



Pittsburg State University

Faculty Senate Meeting

Date: Monday, May 6, 2019
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

AGENDA

- I. Call to order**
- II. Approval of April 22, 2019 minutes**
- III. Announcements**
 - A. Provost and Vice President of Academic Affairs- Dr. Lynette Olson**
 - B. PSU/KNEA Remarks- Grant Moss**
 - C. Student Senate Remarks- Lexi Houser**
 - D. Unclassified Professional Senate Remarks- Lindell Haverstic**
 - E. University Support Staff Remarks- Michael Woodrum**
 - F. Faculty Senate Report- Clifford Morris**
- IV. Committee Reports**

(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

 - A. Academic Affairs Committee—Chair: Brian Moots**
 - Undergraduate Curriculum Subcommittee—Chair: Nico Prelogar (Kevin Bracker giving report)
 - Library Services/Learning Resources Subcommittee—Chair: Chris Childers

- Online and Distance Learning Committee—**Chair: Liz Mascher (Shawnee Hendershot giving report)**
- Academic Honors Subcommittee—**Chair: Rion Huffman**
- Honors College Subcommittee—**Chair: Rebeca Book**
- Writing Across the Curriculum Subcommittee—**Chair: Alex Binder**
- Diversity and Multicultural Affairs Subcommittee—**Chair: Marc Daczewitz**

B. Student Faculty Committee—Chair: Barbara McClaskey

C. All University Committee—Chair: Trina Larery

D. Faculty Affairs Committee—Chair: Tatiana Goris (Andrea Kent-McConnaughey giving report)

E. Constitution Committee—Chair: Norman Philipp
- Second Reading, Proposed Constitution amendments

F. General Education Committee—Chair: Mark Johnson

G. Budget Committee—Chair: Cole Shewmake

All University Committees or Other Appointments

- **Academic Honesty Committee—Chair: Kevin Bracker**

V. Unfinished Business:

VI. New Business:

VII. Open Forum:

VIII. Adjournment

Next Faculty Senate Meeting: Early fall 2019

Faculty Senate - Committee Reports
May 2019

Academic Affairs Committee – Brian Moots, Chair

Undergraduate Curriculum Committee – Nico Prelogar, Chair

- Courses reviewed by this committee are posted to the Faculty Senate webpage for 10-day viewing.

Library Service Committee – Chris Childers, Chair

- No report

Online and Distance Learning Committee – Liz Mascher, Chair

- Minutes from last meeting listed below

Academic Honors Committee - Rion Huffman, Chair

- No report

Honors College Committee – Rebeca Book, Chair

- No report

Writing Across the Curriculum Committee – Alex Binder, Chair

- No report

Diversity & Multicultural Committee – Marc Daczewitz, Chair

Student-Faculty Committee – Barbara McClaskey, Chair

- No report

All-University Committee – Trina Larery, Chair

- No report

Faculty Affairs Committee – Tatiana Goris, Chair

- We are encouraging anyone who did not spend their yearly travel allowance (\$1000-for domestic, and \$1250- for international travel) to apply. But please remember that your travel should be in this fiscal year before June 30. If we do not spend these \$20 000, it will be gone. They will sweep the account back to \$0 shortly after year end as there are some who are traveling right up to June 30th. Then, we start fresh for FY2020 with whatever the Foundation awards for that fiscal year. We do not know how much we will have for the next year. Hopefully - there won't be any cuts.

Constitution Committee – Norman Philipp, Chair

- Second Reading, Proposed Constitution amendments – listed below

General Education – Mark Johnson, Chair

- We reviewed the forms for CHEM 105, CHEM 106, CHEM 215, and CHEM 216. 105 and 215 had been submitted previously as Core Elements. However, since then, the Department has reconsidered and has submitted these courses along with their labs CHEM 106 and CHEM 216 as Natural World Essential Studies Elements.

The FS Gen Ed Committee voted to approve all of the courses with a vote of 5-0.

Budget Committee – Cole Shewmake, Chair

- No report

Academic Honesty – Kevin Bracker, Chair

- Two Maxient tracking report was filed

Pittsburg State University – Online and Distance Learning

Meeting Minutes

April 26, 2019

Call to order

The Online and Distance Learning Committee meeting was called to order the regular meeting of the Online and Distance Learning Committee at 10:00 am on Friday, April 26, 2019, in Kansas 3 room, Overman Student Center.

Attendees

The following people were present: Dr. Liz Mascher, Dr. Pawan Kahol, Dr. Shawnee Hendershot, Dr. Brenda Frieden, and invited guest, Gregor Kalan.

Discussion

Our discussion focused on ideas for changes to the online degree landing page at PSU. Below are some of the main points raised by the Committee and our guest:

- In order to compete with other online programs, it is important to develop a web presence both by creation of a one-stop landing page for online learning at PSU as well as to invest in targeted marketing for online degrees.
- We need a brand presence for online at PSU. This would allow us to market outside of the area.
- Current data shows the changes in the PSU website have been positive and generated more traffic to the site.
- The Committee discussed/brainstormed ideas to revise the online program landing page. The Strategic Visioning Online and Hybrid Prototype Team is focused on this as well. Ideas will be shared.

Action Items

- Since this is the final meeting of the year, ideas generated will be shared with next year's committee.

The meeting adjourned at 11:00 a.m.

The below document is from Constitution Committee – Second Reading:

Amendment 1

On behalf of the Pittsburg State University Faculty Senate Constitution Committee, I move that we amend the Faculty Senate Constitution, Article II, Section D, which now reads

D. The registrar of the University, as a non-voting member, shall serve as recording secretary of the Senate.

By inserting the words, “or their official designee” after the word University so that it now reads

D. The registrar of the University or their official designee, as a non-voting member, shall serve as recording secretary of the Senate.

Amendment 2

On behalf of the Pittsburg State University Faculty Senate Constitution Committee, I move that we amend the Faculty Senate Bylaws by striking the words “General Education” or “general education” and inserting the words “Pitt State Pathways” in the following sections of the following sections:

CONSTITUTION ARTICLE IV.B

BYLAW IV.A

BYLAW IV.F (all four instances)

So that they will now read:

Constitution Article IV.B. There shall be seven standing committees of the Faculty Senate: Academic Affairs Committee, Faculty Affairs committee, Student Faculty Committee, All-University Committee, Committee on the Constitution, the Pitt State Pathway Committee, and the Budget Committee, . . .

Bylaws, Article IV.A. Academic Affairs Committee. (See Article IV.B.). This committee shall include two students. This committee shall be concerned with curricula, educational improvement, Pitt State Pathway, instructional resources, research . . .

Bylaws, Article IV.F. The Pitt State Pathway Committee shall be organized to act as the spokesperson for the representative of the Pitt State Pathway Faculty to the Faculty Senate. Members of this committee shall be comprised of one full-time faculty member from the College of Business, the College of Education, the College of Technology, two full-time faculty members from the College of Arts and Sciences, and an at-large member to be selected by the Faculty Senate Executive Committee, and two students appointed by the Student Senate. At least four of the six, full-time faculty members must have recently taught Pitt State Pathway courses. Faculty members of this committee will serve staggered, three-year terms. The committee shall be responsible for supervising the assessment of the Pitt State Pathway program, recommending changes in the program and recommending ways in which the program may be better supported. The Vice President for Academic Affairs and the Director of Assessment shall be ex-officio (nonvoting) members of the committee. (Amended 4/18/05, 11/24/14)

Amendment 3

WRITING ACROSS THE CURRICULUM COMMITTEE

The committee shall consist of two members from the College of Arts and Sciences, one member from the ~~School~~ College of Business, one member from the ~~School~~ College of Technology, one member from the ~~School~~ College of Education, one student member, one member from Learning Resources, the ~~Coordinator~~ Director of Writing Across the Curriculum, Assistant Director of Writing Across the Curriculum, and the Vice President of Academic Affairs (ex officio). ~~The committee shall be responsible for recommending courses to implement the Writing Across the Curriculum program. Departments shall submit proposed courses for inclusion in the program to this committee.~~ The committee shall be responsible for planning and proposing writing to learn curriculum changes and for reviewing Writing to Learn Best Practices documentation. The minutes of this committee shall be distributed to members of the Senate. (Amended new date)

Amendment 4

BYLAW VII. Teacher Education

A. The Unit for Teacher Education is recognized as the ~~School~~ **College** of Education. The Director of Teacher Education, who has university-wide responsibility for teacher education at Pittsburg State University and who also serves as Dean of the School of Education, is recognized as having responsibility for administrative leadership and for implementing adopted policies, standards, and requirements for teacher education, both undergraduate and graduate.

B. The Faculty for Teacher Education is defined as consisting of those persons who teach one or more courses in professional education, provide professional services to education students such as advising, supervising student teaching or practicum experiences, or administering some portion of the professional education unit. The faculty for Teacher Education thus includes both faculty in the ~~School~~ **College** of Education and faculty in the college and other schools directly involved in teacher education. Members of the Faculty for Teacher Education are identified and listed to facilitate communication, input, interaction, and to help keep all informed of matters pertaining to teacher education at both the undergraduate and graduate levels. Should it be deemed appropriate to bring the Faculty for Teacher Education together for purposes of oral communication and interaction within the groups, the Director of Teacher Education shall have the responsibility and authority to convene the Faculty subsequent to written notice five academic days in advance.

