedia, a collaborative tool, is available for faculty to utilize in both the remodeled basement and second floor, Room 202.

The cut in the Library budget continues to be of concern with continuing, cost-saving activities discussed. Since 2005, the library's budget has seen a 25% reduction. This has resulted in, most recently, the reduction of periodical subscriptions, book purchases, and database subscriptions. Despite these reductions and potential future reductions, the library staff was commended for always keeping the students' and faculty members' best interests at the forefront by trying to expand and update holdings and hours of service.

Another long-term, on-going project of the library has been the re-evaluating of the Library's print resources. The faculty and departments across campus have been assisting the librarians in updating and streamlining these resources with a reduction in collections of approximately 50% achieved by the Spring semester allowing more focused, up-to-date resources to be featured and newer, identified, but lacking, resources to be noted and to be targeted with any future available funds. Those items that were removed were re-purposed to academic departments or charitable services with the majority shipped to Better World Books for resale or for donation to U.S. and international literacy programs. Any monies received went toward furniture and technology for the remodeled spaces.

With all of the remodeling of the physical space, the library's resources have also been brought into the 21st century through the continued efforts of digitizing current holdings and the expansion of the use of Digital Commons as an on-line resource. Future decisions on pricing and utilization of it and other contracts will need to be made. Additional improvements targeting the Summer of 2018 include window replacements, work on the elevators, additional work and classroom addition to the basement, and examination of the need for an "Innovation Space" with current technology and furniture to allow flexible use.

The Fourth Annual Book Sale was held on April 11.

Information Systems Subcommittee/Information Systems Committee

2017-2018 Annual Report

April 30, 2018

Information Systems Subcommittee (ISS)/Information Systems Committee (ISC)

November 29, 2017

The ISS/ISC committee met for the first time on Wednesday, November 29, 2017. Two members of the committee were not present. All but one committee member was in attendance. Discussion centered on the history of this committee and the overlap or similarity/differences between the Information Technology Council (ITC) and ISS/ISC. After much discussion, it was decided to take this request to Faculty Senate (FS) to update/re-define a current charge for the ISS/ISC committee or consider dissolving the committee. The ISS/ISC planned to re-convene in the spring semester 2018 after the report is received from FS.

February 22, 2018

The ISS/ISC committee met on Thursday, February 22, 2018. Two members of the committee were not present. Updates from prior ISS/ISC discussion (November 29, 2017) were shared and outcome of FS (December 2017 meeting) meeting were discussed. After much discussion, it was moved and seconded to dissolve ISS/ISC in favor of the following committee proposal:

- There will be four faculty representatives on the ITC with one being from each of the Colleges.

- Each member will be on a 2 year term.

- At least one of the four representatives will be from FS and report back to FS about what was discussed at the ITC.

- None of the four faculty representatives will be either a Chair, Dean, Director, or hold some other administrative position.

- This change will be effective August 2018.

- This change will require a change to the FS Constitution and all other relevant by-laws.

This will increase faculty representation on the ITC by two people. Also, it provides the faculty a chance to have all IT conversations with all other stakeholders on campus.

The proposal was presented to FS on Monday, February 26, 2018 and met with no resistance. The Constitution committee wrote a proposal for wording and was presented at the March FS meeting for first reading. During the April FS meeting, the second reading was presented and vote taken/passed to dissolve the ISS/ISC Committee.

2017/18 Continuing Studies Committee Annual Report

The Continuing Studies Committee had their initial meeting in early September, discussing online teaching and learning here at Pitt State. Throughout the fall semester, and into the beginning of the spring semester, we discussed the need to advance and support online offerings with both faculty and students. Ideas for marketing to students in the 4-state area along with students outside of the area were generated.

In addition, we discussed enrollment numbers, specifically addressing the decline in students from Kansas. Brainstorming sessions to identify areas for improvement and success stories were shared by committee members. Since the focus of committee discussions throughout the year centered on online and distance learning, a need for a change in the committee name became evident. In that continuing studies credits are now comprised of partnerships with a few select programs, the name of the committee no longer reflects the true purpose and could be confusing to faculty who wished become involved in supporting online and distance learning. Changing the name and charge would more accurately describe the purpose and intent and the committee would be a formal avenue for advocating for needs regarding online and distance teaching.

Finally, the committee voted to change the name from "Continuing Studies" to "Online and Distance Learning." The initial reading of the proposed name change was completed at the April meeting.

Departmental Academic Honors Annual Report
2017-2018

The Departmental Academic Honors Committee underwent many changes in the 2017-2018 academic year. Below is an account of those changes.

1. The name was changed from Departmental Academic Honors to Academic Honors. This was done because of the nature of interdisciplinary degrees. This change allows students to take honors courses outside of their department.
2. The student participation in the committee was changed from 3 students to 2 students and wording was changed to say "when possible and filled in a timely manner" those students may take part in the committee.
3. The Constitution description was amended to include the School of Nursing as a natural science.
4. The following verbiage was added to the constitution description of the committee duties: "Faculty members of the Faculty Senate Departmental Academic Honors Committee would serve as the Chair/Co-Chairs of the College Departmental Academic Honors Committee and would report back to the Faculty Senate Committee as appropriate. Each College will create a College Departmental Academic Honors Committee whose responsibility it is to develop clearly defined standards and guidelines for Departmental Academic Honors Projects within their disciplines, and to review all student applications submitted to ensure quality and rigor of the projects proposed. For the Colleges of Business, Education and Technology, the committee will consist of one representative from each department. Within the College of Arts and Sciences, there will be separate committees representing departments considered as Arts and those considered as Sciences. Committee representatives will be selected by the departments."
"The Faculty Senate Departmental Academic Honors Committee will address any student concerns voiced with regard to projects that were denied or sent back for modifications, if the student so choose to bring it forth."
"Uphold the integrity of the guidelines of each department/college through the review of applications."
5. The Faculty Senate Website Description was updated to mirror the description in the constitution with the exception of the committee duties.
6. Verbiage was created to include in the appointment letters that are sent to faculty. This verbiage outlined the structure of the committee and alerted the member to timeline for submissions and review.
7. A deadline of May 1st was set for all departments, colleges or schools to turn in their Academic Guidelines to the Registrars office. If they choose not to create guidelines, they may use the existing university guidelines.
8. Multiple changes were administered to the Registrars information. The timeline was amended so that students will have to return the applications to the Registrar's office by the Monday of the 3rd full week of classes.

College level committees must have the applications returned to the Registrar's office by the end of the 4th week of classes.

9. The Registrar's website information was changed to accurately reflect the changes to the Faculty Senate Constitution.

10. "Departmental" was removed and replaced with either "Academic Honors" or "degree path" when referring to a specific department in the Registrar's website information.

To: Executive committee, PSU Faculty Senate

From: James Greene, Chair, Honors College committee

Date: April 30, 2018

Subject: Annual Report on 2018 Activities

The following memo summarizes the activities of the Honors College committee for this academic year. I have organized the memo as a collation of the monthly reports the committee has made to the Faculty Senate President.

September
The Honors College committee held its first meeting on September 13, 2017. Dr. Fuchs explained the Honors College application process to new committee members and I agreed to serve as chair of the committee.

October
The committee voted to revise the policy regarding the number of honors credits students within the Honors College must acquire to remain in good standing as members of the college. Previously, students had been required to complete nine hours of Departmental Academic Honors courses to graduate as a member of the college. These courses were made optional in order to give students more flexibility in earning their twenty-one hours of Honors credits.

December
The committee met to review the selection process in anticipation of receiving applications for Fall 2018. Dr. Fuchs convened the meeting to explain the application materials that committee members would receive, as well as the recommended criteria they should use when evaluating applications.

January
The committee evaluated around fifty applications from incoming freshman eligible for the Honors College. Applications were substantially lower than previous years, which have averaged around seventy potential students.

February
The committee met on February 11 to conduct on-campus interviews with the top forty-two applicants for next year's incoming freshman class. Interviews were held as scheduled, despite the inclement weather that occurred that day. After completing interviews, the pool of applicants was reduced to the top thirty. Dr. Fuchs has invited these students to join the Honors College in the Fall semester.

After conducting interviews in February, the Honors College committee's work for this academic year was concluded. Please feel free to contact me (jmgreene@pittstate.edu) should you have any questions related to this report.

Writing Across the Curriculum Subcommittee Report

Rebeca Book (chair), Kristi Frisbee, Steve Horner, Jessica Jorgenson, Dilip Paul, Barbara Pope, and Julie Samuels with assistance from Janet Zepernick and Amy Hite

In this committee, several items were examined to update Writing to Learn.

1) In the fall semester it was proposed and passed by Faculty Senate to get rid of the language that a 599 or below course can only be qualified as a Writing to Learn. Instead it was proposed and passed that a course can be designated as a Writing to Learn when it enrolls undergraduates and meets all other requirements for a WL course.
2) With the change above made, it was needed to change the wording in the constitution and the following below was proposed and passed in the spring semester.

"How much writing will my WL courses include?
WL courses at the 100 and 200 level typically include a minimum of 7 pages of polished, finished draft (usually in the form of multiple short papers), along with informal writing done in class or in online discussion forums. Courses at the 300 level and above typically include a minimum of 12 pages of polished, finished draft along with informal writing."

In the fall semester, 42 submissions were graded for WL and in the spring semester 40 submissions were graded by the committee.

Student Faculty Committee Report – 2017-2018

The Student Faculty Committee for the 2017-2018 academic year consisted of the following: Faculty - Harriet Bachner, Gena Coomes, Julie Dainty, James Greene, Dilip Paul, Barb McClaskey; Students – Lauren Esquibel, Courtney Neff, Brandon Ngo, Megan Price; Ex-officio – Debbie Greve, Jason Kegler. The Student-Faculty Committee met several times as well as communicated on issues by email. The majority of the work this academic year focused on the development of a policy on student absences due to participation in university-sponsored or university-sanctioned activities. The committee received significant input from Cole Shewmake and assistance from John Franklin in addition to the individual contributions provided from the faculty and student members of the committee. The policy was initially presented at the Faculty Senate meeting on February 26, 2018. At that time the recommendation was to take the policy back to committee for revisions. The revised Policy on University-Sponsored Student Activities was presented for first reading on March 26. On April 23, 2018, after the second reading and much discussion, the policy was passed by the Faculty Senate. Annual summary submitted by Barb McClaskey, Committee Chair.

Pittsburg State University

COLLEGE OF ARTS AND SCIENCES

To: **Amy Hite**
Faculty Senate President

RE: **2017-18 All University Committee Annual Report**

Dear Dr. Hite,

As the All University Committee only needs to meet when there is an extracurricular having campus-wide effects, we did not meet this year as there was no situation in which we needed to meet. I did contact the committee often to inform them that there was nothing reported to Faculty Senate.

If you have any questions concerning the actions of the All University Committee for the 2017-18 academic year, please let me know.

All the best,

James McBain
All University Committee, Chair

2017-18 Faculty Affairs Committee Annual Report

During the fall semester we reviewed and ranked 17 Sabbatical applications.

Through the fall semester, and up to April 30, we reviewed 105 Professional Development Travel Requests (99 Priority I and 6 Priority II), providing $84,740 in Priority I travel and development monies to 99 faculty members, with Priority II members awaiting fund availability.

In addition, we composed the annual letter to the Foundation thanking them for their continued support and asking for an increase to $100,000 for travel funds in the 2018-2019 year.

Finally, the committee administered a survey to all faculty about the Faculty Affairs PD funding model. Results indicated an almost even split (47.2% in favor of status quo; 52.8% in changing the funding model), and the committee chose to not pursue making changes to the current funding model for the upcoming year. This information was reported to the Senate at the April, 2018 meeting.

Faculty Senate General Education Committee

2017-2018 Year End Report

On behalf of the General Education Committee of the Faculty Senate, I would like to say thanks to all the hard working men and women that stepped up on behalf of their respective departments over the last three years to take on the initial task of completing a general education course review. In the last three years, we have had 50+ faculty step up to complete assessment training and then document that work according to the General Education Assessment Rubric. Similarly, we have had at least one section of about 70% of the courses labeled as General Education submit reports.

The great news is we are getting better. As you can see in the table below, faculty are getting much better at assessing their courses, particularly in the area of analysis and plans for improvement, with only 32% providing an analysis and plans to improve in 2015-2016 and 94% providing that information this year.

Before starting its next cycle of course review, the committee will wait to align its review process with any General Education Reform changes that may take place this next year.

The following is a complete report of the courses reviewed this year.

Respectfully submitted,

Mark L. Johnson, Ed.D.

General Education Committee Chair

2017-18 Overall Results:

Report Section	*2017-2018	*2016-2017	**2015-2016
Student Learning Outcomes	100% Satisfactory	88% Satisfactory	100% Satisfactory
Direct Measures	100% Satisfactory	88% Satisfactory	74% Satisfactory
Results (data provided)	94% Satisfactory	88% Satisfactory	53% Satisfactory
Analysis and Planning	94% Satisfactory	56% Satisfactory	32% Satisfactory

*16 courses submitted reports.

**23 courses submitted reports

Course	Checklist Scores	Notes
ART 311 Art Education	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Clearly stated goals and comprehensive assessment plan. * Acceptable analysis and planning for future but should keep focus on improvement.
PHYS 160 Physical Geology	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Used lab assignments for assessment. * Effective analysis and planning for future.
PHYS 171 Physical Science	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Clarify plans for improvement.
PHYS 175 Descriptive Astronomy	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Met minimum expectation for reporting results but no actual data included. * Not in template so much more difficult to evaluate the report.
CHEM 105 Introductory Chemistry	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Outcome language was very narrow for a gen ed course. * Acceptable analysis and planning for future but should keep focus on improvement.
CHEM 106 Introductory Chemistry Lab	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Single assignment used for assessment meets report's expectation but may not be sufficient for measuring student learning. * Appropriate analysis and planning for future.

Course	Criteria	Comments
PHIL 103 Intro to Philosophy	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Effective analysis with detailed planning for future. * Unsure why 70% assumed as target. * Interested in seeing how the pre- and post- test approach will work.
PHIL 207 Critical Thinking	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Detailed assessment planning. * Planning for improvement appears responsive to data.
HIST 101 World History to 1500	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Well developed report.
HIST 102 World History from 1500	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Very well developed report.
HIST 201 American History to 1865	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Very well developed assignments used for assessment. Good use of pre/post-test approach. * Unsure why 70% assumed as target. Focus on improvement rather than static target is recommended. * Appropriate analysis and planning for future.
HIST 202 American History from 1865	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Included all necessary information. * Reviewers suggested planning should reflect an intent for improvement.

ENGL 113 General Literature	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Clearly defined outcomes. * Effective analysis and planning for future.
ENGL 114 Gen Lit: Short Fiction	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Clearly defined outcomes. * Unsure why 80% assumed as target but acceptable for purpose of this report. Focus on improvement rather than static target recommended. * Effective analysis and planning for future.
FCS 203 Nutrition & Health	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? No #4—Analysis and planning? No	* Outcomes addressed physical health but not mental health. Is this per the course description? * Did not provide results for this semester's assessment and did not provide any analysis or planning for improvement.
FCS 230 Consumer Ed & Personal Finance	#1—Learning outcomes? Yes #2—Direct measures? Yes #3—Results? Yes #4—Analysis and planning? Yes	* Outcomes addressed consuming but not producing. Is this per the course description? * Solid grasp of assessment purpose.

University Budget Committee Report

- Committee met with Doug Ball in February to discuss financial concerns that the faculty had.
- Doug updated us on what funding may look like with many uncertainties though.
- Gave reports at Faculty Senate.
- Discussed with Faculty Senate members of concerns that they had regarding finances.

Pittsburg State University
COLLEGE OF TECHNOLOGY
School of Construction

April 30, 2018

Dr. Amy Hite, DNP, APRN-BC, FNP-C
Pittsburg State University
Irene Ransom Bradley School of Nursing
115 McPherson Hall
Pittsburg, KS 66762

Dear Dr. Hite,

The Pittsburg State University Academic Honesty Committee was again busy for the 2017-2018 academic year. Faculty members used the Maxient system effectively to report academic misconduct cases and request hearings for possible sanctions.

For this academic year, the committee held four hearings—two in the fall and two in the spring. In preparation for hearings, committee members met to discuss documents provided for each case. During each hearing, facts were presented by both sides (faculty and student) and questions from the committee members were answered. At the conclusion of each hearing, committee members met in private to deliberate the facts presented and consider recommendations for possible sanctions. All hearings were held in Russ Hall and were in accordance with Article 30 of the Student's Rights and Responsibilities.

The faculty members on the committee for 2017-2018 included: Dr. Michelle Hudiburg, Mr. Rion Huffman, Ms. Laura Washburn, Dr. Daniel Zurek, Dr. Johnathan Dresner, and Mr. Clifford Morris (Chair). Students on this committee included: Ms. Mollie Drapeau, Ms. Cassandra Ngo, Mr. Ivan Delgado-Daluz, and Mr. Kyle Frank. In addition, Dr. James Greene assisted as a fill-in committee member. Dr. Greene served on this committee last academic year.

Throughout the year, this committee relied services of Dr. Jason Kegler, Assistant Vice President for Student Life. Dr. Kegler's guidance and support helped this committee in all cases, and his assistance was invaluable.

Sincerely,

Mr. Clifford Morris, ASP, CSP, CPM
Academic Honesty Committee, Chair
Assistant Professor, Environmental and Safety Management Program
Pittsburg State University
Phone: 620.235.4382
cdmorris@pittstate.edu

	Motion	Daczewitz	Harris	McBain	Morris	Prelogar	Wright	
Dept: ACIS								
Revision to Course								
CIS 230	Approve On condition	Y	Y	Y	Y	Y	Y	Approved upon communication from CTE & Math Dept
CIS 240	Approve On condition	Y	Y	Y	Y	Y	Y	Approved upon communication from CTE & Math Dept
CIS 470	Approve On condition	Y	Y	Y	Y	Y	Y	Approved upon communication from CTE & Math Dept
CIS 640	Approve On condition	Y	Y	Y	Y	Y	Y	Approved upon communication from CTE & Math Dept
CIS 670	Approve On condition	Y	Y	Y	Y	Y	Y	Approved upon communication from CTE & Math Dept
New Course								
CIS 430	Approve On condition	Y	Y	Y	Y	Y	Y	Approved upon communication from CTE & Math Dept
CIS 625	Approve On condition	Y	Y	Y	Y	Y	Y	Approved upon communication from CTE & Math Dept
Revision to Curr								
Kelce Core Workout (Accounting)	Approve On condition	Y	Y	Y	Y	Y	Y	Approved upon communication from CTE & Math Dept
Kelce Core Workout #2 (CIS)	Approve	Y	Y	Y	Y	Y	Y	
Dept: Biology								
Rev Curr								
Wildlife ecology & cons	Motion to Approve	Y	Y	Y	Y	Y	Y	
Botany - name, required courses, reduce to 120	Motion to Approve	Y	Y	Y	Y	Y	Y	
Ecology & Field Biology	Motion to Approve	Y	Y	Y	Y	Y	Y	
Deletion Curriculum								
Ecology & organism biology	Motion to Approve	Y	Y	Y	Y	Y	Y	
Dept: Econ								
Revision to curr								
Business Econ	Motion to Approve	Y	Y	Y	Y	Y	Y	
Finance	Motion to Approve	Y	Y	Y	Y	Y	Y	
Dept: HHPR								
Rev to curr	Motion to Approve	Y	Y	Y	Y	Y	Y	
Minor in PE	Motion to Approve	Y	Y	Y	Y	Y	Y	
Dept: Soc								
Rev to Curr								
Sociology	Motion to Approve	Y	Y	Y	Y	Y	Y	
New Minor								
Criminology	Motion to Approve	Y	Y	Y	Y	Y	Y	
Deletion of Course								
SOC 200	Motion to Approve	Y	Y	Y	Y	Y	Y	
Revision to Course								
Sosci 387	Motion to Approve	Y	Y	Y	Y	Y	Y	
Dept: Integrated Studies								
New Certificate								
Sustainability Leadership	Motion to Approve	Y	Y	Y	Y	Y	Y	
Dept Management & Marketing								
Revision to course								
MGT 101	Motion to Approve	Y	Y	Y	Y	Y	Y	
Revision to Curr								
Int Business	Motion to Approve	Y	Y	Y	Y	Y	Y	
Management	Motion to Approve	Y	Y	Y	Y	Y	Y	
Marketing	Motion to Approve	Y	Y	Y	Y	Y	Y	
Dept: Military Sci								
Rev to Curr								
Minor: Military science	Motion to Approve	Y	Y	Y	Y	Y	Y	

Request for New Minor/Emphasis/Certificate

Proposal for a New: ☐ Minor   ☐ Emphasis   ☒ Certificate

Department: Integrated Studies   **College:** Arts & Sciences

Submission Date: 2/2018

Contact Person: Dr. Bobby Winters

Effective: Fall, 2018
(Year)
☐ Faculty member ☒ Chair

Title of Proposed Minor/Emphasis /Certificate: Sustainability Leadership Certificate

Purpose/Justification for Minor/Emphasis/Certificate: To provide an opportunity for all undergraduate students from all colleges to achieve a certificate in sustainability.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No, faculty were invited to participate, there are no anticipated conflicts of interests as we are using existing courses that currently are sustainability-related or sustainability-focused.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/ college's/ unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No, faculty were invited to participate, there are no anticipated conflicts of interests as we are using existing courses that currently are sustainability-related or sustainability-focused.

