Pittsburg State University
Faculty Senate Meeting

Date: Monday, November 26, 2018
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

AGENDA

I. Call to order

II. Approval of October 22, 2018 minutes

III. Announcements

   A. Provost and Vice President of Academic Affairs- Dr. Lynette Olson
   
   B. PSU/KNEA Remarks- Grant Moss
   
   C. Student Senate Remarks- Seth George
   
   D. Unclassified Professional Senate Remarks- Lindell Haverstic Vice (Brad Stefanoni giving report)
   
   E. University Support Staff Remarks- Michael Woodrum
   
   F. Faculty Senate Report- Clifford Morris

IV. Committee Reports
(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

   A. Academic Affairs Committee—Chair: Brian Moots
      
      - Undergraduate Curriculum Subcommittee—Chair: Nico Prelogar
       (Kevin Bracker giving report)

      - Library Services/Learning Resources Subcommittee—Chair: Chris Childers
Online and Distance Learning Committee—Chair: Liz Mascher
(Gail Yarick giving report)

Academic Honors Subcommittee—Chair: Rion Huffman

Honors College Subcommittee—Chair: Rebeca Book

Writing Across the Curriculum Subcommittee—Chair: Alex Binder

Diversity and Multicultural Affairs Subcommittee—Chair: Marc Daczewitz

B. Student Faculty Committee—Chair: Barbara McClaskey

C. All University Committee—Chair: Trina Larery

D. Faculty Affairs Committee—Chair: Tatiana Goris (Andrea Kent-McConnaughey giving report)

E. Constitution Committee—Chair: Norman Philipp

F. General Education Committee—Chair: Mark Johnson

G. Budget Committee—Chair: Cole Shewmake

All University Committees or Other Appointments
• Academic Honesty Committee—Chair: Kevin Bracker

V. Unfinished Business:

VI. New Business:

VII. Open Forum:

VIII. Adjournment

Next Faculty Senate Meeting: December 10, 2018 -- 3:00 pm
Faculty Senate - Committee Reports
November 2018

Academic Affairs Committee – Brian Moots, Chair
- No report

Undergraduate Curriculum Committee – Nico Prelogar, Chair
- Courses reviewed by this committee are posted to the Faculty Senate webpage for 10-day viewing.

Library Service Committee – Chris Childers, Chair
- No report

Online and Distance Learning Committee – Liz Mascher, Chair
- Minutes from last meeting listed below.

Academic Honors Committee - Rion Huffman, Chair
- No report

Honors College Committee – Rebeca Book, Chair
- Will meet on Tuesday, Nov. 27th and will be discussing how the Honors College reviews applications for the Honors College with their rubric. Will also be discussing legislating a new course for the honors college to take into account extra work/projects done by honors students.

Writing Across the Curriculum Committee – Alex Binder, Chair
- No report

Diversity & Multicultural Committee – Marc Daczewitz, Chair
- Working with Nora Hatton to help find out how PSU is doing in the area of diversity & multicultural affairs, specifically to help with accreditation.
- Minutes of last meeting listed below.

Student-Faculty Committee – Barbara McClaskey, Chair
- No report

All-University Committee – Trina Larery, Chair
- No report

Faculty Affairs Committee – Tatiana Goris, Chair
- Six faculty been approved by the Provost Office for the Sabbatical Leave for the next year.
- Travel expenses: we have approximately $55,000 (out of $100,000) left to assist our faculty in their travel needs. If anyone has upcoming travel events - we encourage to apply. Faculty can apply multiple times, as long as they did not exceed $1000 personal allowance (per year) for domestic travel, and $1250 for international.

Constitution Committee – Norman Philipp, Chair
- No report
**General Education** – Mark Johnson, Chair

- A report will be given on the progress the Gen Ed committee is making on creating the submission form for Gen Ed, the planned release date and deadlines for submissions.

**Budget Committee** – Cole Shewmake, Chair

- No report

**Academic Honesty** – Kevin Bracker, Chair

- One tracking report was submitted in Maxient since the last Faculty Senate meeting.
Pittsburg State University – Online and Distance Learning
Meeting Minutes
Wednesday, October 31, 2018

Call to order

Dr. Liz Mascher, Chair of the Online and Distance Learning Committee called to order the regular meeting of the Online and Distance Learning Committee at 10:00 am on October 31, 2018, in Sunset A, OSC.

Attendees

The following people were present: Dr. Liz Mascher, Barbara Pope, Dr. Gail Yarick, Dr. Pawan Kahol, Dr. Brenda Frieden, and Dr. Eli Aba.

Discussion

Our discussion focused on online student inputs, student survey/findings, and distribution of survey/findings at faculty meetings.