C. The Council for Teacher Education is recognized as a University-wide academic council. It shall not be a legislative body; rather it shall serve to provide communication linkages and cooperation between the campus-wide teacher education units, the Unit for Teacher Education (the ~~School~~ **College** of Education), school practitioners, professional organizations/associations, the State Department of Education, and education students. The Council shall advise and assist the Teacher Education Unit and the Director of Teacher Education/Dean of the ~~School~~ **College** of Education with respect to the professional goals, policies, standards, and curricula for all teacher education programs, and with respect to coordination of teacher Education campus-wide. All actions of the Council shall be considered recommendations to the Director/Dean. The membership of this Council shall consist of Teaching Faculty selected from the Faculty for Teacher Education unless otherwise designated to represent the various constituencies involved in and concerned with Teacher Education at Pittsburg State University.

D. The Faculty of the ~~School~~ College of Education under the leadership of the Director/Dean and working with appropriate input from the Faculty for Teacher Education shall develop the detail of the membership, responsibilities and operation of the Teacher Education Council. Further, it shall develop the structure for Teacher Education at Pittsburg State University as related to establishment of clearly defined channels providing the necessary linkages for the councils, academic units, curricular groups, faculty, and administrative officers to provide all groups and individuals necessary information and to enable each group or individual to carry out in a documented and accountable way responsibilities delegated or assigned. The foregoing organizational information shall be set forth in a written document (charge, charter, or constitution) subject to the endorsement of the Faculty Senate. (Adopted 4/17/89)

Mr. Cliff Morris,
Pittsburg State University
College of Technology

Pittsburg, KS 66762

Dear Mr. Morris,

The Pittsburg State University Academic Honesty Committee was active for the 2018-2019 academic year. Faculty members used the Maxient system effectively to report academic misconduct cases and request hearings for possible sanctions.

For this academic year, the committee held three hearings—two in the fall (held on same day) and one in the spring. In preparation for hearings, committee members met to discuss documents provided for each case. During these hearing, facts were presented by faculty (accused students did not choose to attend) and questions from the committee members were answered. At the conclusion of each hearing, committee members met in private to deliberate the facts presented and consider recommendations for possible sanctions. All hearings were held in Russ Hall and were in accordance with Article 30 of the Student's Rights and Responsibilities.

The faculty members on the committee for 2017-2018 included: Dr. Janice Jewitt, Mr. Rion Huffman, Ms. Laura Washburn, Dr. Daniel Zurek, Dr. Jonathan Dresner, and Dr. Kevin Bracker (Chair). Students on this committee included: Ms. Mollie Drapeau, Ms. Cassandra Ngo, Ms. Gretchen Reed.

Throughout the year, this committee relied on the services of Dr. Jason Kegler, Assistant Vice President for Student Life. Dr. Kegler's guidance and support helped this committee in all cases, and his assistance was invaluable.

Sincerely,



Dr. Kevin Bracker, CFA
Academic Honesty Committee, Chair
University Professor, Finance
Pittsburg State University
Phone: 620.235.4551
kbracker@pittstate.edu

Here is the Faculty Senate General Education Report.

During the 2018-2019 Academic Year, the Faculty Senate General Education Committee began reviewing in December more than 85 current General Education courses that submitted proposals to be included in the Pitt State Pathways, as well as an additional 15 current courses that were not General Education that wished to be included in the Pitt State Pathways. Having faculty and chairs work with Nora Hatton, all course documents were finally approved in the February 2019 Faculty Senate Meeting. Over that time, the Committee met with departmental chairs and faculty on the proposal process.

The Committee has since submitted a proposed Constitutional Amendment to the FS Constitution Committee to change the language in the FS Constitution and Bylaws from General Education to Pitt State Pathways.

We are now preparing for the Fall semester 2019 in which new course legislation for the Pitt State Pathways will begin. We will also be viewing a webinar to help us prepare for our NILOA Assessment Coach visit this fall. This is to help us continue to help faculty develop effective course assessments, particularly in regards to the Pitt State Pathways coursework.

It has been a very productive year for the General Education Committee.

Respectfully submitted,

Mark L. Johnson
Faculty Senate General Education Committee Chair

FACULTY SENATE COMMITTEE REPORT
LIBRARY SERVICES COMMITTEE
PITTSBURG STATE UNIVERSITY
2018-2019 ACADEMIC YEAR

The Library Services committee met twice during the academic year: September 11, 2018 and February 12, 2019. In the September 11 meeting, Chris Childers was elected chair and Barbara Pope was elected recorder.

Both committee meetings focused on the ongoing construction in Axe Library and its impact on services. In the September meeting, Jorge Leon and Randy Roberts gave the group updates on construction, including:

- New classroom being built in the basement
- New study rooms being built in the basement
- New windows to be installed through the building
- Mechanical updates to the elevator
- New presentation space being created in the basement

The February 12 meeting also focused on ongoing construction. Library Dean Randy Roberts updated the committee on the plans for Phase 4 of the building renovation. Phase 4 will involve a remodel of a substantial portion of the first floor public spaces, including the circulation desk, reference area, computer space, study space, and coffee shop. The renovation may also include, pending funding, the addition of a second entrance on the south side of the facility.

Renovations will begin in May following the end of the spring semester and are scheduled to be completed by August 15. Access to the library will be limited during the summer months. The Writing Center and other offices on the main floor will have limited access. Library staff are working on alternate access plans for these offices. Faculty, staff, and students should prepare, however, for limited access during the summer months.

Respectfully submitted,
Chris Childers
Chair

Academic Affairs Committee Annual Report 2018-19

October 9, 2018: Held elections for Chair and Recorder of the committee. Brian Moots was elected chair and Lori Martin was elected Recorder. These results were sent to the Faculty Senate President.

February 21, 2019: Revised the Academic Affairs committee description in the constitution following the changes from general education to PittPathway. These revisions were sent to the Constitution Committee.

All the best,
Brian

Brian Moots, PhD
Assistant Professor of French & Spanish
Pittsburg State University
Dept. of English & Modern Languages
404 Grubbs Hall
Ext.4902

Honors College Committee Annual Report:

Honors College Committee members were Alex Binder, Rebeca Book, Susan Carlson, Michelle Hudiburg, Janis Schiefelbein, Craig Fuchs, and students - Samantha Wright and Danielle Rakestraw.

The committee met on Sept. 6th and elected Rebeca Book as president and Michelle Hudiburg as recorder/secretary. Reviewed the time schedule for the committee and the assignments.

At the Nov. 27th meeting discussed the rubric used for Honors College applicants in deciding which of the applicants will be invited to campus.

The Honors College Committee reviewed over 40+ applicants for the PSU Honors College. Invitation letters went out to those top candidates selected in this review process.

Face-to-face interviews were held on Feb. 10 with 44 students and that completed the selection process. Invitation letters went out to those selected after Dr. Fuchs ran the results for the interviews in conjunction with the previous scores from the committee members.

Twelve top students received the presidential award, twelve students received the university award and six students received the crimson and gold awards. A total of 30 students comprise the Honors College.

Budget Committee

- Committee reached out to Doug Ball late fall in regards to the Strategic Visioning Project
- The Budget Committee was informed that Doug Ball would be utilized in the Strategic Visioning process at some level relative to finances and that leadership decisions would be made within Academic Affairs rather than at the university level.
- Gave reports at Faculty Senate

Student Faculty Committee Report – 2018-2019

The Student Faculty Committee for the 2018-2019 academic year consisted of the following: Faculty - Gena Coomes, Daniel Maxwell, Dilip Paul, Nico Prelogar, Gail Yarick, Barb McClaskey; Students – Seth George, Skylar Hoch, Dylan Waugh, Kourtney Yantis; Ex-officio – Debbie Greve, Jason Kegler. Concerns with the financial aid application were taken to the members of the committee by email. Committee members were asked to report any issues regarding students who applied for financial aid having problems with that application not being linked to the scholarships in their respective departments. No issues were reported and student members reported that they had not heard of current problems with the application process. In addition, the students on the committee felt that the financial aid application indicated clearly which academic year for which one was applying. Two reports of dead week violations were reported to the chair of the Student Faculty Committee by the Academic Affairs Director of SGA. Following contact with the students and the faculty member involved in the reported violations, both reports were resolved without requiring a meeting of the full-committee. Annual summary submitted by Barb McClaskey, Committee Chair.

To: Clifford Morris
Faculty Senate President

RE: 2018-19 All University Committee Annual Report

Dear Dr. Morris,

As the All University Committee only needs to meet when there is an extracurricular having campus-wide effects, we did not meet this year as there was no situation in which we needed to meet. I did contact the committee often to inform them that there was nothing reported to Faculty Senate.

If you have any questions concerning the actions of the All University Committee for the 2017-18 academic year, please let me know.