Please complete the Kansas Board of Regent forms located at http://www.kansasregents.org/academic_affairs/new_program_approval and list the proposed curriculum for the minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum **as you wish it to appear in the next catalog.** If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/11/18 Signature, Department Chairperson

☒ Approved: College Curriculum Committee
Date 4/11/18 Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
Date 4/11/18 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Approval at Kansas Board of Regents level:

☐ COCAO   Date: _____

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an

Request for New Minor/Emphasis/Certificate- Revised Summer 2013

4

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   <u>   </u>

3. Will this minor/emphasis/certificate have specific General Education courses required?
   ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/emphasis/certificate affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?
   <u>None</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☒ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☒ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.

January 4, 2007

Kansas Board of Regents

**APPLICATION FOR APPROVAL
OF MINOR/CONCENTRATION**

_____Pittsburg State University_____
(NAME OF INSTITUTION)

_____1701 S Broadway, Pittsburg, KS_____
(ADDRESS)

_____620-235-4079_____
(TELEPHONE)

Concentration or Major:

_____Sustainability Leadership, 30.9999_____
(Title and CIP)

_____ New
__X__ Derived from Existing Program

_____
(DATE SUBMITTED)

_____
**(Signature of Vice-President
/or Provost**

PROPOSAL FOR MINOR/CONCENTRATION
Kansas Board of Regents

Submitted by __Bobby Winters_____

College of Arts and Sciences_____

Division of Integrated Studies

I. Indicate major in which concentration will be located:

____Integrated Studies_____

II. Give the name and describe the purpose of the proposed concentration:

Name Sustainability Leadership

Description of Purpose: To provide and opportunity for students form all colleges to have
a certificate in in Sustainability Leadership _____
(Use other sheets as needed)

III. Provide curriculum for the major and indicate courses required for each concentration:

_Sustainability Leadership Certificate_____
Name of Certificate

Course Name & Number	Credit Hours
One course from: BIOL 502, EST 101, GEOG 301,GEOG 401,GEOG 502, PSYCH 720, SOC 512, SOC 360, SOC 443, SOC 584, SOC 663, WGS 399	3
One course from: MGT 510, REC 410	3
One course from: BIOL 113,BIOL 525,BIOL 671, GEOG 302	3
One course from: LDSP 600, LDSP 602, PHIL 114, ENG 527	3
One course from: COMM 410, LDSP 601	3

Practica: 20 clock hours of service-learning and civic engagement.

Total: _____15__

_____
(Name of Concentration)

Note: By Board of Regents definition concentrations are established within existing programs and are:

1. 24 hours or less at the undergraduate level
2. 12 hours or less at the master's level
3. 18 hours or less at the doctoral level

IV. Faculty resources:

A. Number of FTE faculty who teach in the major, including all concentrations: N/A

B. Rank of faculty:
Instr._____; Asst. Prof._____; Assoc. Prof._____; Prof._____;
GTAs_____.

C. Preparation of faculty;
Indicate level of degrees: Bach._____; Masters_____; Doctors_____.

D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors): N/A

Pittsburg State University

Undergraduate

Sustainability

Academic
Certificate

Sustainability & Society (any 3 hours)

GEOG 401	Urban & Regional Planning	The nature and components of land development, public planning and societal consequence are explored
WGS 399	Global Women's Issues	Interdisciplinary analysis of feminist theory and global women's issues.
PSYCH 720	Multicultural Issues in Psychology	General Objective: To assist students in understanding their own ethnicity, increase sensitivity to life experiences of minority or diverse group members, and promote establishment of successful professional relationships.
SOC 512	Social Stratification (Race, Class, and Gender Inequality)	A study of the factors which account for differences in influence, power, and social prestige held by different individuals and groups in the community and the society.
SOC 584	Medical Sociology	Introduction to medical sociology providing an examination of the social aspects of the medical service delivery systems. The effects of norms, values and roles of medical professionals and their clients on the treatment of problems of mental and physical illness.
SOC 360	Community Sociology	A study of the forces and agencies which determine the nature of the organization of the community. Investigations into local community problems may be used to implement the understanding of the community.
GEOG 401	Urban Planning	The nature and development of public planning for community development and sustainability are explored
SOC 663	Women, Men & Society	An intensive examination of gender differences; the meaning of masculinity and femininity; the relationship between men and women; and the nature and causes of gender inequality.
BIOL 602	Human Dimensions of Natural Resource Management	This course addresses informed decision-making and a broad understanding of how the public values, uses, and depends on the natural environment, with a focus on wildlife management issues. Specifically, the course will address how one can connect natural resource conservation and management to topics spanning stakeholder engagement, social and environmental governance, and individual motivations.
SOC 443	Race & Ethnic Relations	Comparative examination of racial and ethnic groups, with special attention given to the concept of race; the nature and causes of racial-ethnic inequalities; prejudice and discrimination, and racially motivated violence.
GEOG 301	Urban Geography	Social-political-environmental-economic functions of cities and the spatial dynamics that create urban patterns are examined. Land development issues are discussed.
GEOG 502	Human Dimensions of Global Environmental Change	The physical dimensions and the human causes and consequences of global environmental change, including air pollution and the enhanced Greenhouse Effect, ozone depletion, deforestation and land degradation.

Business & Economics (any 3 hours)

MGT 510 and MGT 510	Operations Management	Design, operation and control of production systems: the concepts will be taught through traditional lecture, videos, and student presentations. Upon completion of this course, students will have enough basic understanding to explain: 1. The nature and context of operations and supply chain management; 2. Systems that transform inputs into outputs in both manufacturing and services; 3. Product design and process selection 4. The design of facilities and jobs. Green supply chain, green manufacturing, sustainable operations strategy, etc. are discussed by lecture and students' projects.
REC 410	Tourism Planning & Development	This course will help students to develop an understanding of the basic concepts of tourism planning for public, private, community, regional ecotourism and nature tourism development. The main topics covered include the identification, planning, and use of the physical, social, and economic resources that are necessary to develop and support sustainable tourism.

Environmental Systems (any 3 hours)

GEOG 302	Introduction to Environmental Geography	The physical geography of the Earth and the interface between human activity and the environment. Topics include ecosystems and the bioclimatic environment, resources and energy generation, atmospheric structure and air pollution, the hydrologic environment, land use and pollution.
BIOL 113	Environmental Life Science	This course covers a basic ecological approach to the principles and processes of life with emphasis placed on human pressures and technology, and the effect of these on the organism-environment complex. Laboratory exercises accompany lecture. Not applicable toward a biology major. The majority of this course will be presented face-to-face, but some will be delivered online, as will some homework assignments.
BIOL 525	Urban Ecology	Urban ecology is the study of the processes, systems, and relations between living organisms that occur within urban environments. In a time where 7.4 billion people are on earth with over 54% living in urban areas, the importance of understanding how urban ecosystems function and the processes and patterns of urban biodiversity are critical. In this lecture course, we will focus on the ecological features of cities and on the processes determining patterns of abundance and distribution of organisms, the interactions among organisms, and the interactions between humans and nature in urban ecosystems. Emphasis will be placed on urban wildlife and plant species, along with the human dimensions of urban ecosystems. Throughout the semester, we will also make short trips to local urban ecosystems to make our own observations and speak with local experts.
BIO 617	Environmental Health	The risks of human health from pollution; the major routes of exposure in humans from environmental contaminants in air, water, and soil; human health standards; sanitation; overview of occupational health and safety; calculations of exposures and dose/response effects; and risk assessment and management. Demonstrates an understanding of how resources and best practices in management of those resources leads to sustainability. Prerequisites: 10 hours of biology or permission of instructor.

Ethics, Professional Development & Leadership (any 3 hours)

PHIL 114	Environmental Ethics	Major theories of moral obligation and justice and their application to the environment and environmental issues. This course philosophically investigates ethical issues that arise from the use and exploitation of the environment, such as the value of biodiversity, obligations to future generations, obligations to non-humans, and the ethics of environmental risk management.
LDSP 600	Foundations of Leadership	This course acquaints students with the fundamental concepts underlying the practice of leadership in both formal and informal roles. It will emphasize leadership styles and models and systems thinking. Students will build skills in problem-solving, decision-making, nurturing change within organizations, and conflict resolution.
LDSP 602	Leadership Seminar	A key requirement for this class is for students to complete 16 hours of field experience with formal and informal leaders in their chosen field.

ENG 527	Writing for the Public: Grant Writing	The course employs a rhetorical approach to writing academic and business proposals and grant proposals, focusing on creating the best possible persuasive argument for a given audience and context. In addition, the course creates opportunities for collaborative writing, oral presentation, document and presentation design, and the critique of an independent grant or proposal project of the student's choice. During the first unit, students develop skills in proposal writing by collaboratively responding to a case. During the second unit, students develop an individual project 'this could be an individual academic grant, a collaborative project developed and carried out with a community non-profit agency or campus client, or a workplace proposal or recommendation report. Students will leave the course with a portfolio of polished, professionally designed and edited documents, as well as a vocabulary for discussing grants and proposal research and writing during the job search.

Field Studies & Applications (any 3 hours)

LDSP 601	Service Learning Seminar	The focus of this class is for students to assume the leadership is planning and implementing a service project
COMM 410	Activities in Applied Communication	The focus of this class allows students to work independently on a specific project, creative campaign, community event coordination, with a sustainability focus.

+20 hours of Service Learning & Civic Engagement

Request for New Minor/Emphasis/Certificate

Proposal for a New: ☐ Minor   ☒ Emphasis   ☐ Certificate

Department: <u>Biology</u>   College: <u>Arts and Sciences</u>

Submission Date: 3/12/2018

Effective: Fall, <u>2018</u>
(Year)
☒ Faculty member ☐ Chair

Contact Person: <u>Dr. Andrew George</u>

Title of Proposed Minor/Emphasis /Certificate: <u>Wildlife Ecology and Conservation</u>

Purpose/Justification for Minor/Emphasis/Certificate: <u>The Wildlife Ecology and Conservation (WEC) emphasis is needed to attract students who are specifically interested in careers related to wildlife biology. The proposed coursework is designed develop skills necessary to be competitive on the job market against graduates from other top wildlife programs. The course requirements are meant to compliment professional certification by The Wildlife Society, which is a nationally recognized standard of quality among wildlife professionals. The proposal also removes the minor and substitutes an array of courses from other departments that are more suitable for the emphasis and minimizes 6 hours that needed to be taken for the physical science minor that were not relevant.</u>

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation.
<u>This curriculum is specific to PSU.</u>

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/ college's/ unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This curriculum is specific to the Biology Department</u>

Please complete the Kansas Board of Regent forms located at
http://www.kansasregents.org/academic_affairs/new_program_approval and list the proposed curriculum for the minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum **as you wish it to appear in the next catalog**. If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>none</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   _____

3. Will this minor/emphasis/certificate have specific General Education courses required?
   ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/emphasis/certificate affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?
   <u>none</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
   (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3, 9, 18 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/11/18 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/11/18 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Approval at Kansas Board of Regents level:

☐ COCAO   Date: _____

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation")*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an

Request for New Minor/Emphasis/Certificate- Revised Summer 2013

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additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.

January 4, 2007

Kansas Board of Regents

**APPLICATION FOR APPROVAL
OF MINOR/CONCENTRATION**

Pittsburg State University
(NAME OF INSTITUTION)

1701 S. Broadway St, Pittsburg, KS 66762
(ADDRESS)

620-235-4732
(TELEPHONE)

Concentration or Major:

Wildlife Ecology and Conservation
(Title and CIP)

__X_ New
_____ Derived from Existing Program

_____
(DATE SUBMITTED)

_____
**(Signature of Vice-President
/or Provost**

PROPOSAL FOR MINOR/CONCENTRATION
Kansas Board of Regents

Submitted by Department of Biology

College of Arts and Sciences

Division of Academic Affairs

I.   Indicate major in which concentration will be located:

Biology

II. Give the name and describe the purpose of the proposed concentration:

Name: Wildlife Ecology and Conservation

Description of Purpose: The Wildlife Ecology and Conservation (WEC) emphasis is needed to attract students who are specifically interested in careers related to wildlife biology. The proposed coursework is designed develop skills necessary to be competitive on the job market against graduates from other top wildlife programs. The course requirements are meant to compliment professional certification by The Wildlife Society, which is a nationally recognized standard of quality among wildlife professionals. .

III. Provide curriculum for the major and indicate courses required for each concentration:

Major in Biology, Emphasis in Wildlife Ecology and Conservation

GENERAL EDUCATION REQUIREMENTS * (38-43)
        Basic Skills (12-13) **
        Science *** (0)
        Social Studies (3)
        Political Studies (3)
        Producing and Consuming (5-6)
        Fine Arts and Aesthetic Studies (2-3)
        Cultural Studies (3)
        Health and Well Being (4-6)
        Human Heritage (6) ****
* General Education courses must meet the requirements approved by the General Education Committee or approved substitutes.
** MATH 143 Elementary Statistics recommended
*** The General Education science requirements are satisfied by coursework in the biology curricula.
        **** PHIL 114 Environmental Ethics recommended

BIOLOGY REQUIREMENTS (20 hours)

        BIOL 211 Principles of Biology I (4)
        BIOL 212 Principles of Biology II (4)
        BIOL 313 Principles of Conservation (3)
        BIOL 322/323 Genetics/Laboratory (5)
        BIOL 330 Principles of Ecology (3)
        BIOL 699 Senior Seminar and Assessment (1)

EMPHASIS REQUIREMENTS

A. Required courses (7 hours)
        BIOL 106 Ecology and Field Biology Orientation (1)
        BIOL 529 Evolution (3)
        BIOL 548 Taxonomy of Vascular Plants (3)

B. Specific Requirements (28 hours)

Select 28 hours from the groups below, but must include 2 courses from Group 1, 1 course from Group 2, BIOL 635 and one additional course from Group 3, and BIOL 639 and one additional course from Group 4.

        Group 1 - Animal Biology
            BIOL 534 Herpetology (4)
            BIOL 535 Ornithology (4)
            BIOL 536 Mammalogy (3)
        Group 2 - Plant Biology
            BIOL 538 Wetland Plants (3)
            BIOL 641 Identification of Woody Plants (3)
BIOL 642 Grass Taxonomy (3)
        Group 3 - Management
            BIOL 615 Environmental Protection (3)
BIOL 635 Wildlife Ecology & Management (4)
BIOL 636 Invasive Species Management (3)
        Group 4 - Ecology
            BIOL 303 Soil Ecology (3)
            BIOL 525 Urban Ecology (3)
            BIOL 639 Terrestrial Field Ecology (3)
        Group 5 - Other Courses
            BIOL 371/372 General Microbiology/Lab (5)
            BIOL 382 Plant Diversity (3)
            BIOL 502 Topics in Environmental Biology (3)
            BIOL 533 Ichthyology (4)
            BIOL 537 Regional Natural History (3)
            BIOL 575 Animal Behavior (3)
            BIOL 576 Human Dimensions (3)
            BIOL 602 Topics in Biology (3)
            BIOL 603 Biometry (3)
            BIOL 612 Internship in Biology (1-3)
            BIOL 615 Environmental Protection (3)

BIOL 617 Environmental Health (3)
BIOL 633 Limnology (3)
BIOL 634 Fisheries Management (5)
BIOL 635 Stream Ecology (4)
BIOL 643 Natural History Interpretation (3)
BIOL 561 General Entomology (3)
BIOL 685/686 Plant Physiology/Lab (5)
BIOL 781 Freshwater Algae (3)
BIOL 788 Mycology (3)

OTHER REQUIREMENTS (20-22 hours)

CHEM 215/216 General Chemistry I/Lab (5)
CHEM 320/326 Intro Organic Chem/Lab (5)
GEOG 303 Geographic Information Systems I (4)
Two courses from: PHYS 160/165 Physical Geology/Lab (4), COMM 450 Small Group Communication (3), MATH 343 Introductory Applied Statistics (3), and GEOG 403 Geographic Information Systems II (4)

OTHER COURSES (0-7 hours) to meet 120

Note: By Board of Regents definition concentrations are established within existing programs and are:
1. 24 hours or less at the undergraduate level
2. 12 hours or less at the master's level
3. 18 hours or less at the doctoral level

IV. Faculty resources:

A. Number of FTE faculty who teach in the major, including all concentrations: #_15

B. Rank of faculty:
Instr.1; Asst. Prof. 4; Assoc. Prof. 5; Prof. 5;
GTAs: 4.

C. Preparation of faculty;
Indicate level of degrees: Bach. 0; Masters 0; Doctors 15.

D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors): Other responsibilities are typical of faculty in this department. This emphasis, although new, uses existing courses in a modified way to enhance the visibility of the program.

4

Request for Revision to Curriculum

Revision for: ☐ Major   ☐ Minor   ☒ Emphasis   ☐ Certificate

Department: <u>Biology</u>   College: <u>Arts and Sciences</u>

Submission Date: <u>3/12/2018</u>

Revision Effective: Fall, <u>2018</u>
(Year)

Contact Person: <u>Dr. Neil Snow</u> ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: <u>Plant Taxonomy</u>

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
<u>Botany</u>

Description of Change: <u>The change includes the name of the emphasis as well as some of the required or recommended courses. As well, the total hours are reduced to 120.</u>

Rationale for Change (include changes to curriculum objectives): <u>The Botany emphasis will help attract students to Pittsburg State University with interests in plants and who want field or laboratory-related research experience. Our previous emphasis, Plant Taxonomy, was an emphasis mostly in name only, as only one course in that sub-discipline had been taught with any regularity. The new Botany emphasis is broader and thus can attract students in basic and applied aspects of botany, including invasive species management, biodiversity, conservation, consulting, and even agricultural applications. Entry-level positions requiring plant identification skills have increased in recent years. The proposal also removes the minor and substitutes an array of courses from other departments that are more suitable for the emphasis and minimizes 6 hours that needed to be taken for the physical science minor that were not relevant.</u>

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
<u>The changes are specific to our program.</u>

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>The changes are specific to our program.</u>

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
General Education Requirements* (38-42 hours)

Basic Skills (12 hours)

General Education Electives (26-30 hours)
    Sciences** (0 hours)

Social Studies (3 hours)
Political Studies (3 hours)
Producing and Consuming (5-6 hours)
Fine Arts and Aesthetic Studies (2-3 hours)
Cultural Studies (3 hours)
Health and Well-Being (4-6 hours)
Human Heritage (6 hours)

*Courses must be taken from the list approved by the General Education Committee, See General Education Requirements for All Baccalaureate Degrees.

**General education sciences are satisfied by course requirements in biology (BIOL 211) and chemistry (CHEM 215/216).

Biology Core (30 hours)
  BIOL-211: Principles of Biology I (4 hours)
  BIOL-212: Principles of Biology II (4 hours)
  BIOL-311: Cell Biology (3 hours)
  BIOL-322: Genetics (3 hours)
  AND BIOL-323: Genetics Laboratory (2 hours)
  BIOL-330: Principles of Ecology (3 hours)
  BIOL-371: General Microbiology (3 hours)
  AND BIOL-372: General Microbiology Laboratory (2 hours)
  BIOL-685: Plant Physiology (3 hours)
  AND BIOL-686: Plant Physiology Laboratory (2 hours)
  BIOL-699: Senior Seminar and Assessment (1 hours)
Other Required Biology (7 hours)
  BIOL-382: Plant Diversity (3 hours)
  BIOL-639: Terrestrial Field Ecology (4 hours)
Electives (9 hours)

Students choose a minimum of nine hours of electives in consultation with their advisor
  BIOL-404: Plant Pathology (3 hours)
  BIOL-602: Topics in Biology (_____) (1-3 hours)
  BIOL-788: Mycology (3 hours)
  MATH-143: Elementary Statistics (3 hours)
  PHYS-160: Physical Geology (3 hours)
Required from other departments (10 hours)
  CHEM-215: General Chemistry I (3 hours)
  AND CHEM-216: General Chemistry I Laboratory (2 hours)
  CHEM-320: Introductory Organic Chemistry (3 hours)
  OR CHEM-325: Organic Chemistry I (3 hours)
  AND CHEM-326: Organic Chemistry Laboratory (2 hours)
Minor (10-20 hours)

A student is required to minor in a field outside biology. The choice should be made in consultation with the student's major advisor (10-20 hours)

Other Electives (6-20 hours)

TOTAL hours for Bachelor of Science Degree with a Major in Biology: Plant Taxonomy (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

GENERAL EDUCATION REQUIREMENTS * (38-43)

        Basic Skills (12-13) **

        Science *** (0)

        Social Studies (3)

        Political Studies (3)

        Producing and Consuming (5-6)

        Fine Arts and Aesthetic Studies (2-3)

        Cultural Studies (3)

        Health and Well Being (4-6)

        Human Heritage (6) ****

* General Education courses must meet the requirements approved by the General Education Committee or approved substitutes.