Below are some of the main points raised by the Committee:

- College of Education would like to attend our January meeting to discuss things we could do to support online education.
- The Committee discussed how we could attract and retain online students. Some of the ideas discussed were promoting application of the QM Rubric, develop student surveys, create videos, and utilize a preset module to ensure important information is easily accessed by online students.
- The Committee discussed the possibility of supplying mentors for online instructors. This and the development of online best practices are in the works to be recommended for faculty and adjuncts. Dr. Kahol and Dr. Frieden will work provide details to the Faculty Senate when these models are in place.
- The Committee will review survey data regarding online learning at the University at a future meeting.
- The Committee discussed how we could learn from the AP model to increase our student enrollment figures.

Action Items

- The Committee will invite students to our meeting to discuss online learning at the University.

The meeting adjourned at 11:00 a.m.

Next meeting: Wednesday, December 5, 2018 in Kansas 3, OSC at 9 am.
Senate Diversity & Multiculturalism Committee Meeting
Tuesday, November 13th, 2018

1. Deatrea shared some statistics (per state)
https://www.kansascity.com/news/local/article219197705.html on colleges rating graduating
black college students and diversity representation in their faculty.
2. We discussed the idea about centralize information and know where to look to get some
statistics and data pertaining to PSU.
3. Deatrea mentioned the Tilford group and their $ 6,000 toward the conference attendance to
support diversity.
4. We looked at the data by NSSE and tried to figure out what they meant to us in terms of
freshmen and senior outcomes.
5. There was a question about how the sampling of senior population is chosen.
6. Some names came up of who teaches statistics at PSU to ask for their help with the data.
7. We decided to hold a voluntary meeting on 1/22. This meeting will be before the first meeting
scheduled which is on 2/19. The purpose of the voluntary meeting is to look more into the date
we have.
8. Mark will send the information we have so far to Nora Hatton.
9. Meeting adjourned at 5:01.
Request for Deletion of Curriculum

Deletion of:  ☑ Major  ☑ Minor  ☐ Emphasis  ☐ Certificate

Department: Interdisciplinary  College: CAS

Submission Date: 9.18.18

Contact Person: Casie Hermansson

Revision Effective: Fall, SP10

Faculty member  ☑ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Film and Media Studies

Rationale for Deletion: Rationale for Deletion: The Film and Media Studies minor was created as an interdisciplinary minor, and at the course level that interdisciplinarity is reflected. However, the vast majority of the students in the minor are Communication majors and the numbers are dwindling and not anticipated to rise again. The fact that the minor will not thrive without Communication majors is perhaps the best indicator that the minor has not been successful in attracting students. Furthermore, ENGMI created two new courses primarily to support the minor, in addition to an existing GenEd course. With attrition of teaching faculty in the English program, it is not tenable to consistently offer courses to support the FMS minor. At this stage, the English courses themselves (Intro to Film Studies 305: Topics in Film and Media Studies 558) will not be deleted as they can be offered from time to time as electives to English majors and minors.

Will this deletion affect any other department's/college's/units curricula or programs at Pittsburg State University?  ☐ Yes  ☑ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

No other program on campus has created classes for this minor. The other core required course is Intro to Mass Communication, which was not created for this minor.

Will this deletion involve specific General Education courses?  ☐ Yes  ☑ No

If "yes," please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors?  ☐ Yes  ☑ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9-18-18 Signature, Department Chairperson

☐ Approved: College Curriculum Committee
Date Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11/16/18 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
Date Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents: Date:

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form and a memo on department letterhead, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.
Request for Revision to Curriculum

Revision for:  □ Major  □ Minor □ Emphasis □ Certificate

Department: Interdisciplinary Minor  College: Arts and Sciences

Submission Date: 8/21/2018

Contact Person: Janis Schlefelbein

Name of Existing Major or Minor/Emphasis/Certificate: Public Health Minor

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Adding an Elective Course

Rationale for Change (include changes to curriculum objectives): Course meets objectives for minor

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regents university?

□ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation.

Is this revision related to, and/or may affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?

□ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course provides opportunity for students to meet the objectives of the Public Health Minor

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
The study of public health will combine the social sciences, sciences, mathematics, humanities, and the arts. It will serve as a vehicle for the development of written and oral communication skills, critical and creative thinking, teamwork and problem solving. The public health minor focuses on maintaining a healthy society through the control of disease, education about health promotion and disease prevention, and organized efforts to preserve healthy environments. It will incorporate civic knowledge and commitment – locally, nationally and globally and ethical reasoning and action, forming the foundation for lifelong learning for healthier populations and communities.

To complete the Interdisciplinary Public Health Minor, students must complete a total of 21 credit hours from the courses listed below. All the core courses (8-9 credit hours) must be completed with an additional 12-13 hours from the listed electives. No more than 12 hours from the core and electives courses can be used as duel credit toward the major and minor degree.

