Pittsburg State University
Faculty Senate Meeting

Date: Monday, Jan 29, 2018
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

AGENDA

I.   **Call to order**

II. **Approval of Dec 11, 2017 minutes**

III. **Announcements**

   A. **Provost and Vice President of Academic Affairs-Dr. Lynette Olson**

   B. **PSU/KNEA Remarks- Laura Washburn**

   C. **Student Senate Remarks- Nick Bartelli**

   D. **Unclassified Senate Remarks- Erin Sullivan**

   E. **University Support Staff Remarks- Michael Kloer**

   F. **General Education Review Team- Dr. Steven Horner, Dr. Mike Carper and Mr. Phil McNew**

   G. **Faculty Senate Report- Amy Hite**

IV. **Committee Reports**
   (Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

   A. **Academic Affairs Committee—Chair: Maeve Cummings (Jorge Leon or Brian Moots)**

   - Undergraduate Curriculum Subcommittee—**Chair: James McBain, Clifford Morris**
   - Library Services/Learning Resources Subcommittee—

Chair: Hazel Coltharp (Kevin Elliot or Jorge Leon to report): NO Report
- Information Systems Subcommittee—**Chair: Tracy Rampy (Jim McBain to report)**
- Continuing Studies Subcommittee— **Chair: Liz Mascher**
- Departmental Academic Honors Subcommittee—**Chair: Rion Huffman**
- Honors College Subcommittee—**Chair: James Greene**
- Writing Across the Curriculum Subcommittee—**Chair: Rebecca**
- Diversity and Multicultural Affairs Subcommittee—**Chair: Jonathan Dresner**

B. **Student Faculty Committee—Chair: Barb McClaskey**
C. **All University Committee—Chair: James McBain**
D. **Faculty Affairs Committee—Chair: Michelle Hudiburg**
E. **Constitution Committee—Chair: Norman Phillip**
F. **General Education Committee—Chair: Mark Johnson, No Report**
G. **Budget Committee—Chair: Steve Polley**
All University Committees or Other Appointments
- **Academic Honesty Committee—Chair: Clifford Morris**

V. **Unfinished Business:**

VI. **New Business:**

VII. **Open Forum:**

VIII. **Adjournment**

Next Faculty Senate Meeting: Feb 26, 2018

UGCC Meeting 01/17/2018

	Voting Members					
	Daczewitz	Harris	McBain	Morris	Prelogar	Wright
Dept: COMM						
Revision to Course						
COMM 254	Y	Y	Y	Y	Y	Y
COMM 295/395	Y	Y	Y	Y	Y	Y
COMM 307	Y	Y	Y	Y	Y	Y
COMM 363	Y	Y	Y	Y	Y	Y
Rev. to Curriculum						
BS in Communication	Y	Y	Y	Y	Y	Y
Dept. ENGML						
Deletion of Course						
MLL 253	Y	Y	Y	Y	Y	Y
MLL 254	Y	Y	Y	Y	Y	Y
MLL 351	Y	Y	Y	Y	Y	Y
MLL 451	Y	Y	Y	Y	Y	Y
MLL 456	Y	Y	Y	Y	Y	Y
MLL 550	Y	Y	Y	Y	Y	Y
MLL 551	Y	Y	Y	Y	Y	Y
Request for New Course						
MLL 355	Y	Y	Y	Y	Y	Y
MLL 359	Y	Y	Y	Y	Y	Y
Revision to Course						
MLL 555	Y	Y	Y	Y	Y	Y
MLL 556	Y	Y	Y	Y	Y	Y
MLL 557	Y	Y	Y	Y	Y	Y
Rev. to Curriculum						
BA Sp. Lang./Culture	Y	Y	Y	Y	Y	Y
Minor in Spanish	Y	Y	Y	Y	Y	Y
Dept: FCS						
Request for New Course						
FCS 290	Y	Y	Y	Y	Y	Y
Dept: HPSS						
Revision to Course						
HIST 648	Y	Y	Y	Y	Y	Y
Rev. to Curriculum						
BA International Studies	Y	Y	Y	Y	Y	Y
BA Political Science	Y	Y	Y	Y	Y	Y

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Communication   **College: Arts and Sciences**   **Submission Date: 9/8/2017**

Contact Person: Cynthia Allan ☐ **Faculty member   X Chair**

Revision Effective: FALL 2018 (Semester/Year)

Offered: (check all that apply)
X Fall
☐ **Spring**
☐ **Summer**

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ **Yes X No**

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred. This course is required exclusively by the Theatre Emphasis area and Communication Education and the proposed change does not substantially alter the course.

Purpose/Justification for Revision to Course:
This revision revises the course description to include standard language in use by other KS Core Outcomes basic acting classes and it also includes an "acting for the camera" component to bring it into line with the multimedia nature of the discipline. It also eliminates the erroneous classification of this as a Spring semester course.

Existing Course:
Course Number: COMM 254

Title of Course: Acting Studies

Credit Hours: 3.0

Prerequisite: None

Course Description (as it appears in the current catalog): The fundamentals of acting technique through the creative approach. Emphasis on motivation, characterization, and believability. Participation in one one-act play and outside crew work required. Spring.

Proposed Course:
Course Number: COMM 254

Title of Course: Acting

Credit Hours: 3.0

Prerequisite: None

Course Description (as it will appear in the next catalog): The fundamentals of acting technique with a focus on concentration, motivation, character development, and vocal/physical skills. Includes an acting for the camera component. Participation in a mainstage or one-act play is expected.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes X No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? X Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

   This course is part of the required program for the Bachelor of Science in Education degree in Communication Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   No additional costs. Any "acting for the camera" component can be accomplished with equipment already in the department or owned by the student (laptop webcam).

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date 9-11-17 Signature, Department Chairperson _Cynthia L. Allan_

☑ **Approved: College Curriculum Committee**
Date 11/6/17 Signature, College Curriculum Committee Chair _M Pomatto_

☑ **Approved: Dean of College**
Date 11/6/17 Signature, Dean _M Pomatto_

☐ **Approved: General Education Committee (if applicable)**
Date ___ L Signature, General Education Committee Chair _____

☑ **Approved: Council for Teacher Education (if applicable)**
Date 12/6/17 Signature, Council for Teacher Education Chair _J. Truelove_

☑ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ **Approved: Faculty Senate**
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>Communication</u>   College: <u>Arts & Sciences</u>

<u>9/8/2017</u>

Submission Date:

Contact Person: <u>Cynthia Allan</u>   ☐ Faculty member ☒ Chair

Revision Effective: <u>Fall 2018</u> (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This change restores the upper-division classification which keeps it in line with other regent's institutions in the state (e.g. Emporia, K State, and U of K all have theatre history courses in the 300-500 level). The 300-level classification should not affect its inclusion as a General Education course.</u>

Purpose/Justification for Revision to Course: <u>Theatre History is generally classified as an upper-division course and was listed as such in the past. This change restores that classification, which more accurately reflects the academic rigor of the course.</u>

Existing Course:
Course Number: <u>COMM 295</u>

Title of Course: <u>Theatre History (   )</u>

Credit Hours: <u>3.0</u>

Prerequisite: <u>n/a</u>

Course Description (**as it appears in the current catalog**): <u>Examination and analysis of representative dramatic texts, performance styles, audience reception, theatre architecture, and the societal/cultural impact of specified eras in theatre history. Original source documents (including plays), past and present histories, and past and present criticism will be utilized as key methods of inquiry and analysis. May be repeated for different eras.</u>

Proposed Course:
Course Number: <u>COMM 395</u>

Title of Course: <u>Theatre History (   )</u>

Credit Hours: <u>3.0</u>

Prerequisite: n/a

Course Description (as it will appear in the next catalog): Examination and analysis of representative dramatic texts, performance styles, audience reception, theatre architecture, and the societal/cultural impact of specified eras in theatre history. Original source documents (including plays), past and present histories, and past and present criticism will be utilized as key methods of inquiry and analysis. May be repeated for different eras.

Additional Questions

1. Is this course to be considered for General Education? ☒ Yes ☐ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Goals of General Education for this Course: This course will help you to accomplish several of the goals and objectives of general education, such as effective writing and critical thinking, in a broad sense. However, a special emphasis of this course is to help you fulfill the following objectives for the study of the performing arts (3.V.1-3). Upon completion of this course you will be able to:
   1. Demonstrate an understanding of the creative process, both practical and theoretical, and its relationship to an audience or viewers.
   2. Make informed critical responses when exposed to artistic endeavors.
   3. Understand the relationship between the arts and society in a multicultural environment.

   LEARNING OUTCOMES
   1. Demonstrate familiarity with staging, technology, and production styles that define historical periods. (3.V.1)
   2. Demonstrate a basic knowledge of the playwrights and performance texts in different historical periods. (3.V.1)
   3. Demonstrate an understanding of social, economic, and political factors that influenced the development of theatre and theatre audiences in various periods. (3.V. 1, 3)
   4. Write clearly and critically about historical periods and contemporary society through the lens of theatre history. (3.V.2)

   ASSESSMENT
   Learning Outcomes 1-3 are assessed through weekly quizzes (15 pts each) and written discussion responses (2 pts). Learning Outcome 2 is assessed through creative class projects (15 pts each). Learning Outcome 4 is assessed through written essays submitted electronically (25 pts each - PSU 25 pt Writing Rubric). Grading Scale: 90-100=A; 80-89 B; 70-79 = C; 60-69 = D; below 60 = F

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9-11-17 Signature, Department Chairperson _Cynthia L. Allen_

☑ Approved: College Curriculum Committee
Date 11/6/17 Signature, College Curriculum Committee Chair _M Pomatto/n_

☑ Approved: Dean of College
Date 11/6/17 Signature, Dean _M Pomatto/n_

☑ Approved: General Education Committee (if applicable)
Date 11/16/17 Signature, General Education Committee Chair _Mark L. Johnson_

☑ Approved: Council for Teacher Education (if applicable)
Date 12/6/17 Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "*Undergraduate Curriculum Legislation*" (within the appropriate College folder, "*Preliminary Legislation*"), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>Communication</u>   College: <u>Arts & Sciences</u>
<u>9/8/2017</u>

Contact Person: <u>Cynthia Allan</u>   ☐ Faculty member ☒ Chair

Revision Effective: <u>Fall 2018</u> (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This is an option from among three required core courses for Communication majors. To our Department's knowledge no other program lists this course as an elective or requirement.</u>

Purpose/Justification for Revision to Course: <u>The course name is changing and the description is slighly modified to more accurately reflect the course content. The course focuses on an introduction to persuasion theory from a critical receiver's perspective with an additional emphasis on delivery/presentation.</u>

Existing Course:
Course Number: <u>COMM 307</u>

Title of Course: <u>Advanced Speech Communication</u>

Credit Hours: <u>3</u>

Prerequisite: <u>COMM 207 Speech Communication or premission of instructor</u>

Course Description (<u>as it appears in the current catalog</u>): <u>Relevant communication theory as applied to various communication formats including public speaking and small groups. Prerequisite: COMM 207 Speech Communication or permission of instructor.</u>

Proposed Course:
Course Number: <u>COMM 307</u>

Title of Course: <u>Introduction to Persuasive Communication</u>

Credit Hours: <u>3</u>

Prerequisite: <u>COMM 207 Speech Communication or premission of instructor</u>

Course Description (**as it will appear in the next catalog**): An introduction to persuasive communication as applied to various formats from a critical receiver's perspective with an additional emphasis on delivery/presentation. Prerequisite: COMM 207 Speech Communication or permission of instructor.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   <u>None</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9-11-17 Signature, Department Chairperson _Cynthia L Allan_

☑ Approved: College Curriculum Committee
Date 4/6/17 Signature, College Curriculum Committee Chair _M Pomatto /n_

☑ Approved: Dean of College
Date 4/6/17 Signature, Dean _M Pomatto /ee_

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☑ Approved: Council for Teacher Education (if applicable)
Date 12/6/17 Signature, Council for Teacher Education Chair _J. Truelove_

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Communication   College: Arts & Sciences

9/8/2017

Submission Date:

Contact Person: Cynthia Allan   ☐ Faculty member ☒ Chair

Revision Effective: Fall 2018 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required for the theatre and communication education emphasis and the name change aligns it more accurately with similar courses in the KS Core Outcomes program.

Purpose/Justification for Revision to Course: This course will now be more closely aligned in name to its KS Core Outcome courses from other institutions. The name also more accurately reflects the content generally understood to be taught under this title. It should provide an easier understanding of our curriculum for prospective students. It also eliminates the "I" designation which misleads students into thinking this is a sequenced class.

Existing Course:
Course Number: COMM 363

Title of Course: Technical Production I

Credit Hours: 3.0

Prerequisite: n/a

Course Description (**as it appears in the current catalog**): Introduction to the technical elements of theatre, film, open television and dance with emphasis on stagecraft construction techniques and basics of lighting and sound production. Extensive hands on experience. Includes laboratory.

Proposed Course:
Course Number: COMM 363

Title of Course: Stagecraft

Credit Hours: 3.0

Prerequisite: n/a

Course Description (as it will appear in the next catalog): Introduction to the technical elements of theatre, film, open television and dance with emphasis on stagecraft construction techniques and basics of lighting and sound production. Extensive hands on experience. Includes laboratory.

.dditional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   <u>None</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date 9-11-17 Signature, Department Chairperson _Cynthia L. Allan_

☑ **Approved: College Curriculum Committee**
Date 11-6-17 Signature, College Curriculum Committee Chair _M Pomatto / cr_

☑ **Approved: Dean of College**
Date 11-6-17 Signature, Dean _M Pomatto / cr_

☐ **Approved: General Education Committee (if applicable)**
Date _____ Signature, General Education Committee Chair _____

☑ **Approved: Council for Teacher Education (if applicable)**
Date 12-1-17 Signature, Council for Teacher Education Chair _J. Truelove_

☑ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ **Approved: Faculty Senate**
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Communication   **College:** Arts & Sciences

Submission Date: 9/8/2017

Revision Effective: Fall, 2018
(Year)

Contact Person: Cynthia Allan ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Communication

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
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Description of Change: This revision reduces the number of electives in the required CORE classes for the major and simplifies and streamlines the method of selecting general department electives for the degree, which will allow students greater flexibility in designing their program with their advisor. The professional emphasis areas (concentrations) are revised and submitted along with this revision of the core and electives.