All the best,

Trina Larery
All University Committee, Chair

Departmental Academic Honors Annual Report 2018-2019

The Departmental Academic Honors Committee underwent many changes in the 2018-2019 academic year. Below is an account of those changes on the Registrar's Website

1. Under the heading "What is an academic honors contract?" wording was changed to include: Independent Studies, Investigations, Special Topics, and or Readings courses may be taken for Academic Honors at the discretion of the department, but must meet all criteria." Also, under the same heading, the following was added: "Students wishing to complete Academic Honors projects within their Minor may do so, with the permission of the Minor Department Chairperson or Academic Unit Leader as well as their Major Department Chairperson. Projects submitted must not have been previously completed."
2. On the Academic Honors Form, the following changes were made:
 - "This work will be completed for my ___ Major ___ Minor
(Note* If submitting a Minor course for consideration, the student must get signatures from both the Major and Minor Department Chairperson/Academic Unit Leader)."
 - An area was added for a Student's minor to be listed
 - A check box was added: "By checking this box and signing below, the student verifies that they have not previously completed this project in another area (major or minor)."
 - An area was added for a signature of a Minor department chairperson or academic unit leader
 - Under the "Procedure for enrollment for Academic Honors" on the first listing, the word "department" was replaced with "appropriate department".
 - On the third listing under the same heading, the words "Major/Minor" were added before "Department Chairperson".
 - The final line of the form was replaced with "Please describe how the proposed project will go above and beyond the normal class requirements".

2018-2019 FACULTY AFFAIRS COMMITTEE ANNUAL REPORT

- During the Fall Semester we reviewed and ranked 6 Sabbatical applications. All of them were awarded.
- Through the Fall-2018 semester and up to April 29th, 2019 we reviewed 98 Professional Development (PD) Travel Requests for Domestic and International Events:
 - *Priority I Applications* : 92 faculty members , providing \$ 79,472
 - *Priority II Applications*: 6 faculty members, awaiting fund availability by June 1st.
- Certain questions regarding changing the PD awarding process were raised by PSU faculty members, specifically about the access to the Priority II funds. But since the recent survey conducted by the Faculty Affairs committee in 2017-2018 indicated almost the even split in faculty opinions regarding the current distribution model, the Committee did not implement any changes in the awarding process. This step (distribution of Priority II funds) might be considered by the next Committee members.
- Faculty Affairs Committee composed the Annual Letter to the Foundation thanking them for their continued support and asking to maintain \$100 000 for travel funds in 2019-2020 year.

Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

Course is currently a "General Education" course

Course is listed in the current catalog, but is NOT a "General Education" course

New course that is NOT listed in the current catalog and has NOT been legislated through PSU Faculty Senate and/or KBOR

- A. Submission date: February 18, 2019
- B. Department: CHEM
- C. College: Arts and Sciences
If two or more Colleges, please indicate which Colleges will be involved in teaching the course: [Click or tap here to enter text*](#)
- D. Name of faculty member on record for the course (may be Coordinating Professor or Chair): Khamis Siam
(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)
- E. Course prefix: CHEM
- F. Course number: 106
- G. Credit hours: 1
- H. Title of course: General Chemistry I Laboratory Is this a change in the title of the course? No
(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)
- I. Will this course require a new course description? No
(If "Yes," please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process) [Click or tap here to enter text.](#)
- J. Does this course include a co-requisite laboratory course:
If "Yes", please provide the co-requisite course name and number:
- K. Will this course be available on-line: No
If "Yes", please provide a detailed explanation: [Click or tap here to enter text.,](#)
- L. Semester(s) course will be offered (choose all that apply): Fall Spring Summer
- M. Prerequisite(s): Score of at least 20 on the math portion of the ACT or they must have passed either CHEM 105 or MATH 113.
- N. Co-requisite(s) —other than lab course named above: GENERAL CHEMISTRY I : CHEM 105
- O. Select the Pitt State Pathway Core Element or Essential Studies Element based on the identified Learning Outcome to be covered in the course (choose only one set):

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document)

Select Only One Element

Communication

- o Written Communication o Students will communicate effectively.
- o Communication o Verbal Communication o Students will communicate effectively.
- o Quantitative/Analytic Methods and Scientific Literacy
 - o Quantitative/Analytic Methods o Students will analyze data logically.
- o Global Understanding and Civic Engagement
 - o Human Experience within a Global Context o Students will explore global systems conscientiously.
 - o Global Understanding and Civic Engagement o Human Systems within a Global Context o Students will explore global systems conscientiously.
 - o Global Understanding and Civic Engagement o Natural World within a Global Context o Students will explore global systems conscientiously.
- o Personal and Professional Behavior
 - o Wellness Strategies o Students will model productive behaviors purposefully.

P. Will the course address a Companion Element? Yes

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.) If

"Yes," please select one: Scientific Inquiry

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus.


Benchmark

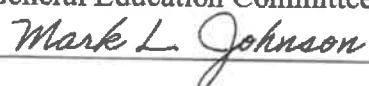
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

- R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process Authorization and Notification Signatures

(Electronic signatures accepted)

Department Chairperson Approved Not Approved
 _____ 2/18/2019
 Department Chairperson Signature Date

Faculty Senate General Education Committee Approved Not Approved
 _____ 4/25/19
 Faculty Senate General Education Chairperson Signature Date

Faculty Senate Approved Not Approved

 Faculty Senate Recording Secretary Signature Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please complete the entire form, acquire the Chairperson's signature, and save as PSP.ABC123.Form. Save the syllabus to be attached as PSPuABC123.Syll. Email the completed form and attachments to psupathway@pittstate.edu.

Naming convention: PSP.ABC123.Form PSP = Pitt State Pathway. ABC
123 = Course abbreviation and number

Pitt State Pathway

(Undergraduate Course Numbers through 699) Please

check only one:

Course is currently a "General Education" course

Course is listed in the current catalog, but is NOT a "General Education" course

New course that is NOT listed in the current catalog and has NOT been legislated through PSU Faculty Senate and/or KBOR

A. Submission date: February 18, 2019

B. Department: CHEM

C. College: Arts and Sciences

If two or more Colleges, please indicate which Colleges will be involved in teaching the course: Click or tap here to enter text,,

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair):

Khamis Siam

(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: CHEM

F. Course number: 105

G. Credit hours: 3

H. Title of course: Introductory Chemistry Is this a change in the title of the course? No

(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? No

(If "Yes," please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process) Click or tap here to enter text.

J. Does this course include a co-requisite laboratory course: Yes

If "Yes", please provide the co-requisite course name and number: Introductory Chemistry Lab (CHEM106)

K. Will this course be available on—line: No

If "Yes", please provide a detailed explanation: Click or tap here to enter text

L. Semester(s) course will be offered (choose all that apply): Fall Spring Summer

M. Prerequisite(s): None

N. Co-requisite(s) —other than lab course named above: None

- O. Select the Pitt State Pathway Core Element or Essential Studies Element based on the identified Learning Outcome to be covered in the course (choose only one set):
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document)

Select Only One Element o

Communication

Written Communication o Students will communicate effectively.

o Communication

▪ Verbal Communication o Students will communicate effectively.

o Quantitative/Analytic Methods and Scientific Literacy

Quantitative/Analytic Methods o Students will analyze data logically.

o Global Understanding and Civic Engagement o Human Experience within a Global Context o Students will explore global systems conscientiously.

o Global Understanding and Civic Engagement

Human Systems within a Global Context o Students will explore global systems conscientiously.

o Global Understanding and Civic Engagement

Natural World within a Global Context o Students will explore global systems conscientiously.

o Personal and Professional Behavior

o Wellness Strategies o Students will model productive behaviors purposefully.

- P. Will the course address a Companion Element? Yes

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.) If

"Yes," please select one: Scientific Inquiry

- Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. **Benchmark**

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

- R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures
 (Electronic signatures accepted)

	Approved <input checked="" type="checkbox"/> Not Approved <input type="checkbox"/> _____ Date	Department Chairperson Signature
---	---	----------------------------------

<i>Mark L Johnson</i>	Approved <input checked="" type="checkbox"/> Not Approved <input type="checkbox"/> _____ Date	Faculty
-----------------------	---	---------

Senate General Education Committee.....Approved Not Approved

Faculty Senate General Education Chairperson Signature _____ Date _____

Faculty Senate _____ Approved Not Approved

Faculty Senate Recording Secretary Signature _____ Date _____

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please complete the entire form, acquire the Chairperson's signature, and save as PSP.ABC123nForm. Save the syllabus to be attached as PSP.ABC123Syll. Email the completed form and attachments to psupathway@pittstate.edu.