- Core Requirements (8-9 hours)
  - BIOL-277: Epidemiology (3 hours)
  - BIOL-410: Biological and Medical Terminology (2 hours)
OR NURS-314: Health Care Terminology and Drug Calculations (3 hours)
  - NURS-303: Introduction to Public Health (3 hours)
Elective Courses (12-13 hours)
- BIOL-617: Environmental Health (3 hours)
- COMM-277: Introduction to Strategic Communication (3 hours)
- COMM-601: Intercultural Communication (3 hours)
- EST-101: The Environmental and Safety Industry (3 hours)
- EST-215: Introduction to Environmental Compliance (3 hours)
- EST-498: Environmental Safety (3 hours)
- EST-524: Emergency Planning & Emergency Response (3 hours)
- FCS-203: Nutrition and Health (3 hours)
- FCS-285: Lifespan Human Development (3 hours)
- FCS-480: Dynamics of Family Relationships (3 hours)
- FCS-581: Aging and the Family (3 hours)
- MATH-143: Elementary Statistics (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- NURS-265: Health Promotion and Disease Prevention (2 hours)
- NURS-405: Gerontological Nursing (3 hours)
- NURS-445: Transcultural Health Care (1-3 hours)
- NURS-482: Evidence-Based Practice and Research (2 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PSYCH-263: Developmental Psychology (3 hours)
- PSYCH-571: Abnormal Psychology (3 hours)
- REC-441: Therapeutic Interventions for Older Adults (3 hours)
- SOC-584: Medical Sociology (3 hours)
- SWK-342: Health Care and Social Work (3 hours)
- SWK-344: Mental Health Theory and Practice (3 hours)

Total hours required for Minor in Public Health (21 hours)

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum as you wish it to appear in the online catalog:
The study of public health will combine the social sciences, sciences, mathematics, humanities, and the arts. It will serve as a vehicle for the development of written and oral communication skills, critical and creative thinking, teamwork and problem solving. The public health minor focuses on maintaining a healthy society through the control of disease, education about health promotion and disease prevention, and organized efforts to preserve healthy environments. It will incorporate civic knowledge and commitment — locally, nationally and globally and ethical reasoning and action, forming the foundation for lifelong learning for healthier populations and communities.
To complete the Interdisciplinary Public Health Minor, students must complete a total of 21 credit hours from the courses listed below. All the core courses (8-9 credit hours) must be completed with an additional 12-13 hours from the listed electives. No more than 12 hours from the core and electives courses can be used as duel credit toward the major and minor degree.

- Core Requirements (8-9 hours)
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  - NURS-303: Introduction to Public Health (3 hours)

- Elective Courses (12-13 hours)
  - BIOL-617: Environmental Health (3 hours)
  - COMM-277: Introduction to Strategic Communication (3 hours)
  - COMM-601: Intercultural Communication (3 hours)
EST-101: The Environmental and Safety Industry (3 hours)
EST-215: Introduction to Environmental Compliance (3 hours)
EST-498: Environmental Safety (3 hours)
EST-524: Emergency Planning & Emergency Response (3 hours)
FCS-203: Nutrition and Health (3 hours)
FCS-285: Lifespan Human Development (3 hours)
FCS-480: Dynamics of Family Relationships (3 hours)
FCS-581: Aging and the Family (3 hours)
MATH-143: Elementary Statistics (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
NURS-265: Health Promotion and Disease Prevention (2 hours)
NURS-405: Gerontological Nursing (3 hours)
NURS-445: Transcultural Health Care (1-3 hours)
NURS-482: Evidence-Based Practice and Research (2 hours)
PHIL-112: Biomedical Ethics (3 hours)
PSYCH-263: Developmental Psychology (3 hours)
PSYCH-571: Abnormal Psychology (3 hours)
REC-441: Therapeutic Interventions for Older Adults (3 hours)
REC-350: Promoting Community and Worksite Wellness (3 hours)
SOC-584: Medical Sociology (3 hours)
SWK-342: Health Care and Social Work (3 hours)
SWK-344: Mental Health Theory and Practice (3 hours)

Total hours required for Minor in Public Health (21 hours)
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes   ☑ No   If "yes," please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? □ Yes   ☑ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? □ Yes   ☑ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
   (minimum of 24 hours) □ Yes   □ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or
   meet professional objectives for the student? □ Yes   □ No

   If "yes," to both questions, it is the department’s responsibility to send a copy of this legislation form to the
   Director of Financial Assistance to Initiate Department of Education approval.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 6/26/18  Signature, Department Chairperson

☑ Approved: College Curriculum Committee
   Date 11/16/18  Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
   Date 11/16/18  Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date _______  Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date _______  Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 11/16/18  Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date _______  Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
   Date _______  Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents (if required):
   Date: _______

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost’s administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013
Pittsburg State University
Department of Health, Human Performance and Recreation
College of Education
Fall Semester, 2018
REC 350
Class Time: 8:00am – 9:15am TuTh
Course Delivery is Face-to-Face

Instructor: Janice Jewett, Ph.D.
E-Mail: jjewett@plittstate.edu
Phone: 620-235-4669
Office: 101 F Student Recreation Center
Office Hours:
8:30am – 11:30am MW
9:30 – 11:00am TuTh
8:30am – 9:30am F

Course Syllabus for
Promoting Community and Worksite Wellness

DESCRIPTION
This course will provide the tools to assist students with being an agent of change for the health of those they serve in a community and/or worksite setting. The course will include topics such as understanding the population served, leveraging community resources, testing effective wellness activities/programs and the importance of collaborative efforts. In addition, using information and measurement to impact policy, budgetary decisions and healthy behaviors will be examined and utilized through course projects and special events.