Rationale for Change (include changes to curriculum objectives): There are no significant changes to the curriculum objectives. The degree remains an integrated approach to communication with students having elective options that reflect both applied and theoretical approaches to the discipline. The revision focuses core classes on professional emphasis areas while, though slightly reducing the number of electives permitted, maintains a strong focus on promoting an diverse, integrated degree. This revision eliminates the confusing number of elective "boxes" that students had to negotiate (the revision of which was supported by the Registrar's and Degree Checking offices) and simplifies the advising process.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is not a change from curriculum already legislated and in practice. It only streamlines the existing degree program for simplicity, provides more focus on updated professional emphasis areas, and revises language and content of the professional career emphasis areas to reflect current practices in the disciplines. Education majors are only affected by some of the course updates and name changes to reflect accurate current practice.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
We do not anticipate GIT having an enrollment drop in GIT 221 and GIT 240. The COMM students who take those classes are generally GIT minors. We currently have approximately 15% of Communication majors with GIT as a minor and estimate that will continue or increase. The reduced electives in the core courses allows us to maintain continuity with students in the professional emphasis areas.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum <u>as it currently appears</u> in the online catalog:

A student seeking a Bachelor of Science degree with a major in communication will choose one area of professional emphasis from the following: advertising, broadcasting, news editorial, photojournalism, public relations or theatre. The degree requires the completion of a minor.

Communication majors are expected to take either COMM 105 Performance Appreciation or COMM 205 Performance Studies to fulfill the General Education require-ment for the Fine Arts and Aesthetic Studies area. Refer to General Education Requirements for All Baccalaureate Degrees.

I. Core Requirements (18 hours)
- COMM-199: Introduction to Communication Careers (1 hours)
- COMM-200: Introduction to Mass Communication (3 hours)
- COMM-399: Communication Career Development (1 hours)
- COMM-629: Theories of Human Communication (3 hours)
- COMM-699: Communication Careers in Society (1 hours)
- (Select two of the following three) (6 hours)*
o COMM-307: Advanced Speech Communication (3 hours)
o COMM-450: Small Group Communication (3 hours)
o COMM-530: Interpersonal Communication (3 hours)

* Courses chosen here cannot be used in the Communication in Society and Management section IV listed below.
- (Select one from the following five) (3 hours)
o COMM-274: Introduction to Audio and Video Production (3 hours)
o COMM-276: Photojournalism I (3 hours)
o COMM-537: Integrated Electronic Communication (3 hours)
o GIT-221: Web Graphics Software (3 hours)
o GIT-240: Page Layout Software (3 hours)

II. Professional Career Emphasis (12 hours)
current list Advertising, Broadcasting, News-Ed, News-PhotoJournalism, Public Relations, Theatre

- III. Applied Communication (6 hours)
Select two courses from the following list.
- COMM-225: Reporting (3 hours)
- COMM-254: Acting Studies (3 hours)
- COMM-274: Introduction to Audio and Video Production (3 hours)
- COMM-276: Photojournalism I (3 hours)
- COMM-309: Forensic Practices (___) (1-3 hours)
- COMM-330: Advertising Copywriting (3 hours)
- COMM-335: Feature Writing (3 hours)
- COMM-350: Editing (3 hours)
- COMM-363: Technical Production I (3 hours)
- COMM-374: Broadcast Writing (3 hours)
- COMM-390: Sports Broadcasting I (3 hours)
- COMM-415: Advanced Reporting (3 hours)
- COMM-435: Photojournalism II (3 hours)
- COMM-463: Technical Production II (3 hours)
- COMM-474: Promotional Video (3 hours)
- COMM-475: Audio Production (3 hours)
- COMM-490: Sports Broadcasting II (3 hours)
- COMM-537: Integrated Electronic Communication (3 hours)
- COMM-575: Television Production (3 hours)

- COMM-576: Writing for Public Relations (3 hours)
- COMM-637: Online Publishing (3 hours)
- COMM-638: Professional Photojournalism/Picture Editing (3 hours)
- COMM-642: Documentary Photojournalism/Electronic Imaging (3 hours)
- COMM-663: Design Studies for Performance (___) (3 hours)
- COMM-703: Public Relations/Advertising Production (3 hours)
- COMM-733: Television Producing and Directing (3 hours)

Note: COMM 309 Forensic Practices has a limit of 3 hours.

- IV. Communication in Society and Management (Select 9 credit hours with 6 of them in courses numbered 300 and above) (9 hours)
  - COMM-295: Theatre History (____) (3 hours)
  - COMM-367: Oral Interpretation of Literature (3 hours)
  - COMM-405: Drama Studies (____) (3 hours)
  - COMM-450: Small Group Communication (3 hours)
  - COMM-479: Techniques for Teaching Speech and Theatre (3 hours)
  - COMM-480: Exploration in Communication (___) (3 hours)
  - COMM-511: School Publications (3 hours)
  - COMM-530: Interpersonal Communication (3 hours)
  - COMM-544: Stage Direction (3 hours)
  - COMM-590: Sports, Media and Society (3 hours)
  - COMM-601: Intercultural Communication (3 hours)
  - COMM-623: History of Mass Communication (3 hours)
  - COMM-625: Advanced Performance (____) (3 hours)
  - COMM-626: Law of Mass Communication (3 hours)
  - COMM-674: Media Buying and Selling (3 hours)
  - COMM-702: Mass Media Management (3 hours)
  - COMM-715: Documentary Filmmaking (3 hours)
  - COMM-717: Research Procedures in Communication (3 hours)
  - COMM-721: Philosophy and Ethics in Mass Communication (3 hours)
  - COMM-724: Editorial Writing (3 hours)
  - COMM-726: Media Analysis and Criticism (____) (3 hours)
  - COMM-731: Advertising Campaigns (3 hours)
  - COMM-755: Organizational Communication (3 hours)
  - COMM-765: Strategic Planning for Communication Campaigns (3 hours)
  - COMM-775: Case Studies in Public Relations (3 hours)
  - COMM-785: International Communication (3 hours)
  - COMM-795: Issues in Communication (____) (3 hours)
- V. Communication Practices (3 hours)
  - COMM-340: Publications Practice (3 hours)
  - COMM-410: Activity (1-3 hours)
  - COMM-440: Topics in Theatre (____) (1-3 hours)
  - COMM-441: Topics in Communication (____) (1-3 hours)
    OR COMM-640: Topics in Communication (____) (1-3 hours)
    OR COMM-740: Topics in Communication (____) (1-3 hours)
  - COMM-460: Project in Theatre (____) (1-3 hours)
    OR COMM-660: Project in Theatre (____) (3 hours)
  - COMM-690: Internship in Applied Communication (____) (1-3 hours)
    One course in the Department of Communication numbered 300 or above (3 hours)

Total for Core (48 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

A student seeking a Bachelor of Science degree with a major in communication will choose one area of professional emphasis from the following: human communication, media production, multimedia journalism, strategic communication, or theatre. The degree requires the completion of a minor.

Communication majors are encouraged to take either COMM 105 Performance Appreciation or COMM 205 Performance Studies to fulfill the General Education require-ment for the Fine Arts and Aesthetic Studies area. Refer to General Education Requirements for All Baccalaureate Degrees.

I.   CORE REQUIREMENTS – 18 hours
COMM 199 Introduction to Communication Careers
COMM 200 Introduction to Mass Communication
COMM 399 Communication Career Development
COMM 629 Theories of Human Communication
COMM 699 Communication Careers in Society
        Select 2 of the following 3:
COMM 307 Introduction to Persuasive Communication
COMM 450 Small Group Communication
COMM 530 Interpersonal Communication
        Select 1 of the following 3:
COMM 274 Introduction to Audio/Video Production
COMM 276 Photojournalism I
COMM 537 Integrated Electronic Communication

        Note: Multimedia Journalism and Media Production must take COMM 274
                Strategic Communication must take COMM 274 or COMM 537
                Human Communication must take COMM 307 and COMM 450

II. Professional Career Emphasis (18 hours)
 proposed list Human Communication, Media Production, Multimedia Journalism, Strategic Communication, Theatre -- see attached package of curriculum revisions of career emphases

III.   ELECTIVES – 12 hours
Any Communication course; 6 of 12 hours must be upper-division courses; students are encouraged to seek advisement for elective selection. COMM 690 Internship in Communication is recommended for all professional career emphasis areas.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   _____

3. Will this revision have specific General Education courses required? ☐ Yes   ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes   ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   No additional costs

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes   ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes   ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved:** Department Chairperson
Date 9-11-17 Signature, Department Chairperson *Cynthia L. Allen*

☑ **Approved:** College Curriculum Committee
Date 11/6/17 Signature, College Curriculum Committee Chair

☑ **Approved:** Dean of College
Date 11/6/17 Signature, Dean

☐ **Approved:** General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☑ **Approved:** Council for Teacher Education (if applicable)
Date 12/6/17 Signature, Council for Teacher Education Chair

☑ **Approved:** Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair

☐ **Approved:** Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Department of Communication

Rationale and Support for Revised Curriculum

Background

The COMM faculty began a review of their curriculum in August 2014. At that time, it was clear that industry shifts and technology changes had altered the types of positions available for our graduates. Terms such as "broadcasting" had become antiquated. Faculty began field research and exploration through conferences and research into other integrated Communication departments to determine what the best course of action was. We divided into committees to brainstorm a "new" communication curriculum. In August of 2015, the faculty met in retreat and began the task of putting our re-imagining into specific terms to reflect current practices. Implicit in this work of re-imagining was our goal of maintaining an integrated program, reducing the number of emphasis areas (6), streamlining our number of course offerings, and not harming any of the service courses used by so many of our fellow departments at PSU. The decision was made to hold off on legislating any changes until we could run the ideas past our various constituencies, including our mandated External Program Reviewer in November of 2015. With positive feedback from our external reviewer, we completed the work on revising our emphasis areas and tested against possible student scenarios to assure we maintained the mission and vision of our undergraduate program. The following are some of the ways in which we received feedback on this process as we move forward with legislation in Fall of 2017.

2015 External Program Review Recommendations

"**Consolidation of undergraduate emphasis areas:** Prior to my visit, the department was already considering some options for reducing the number of tracks at their retreat, and in their self-study. I would support their efforts in this direction...Combining into these four (*) emphasis areas helps to clarify, update, and strengthen the emphasis areas of the department. This gives faculty more flexibility in course assignments (if needed) and gives students more variety in their instructors. Also, it helps to ensure that each program is adequately staffed and has sufficient numbers of students. Finally, the names of each program are more contemporary and combine discipline elements that fit well pedagogically."

Dr. Christopher Martin, Chair, Dept. of Communication, Northern Iowa University

Dept. Note: At the time of site visit, we were considering combining media and theatre into one emphasis ("theatre and film"), but it became impossible to make that fit in any sensible pedagogical way. We wound up 5 instead of 4 emphasis areas (down from 6).

2016 External Advisory Board Meeting, March 2016

At the 2016 meeting of the department External Advisory Board, we presented our initial proposal for reducing and updating emphasis areas. The board was in support of this endeavor and we utilized breakout sessions for our board members to assist in providing feedback. It was determined that original "Theatre & Film" emphasis area would not work as planned and we returned to planning. There was strong support for the new "Human Communication" emphasis area, which business leaders saw as providing important skill sets for recent graduates on the market.

2015 and 2016 Student Advisory Boards and Anecdotal Evidence

The 6-8 member student advisory board was kept in the loop regarding our process in reimagining a new communication curriculum. Over the past couple of years, enthusiasm has been high, particularly for Multimedia Journalism and Human Communication. We are also noting the requests of prospective students about our curriculum and hear, on a consistent basis, an interest in strategic communication, multimedia journalism, and media production. We also have twice as many theatre emphasis students since the Bicknell Family Center for the Arts opened, which has helped confirm our efforts to increase the depth and rigor of our present curriculum.

Attached to this document are a copy of the present program and a copy of the proposed curriculum in order for you to see at a glance the changes we are moving through legislation.

Feedback from PSU Department Chairs

In the summer of 2017, the following chairs were notified of the impending changes in emphasis areas and asked for any feedback or concerns: Dr. Duane Whitbeck, Mr. Barry Wilson, Dr. Lynn Murray, and Dr. Barbara Bonnekessen. No concerns were expressed. Dr. Bonnekessen indicated she was interested in seeing more details because she felt some of our courses in Human Communication would be of interest to students in her department. In the fall of 2017, a "sneak peek" of the proposed curriculum was presented at the recruitment alignment meeting with the following chairs in attendance: Dr. Susan Marchant, Dr. John Oppliger, Dr. Duane Whitbeck, Dr. David Hurford, Dr. Barbara Bonnekessen, Dr. Peter Dvornic, and Dr. Pete Rosen. No issues or concerns were expressed. Dr. David Hurford later called to say how impressed he was with the new curricula ("exciting stuff"). Dr. Celia Patterson was also notified of the proposed changes and expressed no concerns ("It does look like a good, workable program that integrates and differentiates at the same time," per email on 9/7/2017).

Note: There are some submitted course changes (revisions, deletions) not directly related to the overall undergraduate curriculum revision but done in an effort to assure that our wording – course names and content description – is the most accurate possible to reflect current pedagogy and discipline practice in both undergraduate and graduate programs.