Naming convention: PSPuABC123.Form PSP = Pitt State Pathway.
 ABC123 = Course abbreviation and number

Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

- Course is currently a "General Education" course Yes
- Course is listed in the current catalog, but is NOT a "General Education" course
- New course that is NOT listed in the current catalog and has NOT been legislated through PSU Faculty Senate and/or KBOR
- A. Submission date: February 18, 2019
- B. Department: CHEM
- C. College: Arts and Sciences
If two or more Colleges, please indicate which Colleges will be involved in teaching the course: [Click or tap here to enter text*](#)
- D. Name of faculty member on record for the course (may be Coordinating Professor or Chair): Khamis Siam
(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)
- E. Course prefix: CHEM
- F. Course number: 216
- G. Credit hours: 2
- H. Title of course: General Chemistry I Laboratory Is this a change in the title of the course? No
(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)
- I. Will this course require a new course description? No
(If "Yes," please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process) [Click or tap here to enter text.](#)
- J. Does this course include a co-requisite laboratory course:
If "Yes", please provide the co-requisite course name and number:
- K. Will this course be available on-line: No
If "Yes", please provide a detailed explanation: [Click or tap here to enter text,,](#)
- L. Semester(s) course will be offered (choose all that apply): Fall Spring Summer
- M. Prerequisite(s): Score of at least 20 on the math portion of the ACT or they must have passed either CHEM 105 or MATH 113.
- N. Co-requisite(s) —other than lab course named above: GENERAL CHEMISTRY I :CHEM 215
- O. Select the Pitt State Pathway Core Element or Essential Studies Element based on the identified Learning Outcome to be covered in the course (choose only one set):
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document)

Select Only One Element

Communication

- Written Communication Students will communicate effectively.
- Communication o Verbal Communication Students will communicate effectively.
- Quantitative/Analytic Methods and Scientific Literacy
 - Quantitative/Analytic Methods Students will analyze data logically.
- Global Understanding and Civic Engagement
 - Human Experience within a Global Context Students will explore global systems conscientiously.
- Global Understanding and Civic Engagement o Human Systems within a Global Context Students will explore global systems conscientiously.
- Global Understanding and Civic Engagement o Natural World within a Global Context Students will explore global systems conscientiously.
- Personal and Professional Behavior
 - Wellness Strategies Students will model productive behaviors purposefully.

P. Will the course address a Companion Element? Yes

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.) If

"Yes," please select one: Scientific Inquiry


Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Milestone I

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures

(Electronic signatures accepted)

Department Chairperson Approved Not Approved
 _____ *2/18/2019* _____
Department Chairperson Signature Date

Faculty Senate General Education Committee Approved Not Approved
Mark L Johnson _____ *April 26, 2019* _____
Faculty Senate General Education Chairperson Signature Date

Faculty Senate Approved Not Approved
_____ _____
Faculty Senate Recording Secretary Signature Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please complete the entire form, acquire the Chairperson's signature, and save as PSP.ABC123.Form. Save the syllabus to be attached as PSPuABC123.Syll. Email the completed form and attachments to psupathway@pittstate.edu.

Naming convention: PSP.ABC123.Form PSP = Pitt State Pathway. ABC
123 = Course abbreviation and number

Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

- Course is currently a "General Education" course Yes
- Course is listed in the current catalog, but is NOT a "General Education" course
- New course that is NOT listed in the current catalog and has NOT been legislated through PSU Faculty Senate and/or KBOR
- A. Submission date: February 18, 2019
- B. Department: CHEM
- C. College: Arts and Sciences
If two or more Colleges, please indicate which Colleges will be involved in teaching the course: [Click or tap here to enter text*](#)
- D. Name of faculty member on record for the course (may be Coordinating Professor or Chair): Khamis Siam (As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)
- E. Course prefix: CHEM
- F. Course number: 215
- G. Credit hours: 3
- H. Title of course: General Chemistry I Is this a change in the title of the course? No
(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)
- I. Will this course require a new course description? No
(If "Yes," please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process) [Click or tap here to enter text.](#)
- J. Does this course include a co-requisite laboratory course: Yes
If "Yes", please provide the co-requisite course name and number: General Chemistry I Lab (CHEM216)
- K. Will this course be available on-line: No
If "Yes", please provide a detailed explanation: [Click or tap here to enter text,,](#)
- L. Semester(s) course will be offered (choose all that apply): Fall Spring Summer
- M. Prerequisite(s): Score of at least 20 on the math portion of the ACT or they must have passed either CHEM 105 or MATH 113.
- N. Co-requisite(s) —other than lab course named above: None
- O. Select the Pitt State Pathway Core Element or Essential Studies Element based on the identified Learning Outcome to be covered in the course (choose only one set):
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document)

Communication

- Written Communication o Students will communicate effectively.
- o Communication o Verbal Communication o Students will communicate effectively.
- o Quantitative/Analytic Methods and Scientific Literacy
 - Quantitative/Analytic Methods o Students will analyze data logically.
- o Global Understanding and Civic Engagement
 - Human Experience within a Global Context o Students will explore global systems conscientiously.
- o Global Understanding and Civic Engagement o Human Systems within a Global Context o Students will explore global systems conscientiously.
- o Global Understanding and Civic Engagement o Natural World within a Global Context o Students will explore global systems conscientiously.
- o Personal and Professional Behavior
 - Wellness Strategies o Students will model productive behaviors purposefully.

P. Will the course address a Companion Element? Yes

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.) If

"Yes," please select one: Scientific Inquiry

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Milestone I

(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process

Authorization and Notification Signatures

(Electronic signatures accepted)

Department Chairperson Approved Not Approved
 _____
Department Chairperson Signature 2/18/2019
Date

Faculty Senate General Education Committee Approved Not Approved
Mark L. Johnson _____
Faculty Senate General Education Chairperson Signature April 26, 2019
Date

Faculty Senate Approved Not Approved

Faculty Senate Recording Secretary Signature Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please complete the entire form, acquire the Chairperson's signature, and save as PSP.ABC123.Form. Save the syllabus to be attached as PSPuABC123.Syll. Email the completed form and attachments to psupathway@pittstate.edu.

Naming convention: PSP.ABC123.Form PSP = Pitt State Pathway. ABC 123 = Course abbreviation and number
--

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: ART College: Arts and SciencesSubmission Date: 2/11/19Contact Person: James Oliver Faculty member ChairRevision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Purpose/Justification for Revision to Course: Alteration to 1 hour of credit based on College of Education recommendation for moving to 120 hour program.

Existing Course:Course Number: ART 579Title of Course: Supervised Student Teaching and Follow-upCredit Hours: 2.0Prerequisite: None

Course Description (as it appears in the current catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Proposed Course:Course Number: ART 579Title of Course: Supervised Student Teaching and Follow-upCredit Hours: 1.0Prerequisite: None

Course Description (as it will appear in the next catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are

available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

_____ *Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 3/11/19 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
Date 3-27-19 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College
Date 3-26-19 Signature, Dean [Signature]
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair [Signature]
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-20-19 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Art College: Arts and Sciences This program is to be offered 50% or more online as a Hybrid _____
 This program is to be offered fully online _____

Submission Date: 2/11/19 (Year) Revision Effective: Fall, 2019

Contact Person: James Oliver Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: BFA Art Emphasis in Art Education

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Changes being made to meet 120 hour mandate

Rationale for Change (include changes to curriculum objectives): _____

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

No programs at other Regent Institutions are affected by this change.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

GIT 310 Photography will be a required course within this program. See attached email chain with Doug Younger, Chair of Graphics Imaging and Technology.

From: "Doug Younger" <dyounger@pittstate.edu>

To: "James Oliver Jr" <joliver@pittstate.edu>

Sent: Thursday, January 24, 2019 12:36:32 PM

Subject: Re: Utilizing GIT 310 Photography as a required course in the BFA Art degree.

Jamie,

The Graphics and Imaging Technologies Department approves of the use of GIT310 Photography as part of the required curriculum for Art majors.

Doug Younger

Douglas L. Younger

Professor/Interim Chair

Graphics and Imaging Technologies

On Jan 23, 2019, at 9:24 AM, James Oliver Jr <joliver@pittstate.edu> wrote:

Doug,

The Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this revision, we feel that a basic Photograph course continued to be required for our majors. With a larger faculty, such a course was previously offered within the Department of Art. As our faculty numbers have become smaller, we are requesting that your department allow us to include GIT 310 as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration.

Jamie

==

James Oliver

Chair/ Professor

Department of Art

Pittsburg State University

;

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Bachelor of Fine Arts Degree with an Emphasis in Education

This emphasis is designed for those interested in professional preparation for teaching art. The program meets the State of Kansas art teacher certification requirements for elementary and secondary levels (K-12) of public instruction. Basic art studio, history, and pedagogy courses make up one of the three components of the degree. The other two components consist of a required group of general education courses and a required group of professional education courses.

- Required Art Courses (63 hours)
- o ART-100: Visual Thinking: 2D Processes (3 hours)
- o ART-178: Introduction to the Visual Arts (3 hours)
- o ART-200: Visual Thinking: 3D Processes (3 hours)
- o ART-217: Crafts I (3 hours)
- o ART-220: Art of Photography I (3 hours)
- o ART-222: Jewelry Design I (3 hours)
- o ART-233: Drawing I (3 hours)
- o ART-244: Ceramics I (3 hours)
- o ART-250: Color Theory and Application (3 hours)
- o ART-266: Sculpture I (3 hours)
- o ART-277: Painting I (3 hours)
- o ART-288: Introduction to Art History I (3 hours)
- o ART-289: Introduction to Art History II (3 hours)
- o ART-379: Art Education: Elementary (3 hours)
- o ART-441: Art Education: Theory and Practice (3 hours)
- o ART-479: Art Education: Secondary (3 hours)
- o ART-688: History of Modern Art (3 hours)
- o ART-689: Contemporary Issues in Art (3 hours)
- o Two Studio Electives selected from (6 hours)
- o ART-155: Printmaking and Paper Arts (3 hours)
- o ART-236: Perspective Drawing (3 hours)

- ☑ ART-320: Art of Photography II (3 hours)
- ☑ ART-377: Painting II (3 hours)
- Upper Level Elective selected from (3 hours)
- ☑ ART-322: Jewelry Design II (3 hours)
- ☑ ART-344: Ceramics II (3 hours)
- Professional Education Requirements* (32 hours)

Students must file an application for admission to teacher education before they will receive credit for pre-professional laboratory experiences in the BSED program. See appropriate section of this catalog for teacher education requirements and procedures. Clarification of requirements for teacher certification should be sought from the Director of Teacher Education, College of Education.