** MATH 143 Elementary Statistics recommended

*** The General Education science requirements are satisfied by coursework in the biology curricula.

**** PHIL 114 Environmental Ethics recommended

PROGRAM REQUIREMENTS (20 hours)

        BIOL 211 Principles of Biology I (4)

        BIOL 212 Principles of Biology II (4)

        BIOL 313 Principles of Conservation (3)

        BIOL 322/323 Genetics/Laboratory (5)

        BIOL 330 Principles of Ecology (3)

        BIOL 699 Senior Seminar and Assessment (1)

EMPHASIS REQUIREMENTS

A. General Requirements (7 hours)

        BIOL 106 Ecology and Field Biology Orientation (1)

        BIOL 529 Evolution (3)

        BIOL 548 Taxonomy of Vascular Plants (3)

B. Specific Requirements (28 hours)

Select 28 hours from the groups below, but must include at least one course each from Groups 1, 3, and 4, and four courses from group 2.

        Group 1 - Animal Biology

            BIOL 533 Ichthyology (4)

            BIOL 534 Herpetology (4)

            BIOL 535 Ornithology (4)

            BIOL 536 Mammalogy (3)

            BIOL 561 General Entomology (3)

        Group 2 - Plant Biology

            BIOL 382 Plant Diversity (3)

            BIOL 538 Wetland Plants (3)

            BIOL 641 Identification of Woody Plants (3)

            BIOL 642 Grass Taxonomy (3)

BIOL 685/686 Plant Physiology/Lab (5)
BIOL 781 Freshwater Algae (3)
BIOL 788 Mycology (3)

Group 3 - Management
BIOL 615 Environmental Protection (3)
BIOL 634 Fisheries Management (5)
BIOL 635 Wildlife Ecology & Management (4)
BIOL 636 Invasive Species Management (3)

Group 4 - Ecology
BIOL 303 Soil Ecology (3)
BIOL 525 Urban Ecology (3)
BIOL 633 Limnology (3)
BIOL 635 Stream Ecology (4)
BIOL 639 Terrestrial Field Ecology (3)

Group 5 - Other Courses
BIOL 502 Topics in Environmental Biology (3)
BIOL 537 Regional Natural History (3)
BIOL 575 Animal Behavior (3)
BIOL 576 Human Dimensions (3)
BIOL 602 Topics in Biology (3)
BIOL 603 Biometry (3)
BIOL 612 Internship in Biology (1-3)
BIOL 615 Environmental Protection (3)
BIOL 617 Environmental Health (3)
BIOL 643 Natural History Interpretation (3)

OTHER REQUIREMENTS (20-22 hours)

CHEM 215/216 General Chemistry I/Lab (5)
CHEM 320/326 Intro Organic Chem/Lab (5)
GEOG 303 Geographic Information Systems I (4)
Two courses from: PHYS 160/165 Physical Geology/Lab (4), COMM 450 Small Group Communication (3), MATH 343 Introductory Applied Statistics (3), and GEOG 403 Geographic Information Systems II (4)

OTHER COURSES (0-7 hours) to meet 120 hours

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>none</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   ⎯⎯⎯

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>none</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
   (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date _3/9/18_ Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date _4/11/18_ Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date _4/11/18_ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _4/27/18_ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for New Minor/Emphasis/Certificate

Proposal for a New: ☐ Minor ☒ Emphasis ☐ Certificate

Department: <u>Biology</u> College: <u>Arts and Sciences</u>

Submission Date: <u>3/12/2018</u>

Contact Person: Dr. James Whitney

Effective: Fall, <u>2018</u>
(Year)
☒ Faculty member ☐ Chair

Title of Proposed Minor/Emphasis /Certificate: <u>Fisheries and Aquatic Sciences</u>

Purpose/Justification for Minor/Emphasis/Certificate: <u>The Fisheries and Aquatic Sciences (FAS) emphasis is needed to attract students to PSU who are interested in careers in fisheries and aquatic sciences. The current emphases (i.e. Field Biology & Environment; Ecology & Organismic Biology) are very broadly named, and as such it may be unclear to potential students interested in FAS that the current emphases will provide them the education they desire. Creating an FAS emphasis will explicitly show potential students who want a career in FAS that they can receive the education they need at PSU, attracting them to our institution. The proposal also removes the minor and substitutes an array of courses from other departments that are more suitable for the emphasis and minimizes 6 hours that needed to be taken for the physical science minor that were not relevant.</u>

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
<u>This curriculum is specific to PSU.</u>

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/ college's/ unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This curriculum is specific to the Biology Department</u>

Please complete the Kansas Board of Regent forms located at
http://www.kansasregents.org/academic_affairs/new_program_approval and list the proposed curriculum for the minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum <u>as you wish it to appear in the next catalog.</u> If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   _____

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☑ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   _____

3. Will this minor/emphasis/certificate have specific General Education courses required?
   ☐ Yes   ☑ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/emphasis/certificate affect any education majors? ☐ Yes   ☑ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?
   _____

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes   ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes   ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date _3/9/18_ Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date _4/11/18_ Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date _4/11/18_ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _4/27/18_ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Approval at Kansas Board of Regents level:

☐ COCAO   Date: _____

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an

Request for New Minor/Emphasis/Certificate- Revised Summer 2013

additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.

January 4, 2007

Kansas Board of Regents

**APPLICATION FOR APPROVAL
OF MINOR/CONCENTRATION**

Pittsburg State University
(NAME OF INSTITUTION)

1701 S. Broadway St, Pittsburg, KS 66762
(ADDRESS)

620-235-4732
(TELEPHONE)

Concentration or Major:

Fisheries and Aquatic Sciences
(Title and CIP)

__X_ New
____ Derived from Existing Program

_____
(DATE SUBMITTED)

_____
**(Signature of Vice-President
/or Provost**

PROPOSAL FOR MINOR/CONCENTRATION
Kansas Board of Regents

Submitted by Department of Biology

College of Arts and Sciences

Division of Academic Affairs

I.   Indicate major in which concentration will be located:

Biology

II.   Give the name and describe the purpose of the proposed concentration:

Name: Fisheries and Aquatic Sciences

Description of Purpose: The Fisheries and Aquatic Sciences (FAS) emphasis is needed to attract students to PSU who are interested in careers in fisheries and aquatic sciences. The current emphases (i.e., Field Biology & Environment; Ecology & Organismic Biology) are very broadly named, and as such it may be unclear to potential students interested in FAS that the current emphases will provide them the education they desire. Creating an FAS emphasis will explicitly show potential students who want a career in FAS that they can receive the education they need at PSU, attracting them to our institution.

III.   Provide curriculum for the major and indicate courses required for each concentration:

Major in Biology, Emphasis in Fisheries and Aquatic Sciences

GENERAL EDUCATION REQUIREMENTS * (38-43)
        Basic Skills (12-13) **
        Science *** (0)
        Social Studies (3)
        Political Studies (3)
        Producing and Consuming (5-6)
        Fine Arts and Aesthetic Studies (2-3)
        Cultural Studies (3)
        Health and Well Being (4-6)
        Human Heritage (6) ****
* General Education courses must meet the requirements approved by the General Education Committee or approved substitutes.
** MATH 143 Elementary Statistics recommended
*** The General Education science requirements are satisfied by coursework in the biology curricula.
**** PHIL 114 Environmental Ethics recommended

BIOLOGY REQUIREMENTS (20 hours)

BIOL 211 Principles of Biology I (4)
BIOL 212 Principles of Biology II (4)
BIOL 313 Principles of Conservation (3)
BIOL 322/323 Genetics/Laboratory (5)
BIOL 330 Principles of Ecology (3)
BIOL 699 Senior Seminar and Assessment (1)

EMPHASIS REQUIREMENTS

A. General Requirements (7 hours)
BIOL 106 Ecology and Field Biology Orientation (1)
BIOL 529 Evolution (3)
BIOL 548 Taxonomy of Vascular Plants (3)

B. Specific Requirements (28 hours)

Select 28 hours from the groups below, but must include at least one course each from Groups 1, 2, 3, and 4.

Group 1 - Animal Biology
BIOL 533 Ichthyology (4)
BIOL 534 Herpetology (4)
Group 2 - Plant Biology
BIOL 538 Wetland Plants (3)
BIOL 781 Freshwater Algae (3)
Group 3 - Management
BIOL 634 Fisheries Management (5)
BIOL 636 Invasive Species Management (3)
Group 4 - Ecology
BIOL 515 Stream Ecology (4)
BIOL 633 Limnology (3)
Group 5 - Other Courses
BIOL 303 Soil Ecology (3)
BIOL 371/372 General Microbiology/Lab (5)
BIOL 382 Plant Diversity (3)
BIOL 502 Topics in Environmental Biology (3)
BIOL 525 Urban Ecology (3)
BIOL 535 Ornithology (4)
BIOL 536 Mammalogy (3)
BIOL 537 Regional Natural History (3)
BIOL 561 General Entomology (3)
BIOL 575 Animal Behavior (3)
BIOL 576 Human Dimensions (3)
BIOL 602 Topics in Biology (3)
BIOL 603 Biometry (3)
BIOL 612 Internship in Biology (1-3)

BIOL 615 Environmental Protection (3)
BIOL 617 Environmental Health (3)
BIOL 635 Wildlife Ecology & Management (4)
BIOL 639 Terrestrial Field Ecology (3)
BIOL 641 Identification of Woody Plants (3)
BIOL 642 Grass Taxonomy (3)
BIOL 643 Natural History Interpretation (3)
BIOL 788 Mycology (3)

OTHER REQUIREMENTS (20-22 hours)

CHEM 215/216 General Chemistry I/Lab (5)
CHEM 320/326 Intro Organic Chem/Lab (5)
GEOG 303 Geographic Information Systems I (4)
Two courses from: PHYS 160/165 Physical Geology/Lab (4), COMM 450 Small Group Communication (3), MATH 343 Introductory Applied Statistics (3), and GEOG 403 Geographic Information Systems II (4)

OTHER COURSES (0-7 hours) to meet 120

Note: By Board of Regents definition concentrations are established within existing programs and are:

1. 24 hours or less at the undergraduate level
2. 12 hours or less at the master's level
3. 18 hours or less at the doctoral level

IV. Faculty resources:

A. Number of FTE faculty who teach in the major, including all concentrations: #_15

B. Rank of faculty:
Instr.1; Asst. Prof. 4; Assoc. Prof. 5; Prof. 5;
GTAs: 4.

C. Preparation of faculty;
Indicate level of degrees: Bach. 0; Masters 0; Doctors 15.

D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors): Other responsibilities are typical of faculty in this department. This emphasis, although new, uses existing courses in a modified way to enhance the visibility of the program.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: <u>Biology</u>   College: <u>Arts and Sciences</u>

Submission Date: <u>3/12/2018</u>

Revision Effective: Fall, <u>2018</u>
(Year)

Contact Person: <u>Dr. Joe Arruda</u> ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: <u>Field Biology and Environment</u>

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
<u>Ecology and Field Biology</u>

Description of Change: <u>The change includes the name of the emphasis as well as some of the required or recommended courses. As well, the total hours are reduced to 120.</u>

Rationale for Change (include changes to curriculum objectives): <u>Changing the name of the current emphasis area (from Field Biology and Environment to Ecology and Field Biology) reflects several revisions in course requirements proposed by faculty. The Ecology and Field Biology (EFB) emphasis is specifically designed to complement the other three programs (new: Fisheres and Aquatic Sciences with Wildlife Ecology and Conservation and revised: Botany). The EFB emphasis will provide flexibility for students who wish to gain skills in both terrestrial and aquatic ecology. Because the course requirements are more general than for the other three programs, the EFB program will also facilitate students who transfer to PSU from other institutions or who change majors after their first year. The proposal also removes the minor and substitutes an array of courses from other departments that are more suitable for the emphasis and minimizes 6 hours that needed to be taken for the physical science minor that were not relevant.</u>

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
<u>The changes are specific to our program.</u>

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>The changes are specific to our program.</u>

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum <u>**as it currently appears**</u> in the online catalog:
General Education Requirements* (38-42 hours)

Basic Skills (12 hours)

General Education Electives (26-30 hours)

Sciences** (0 hours)
Social Studies (3 hours)
Political Studies (3 hours)
Producing and Consuming (5-6 hours)
Fine Arts and Aesthetic Studies (2-3 hours)
Cultural Studies (3 hours)
Health and Well-Being (4-6 hours)
Human Heritage (6 hours)

*Courses must be taken from the list approved by the General Education Committee. See General Education Requirements for All Baccalaureate Degrees.

**General education sciences are satisfied by course requirements in biology (BIOL 211) and chemistry (CHEM 215/216).

Biology- Basic (14-19 hours)
  BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
  BIOL-211: Principles of Biology I (4 hours)
  BIOL-212: Principles of Biology II (4 hours)
  BIOL-322: Genetics (3 hours)
  AND BIOL-323: Genetics Laboratory (2 hours)
  BIOL-699: Senior Seminar and Assessment (1 hours)

BIOL 111/112 General Biology/Laboratory is waived with ACT Comprehensive > 23 or permission of department.
Biology- Intermediate (4 hours)
  BIOL-330: Principles of Ecology (3 hours)
  BIOL-331: Principles of Ecology Laboratory (1 hours)
Required Biology Emphasis (9 hours)
  BIOL-304: Soil Ecology (3 hours)
  BIOL-313: Principles of Conservation (3 hours)
  BIOL-548: Taxonomy of Vascular Plants (3 hours)
Select 21 hours from the following groups (but at least 3 hours must be taken from groups 1, 2 and 3
  Group 1 Animals
    BIOL-533: Ichthyology (4 hours)
    BIOL-534: Herpetology (4 hours)
    BIOL-535: Ornithology (4 hours)
    BIOL-536: Mammalogy (3 hours)
    BIOL-561: General Entomology (3 hours)
  Group 2 Ecology
    BIOL-515: Stream Ecology (4 hours)
    BIOL-633: Limnology (4 hours)
    BIOL-639: Terrestrial Field Ecology (4 hours)
  Group 3 Management
    BIOL-615: Environmental Protection (3 hours)
    BIOL-634: Fisheries Management (5 hours)
    BIOL-635: Wildlife Ecology and Management (4 hours)
  Group 4 Plant Biology
    BIOL-538: Aquatic Plants (2 hours)
    BIOL-641: Identification of Woody Plants (2 hours)
    BIOL-781: Freshwater Algae (3 hours)

BIOL-788: Mycology (3 hours)
    Group 5 Other Field Biology and Environment
        BIOL-502: Topics in Environmental Biology (____) (1-3 hours)
        BIOL-537: Regional Natural History (3 hours)
        BIOL-602: Topics in Biology (____) (1-3 hours)
        BIOL-667: Animal Parasitology (3 hours)
Other Required (28-37 hours)
  CHEM-215: General Chemistry I (3 hours)
  AND CHEM-216: General Chemistry I Laboratory (2 hours)
  CHEM-320: Introductory Organic Chemistry (3 hours)
  AND CHEM-326: Organic Chemistry Laboratory (2 hours)
  GEOG-303: Geographic Information Systems I (4 hours)
  PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)

  Minor (Physical Science recommended) (6 hours)
  Other electives (4-13 hours)

TOTAL hours for Bachelor of Science Degree with a Major in Biology: Field Biology and Environment Emphasis (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
GENERAL EDUCATION REQUIREMENTS * (38-43)

    Basic Skills (12-13) **
    Science *** (0)
    Social Studies (3)
    Political Studies (3)
    Producing and Consuming (5-6)
    Fine Arts and Aesthetic Studies (2-3)
    Cultural Studies (3)
    Health and Well Being (4-6)
    Human Heritage (6) ****

* General Education courses must meet the requirements approved by the General Education Committee or approved substitutes.
** MATH 143 Elementary Statistics recommended
*** The General Education science requirements are satisfied by coursework in the biology curricula.
**** PHIL 114 Environmental Ethics recommended

BIOLOGY REQUIREMENTS (20 hours)

    BIOL 211 Principles of Biology I (4)
    BIOL 212 Principles of Biology II (4)
    BIOL 313 Principles of Conservation (3)
    BIOL 322/323 Genetics/Laboratory (5)
    BIOL 330 Principles of Ecology (3)
    BIOL 699 Senior Seminar and Assessment (1)

EMPHASIS REQUIREMENTS

A. General Requirements (7 hours)
> BIOL 106 Ecology and Field Biology Orientation (1)
> BIOL 529 Evolution (3)
> BIOL 548 Taxonomy of Vascular Plants (3)

B. Specific Requirements (28 hours)

Select 28 hours from the groups below, but must include: BIOL 561 and one other from Group 1 (6-7), one course from Group 3 (3-5), and one course from Group 4 (3-4).

> Group 1 - Animal Biology
> > BIOL 533 Ichthyology (4)
> > BIOL 534 Herpetology (4)
> > BIOL 535 Ornithology (4)
> > BIOL 536 Mammalogy (3)
> > BIOL 561 General Entomology (3)
> Group 2 - Plant Biology
> > BIOL 538 Wetland Plants (3)
> > BIOL 382 Plant Diversity (3)
> > BIOL 641 Identification of Woody Plants (3)
> > BIOL 642 Grass Taxonomy (3)
> > BIOL 781 Freshwater Algae (3)
> > BIOL 788 Mycology (3)
> Group 3 - Management
> > BIOL 615 Environmental Protection (3)
> > BIOL 634 Fisheries Management (5)
> > BIOL 635 Wildlife Ecology & Management (4)
> > BIOL 636 Invasive Species Management (3)
> Group 4 - Ecology
> > BIOL 303 Soil Ecology (3)
> > BIOL 525 Urban Ecology (3)
> > BIOL 633 Limnology (3)
> > BIOL 635 Stream Ecology (4)
> > BIOL 639 Terrestrial Field Ecology (3)
> Group 5 - Other Courses
> > BIOL 371/372 General Microbiology/Lab (5)
> > BIOL 502 Topics in Environmental Biology (3)
> > BIOL 537 Regional Natural History (3)
> > BIOL 575 Animal Behavior (3)
> > BIOL 576 Human Dimensions (3)
> > BIOL 602 Topics in Biology (3)
> > BIOL 603 Biometry (3)
> > BIOL 612 Internship in Biology (1-3)
> > BIOL 615 Environmental Protection (3)
> > BIOL 617 Environmental Health (3)
> > BIOL 643 Natural History Interpretation (3)
> > BIOL 685/686 Plant Physiology/Lab (5)

OTHER REQUIREMENTS (20-22 hours)

CHEM 215/216 General Chemistry I/Lab (5)
CHEM 320/326 Intro Organic Chem/Lab (5)
GEOG 303 Geographic Information Systems I (4)
Two courses from: PHYS 160/165 Physical Geology/Lab (4), COMM 450 Small Group Communication (3),
    MATH 343 Introductory Applied Statistics (3), and GEOG 403 Geographic Information Systems II (4)

OTHER COURSES (0-7 hours) to meet 120 hours

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>none</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   _____

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>none</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date _3/9/18_ Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date _4-11-18_ Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date _4-11-18_ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _4/27/18_ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Deletion of Curriculum

Deletion of: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Biology **College:** Arts and Sciences

Submission Date: 3/12/2018

Revision Effective: Fall, 2018
(Year)

Contact Person: Dr. Dixie Smith ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Ecology and Organismic Biology

Rationale for Deletion: The emphasis is being deleted due to lower enrollment and the new specialized emphases being proposed.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The emphasis was unique to us. The courses in it are still being offered and used in other emphases.