Bachelor of Science – Communication

L Core Requirements	Hours
COMM 199 Introduction to Communication Careers	1
COMM 200 Introduction to Mass Communication	3
COMM 399 Communication Career Development	1
COMM 629 Theories of Human Communication	3
COMM 699 Communication Careers in Society	1
Select two of the following 3:	
COMM 307 Advanced Speech Communication	3
COMM 450 Small Group Communication	3
COMM 530 Interpersonal Communication	3
Select one of the following 5:	
COMM 274 Introduction to Audio/Video Production	3
COMM 276 Photojournalism	3
COMM 537 Integrated Electronic Communication	3
GIT 221 Web Graphics Software	3
GIT 240 Page Layout Software	3
	18
IL Professional Career Emphasis	
Select one group of courses – 12 hours	12
Advertising	
COMM 230 Principles of Advertising	3
COMM 330 Advertising Copywriting	3
COMM 674 Media Buying and Selling, or	
COMM 731 Advertising Campaigns	3
COMM 717 Research Procedures in Communication	3
Broadcasting	
COMM 274 Introduction to Audio Video Production	3
COMM 374 Broadcast Writing	3
COMM 475 Audio Production, or	
COMM 733 Television Production and Directing	3
COMM 575 Television Production	3
Journalism- News Editorial	
COMM 225 Reporting	3
COMM 350 Editing, or	
COMM 340 Publications Practice	3
COMM 415 Advanced Reporting	3
COMM 626 Law of Mass Communication	3
Journalism- Photojournalism	
COMM 276 Photojournalism I	3
COMM 435 Photojournalism II	3
COMM 638 Professional Photojournalism/ Picture Editing	3
COMM 642 Documentary Photojournalism/ Electronic Imaging	3
Public Relations	
COMM 277 Introduction to Public Relations	3
COMM 576 Writing for Public Relations	3
COMM 717 Research Procedures in Communication	3
COMM 775 Case Studies in Public Relations, or	
COMM 765 Strategic Planning for Communication Campaigns	3
Theatre	
COMM 205 Performance Studies	3
COMM 295 Theatre History	3
COMM 363 Technical Production I	3
COMM 544 Stage Direction	3

III. Applied Communication	
Select six credit hours	6
COMM 225 Reporting	3
COMM 254 Acting Studies	3
COMM 274 Introduction to Audio and Video Production	3
COMM 276 Photojournalism I	3
COMM 309 Forensic Practices	1-3
COMM 330 Advertising Copywriting	3
COMM 335 Feature Writing	3
COMM 350 Editing	3
COMM 363 Technical Production 1	3
COMM 374 Broadcast Writing	3
COMM 375 Broadcast Announcing	3
COMM 390 Sports Broadcasting I	3
COMM 415 Advanced Reporting	3
COMM 435 Photojournalism II	3
COMM 463 Technical Production II	3
COMM 474 Promotional Video	3
COMM 475 Audio Production	3
COMM 490 Sports Broadcasting II	3
COMM 537 Integrated Electronic Communication	3
COMM 575 Television Production	3
COMM 576 Writing for Public Relations	3
COMM 637 Online Publishing	3
COMM 638 Professional Photojournalism/ Picture Editing	3
COMM 642 Documentary Photojournalism/ Electronic Imaging	3
COMM 663 Design Studies for Performance (___)	3
COMM 703 Public Relations/ Advertising Production	3
COMM 733 Television Producing and Directing (___)	3

IV. Communication in Society & Management	
Select 9 credit hours with 6 of them in courses numbered 300 and above	9
COMM 295 Theatre History (___)	3
COMM 367 Oral Interpretation of Literature	3
COMM 405 Drama Studies (___)	3
COMM 450 Small Group Communication	3
COMM 479 Techniques for Teaching Speech & Theatre	3
COMM 480 Exploration in Communication (___)	3
COMM 511 School Publications	3
COMM 544 Stage Direction	3
COMM 590 Sports Programming	3
COMM 601 Intercultural Communication	3
COMM 623 History of Mass Communication	3
COMM 625 Advanced Performance (___)	3
COMM 626 Law of Mass Communication	3
COMM 674 Media Buying and Selling	3

COMM 702 Mass Media Management	3
COMM 715 Documentary Filmmaking	3
COMM 717 Research Procedures in Communication	3
COMM 721 Philosophy and Ethics in Mass Communication	3
COMM 724 Editorial Writing	3
COMM 726 Media Analysis and Criticism (__)	3
COMM 730 Interpersonal Communication	3
COMM 731 Advertising Campaigns	3
COMM 755 Organizational Communication	3
COMM 765 Strategic Planning for Communication Campaigns	3
COMM 775 Case Studies in Public Relations	3
COMM 785 International Communication	3
COMM 795 Issues in Communication	3

VI. Communication Practices	
Select three credit hours	3
COMM 340 Publications Practice	3
COMM 410 Activity (___)	1-3
COMM 440 Topics in Theatre (___)	1-3
COMM 441/640/740 Topics in Communication (___)	1-3
COMM 460/660 Project in Theatre (___)	1-3
COMM 690 Internship in Applied Communication	1-3
TOTAL	48

Proposal

DEPARTMENT OF COMMUNICATION
REVISED PROGRAM CURRICULUM for
Bachelor of Science Degree (B.S.)
Proposed Implementation Date: FALL 2018
Legislative Process to Begin Fall of 2017

I.   **CORE REQUIREMENTS – 18 hours**

COMM 199 Introduction to Communication Careers
COMM 200 Introduction to Mass Communication
COMM 399 Communication Career Development
COMM 629 Theories of Human Communication
COMM 699 Communication Careers in Society
       Select 2 of the following 3:
COMM 307 Introduction to Persuasive Communication
COMM 450 Small Group Communication
COMM 530 Interpersonal Communication
       Select 1 of the following 3:
COMM 274 Introduction to Audio/Video Production
COMM 276 Photojournalism I
COMM 537 Integrated Electronic Communication
       Note: *Multimedia Journalism and Media Production must take COMM 274*
                    Strategic Communication must take COMM 274 or COMM 537
                    Human Communication must take COMM 307 and COMM 450

II.   **PROFESSIONAL CAREER EMPHASIS – 18 hours**
       Select one group of courses

Human Communication
COMM 438 Gender Communication
COMM 530 Interpersonal Communication
COMM 601 Intercultural Communication
COMM 717 Research Procedures
COMM 755 Organizational Communication
       Select 1 of the following:
COMM 480 Explorations in Communication
COMM 795 Issues in Communication

Multimedia Journalism
COMM 225 Reporting
COMM 276 Photojournalism I
COMM 626 Law of Mass Communication
COMM 637 Online Journalism
       Select 1 of the following:
COMM 335 Feature & Opinion Writing

COMM 535 Photojournalism II
     Select 1 of the following:
COMM 575 Broadcast Journalism
COMM 733 Independent Video Production

Media Production
COMM 474 Promotional & Corporate Video Production
COMM 475 Audio Production
COMM 715 Documentary Production
COMM 637 Online Journalism
     Select 1 of the following:
COMM 390 Sports Broadcasting
COMM 713 Live Remote Production
     Select 1 of the following:
COMM 575 Broadcast Journalism
COMM 733 Independent Video Production

Strategic Communication
COMM 277 Introduction to Strategic Communication
COMM 416 Social Influence & Persuasion
COMM 576 Media Writing & Copy
COMM 717 Research Procedures
COMM 765 Strategic Planning & Communication Campaigns
COMM 775 Case Studies in Strategic Communication

Theatre
COMM 205 Performance Studies
COMM 254 Acting Studies
COMM 395 Theatre History ( )
COMM 544 Stage Direction
COMM 605 Drama Studies
     Select 1 of the following:
COMM 363 Stagecraft
COMM 463 Technical Production

III.   ELECTIVES – 12 hours

Any Communication course; 6 of 12 hours must be upper-division courses; students are
encouraged to seek advisement for elective selection. COMM 690 Internship in Communication
is recommended for all professional career emphasis areas.

Request for Deletion of Course
(Undergraduate Course Numbers through Course Number 699)

Department: <u>ENGML</u>   College: <u>Arts and Sciences</u>   Submission Date:
<u>October 24th, 2017</u>

Contact Person: <u>Myriam Krepps</u>   ☒ Faculty member   ☐ Chair

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes   ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>MLL 255 will need to be substituted for MLL 253 or 254 for programs requiring 12 hours of languages.</u>

Purpose/Justification for Course Deletion: <u>With the proposed changes to the Spanish major and minor, this course will not be taught any more.</u>

Course to be Deleted:
Course Number: <u>MLL 253</u>

Title of Course: <u>Spanish Conversation</u>

Credit Hours: <u>3</u>

Deletion Effective: <u>Fall 2018</u> (Semester/Year)

Currently Offered: ☒ Fall   ☒ Spring   ☒ Summer (check all that apply)

Was this course a part of the General Education package? ☐ Yes ☒ No

Is there a departmental course that will be proposed as a substitute? ☒ Yes   ☐ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date //· _____ Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 2/4/17 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☑ Approved: Dean of College
Date 2/4/17 Signature, Dean Mary Carol Pomatto

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for Deletion of Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ENGML</u>   College: <u>Arts and Sciences</u>   Submission Date:
<u>October 24th, 2017</u>

Contact Person: <u>Myriam Krepps</u>   ☒ Faculty member ☐ Chair

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>MLL 255 will need to be substituted for MLL 253 or 254 for programs requiring 12 hours of languages.</u>

Purpose/Justification for Course Deletion: <u>With the proposed changes to the Spanish major and minor, this course will not be taught any more.</u>

Course to be Deleted:
Course Number: <u>MLL 254</u>

Title of Course: <u>Spanish Grammar and Composition</u>

Credit Hours: <u>3</u>

Deletion Effective: <u>Fall 2018</u> (Semester/Year)

Currently Offered: ☒ Fall   ☒ Spring   ☒ Summer (check all that apply)

Was this course a part of the General Education package? ☐ Yes ☒ No

Is there a departmental course that will be proposed as a substitute? ☒ Yes ☐ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date _____ Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 12/4/17 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☑ Approved: Dean of College
Date 12/4/17 Signature, Dean Mary Carol Pomatto

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Request for Deletion of Course

(Undergraduate Course Numbers through Course Number 699)

Department: ENGML   **College:** Arts and Sciences   **Submission Date:**
October 24th, 2017

Contact Person: Myriam Krepps   ☒ Faculty member ☐ Chair

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is not required for any other program.

Purpose/Justification for Course Deletion: .With the proposed changes to the Spanish major and minor, this course will not be taught any more.

Course to be Deleted:
Course Number: MLL 351

Title of Course: Spanish Grammar an Composition II

Credit Hours: 3

Deletion Effective: Fall 2018 (Semester/Year)

Currently Offered: ☒ Fall   ☒ Spring   ☐ Summer   (check all that apply)

Was this course a part of the General Education package? ☐ Yes ☒ No

Is there a departmental course that will be proposed as a substitute? ☒ Yes ☐ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date _____ Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 12/4/17 Signature, College Curriculum Committee Chair *Mary Carol Banatto* /ar

☑ Approved: Dean of College
Date 12/4/17 Signature, Dean *Mary Carol Banatto* /ar

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ENGML</u>   College: <u>Arts and Sciences</u>   Submission Date:
<u>October 24th, 2017</u>

Contact Person: <u>Myriam Krepps</u>   ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course is not required for any other program.</u>

Proposed Course:
Course Number: <u>MLL 355</u>

Title of Course: <u>Spanish Composition and Conversation II</u>

Credit Hours: <u>3</u>

Date first offered: <u>2018</u>   ☒ Fall ☒ Spring ☒ Summer
                 (Semester/Year)   (check all that apply)

Prerequisite: <u>MLL 255</u>

Course Description (**as it will appear in the next catalog**): <u>A continuation of MLL 255 Spanish Grammar and Conversation I. Prerequisite: MLL 255 Spanish Grammar and Conversation I or permission of instructor.</u>

Purpose/Justification for Proposed Course: <u>This course is a continuation of MLL 255 Spanish Grammar and Conversation I and is designed for students who have studied language and cultures of the Spanish-speaking world for four semesters so that they can increase their skills in speaking, listening, reading, and writing. This course is based on conversational and writing activities intended to continue the development of oral and written proficiency as defined by the American Council on the Teaching of Foreign Languages (ACTFL). Topics include geography, history, entertainment, travel, politics, the environment, popular culture, and the arts. Discussions and writing in the target language will lead to learners' further appreciation of the target cultures. Spanish is the language of instruction. Also, this course is not a lecture course. Students may be able to earn retro-credits for this course.</u>

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
<u>Students can increase Spanish proficiency in five areas: speaking, listening, reading, writing, and culture. However, the overall results in these areas depend primarily on the efforts of the student to speak, listen, read, and write in Spanish. Students will: (1) speak and write informally about a variety of topics and offer formal spoken and written presentations about specific themes without notes; (2) listen to native and non-native speakers of Spanish and respond appropriately in writing and in speech; and (3) read texts in Spanish and discuss/summarize their findings through writing and speaking exercises. The methods of assessment follow.</u>

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
<u>2 Presentational (Formal) Communication Checks/Sondeos de comunicación formal   10%</u>

2 Interpersonal Communication Checks/Sondeos de comunicación interpersonal	10%
2 Presentational (Formal) Writing Checks/Sondeos de escritura formal	10%
Conversation Partner Sessions/Sesiones con los compañeros de conversación	10%
Homework and Quizzes/Tarea y pruebas	20%
T.A.L.K.	10%
Oral Interview/Entrevista oral	10%
2 Interpretative Reading, Listening, Writing, and Cultural Evaluations/ Evaluaciones lectorales, auditivas, escritas y culturales	20%
TOTAL	100%

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>N/A</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   <u>N/A</u>

3. Is this course to be considered for General Education? ☐ Yes   ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   _____

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes   ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   <u>N/A</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date _____ Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _Mary Carol Bonatto_ fu

☑ Approved: Dean of College
Date _____ Signature, Dean _Mary Carol Bonatto_ fu

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _1/19/16_ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: ENGML   **College:** Arts and Sciences   **Submission Date:**

October 24th, 2017

Contact Person: Myriam Krepps   ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is not required for any other program.

Proposed Course:
Course Number: MLL 359

Title of Course: Spanish Grammar and Composition

Credit Hours: 3

Date first offered: 2018   ☒ Fall ☒ Spring ☒ Summer
        (Semester/Year)   (check all that apply)

Prerequisite: MLL 355 or MLL 358

Course Description (as it will appear in the next catalog): Intensive study of previous and new grammatical structures with emphasis on written expression. Prerequisites: MLL 355 Spanish Composition and Conversation II or MLL 358 Readings in Hispanic Literature and Civilization I or permission of instructor.