Students will be prepared to promote healthy lifestyles and enhance the quality of life for individuals and communities while working in a variety of settings to include worksite and health promotion programs, fitness/wellness centers, public health agencies, nonprofit organizations (i.e. YMCA, Parks and Recreation Departments), and voluntary health agencies (American Heart Association, American Cancer Society, etc.).

OBJECTIVES
Students will learn about existing resources in which to pull data regarding the population served.
Students will learn to evaluate the data and apply health and wellness initiatives to the population.
Students will examine existing worksite wellness and community wellness programs and free resources providing a framework for such programs.
Students will investigate the Health Promotion Model and Transtheoretical Model for Change and apply these concepts to actual programming.
Students will assist in a local Health Fair or may have the opportunity to organize, plan and carryout a health fair.
Students will conduct a worksite wellness or community wellness event during the semester.
Students will examine available health education programs, interventions and policies.
Promoting Community and Worksite Wellness
Tentative Schedule
Fall, 2018

**August 20 – 30th**

*Module One – Initiating Worksite Health Promotions (Chapters 1 and 2)*
- Economic Forces
- Changing Demographics
- Health Risks
- Health Assessments Commonly Used

**September 3rd – 25th**

*Module Two – Planning Worksite Health Promotion Programs (Chapters 3, 4 and 5)*
- Establishing Goals
- Plan for Evaluating Goals
- Proposing Worksite Health Promotion

**September 27th – October 23rd**

*Module Three – Providing and Evaluating Worksite Health Promotions (Chapters 6, 7 and 8)*
- Building a Healthy Worksite Environment
- Promoting and Evaluating Programs
- Factors influenced by size of Company

**October 25th – November 15th**

*Module Four – Managing Worksite Health Promotions (Chapters 9 and 10)*
- Enhancing Personal Skills for Successful Worksite Health Promotions
- Career Preparation

**November 20th – December 6th**

*Module Five – Community Wellness Programs*
- Investigating Programs that are readily available
- Development of your own incentive program
- Health Assessments/Events common in Community Settings
Request for Revision to Curriculum

Revision for:  
☑ Major  
☑ Minor  
☐ Emphasis  
☐ Certificate

Department: English and Modern Languages  
College: Arts & Sciences

Submission Date: 8-20-18  
Revision Effective: Fall, 2019

Contact Person: Cella Patterson  
Faculty member  
☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Minor in English (Teaching)

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Reduce the number of hours from 35 to 23

Rationale for Change (Include changes to curriculum objectives): KBOR requirement

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?  
☐ Yes  
☒ No

Whether a “yes” or “no” response, please provide an explanation.  
This minor has no relationship to any other program at any other Regent University.

Is this revision related to, and/or may affect, any other department(s)/college(s)/unit(s) curricula or programs at Pittsburg State University?  
☒ Yes  
☐ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.  
Both the 35-hour version of the minor and the proposed 23-hour version include EDUC 301 Clinical Experience, but it should not be affected in any way.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:  
Minor in English (Teaching)

Second Teaching Option for Secondary or Middle Level Education Licensure (35 hours)

☑ English (Teaching)

☑ ENGL-202: English Grammar and Usage (3 hours)

☑ ENGL-220: World Masterpieces (3 hours)

☑ ENGL-232: American Literature II (3 hours)

☑ ENGL-241: British Literature I (3 hours)

☑ ENGL-242: British Literature II (3 hours)

☑ ENGL-302: Advanced Composition (3 hours)

☑ ENGL-304: Introduction to Writing About Literature (3 hours)

☑ ENGL-308: English Linguistics (3 hours)

☑ ENGL-478: Literature for Middle and Secondary Schools (3 hours)
ENGL-479: Techniques for Teaching English in Middle and Secondary Schools (3 hours)
ENGL-480: Internship in Teaching English (1 hour)
ENGL-603: History of the English Language (3 hours)
EDUC-307: Clinical Experience (1 hour)

English majors and minors counting ENGL 304 for general education credit must take additional upper division literature electives to meet total credit hour requirements.
ENGL 480 Internship in Teaching English requires concurrent enrollment in ENGL 478 Literature for Middle and Secondary Schools or ENGL 479 Techniques for Teaching English in Middle and Secondary Schools.