Will this deletion involve specific General Education courses? ☐ Yes ☒ No
If "yes," please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3 9 18 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/11/18 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/11/18 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation")*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form and a memo on department letterhead, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Request for Deletion of Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>HPSS</u>   College: <u>A&S</u>   Submission Date: <u>5. March, 2018</u>

Contact Person: <u>Bonnekessen</u>

☐ Faculty member ☒ Chair

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>No other department requires this course.</u>

Purpose/Justification for Course Deletion: <u>"The Introduction to Anthropology" is a defunct four-field course taught to non-majors. All Regents institutions are now using "Introduction to Cultural Anthropology" (at PSU ANTH 101). ANTH 101 is a general education approved course.</u>

Course to be Deleted:
Course Number: <u>SOC 200</u>

Title of Course: <u>Introduction to Anthropology</u>

Credit Hours: <u>3</u>

Deletion Effective: <u>Fall 2018</u> (Semester/Year)

Currently Offered: ☐ Fall   ☐ Spring   ☐ Summer   (check all that apply)

Was this course a part of the General Education package? ☐ Yes   ☒ No

Is there a departmental course that will be proposed as a substitute? ☐ Yes   ☒ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors? ☐ Yes   ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date ⁹·ᴹᵃʳᶜʰ'¹⁸ _____ Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation")*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: <u>HPSS</u>   College: <u>A&S</u>

Submission Date: <u>5. March, 2018</u>

Contact Person: <u>Bonnekessen</u>   ☐ Faculty member ☒ Chair

Revision Effective: <u>Summer 2018</u> (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☒ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>Affects majors in Justice Studies (same department). Affects a course in the Math department; approval from Dr. Flood attached.</u>

Purpose/Justification for Revision to Course: <u>Course credit hour amount is decreased from 4 to 3 to fit with regular course lengths and to accommodate the 120 hr degree limit. The prerequisite of MATH 143 or consent of instructor is added to help students to be better prepared to be successful in this course.</u>

Existing Course:
Course Number: <u>SOSCI 387</u>

Title of Course: <u>Social Research Design</u>

Credit Hours: <u>4</u>

Prerequisite: <u>SOC 100</u>

Course Description (**as it appears in the current catalog**): <u>Designing and implementing social sciences research, including translation of theory into hypotheses, operationalization of definitions, questionnaire construction, and testing, analysis, and presentation of findings. Prerequisite: SOC 100 Introduction to Sociology.</u>

Proposed Course:
Course Number: <u>SOSCI 387</u>

Title of Course: <u>Social Research Design</u>

Credit Hours: <u>3</u>

Prerequisite: <u>SOC 100; MATH 143 or consent of instructor</u>

Course Description (**as it will appear in the next catalog**): Designing and implementing social sciences research, including translation of theory into hypotheses, operationalization of definitions, questionnaire construction, and testing, analysis, and presentation of findings. Prerequisite: SOC 100 Introduction to Sociology; MATH 143 or Consent of Instructor.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   <u>No additional costs</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9.March'18   Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/15   Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/15   Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

M Gmail

Course change in Sociology
3 messages

Barbara Bonnekessen <bbonnekessen@pittstate.edu>   Wed, Mar 7, 2018 at 11:41 AM
To: Tim Flood <tflood@pittstate.edu>

Hi Tim,

we are about to adjust our SOSCI 387 Social Research Design from 4 credit hours to 3 credit hours and we are adding
MATH 143 (or consent of instructor) to the prerequisites (the other is SOC 100) to better prepare students to be successful
in this very quantitative methods course required for Sociology and Justice Studies.

We are already encouraging zero hour students to take MATH 143 instead of Algebra, so there may not be a noticeable
difference in additional enrollment. Would you please let me know if that's ok with you?

Thank you,

bb
Barbara Bonnekessen, PhD

Professor & Chair
Dept. of History, Philosophy, and Social Sciences
412 Russ Hall
Pittsburg State University   *Western Social Science Association, President*
Pittsburg, KS 66762

http://www.pittstate.edu/department/social-sciences/   *http://www.wssaweb.com/*
https://www.facebook.com/HPASS2014/

Tim Flood <tflood@pittstate.edu>   Wed, Mar 7, 2018 at 1:43 PM
To: Barbara Bonnekessen <bbonnekessen@pittstate.edu>

Sounds good to me.

Thanks,
Tim
[Quoted text hidden]

Barbara Bonnekessen <bbonnekessen@pittstate.edu>   Wed, Mar 7, 2018 at 1:51 PM
To: Tim Flood <tflood@pittstate.edu>

Thank you!

bb

Barbara Bonnekessen, PhD

Professor & Chair
Dept. of History, Philosophy, and Social Sciences
412 Russ Hall
Pittsburg State University   *Western Social Science Association, President*
Pittsburg, KS 66762

http://www.pittstate.edu/department/social-sciences/   *http://www.wssaweb.com/*
https://www.facebook.com/HPASS2014/

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: HPSS   **College:** A&S

Submission Date: 5. March, 2018

Revision Effective: Fall, 2018
(Year)

Contact Person: Bonnekessen ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Sociology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change:
1. One required course (SOSCI 387) decreases its credit hours from 4 to 3. Catalog entry adjusted to reflect change in degree hours.
2. Title change of section II. A from "Crime/Deviance" to "Criminology"
3. Move SOC 220 Social Problems from II.A. to II. C
4. Add JUST 485 Crime and Public Policy to II. A
5. Adjust required hours in degree from 38 to 37 hours and adjust I. Required courses from 17 hours to 16 hours
6. Remove SOC 200 Introduction to Anthropology and Add ANTH 101 Introduction to Cultural Anthropology

Rationale for Change (include changes to curriculum objectives):
1. Course credit hour amount excessive and being decreased to fit with regular course lengths and to accommodate the 120 hr degree limit (see the attached course change form)
2. Name change strengthens name recognition of Criminology-focused courses
3. Better content fit
4. Course good fit as elective in this group
5. Decrease of hours in SOSCI 387 leads to decrease in overall hours
6. SOC 200 is being removed; ANTH 101 is an articulated course / general education approved

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is an internal change to our major

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No other program is affected by these changes.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013

The Sociology degree requires 38 hours of sociology classes, with no more than 9 lower division sociology hours, distributed as follows:

I. Required courses (17 hours)
- SOC-100: Introduction to Sociology (3 hours)
- SOSCI-387: Social Research Design (4 hours)
- SOSCI-388: Social Research Analysis (4 hours)
- SOC-675: Sociological Theory (3 hours)
- SOC-691: Senior Seminar in Sociology (3 hours)

II. Complete one 3-hour course from each of the following groups for a total of 9 hours

A. Crime/Deviance
- SOC-220: Social Problems (3 hours)
- SOC-527: Correctional Systems (3 hours)
- SOC-547: Criminology (3 hours)
- SOC-548: Juvenile Delinquency (3 hours)
- SOC-549: Social Deviance (3 hours)

B. Social Institutions and Organizations
- SOC-200: Introduction to Anthropology (3 hours)
- SOC-360: Community Sociology (3 hours)
- SOC-410: Sociology of Sport (3 hours)
- SOC-440: Personality and Social Structure (3 hours)
- SOC-534: Political Sociology (3 hours)
- SOC-536: The Family and Society (3 hours)
- SOC-584: Medical Sociology (3 hours)

C. Social Inequality
- SOC-443: Race and Ethnic Relations (3 hours)
- SOC-512: Social Stratification (3 hours)
- SOC-569: Society and Sexuality (3 hours)
- SOC-663: Women, Men and Society (3 hours)
- SOC-676: Global Sociology (3 hours)

III. Complete 12 hours of electives in sociology

IV. Total required for Bachelor of Science- Sociology (38 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

The Sociology degree requires 37 hours of sociology classes, with no more than 9 lower division sociology hours, distributed as follows:

I. Required courses (16 hours)
- SOC-100: Introduction to Sociology (3 hours)
- SOSCI-387: Social Research Design (3 hours)
- SOSCI-388: Social Research Analysis (4 hours)
- SOC-675: Sociological Theory (3 hours)
- SOC-691: Senior Seminar in Sociology (3 hours)

II. Complete one 3-hour course from each of the following groups for a total of 9 hours

A. Criminology
- JUST-485: Crime and Public Policy (3 hours)
- SOC-527: Correctional Systems (3 hours)
- SOC-547: Criminology (3 hours)
- SOC-548: Juvenile Delinquency (3 hours)
- SOC-549: Social Deviance (3 hours)

B. Social Institutions and Organizations
- ANTH-101: Introduction to Cultural Anthropology (3 hours)

SOC-360: Community Sociology (3 hours)
SOC-410: Sociology of Sport (3 hours)
SOC-440: Personality and Social Structure (3 hours)
SOC-534: Political Sociology (3 hours)
SOC-536: The Family and Society (3 hours)
SOC-584: Medical Sociology (3 hours)
C. Social Inequality
SOC-220: Social Problems (3 hours)
SOC-443: Race and Ethnic Relations (3 hours)
SOC-512: Social Stratification (3 hours)
SOC-569: Society and Sexuality (3 hours)
SOC-663: Women, Men and Society (3 hours)
SOC-676: Global Sociology (3 hours)
III. Complete 12 hours of electives in sociology
IV. Total required for Bachelor of Science- Sociology (37 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   _____

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>No additional costs</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
   (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9.March'18 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 4/11/18 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 4/11/18 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013

5

Request for New Minor/Emphasis/Certificate

Proposal for a New: ☒ Minor ☐ Emphasis ☐ Certificate

Department: HPSS College: A&S

Submission Date: 5. March, 2018

Effective: Fall, 2018
(Year)

Contact Person: Bonnekessen ☐ Faculty member ☒ Chair

Title of Proposed Minor/Emphasis /Certificate: Minor in Criminology

Purpose/Justification for Minor/Emphasis/Certificate: Growth in student interest in criminology (with a major in sociology) to pursue research-oriented career in justice fields

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is not related to any other program, merely an expansion to our existing emphasis

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/ college's/ unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The only related program, Justice Studies, is in our department.

Please complete the Kansas Board of Regent forms located at http://www.kansasregents.org/new_program_approval and list the proposed curriculum for the minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum as you wish it to appear in the next catalog. If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   ___

3. Will this minor/emphasis/certificate have specific General Education courses required?
   ☐ Yes   ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/emphasis/certificate affect any education majors? ☐ Yes   ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?
   <u>None</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

[✓] Approved: Department Chairperson
Date 9.March'18 ___ Signature, Department Chairperson _____

[✓] Approved: College Curriculum Committee
Date 4/11/18 Signature, College Curriculum Committee Chair _____

[✓] Approved: Dean of College
Date 4/11/18 Signature, Dean _____

[ ] Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

[ ] Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

[✓] Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

[ ] Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

[ ] Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Approval at Kansas Board of Regents level:

[ ] COCAO   Date: _____

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.

Request for New Minor/Emphasis/Certificate- Revised Summer 2013

January 4, 2007

Kansas Board of Regents

**APPLICATION FOR APPROVAL
OF MINOR/CONCENTRATION**

Pittsburg State University
(NAME OF INSTITUTION)

<u>1701 South Broadway, Pittsburg, KS 66762</u>
(ADDRESS)

<u>620-235-4223</u>
(TELEPHONE)

Concentration or Major:

<u>Sociology 45.1101</u>
(Title and CIP)

_____ New
__√__ Derived from Existing Program

_____
(DATE SUBMITTED)

_____
**(Signature of Vice-President
/or Provost**

PROPOSAL FOR MINOR/CONCENTRATION
Kansas Board of Regents

Submitted by Department of History, Philosophy, and Social Sciences

College of Arts & Sciences

Division of Pittsburg State University

I. Indicate major in which ~~concentration~~ minor will be located:

    Sociology

II. Give the name and describe the purpose of the proposed ~~concentration~~: minor:

    Name: Criminology

Description of Purpose: The minor in Criminology, offered through the Sociology program, prepares students for careers in law, public policy, social/rehabilitative services, victim advocacy, or research with foundational knowledge and analytic skills for understanding criminal behavior and definitions and responses by the legal system.

    (Use other sheets as needed)

III. Provide curriculum for the major and indicate courses required for each concentration:

Sociology
Name of Major

The Sociology degree requires 37 hours of sociology classes, with no more than 9 lower division sociology hours, distributed as follows:
I. Required courses (16 hours)
    SOC-100: Introduction to Sociology (3 hours)
    SOSCI-387: Social Research Design (3 hours)
    SOSCI-388: Social Research Analysis (4 hours)
    SOC-675: Sociological Theory (3 hours)
    SOC-691: Senior Seminar in Sociology (3 hours)
II. Complete one 3-hour course from each of the following groups for a total of 9 hours
 A. Criminology
    JUST-485: Crime and Public Policy (3 hours)
    SOC-527: Correctional Systems (3 hours)
    SOC-547: Criminology (3 hours)
    SOC-548: Juvenile Delinquency (3 hours)
    SOC-549: Social Deviance (3 hours)
 B. Social Institutions and Organizations

ANTH-101: Introduction to Cultural Anthropology (3 hours)
SOC-360: Community Sociology (3 hours)
SOC-410: Sociology of Sport (3 hours)
SOC-440: Personality and Social Structure (3 hours)
SOC-534: Political Sociology (3 hours)
SOC-536: The Family and Society (3 hours)
SOC-584: Medical Sociology (3 hours)
C. Social Inequality
SOC-220: Social Problems (3 hours)
SOC-443: Race and Ethnic Relations (3 hours)
SOC-512: Social Stratification (3 hours)
SOC-569: Society and Sexuality (3 hours)
SOC-663: Women, Men and Society (3 hours)
SOC-676: Global Sociology (3 hours)
III. Complete 12 hours of electives in sociology
IV. Total required for Bachelor of Science- Sociology (37 hours)

<u>Criminology</u>
(Name of ~~Concentration~~ Minor)

Required Courses (15 credit hours)
JUST-485: Crime and Public Policy (3 hours)
SOC-527: Correctional Systems (3 hours)
SOC-547: Criminology (3 hours)
SOC-548: Juvenile Delinquency (3 hours)
SOC-549: Social Deviance (3 hours)

An additional 9 (nine) credit hours should be selected from relevant Sociology or Justice Studies (JUST) courses, for a total of 24 credit hours.

Note: By Board of Regents definition concentrations are established within existing programs and are:
1.   24 hours or less at the undergraduate level
2.   12 hours or less at the master's level
3.   18 hours or less at the doctoral level

IV.   Faculty resources:

A.   Number of FTE faculty who teach in the major, including all concentrations:
        # 3

B.   Rank of faculty:
        Instr._____; Asst. Prof.__1__; Assoc. Prof.__1__; Prof.__1__;
        GTAs_____.

C.   Preparation of faculty;

Indicate level of degrees: Bach._____; Masters_____; Doctors__3__.

D.   Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors): one faculty member teaches in Women's and Gender Studies; two faculty members teach courses for both Sociology and Justice Studies majors. These overlaps create a broad inter-disciplinary exchange that positively impacts all students.

Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: Military Science College: Arts and Science

Submission Date: March 13, 2018

Revision Effective: Fall, 2018
(Year)

Contact Person: LTC Kenneth F. Hutchison

☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Military Science

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Remove MIL SCI 303 from Military Science Minor. MIL SCI 303 LDAC will be offered as Credit by Exam to ROTC Cadets only enrolled in the 300 Level Military Science courses.

Rationale for Change (include changes to curriculum objectives): MIL SCI 303 LCAC is a madatory summer training requirement that only applies to contracted ROTC Cadets. Removing this requirement does not change or alter the campus based curriculum or instruction for the Military Science Minor.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Removing MIL SCI 303 LDAC does not change or alter the campus based curriculum or instruction for the Military Science Minor.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
MIL SCI 303 LDAC is an Army completion requirement for contracted ROTC cadets only.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Students who complete at least 28 hours in military science fulfill the requirement for a minor for any baccalaureate degree. Students not desiring a minor in military science may apply up to 10 hours of military science credit to general electives towards a degree.
Military Science
MIL 100: Military Science I   1
MIL 102: Military Science I   1
MIL 103: Military Science I Laboratory   1
MIL 200: Military Science II   3
MIL 202: Military Science II   3
MIL 300: Advanced Military Science III   3
MIL 302: Advanced Military Science III   3

MIL 303: Leadership Assessment and Development Course   4
MIL 400: Advanced Military Science IV   3
MIL 402: Advanced Military Science IV   3

Professional Military Education history course chosen from:
HIST 510: Modern Middle East   3
HIST 515: World War I   3
HIST 520: World War II   3
HIST 522: Korean and Vietnam Wars   3
HIST 533: US-East Asia Relations   3
HIST 547: Radical Islam   3
HIST 626: U.S. Iraq and Afghanistan   3
HIST 656: Sectional Crisis and Civil War   3
HIST 673: American Military Experience, 1607-1898   3
HIST 674: American Military Experience, 1898 to Present   3
Upon approval of the chairperson, another upper-level history course may be considered.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Students who complete at least 24 hours in military science fulfill the requirement for a minor for any baccalaureate degree. Students not desiring a minor in military science may apply up to 10 hours of military science credit to general electives towards a degree.
Military Science
MIL 100: Military Science I   1
MIL 102: Military Science I   1
MIL 103: Military Science I Laboratory   1
MIL 200: Military Science II   3
MIL 202: Military Science II   3
MIL 300: Advanced Military Science III   3
MIL 302: Advanced Military Science III   3
MIL 400: Advanced Military Science IV   3
MIL 402: Advanced Military Science IV   3

Professional Military Education history course chosen from:
HIST 510: Modern Middle East   3
HIST 515: World War I   3
HIST 520: World War II   3
HIST 522: Korean and Vietnam Wars   3
HIST 533: US East Asia Relations   3
HIST 547: Radical Islam   3
HIST 626: U.S. Iraq and Afghanistan   3
HIST 656: Sectional Crisis and Civil War   3
HIST 673: American Military Experience, 1607-1898   3
HIST 674: American Military Experience, 1898 to Present   3
Upon approval of the chairperson, another upper-level history course may be considered.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   _____

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>None</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date _____ Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date _____ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: ACIS   College: College of Business

Submission Date: 12/27-2017

Contact Person: Maeve Cummings

☒ Faculty member ☐ Chair

Revision Effective: Fall 2018 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☒ Summer

Is this revision related to, and/or will it affect, any other department's/college's/unit's curricula or program at Pittsburg State University?
☐ Yes   ☒ No

This course is changing in name only to more closely match expectations in the field of MIS.

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Purpose/Justification for Revision to Course: The Computer Information Systems major is being updated to better meet the modern needs of Application Development

Existing Course:

Course Number: CIS 230

Title of Course: Visual Basic Programming

Credit Hours: 3

Prerequisite: MATH 019 Intermediate Algebra or MATH 110 College Algebra with Review or MATH 113 College Algebra

Course Description (as it appears in the current catalog) This is an introduction to the Visual Basic programming language and to the Visual Studio program development environment. It is designed as an entry level course to introduce basic programming concepts using object-oriented methodologies.

Proposed Course:

Course Number: CIS 230

Title of Course: Introduction to Programming

Credit Hours: 3

Prerequisite: MATH 019 Intermediate Algebra or MATH 110 College Algebra with Review or MATH 113 College Algebra

Course Description (**as it will appear in the next catalog**): The course introduces students to the basic elements and concepts of object-oriented programming. The language used as the tool to convey the concepts of programming will be a programming language such as Visual Basic or C++.

Additional Questions

Is this course to be considered for General Education? ☐ Yes ☒ No
1.