Purpose/Justification for Proposed Course: The primary objectives in this course are to help students 1) master more of the grammar of the Spanish language; and thereby be able to 2) write in Spanish with greater clarity, accuracy and fluency; and 3) to expand and deepen your understanding and appreciation of Hispanic culture and literature by reading and writing about a variety of topics.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
By the end of this course students should have developed the ability to recognize (through listening and reading activities) and, to a lesser degree, produce (in speaking and writing activities) sentence-length, and in some instances, paragraph-length information in Spanish. The degree to which this will occur will vary from student to student and will primarily be the result of an individual's dedication, application, hard work and desire. Furthermore, students should have developed a greater appreciation of the cultural richness and diversity of the Hispanic world as well as an awareness of basic geographic characteristics of the Hispanic countries.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Presentational (Formal) Writing Checks/Sondeos de escritura formal: (40%; 4 x 10%)
Conversation Partner Sessions/Sesiones con los compañeros de conversación (10%)
Introductory Essays/Ensayos introductorios (20%)

T.A.L.K. (10%)

Interpretative Reading, Listening, Writing, and Cultural Evaluations/ Evaluaciones lectorales, auditivas, escritas y
culturales (20%: 2 x 10%)

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
    <u>N/A</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
    ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

    Please give the rationale for additional student fees:
    <u>N/A</u>

3. Is this course to be considered for General Education? ☐ Yes   ☒ No

    If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

    —

    Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes   ☒ No
    If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
    <u>N/A</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ **Approved: Department Chairperson**
Date _____ Signature, Department Chairperson _____

☑ **Approved: College Curriculum Committee**
Date 2/4/17 Signature, College Curriculum Committee Chair *Mary Carol Panatto /u*

☑ **Approved: Dean of College**
Date 2/4/17 Signature, Dean *Mary Carol Panatto/R*

☐ **Approved: General Education Committee (if applicable)**
Date _____ Signature, General Education Committee Chair _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ Signature, Council for Teacher Education Chair _____

☑ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 1/17/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ **Approved: Faculty Senate**
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Deletion of Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ENGML</u>   College: <u>Arts and Sciences</u>   Submission Date:
<u>October 24th, 2017</u>

Contact Person: <u>Myriam Krepps</u>   ☒ Faculty member ☐ Chair

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course is not required for any other program.</u>

Purpose/Justification for Course Deletion: <u>With the proposed changes to the Spanish major and minor, this course will not be taught any more.</u>

Course to be Deleted:
Course Number: <u>MLL 451</u>

Title of Course: <u>Advanced Spanish Conversation</u>

Credit Hours: <u>3</u>

Deletion Effective: <u>Fall 2018</u> (Semester/Year)

Currently Offered: ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Was this course a part of the General Education package? ☐ Yes ☒ No

Is there a departmental course that will be proposed as a substitute? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date _____ Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 2/4/17 Signature, College Curriculum Committee Chair *Mary Carol Pomatto*

☑ Approved: Dean of College
Date 2/4/17 Signature, Dean *Mary Carol Pomatto*

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Deletion of Course

(Undergraduate Course Numbers through Course Number 699)

Department: ENGML   **College:** Arts and Sciences   **Submission Date:**
October 24th, 2017

Contact Person: Myriam Krepps   ☒ Faculty member ☐ Chair

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is not required for any other program.

Purpose/Justification for Course Deletion: Course number is redundent and never used; MLL 475 is used instead.

Course to be Deleted:
Course Number: MLL 456

Title of Course: Topics in Spanish

Credit Hours: 1-3

Deletion Effective: Fall 2018 (Semester/Year)

Currently Offered: ☒ Fall   ☒ Spring ☐ Summer (check all that apply)

Was this course a part of the General Education package? ☐ Yes ☒ No

Is there a departmental course that will be proposed as a substitute? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ **Approved: Department Chairperson**
Date _____ Signature, Department Chairperson _____

☑ **Approved: College Curriculum Committee**
Date\2\4\17 Signature, College Curriculum Committee Chair _Mary Carol Pomatto_

☑ **Approved: Dean of College**
Date 2\4\17 Signature, Dean _Mary Carol Pomatto_

☐ **Approved: General Education Committee (if applicable)**
Date _____ Signature, General Education Committee Chair _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ Signature, Council for Teacher Education Chair _____

☑ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ **Approved: Faculty Senate**
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Deletion of Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ENGML</u>   **College:** <u>Arts and Sciences</u>   **Submission Date:**
<u>October 24th, 2017</u>

Contact Person: <u>Myriam Krepps</u>   ☒ Faculty member ☐ Chair

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course is not required for any other program.</u>

Purpose/Justification for Course Deletion: <u>Course will not be taught after Dr. Bert Patrick retires at the end of SP 2018.</u>

Course to be Deleted:

Course Number: <u>MLL 550</u>

Title of Course: <u>Hispanic Film</u>

Credit Hours: <u>3</u>

Deletion Effective: <u>Fall 2018</u> (Semester/Year)

Currently Offered: ☒ Fall   ☒ Spring   ☐ Summer (check all that apply)

Was this course a part of the General Education package? ☐ Yes ☒ No

Is there a departmental course that will be proposed as a substitute? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
   Date _____ Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
   Date \2\4\17 Signature, College Curriculum Committee Chair *Mary Carol Pomatto*

☑ Approved: Dean of College
   Date 2\4\17 Signature, Dean *Mary Carol Pomatto*

☐ Approved: General Education Committee (if applicable)
   Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
   Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
   Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Deletion of Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ENGML</u>   College: <u>Arts and Sciences</u>   Submission Date:
<u>October 24th, 2017</u>

Contact Person: <u>Myriam Krepps</u>   ☒ Faculty member ☐ Chair

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course is not required for any other program.</u>

Purpose/Justification for Course Deletion: <u>Course will not be taught after Dr. Bert Patrick retires at the end of SP 2018.</u>

Course to be Deleted:

Course Number: <u>MLL 551</u>

Title of Course: <u>Hispanic Visual Culture</u>

Credit Hours: <u>3</u>

Deletion Effective: <u>Fall 2018</u> (Semester/Year)

Currently Offered: ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Was this course a part of the General Education package? ☐ Yes ☒ No

Is there a departmental course that will be proposed as a substitute? ☐ Yes ☒ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors? ☐ Yes ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ **Approved: Department Chairperson**
Date _____ Signature, Department Chairperson _____

☑ **Approved: College Curriculum Committee**
Date 2/4/1 Signature, College Curriculum Committee Chair *Mary Carol Panatto* / cut

☑ **Approved: Dean of College**
Date 2/4/1 Signature, Dean *Mary Carol Panatto* / cut

☐ **Approved: General Education Committee (if applicable)**
Date _____ Signature, General Education Committee Chair _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ Signature, Council for Teacher Education Chair _____

☑ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ **Approved: Faculty Senate**
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ENGML</u>   College: <u>Arts and Sciences</u>   Submission Date:
<u>October 24th, 2017</u>

Contact Person: <u>Myriam Krepps</u> ☒ Faculty member ☐ Chair

Revision Effective: <u>Fall 2018</u> (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course is not required for any other program.</u>

Purpose/Justification for Revision to Course: <u>With the proposed changes to the major/minor, the prerequisite has changed.</u>

Existing Course:
Course Number: <u>MLL 555</u>

Title of Course: <u>Spanish Phonetics and Oral Practice</u>

Credit Hours: <u>3</u>

Prerequisite: <u>MLL 254 Spanish Grammar and Composition I and MLL 358 Readings in Hispanic Literature and Civilization I.</u>

Course Description (<u>**as it appears in the current catalog**</u>): <u>Theoretical study and practical work on the Spanish sound system, articulation of sounds, oral and aural practice. Prerequisites: MLL 254 Spanish Grammar and Composition I and MLL 358 Readings in Hispanic Literature and Civilization I or permission of Instructor.</u>

Proposed Course:
Course Number: <u>MLL 555</u>

Title of Course: <u>Spanish Phonetics and Oral Practice</u>

Credit Hours: <u>3</u>

Prerequisite: <u>MLL 255 Spanish Composition and Conversation I or MLL 358 Readings in Hispanic Literature and Civilization I</u>

Course Description (**as it will appear in the next catalog**): Theoretical study and practical work on the Spanish sound system, articulation of sounds, oral and aural practice. Prerequisites: MLL 255 Spanish Composition and Conversation I or MLL 358 Readings in Hispanic Literature and Civilization I or permission of instructor.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   <u>N/A</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date _____ Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 12/4/17 Signature, College Curriculum Committee Chair Mary Carol Panatto cr

☑ Approved: Dean of College
Date 12/4/17 Signature, Dean Mary Carol Panatto cr

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ENGML</u>   College: <u>Arts and Sciences</u>   Submission Date:
<u>October 24th, 2017</u>

Contact Person: <u>Myriam Krepps</u> ☒ Faculty member ☐ Chair

Revision Effective: <u>Fall 2018</u> (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☒ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course is not required for any other program.</u>

Purpose/Justification for Revision to Course: <u>With the proposed changes to the major/minor, the prerequisite has</u>
<u>changed.</u>

Existing Course:
Course Number: <u>MLL 556</u>

Title of Course: <u>Spanish for International Business</u>

Credit Hours: <u>3</u>

Prerequisite: <u>MLL 254 Spanish Grammar and Composition I and MLL 358 Readings in Hispanic Literature and Civilization</u>
<u>I.</u>

Course Description (<u>as it appears in the current catalog</u>): <u>A study of business environments and practices in Spain and</u>
<u>Latin America with development of language skills specific to business and the professions. Prerequisites: MLL 254</u>
<u>Spanish Grammar and Composition I and MLL 358 Readings in Hispanic Literature and Civilization I.</u>

Proposed Course:
Course Number: <u>MLL 556</u>

Title of Course: <u>Spanish for International Business</u>

Credit Hours: <u>3</u>

Prerequisite: <u>MLL 255 Spanish Composition and Conversation I or MLL 358 Readings in Hispanic Literature and</u>
<u>Civilization I</u>

Course Description (**as it will appear in the next catalog**): A study of business environments and practices in Spain and Latin America with development of language skills specific to business and the professions. Prerequisites: MLL 255 Spanish Composition and Conversation I or MLL 358 Readings in Hispanic Literature and Civilization I.

.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   <u>N/A</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date _____ Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 12/4/17 Signature, College Curriculum Committee Chair *Mary Carol Pinatte /wr*

☑ Approved: Dean of College
Date 12/4/17 Signature, Dean *Mary Carol Pinatte /wr*

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>ENGML</u>   College: <u>Arts and Sciences</u>   Submission Date:
<u>October 24th, 2017</u>

Contact Person: <u>Myriam Krepps</u> ☒ Faculty member ☐ Chair

Revision Effective: <u>Fall 2018</u> (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course is not required for any other program.</u>

Purpose/Justification for Revision to Course: <u>With the proposed changes to the major/minor, the prerequisite has changed.</u>

Existing Course:
Course Number: <u>MLL 557</u>

Title of Course: <u>Translation of Spanish</u>

Credit Hours: <u>3</u>

Prerequisite: <u>MLL 254 Spanish Grammar and Composition I and MLL 358 Readings in Hispanic Literature and Civilization I.</u>

Course Description (<u>as it appears in the current catalog</u>): <u>Translation of texts from Spanish into English, and from English into Spanish, using authentic materials covering a broad range of written texts, topics, linguistic levels, and registers. Prerequisites: MLL 254 Spanish Grammar and Composition I and MLL 358 Readings in Hispanic Literature and Civilization I.</u>

Proposed Course:
Course Number: <u>MLL 557</u>

Title of Course: <u>Translation of Spanish</u>

Credit Hours: <u>3</u>

Prerequisite: <u>MLL 255 Spanish Composition and Conversation I or MLL 358 Readings in Hispanic Literature and Civilization I</u>

Course Description (**as it will appear in the next catalog**): Translation of texts from Spanish into English, and from English into Spanish, using authentic materials covering a broad range of written texts, topics, linguistic levels, and registers. Prerequisites: MLL 255 Spanish Composition and Conversation I or MLL 358 Readings in Hispanic Literature and Civilization I or permission of instructor.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   <u>N/A</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date _____ Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 12/4/17 Signature, College Curriculum Committee Chair *Mary Carol Pomatto*

☑ Approved: Dean of College
Date 12/4/17 Signature, Dean *Mary Carol Pomatto*

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: ENGML   **College:** Arts and Sciences

Submission Date: October 24th, 2017

Contact Person: Myriam Krepps

Revision Effective: Fall, 2018
(Year)
☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Arts in Modern Languages-Spanish Option 1 Language and Culture

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
N/A

Description of Change: Streamline the curriculum for the major in Spanish program to eliminate confusion for second and third year students because of class groupings; modify the major so that students can earn a major in Spanish with 33 credit hours.

Rationale for Change (include changes to curriculum objectives): With the deletion of the Spanish major in 2013, faculty modified the program. Those changes created some confusion in selecting fourth semester courses and beyond. Therefore, adjustments to the major are needed so as to assist in student success, mirror the program in French, and align with programs at similar institutions.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is a local level curricular change in the ML major in Spanish.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
MLL 255 will need to be substituted for MLL 253 or 254 for programs requiring 12 hours of languages.