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum as you wish it to appear in the online catalog:
Minor in English (Teaching)
Second Teaching Option for Secondary or Middle Level Education Licensure (23 hours)

Area I Required Courses
ENGL 202 Grammar and Usage (3 hours)
ENGL 479 Techniques for Teaching English in Middle and Secondary Schools (3 hours)
ENGL 603 History of the English Language (3 hours)
EDUC 307 Clinical Experience (1 hour)
ENGL 480 Internship in Teaching English (1 hour)

Area II Select 6 hours
ENGL 231 American Literature I (3 hours)
OR ENGL 232 American Literature II (3 hours)
ENGL 241 British Literature I (3 hours)
OR ENGL 242 British Literature II (3 hours)

Area III Select 6 hours
ENGL 302 Advanced Composition (3 hours)
ENGL 304 Writing about Literature (3 hours)
ENGL 308 Linguistics (3 hours)
ENGL 478 Literature for Middle and Secondary Schools (3 hours)

English majors and minors counting ENGL 304 for general education credit must take additional upper division literature electives to meet total credit hour requirements.
ENGL 480 Internship in Teaching English requires concurrent enrollment in ENGL 478 Literature for Middle and Secondary Schools or ENGL 479 Techniques for Teaching English in Middle andSecondary Schools.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes  ☒ No
   If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required?
   ☐ Yes  ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors?
   ☐ Yes  ☒ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
   (minimum of 24 hours) ☐ Yes  ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student?
   ☐ Yes  ☐ No

   If “yes,” to both questions, it is the department’s responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 8/10/15 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
   Date 4/14/15 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
   Date 4/14/15 Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date ______ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 11/6/15 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date ______ Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
   Date ______ Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents (if required): Date:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost’s administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.
Department: Family & Consumer Sciences    College: Arts & Sciences
Submission Date: September, 2018
Contact Person: Duane Whitbeck    □ Faculty member  □ Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
□ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred. This course is part of the new Nutrition & Wellness concentration within Family & Consumer Sciences. It will not impact any other program.

Proposed Course:
Course Number: FCS 305

Title of Course: Community Nutrition
Credit Hours: 3

Date first offered: Fall 2019   □ Fall  □ Spring  □ Summer
(Semester/Year)  (check all that apply)

Prerequisite: FCS 203: Nutrition & Health

Course Description (as it will appear in the next catalog): Focus on nutrition education in a community setting. Includes areas such as determining needs for nutrition education, public policy, supplemental nutrition programs, funding and grant writing, and communication skills needed for various audiences.

Purpose/Justification for Proposed Course: This course is directly related to nutrition education jobs that are available in most communities. This course serves as a core course for the Nutrition & Wellness area of study.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
Students will:
1. Identify characteristics that define the community nutritionist’s professional roles and responsibilities, including advocacy.
2. Demonstrate knowledge and skills related to current and emerging public health nutrition and community nutrition through evidence-based practice.
3. Effectively assess a target population to determine their nutrition education needs and apply knowledge of the role of environment, food and lifestyle choices to develop a nutrition education session/class which will affect behavior change and enhance wellness in a target population.
4. Implement and evaluate a nutrition education session/class/program.
5. Complete a small grant application appropriate for meeting the needs of a target population.
6. Demonstrate an understanding of cultural competence in the development of educational materials and describe the influence of culture on beliefs, values and behaviors.
7. Describe the policy-making process and explain how laws and regulations are developed.
8. Communicate the current status of food security in the United States and globally and describe actions that might help eliminate food insecurity.
9. Describe the purpose, eligibility requirements and benefits of federal nutrition programs.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Exams, grant project, assessment of current programs.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 8-20-18 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11/11/18 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes  ☒ No  if “yes,” please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? ☐ Yes  ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes  ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: Family and Consumer Sciences
College: Arts & Sciences
Submission Date: _____

Contact Person: Duane Whitbeck

d Faculty member ∈ Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
□ Yes ∈ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is part of the new Nutrition & Wellness concentration within Family & Consumer Sciences. It will not impact any other program.

Proposed Course:
Course Number: FCS 405

Title of Course: Advanced Nutrition and Wellness

Credit Hours: 3

Date first offered: Spring 2020
(Semester/Year)
□ Fall ∈ Spring ∈ Summer
(check all that apply)

Prerequisite: FCS 203 Nutrition & Health

Course Description (as it will appear in the next catalog): Extensive study of nutrition and wellness. This course is recommended for all students wanting to improve their nutrition knowledge and learn how nutrition affects the body across the lifespan. This course is an appropriate course for students interested in careers in community based nutrition programs, the medical field, athletic training and dietetics. This course builds on the foundation established in FCS 203: Nutrition and Health, which is a required prerequisite.