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

_____
Please realize that it will need to gain approval of the General Education Committee.

Will this course be required of any education majors? ☐ Yes ☒ No
2.
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   <u>None</u>

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ACIS</u>   College: <u>College of Business</u>   Submission Date: <u>12/27-2017</u>

Contact Person: <u>Maeve Cummings</u>   ☒ Faculty member ☐ Chair

Revision Effective: <u>Fall 2018</u> (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or will it affect, any other department's/college's/unit's curricula or program at Pittsburg State University?
☐ Yes   ☒ No

<u>This course change is a name change only to more closely match industry standards.</u>

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Purpose/Justification for Revision to Course: <u>The Computer Information Systems major is being updated to better meet the modern needs of Application Development</u>

Existing Course:
Course Number: <u>CIS 240</u>

Title of Course: <u>C++ Programming</u>

Credit Hours: <u>3</u>

Prerequisite: <u>MATH 019 Intermediate Algebra or MATH 110 College Algebra with Review or MATH 113 College Algebra</u>

Course Description (**as it appears in the current catalog**): <u>An introduction to programming using the C++ language.</u>

Proposed Course:
Course Number: <u>CIS 240</u>

Title of Course: <u>Intermediate Programming</u>

Credit Hours: <u>3</u>

Prerequisite: <u>CIS 230 Introduction to Programming with CIS 380Application Systems Analysis and Design Methods as co-requisite.</u>

Course Description (**as it will appear in the next catalog**): <u>The course covers intermediate concepts of object oriented programming using an advanced programming language such as Java. It covers object-oriented programming concepts</u>

such as advanced algorithm development, modeling using UML, design concepts, pattern development, and application architecture. It is intended to be a second course in programming concepts.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

    If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
    ___
    Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

    If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
    <u>None</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date 3-12-18 Signature, Department Chairperson _Alaere L. Cummings_

☒ **Approved: College Curriculum Committee**
Date 4/6/18 Signature, College Curriculum Committee Chair _____

☒ **Approved: Dean of College**
Date 4/6/18 Signature, Dean _____

☐ **Approved: General Education Committee (if applicable)**
Date _____ Signature, General Education Committee Chair _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ Signature, Council for Teacher Education Chair _____

☑ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ **Approved: Faculty Senate**
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

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Zimbra   **jvanbecelaere@pittstate.edu**

Email concerning CIS items to be added to CIS pdf

From : Jim Mcbain Jr <jmcbain@pittstate.edu>   Thu, Apr 26, 2018 10:56 AM

Subject : Email concerning CIS items to be added to CIS pdf

To : Jeanine Van Becelaere <jvanbecelaere@pittstate.edu>

```
----- Forwarded Message -----
From: "James Truelove" <jtruelove@pittstate.edu>
To: "Tim Flood" <tflood@pittstate.edu>
Cc: "Jim Mcbain, Jr" <jmcbain@pittstate.edu>, "Eric Harris"
<eharris@pittstate.edu>, "Maeve Cummings" <mcummings@pittstate.edu>
Sent: Thursday, April 26, 2018 9:27:59 AM
Subject: Re: Concerning the CIS Proposed Changes to Curriculum...

Good morning,

With Dr. Flood's feedback, and given this does not change the requirements of
the BSED or impact certification, it would not need to go through CTE.

Please let me know if you need my signature.

Take care,

Dr. Truelove

JAMES TRUELOVE, Ph.D. | Dean & Professor
Pittsburg State University | College of Education
Ph. 620-235-4516 | Fax 620-235-4520 | pittstate.edu/college/education

----- Original Message -----
From: "Tim Flood" <tflood@pittstate.edu>
To: "Jim Mcbain Jr" <jmcbain@pittstate.edu>
Cc: "Eric Harris" <eharris@pittstate.edu>, "Maeve Cummings"
<mcummings@pittstate.edu>, "James Truelove" <jtruelove@pittstate.edu>
Sent: Wednesday, April 25, 2018 4:10:49 PM
Subject: Re: Concerning the CIS Proposed Changes to Curriculum...

Here was my response to Maeve.

----- Forwarded Message -----
From: "Tim Flood" <tflood@pittstate.edu>
To: "Maeve Cummings" <cummings@pittstate.edu>
Cc: "Jean Dockers" <jdockers@pittstate.edu>, "Amanda Hill"
<ahill@pittstate.edu>, "Paul Grimes" <pgrimes@pittstate.edu>, "Lynn Murray"
<lmurray@pittstate.edu>
Sent: Wednesday, April 25, 2018 4:07:33 PM
```

Subject: Re: problem at UCCC!!!!!!

Maeve,

Actually our requirement is "OR", not "AND". The intent of our requirement
for all of our degrees (BS and BSED) is that our students have programming
experience in a computer language. We really don't care what language. As
long as CIS 230 remains an introductory programming course, we have no
concerns with the proposed changes.

Thanks,
Tim

----- Original Message -----
From: "Jim Mcbain Jr" <jmcbain@pittstate.edu>
To: "Maeve Cummings" <mcummings@pittstate.edu>, "Tim Flood"
<tflood@pittstate.edu>, "James Truelove" <jtruelove@pittstate.edu>
Cc: "Eric Harris" <eharris@pittstate.edu>
Sent: Wednesday, April 25, 2018 4:07:40 PM
Subject: Concerning the CIS Proposed Changes to Curriculum...

Hello everyone...
As I think you are all aware now, the UGCC officially voted to table the CIS
proposed changes to curriculum pending word from Dr. Flood as CIS 230 and 240
do affect Math and Math Ed. and there needs to be approval from the Council
of Teacher Education (and the others items including those courses in their
proposals). During the meeting many, if not all, of you were alerted to this.
The UGCC will approve the items once we get confirmation that all
stakeholders approve the proposals. We do not wish to hold up the proposals
and want them to be a part of the items for Faculty Senate to vote on during
the last meeting of the year. Once all parties express approve and Dean
Trulove signs the documents as the Chair of the Council for Teacher
Education, I will sign the documents. Jeanine does need to post the documents
on Monday so there is enough time for the review period before FacSen. I plan
to sign the documents at 2:30 on Friday (I teach until 2 that day). So as
long as the support documentation (emails of the approvals) and Dean
Trulove's signature is on the documents, they will be set to be voted upon by
Faculty Senate this semester. If you have any questions, please let me know.
Best,
Jim McBain

James McBain
Associate Professor of Philosophy
Philosophy Program Coordinator
Department of History, Philosophy, and Social Sciences
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ACIS</u>   College: <u>College of Business</u>   Submission Date: <u>12/27/2017</u>

Contact Person: <u>Maeve Cummings</u>   ☒ Faculty member   ☐ Chair

Is this new course proposal related to, and/or will it affect any other department's/college's/unit's curricula or program at Pittsburg State University?
☐ Yes ☒ No

This will be a required course for CIS majors.

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This is a brand new course added as part of the revision of the CIS curriculum and is designed to meet the demand for information technology workers with extensive skill sets in data analytics.</u>

Proposed Course:

Course Number: <u>CIS 430</u>

Title of Course: <u>Data Analytics: Business Intelligence</u>

Credit Hours: <u>3</u>

Date first offered: <u>Fall 2018</u>   ☒ Fall ☒ Spring ☐ Summer
          (Semester/Year)   (check all that apply)

Prerequisite: <u>CIS 420 Management Information Systems</u>

Course Description (<u>**as it will appear in the next catalog**</u>): <u>The course focuses on the collection, storage, access, and manipulation of standard and large datasets; data visualization; predictive analytics; and clustering. Various data mining techniques will be discussed. Analytical tools and programming packages will be introduced and utilized.</u>

Purpose/Justification for Proposed Course: <u>Data has become the gold mine of the modern age. Organizations, regardless of size or industry, collect huge amounts of data. It is imperative that these organization find useful information in such data sources. Thus, there exists a huge opportunity for our students to find high paying jobs in a STEM field. Data analytics will become part of the current Computer Information System curriculum. Many universities offer this course to meet the demands of business. The content of the course emphasizes the information technology aspects of data analysis including databases, SQL, Python and R in conjunction with the introduction and discussion of important statistical models. The course will emphasize primarily, but not exclusively, business contexts.</u>

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
<u>The student should be able to</u>
1. identify data analytics concepts and illustrate the application and importance of these concepts.
2. demonstrate proper data analytics techniques.
3. use analytical and programming tools for data analytics.
4. conduct a data analytics project with completed deliverables.
5. demonstrate the importance of ethics in the handling of data.

Assessment Strategies [e.g., exams, projects, university rubric, etc. **(as it will appear in the syllabus)**]
This course will use a combination of assignments, quizzes, exams, group projects and presentations to assess the outcomes of student learning.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>No major expense will be incurred. Many open source tools are available, and others can be acquired through existing agreements with Microsoft. Some travel support would assist faculty in attending conferences.</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   ___

3. Is this course to be considered for General Education?   ☐ Yes   ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   ___

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?   ☐ Yes   ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   <u>None</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date _3-12-18_ Signature, Department Chairperson _Maeve L Cummings_

☒ **Approved: College Curriculum Committee**
Date _4/6/18_ Signature, College Curriculum Committee Chair _____

☒ **Approved: Dean of College**
Date _4/6/18_ Signature, Dean _Paul W Gi____

☐ **Approved: General Education Committee (if applicable)**
Date _____ Signature, General Education Committee Chair _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ Signature, Council for Teacher Education Chair _____

☐ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date _4/27/18_ Signature, Undergraduate Curriculum Committee Chair _____

☐ **Approved: Faculty Senate**
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ACIS</u>   College: <u>College of Business</u>   Submission Date: <u>12/27-2017</u>

Contact Person: <u>Maeve Cummings</u>   ☒ Faculty member   ☐ Chair

Revision Effective: <u>Fall 2018</u> (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or will it affect, any other department's/college's/unit's curricula or program at Pittsburg State University?
☐ Yes   ☒ No

<u>This course is currently required for CIS majors, and although the content has been modified, will continue to be required.</u>

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

____

Purpose/Justification for Revision to Course: <u>The core notions of computer networking cannot be addressed without the discussion of security issues. It is much more effective to integrate the subjects of computer networking and network security together.</u>

Existing Course:
Course Number: <u>CIS 470</u>

Title of Course: <u>Computer Networking</u>

Credit Hours: <u>3</u>

Prerequisite: <u>CIS 350 Introduction to System Administration</u>

Course Description (<u>**as it appears in the current catalog**</u>): The course content will consist of <u>concepts of communications, computer networking principles, and survey of technical components of a distributed computer system.</u>

Proposed Course:
Course Number: <u>CIS 470</u>

Title of Course: <u>Network and Information Security</u>

Credit Hours: <u>3</u>

Prerequisite: <u>CIS 230 Introduction to Programming</u>

Course Description (**as it will appear in the next catalog**): Concepts of communications; computer networking principles; and a survey of the technical components of a distributed computer system all with an emphasis on network security.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes   ☒ No

    If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

    _____

    Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes   ☒ No
    If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
    <u>None</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒   Approved: Department Chairperson
Date 3-12-18 Signature, Department Chairperson _____ Maeve L Cummings _____

☒   Approved: College Curriculum Committee
Date 4/4/19 Signature, College Curriculum Committee Chair _____

☒   Approved: Dean of College
Date 4/6/18 Signature, Dean _____

☐   Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐   Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑   Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐   Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐   Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

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Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: ACIS   College: College of Business   Submission Date: 12/27/2017

Contact Person: Maeve Cummings   ☒ Faculty member   ☐ Chair

Is this new course proposal related to, and/or will it affect any other department's/college's/unit's curricula or program at Pittsburg State University?
☐ Yes ☒ No

This course will be required for CIS majors to further deepen their understanding and knowledge about databases.

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is a brand new course added as part of the revision of the CIS curriculum and is not connected with any other curricula.

Proposed Course:
Course Number: CIS 625

Title of Course: Advanced Database Management

Credit Hours: 3

Date first offered: Fall 2018   ☒ Fall ☒ Spring ☐ Summer
              (Semester/Year)   (check all that apply)

Prerequisite: CIS 615 Database Management with CIS 640 E-Business and Web Applications as a recommended co-requisite

Course Description (**as it will appear in the next catalog**): Introduces students to advanced database design and implementation techniques such as advanced SQL, data warehousing, object-oriented database applications, distributed databases, etc. The course will provide students with opportunities in learning through projects and collaboration.

Purpose/Justification for Proposed Course: Database design and development is a long and complicated process. The learning process is even more laborious and time consuming. A lot of topics need to be thoroughly discussed for our students to be better prepared for the job market. A one-semester course on database management will only provide enough time to introduce the most basic elements of database design. In this newly proposed course, advanced topics in database design, query processing, data warehousing, and database programming will be examined and practiced thoroughly. Students will also acquire advanced skills in the use of tools in this area.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
The student should be able to
1. conduct advanced analysis and design of modern databases.
2. demonstrate knowledge in data warehouse design and management.
3. handle advanced SQL queries.
4. use object-oriented programming tools for application design.
5. conduct a database project from design to implementation.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
<u>This course will use a combination of assignments, quizzes, exams, group projects and presentations to assess the outcomes of student learning.</u>

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>No major expense will be incurred. Many open source tools are available, and others can be acquired through existing agreements with Microsoft. Some travel support would assist faculty in attending conferences.</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   _____

3. Is this course to be considered for General Education? ☐ Yes   ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   _____

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes   ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   <u>None</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3-17-18 Signature, Department Chairperson _____ Maeve L. Cummings _____

☒ Approved: College Curriculum Committee
Date 4/4/18 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/11/18 Signature, Dean _____ Paul W. G__ _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

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Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

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| **Request for Revision to Course** |

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ACIS</u>   College: <u>College of Business</u>   Submission Date: <u>12/27-2017</u>

Contact Person: <u>Maeve Cummings</u>   ☒ Faculty member   ☐ Chair

Revision Effective: <u>Fall 2018</u> (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or will it affect, any other department's/college's/unit's curricula or program at Pittsburg State University?
☐ Yes   ☒ No

<u>This course is currently required for CIS majors and with the content change will continue to be required.</u>

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Purpose/Justification for Revision to Course: <u>The core notions of computer networking cannot be addressed without discussing security issues. It is much more effective to integrate the subjects of computer networking and network security together rather than as separate entities.</u>

Existing Course:
Course Number: <u>CIS 640</u>

Title of Course: <u>Software Engineering</u>

Credit Hours: <u>3</u>

Prerequisite: <u>CIS 345 Object-Oriented Programming Using Java</u>

Course Description (**as it appears in the current catalog**): <u>Survey of methods for definition, design, development, documentation, and implementation of significant software systems. Formal Theories for representation, correctness, and related development tools. Individual and team projects drawn from computer science applications.</u>

Proposed Course:
Course Number: <u>CIS 640</u>

Title of Course: <u>E-Business Application Development</u>

Credit Hours: <u>3</u>

Prerequisite: <u>CIS 240 Intermediate Programming, CIS 380 Systems Analysis and Design, with CIS 625 Advanced Database Management as recommended co-requisite.</u>

Course Description (**as it will appear in the next catalog**): This course covers the development of Internet- and intranet-based business applications. It introduces the application architecture of Internet-based applications as well as the tools necessary to develop those applications. Topics include Web services, serve application development, database connectivity, as well as tools such as XML, CSS, Perl, Javascript, and others.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes   ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes   ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   <u>None</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3-12-18 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/4/17 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/6/18 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ACIS</u>   College: <u>Kelce</u>   Submission Date: <u>12/27-2017</u>

Contact Person: <u>Maeve Cummings</u>   ☒ Faculty member ☐ Chair

Revision Effective: <u>Fall/2018</u> (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

<u>This course is required for CIS majors. Its name and content are changing to better erflect industry standards.</u>

<u>Department reached consensus through a series of meetings</u>

Purpose/Justification for Revision to Course: <u>Once the core technical components and notions in computer network security are discussed, the managerial aspects and framework can be addressed. The main purpose of revision is the separation of overlapped contents and logical sequencing of course line-ups.</u>

Existing Course:
Course Number: <u>CIS 670</u>

Title of Course: <u>Information Assurance and Computer Security I</u>

Credit Hours: <u>3</u>

Prerequisite: <u>CIS 470 Computer Networking</u>

Course Description (**as it appears in the current catalog**): <u>Overview of the central issues that impact upon information assurance and computer security. Material covered will address the administrative, technical, physical, legal, and ethical issues related to providing confidentiality, integrity, and availability of information in a networked computing environment.</u>

Proposed Course:
Course Number: <u>CIS 670</u>

Title of Course: <u>Management of Computer Security</u>

Credit Hours: <u>3</u>

Prerequisite: <u>CIS 470 Network and Information Security</u>

Course Description (**as it will appear in the next catalog**): <u>Managerial aspects of information system security are overviewed. Topics include law and ethincs compliance, governance and strategic planning of information security, security policy development, and risk management.</u>

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   <u>No additional costs will be required</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3-12-18 Signature, Department Chairperson _Alaere L. Cummings_

☒ Approved: College Curriculum Committee
Date 4/6/19 Signature, College Curriculum Committee Chair _Tn Yp_

☒ Approved: Dean of College
Date 4/2/18 Signature, Dean _Paul W. G_

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Accounting and Computer Information Systems   **College:** Kelce

Submission Date: 3/9/18

Revision Effective: Fall, 2018
(Year)

Contact Person: Maeve Cummings

☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Accounting

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
___

Description of Change: Updating the Kelce Core to reflect changes made by Kelce College. Also includes updated course numbers and names from department curriculum updates in Kelce

Rationale for Change (include changes to curriculum objectives): Updates the curriculum to better prepare students for their careers and to enhance flexibility.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
These changes impact only the Kelce majors

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
These changes are simultaneous with other Kelce majors

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Basic Skills (15 hours)
COMM-207: Speech Communication (3 hours)
ENGL-101: English Composition (3 hours)
ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
MATH-113: College Algebra (3 hours)
MATH-143: Elementary Statistics (3 hours)
General Education Electives (38-42 hours)
Sciences (8-9 hours)
Natural Sciences (Select one)
BIOL-111: General Biology (3 hours)
AND BIOL-112: General Biology Laboratory (2 hours)

BIOL-113: Environmental Life Science (4 hours)
BIOL-211: Principles of Biology I (4 hours)
BIOL 113 Environmental Life Science is recommended for Bachelor of Business Administration Degree.

Physical Sciences (Select one)
CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
PHYS-166: Meteorology (3 hours)
AND PHYS-167: Meteorology Laboratory (1 hours)
PHYS-171: Physical Science (3 hours)
AND PHYS-172: Physical Science Laboratory (1 hours)
PHYS-175: Descriptive Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
Social Studies (Select one) (3 hours)
SOC-100: Introduction to Sociology (3 hours)
WGS-200: Introduction to Women's Studies (3 hours)
Political Studies (Select one) (3 hours)
POLS-101: U.S. Politics (3 hours)
POLS-103: Comparative Political Institutions (3 hours)
Producing and Consuming (9 hours)
ECON-200: Principles of Microeconomics (3 hours)
ECON-201: Principles of Macroeconomics (3 hours)
CIS-130: Computer Information Systems (3 hours)
Fine Arts and Aesthetic Studies (select one) (2-3 hours)
ART-155: Printmaking and Paper Arts (3 hours)
ART-178: Introduction to the Visual Arts (3 hours)
ART-188: The Designed World (3 hours)
ART-217: Crafts I (3 hours)
ART-222: Jewelry Design I (3 hours)
ART-233: Drawing I (3 hours)
ART-244: Ceramics I (3 hours)
ART-266: Sculpture I (3 hours)
ART-277: Painting I (3 hours)
ART-288: Introduction to Art History I (3 hours)
ART-289: Introduction to Art History II (3 hours)
ART-311: Art Education (3 hours)
ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
ART-430: Automotive: Art and Design (3 hours)
COMM-105: Performance Appreciation (3 hours)
COMM-205: Performance Studies (3 hours)
COMM-295: Theatre History (____) (3 hours)
ENGL-250: Introduction to Creative Writing (3 hours)
HHP-151: Dance Appreciation (3 hours)
MUSIC-120: Music Appreciation (____) (3 hours)
MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours) (15 hours for International Business majors)
ANTH-101: Introduction to Cultural Anthropology (3 hours)
MLL-114: Chinese Language and Culture I (3 hours)
MLL-124: French Language and Culture I (3 hours)
MLL-154: Spanish Language and Culture I (3 hours)
MLL-184: Russian Language and Culture I (3 hours)
MLL-194: Korean Language and Culture I (3 hours)
GEOG-106: World Regional Geography (3 hours)
GEOG-300: Elements of Geography (3 hours)
GEOG-304: Human Geography (3 hours)
WGS-399: Global Women's Issues (3 hours)
International Business majors MUST take GEOG 106 World Regional Geography. Additionally, International Business majors must take one additional 3 hour Cultural Studies Course and 9 hours of Foreign Language or equivalent. Students already proficient in a foreign language may take a departmentally approved language proficiency test. The students will be required to pay for any applicable costs of the exam. A passing score on the test, as deemed appropriate by the international business advisor, will be required. Students are not given Pittsburg State University credit for passing the proficiency exam, nor do they earn Pittsburg State University credit hours for passing the exam. Students may be required to take approved electives in lieu of the 9 hour foreign language requirement if a passing grade on the exam is achieved. The International Business adviser, or departmental representative, will determine substitution courses. In all cases, students must earn the minimum number of credit hours required for the major.

Health and Well Being (4-6 hours)
Psychological
PSYCH-155: General Psychology (3 hours)
Physical (Select one)
FCS-203: Nutrition and Health (3 hours)
FCS-301: Nutrition (3 hours)
HHP-150: Lifetime Fitness Concepts (1 hours)
NURS-303: Introduction to Public Health (3 hours)
Human Heritage (Select one from two of the following three categories) (6 hours)
History
HIST-101: World History to 1500 (3 hours)
HIST-102: World History from 1500 (3 hours)
HIST-201: American History to 1865 (3 hours)
HIST-202: American History from 1865 (3 hours)
Literature
ENGL-113: General Literature (3 hours)
ENGL-114: General Literature (Genre) (3 hours)
ENGL-116: General Literature (Theme) (3 hours)
ENGL-120: Literature and Film (3 hours)
ENGL-315: Mythology (3 hours)
ENGL-320: Literature and Film (3 hours)
Philosophy
PHIL-103: Introduction to Philosophy (3 hours)
PHIL-105: Ethics (3 hours)
PHIL-112: Biomedical Ethics (3 hours)
PHIL-113: Business Ethics (3 hours)
PHIL-114: Environmental Ethics (3 hours)
PHIL-207: Critical Thinking (3 hours)
PHIL-208: Logic (3 hours)
PHIL-231: World Religions (3 hours)

Kelce College Core (39 hours)

Accounting majors MUST take ACCTG 420 Accounting Information Systems in lieu of CIS 420 Management Information Systems; Business Economics and Finance majors with minors in accounting may take ACCTG 420 Accounting Information Systems in lieu of CIS 420 Management Information Systems.

ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
CIS-420: Management Information Systems (3 hours)
MGT-420: Quantitative Decision Making (3 hours)
MGMKT-444: Legal and Social Environment of Business (3 hours)
MGT-510: Operations Management (3 hours)
MGT-690: Business Strategy (3 hours)
Economics- Three hours selected from the following*,**
ECON-318: Intermediate Microeconomics (3 hours)
ECON-319: Intermediate Macroeconomics (3 hours)
ECON-430: Money and Banking (3 hours)
ECON-440: International Economics (3 hours)

Major
- ACCTG-315: Intermediate Managerial Accounting (3 hours)
- ACCTG-318: Intermediate Financial Accounting I (3 hours)
- ACCTG-410: Intermediate Financial Accounting II (3 hours)
- ACCTG-411: Individual Taxation (3 hours)
- ACCTG-422: Internal Auditing (3 hours)
- ACCTG-585: Accounting Law (3 hours)
- ACCTG-610: External Auditing and Assurance Services (3 hours)
- ACCTG-611: Advanced Taxation (3 hours)
- ACCTG-620: Advanced Financial Accounting (3 hours)

- Electives in accounting numbered above 299 (3 hours)

General Electives (0-2 hours)
 *The Business Economics major should select any 3 hour upper level ECON elective (300 or above) that is not required in the major.

**The International Business major requires ECON 440 International Economics

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the Accounting Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Accounting (30 hours)
- ACCTG 315 - Intermediate Managerial Accounting (3 hours)
- ACCTG 318 - Intermediate Financial Accounting I (3 hours)

▢   ACCTG 410 - Intermediate Financial Accounting II (3 hours)

▢   ACCTG 411 - Individual Taxation (3 hours)

▢   ACCTG 422 - Internal Auditing (3 hours)

▢   ACCTG 585 - Accounting Law (3 hours)

▢   ACCTG 610 - External Auditing and Assurance Services OR ACCTG 710 External Auditing and Assurance Services*
(3 hours)

▢   ACCTG 611 - Advanced Taxation OR ACCTG 711 Advanced Taxation* (3 hours)

▢   ACCTG 620 - Advanced Financial Accounting OR ACCTG 720 - Advanced Financial Accounting* (3 hours)

▢   ACCTG Elective above 299 (3 hours)

*Students enrolled in the Master's of Professional Accountacy MUST enroll in ACCTG 710 ACCTG 711, and ACCTG 720

Kelce College Core (39 hours)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours)
- ACCTG-420: Accounting Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College
Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)
Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)

AND PHYS-176: Astronomy Laboratory (1 hours)
* PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)
* SOC-100: Introduction to Sociology (3 hours)
* WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)
* POLS-101: U.S. Politics (3 hours)
* POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)
* ECON-200: Principles of Microeconomics (3 hours)
* ECON-201: Principles of Macroeconomics (3 hours)
* CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)
* ART-155: Printmaking and Paper Arts (3 hours)
* ART-178: Introduction to the Visual Arts (3 hours)
* ART-188: The Designed World (3 hours)
* ART-217: Crafts I (3 hours)
* ART-222: Jewelry Design I (3 hours)
* ART-233: Drawing I (3 hours)
* ART-244: Ceramics I (3 hours)
* ART-266: Sculpture I (3 hours)
* ART-277: Painting I (3 hours)
* ART-288: Introduction to Art History I (3 hours)
* ART-289: Introduction to Art History II (3 hours)
* ART-311: Art Education (3 hours)
* ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
* ART-430: Automotive: Art and Design (3 hours)
* COMM-105: Performance Appreciation (3 hours)
* COMM-205: Performance Studies (3 hours)
* COMM-295: Theatre History (_____) (3 hours)
* ENGL-250: Introduction to Creative Writing (3 hours)
* HHP-151: Dance Appreciation (3 hours)
* MUSIC-120: Music Appreciation (_____) (3 hours)
* MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)
* ANTH-101: Introduction to Cultural Anthropology (3 hours)
* MLL-114: Chinese Language and Culture I (3 hours)
* MLL-124: French Language and Culture I (3 hours)
* MLL-154: Spanish Language and Culture I (3 hours)
* MLL-184: Russian Language and Culture I (3 hours)
* MLL-194: Korean Language and Culture I (3 hours)
* GEOG-106: World Regional Geography (3 hours)
* GEOG-300: Elements of Geography (3 hours)
* GEOG-304: Human Geography (3 hours)
* MGT-390: The Legal and Social Environment of Business (3 hours)
* WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)
Psychological
* PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) 6 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (0-2 hours)

Total minimum hours required for the degree (124 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
    <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
    ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

    Please give the rationale for additional student fees:

    ——

3. Will this revision have specific General Education courses required? ☐ Yes   ☒ No
    Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes   ☒ No
    If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
    <u>None</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
    (minimum of 24 hours) ☐ Yes   ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes   ☐ No

    If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3-12-8 Signature, Department Chairperson _Maeve L Amaiye_

☒ Approved: College Curriculum Committee
Date 4/6/18 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/8/18 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major   ☐ Minor   ☐ Emphasis   ☐ Certificate

Department: <u>Accounting and Computer Information Systems</u>   College: <u>Kelce</u>

Submission Date: <u>3/9/18</u>   Revision Effective: Fall, <u>2018</u>
                                                                                                      (Year)

Contact Person: <u>Maeve Cummings</u>   ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: <u>Computer Information Systems</u>

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: <u>Updating the Kelce Core to reflect changes made by Kelce College. Also includes updated course numbers and names from department curriculum updates in Kelce</u>

Rationale for Change (include changes to curriculum objectives): <u>Updates the curriculum to better prepare students for their careers and to enhance flexibility.</u>

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation.
<u>These changes impact only Kelce majors</u>

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>These changes impact only Kelce majors</u>

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Basic Skills (15 hours)
COMM-207: Speech Communication (3 hours)
ENGL-101: English Composition (3 hours)
ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
MATH-113: College Algebra (3 hours)
MATH-143: Elementary Statistics (3 hours)
General Education Electives (38-42 hours)
Sciences (8-9 hours)
Natural Sciences (Select one)
BIOL-111: General Biology (3 hours)
AND BIOL-112: General Biology Laboratory (2 hours)

BIOL-113: Environmental Life Science (4 hours)
BIOL-211: Principles of Biology I (4 hours)
BIOL 113 Environmental Life Science is recommended for Bachelor of Business Administration Degree.

Physical Sciences (Select one)
CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
PHYS-166: Meteorology (3 hours)
AND PHYS-167: Meteorology Laboratory (1 hours)
PHYS-171: Physical Science (3 hours)
AND PHYS-172: Physical Science Laboratory (1 hours)
PHYS-175: Descriptive Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
Social Studies (Select one) (3 hours)
SOC-100: Introduction to Sociology (3 hours)
WGS-200: Introduction to Women's Studies (3 hours)
Political Studies (Select one) (3 hours)
POLS-101: U.S. Politics (3 hours)
POLS-103: Comparative Political Institutions (3 hours)
Producing and Consuming (9 hours)
ECON-200: Principles of Microeconomics (3 hours)
ECON-201: Principles of Macroeconomics (3 hours)
CIS-130: Computer Information Systems (3 hours)
Fine Arts and Aesthetic Studies (select one) (2-3 hours)
ART-155: Printmaking and Paper Arts (3 hours)
ART-178: Introduction to the Visual Arts (3 hours)
ART-188: The Designed World (3 hours)
ART-217: Crafts I (3 hours)
ART-222: Jewelry Design I (3 hours)
ART-233: Drawing I (3 hours)
ART-244: Ceramics I (3 hours)
ART-266: Sculpture I (3 hours)
ART-277: Painting I (3 hours)
ART-288: Introduction to Art History I (3 hours)
ART-289: Introduction to Art History II (3 hours)
ART-311: Art Education (3 hours)
ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
ART-430: Automotive: Art and Design (3 hours)
COMM-105: Performance Appreciation (3 hours)
COMM-205: Performance Studies (3 hours)
COMM-295: Theatre History (_____) (3 hours)
ENGL-250: Introduction to Creative Writing (3 hours)
HHP-151: Dance Appreciation (3 hours)
MUSIC-120: Music Appreciation (_____) (3 hours)
MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours) (15 hours for International Business majors)
ANTH-101: Introduction to Cultural Anthropology (3 hours)
MLL-114: Chinese Language and Culture I (3 hours)
MLL-124: French Language and Culture I (3 hours)
MLL-154: Spanish Language and Culture I (3 hours)
MLL-184: Russian Language and Culture I (3 hours)
MLL-194: Korean Language and Culture I (3 hours)
GEOG-106: World Regional Geography (3 hours)
GEOG-300: Elements of Geography (3 hours)
GEOG-304: Human Geography (3 hours)
WGS-399: Global Women's Issues (3 hours)
International Business majors MUST take GEOG 106 World Regional Geography. Additionally, International Business majors must take one additional 3 hour Cultural Studies Course and 9 hours of Foreign Language or equivalent. Students already proficient in a foreign language may take a departmentally approved language proficiency test. The students will be required to pay for any applicable costs of the exam. A passing score on the test, as deemed appropriate by the international business advisor, will be required. Students are not given Pittsburg State University credit for passing the proficiency exam, nor do they earn Pittsburg State University credit hours for passing the exam. Students may be required to take approved electives in lieu of the 9 hour foreign language requirement if a passing grade on the exam is achieved. The International Business adviser, or departmental representative, will determine substitution courses. In all cases, students must earn the minimum number of credit hours required for the major.

Health and Well Being (4-6 hours)
Psychological
PSYCH-155: General Psychology (3 hours)
Physical (Select one)
FCS-203: Nutrition and Health (3 hours)
FCS-301: Nutrition (3 hours)
HHP-150: Lifetime Fitness Concepts (1 hours)
NURS-303: Introduction to Public Health (3 hours)
Human Heritage (Select one from two of the following three categories) (6 hours)
History
HIST-101: World History to 1500 (3 hours)
HIST-102: World History from 1500 (3 hours)
HIST-201: American History to 1865 (3 hours)
HIST-202: American History from 1865 (3 hours)
Literature
ENGL-113: General Literature (3 hours)
ENGL-114: General Literature (Genre) (3 hours)
ENGL-116: General Literature (Theme) (3 hours)
ENGL-120: Literature and Film (3 hours)
ENGL-315: Mythology (3 hours)
ENGL-320: Literature and Film (3 hours)
Philosophy
PHIL-103: Introduction to Philosophy (3 hours)
PHIL-105: Ethics (3 hours)
PHIL-112: Biomedical Ethics (3 hours)
PHIL-113: Business Ethics (3 hours)
PHIL-114: Environmental Ethics (3 hours)
PHIL-207: Critical Thinking (3 hours)
PHIL-208: Logic (3 hours)
PHIL-231: World Religions (3 hours)

Kelce College Core (39 hours)

Accounting majors MUST take ACCTG 420 Accounting Information Systems in lieu of CIS 420 Management Information Systems; Business Economics and Finance majors with minors in accounting may take ACCTG 420 Accounting Information Systems in lieu of CIS 420 Management Information Systems.

ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
CIS-420: Management Information Systems (3 hours)
MGT-420: Quantitative Decision Making (3 hours)
MGMKT-444: Legal and Social Environment of Business (3 hours)
MGT-510: Operations Management (3 hours)
MGT-690: Business Strategy (3 hours)
Economics- Three hours selected from the following*,**
ECON-318: Intermediate Microeconomics (3 hours)
ECON-319: Intermediate Macroeconomics (3 hours)
ECON-430: Money and Banking (3 hours)
ECON-440: International Economics (3 hours)

Computer Information Systems Major Requirements
- CIS-230: Visual Basic Programming (3 hours)
- CIS-240: C ++ Programming (3 hours)
- CIS-380: Systems Analysis and Design (3 hours)
- CIS-470: Computer Networking (3 hours)
- CIS-615: Database Management (3 hours)

Information Assurance and Computer Security Emphasis
- CIS-350: Introduction to System Administration (3 hours)
- CIS-670: Information Assurance and Computer Security I (3 hours)
- CIS-671: Information Assurance and Computer Security II (3 hours)
- ACCTG-422: Internal Auditing (3 hours)
- ACCTG-522: Information Systems Auditing and Controls (3 hours)

System Design Emphasis
- CIS-345: Object Oriented Programming Using Java (3 hours)
- CIS-350: Introduction to System Administration (3 hours)
- CIS-640: Software Engineering (3 hours)

- CIS Elective numbered 300 and above (3 hours)

Unrestricted Electives (0-5 hours) *The Business Economics major should select any 3 hour upper level ECON elective (300 or above) that is not required in the major.

**The International Business major requires ECON 440 International Economics

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Classes for the Accounting Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Computer Information Systems Major Requirements (27 hours)
- CIS 230: Introduction to Programming (3 hours)
- CIS 240: Intermediate Programming (3 hours)
- CIS 380: Application System Analysis and Design Methods(3 hours)
- CIS 430: Business Intelligence: Data Analytics (3 hours)
- CIS 470: Network and Information Security (3 hours)
- CIS 615: Database Management (3 hours)
- CIS 640: E-Business and Web Applications (3 hours)
- CIS 625: Advanced Database Management (3 hours)
- One course from the following (3 hours):
    CIS 370 Management of Information Security
    CIS 610 Internship
    CIS 690 Topics in Information Systems

Kelce College Core (39 hours)
- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours)
- ACCTG-420: Accounting Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College
Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)
Sciences (8-9 hours)
Natural Sciences (Select one)
- BIOL-111: General Biology (3 hours)
    AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)
Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)
    AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
    AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)

AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)
- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)
- ECON-200: Principles of Microeconomics (3 hours)
- ECON-201: Principles of Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)

- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological
- PSYCH-155: General Psychology (3 hours)

Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) 6 hours)

Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

History
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (1-5 hours)

Total minimum hours required for the degree (124 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
    <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
    ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

    Please give the rationale for additional student fees:
    _____

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
    Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
    If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
    <u>None</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
    (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

    If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date _3-12-18_ Signature, Department Chairperson _Maeve L Cummings_

☒ Approved: College Curriculum Committee
Date _4/9/18_ Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date _4/8/18_ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _4/27/18_ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: <u>Economics, Finance and Banking</u> College: <u>Kelce</u>

Submission Date: <u>3-9-2018</u>

Revision Effective: Fall, <u>2018</u>
(Year)

Contact Person: <u>Anil Lal</u> ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: <u>Business Economics</u>

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
___

Description of Change: <u>Updating the Kelce Core to reflect changes made by Kelce College. Also includes updated course numbers and names from department curriculum updates in Kelce</u>

Rationale for Change (include changes to curriculum objectives): <u>Updates the curriculum to better prepare students for their careers and to enhance flexibility.</u>

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
<u>These changes impact Kelce majors</u>

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>These changes impact Kelce majors</u>

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
▪ Basic Skills (15 hours)
▪ COMM-207: Speech Communication (3 hours)
▪ ENGL-101: English Composition (3 hours)
▪ ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
▪ MATH-113: College Algebra (3 hours)
▪ MATH-143: Elementary Statistics (3 hours)
▪ General Education Electives (38-42 hours)
▪ Sciences (8-9 hours)
▪ Natural Sciences (Select one)
▪ BIOL-111: General Biology (3 hours)
AND BIOL-112: General Biology Laboratory (2 hours)

- ☐ BIOL-113: Environmental Life Science (4 hours)
- ☐ BIOL-211: Principles of Biology I (4 hours)
- ☐ Physical Sciences (Select one)
- ☐ CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- ☐ CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- ☐ PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
- ☐ PHYS-166: Meteorology (3 hours)
AND PHYS-167: Meteorology Laboratory (1 hours)
- ☐ PHYS-171: Physical Science (3 hours)
AND PHYS-172: Physical Science Laboratory (1 hours)
- ☐ PHYS-175: Descriptive Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
- ☐ PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
- ☐ Social Studies (Select one) (3 hours)
- ☐ SOC-100: Introduction to Sociology (3 hours)
- ☐ WGS-200: Introduction to Women's Studies (3 hours)
- ☐ Political Studies (Select one) (3 hours)
- ☐ POLS-101: U.S. Politics (3 hours)
- ☐ POLS-103: Comparative Political Institutions (3 hours)
- ☐ Producing and Consuming (9 hours)
- ☐ ECON-200: Introduction to Microeconomics (3 hours)
- ☐ ECON-201: Introduction to Macroeconomics (3 hours)
- ☐ CIS-130: Computer Information Systems (3 hours)
- ☐ Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ☐ ART-155: Printmaking and Paper Arts (3 hours)
- ☐ ART-178: Introduction to the Visual Arts (3 hours)
- ☐ ART-188: The Designed World (3 hours)
- ☐ ART-217: Crafts I (3 hours)
- ☐ ART-222: Jewelry Design I (3 hours)
- ☐ ART-233: Drawing I (3 hours)
- ☐ ART-244: Ceramics I (3 hours)
- ☐ ART-266: Sculpture I (3 hours)
- ☐ ART-277: Painting I (3 hours)
- ☐ ART-288: Introduction to Art History I (3 hours)
- ☐ ART-289: Introduction to Art History II (3 hours)
- ☐ ART-311: Art Education (3 hours)
- ☐ ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ☐ ART-430: Automotive: Art and Design (3 hours)
- ☐ COMM-105: Performance Appreciation (3 hours)
- ☐ COMM-205: Performance Studies (3 hours)
- ☐ COMM-295: Theatre History (_____) (3 hours)
- ☐ ENGL-250: Introduction to Creative Writing (3 hours)
- ☐ HHP-151: Dance Appreciation (3 hours)
- ☐ MUSIC-120: Music Appreciation (_____) (3 hours)
- ☐ MUSIC-121: Introduction to Music Literature (2 hours)
- ☐ Cultural Studies (Select one) (3 hours)
- ☐ ANTH-101: Introduction to Cultural Anthropology (3 hours)

- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- WGS-399: Global Women's Issues (3 hours)
- Health and Well Being (4-6 hours)
- Psychological
- PSYCH-155: General Psychology (3 hours)
- Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)
- Human Heritage (Select one from two of the following three categories) (6 hours)
- History
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)
- Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)
- Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-111: Ethics: Applied Emphasis (_____) (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)
-

Kelce College Core
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGMKT-310: Basic Quantitative Business Methods (3 hours)
- MGMKT-320: Business Statistics (3 hours)
- FIN-326: Business Finance (3 hours)
- MGMKT-327: Management and Organizational Behavior (3 hours)
- MGMKT-330: Principles of Marketing (3 hours)
- MGMKT-444: Legal and Social Environment of Business (3 hours)
- MGMKT-477: Quantitative Decision Making (3 hours)

- MGMKT-626: Operations Management (3 hours)
- MGMKT-645: Business Strategy (3 hours)
- ECON- Three hours selected from
- ECON-330: Money and Banking (3 hours)
- ECON-418: Intermediate Microeconomics (3 hours)
- ECON-419: Intermediate Macroeconomics (3 hours)
- ECON-640: International Trade (3 hours)
- Three hours selected from
- CIS-420: Management Information Systems (3 hours)
- ACCTG-420: Information Technology and Accounting Systems (3 hours)

ACCTG 420 is restricted to students with a second major in Accounting or a minor in Accounting.

Major in Business Economics (18 hours)
ECON-318: Intermediate Microeconomics (3 hours)
ECON-319: Intermediate Macroeconomics (3 hours)
ECON-650: Econometrics (3 hours)
ECON-665: Seminar in Applied Economics (3 hours)
Electives in Economics (Restricted to ECON 430, 433, 437, 440, 468, 485 and 693 (6 hours)

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the Business Economics Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Business Economics (18 hours)
- ECON-318: Intermediate Microeconomics (3 hours)
- ECON-319: Intermediate Macroeconomics (3 hours)
- ECON-650: Econometrics (3 hours)
- ECON-665: Seminar in Applied Economics (3 hours)

- Electives in Economics (Restricted to ECON 430, 433, 437, 440, 468, 485, and 693) (6 hours)

Kelce College Core (39 hours)
- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours)
- Three hours selected from
    - CIS-420: Management Information Systems (3 hours)
    - ACCTG-420 -- Accounting Information Systems (3 hours)*
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

*ACCTG 420 is restricted to students with a second major in Accounting or a minor in Accounting.

General Education for the Kelce College (53-57 hours)
Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)
Sciences (8-9 hours)
Natural Sciences (Select one)
- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)
Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
Social Studies (Select one) (3 hours)
- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)
Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)
Producing and Consuming (9 hours)
- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)
Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)

- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)
Psychological
- PSYCH-155: General Psychology (3 hours)

Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)
History
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)

- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (10-14)

Total minimum hours required for the degree (124 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ____

3. Will this revision have specific General Education courses required? ☐ Yes   ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes   ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>None</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes   ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes   ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/9/2018 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/1/1? Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/8/18 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation" (*within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013.