- PSYCH-263: Developmental Psychology (3 hours)
- PSYCH-357: Educational Psychology (3 hours)
- EDUC-261: Explorations in Education (3 hours)
- SPED-510: Overview of Special Education (3 hours)
- EDUC-520: Methods and Materials for Academic Literacy (3 hours)
- Professional Semester
- ☑ EDUC-458: Methods and Curriculum (3 hours)
- ☑ EDUC-462: Secondary and Middle Level Education (2 hours)
- ☑ EDUC-464: Foundations of Measurement and Evaluation (2 hours)
- ☑ EDUC-475: Supervised Teaching in the Elementary School (3 hours)
- ☑ EDUC-482: Supervised Teaching in the Secondary School (5 hours)
- ☑ ART-579: Supervised Student Teaching and Follow-Up of Teachers (2 hours)

Students must request dual certification assignments (elementary and secondary) when signing up for professional semester and taking EDUC 475 and EDUC 482.

* See Admission to Professional Semester for professional education grade point requirements for admission to the professional semester.

Must be admitted to Teacher Education to enroll in PSYCH 357 and EDUC 520.

- General Education Requirements*(44-49 hours)

* General Education Requirements for Students Preparing to Teach Secondary School. Also see scholastic achievement requirements for admission to teacher education for secondary teaching majors Scholastic Achievement in Common Core.

- Professional Education Requirements (32 hours)
- Required Art Courses (73 hours)

Total hours for Bachelor of Fine Arts Degree with an Emphasis in Education (149-154 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

- Foundations (9 hours)
- ART 100 Visual Thinking:2D Processes (3 hours)
- ART 200 Visual Thinking:3D Processes (3 hours)
- ART 352 Color Systems, Theory, and Application (3 hours)

- 2D Studio (12 hours)
- ART 233 Drawing I (3 hours)

ART 277 Painting I (3 hours)
GIT 310 Photography (3 hours)
Upper Division 2- D Elective (3 hours)

3D Studio (12 hours)
ART 217 Crafts (3 hours)
ART 244 Ceramics I (3 hours)
ART 266 Sculpture I (3 hours)
Upper Division 3D Elective (3 hours)

ART History (12 hours)
ART 288 Art History I (3 hours)
ART 289 Art History II (3 hours)
ART 688 Modern Art History (3 hours)
ART 689 Contemporary Issues in Art (3 hours)

Art Education (8 hours)
ART 379 Art Education: Elementary (3 hours)
ART 479 Art Education: Secondary (3 hours)
ART 441 Art Education: Theory and Practice (2 hours)

Education Courses (12 Hours)
PSYCH 263 Developmental Psychology (3 hours)
PSYCH 357 Educational Psychology (3 hours)
SPED 510 Overview of Special Education (3 hours)
EDUC 520 Methods and Materials for Academic Literacy (3 hours)

Professional Semester: Student Teaching (15 hours)
EDUC 458 Methods and Curriculum (3 hours)
EDUC 464 Foundations of Measurement and Evaluation (2 hours)
EDUC 475 Supervised Teaching in Elementary School- 9 hours
ART 579 Supervised Student Teaching and follow-up (1 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.
4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None at Present

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 2/11/19 Signature, Department Chairperson *James McElroy*
- Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair *M. J. Donohue*
- Approved: Dean of College
Date 3-4-19 Signature, Dean *M. J. Donohue*
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair *James Truelove*
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _____ Signature, Undergraduate Curriculum Committee Chair *Michael Rupp*
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Art College: Arts and Sciences This program is to be offered 50% or more online as a Hybrid _____
 This program is to be offered fully online _____

Submission Date: 2/11/19 (Year) Revision Effective: Fall, 2019

Contact Person: James Oliver Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: BFA Art Emphasis 2-D Studio Art

If proposing a name change to major or minor/emphasis/certificate, Indicate Proposed Name Change:

Description of Change: Changes being made to meet 120 hour mandate

Rationale for Change (include changes to curriculum objectives): _____

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

No programs at other Regent Institutions are affected by this change.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

GIT 142 and GIT 310 Photography will be a required course within this program. See attached email chain with Doug Younger, Chair of Graphics Imaging and Technology.

Jamie,

The GIT department grants permission for the Art Department to use GIT 142 Raster Graphics Software as a required course within the Art degree(s).

Be aware that we are currently running near peak capacity in this course which may result in some difficulties in enrolling in this course.

Doug Younger

Douglas L. Younger, Ed.D.

Professor - Interim Chair

Graphics and Imaging Technologies

Pittsburg State University

1701 South Broadway - KTC E116, Pittsburg, KS 66762

620-235-4420 office phone - 620-235-4413 department fax

From: "James Oliver, Jr" <joliver@pittstate.edu>
To: "dyounger" <dyounger@pittstate.edu>
Sent: Thursday, February 7, 2019 1:40:34 PM
Subject: Re: Utilizing GIT 142 Raster Graphics Software as a required course in the BFA Art degree.

Doug,

As we have previously spoken, the Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this in mind, we are requesting that your department allow us to include GIT 142 Raster Graphics Software as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration,

Jamie

From: "Doug Younger" <dyounger@pittstate.edu>
To: "James Oliver Jr" <joliver@pittstate.edu>
Sent: Thursday, January 24, 2019 12:36:32 PM
Subject: Re: Utilizing GIT 310 Photography as a required course in the BFA Art degree.

Jamie,

The Graphics and Imaging Technologies Department approves of the use of GIT310 Photography as part of the required curriculum for Art majors.

Doug Younger

Douglas L. Younger
Professor/Interim Chair
Graphics and Imaging Technologies

On Jan 23, 2019, at 9:24 AM, James Oliver Jr <joliver@pittstate.edu> wrote:
Doug,

The Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this revision, we feel that a basic Photograph course continued to be required for our majors. With a larger faculty, such a course was previously offered within the Department of Art. As our faculty numbers have become smaller, we are requesting that your department allow us to include GIT 310 as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration,

Jamie

=
James Oliver
Chair/ Professor

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Bachelor of Fine Arts (2D Studio Art Emphasis)

Required Art (61 hours)

ART 100: Visual Thinking: 2D Processes	3 hrs
ART 178: Introduction to the Visual Arts	3 hrs
ART 200: Visual Thinking: 3D Processes	3 hrs
ART 205: Introduction to Visual Storytelling	3 hrs
ART 220: Art of Photography I	3 hrs
ART 233: Drawing I	3 hrs
ART 236: Perspective Drawing	3 hrs
ART 250: Color Theory and Application	3 hrs
ART 266: Sculpture I	3 hrs
ART 277: Painting I	3 hrs
ART 288: Introduction to Art History I	3 hrs
ART 289: Introduction to Art History II	3
ART 325: Art Practices II: Presentation of Artist Works	1
ART 350: Art Practices III: Studio Critique I (Sophomore Level)	1
ART 433: Structural Anatomy and Figure Drawing	3
ART 434: Advanced Figure Drawing	3
ART 450: Research Methods and Writing for Artists	3
ART 550: Art Practices V: Studio Critique II (Junior Level)	1
ART 573: Business and Self-Promotion for Artists	3
ART 650: Art Practices VI: Studio Critique III (Senior Level)	1
ART 676: Exhibition Design and Development	3
ART 688: History of Modern Art	3
ART 689: Contemporary Issues in Art	3
Other Required (6 hours) GIT 142: Raster Graphics Software	3
GIT 240: Page Layout Software	3

2D Studio Art Emphasis (18 hours should be selected from the following courses):

ART 333: Drawing III	3
ART 336: Drawing With Ink	3
ART 342: iPad for the Artist	3
ART 346: Traditional Watercolor	3
ART 348: Advanced Oil Painting	3
ART 351: Printmaking, Papermaking, Bookarts and the Letterpress	3
ART 367: Ceramics: Tile Making	3
ART 420: Alternative and Historical Photographic Processes	3
ART 425: Photographic Illustration and Mixed Media	3
ART 434: Advanced Figure Drawing	3
ART 448: Portrait Painting	3
ART 470: Topics In Art (____)	1-3
ART 472: Life Sculpture	3
ART 525: Internships in Studio and Creative Industry	1-3
ART 526: Internship in Museum Studies and Gallery Practice	1-3
ART 530: Editorial Illustration	3
ART 532: Comics: Theory and Practice	3

ART 534: Scientific Illustration	3
ART 542: Mural Painting	3
ART 546: Plein Air Painting	3
ART 551: Art Education in Cultural Institutions	3
ART 558: Art for the Body	3

Required Art Courses (85)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Studio Foundation (36 hours)