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum as it currently appears in the online catalog:
Language and Culture - Spanish

MLL-154: Spanish Language and Culture I (3 hours)
MLL-158: Spanish Language and Culture II (3 hours)
MLL-251: Spanish Language and Culture III (3 hours)

At least two courses from Group 1* (6 hours)
Eight courses from Group 2** (24 hours)

Total (39 hours)
*Group 1
(Prerequisite: MLL 251 Spanish Language and Culture III)
MLL-253: Spanish Conversation (3 hours)
MLL-254: Spanish Grammar and Composition I (3 hours)
MLL-358: Readings in Hispanic Literature and Civilization I (3 hours)
**Group 2
(Prerequisites: one 300-level course before any 400-level course, one 400-level course before any 500-level course)
Eight approved upper-division electives (24 hours)

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum as you wish it to appear in the online catalog:
Language and Culture - Spanish

MLL 154 Spanish Language & Culture I (3)
MLL 158 Spanish Language & Culture II (3)
MLL 251 Spanish Language & Culture III (3)
MLL 255 Spanish Composition and Conversation I (3)
MLL 358 Readings in Hispanic Literature & Civilization I (3)

Six approved upper-division electives* (18 hours)
Total (33 hours)

*Prerequisites: One 300-level course before any 400-level course; one 400-level course before any 500-level course

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   N/A

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   N/A

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ **Approved: Department Chairperson**
Date _____ Signature, Department Chairperson _____

☑ **Approved: College Curriculum Committee**
Date 2|4|17 Signature, College Curriculum Committee Chair Mary Caud Panatto /u

☑ **Approved: Dean of College**
Date 2|4|17 Signature, Dean Mary Caud Panatto /u

☐ **Approved: General Education Committee (if applicable)**
Date _____ Signature, General Education Committee Chair _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ Signature, Council for Teacher Education Chair _____

☑ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 1/9/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ **Approved: Faculty Senate**
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: ENGML **College:** Arts and Sciences

Submission Date: October 24ᵗʰ, 2017

Contact Person: Myriam Krepps

Revision Effective: Fall, 2018
(Year)
☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Minor in Spanish

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
N/A

Description of Change: Streamline the curriculum for the minor in Spanish to eliminate confusion for second and third year students because of class groupings; no change to the number of credit hours to earn a Minor in Spanish.

Rationale for Change (include changes to curriculum objectives): With the deletion of the Spanish major in 2013, faculty modified the program, including the minor. Those changes created some confusion in selecting fourth semester courses and beyond. Therefore, adjustments to the minor are needed so as to assist in student success, mirror the minor in French, and align with programs at similar institutions.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is a local level curricular change in the Minor in Spanish.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
MLL 255 will need to be substituted for MLL 253 or 254 for programs requiring 12 hours of languages.

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Core Requirements for Spanish Minor (24 hours)

Three electives from Groups 1* and 2** (9 hours)
MLL-154: Spanish Language and Culture I (3 hours)
MLL-158: Spanish Language and Culture II (3 hours)
MLL-251: Spanish Language and Culture III (3 hours)
MLL-253: Spanish Conversation (3 hours)
MLL-254: Spanish Grammar and Composition I (3 hours)
*Group 1
(Prerequisite: MLL 254 Spanish Grammar and Composition I; one 300-level course before any 400-level course)

MLL-351: Spanish Grammar and Composition II (3 hours)
MLL-358: Readings in Hispanic Literature and Civilization I (3 hours)
**Group 2
(Prerequisites: one 300-level course before any 400-level course; one 400-level course before any 500-level course)
MLL-450: Readings in Hispanic Literature and Civilization II (3 hours)
MLL-457: Hispanic Culture and Civilization (3 hours)
MLL-475: Directed Studies in Spanish (_____) (1-3 hours)
MLL-555: Spanish Phonetics and Oral Practice (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Core Requirements for Spanish Minor (24 hours)

MLL 154 Spanish Language & Culture I (3)
MLL 158 Spanish Language & Culture II (3)
MLL 251 Spanish Language & Culture III (3)
MLL 255 Spanish Composition and Conversation I (3)
MLL 358 Readings in Hispanic Literature & Civilization I (3)

Three approved upper division electives (9 hours)*
*Prerequisites: One 300-level course before any 400-level course; one 400-level course before any 500-level course

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>N/A</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   <u>N/A</u>

3. Will this revision have specific General Education courses required? ☐ Yes   ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes   ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>None</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes   ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes   ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ **Approved: Department Chairperson**
Date _11-5-17_ Signature, Department Chairperson _____

☑ **Approved: College Curriculum Committee**
Date _12/4/17_ Signature, College Curriculum Committee Chair _Mary Carol Pomatto_ /m

☑ **Approved: Dean of College**
Date _12/4/17_ Signature, Dean _Mary Carol Pomatto_ /m

☐ **Approved: General Education Committee (if applicable)**
Date _____ Signature, General Education Committee Chair _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ Signature, Council for Teacher Education Chair _____

☑ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date _1/19/18_ Signature, Undergraduate Curriculum Committee Chair _____

☐ **Approved: Faculty Senate**
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>FCS</u>   College: <u>Arts & Sciences</u>   Submission Date: <u>11/9/2017</u>

Contact Person: <u>Amber Tankersley</u>   ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course will take the place of EDUC 440 Early Childhood Program Organization and Management currently offered through the Teaching and Leadership Department, as they are phasing out the course after it is taught in Spring 2018. Child Development majors need a course that provides an introduction and overview of childhood programs within their course of studies. Please see attached note from Dr. Alice Sagehorn.</u>

Proposed Course:
Course Number: <u>FCS 290</u>

Title of Course: <u>Introduction and Overview of Childhood Programs</u>

Credit Hours: <u>3</u>

Date first offered: <u>2019</u>   ☐ Fall ☒ Spring ☐ Summer
                (Semester/Year)   (check all that apply)

Prerequisite: <u>none</u>

Course Description (**as it will appear in the next catalog**): <u>An overview of planning for and administering programs serving children from birth to age eight. Topics include: program framework, policies/procedures, licensing/accreditation, staffing, learning environments, finances, marketing, food service/nutrition, child assessment, and family/community involvement.</u>

Purpose/Justification for Proposed Course: <u>The course is designed to contribute to the professional prepration of child development professionals by providing specific guidance on how to plan for, implement, market, and evaluate programs serving children from birth to age eight.</u>

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1.   <u>Describe and identify characteristics of high quality programs for young children.</u>
2.   <u>Describe the historical trends that have shaped early childhood policy and programming.</u>
3.   <u>Identify the most common types of programs serving young children and the services that meet the needs of particular populations.</u>
4.   <u>Identify and explain a program's mission and vision.</u>
5.   <u>Describe the purpose of regulations that apply to programs of early care and education and the topics they address.</u>
6.   <u>Identify the types of policies and procedures needed in family, staff, and administrative handbooks/manuals.</u>
7.   <u>Identify the personnel needs of programs serving young children.</u>

8.   Describe characteristics of high quality, inviting environments that meets the needs of children, families, and caregivers/teachers.

9.   Name the sources of income early care and education programs can anticipate.

10.   Describe effective internal and external marketing strategies often used by programs of early care and education.

11.   Identify some developmentally appropriate approaches to early childhood and child development.

12.   Describe the role that early learning standards play in early childhood programming.

13.   Describe the essential policies designed to keep children healthy while they are in out-of-home care.

14.   Identify some of the strategies used for documenting and assessing a young child's growth and development.

15.   Describe some effective strategies for building trusting relationships with families.

16.   Identify opportunities for you to contribute to the field of early childhood and child development.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]

Attendance and active participation	50 points
In -Class activities (approximately 10 @ 10 points each)	100 points
Personal Reflection on Child Development and Childhood Programs	25 points
Family Handbook Checklist	50 points
Environmental Rating Scale	50 points
Nutrition Plan	50 points
Contributing to the Profession—NAEYC	50 points
Quizzes (3 @ 75 points each)	225 points

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>none required</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
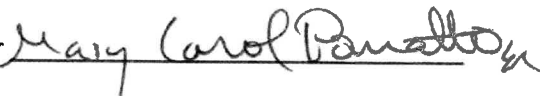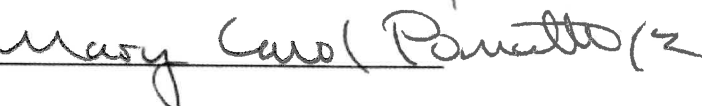   _____

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   _____

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   <u>The course currently offered (EDUC 440) is supported by adjunct funds and that support would need to continue for this course (FCS 290).</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date _11/7/17_ Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date _7/4/17_ Signature, College Curriculum Committee Chair _Mary Carol Pomatto_

☑ Approved: Dean of College
Date _7/4/17_ Signature, Dean _Mary Carol Pomatto_

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _1/15/1_ Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Re: Course Proposal

From : Alice Sagehorn <asagehorn@pittstate.edu>   Thu, Nov 02, 2017 09:18 AM
Subject : Re: Course Proposal
    To : atankersley <atankersley@pittstate.edu>
    Cc : jtruelove <jtruelove@pittstate.edu>

In consultation with the Department of Family and Consumer Science and the faculty in the Early Childhood Unified program, the course EDUC 440 Early Childhood Program Organization and Management is being phased out. The new Elementary Education Unified program does not require this course.

Dr. Alice Sagehorn

Alice C. Sagehorn, PhD
Chairperson/University Professor
Teaching and Leadership
Pittsburg State University
Pittsburg, KS 66762
620-235-4499
620-235-4520 Fax
asagehorn@pittstate.edu

I'm a teacher. What's your Superpower?

From: "atankersley" <atankersley@pittstate.edu>
To: "Alice Sagehorn" <asagehorn@pittstate.edu>
Cc: "Duane Whitbeck" <dwhitbeck@pittstate.edu>
Sent: Thursday, November 2, 2017 9:02:10 AM
Subject: Course Proposal

Dr. Sagehorn,
I am working on a proposal for the course the FCS department will offer to replace EDUC 440 Early Childhood Program Organization and Management that is being phased out. Could you supply a statement indicating that EDUC 440 will be offered for the last time during the Spring 2018 semester?

Thanks!
Amber

Amber Tankersley, Ph.D.
Associate Professor, Child Development
Director, Little Gorillas Preschool
Family & Consumer Sciences
Pittsburg State University
620-235-4460

FCS 290 Introduction and Overview of Childhood Programs

Pittsburg State University	Family& Consumer Sciences
Instructor:	Day/Time/Location:
Office Location:	Office Hours:
Office Phone:	Email:

COURSE DESCRIPTION
An overview of planning for and administering programs serving children from birth to age eight. Topics include: program framework, policies/procedures, licensing/accreditation, staffing, learning environments, finances, marketing, food service/nutrition, child assessment, and family/community involvement.

PURPOSE OF THE COURSE
The course is designed to contribute to the professional prepration of child development professionals by providing specific guidance on how to plan for, implement, market, and evaluate programs serving children from birth to age eight.

STUDENT RESPONSIBILITY
It is the student's responsibility to seek out the course instructor for information regarding the course. Sending e-mails or leaving phone messages is not a substitution for making an appointment and having a face–to-face conversation. Students who have problems in courses typically wait too long to have a conversation with their instructor and when they initiate contact they try to handle things by e-mail which has not proven to be effective.

STUDENT ASSISTANCE
Coordinator, Center for Student Accommodations
218 Russ Hall, 620-235-4309 or 620-235-6584
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

Please inform the instructor if you have a disability that requires accommodation.

COURSE OUTCOMES
1. Describe and identify characteristics of high quality programs for young children.
2. Describe the historical trends that have shaped early childhood policy and programming.
3. Identify the most common types of programs serving young children and the services that meet the needs of particular populations.
4. Identify and explain a program's mission and vision.
5. Describe the purpose of regulations that apply to programs of early care and education and the topics they address.
6. Identify the types of policies and procedures needed in family, staff, and administrative handbooks/manuals.
7. Identify the personnel needs of programs serving young children.

8. Describe characteristics of high quality, inviting environments that meets the needs of children, families, and caregivers/teachers.
9. Name the sources of income early care and education programs can anticipate.
10. Describe effective internal and external marketing strategies often used by programs of early care and education.
11. Identify some developmentally appropriate approaches to early childhood and child development.
12. Describe the role that early learning standards play in early childhood programming.
13. Describe the essential policies designed to keep children healthy while they are in out-of-home care.
14. Identify some of the strategies used for documenting and assessing a young child's growth and development.
15. Describe some effective strategies for building trusting relationships with families.
16. Identify opportunities for you to contribute to the field of early childhood and child development.

STANDARDS ADDRESSED IN THIS COURSE
In the following section professional standards, from NAEYC and KSDE—ECU Birth-Grade 3, are listed in full with the standards not fully addressed in this course struck through, however, some of the standards that have been struck through may be applicable for some students within this course.