9

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Economics, Finance and Banking **College:** Kelce

Submission Date: 3/9/2018 **Revision Effective:** Fall, 2018
(Year)

Contact Person: Kevin Bracker ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Finance

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
——

Description of Change: Updating the Kelce Core to reflect changes made by Kelce College. Also includes updated course numbers and names from department curriculum updates in Kelce. Finally, the course FIN-693 Topics in Finance was added to the approved list of electives.

Rationale for Change (include changes to curriculum objectives): Updates the curriculum to better prepare students for their careers and to enhance flexibility.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
These changes impact Kelce majors

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
These changes impact Kelce majors

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Basic Skills (15 hours)
COMM-207: Speech Communication (3 hours)
ENGL-101: English Composition (3 hours)
ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
MATH-113: College Algebra (3 hours)
MATH-143: Elementary Statistics (3 hours)
General Education Electives (38-42 hours)
Sciences (8-9 hours)
Natural Sciences (Select one)
BIOL-111: General Biology (3 hours)

AND BIOL-112: General Biology Laboratory (2 hours)
BIOL-113: Environmental Life Science (4 hours)
BIOL-211: Principles of Biology I (4 hours)
BIOL 113 Environmental Life Science is recommended for Bachelor of Business Administration Degree.

Physical Sciences (Select one)
CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
PHYS-166: Meteorology (3 hours)
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AND PHYS-172: Physical Science Laboratory (1 hours)
PHYS-175: Descriptive Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
Social Studies (Select one) (3 hours)
SOC-100: Introduction to Sociology (3 hours)
WGS-200: Introduction to Women's Studies (3 hours)
Political Studies (Select one) (3 hours)
POLS-101: U.S. Politics (3 hours)
POLS-103: Comparative Political Institutions (3 hours)
Producing and Consuming (9 hours)
ECON-200: Principles of Microeconomics (3 hours)
ECON-201: Principles of Macroeconomics (3 hours)
CIS-130: Computer Information Systems (3 hours)
Fine Arts and Aesthetic Studies (select one) (2-3 hours)
ART-155: Printmaking and Paper Arts (3 hours)
ART-178: Introduction to the Visual Arts (3 hours)
ART-188: The Designed World (3 hours)
ART-217: Crafts I (3 hours)
ART-222: Jewelry Design I (3 hours)
ART-233: Drawing I (3 hours)
ART-244: Ceramics I (3 hours)
ART-266: Sculpture I (3 hours)
ART-277: Painting I (3 hours)
ART-288: Introduction to Art History I (3 hours)
ART-289: Introduction to Art History II (3 hours)
ART-311: Art Education (3 hours)
ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
ART-430: Automotive: Art and Design (3 hours)
COMM-105: Performance Appreciation (3 hours)
COMM-205: Performance Studies (3 hours)
COMM-295: Theatre History (____) (3 hours)
ENGL-250: Introduction to Creative Writing (3 hours)
HHP-151: Dance Appreciation (3 hours)
MUSIC-120: Music Appreciation (____) (3 hours)

MUSIC-121: Introduction to Music Literature (2 hours)
Cultural Studies (Select one) (3 hours) (15 hours for International Business majors)
ANTH-101: Introduction to Cultural Anthropology (3 hours)
MLL-114: Chinese Language and Culture I (3 hours)
MLL-124: French Language and Culture I (3 hours)
MLL-154: Spanish Language and Culture I (3 hours)
MLL-184: Russian Language and Culture I (3 hours)
MLL-194: Korean Language and Culture I (3 hours)
GEOG-106: World Regional Geography (3 hours)
GEOG-300: Elements of Geography (3 hours)
GEOG-304: Human Geography (3 hours)
WGS-399: Global Women's Issues (3 hours)
International Business majors MUST take GEOG 106 World Regional Geography. Additionally, International Business majors must take one additional 3 hour Cultural Studies Course and 9 hours of Foreign Language or equivalent. Students already proficient in a foreign language may take a departmentally approved language proficiency test. The students will be required to pay for any applicable costs of the exam. A passing score on the test, as deemed appropriate by the international business advisor, will be required. Students are not given Pittsburg State University credit for passing the proficiency exam, nor do they earn Pittsburg State University credit hours for passing the exam. Students may be required to take approved electives in lieu of the 9 hour foreign language requirement if a passing grade on the exam is achieved. The International Business adviser, or departmental representative, will determine substitution courses. In all cases, students must earn the minimum number of credit hours required for the major.

Health and Well Being (4-6 hours)
Psychological
PSYCH-155: General Psychology (3 hours)
Physical (Select one)
FCS-203: Nutrition and Health (3 hours)
FCS-301: Nutrition (3 hours)
HHP-150: Lifetime Fitness Concepts (1 hours)
NURS-303: Introduction to Public Health (3 hours)
Human Heritage (Select one from two of the following three categories) (6 hours)
History
HIST-101: World History to 1500 (3 hours)
HIST-102: World History from 1500 (3 hours)
HIST-201: American History to 1865 (3 hours)
HIST-202: American History from 1865 (3 hours)
Literature
ENGL-113: General Literature (3 hours)
ENGL-114: General Literature (Genre) (3 hours)
ENGL-116: General Literature (Theme) (3 hours)
ENGL-120: Literature and Film (3 hours)
ENGL-315: Mythology (3 hours)
ENGL-320: Literature and Film (3 hours)
Philosophy
PHIL-103: Introduction to Philosophy (3 hours)
PHIL-105: Ethics (3 hours)
PHIL-112: Biomedical Ethics (3 hours)
PHIL-113: Business Ethics (3 hours)
PHIL-114: Environmental Ethics (3 hours)
PHIL-207: Critical Thinking (3 hours)
PHIL-208: Logic (3 hours)

PHIL-231: World Religions (3 hours)
Kelce College Core (39 hours)
Accounting majors MUST take ACCTG 420 Accounting Information Systems in lieu of CIS 420 Management Information Systems; Business Economics and Finance majors with minors in accounting may take ACCTG 420 Accounting Information Systems in lieu of CIS 420 Management Information Systems.

ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
CIS-420: Management Information Systems (3 hours)
MGT-420: Quantitative Decision Making (3 hours)
MGMKT-444: Legal and Social Environment of Business (3 hours)
MGT-510: Operations Management (3 hours)
MGT-690: Business Strategy (3 hours)
Economics- Three hours selected from the following*,**
ECON-318: Intermediate Microeconomics (3 hours)
ECON-319: Intermediate Macroeconomics (3 hours)
ECON-430: Money and Banking (3 hours)
ECON-440: International Economics (3 hours)
*The Business Economics major should select any 3 hour upper level ECON elective (300 or above) that is not required in the major.

**The International Business major requires ECON 440 International Economics

Major in Finance (18 hours)
FIN-621: Investments I (3 hours)
FIN-623: Financial Institutions and Markets (3 hours)
FIN-627: Advanced Business Finance (3 hours)
FIN-631: Seminar in Financial Management (3 hours)
Three hours selected from
FIN-624: Investments II (3 hours)
FIN-625: International Finance (3 hours)
ECON-650: Econometrics (3 hours)
Three hours selected from
ACCTG-315: Intermediate Managerial Accounting (3 hours)
ACCTG-318: Intermediate Financial Accounting I (3 hours)

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the Finance Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Finance (18 hours)
🞎   FIN-621: Investments I (3 hours)
🞎   FIN-623: Financial Institutions and Markets (3 hours)
🞎   FIN-627: Advanced Business Finance (3 hours)
🞎   FIN-631: Seminar in Finance (3 hours)

- ▢ Three hours selected from
- ▢ FIN-624: Investments II (3 hours)
- ▢ FIN-625: International Finance (3 hours)
- ▢ ECON-650: Econometrics (3 hours)
  FIN-693: Topics in Finance (3 hours)
- ▢ Three hours selected from
- ▢ ACCTG-315: Intermediate Managerial Accounting (3 hours)
- ▢ ACCTG-318: Intermediate Financial Accounting I (3 hours)

Kelce College Core (39 hours)
- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT 430: Legal and Social Environment of Business (3 hours)
- Three hours selected from
    CIS-420: Management Information Systems (3 hours)
    ACCTG-420 -- Accounting Information Systems (3 hours)*
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

*ACCTG 420 is restricted to students with a second major in Accounting or a minor in Accounting.

General Education for the Kelce College (53-57 hours)
Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)
Sciences (8-9 hours)
Natural Sciences (Select one)
- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)
Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)

- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)
- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)
- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological
- PSYCH-155: General Psychology (3 hours)

Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)

History
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (10-14 hours)

Total minimum hours required for the degree (124 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ____

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>None</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3-12-18 Signature, Department Chairperson *Kevin Bracker*

☒ Approved: College Curriculum Committee
Date 4/1/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/6/18 Signature, Dean *Paul Wright* _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>Management and Marketing</u>   College: <u>Kelce College of Business</u>
Submission Date: <u>3/12/2018</u>

Contact Person: <u>Lynn M Murray</u> ☐ Faculty member ☒ Chair

Revision Effective: <u>WF 2018</u> (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☒ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This change was is updating requirements only for Kelce College of Business students</u>

Purpose/Justification for Revision to Course: <u>Updating restrictions for business majors</u>

Existing Course:
Course Number: <u>MGMKT 101</u>

Title of Course: <u>Introduction to Business</u>

Credit Hours: <u>3</u>

Prerequisite: _____

Course Description (**as it appears in the current catalog**): <u>A descriptive introduction to the modern business world and an interpretation of the functional areas of business. The development of the business firm and its environment. Required for all business majors.</u>

Proposed Course:
Course Number: <u>MGT 101</u>

Title of Course: <u>Introduction to Business</u>

Credit Hours: <u>3</u>

Prerequisite: _____

Course Description (**as it will appear in the next catalog**): <u>A descriptive introduction to the modern business world and an interpretation of the functional areas of business. The development of the business firm and its environment. Business majors may not take after completing 9 hours of upper division courses.</u>

Additional Questions

1. Is this course to be considered for General Education? ☒ Yes ☐ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   <u>Students should be able to function responsibly in the world in which they live, part IV, producing and consuming. Achievement of these learning goals will be assessed using exams and a rubric for an ethics assignment.</u>
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   <u>Will need more faculty or adjuncts</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/12/18 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/1/1? Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/3/18 Signature, Dean _____

☒ Approved: General Education Committee (if applicable)
Date 4/9/18 Signature, General Education Committee Chair _Mark L. Johnson_

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Management and Marketing   **College:** Kelce College of Business

Submission Date: 3/9/18

Revision Effective: Fall, 2018
(Year)

Contact Person: Lynn M Murray

☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: International Business

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: This request for revision includes changes in requirements to the degree program, particularly the Kelce Core. The Foreign Language requirement is reduced to two classes from three. This is aligning the curriculum to the changes made in the 2016-17 catalog by Modern Languages that reduced the beginning language courses from 5 credit hours to 3.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to better prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This major is a stand-alone, PSU major. It is independent of other Regent institutions

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Other majors offered through the Kelce College of Business are being revised simultaneously to reflect the change in the Kelce Core

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

General Education Electives (38-42 hours)

Sciences (8-9 hours)
Natural Sciences (Select one)
* BIOL-111: General Biology (3 hours)
AND BIOL-112: General Biology Laboratory (2 hours)
* BIOL-113: Environmental Life Science (4 hours)
* BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)
* CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
* CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
* PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
* PHYS-166: Meteorology (3 hours)
AND PHYS-167: Meteorology Laboratory (1 hours)
* PHYS-171: Physical Science (3 hours)
AND PHYS-172: Physical Science Laboratory (1 hours)
* PHYS-175: Descriptive Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
* PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
Social Studies (Select one) (3 hours)
* SOC-100: Introduction to Sociology (3 hours)
* WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)
* POLS-101: U.S. Politics (3 hours)
* POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)
* ECON-200: Introduction to Microeconomics (3 hours)
* ECON-201: Introduction to Macroeconomics (3 hours)
* CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)
* ART-155: Printmaking and Paper Arts (3 hours)
* ART-178: Introduction to the Visual Arts (3 hours)
* ART-188: The Designed World (3 hours)
* ART-217: Crafts I (3 hours)
* ART-222: Jewelry Design I (3 hours)
* ART-233: Drawing I (3 hours)
* ART-244: Ceramics I (3 hours)
* ART-266: Sculpture I (3 hours)
* ART-277: Painting I (3 hours)
* ART-288: Introduction to Art History I (3 hours)
* ART-289: Introduction to Art History II (3 hours)
* ART-311: Art Education (3 hours)
* ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
* ART-430: Automotive: Art and Design (3 hours)
* COMM-105: Performance Appreciation (3 hours)

- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (15 hours)
- GEOG-106: World Regional Geography (3 hours)
- Area Study Course or Cultural Study Course (3 hours)*
- Foreign Language or Equivalent (9 hours)**

Health and Well Being (4-6 hours)
Psychological
- PSYCH-155: General Psychology (3 hours)

Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)
History
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)
Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)
Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

Kelce Core
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Methods (3 hours)
- FIN-326: Business Finance (3 hours)

- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- CIS-420: Management Information Systems (3 hours)
- MGT-420: Quantitative Decision Making (3 hours)
- MGMKT-444: Legal and Social Environment of Business (3 hours)
- MGT-510: Operations Management (3 hours)
- MGT-690: Business Strategy (3 hours)
- Economics- Three hours selected from the following*,**
  - ▢ ECON-318: Intermediate Microeconomics (3 hours)
  - ▢ ECON-319: Intermediate Macroeconomics (3 hours)
  - ▢ ECON-430: Money and Banking (3 hours)
  - ▢ ECON-440: International Economics (3 hours)

Major in International Business (18 hours)
- IB-330: International Business (3 hours)
- IB-340: International Marketing (3 hours)
- IB-530: Cross Cultural Analysis (3 hours)
- IB-630: Special Topics (International Experience - International Business) (1-3 hours)

Two courses selected from related electives:
- IB-520: Emerging Markets (3 hours)
- COMM-601: Intercultural Communication (3 hours)
- GEOG-507: Geography of the Global Economy (3 hours)
- POLS-530: International Relations (3 hours)
- POLS-630: International Political Economy (3 hours)

General electives to meet 124 hour minimum requirement (0-1 hours)

Total hours for Bachelor of Business Administration Degree with a Major in International Business (124-128 hours)

*Students must obtain approval of the course from the International Business Major advisor.
**Students already proficient in a foreign language may take a departmentally approved language proficiency test. The students will be required to pay for any applicable costs of the exam. A passing score on the test, as deemed appropriate by the international business advisor, will be required. Students are not given Pittsburg State University credit for passing the proficiency exam, nor do they earn Pittsburg State University credit hours for passing the exam. Students may be required to take approved electives in lieu of the 9 hour foreign language requirement if a passing grade on the exam is achieved. The International Business adviser, or departmental representative, will determine substitution courses. In all cases, students must earn the minimum number of credit hours required for the major.

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the International Business Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in International Business (18 hours)
- ▢ IB-330: International Business (3 hours)
- ▢ IB-340: International Marketing (3 hours)
- ▢ IB-530: Cross Cultural Analysis (3 hours)
- ▢ IB-630: Special Topics (International Experience - International Business) (1-3 hours)
- ▢ Two courses selected from related electives:
- ▢ IB-520: Emerging Markets (3 hours)

- ▢ COMM-601: Intercultural Communication (3 hours)
- ▢ GEOG-507: Geography of the Global Economy (3 hours)
- ▢ POLS-530: International Relations (3 hours)
- ▢ POLS-630: International Political Economy (3 hours)

Kelce College Core (39 hours)
- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours
- CIS-420: Management Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College (62-66 hours)
Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)
Sciences (8-9 hours)
Natural Sciences (Select one)
- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)
Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
Social Studies (Select one) (3 hours)
- SOC-100: Introduction to Sociology (3 hours)

-     WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)
-     POLS-101: U.S. Politics (3 hours)
-     POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)
-     ECON-200: Introduction to Microeconomics (3 hours)
-     ECON-201: Introduction to Macroeconomics (3 hours)
-     CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)
-     ART-155: Printmaking and Paper Arts (3 hours)
-     ART-178: Introduction to the Visual Arts (3 hours)
-     ART-188: The Designed World (3 hours)
-     ART-217: Crafts I (3 hours)
-     ART-222: Jewelry Design I (3 hours)
-     ART-233: Drawing I (3 hours)
-     ART-244: Ceramics I (3 hours)
-     ART-266: Sculpture I (3 hours)
-     ART-277: Painting I (3 hours)
-     ART-288: Introduction to Art History I (3 hours)
-     ART-289: Introduction to Art History II (3 hours)
-     ART-311: Art Education (3 hours)
-     ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
-     ART-430: Automotive: Art and Design (3 hours)
-     COMM-105: Performance Appreciation (3 hours)
-     COMM-205: Performance Studies (3 hours)
-     COMM-295: Theatre History (____) (3 hours)
-     ENGL-250: Introduction to Creative Writing (3 hours)
-     HHP-151: Dance Appreciation (3 hours)
-     MUSIC-120: Music Appreciation (____) (3 hours)
-     MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (12 hours)
-     GEOG-106: World Regional Geography (3 hours)
-     Area Study Course or Cultural Study Course (3 hours)*
-     Foreign Language or Equivalent (6 hours)**

Health and Well Being (4-6 hours)
Psychological
-     PSYCH-155: General Psychology (3 hours)

Physical (Select one)
-     FCS-203: Nutrition and Health (3 hours)
-     FCS-301: Nutrition (3 hours)
-     HHP-150: Lifetime Fitness Concepts (1 hours)
-     NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)
History
-     HIST-101: World History to 1500 (3 hours)
-     HIST-102: World History from 1500 (3 hours)
-     HIST-201: American History to 1865 (3 hours)
-     HIST-202: American History from 1865 (3 hours)

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (1-5 hours)

Total minimum hours required for the degree (124 hours)

*Students must obtain approval of the course from the International Business Major advisor.

**Students already proficient in a foreign language may take a departmentally approved language proficiency test. The students will be required to pay for any applicable costs of the exam. A passing score on the test, as deemed appropriate by the international business advisor, will be required. Students are not given Pittsburg State University credit for passing the proficiency exam, nor do they earn Pittsburg State University credit hours for passing the exam. Students may be required to take approved electives in lieu of the 6 hour foreign language requirement if a passing grade on the exam is achieved. The International Business adviser, or departmental representative, will determine substitution courses. In all cases, students must earn the minimum number of credit hours required for the major.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ____

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>None</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date _3/9/18_ Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date _4/6/18_ Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date _4/9/18_ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _4/20/18_ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for:　　☒ Major　　☐ Minor　　☐ Emphasis　　☐ Certificate

Department: <u>Management and Marketing</u>　　College: <u>Kelce College of Business</u>

Submission Date: <u>3/9/2018</u>　　　　　　　　　Revision Effective:　Fall, <u>2018</u>
　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　(Year)
Contact Person: <u>Lynn M Murray</u>　　　　　　　☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: <u>Management</u>

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: <u>This request for revision changes in requirements to the degree program. Additionally, the available electives to the curriculum were updated to reflect changes in other majors such as Business Economics.</u>

Rationale for Change (include changes to curriculum objectives): <u>These changes bring the curriculum up to date and are designed to better prepare majors for their careers.</u>

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes　☒ No

Whether a "yes" or "no" response, please provide an explanation.
<u>This major is a stand-alone, PSU major. It is independent of other Regent institutions</u>

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes　☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>Other majors offered through the Kelce College of Business are being revised simultaneously to reflect the change in the Kelce Core.</u>

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Basic Skills (15 hours)
COMM-207: Speech Communication (3 hours)
ENGL-101: English Composition (3 hours)
ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
MATH-113: College Algebra (3 hours)
MATH-143: Elementary Statistics (3 hours)
General Education Electives (38-42 hours)
Sciences (8-9 hours)
Natural Sciences (Select one)
BIOL-111: General Biology (3 hours)

AND BIOL-112: General Biology Laboratory (2 hours)
BIOL-113: Environmental Life Science (4 hours)
BIOL-211: Principles of Biology I (4 hours)
BIOL 113 Environmental Life Science is recommended for Bachelor of Business Administration Degree.