Purpose/Justification for Proposed Course: This course is directly related to nutrition education jobs that are available in most communities. This course serves as a core course for the Nutrition & Wellness area of study.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
Students will:
1. Describe physiological, social and behavioral components involved with human growth and development, maturation, and aging, seen in the life stages of pregnancy, infancy, childhood, adolescence, and older adulthood and the impact on nutrition and health.
2. Describe special nutritional needs and recommended guidelines of the life stages of pregnancy, infancy, childhood, adolescence, and older adulthood.
3. Locate, interpret, evaluate and use professional literature to make ethical evidence-based practice decisions.
4. Use current information technologies to locate and apply evidence-based guidelines and protocols.
5. Demonstrate the ability to apply knowledge of the role of environment, food, and lifestyle choices to develop interventions to affect change and enhance wellness in diverse individuals and groups throughout the life cycle.
Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Exams, projects

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☒ No  If “yes,” please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:
   

3. Is this course to be considered for General Education? □ Yes  ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:
   
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes  ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?

   

Request for New Course- Revised Summer 2013
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date 2-23-18  Signature, Department Chairperson
  _______________________________________________________

☑ Approved: College Curriculum Committee
  Date ___________________  Signature, College Curriculum Committee Chair
  _______________________________________________________

☑ Approved: Dean of College
  Date ___________________  Signature, Dean
  _______________________________________________________

☐ Approved: General Education Committee (if applicable)
  Date ___________________  Signature, General Education Committee Chair
  _______________________________________________________

☐ Approved: Council for Teacher Education (if applicable)
  Date ___________________  Signature, Council for Teacher Education Chair
  _______________________________________________________

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date 1-16-18  Signature, Undergraduate Curriculum Committee Chair
  _______________________________________________________

☐ Approved: Faculty Senate
  Date ___________________  Signature, Recording Secretary, Faculty Senate
  _______________________________________________________

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Request for New Minor/Emphasis/Certificate

Proposal for a New:  □ Minor  ☒ Emphasis  □ Certificate

Department:  Family and Consumer Sciences  College:  Arts & Sciences

Submission Date:  September 1, 2018  Effective:  Fall, 2019 (Year)

Contact Person:  Duane Whitbeck  □ Faculty member  ☒ Chair

Title of Proposed Minor/Emphasis/Certificate:  Nutrition & Wellness

Purpose/Justification for Minor/Emphasis/Certificate:  The number one program area recommended by alumni surveys from the past 10 years has been to start a nutrition related program. This emphasis has been long requested by both current and prospective students. Nutrition and Wellness are central parts of family and consumer sciences curriculum at the secondary and post secondary level. Until this point we have only offered one course FCS 203 Nutrition & Health. With the recent dropping of the Fashion Merchandising concentration it is important that the department expands into this program area. This was also the recommendation of the external evaluator for the 2015 Family & Consumer Sciences departmental program review. In discussions with prospective students at recruitment events it has also been the most requested program area that we do not currently provide.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
□ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation.
The Family and Consumer Sciences bachelors degree currently has options in Child Development and Community and Family Services. Two former programs, Interior Design moved to the PSU School of Construction and Fashion Merchandising will be discontinued starting Fall 2019 and are no longer a part of our programs. The new emphasis will use existing courses in the department and university for the majority of the content. Two new courses will be developed initially for the new concentration.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
□ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
All changes are internal to the Family and Consumer Sciences B.S. degree. These changes will not impact any other program on campus.

Please complete the Kansas Board of Regent forms located at
http://www.kansasregents.org/academic_affairs/new_program_approval and list the proposed curriculum for the

Request for New Minor/Emphasis/Certificate- Revised Summer
2013
minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum as you wish it to appear in the next catalog. If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): No new resources are expected.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
   □ Yes  ☒ No  
   If "yes," please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:

3. Will this minor/emphasis/certificate have specific General Education courses required?  
   □ Yes  ☒ No  
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/emphasis/certificate affect any education majors?  □ Yes  ☒ No  
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?  
   A new FTE will be required to teach the content in this program.

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours)  □ Yes  ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student?  □ Yes  ☒ No

   If "yes," to both questions, it is the department’s responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 2/01/16  Signature, Department Chairperson
   ____________________________

☐ Approved: College Curriculum Committee
   Date 2/01/16  Signature, College Curriculum Committee Chair
   ____________________________

☐ Approved: Dean of College
   Date 2/01/16  Signature, Dean
   ____________________________

☐ Approved: General Education Committee (if applicable)
   Date 2/01/16  Signature, General Education Committee Chair
   ____________________________

☐ Approved: Council for Teacher Education (If applicable)
   Date 2/01/16  Signature, Council for Teacher Education Chair
   ____________________________

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 2/01/16  Signature, Undergraduate Curriculum Committee Chair
   ____________________________

☐ Approved: Faculty Senate
   Date 2/01/16  Signature, Recording Secretary, Faculty Senate
   ____________________________

☐ Final approved packet forwarded to Provost’s Office.
   Date 2/01/16  Signature, Recording Secretary, Faculty Senate
   ____________________________

Approval at Kansas Board of Regents level:

☐ COCAO  Date: _____

The Provost’s Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an
additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.
Kansas Board of Regents

APPLICATION FOR APPROVAL
OF MINOR/CONCENTRATION

Pittsburg State University
(NAME OF INSTITUTION)

1701 S. Broadway, Pittsburg, KS 66762
(ADDRESS)

620-235-4457 Family & Consumer Sciences Department
(TELEPHONE)

Concentration or Major:

Family & Consumer Sciences: Nutrition & Wellness/ 190101
(Title and CIP)

New

X Derived from Existing Program

August 2018
(DATE SUBMITTED)

(Signature of Vice-President
/or Provost)
PROPOSAL FOR MINOR/CONCENTRATION
Kansas Board of Regents

Submitted by  Duane Whibeeck, Family & Consumer Sciences
College of  Arts & Sciences
Division of  Academic Affairs

I.  Indicate major in which concentration will be located:

   B.S. - Family & Consumer Sciences

II.  Give the name and describe the purpose of the proposed concentration:

   Name: Nutrition & Wellness

   Description of Purpose: The Nutrition & Wellness Concentration is designed for students
   interested in the application of nutrition and wellness to a variety of community settings.
   This concentration builds upon the Family & Consumer Sciences focus, which is the
   application of the sciences to the betterment of individuals, families and communities.

   (Use other sheets as needed)

III. Provide curriculum for the major and indicate courses required for each concentration:

   Family & Consumer Sciences
   Name of Major

   Course Name & Number                      Credit Hours

   Core Courses:
   - FCS 100: Career Management in FCS    1
   - FCS 203: Nutrition & Health          3
   - FCS 230: Consumer Education and Personal Finance 3
   - FCS 470: Professional & Social Skills 3
   - FCS 480: Dynamics of Family Relationships 3
   - FCS 572: Senior Seminar in FCS       3
   Total: 16 credits

   Electives:
   - REC 160: Introduction to Recreation and Leisure  (3)
   - FCS 730: Independent Study (Nutrition)    (1-3)
   - NURS 303: Introduction to Public Health  (3)
   Total: 3 - 6 credits

   Research:
**Course Name & Number** | **Credit Hours**
---|---
Practice: FCS 270: Practicum in FCS | 1
- FCS 570: Professional Internship | 2 - 4
Total: | 3 - 5

**Nutrition & Wellness**

*(Name of Concentration)*

**Course Name & Number** | **Credit Hours**
---|---
Concentration: FCS 285: Lifespan Human Development | (3)
FCS 340: Topics in Family & Consumer Sciences | (3)
FCS 401: Food Science and Preparation Techniques | (3)
FCS 430: Family Resource Management | (3)
FCS 409: Demonstration Techniques & Instructional Technology | (3)
FCS 305: Community Nutrition | (3)
FCS 405: Advanced Nutrition and Wellness | (3)
FCS 571: Directed Readings in FCS - Nutrition | (3)
Total: | 24

**Note:** By Board of Regents definition concentrations are established within existing programs and are:

1. 24 hours or less at the undergraduate level
2. 12 hours or less at the master's level
3. 18 hours or less at the doctoral level

**IV. Faculty resources:**

A. Number of FTE faculty who teach in the major, including all concentrations: 6

B. Rank of faculty:
   - Instr. **3**; Asst. Prof. **1**; Assoc. Prof. **1**; Prof. **1**; GTAs. **0**

C. Preparation of faculty:
   - Indicate level of degrees: Bach. **5**; Masters **3**; Doctors **3**

D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors): Each faculty member teaches courses for other concentrations within the same degree. The department will be adding an additional faculty member to act as coordinator for this concentration. The new faculty member will be at the assistant professor level.
Family & Consumer Sciences – Nutrition and Wellness Emphasis

**Departmental Core (14)**

- FCS 100: Career Management in FCS (1)
- FCS 203: Nutrition & Health (3)
- FCS 230: Consumer Education and Personal Finance (3)
- FCS 470: Professional & Social Skills (3)
- FCS 480: Dynamics of Family Relationships (3)
- FCS 572: Senior Seminar in FCS (1)

**Content Courses (25 – 32)**

- FCS 270: Practicum in FCS (1) – Nutrition related
- FCS 285: Lifespan Human Development (3)
- FCS 340: Topics in (FCS - Nutrition) (1-6 hour). **Possible topics could include:** Contemporary Issues in Nutrition, School Nutrition, Sports Nutrition, (plus others)
- FCS 401: Food Science and Preparation Techniques (3)
- FCS 430: Family Resource Management (3)
- FCS 409: Demonstration Techniques and Instructional Technology (3)
- FCS 305: Community Nutrition (3)
- FCS 405: Advanced Nutrition and Wellness (3)
- FCS 570: Professional Internship (2-4 hours) (Example: FNEP Program (Family Nutrition Education program)
- FCS 571: Directed Readings in FCS-Nutrition (3)

**Additional Electives: (3 – 6 credits)**

- REC 160: Introduction to Recreation and Leisure (3)
- FCS 730: Independent Study (Nutrition) (1-3)
- NURS 303: Introduction to Public Health (3)

**Needed:** 1 FTT Faculty position:

**Teaching Load:** 4 – 5 sections of FCS 203: Nutrition & Health, one section of FCS 405 Advanced Nutrition and Wellness, one section of FCS 401 Food Science and Preparation Techniques, Supervision of Internships and Practicum, one 700 level course related to Family & Community Nutrition.