NAEYC Professional Preparation Standards (revised 2010) that are related to this course. These standards are specifically for teachers of young children, birth through age eight. However, think of how they might also apply to your profession if you plan to teach a different age group OR work with children and families outside the classroom.
1. Promoting child development and learning
   a. Knowing and understanding young children's characteristics and needs
   b. Knowing and understanding the multiple influences on development and learning
   c. Using developmental knowledge to create a healthy, respectful, supportive, and challenging learning environments
2. Building family and community relationships
   a. Knowing and understanding diverse family and community characteristics
   b. Supporting and engaging families and communities through respectful, reciprocal relationships
   c. Involving families and communities in their children's development and learning
3. Observing, documenting, and assessing to support young children and families
   a. Understanding the goals, benefits, and uses of assessment—including its use in development of appropriate goals, curriculum, and teaching strategies for young children
   b. Knowing about and using observation, documentation, and other appropriate assessment tools and approaches, including the use of technology in documentation, assessment and data collection
   c. Understanding and practicing responsible assessment to promote positive outcomes for each child, including the use of assistive technology for children with disabilities
   d. Knowing about assessment partnerships with families and with professional colleagues to build effective learning environments

4. Using developmentally effective approaches to connect with children and families
   a. Understanding positive relationships and supportive interactions as the foundation of their work with young children
   b. Knowing and understanding effective strategies and tools for early education, including appropriate uses of technology
   c. ~~Using a broad repertoire of developmentally appropriate teaching/learning approaches~~
   d. ~~Reflecting on their own practice to promote positive outcomes for each child~~
5. Using content knowledge to build meaningful curriculum
   a. ~~Understanding content knowledge and resources in academic disciplines: language and literacy; the arts—music, creative movement, dance, drama, visual arts; mathematics; science; physical activity; physical education, health and safety; and social studies~~
   b. ~~Knowing and using the central concepts, inquiry tools, and structures of content areas or academic disciplines~~
   c. Using their own knowledge, appropriate early learning standards, and other resources to design, implement, and evaluate meaningful, challenging curricula for each child
6. Becoming a professional
   a. Identifying and involving oneself with the early childhood field
   b. Knowing about and upholding ethical standards and other professional guidelines
   c. Engaging in continuous, collaborative learning to inform practice; using technology effectively with young children, with peers, and as a professional resource
   d. Integrating knowledgeable, reflective, and critical perspectives on early education
   e. Engaging in informed advocacy for young children and the early childhood profession
7. Early childhood field experiences
   a. ~~Opportunities to observe and practice in at least two of the three early childhood age groups (birth-age 3, 5-5, 5-8)~~
   b. ~~Opportunities to observe and practice in at least two of three main types of early education settings (early school grades, child care centers and homes, Head Start programs)~~

KSDE Early Childhood Unified Standards

1. Child Development and Learning: Candidates prepared in early childhood degree programs are grounded in a child development knowledge base. They understand and value learner differences. They use their understanding of young children's development and learning, to create environments that are healthy, respectful, supportive, and challenging for each learner. Candidates know and understand typical progression in each developmental domain of children from birth to age 6.
   - Candidates use understanding of individual differences and diverse cultures and communities to ensure inclusive learning environments that enable each learner to meet high standards.
   - Candidates use developmental knowledge to create healthy, respectful, supportive, and challenging learning environments for all learners.
2. Content Knowledge: Candidates understand the central concepts, tools of inquiry and structures of the discipline he or she teachers and creates learning experiences that make the discipline accessible and meaningful for learners to assure mastery of content.
   - ~~Understanding content knowledge in developmental domains and pre-academic/academic disciplines: language and literacy; the arts; mathematics; science, physical activity, physical education, health and safety; and social studies.~~

- Understand, articulate and can integrate into personal practice, the historical, theoretical and philosophical viewpoints within the field of early childhood.
- Candidates understand the legal foundations within the field of early childhood education.

3. **Application of Content Knowledge:** Candidates understand how to connect concepts and use differing perspectives to engage learners in critical thinking, creativity, and collaborative problem solving related to authentic local and global issues.
   - Knowing and understanding effective strategies and tools for early education, including appropriate uses of technology and assistive technology.

4. **Observing, Documenting, and Assessing to Support Young Learners and Families:** Candidates prepared in early childhood B - K degree programs understand that child observation, documentation, and other forms of assessment are central to the practice of all early childhood professionals. They know about and understand the goals, benefits, and uses of assessment. They know about and use systematic observations, documentation, and other effective assessment strategies in a responsible way, in partnership with families and other professionals, to positively influence the development of each and every learner.
   - Understanding the goals, benefits, and uses of assessment—including its use in development of appropriate goals, curriculum, and teaching strategies for young learners. Knowing about and using appropriate assessment tools and approaches, including the use of technology in documentation, assessment and data collection.
   - Understanding and practicing ethical, responsible assessment to promote positive outcomes for each child, including the use of assistive technology for learners with disabilities.
   - Knowing about assessment partnerships with families and with professional colleagues to build effective learning environments.

5. ~~Planning for Instruction: Candidates prepared in early childhood B – K degree programs use their knowledge of pre-academic / academic disciplines to design, implement and evaluate experiences that promote positive development and learning for every learner.~~
   - <u>Design, implement, and evaluate developmentally meaningful and challenging curriculum for each child</u>

6. **Using Developmentally Effective Strategies:** Candidates in early childhood B - K degree programs understand that teaching and learning with young learners is a complex enterprise, and its details vary depending on learners' ages, characteristics, and the settings within which teaching and learning occur. Candidates know, understand, and use a wide array of developmentally appropriate approaches, instructional strategies and tools to connect learners and families and positively influence each and every learner's development and learning.
   - Knowing, understanding and using a broad repertoire of developmentally appropriate teaching/learning approaches with an integrated systemic approach. Selecting effective strategies and tools for early education, including appropriate uses of technology and assistive technology

7. **Professional and Ethical Practice:** Candidates prepared in early childhood B - K degree programs identify and conduct themselves as members of the early childhood profession. They know and use ethical guidelines and other professional standards related to early childhood practice. They are continuous, collaborative learners who demonstrate knowledge, reflective and critical perspectives on their work, making informed decisions that integrate knowledge from a variety of sources. They are informed advocates for sound educational practices and policies. They engage in structured appropriate early field experiences at all levels (B-2, 3-5, and kindergarten)

in a variety of settings (kindergarten; child care centers and homes/early intervention services, community agency programs).

- Identifying and involving oneself with the early childhood field.
- Knowing about and upholding ethical standards and other early childhood professional guidelines.
- Engaging in continuous learning and reflective practice to inform instruction; Analyze and evaluate the implications of current trends and issues within the field of early childhood.
- ~~Field experiences and clinical practices are planned and sequenced so that candidates develop the knowledge, skills and professional dispositions necessary to promote the development and learning of young children across the entire developmental period of early childhood. Opportunities to observe and practice in early childhood age groups (birth-age 2 and 3-5 and kindergarten) and in all types of early education settings (kindergarten, child care centers and homes/early intervention services, community agency programs).~~

TEACHING STRATEGIES

1. Assigned readings
2. In class discussions, presentations, guest speakers, field trips, videos, and lectures
3. Class activities—in class and online, individual & small group
4. Written assignments
5. Quizzes

REQUIRED TEXT
Freeman, N.K., Decker, C.A., & Decker, J.R. (2017) Planning and Administering Early Childhood Programs, 11th edition. Pearson Education, Inc.

ASSIGNMENTS & EVALUATION
The final grade is based on the following assignments/activities:

1. Attendance and active participation   50 points
2. In -Class activities (approximately 10 @ 10 points each)   100 points
3. Written Assignments
    a. Personal Reflection on Child Development and Childhood Programs   25 points
    b. Family Handbook Checklist   50 points
    c. Environmental Rating Scale   50 points
    d. Nutrition Plan   50 points
    e. Contributing to the Profession—NAEYC   50 points
4. Quizzes (3 @ 75 points each)   225 points
    a. Chapters 1-4
    b. Chapters 5-8
    c. Chapters 9-13

Refer to the tentative class schedule at the end of the syllabus or in Canvas for the due dates of these assignments. Due dates will be included with the assignment guidelines provided. Actual assignments/projects and their point values may change during the course of the semester. Additional graded activities may be added at the discretion of the instructor. Students will be notified of any such changes in advance.

Each written assignment will include a scoring guide/rubric when assigned. Common criteria for evaluating all course work includes completeness, neatness, accuracy, and timeliness--please refer to the scoring guide for each individual assignment. Students have access to their recorded grades within the Canvas site. Grades will not be rounded for this course.

Late work, *if accepted*, will not earn full credit. If accepted, the grade on a late assignment will be dropped by a minimum of 20% of the total point value (100 point assignment would equal a 20 point deduction).

The grading scale used for this class is as follows: A=90-100%, B=80-89%, C=70-79%, D=60-69%, F=below 59%.

ACADEMIC HONESTY
Each student is expected to do his/her own original work. Any student who cheats or plagiarizes may receive a failing grade for the particular project or assignment, in the course, and possibly dismissal from the university. See the Pittsburg State University Catalog for further explanation of the university policy. http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

COURSE EXPECTATIONS
1. **Attendance**: Regular attendance is essential for obtaining course information and participating in class discussions and activities. I have found attendance grades to be an accurate predictor of your overall course grade. Daily attendance will be recorded in Canvas and will be a part of your final grade. There are 50 attendance points for the semester; every absence deducts 5 points from your semester attendance grade. Attendance grades make up approximately 10% of your total course grade which is the difference between letter grades.
2. **Absenteeism**: It is the student's responsibility to inquire about work missed due to absences, including assignment overviews/guidelines, class notes and handouts from the missed class period. Announcements will be added to the course Canvas site at least weekly. Absences deduct points from your attendance grade. *Missed in-class activities cannot be made up.*
3. **Class Preparation**: It is expected that students will do the assigned reading BEFORE the class period. The readings are essential as you complete your assigned lab tasks each week. Be sure to read supplemental materials added to each week's module that relates to the current course topic. Tests will cover all assigned reading, as well as class notes, discussions, videos, etc.
4. **Assignment Submission & Grading**: Assignments should be given personally to the instructor unless otherwise specified—please do not email assignments without instruction to do so. Some assignments may be submitted online via Canvas—you will be notified if this is the case. Students are strongly advised to save a copy of all work prior to submitting. In the unlikely event that an assignment is misplaced, the student will be able to furnish a copy to the instructor upon request. Unless otherwise specified, all assignments must be typed. Grades for assignments are entered into the gradebook in Canvas. Graded work will be returned to the student.

5. **Canvas**: As instructor, I will post lecture information, assignments, and other course information in our course site in Canvas. It is the student's responsibility to view the weekly modules in our course Canvas site on a regular basis. Do not rely on the navigation pane ("To Do" and "Coming Up") on the right side of your Canvas homepage to guide your participation in the class; there are class activities and course materials that may not show up in that navigation pane.
6. **Technology Requirements**: To be able to fully participate in this course you will need to have the ability to search/open web pages, view online videos, and open/submit documents in Word, PowerPoint, or PDF formats.
7. **Classroom environment**: It is expected that the learning environment in the classroom be one that accommodates the needs and viewpoints of students and the instructor. The expectation is that respect will be shown to everyone in the classroom. Respect is demonstrated by being on time, coming to class prepared, limiting personal conversations to time outside of class, refraining from distracting technology usage, and actively participating in the class discussions.

TENTATIVE COURSE SCHEDULE

Week #	Weekly Topic	Assignments & Quizzes
1	Course Overview & Syllabus	
2	Chapter 1—Overview of Early Care and Education and Program Administration	
3	Chapter 2—Identifying the Program's Core Values, Developing Its Vision and Mission Statements, and Planning for Program Evaluation	Personal Reflection on Child Development and Childhood Programs
4	Chapter 3—Understanding Regulations, Accreditation Criteria, and Other Standards of Practice	
5	Chapter 3—Understanding Regulations, Accreditation Criteria, and Other Standards of Practice	
6	Chapter 4—Policies and Procedures: Tools to Ensure Your Program's Smooth Operation	Family Handbook Checklist Quiz #1
7	Chapter 5—Recruiting, Hiring, Leading, and Managing Personnel	
8	Chapter 6—Creating Quality Learning Environments	Environmental Rating Scale
9	Chapter 7—Managing Your Program's Finances	
10	Chapter 8—Marketing Your Program of Early Care and Education	Quiz #2
11	Chapter 9—Teaching and Learning in the Children's Program	
12	Chapter 10—Providing Quality Nutrition and Creating a Health and Safe Environment	Nutrition Plan
13	Chapter 10—Providing Quality Nutrition and Creating a Health and Safe Environment	
14	Chapter 13—Contributing to the Profession	Contributing to the Profession—NAEYC
15	Chapter 11—Child Assessment: An Essential Component of Quality Early Childhood Programming	
16	Chapter 12—Working with Families and Communities	Quiz #3
Finals Week		

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>History, Philosophy and Social Sciences</u>
    College: <u>Arts & Sciences</u>   Submission Date: <u>October 2017</u>

Contact Person: <u>Kyle Thompson</u> ☒ Faculty member ☐ Chair

Revision Effective: <u>Fall 2018</u> (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☒ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course is not required for any other program.</u>

Purpose/Justification for Revision to Course: <u>This revision is in the title of the course in order to correctly align with the other offerings in British history. The course description has also been updated to included Brexit.</u>

Existing Course:

Course Number: <u>HIST 648</u>

Title of Course: <u>Modern Britain, 1846-Present</u>

Credit Hours: <u>3</u>

Prerequisite: <u>HIST 102 World History from 1500, its equivalent, or permission from instructor</u>

Course Description (**as it appears in the current catalog**):
<u>A study of Britain's transformation from a global Superpower to its current position. This course surveys the effects of increased enfranchisement and the idea of democracy on the British government and society from the Victorian era to the present. Particular focus will be placed on the politics and society of Victorian Britain, Britain's relationship with Ireland, British international influence, the social impact of two world wars, the Welfare State, and the loss of Empire.</u>

Proposed Course:

Course Number: <u>HIST 648</u>

Title of Course: <u>Modern Britain, 1832-Present</u>

Credit Hours: <u>3</u>

Prerequisite: <u>HIST 102 World History from 1500, its equivalent, or permission from instructor</u>

Course Description (**as it will appear in the next catalog**):

A study of Britain's transformation from a global Superpower to its current position. This course surveys the effects of increased enfranchisement and the idea of democracy on the British government and society from the Victorian era to the present. Particular focus will be placed on the politics and society of Victorian Britain, Britain's relationship with Ireland, British international influence, the social impact of two world wars, the Welfare State, the loss of Empire and Brexit.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

    If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

    _____
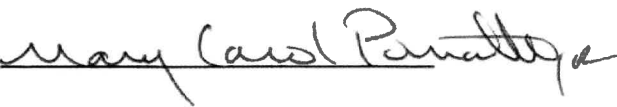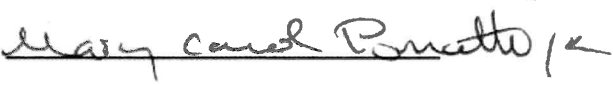   *Please realize that it will need to gain approval of the General Education Committee.*
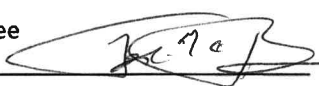
2. Will this course be required of any education majors? ☐ Yes ☒ No
    If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
    <u>none</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 12 Oct'17 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 2\4\ Signature, College Curriculum Committee Chair Mary Carol Pomatto

☑ Approved: Dean of College
Date 2\4\17 Signature, Dean Mary Carol Pomatto

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: <u>History, Philosophy, and Social Sciences</u> **College:** <u>Arts and Sciences</u>

Submission Date: <u>9/13/17</u>

Revision Effective: Fall, <u>2018</u>
(Year)

Contact Person: <u>Darren Botello-Samson</u>

☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: <u>Bachelor of Arts Degree with a Major in International Studies</u>

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: <u>Addition of newly created courses to their proper locations within the curriculum (POLS 523: Asian Politics, POLS 576: Global Human Rights, POLS 652: International Law</u>

Rationale for Change (include changes to curriculum objectives): <u>These are courses that were created and legislated over the past couple of semester and they simply need to be included in the curriculum in their proper places.</u>

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
<u>The changes are only relevant to the Political Science and International Studies program</u>

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>The changes are only relevant to the Political Science and International Studies program</u>

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
see attached

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum **as you wish it to appear** in the online catalog:
see attached

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>N/A</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   ___

3. Will this revision have specific General Education courses required? ☐ Yes   ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes   ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>N/A</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 18.Sept.2017 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 2/4/17 Signature, College Curriculum Committee Chair Mary Carol Pomatto, R

☑ Approved: Dean of College
Date 2/4/17 Signature, Dean Mary Carol Pomatto ...