Physical Sciences (Select one)
CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
PHYS-166: Meteorology (3 hours)
AND PHYS-167: Meteorology Laboratory (1 hours)
PHYS-171: Physical Science (3 hours)
AND PHYS-172: Physical Science Laboratory (1 hours)
PHYS-175: Descriptive Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
Social Studies (Select one) (3 hours)
SOC-100: Introduction to Sociology (3 hours)
WGS-200: Introduction to Women's Studies (3 hours)
Political Studies (Select one) (3 hours)
POLS-101: U.S. Politics (3 hours)
POLS-103: Comparative Political Institutions (3 hours)
Producing and Consuming (9 hours)
ECON-200: Principles of Microeconomics (3 hours)
ECON-201: Principles of Macroeconomics (3 hours)
CIS-130: Computer Information Systems (3 hours)
Fine Arts and Aesthetic Studies (select one) (2-3 hours)
ART-155: Printmaking and Paper Arts (3 hours)
ART-178: Introduction to the Visual Arts (3 hours)
ART-188: The Designed World (3 hours)
ART-217: Crafts I (3 hours)
ART-222: Jewelry Design I (3 hours)
ART-233: Drawing I (3 hours)
ART-244: Ceramics I (3 hours)
ART-266: Sculpture I (3 hours)
ART-277: Painting I (3 hours)
ART-288: Introduction to Art History I (3 hours)
ART-289: Introduction to Art History II (3 hours)
ART-311: Art Education (3 hours)
ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
ART-430: Automotive: Art and Design (3 hours)
COMM-105: Performance Appreciation (3 hours)
COMM-205: Performance Studies (3 hours)
COMM-295: Theatre History (_____) (3 hours)
ENGL-250: Introduction to Creative Writing (3 hours)
HHP-151: Dance Appreciation (3 hours)
MUSIC-120: Music Appreciation (_____) (3 hours)

MUSIC-121: Introduction to Music Literature (2 hours)
Cultural Studies (Select one) (3 hours) (15 hours for International Business majors)
ANTH-101: Introduction to Cultural Anthropology (3 hours)
MLL-114: Chinese Language and Culture I (3 hours)
MLL-124: French Language and Culture I (3 hours)
MLL-154: Spanish Language and Culture I (3 hours)
MLL-184: Russian Language and Culture I (3 hours)
MLL-194: Korean Language and Culture I (3 hours)
GEOG-106: World Regional Geography (3 hours)
GEOG-300: Elements of Geography (3 hours)
GEOG-304: Human Geography (3 hours)
WGS-399: Global Women's Issues (3 hours)
International Business majors MUST take GEOG 106 World Regional Geography. Additionally, International Business majors must take one additional 3 hour Cultural Studies Course and 9 hours of Foreign Language or equivalent. Students already proficient in a foreign language may take a departmentally approved language proficiency test. The students will be required to pay for any applicable costs of the exam. A passing score on the test, as deemed appropriate by the international business advisor, will be required. Students are not given Pittsburg State University credit for passing the proficiency exam, nor do they earn Pittsburg State University credit hours for passing the exam. Students may be required to take approved electives in lieu of the 9 hour foreign language requirement if a passing grade on the exam is achieved. The International Business adviser, or departmental representative, will determine substitution courses. In all cases, students must earn the minimum number of credit hours required for the major.

Health and Well Being (4-6 hours)
Psychological
PSYCH-155: General Psychology (3 hours)
Physical (Select one)
FCS-203: Nutrition and Health (3 hours)
FCS-301: Nutrition (3 hours)
HHP-150: Lifetime Fitness Concepts (1 hours)
NURS-303: Introduction to Public Health (3 hours)
Human Heritage (Select one from two of the following three categories) (6 hours)
History
HIST-101: World History to 1500 (3 hours)
HIST-102: World History from 1500 (3 hours)
HIST-201: American History to 1865 (3 hours)
HIST-202: American History from 1865 (3 hours)
Literature
ENGL-113: General Literature (3 hours)
ENGL-114: General Literature (Genre) (3 hours)
ENGL-116: General Literature (Theme) (3 hours)
ENGL-120: Literature and Film (3 hours)
ENGL-315: Mythology (3 hours)
ENGL-320: Literature and Film (3 hours)
Philosophy
PHIL-103: Introduction to Philosophy (3 hours)
PHIL-105: Ethics (3 hours)
PHIL-112: Biomedical Ethics (3 hours)
PHIL-113: Business Ethics (3 hours)
PHIL-114: Environmental Ethics (3 hours)
PHIL-207: Critical Thinking (3 hours)
PHIL-208: Logic (3 hours)

PHIL-231: World Religions (3 hours)

Kelce College Core (39 hours)
Accounting majors MUST take ACCTG 420 Accounting Information Systems in lieu of CIS 420 Management Information Systems; Business Economics and Finance majors with minors in accounting may take ACCTG 420 Accounting Information Systems in lieu of CIS 420 Management Information Systems.

ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
CIS-420: Management Information Systems (3 hours)
MGT-420: Quantitative Decision Making (3 hours)
MGMKT-444: Legal and Social Environment of Business (3 hours)
MGT-510: Operations Management (3 hours)
MGT-690: Business Strategy (3 hours)
Economics- Three hours selected from the following*,**
ECON-318: Intermediate Microeconomics (3 hours)
ECON-319: Intermediate Macroeconomics (3 hours)
ECON-430: Money and Banking (3 hours)
ECON-440: International Economics (3 hours)

Major in Management (21 hours)
IB-330: International Business (3 hours)
OR IB-340: International Marketing (3 hours)
MGT-520: Quality Management (3 hours)
MGT-530: Advanced Organizational Behavior (3 hours)
MGT-540: Human Resources Management (3 hours)
Two courses selected from:
ACCTG-422: Internal Auditing (3 hours)
ACCTG-625: Fraud Examination (3 hours)
COMM-450: Small Group Communication (3 hours)
COMM-629: Theories of Human Communication (3 hours)
COMM-755: Organizational Communication (3 hours)
ECON-465: Collective Bargaining (3 hours)
ECON-468: Labor Economics (3 hours)
EST-393: Introduction to Industrial Safety (3 hours)
HRD-596: Introduction to Human Resource Development (3 hours)
PSYCH-575: Industrial and Organizational Psychology (3 hours)

One elective course selected from Kelce upper division courses (3 hours)
General Electives (electives either in Kelce College or outside Kelce) (4-11 hours)
Total minimum hours required for the degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the Management Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Management (21 hours)
Required Courses
- MGT 510: Operations Management (3 hours)
- MGT-520: Quality Management (3 hours)
- MGT-530: Advanced Organizational Behavior (3 hours)
- MGT-540: Human Resources Management (3 hours)
- IB-330: International Business (3 hours)
  OR IB 340: International Marketing (3 hours)

Six hours selected from these courses:
- ACCTG-422: Internal Auditing (3 hours)
- ACCTG-625: Fraud Examination (3 hours)
- COMM-450: Small Group Communication (3 hours)
- COMM-629: Theories of Human Communication (3 hours)
- COMM-755: Organizational Communication (3 hours)
- ECON-433: Sports Economics (3 hours)
- ECON 437: Economics of Sustainability
- ECON-468: Labor Economics (3 hours)
- ECON-485: Industrial Organization
- EST-393: Introduction to Industrial Safety (3 hours)
- HRD-596: Introduction to Human Resource Development (3 hours)
- MGT 410: Topics in Management (1-3 hours)
- MGT 610: Topics in Management (1-3 hours)
- MGT 620: Internship in Management (1-3 hours)
- MGT 630 International Experience in Management (1-3 hours)
- PSYCH-575: Industrial and Organizational Psychology (3 hours)

Kelce College Core (39 hours)
- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours
- CIS-420: Management Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College (53-57 hours)
Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)
Natural Sciences (Select one)
- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)
- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)
- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (_____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)

- MUSIC-120: Music Appreciation (___) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)
Psychological
- PSYCH-155: General Psychology (3 hours)

Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)
History
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (7-11 hours)

Total minimum hours required for the degree (124 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   —

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>None</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
   (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date _3/9/18_ Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date _4/6/18_ Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date _4/6/18_ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _4/27/18_ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Management and Marketing   **College:** Kelce College of Business

Submission Date: 3/9/2018   **Revision Effective:** Fall, 2018
                                                                      (Year)
Contact Person: Lynn M Murray   ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Marketing

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: This request for revision changes in requirements to the degree program. Additionally, the available electives to the curriculum were updated to reflect changes in other majors such as Business Economics. No changes to our existing General Education requirements are included

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to better prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This major is a stand-alone, PSU major. It is independent of other Regent institutions

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Other majors offered through the Kelce College of Business are being revised simultaneously to reflect the change in the Kelce Core. Additionally, options for major electives are updated to include updates to curriculum in other mairos

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Basic Skills (15 hours)
COMM-207: Speech Communication (3 hours)
ENGL-101: English Composition (3 hours)
ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
MATH-113: College Algebra (3 hours)
MATH-143: Elementary Statistics (3 hours)
General Education Electives (38-42 hours)
Sciences (8-9 hours)
Natural Sciences (Select one)

BIOL-111: General Biology (3 hours)
AND BIOL-112: General Biology Laboratory (2 hours)
BIOL-113: Environmental Life Science (4 hours)
BIOL-211: Principles of Biology I (4 hours)
BIOL 113 Environmental Life Science is recommended for Bachelor of Business Administration Degree.

Physical Sciences (Select one)
CHEM-105: Introductory Chemistry (3 hours)
AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
CHEM-107: Chemistry for the Life Sciences (3 hours)
AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
PHYS-160: Physical Geology (3 hours)
AND PHYS-165: Physical Geology Laboratory (1 hours)
PHYS-166: Meteorology (3 hours)
AND PHYS-167: Meteorology Laboratory (1 hours)
PHYS-171: Physical Science (3 hours)
AND PHYS-172: Physical Science Laboratory (1 hours)
PHYS-175: Descriptive Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
PHYS-375: Solar System Astronomy (3 hours)
AND PHYS-176: Astronomy Laboratory (1 hours)
Social Studies (Select one) (3 hours)
SOC-100: Introduction to Sociology (3 hours)
WGS-200: Introduction to Women's Studies (3 hours)
Political Studies (Select one) (3 hours)
POLS-101: U.S. Politics (3 hours)
POLS-103: Comparative Political Institutions (3 hours)
Producing and Consuming (9 hours)
ECON-200: Principles of Microeconomics (3 hours)
ECON-201: Principles of Macroeconomics (3 hours)
CIS-130: Computer Information Systems (3 hours)
Fine Arts and Aesthetic Studies (select one) (2-3 hours)
ART-155: Printmaking and Paper Arts (3 hours)
ART-178: Introduction to the Visual Arts (3 hours)
ART-188: The Designed World (3 hours)
ART-217: Crafts I (3 hours)
ART-222: Jewelry Design I (3 hours)
ART-233: Drawing I (3 hours)
ART-244: Ceramics I (3 hours)
ART-266: Sculpture I (3 hours)
ART-277: Painting I (3 hours)
ART-288: Introduction to Art History I (3 hours)
ART-289: Introduction to Art History II (3 hours)
ART-311: Art Education (3 hours)
ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
ART-430: Automotive: Art and Design (3 hours)
COMM-105: Performance Appreciation (3 hours)
COMM-205: Performance Studies (3 hours)
COMM-295: Theatre History (_____) (3 hours)
ENGL-250: Introduction to Creative Writing (3 hours)
HHP-151: Dance Appreciation (3 hours)

MUSIC-120: Music Appreciation (_____) (3 hours)
MUSIC-121: Introduction to Music Literature (2 hours)
Cultural Studies (Select one) (3 hours) (15 hours for International Business majors)
ANTH-101: Introduction to Cultural Anthropology (3 hours)
MLL-114: Chinese Language and Culture I (3 hours)
MLL-124: French Language and Culture I (3 hours)
MLL-154: Spanish Language and Culture I (3 hours)
MLL-184: Russian Language and Culture I (3 hours)
MLL-194: Korean Language and Culture I (3 hours)
GEOG-106: World Regional Geography (3 hours)
GEOG-300: Elements of Geography (3 hours)
GEOG-304: Human Geography (3 hours)
WGS-399: Global Women's Issues (3 hours)
International Business majors MUST take GEOG 106 World Regional Geography. Additionally, International Business majors must take one additional 3 hour Cultural Studies Course and 9 hours of Foreign Language or equivalent. Students already proficient in a foreign language may take a departmentally approved language proficiency test. The students will be required to pay for any applicable costs of the exam. A passing score on the test, as deemed appropriate by the international business advisor, will be required. Students are not given Pittsburg State University credit for passing the proficiency exam, nor do they earn Pittsburg State University credit hours for passing the exam. Students may be required to take approved electives in lieu of the 9 hour foreign language requirement if a passing grade on the exam is achieved. The International Business adviser, or departmental representative, will determine substitution courses. In all cases, students must earn the minimum number of credit hours required for the major.

Health and Well Being (4-6 hours)
Psychological
PSYCH-155: General Psychology (3 hours)
Physical (Select one)
FCS-203: Nutrition and Health (3 hours)
FCS-301: Nutrition (3 hours)
HHP-150: Lifetime Fitness Concepts (1 hours)
NURS-303: Introduction to Public Health (3 hours)
Human Heritage (Select one from two of the following three categories) (6 hours)
History
HIST-101: World History to 1500 (3 hours)
HIST-102: World History from 1500 (3 hours)
HIST-201: American History to 1865 (3 hours)
HIST-202: American History from 1865 (3 hours)
Literature
ENGL-113: General Literature (3 hours)
ENGL-114: General Literature (Genre) (3 hours)
ENGL-116: General Literature (Theme) (3 hours)
ENGL-120: Literature and Film (3 hours)
ENGL-315: Mythology (3 hours)
ENGL-320: Literature and Film (3 hours)
Philosophy
PHIL-103: Introduction to Philosophy (3 hours)
PHIL-105: Ethics (3 hours)
PHIL-112: Biomedical Ethics (3 hours)
PHIL-113: Business Ethics (3 hours)
PHIL-114: Environmental Ethics (3 hours)
PHIL-207: Critical Thinking (3 hours)

PHIL-208: Logic (3 hours)
PHIL-231: World Religions (3 hours)

Kelce College Core (39 hours)
Accounting majors MUST take ACCTG 420 Accounting Information Systems in lieu of CIS 420 Management Information Systems; Business Economics and Finance majors with minors in accounting may take ACCTG 420 Accounting Information Systems in lieu of CIS 420 Management Information Systems.

ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
CIS-420: Management Information Systems (3 hours)
MGT-420: Quantitative Decision Making (3 hours)
MGMKT-444: Legal and Social Environment of Business (3 hours)
MGT-510: Operations Management (3 hours)
MGT-690: Business Strategy (3 hours)
Economics- Three hours selected from the following*,**
ECON-318: Intermediate Microeconomics (3 hours)
ECON-319: Intermediate Macroeconomics (3 hours)
ECON-430: Money and Banking (3 hours)
ECON-440: International Economics (3 hours)

Major in Marketing (21 hours)
MKTG-510: Consumer Behavior (3 hours)
MKTG-520: Marketing Research (3 hours)
IB-340: International Marketing (3 hours)
OR IB-330: International Business (3 hours)
MKTG-680: Applied Marketing Management (3 hours)
Two courses selected from:
MKTG-430: Retail and Channels Management (3 hours)
MKTG-440: Advertising Management (3 hours)
MKTG-450: Personal Selling and Sales Management (3 hours)
MGMKT-532: Marketing Channel Management (3 hours)
MKTG-610: Topics in Marketing (____) (1-3 hours)

One elective course selected from Kelce upper division courses (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (4-11 hours)

Total minimum hours required for the degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the Marketing Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Marketing (21 hours)

Required Courses
- MKTG 510: Consumer Behavior (3 hours)
- MKTG 520: Marketing Research (3 hours)
- IB-330: International Business (3 hours)
  OR IB 340: International Marketing (3 hours)
- MKTG-680: Applied Marketing Management (3 hours)

Nine hours - choose from the following marketing electives:
- MGT 510: Operations Management (3 hours)
- MKTG 410: Topics in Marketing (3 hours)
- MKTG 430: Retail and Channels Management (3 hours)
- MKTG 420: Services Marketing (3 hours)
- MKTG 440: Advertising Management (3 hours)
- MKTG 450: Personal Selling and Sales Management (3 hours)
- MKTG 460: Social Media Marketing (3 hours)
- MKTG 470: Sports Marketing (3 hours)
- MKTG 480: Logistics and Supply Chain Management
- MKTG 610: Topics in Marketing (1-3 hours)
- MKTG 620: Marketing Internship (1-3 hours)
- MKTG 630: International Experience in Marketing (1-3 hours)

Kelce College Core (39 hours)
- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours
- CIS-420: Management Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College (53-57 hours)
Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)
OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)
Sciences (8-9 hours)
Natural Sciences (Select one)
- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)
- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)
- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
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- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
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- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

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- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (7-11 hours)

Total minimum hours required for the degree (124 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

<u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ___

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>None</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
   (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date __3/9__ Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date __4/1/19__ Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date __4/8/18__ Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date __4/27/16__ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013

Request for Revision to Curriculum

Revision for: ☐ Major   ☒ Minor   ☐ Emphasis   ☐ Certificate

Department: HHPR   **College:** Education

Submission Date: March 6, 2018

Revision Effective: Fall, 2018
(Year)

Contact Person: Dr. John Oppliger

☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Minor in Physical Education

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
N/A

Description of Change: BIOL 257: Anatomy & Physiology, BIOL 258: Anatomy & Physiology Laboratory, and HHP 460: Kinesiology are being removed from the requirements for Minor in Physical Education

Rationale for Change (include changes to curriculum objectives): The current credit requirements for the Minor in Physical Education total 29-30 hours. Upon request of the KBOR to keep minors below 24 hours, BIOL 257: Anatomy & Physiology, BIOL 258: Anatomy & Physiology Laboratory, and HHP 460: Kinesiology are being removed from the requirements for Minor in Physical Education. Removing the courses willl bring the credit hour total to 21-22 hours to complete a Minor in Physical Education.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This will only affect Pittsburg State University HHPR Department

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This will only affect Pittsburg State University HHPR Department

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
HHP-195: Introduction to Physical Education (2 hours)
BIOL-257: Anatomy and Physiology (3 hours)
  AND BIOL-258: Anatomy and Physiology Laboratory (2 hours)
HHP-260: First Aid and CPR (2 hours)
HHP-345: Measurement and Evaluation I (2 hours)
HHP-360: Theory and Fundamentals of Activities I (2 hours)
HHP-361: Theory and Fundamentals of Activities II (2 hours)
HHP-362: Theory and Fundamentals of Activities III (2 hours)
HHP-460: Kinesiology (3 hours)

HHP-462: Adapted Physical Education (2 hours)
HHP-468: Principles of Administration in Health and Physical Education (3 hours)
HHP-479: Techniques for Teaching Physical Education (3 hours)
Swimming (according to ability) select from (1-2 hours)
HHP-120: Swimming I (1 hours)
HHP-220: Lifeguarding (2 hours)
Must be admitted to Teacher Education to enroll in HHP 479.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
HHP-195: Introduction to Physical Education (2 hours)
HHP-260: First Aid and CPR (2 hours)
HHP-345: Measurement and Evaluation I (2 hours)
HHP-360: Theory and Fundamentals of Activities I (2 hours)
HHP-361: Theory and Fundamentals of Activities II (2 hours)
HHP-362: Theory and Fundamentals of Activities III (2 hours)
HHP-462: Adapted Physical Education (2 hours)
HHP-468: Principles of Administration in Health and Physical Education (3 hours)
HHP-479: Techniques for Teaching Physical Education (3 hours)
Swimming (according to ability) select from (1-2 hours)
HHP-120: Swimming I (1 hours)
HHP-220: Lifeguarding (2 hours)
Must be admitted to Teacher Education to enroll in HHP 479.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
    <u>none</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
    ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

    Please give the rationale for additional student fees:
    <u>N/A</u>

3. Will this revision have specific General Education courses required? ☐ Yes   ☒ No
    Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes   ☒ No
    If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
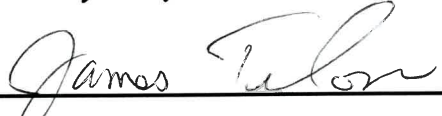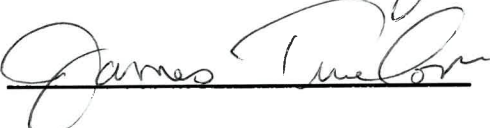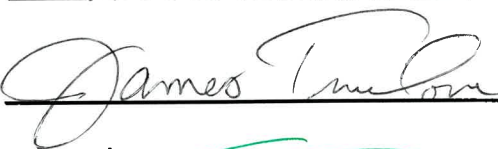
5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
    <u>none</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
    (minimum of 24 hours) ☐ Yes   ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or
    meet professional objectives for the student? ☐ Yes   ☐ No

    *If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the
    Director of Financial Assistance to initiate Department of Education approval.*

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date 3/7/18 Signature, Department Chairperson _John H Oglyn_

☑ Approved: College Curriculum Committee
Date 4/3/18 Signature, College Curriculum Committee Chair _James Tuton_

☑ Approved: Dean of College
Date 4/4/18 Signature, Dean _James Tuton_

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☑ Approved: Council for Teacher Education (if applicable)
Date 4/4/18 Signature, Council for Teacher Education Chair _James Tuton_

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation" (*within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.