- ART 100 Visual Thinking:2D Processes (3 hours)
- ART 200 Visual Thinking:3D Processes (3 hours)
- ART 210 Visual Thinking: Digital Processes (3 hours)
- ART 217 Crafts (3 hours)
- ART 233 Drawing I (3 hours)
- ART 244 Ceramics I (3 hours)
- ART 266 Sculpture I (3 hours)
- ART 277 Painting I (3 hours)
- ART 352 Color Systems, Theory, and Application (3 hours)
- ART 433 Structural Anatomy and Figure Drawing (3 hours)
- GIT 142 Raster Based Graphic Software (3 hours)
- GIT 310 Photography (3 hours)

Art History (15 hours)

- ART 178 Introduction to Visual Arts (3 hours)
- ART 288 Art History I (3 hours)
- ART 289 Art History II (3 hours)
- ART 688 Modern Art History (3 hours)
- ART 689 Contemporary Issues in Art (3 hours)

Professional Practices (9 hours)

- ART 450 Research Methods, Writing for Artists (3 hours)
- ART 573 Business and Self Promotion for Artists (3 hours)
- ART 676 Exhibition Design and Development (3 hours)

Emphasis Electives (20 hours)

- Art 341 Perspective Drawing (3 hours)
- Art 336 Drawing with Ink (3 hours)
- Art 349 Digital Painting (3 hours)
- Art 346 Traditional Watercolor (3 hours)
- Art 348 Advanced Oil Painting (3 hours)
- Art 351 Printmaking, Papermaking, Letterpress and Bookarts (3 hours)
- Art 367 Ceramics: Tile making (3 hours)
- Art 448 Portrait Painting (3 hours)
- Art 470- Topics (3 hours)
- Art 472 Life Sculpture (3 hours)
- Art 530 Editorial Illus. (3 hours)
- Art 534 Scientific Illus. (3 hours)
- Art 542 Mural Painting (3 hours)
- Art 546 Plein Air Painting (3 hours)

Art 525 Internship in Studio and Creative Industry (1-3 hours)

Art 526 Internship in Museum Studies and Gallery Practice (1-3 hours)

ART 401 Independent Study (2 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?

Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No

Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?

None at Present

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?

(minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or

meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 2/11/19 Signature, Department Chairperson James M. Olweig

Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M.P. Smith

Approved: Dean of College
Date 3-4-19 Signature, Dean M.P. Smith

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Trimble

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Art College: Arts and Sciences This program is to be offered 50% or more online as a Hybrid _____
 This program is to be offered fully online _____

Submission Date: 2/11/19 (Year) Revision Effective: Fall, 2019

Contact Person: James Oliver Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: BFA Art Emphasis 3-D Studio Art

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Changes being made to meet 120 hour mandate

Rationale for Change (include changes to curriculum objectives): _____

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

No programs at other Regent Institutions are affected by this change.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

GIT 142 Raster Graphics and GIT 310 Photography will be a required course within this program. See attached email chain with Doug Younger, Chair of Graphics Imaging and Technology. GT 330 Engineering Materials and Processes will be an Emphasis Elective course within this emphasis. See Email Chain from Andrew Klenke, Chair, Technology and Workforce Learning.

Jamie,

The GIT department grants permission for the Art Department to use GIT 142 Raster Graphics Software as a required course within the Art degree(s).

Be aware that we are currently running near peak capacity in this course which may result in some difficulties in enrolling in this course.

Doug Younger

Douglas L. Younger, Ed.D.

Professor - Interim Chair

Graphics and Imaging Technologies

Pittsburg State University

1701 South Broadway - KTC E116, Pittsburg, KS 66762
620-235-4420 office phone - 620-235-4413 department fax

From: "James Oliver, Jr" <joliver@pittstate.edu>
To: "dyounger" <dyounger@pittstate.edu>
Sent: Thursday, February 7, 2019 1:40:34 PM
Subject: Re: Utilizing GIT 142 Raster Graphics Software as a required course in the BFA Art degree.

Doug,

As we have previously spoken, the Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this in mind, we are requesting that your department allow us to include GIT 142 Raster Graphics Software as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration.

Jamie

From: "Doug Younger" <dyounger@pittstate.edu>
To: "James Oliver Jr" <joliver@pittstate.edu>
Sent: Thursday, January 24, 2019 12:36:32 PM
Subject: Re: Utilizing GIT 310 Photography as a required course in the BFA Art degree.

Jamie,
The Graphics and Imaging Technologies Department approves of the use of GIT310 Photography as part of the required curriculum for Art majors.

Doug Younger

Douglas L. Younger
Professor/Interim Chair
Graphics and Imaging Technologies

On Jan 23, 2019, at 9:24 AM, James Oliver Jr <joliver@pittstate.edu> wrote:
Doug,

The Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this revision, we feel that a basic Photograph course continued to be required for our majors. With a larger faculty, such a course was previously offered within the Department of Art. As our faculty numbers have become smaller, we are requesting that your department allow us to include GIT 310 as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration.

Jamie

==

James Oliver
Chair/ Professor
Department of Art
Pittsburg State University

Jamie,

Absolutely. I think it would be a great application-based course for the 3D art majors. On a side note, I am very excited to ensure all of our students take the ART233 Drawing I class. Having them learn the concepts of drawing from "the experts" will definitely help us in all of our classes, from Design and Problem Solving, to Manufacturing, to CAD/CNC and Communications.

I especially like that there is collaboration between programs enhancing the education of our students. Let me know if you need anything else from me.

Andy

Dr. Andy Klenke, DTE
Interim Chair, Technology & Workforce Learning
1701 S. Broadway, E222a KTC
Pittsburg State University
Pittsburg, KS 66762
620-235-4372

From: "James Oliver, Jr" <joliver@pittstate.edu>
To: "Dr. Andrew M. Klenke" <aklenke@pittstate.edu>
Sent: Thursday, February 7, 2019 2:22:19 PM
Subject: Request to include GT 330 Engineering Materials and Processes in BFA Art 3D emphasis

Andy,

The Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this revision, we feel that GT 330 would be a very appropriate course for inclusion as an elective option for the BFA in Art with 3 D emphasis. We are requesting that your department allow us to include GT 330 as an emphasis option within the 20 hours required within this section of our degree program. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration.

Jamie

=
James Oliver
Chair/ Professor
Department of Art
Pittsburg State University

Existing Major or Minor/Emphasis/CertificateCopy and paste the existing curriculum as it currently appears in the online catalog:**Bachelor of Fine Arts (2D Studio Art Emphasis)****Required Art (61 hours)**

ART 100: Visual Thinking: 2D Processes	3 hrs
ART 178: Introduction to the Visual Arts	3 hrs
ART 200: Visual Thinking: 3D Processes	3 hrs
ART 205: Introduction to Visual Storytelling	3 hrs
ART 220: Art of Photography I	3 hrs
ART 233: Drawing I	3 hrs
ART 236: Perspective Drawing	3 hrs
ART 250: Color Theory and Application	3 hrs
ART 266: Sculpture I	3 hrs
ART 277: Painting I	3 hrs
ART 288: Introduction to Art History I	3 hrs
ART 289: Introduction to Art History II	3
ART 325: Art Practices II: Presentation of Artist Works	1
ART 350: Art Practices III: Studio Critique I (Sophomore Level)	1
ART 433: Structural Anatomy and Figure Drawing	3
ART 434: Advanced Figure Drawing	3
ART 450: Research Methods and Writing for Artists	3
ART 550: Art Practices V: Studio Critique II (Junior Level)	1
ART 573: Business and Self-Promotion for Artists	3
ART 650: Art Practices VI: Studio Critique III (Senior Level)	1
ART 676: Exhibition Design and Development	3
ART 688: History of Modern Art	3
ART 689: Contemporary Issues in Art	3
Other Required (6 hours) GIT 142: Raster Graphics Software	3
GIT 240: Page Layout Software	3

3D Studio Art Emphasis (18 hours selected from the following courses)

ART 333- Drawing III	3
ART 351 Printmaking, Papermaking, Bookarts and Letterpress	3
ART 361 Fabrication Techniques	3
ART 363 Ceramics: Handbuilding	3
ART 365 Ceramics: Wheel Throwing	3
ART 367 Ceramics: Tile Making	3
ART 430 Automotive: Art and Design	3
ART 434 Advanced Figure Drawing	3
ART 461 Casting and Moldmaking	3
ART 467 Ceramics: Sculptural	3
ART 469 Soft Sculpture	3
ART 470 Topics in Art ()	1- 3
ART 472 Life Sculpture	3
ART 525 Internship in Studio and Creative Industry	1-3
ART 526 Internship in Museum Studies and Gallery Practice	1- 3
ART 551 Art Education in Cultural Institutions	3
ART 558 Art for th Body	3
ART 561 Small-Scale Metalsmithing	3
ART 563 Toy Design	3

ART 565 Site Specific Installation and Public Sculpture 3
MECET 121: Engineering Graphics I

Required Art Courses (85)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Studio Foundation (36 hours)
ART 100 Visual Thinking:2D Processes (3 hours)
ART 200 Visual Thinking:3D Processes (3 hours)
ART 210 Visual Thinking: Digital Processes (3 hours)
ART 217 Crafts (3 hours)
ART 233 Drawing I (3 hours)
ART 244 Ceramics I (3 hours)
ART 266 Sculpture I (3 hours)
ART 277 Painting I (3 hours)
ART 352 Color Systems, Theory, and Application (3 hours)
ART 433 Structural Anatomy and Figure Drawing (3 hours)
GIT 142 Raster Based Graphic Software (3 hours)
GIT 310 Photography (3 hours)