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

The International Studies major, Bachelor of Arts degree, is a multi-disciplinary major, incorporating a variety of disciplines across colleges and departments within the Pittsburg State University community. Its core is Political Science, History, Geography and Sociology with substantial contributions made by Economics, Management and Marketing, and Communication. In addition, a variety of other disciplines, such as Family and Consumer Sciences, English and the Fine Arts provide important contributions. The major is designed to give students a core body of knowledge and basic skills necessary to live and work successfully in an increasingly interconnected world. The development of students' foreign language skills is a key component of the program. Students are encouraged to enroll in internships and practica.

Students who wish to complete the International Studies major with Departmental Academic Honors can complete a total of nine hours of courses designated "may be taken for honors" from the 33 hours of required courses for the major.

- Core Requirements (24 hours)
    - HIST-102: World History from 1500 (3 hours)
    - POLS-103: Comparative Political Institutions (3 hours)
    - POLS-530: International Relations (3 hours)
    - INT-699: Senior Seminar in International Studies (3 hours)
    - Comparative Politics (Choose one):
        - POLS-524: European Politics (3 hours)
        - POLS-525: Middle Eastern Politics (3 hours)
        - POLS-526: Latin American Politics (3 hours)
        - POLS-527: African Politics (3 hours)
    - Environmental Issues (Choose one):
        - BIOL-330: Principles of Ecology (3 hours)
        - GEOG-302: Introduction to Environmental Geography (3 hours)
        - GEOG-502: Global Environmental Change (3 hours)
        - POLS-512: Environmental Politics (3 hours)

    BIOL 330 Principles of Ecology recommended for science majors/minors only. POLS 512 Environmental Politics when research/individual project is international or comparative in scope.

    - Economic Issues (Choose one):
        - GEOG-507: Geography of the Global Economy (3 hours)
        - POLS-630: International Political Economy (3 hours)
    - Cultural Issues (Choose one):
        - ANTH-101: Introduction to Cultural Anthropology (3 hours)
        - SOC-200: Introduction to Anthropology (3 hours)
        - PHIL-231: World Religions (3 hours)
        - GEOG-304: Human Geography (3 hours)
        - COMM-601: Intercultural Communication (3 hours)
        - SOC-676: Global Sociology (3 hours)

- o Modern Language Requirements (12 hours in same language - or equivalent/proficiency)
  - Spanish
    - MLL-154: Spanish Language and Culture I (3 hours)
    - MLL-158: Spanish Language and Culture II (3 hours)
    - MLL-251: Spanish Language and Culture III (3 hours)
    - MLL-253: Spanish Conversation (3 hours)
    OR MLL-254: Spanish Grammar and Composition I (3 hours)
  - French
    - MLL-124: French Language and Culture I (3 hours)
    - MLL-128: French Language and Culture II (3 hours)
    - MLL-221: French Language and Culture III (3 hours)
    - MLL-225: French Grammar and Conversation I (3 hours)
- Elective Courses* (12 hours)
  - o History
    - HIST-501: Special Topics in World History (____) (1-3 hours)
    - HIST-505: African Civilizations (3 hours)
    - HIST-507: Modern Africa (3 hours)
    - HIST-510: Modern Middle East (3 hours)
    - HIST-522: Korean and Vietnam Wars (3 hours)
    - HIST-523: Early China (3 hours)
    - HIST-524: Early Japan (3 hours)
    - HIST-526: Japan Since 1700 (3 hours)
    - HIST-527: China Since 1700 (3 hours)
    - HIST-529: History of South Asia (3 hours)
    - HIST-531: Samurai: History, Literature, Myth (3 hours)
    - HIST-532: History of Japanese Women (3 hours)
    - HIST-533: US-East Asia Relations (3 hours)
    - HIST-534: Korea Since 1700 (3 hours)
    - HIST-546: The Age of Empire (3 hours)
    - HIST-547: Radical Islam (3 hours)
    - HIST-626: U.S. Iraq and Afghanistan (3 hours)
    - HIST-646: Modern Scotland (3 hours)
    - HIST-648: Modern Britain 1846-Present (3 hours)
    - HIST-668: U.S. as a Superpower (3 hours)
    - HIST-700: History: Selected Subjects (____) (1-3 hours)

HIST 501 Special Topics in World History (when a contemporary topic). HIST 700 History: Selected Subjects (when a contemporary, international topic).

  - o Business, Economics and Technology
    - BIOL-665: Medical Entomology (3 hours)
    - FIN-625: International Finance (3 hours)
    - ECON-440: International Economics (3 hours)

- GT-350: Technology and Civilization (3 hours)
- IB-330: International Business (3 hours)
- IB-340: International Marketing (3 hours)
- IB-520: Emerging Markets (3 hours)
- IB-530: Cross Cultural Analysis (3 hours)
  - Comparative and International Institutions
    - ANTH-301: Food and Culture (3 hours)
    - GEOG-106: World Regional Geography (3 hours)
    - GEOG-307: East Asia: China, Japan, and Korea (3 hours)
    - POLS-524: European Politics (3 hours)
    - POLS-525: Middle Eastern Politics (3 hours)
    - POLS-526: Latin American Politics (3 hours)
    - POLS-527: African Politics (3 hours)
    - POLS-587: U.S. Foreign Policy (3 hours)
    - POLS-680: War: The Politics of Violence (3 hours)
    - SOC-534: Political Sociology (3 hours)
    - SOC-676: Global Sociology (3 hours)
    - WGS-399: Global Women's Issues (3 hours)
  - Literature, Fine Arts and Design
    - ART-178: Introduction to the Visual Arts (3 hours)
    - ART-288: Introduction to Art History I (3 hours)
    - ART-289: Introduction to Art History II (3 hours)
    - ART-688: History of Modern Art (3 hours)
    - ART-689: Contemporary Issues in Art (3 hours)
    - COMM-405: Drama Studies (____) (3 hours)
    - ENGL-220: World Masterpieces (3 hours)
    - ENGL-555: Topics in Literature (____) (1-3 hours)
    - ENGL-556: Topics in Writing (____) (3 hours)
      OR ENGL-756: Topics in Writing (____) (1-3 hours)
    - ENGL-560: British Genre (____) (3 hours)
    - ENGL-561: British Theme (____) (3 hours)
    - ENGL-570: International Literatures Genre (____) (3 hours)
    - ENGL-571: International Literatures Theme (____) (3 hours)
    - FCS-154: Dress and Culture (3 hours)
    - IND-312: History of Design I (3 hours)
    - IND-313: History of Design II (3 hours)
    - FCS-455: History of Costume (3 hours)
    - MUSIC-120: Music Appreciation (____) (3 hours)

- MLL - All upper-division courses covering topics of literature, culture, art, civilization, history, or contemporary affairs.

COMM 405 Drama Studies (when an international topic). ENGL 555 Topics in Literature (when an international topic).

- o General
  - INT-505: Topics in International Studies (_____) (3 hours)
  - INT-510: Readings in International Studies (1-3 hours)
  - INT-690: Study Abroad (_____) (3-6 hours)
  - INT-695: Internship/Practicum (3 hours)

Total (48 hours)

INT 505 Topics in International Studies - maximum of two if topics are different. INT 510 Readings in International Studies - maximum of two.

Additional Requirements

1. At least 18 hours within the major must be completed with courses numbered 300 or above.

2. Minimum four weeks study abroad.

3. International Studies Majors must also major or minor in a second discipline. Suggested Majors/Minors: Biology, Communication, English, History, Justice Studies, Modern Languages, Political Science, and Sociology. (See the Pittsburg State University Catalog for course prerequisites).

*Courses from the Core may also be used as electives if they are not used to meet core requirements. (Note: The list of elective courses published here is not exhaustive. Additional offerings will be available as electives when departments add new courses appropriate to International Studies to their own curricula and when appropriate "special topics" classes are offered. Students should refer to the International Studies section in the on-line class schedule to see what electives courses are available for the current semester. Majors and minors can also consult their International Studies adviser.)

COMM 405 Drama Studies (when an international topic). ENGL 555 Topics in Literature (when an international topic).

o General
- INT-505: Topics in International Studies (_____) (3 hours)
- INT-510: Readings in International Studies (1-3 hours)
- INT-690: Study Abroad (_____) (3-6 hours)
- INT-695: Internship/Practicum (3 hours)

Total (48 hours)

INT 505 Topics in International Studies - maximum of two if topics are different. INT 510 Readings in International Studies - maximum of two.

Additional Requirements

1. At least 18 hours within the major must be completed with courses numbered 300 or above.

2. Minimum four weeks study abroad.

3. International Studies Majors must also major or minor in a second discipline. Suggested Majors/Minors: Biology, Communication, English, History, Justice Studies, Modern Languages, Political Science, and Sociology. (See the Pittsburg State University Catalog for course prerequisites).

*Courses from the Core may also be used as electives if they are not used to meet core requirements. (Note: The list of elective courses published here is not exhaustive. Additional offerings will be available as electives when departments add new courses appropriate to International Studies to their own curricula and when appropriate "special topics" classes are offered. Students should refer to the International Studies section in the on-line class schedule to see what electives courses are available for the current semester. Majors and minors can also consult their International Studies adviser.)

Bachelor of Arts with a Major in International Studies – (Proposed, with added courses highlighted)

The International Studies major, Bachelor of Arts degree, is a multi-disciplinary major, incorporating a variety of disciplines across colleges and departments within the Pittsburg State University community. Its core is Political Science, History, Geography and Sociology with substantial contributions made by Economics, Management and Marketing, and Communication. In addition, a variety of other disciplines, such as Family and Consumer Sciences, English and the Fine Arts provide important contributions. The major is designed to give students a core body of knowledge and basic skills necessary to live and work successfully in an increasingly interconnected world. The development of students' foreign language skills is a key component of the program. Students are encouraged to enroll in internships and practica.

Students who wish to complete the International Studies major with Departmental Academic Honors can complete a total of nine hours of courses designated "may be taken for honors" from the 33 hours of required courses for the major.

- Core Requirements (24 hours)
  - HIST-102: World History from 1500 (3 hours)
  - POLS-103: Comparative Political Institutions (3 hours)
  - POLS-530: International Relations (3 hours)
  - INT-699: Senior Seminar in International Studies (3 hours)
  - Comparative Politics (Choose one):
    - POLS-523: Asian Politics (3 hours)
    - POLS-524: European Politics (3 hours)
    - POLS-525: Middle Eastern Politics (3 hours)
    - POLS-526: Latin American Politics (3 hours)
    - POLS-527: African Politics (3 hours)
  - Environmental Issues (Choose one):
    - BIOL-330: Principles of Ecology (3 hours)
    - GEOG-302: Introduction to Environmental Geography (3 hours)
    - GEOG-502: Global Environmental Change (3 hours)
    - POLS-512: Environmental Politics (3 hours)
      - BIOL 330 Principles of Ecology recommended for science majors/minors only. POLS 512 Environmental Politics when research/individual project is international or comparative in scope.
  - Economic Issues (Choose one):
    - GEOG-507: Geography of the Global Economy (3 hours)
    - POLS-630: International Political Economy (3 hours)
  - Cultural Issues (Choose one):
    - ANTH-101: Introduction to Cultural Anthropology (3 hours)
    - SOC-200: Introduction to Anthropology (3 hours)
    - PHIL-231: World Religions (3 hours)
    - GEOG-304: Human Geography (3 hours)
    - COMM-601: Intercultural Communication (3 hours)
    - SOC-676: Global Sociology (3 hours)

- Modern Language Requirements (12 hours in same language – or equivalent/proficiency)
  - Spanish
    - MLL-154: Spanish Language and Culture I (3 hours)
    - MLL-158: Spanish Language and Culture II (3 hours)
    - MLL-251: Spanish Language and Culture III (3 hours)
    - MLL-253: Spanish Conversation (3 hours)
      OR MLL-254: Spanish Grammar and Composition I (3 hours)
  - French
    - MLL-124: French Language and Culture I (3 hours)
    - MLL-128: French Language and Culture II (3 hours)
    - MLL-221: French Language and Culture III (3 hours)
    - MLL-225: French Grammar and Conversation 1 (3 hours)
- Elective Courses* (12 hours)
  - Anthropology
    - ANTH-101: Introduction to Cultural Anthropology (3 hours)
    - ANTH-301: Food and Culture (3 hours)
  - Art
    - ART-178: Introduction to the Visual Arts (3 hours)
    - ART-288: Introduction to Art History I (3 hours)
    - ART-289: Introduction to Art History II (3 hours)
    - ART-688: History of Modern Art (3 hours)
    - ART-689: Contemporary Issues in Art (3 hours)
  - Biology
    - BIOL-330: Principles of Ecology (3 hours)
    - BIOL-665: Medical Entomology (3 hours)
  - Communication
    - COMM-405: Drama Studies (_____) (3 hours)
      - International topic required
    - COMM-601: Intercultural Communication (3 hours)
  - Economics
    - ECON-440: International Economics (3 hours)
  - English
    - ENGL-220: World Masterpieces (3 hours)
    - ENGL-555: Topics in Literature (_____) (1-3 hours)
      - International topic required
    - ENGL-556: Topics in Writing (_____) (3 hours)
      OR ENGL-756: Topics in Writing (_____) (1-3 hours)
    - ENGL-560: British Genre (_____) (3 hours)
    - ENGL-561: British Theme (_____) (3 hours)
    - ENGL-570: International Literatures Genre (_____) (3 hours)
    - ENGL-571: International Literatures Theme (_____) (3 hours)
  - Family and Consumer Sciences
    - FCS-154: Dress and Culture (3 hours)
    - FCS-455: History of Costume (3 hours)
  - Finance
    - FIN-625: International Finance (3 hours)