**Expected enrollment:** Within 3 years we would likely have 30 students in this program. This is the area we are asked about / requested the most. Currently most students look to other universities such as Kansas State. This program would not be a dietetics program so we would not be in direct competition with Kansas State. Nursing has indicated that it would be one of the preferred majors for those not making it into the nursing program. Health Human Performance & Recreation has indicated that they would like to see us have a registered dietitian on campus and that it would fit well with those in their Exercise Science degree.

**Recommended Minor:** Public Health

**Career Opportunities:**

- Health Educator
- Community nutrition/ wellness educator
- Food and Nutrition Manager - School
- Health promotion
- Nutrition non-profit
- Health food store management
- Marketing specialist for food or nutrition
- Nutrition writer
- Community health worker
- Public health official
- Cooperative extension agent
- Public relations for food companies, nutrition publications or organizations
- Social media writer
- Consumer advocate
- Head Start Health / Nutrition Specialist
Request for Deletion of Curriculum

Deletion of:  ☑ Minor  ☐ Emphasis  ☐ Certificate

Department:  Family & Consumer Sciences  College:  Arts and Sciences

Submission Date: 08/12/2018

Contact Person:  Duane Whitbeck

Name of Existing Major or Minor/Emphasis/Certificate:  Fashion Merchandising

Rationale for Deletion:  We have had great difficulty in hiring an appropriately credentialed faculty member to lead the area. There have been nine failed searches and 3 emergency hires over an 18 year period. The faculty hired with appropriate credentials leave in an average of 2 years. Because of high faculty turnover and the area is supported by only one faculty position it has resulted in a low number of majors. The submission for deleting the emphasis was submitted in February, 2018. We would like no new students added to the minor as of August 2018.

Will this deletion affect any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?  ☑ Yes  ☐ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The department will still be responsible for providing courses that are used by the Family & Consumer Sciences Education major and the Interior Design major. Adaptations are being considered for the Introduction to merchandising course which is taken by Family & Consumer Sciences Education majors. Initial discussions with the Interior Design faculty members including notifying them that within two years they will need to find someone to teach a Textiles course.

Will this deletion involve specific General Education courses?  ☐ Yes  ☑ No

If “yes,” please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors?  ☐ Yes  ☑ No

If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date ___/___/___ Signature, Department Chairperson

☐ Approved: College Curriculum Committee
Date ___/___/___ Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
Date ___/___/___ Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ___/___/___ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ___/___/___ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11/16/16 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ___/___/___ Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
Date ___/___/___ Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents: Date: ___/___/___

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form and a memo on department letterhead, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND THE MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.
Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: Math
College: A&S
Submission Date: 4/25/18

Contact Person: Tim Flood
☐ Faculty member ☑ Chair

Revision Effective: Fall 2018 (Semester/Year)

Offered: (check all that apply)
☑ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
I am not aware of any students other than math majors that take this course.

Purpose/Justification for Revision to Course: It has been determined that students that have not had Math 513 do not perform as well in Math 613. The content of 513 should help to prepare the students for success in 613.

Existing Course:
Course Number: MATH 613

Title of Course: Abstract Algebra
Credit Hours: 3 hours

Prerequisite: MATH 413 Introduction to Mathematical Thought

Course Description (as it appears in the current catalog): Elements of group theory and ring theory; subgroups, cyclic and permutation groups, homomorphisms, quotient groups, isomorphism theorems, subrings, and ideals. Applications to modular arithmetic, partitions and equivalence relations, polynomial rings, complex numbers, integral domains, and fields. Offered fall semester.

Proposed Course:
Course Number: Same

Title of Course: Same
Credit Hours: Same

Prerequisite: MATH 513: Discrete Structures

Course Description (as it will appear in the next catalog): Same

Request for Revision to Course: Revised Summer 2015
Additional Questions

1. Is this course to be considered for General Education? □ Yes  ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors?  ☒ Yes  □ No

   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date 4/25/18  Signature, Department Chairperson

☑ Approved: College Curriculum Committee
  Date 11/6/18  Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
  Date 11/6/18  Signature, Dean

☑ Approved: General Education Committee (if applicable)
  Date  Signature, General Education Committee Chair

☑ Approved: Council for Teacher Education (if applicable)
  Date 10/3/18  Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date 11/6/18  Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
  Date  Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.