Art History (15 hours)
ART 178 Introduction to Visual Arts (3 hours)
ART 288 Art History I (3 hours)
ART 289 Art History II (3 hours)
ART 688 Modern Art History (3 hours)
ART 689 Contemporary Issues in Art (3 hours)

Professional Practices (9 hours)
ART 450 Research Methods, Writing for Artists (3 hours)
ART 573 Business and Self Promotion for Artists (3 hours)
ART 676 Exhibition Design and Development (3 hours)

Emphasis Electives (20 hours- 6 courses +2 hours in ART 401 Independent Study)

Art 332 Jewelry Design (3 hours)
ART 351 Printmaking, Papermaking, Bookarts and Letterpress (3 hours)
Art 363- Ceramics: Handbuilding (3 hours)
Art 365 Ceramics: Wheel Throwing (3 hours)
Art 367- Ceramics: Tile making (3 hours)
Art 430- Automotive Art and Design (3 hours)
Art 467- Ceramics: Sculptural (3 hours)
Art 467- Soft Sculpture (3 hours)
GT 330 Engineering Materials and Processes (3 hours)
Art 525 Internship in Studio and Creative Industry (1-3 hours)
Art 526 Internship in Museum Studies and Gallery Practice (1-3 hours)

ART 401 Independent Study (2 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None at Present

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 2/11/19 Signature, Department Chairperson James McAloney

Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair McPomath

Approved: Dean of College
Date 3-4-19 Signature, Dean McPomath

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Trudora

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Art College: Arts and Sciences This program is to be offered 50% or more online as a Hybrid _____
This program is to be offered fully online _____

Submission Date: 2/11/19 (Year) Revision Effective: Fall, 2019

Contact Person: James Oliver Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: BFA Art Emphasis Illustration and Visual Storytelling

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Changes being made to meet 120 hour mandate

Rationale for Change (include changes to curriculum objectives): _____

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

No programs at other Regent institutions are affected by this change.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

GIT 142 and GIT 310 Photography will be a required course within this program. See attached email chain with Doug Younger, Chair of Graphics Imaging and Technology.

Jamie,

The GIT department grants permission for the Art Department to use GIT 142 Raster Graphics Software as a required course within the Art degree(s).

Be aware that we are currently running near peak capacity in this course which may result in some difficulties in enrolling in this course.

Doug Younger

Douglas L. Younger, Ed.D.

Professor - Interim Chair

Graphics and imaging Technologies

Pittsburg State University

1701 South Broadway - KTC E116, Pittsburg, KS 66762

620-235-4420 office phone - 620-235-4413 department fax

From: "James Oliver, Jr" <joliver@pittstate.edu>
To: "dyounger" <dyounger@pittstate.edu>
Sent: Thursday, February 7, 2019 1:40:34 PM
Subject: Re: Utilizing GIT 142 Raster Graphics Software as a required course in the BFA Art degree.

Doug,

As we have previously spoken, the Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this in mind, we are requesting that your department allow us to include GIT 142 Raster Graphics Software as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration.

Jamie

From: "Doug Younger" <dyounger@pittstate.edu>
To: "James Oliver Jr" <joliver@pittstate.edu>
Sent: Thursday, January 24, 2019 12:36:32 PM
Subject: Re: Utilizing GIT 310 Photography as a required course in the BFA Art degree.

Jamie,

The Graphics and Imaging Technologies Department approves of the use of GIT310 Photography as part of the required curriculum for Art majors.

Doug Younger

Douglas L. Younger
Professor/Interim Chair
Graphics and Imaging Technologies

On Jan 23, 2019, at 9:24 AM, James Oliver Jr <joliver@pittstate.edu> wrote:

Doug,

The Department of Art is finalizing the revisions of our curriculum to meet the KBOR 120 hour requirement. With this revision, we feel that a basic Photograph course continued to be required for our majors. With a larger faculty, such a course was previously offered within the Department of Art. As our faculty numbers have become smaller, we are requesting that your department allow us to include GIT 310 as a requirement within our degree. Please let me know via email that we may include this course within our curriculum.

Thanks for your consideration.

Jamie

==
James Oliver
Chair/ Professor

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Bachelor of Fine Arts (2D Studio ArtEmphasis)

Required Art (61 hours)

ART 100: Visual Thinking: 2D Processes	3 hrs
ART 178: Introduction to the Visual Arts	3 hrs
ART 200: Visual Thinking: 3D Processes	3 hrs
ART 205: Introduction to Visual Storytelling	3 hrs
ART 220: Art of Photography I	3 hrs
ART 233: Drawing I	3 hrs
ART 236: Perspective Drawing	3 hrs
ART 250: Color Theory and Application	3 hrs
ART 266: Sculpture I	3 hrs
ART 277: Painting I	3 hrs
ART 288: Introduction to Art History I	3 hrs
ART 289: Introduction to Art History II	3
ART 325: Art Practices II: Presentation of Artist Works	1
ART 350: Art Practices III: Studio Critique I (Sophomore Level)	1
ART 433: Structural Anatomy and Figure Drawing	3
ART 434: Advanced Figure Drawing	3
ART 450: Research Methods and Writing for Artists	3
ART 550: Art Practices V: Studio Critique II (Junior Level)	1
ART 573: Business and Self-Promotion for Artists	3
ART 650: Art Practices VI: Studio Critique III (Senior Level)	1
ART 676: Exhibition Design and Development	3
ART 688: History of Modern Art	3
ART 689: Contemporary Issues in Art	3
Other Required (6 hours)GIT 142: Raster Graphics Software	3
GIT 240: Page Layout Software	3

Illustration and Visual Storytelling Emphasis courses (18 hours Selected from the following)

- ART 336 Drawing with Ink
- ART 338 Hand-Lettering for Illustration and Comics
- ART 342 Digital Painting
- ART 346 Traditional Watercolor
- ART 351 Printmaking, Papermaking, Bookarts, and the Letterpress
- ART 430 Automotive: Art and Design
- ART 434 Advanced Figure Drawing
- ART 436 Concept Design
- ART 448 Portrait Painting
- ART 470 Topics in Art ()
- ART 472 Life Sculpture
- ART 525 Internship In Studio and Creative Industry
- ART 526 Internship in Museum Studies and Gallery Practice
- ART 530 Editorial Illustration
- ART 532 Comics: Theory and Practice
- ART 534 Scientific Illustration
- ART 563 Toy Design

Required Art Courses (85)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Studio Foundation (36 hours)

ART 100 Visual Thinking:2D Processes (3 hours)

ART 200 Visual Thinking:3D Processes (3 hours)

ART 210 Visual Thinking: Digital Processes (3 hours)

ART 217 Crafts (3 hours)

ART 233 Drawing I (3 hours)

ART 244 Ceramics I (3 hours)

ART 266 Sculpture I (3 hours)

ART 277 Painting I (3 hours)

ART 352 Color Systems, Theory, and Application (3 hours)

ART 433 Structural Anatomy and Figure Drawing (3 hours)

GIT 142 Raster Based Graphic Software (3 hours)

GIT 310 Photography (3 hours)

Art History (15 hours)

ART 178 Introduction to Visual Arts (3 hours)

ART 288 Art History I (3 hours)

ART 289 Art History II (3 hours)

ART 688 Modern Art History (3 hours)

ART 689 Contemporary Issues in Art (3 hours)

Professional Practices (9 hours)

ART 450 Research Methods, Writing for Artists(3 hours)

ART 573 Business and Self Promotion for Artists (3 hours)

ART 676 Exhibition Design and Development (3 hours)

Emphasis Electives (20 hours- 6 courses +2 hours in ART 401 Independent Study)

Art 341 Perspective Drawing:Theory and Application (3 hours)

Art 336 Drawing with Ink (3 hours)

Art 349 Digital Painting (3 hours)

Art 346 Traditional Watercolor (3 hours)

Art 351 Printmaking (3 hours)

Art 430 Auto Art and Design (3 hours)

Art 448 Portrait Painting (3 hours)

Art 470 Topics in Art (3 hours)

Art 472 Life Sculpture (3 hours)

Art 530 Editorial Illustration (3 hours)

Art 534 Scientific Illustration (3 hours)

Art 563 Toy Design (3 hours)

Art 525 Internship in Studio and Creative Industry (1- 3 hours)

Art 526 Internship in Museum Studies and Gallery Practice (1-3 hours)

ART 401 Independent Study (2 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None at Present

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 2/11/19 Signature, Department Chairperson James T. [Signature]

Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair [Signature]

Approved: Dean of College
Date 3-4-19 Signature, Dean [Signature]

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James T. [Signature]

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: BIOL College: CASSubmission Date: 2-20-19Contact Person: Dixie Smith Faculty member ChairRevision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*Yes, this change will reduce the total hours required for a BSE in Biology, done in collaboration with the College of Education (COE). Supporting documentation of discussion with the COE is attached.