- o Geography
  - GEOG-106: World Regional Geography (3 hours)
  - GEOG-302: Introduction to Environmental Geography (3 hours)
  - GEOG-304: Human Geography (3 hours)
  - GEOG-307: East Asia: China, Japan, and Korea (3 hours)
  - GEOG-502: Global Environmental Change (3 hours)
  - GEOG-507: Geography of the Global Economy (3 hours)
- o General Technology
  - GT-350: Technology and Civilization (3 hours)
- o History
  - HIST-501: Special Topics in World History (___) (1-3 hours)
    - Contemporary topic required
  - HIST-505: African Civilizations (3 hours)
  - HIST-507: Modern Africa (3 hours)
  - HIST-510: Modern Middle East (3 hours)
  - HIST-522: Korean and Vietnam Wars (3 hours)
  - HIST-523: Early China (3 hours)
  - HIST-524: Early Japan (3 hours)
  - HIST-526: Japan Since 1700 (3 hours)
  - HIST-527: China Since 1700 (3 hours)
  - HIST-529: History of South Asia (3 hours)
  - HIST-531: Samurai: History, Literature, Myth (3 hours)
  - HIST-532: History of Japanese Women (3 hours)
  - HIST-533: US-East Asia Relations (3 hours)
  - HIST-534: Korea Since 1700 (3 hours)
  - HIST-546: Age of Empire (3 hours)
  - HIST-547: Radical Islam (3 hours)
  - HIST-626: U.S. Iraq and Afghanistan (3 hours)
  - HIST-646: Modern Scotland (3 hours)
  - HIST-648: Modern Britain (3 hours)
  - HIST-668: U.S. as a Superpower (3 hours)
  - HIST-700: History: Selected Subjects (____) (1-3 hours)
    - Contemporary, international topic required
- o Interior Design
  - IND-312: History of Design I (3 hours)
  - IND-313: History of Design II (3 hours)
- o International Studies
  - INT-505: Topics in International Studies (____) (3 hours)
  - INT-510: Readings in International Studies (1-3 hours)
  - INT-690: Study Abroad (____) (3-6 hours)
  - INT-695: Internship/Practicum (3 hours)
    - INT 505 Topics in International Studies - maximum of two if topics are different. INT 510 Readings in International Studies - maximum of two.
- o Management and Marketing
  - IB 330: International Business (3 hours)

- - IB 530: Cross Cultural Analysis (3 hours)
  - IB 340: International Marketing (3 hours)
  - IB 520: Emerging Markets (3 hours)
- Modern Languages
  - All upper-division courses covering topics of literature, culture, art, civilization, history, or contemporary affairs.
- Music
  - MUSIC-120: Music Appreciation (___) (3 hours)
- Philosophy
  - PHIL-231: World Religions
- Political Science
  - POLS-512: Environmental Politics (3 hours)
    - International topic required
  - POLS-523: Asian Politics (3 hours)
  - POLS-524: European Politics (3 hours)
  - POLS-525: Middle Eastern Politics (3 hours)
  - POLS-526: Latin American Politics (3 hours)
  - POLS-527: African Politics (3 hours)
  - POLS-576: Global Human Rights (3 hours)
  - POLS-587: U.S. Foreign Policy (3 hours)
  - POLS-630: International Political Economy (3 hours)
  - POLS-652: International Law (3 hours)
  - POLS-680: War: The Politics of Violence (3 hours)
- Sociology
  - SOC-200: Introduction to Anthropology (3 hours)
  - SOC-534: Political Sociology (3 hours)
  - SOC-676: Global Sociology (3 hours)
- Women's Studies
  - WOMEN-399: Global Women's Issues (3 hours)

Total (48 hours)

Additional Requirements

1. At least 18 hours within the major must be completed with courses numbered 300 or above.

2. Minimum four weeks study abroad.

3. International Studies Majors must also major or minor in a second discipline. Suggested Majors/Minors: Biology, Communication, English, History, Justice Studies, Modern Languages and Literature, Political Science, and Sociology. (See the Pittsburg State University Catalog for course prerequisites).

*Courses from the Core may also be used as electives if they are not used to meet core requirements. (Note: The list of elective courses published here is not exhaustive. Additional offerings will be available as electives when departments add new courses appropriate to International Studies to their own curricula and when appropriate "special topics" classes are offered. Students should refer to the International Studies section in the on-line class schedule to see what electives courses are available for the current semester. Majors and minors can also consult their International Studies adviser.)

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: <u>History, Philosophy, and Social Sciences</u>   College: <u>Arts and Sciences</u>

Submission Date: <u>9/13/17</u>

Revision Effective: Fall, <u>2018</u>
(Year)

Contact Person: <u>Darren Botello-Samson</u>

☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: <u>Bachelor of Arts Degree with a Major in Political Science</u>

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: <u>Addition of newly created courses to their proper locations within the curriculum (POLS 523: Asian Politics, POLS 576: Global Human Rights, POLS 652: International Law, POLS 603: Senior Honors Project 1, POLS 605: Senior Honors Project 2)</u>

Rationale for Change (include changes to curriculum objectives): <u>These are courses that were created and legislated over the past couple of semester and they simply need to be included in the curriculum in their proper places.</u>

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
<u>The changes are only relevant to the Political Science and International Studies program</u>

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>The changes are only relevant to the Political Science and International Studies program</u>

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
see attached

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum **as you wish it to appear** in the online catalog:
see attached

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>N/A</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   _____

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>N/A</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 18.Sept.2017 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 2/14/17 Signature, College Curriculum Committee Chair Mary Carol Pomatto /sc

☑ Approved: Dean of College
Date 2/14/17 Signature, Dean Mary Carol Pomatto /sc

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/19/18 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

CURRENT CURRICULUM

The political science major must (1) complete the university's General Education requirements; (2) meet the distribution and hour requirements (33) in political science; (3) take either MATH 143 Elementary Statistics (substitutes for MATH 113 College Algebra in the university's General Education requirements) or SOSCI 388 Social Research Analysis; (4) elect a minor; (5) take at least 45 upper division hours of classes listed at the 300 level or above; and (6) complete at least 27 hours of upper division political science classes.

- Core (12 hours)
    - POLS-101: U.S. Politics (3 hours)
    - POLS-103: Comparative Political Institutions (3 hours)
    - POLS-320: Introduction to Political Science (3 hours)
    - POLS-686: Senior Seminar in Political Science (3 hours)

- American Government (3 hours)
    - POLS-516: Political Parties and Elections (3 hours)
    OR POLS-517: U.S. Congress (3 hours)
    OR POLS-604: The American Presidency (3 hours)
    OR POLS-609: Administrative Law (3 hours)
    OR POLS-616: Interest Groups and Social Movements (3 hours)

- International Relations (3 hours)
    - POLS-530: International Relations (3 hours)
    OR POLS-630: International Political Economy (3 hours)

- Political Philosophy (3 hours)
    - POLS-450: Political Philosophy (3 hours)
    OR POLS-578: Democratic Theory and Public Opinion (3 hours)

- Regional Politics (3 hours)
    - POLS-524: European Politics (3 hours)
    OR POLS-525: Middle Eastern Politics (3 hours)
    OR POLS-526: Latin American Politics (3 hours)
    OR POLS-527: African Politics (3 hours)

- Political Science electives (12 hours)
    - POLS-301: State and Local Government and Politics (3 hours)
    - POLS-412: Law in Film and Literature (3 hours)
    - POLS-450: Political Philosophy (3 hours)
    - POLS-492: Directed Readings in Political Science (1-3 hours)
    - POLS-512: Environmental Politics (3 hours)
    - POLS-516: Political Parties and Elections (3 hours)
    - POLS-517: U.S. Congress (3 hours)
    - POLS-524: European Politics (3 hours)
    - POLS-525: Middle Eastern Politics (3 hours)
    - POLS-526: Latin American Politics (3 hours)
    - POLS-527: African Politics (3 hours)

- POLS-530: International Relations (3 hours)
- SOC-534: Political Sociology (3 hours)
- JUST-538: Philosophy of Law (3 hours)
- POLS-562: Law and Politics (3 hours)
- POLS-571: Political Studies-Selected Topics (____) (1-3 hours)
- POLS-578: Democratic Theory and Public Opinion (3 hours)
- POLS-587: U.S. Foreign Policy (3 hours)
- POLS-604: The American Presidency (3 hours)
- POLS-609: Administrative Law (3 hours)
- POLS-616: Interest Groups and Social Movements (3 hours)
- POLS-630: International Political Economy (3 hours)
- POLS-660: Political Science Internship (____) (1-3 hours)
- POLS-661: Constitutional Law I (3 hours)
- POLS-662: Constitutional Law II (3 hours)
- POLS-680: War: The Politics of Violence (3 hours)

- Statistics Requirement (3-4 hours)
  - MATH-143: Elementary Statistics (3 hours)
  - OR SOSCI-388: Social Research Analysis (4 hours)
    - MATH 143 can be used as a General Education substitute for MATH 113 College Algebra.

PROPOSED CURRICULUM (CHANGES HIGHLIGHTED)

The political science major must (1) **complete the university's General Education requirements;** (2) meet the distribution and hour requirements (36) in political science; (3) take either MATH **143 Elementary Statistics (substitutes for MATH 113 College Algebra in the university's** General Education requirements) or SOSCI 388 Social Research Analysis; (4) elect a minor; (5) take at least 45 upper division hours of classes listed at the 300 level or above; and (6) complete at least 27 hours of upper division political science classes.

- Core (12 hours)
    - POLS-101: U.S. Politics (3 hours)
    - POLS-103: Comparative Political Institutions (3 hours)
    - POLS-320: Introduction to Political Science (3 hours)
    - POLS-686: Senior Seminar in Political Science (3 hours)

- American Government (3 hours)
    - POLS-516: Political Parties and Elections (3 hours)
      OR POLS-517: U.S. Congress (3 hours)
      OR POLS-604: The American Presidency (3 hours)
      OR POLS-609: Administrative Law (3 hours)
      OR POLS-616: Interest Groups and Social Movements (3 hours)

- International Relations (3 hours)
    - POLS-530: International Relations (3 hours)
      OR POLS-630: International Political Economy (3 hours)

- Political Philosophy (3 hours)
    - POLS-450: Political Philosophy (3 hours)
      OR POLS-578: Democratic Theory and Public Opinion (3 hours)

- Regional Politics (3 hours)
    - POLS-523: Asian Politics (3 hours)
      OR POLS-524: European Politics (3 hours)
      OR POLS-525: Middle Eastern Politics (3 hours)
      OR POLS-526: Latin American Politics (3 hours)
      OR POLS-527: African Politics (3 hours)

- Political Science electives (12 hours)
    - POLS-301: State and Local Government and Politics (3 hours)
    - POLS-412: Law in Film and Literature (3 hours)
    - POLS-450: Political Philosophy (3 hours)
    - POLS-492: Directed Readings in Political Science (1-3 hours)
    - POLS-512: Environmental Politics (3 hours)
    - POLS-516: Political Parties and Elections (3 hours)
    - POLS-517: U.S. Congress (3 hours)
    - POLS-523: Asian Politics (3 hours)
    - POLS-524: European Politics (3 hours)
    - POLS-525: Middle Eastern Politics (3 hours)

- POLS-526: Latin American Politics (3 hours)
- POLS-527: African Politics (3 hours)
- POLS-530: International Relations (3 hours)
- SOC-534: Political Sociology (3 hours)
- JUST-538: Philosophy of Law (3 hours)
- POLS-562: Law and Politics (3 hours)
- POLS-571: Political Studies-Selected Topics (____) (1-3 hours)
- POLS-576: Global Human Rights (3 hours)
- POLS-578: Democratic Theory and Public Opinion (3 hours)
- POLS-587: U.S. Foreign Policy (3 hours)
- POLS-603: Senior Honors Project 1 (3 hours)
- POLS-605: Senior Honors Project 2 (3 hours)
- POLS-604: The American Presidency (3 hours)
- POLS-609: Administrative Law (3 hours)
- POLS-616: Interest Groups and Social Movements (3 hours)
- POLS-630: International Political Economy (3 hours)
- POLS-652: International Law (3 hours)
- POLS-660: Political Science Internship (____) (1-3 hours)
- POLS-661: Constitutional Law I (3 hours)
- POLS-662: Constitutional Law II (3 hours)
- POLS-680: War: The Politics of Violence (3 hours)

- ▣ Statistics Requirement (3-4 hours)
  - MATH-143: Elementary Statistics (3 hours)
  - OR SOSCI-388: Social Research Analysis (4 hours)
    - ▣ MATH 143 can be used as a General Education substitute for MATH 113 College Algebra.

NOTE:

Part of the curriculum description reads:

"The political science major must (1) complete the university's General Education requirements; (2) meet the distribution and hour requirements (36) in political science; (3) take either MATH 143 Elementary Statistics (substitutes for MATH 113 College Algebra in the university's General Education requirements) or SOSCI 388 Social Research Analysis..."

The current catalog states that the student must complete 33 hours in political science. The major is a 39 hour major. Currently majors take 36 hours in political science and take MATH 143 or SOSCI 388. Previously, the major also required majors to complete Introduction to Economics, but that requirement was removed in 2014 and replaced with 3 additional hours in political science. At that point, the 33 should have been changed to 36, but was not.

The current proposed curriculum reflects the correct number of hours and is merely correcting the catalog, not adding any additional hours.