Purpose/Justification for Revision to Course: The purpose for this revision is to free up as many hours as possible for content, either in (1) Biology electives, or (2) in another area of study. The new revisions made to the Biology BSE (including this course reduction, and dropping the requirement for a minor) leaves students with 9 Biology electives. In future years, the Biology Department will only need to find 1 additional hour to be able to reinstate the requirement for a minor. (Students are already taking 10 hours of required physical science. Another 10 hours would give them the Physical Science minor.) Preparation across broad areas is still something that administrators are seeking in teachers, and paving the way to add the minor back in a few years is something that would be valuable for BSE students.

Existing Course:Course Number: BIOL 579Title of Course: Supervised Student Teaching and Follow-Up of TeachersCredit Hours: 2Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it appears in the current catalog): BIOL 579 Supervised Student Teaching and Follow-Up of Teachers. 2 hours. Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Proposed Course:Course Number: BIOL 579Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 1

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it will appear in the next catalog): BIOL 579 Supervised Student Teaching and Follow-Up of Teachers. 1 hour. Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

NA

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

**PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET**

- Approved: Department Chairperson
Date 2-20-19 Signature, Department Chairperson Virginia Rider
- Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair MC Pomato
- Approved: Dean of College
Date 3-4-19 Signature, Dean MC Pomato
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair Wanda Ruffin
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Zimbra

dsmith@pittstate.edu

Re: I have to turn in a course change form for BIOL 579 (I forgot to do this!)

From : Jean Dockers <jdockers@pittstate.edu>

Wed, Feb 20, 2019 01:56 PM

Subject : Re: I have to turn in a course change form for BIOL 579 (I forgot to do this!)

To : Dixie Smith <dsmith@pittstate.edu>

Dixie,

Here are my thoughts. The Office of Teacher Education is recommending and supporting departments who are choosing to change their XXX 579 course during the Student Teaching semester. The candidates are not on campus and the student teaching experience is intended to give them practical field experience. We are working to streamline and cut down on the assignments that are completed during this field experience. We believe that reducing the credit hours will help with this process. This reduction also helps departments meet the new KBOR required 120 hour program sequence.

Jean

From: "Dixie Smith" <dsmith@pittstate.edu>

To: "jdockers" <jdockers@pittstate.edu>

Sent: Wednesday, February 20, 2019 1:08:54 PM

Subject: I have to turn in a course change form for BIOL 579 (I forgot to do this!)

Jean, and on that form I will need corroboration that I have run this change by the College of Education. Can I please have any thoughts or concerns that you might have about my decision to reduce BIOL 579 from 2 hours to 1 hour?

My reason for this is to free up as many hours as possible for content, either in (1) Biology electives, or (2) in another area of study. The new revision to the Biology BSE (including this course reduction) leaves students with 9 Biology electives. In future years, the Biology Department will only need to find 1 additional hour to be able to reinstate the requirement for a minor. (Students are already taking 10 hours of required physical

science. Another 10 hours would give them the Physical Science minor.) Preparation across broad areas is still something that administrators are seeking in teachers, and paving the way to add the minor back in a few years is something that would be valuable for BSE students.

Thanks for considering this action! Dixie

Dixie L. Smith, Ph.D.
620-235-4741

E pluribus unum

Jean Dockers, Ph.D.
Director of Teacher Education
Pittsburg State University
110 Hughes Hall
Pittsburg, KS 66762

Office Phone(620)235-4636
jdockers@pittstate.edu
FAX: (620) 235- 4421

Request for Revision to CurriculumRevision for: Major Minor Emphasis CertificateDepartment: BIOL College: CAS This program is to be offered 50% or more online as a Hybrid _____

This program is to be offered fully online _____

Submission Date: Feb. 18, 19Revision Effective: Fall, 2019

(Year)

Contact Person: Dixie Smith Faculty member ChairName of Existing Major or Minor/Emphasis/Certificate: BIOL BSE*If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:*NA**Description of Change:**

> The requirement for students to complete a 20 hour minor will be removed. This action will drop the required number of hours below 120. The program will retain the requirement for CHEM 215/216 because it is a prerequisite for Microbiology.

> Three hours in Evolution BIOL 539 will be added.

> Additional Biology elective hours to total eight elective hours.

Rationale for Change (include changes to curriculum objectives): The changes are needed to comply with KBOR's requirement for 120 hour degrees. Dropping the requirement for a minor drops the program hours below 120 and makes room for the addition of a course in evolution that has long been recognized as desirable for biology teacher preparation. Until this change, however, there was not room in the curriculum to add evolution.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

This revision is not related to, nor does it affect, any program offered by other Regent Universities.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Administration of BIOL 479 and 579 will transfer to the College of Education until that time when the Biology Department can hire a replacement for a retired faculty member. (Email submitted with this form.) Students will be permitted to take either BIOL 479 or EDUC 479. EDUC 479 is a new course that is currently being legislated.

Existing Major or Minor/Emphasis/CertificateCopy and paste the existing curriculum as it currently appears in the online catalog:

General Education Requirements for Students Preparing to Teach 44 hours

Eight hours of general education natural sciences are satisfied by course requirements in biology (BIOL 211 and 212) and physical science (PHYS 113 or PHYS 100/130).

Biology Requirements	
BIOL 211 Principles of Biology I	4
BIOL 212 Principles of Biology II	4
BIOL 257/258 Anatomy and Physiology/ Laboratory	5
BIOL 300 Assisting in the Biology Laboratory	1
BIOL 322/323 Genetics/Laboratory	5
BIOL 330 Principles of Ecology	3
BIOL 371/372 General Microbiology/Laboratory	5
BIOL 479 Techniques for Teaching Biology	3
Biology electives (including 3 hr. field course)	8
	38
Professional Education Requirements	
EDUC 261 Explorations in Education	3
EDUC 520 Middle and Secondary Reading	3
PSYCH 263 Developmental Psychology	3
PSYCH 357 Educational Psychology	3
SSLS 510 Overview of Education for Exceptional Students	3
	15
Professional Semester	
CURIN 458 Methods and Curriculum	3
CURIN 462 Secondary and Middle Level Education	2
CURIN 464 Foundations of Measurement and Evaluation	2
CURIN 480 Supervised Teaching in the Secondary School	3
CURIN 482 Supervised Teaching in the Secondary School	5
BIOL 579 Supervised Student Teaching and Follow-Up of Teachers	2
	17
Minor Requirements*	
PHYS 100/130 College Physics 1/Elementary Physics Laboratory 1**	5
CHEM 215/216 General Chemistry 1 /Laboratory	5
Additional hours chosen from chemistry or physics	10
	20
TOTAL	134

*This curriculum assumes a physical science minor (20 hours of Physics and/or Chemistry). Persons interested in biology as a second teaching field should contact the BSED advisor in the Department of Biology or the Director of Teacher Education, Hughes Hall for specific requirements.

** If a student declares a minor other than physical science, PHYS 113 Physical Science will satisfy the four hours of physical sciences required by General Education.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
 Bachelor of Science in Education (Biology Major)

Pittstate Pathway Course Requirements for Students Preparing to Teach

Pitt State Pathway Requirements: Courses must meet the requirements approved by the University or approved substitutes.

35- 36 Hours

Four-five hours of natural sciences are satisfied by course requirements in CHEM 215/216 General Chemistry 1 /Laboratory (see Required from other Departments, below)

Biology Requirements

BIOL 211 Principles of Biology I	4
BIOL 212 Principles of Biology II	4
BIOL 257/258 Anatomy and Physiology/ Laboratory	5
BIOL 300 Assisting in the Biology Laboratory	1
BIOL 322/323 Genetics/Laboratory	5
BIOL 330 Principles of Ecology	3
BIOL 371/372 General Microbiology/Laboratory	5
BIOL 539 Evolution	3
Biology electives (including 3 hr. field course)	12
	42

Professional Education Requirements

EDUC 261 Explorations in Education	3
EDUC 520 Middle and Secondary Reading	3
PSYCH 263 Developmental Psychology	3
PSYCH 357 Educational Psychology	3
SSLS 510 Overview of Education for Exceptional Students	3
EDUC 479 OR	
BIOL 479 Techniques for Teaching Biology	3
	18

Professional Semester

EDUC 458 Methods and Curriculum	3
EDUC 464 Foundations of Measurement and Evaluation	2
EDUC 475 Supervised Clinical Experience	9
BIOL 579 Supervision of student teaching/ follow up of teachers	1
	15

Requirements* from other Departments

CHEM 215/216	5
PHYS 100/130 College Physics I / Laboratory**	5
	10

PROGRAM TOTAL

120

*The Biology Department recommends a Physical Science Minor (10 hours of Physics and/or Chemistry in addition to CHEM 215/216 and PHYS 100/130 for a total of 20 hours.). Other minors are available. ** Physical Science (PHYS 113) can satisfy this requirement ONLY if the student is NOT completing the Physical Science Minor.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?

Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

NA

3. Will this revision have specific General Education courses required? Yes No

Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?

NA

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 2-20-19 Signature, Department Chairperson Virginia Rider
- Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M. Combs
- Approved: Dean of College
Date 3-4-19 Signature, Dean M. Combs
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Timbore
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair Wade Puff
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: CHEM College: CASSubmission Date: 2/25/2019Contact Person: Khamis Slam Faculty member ChairRevision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*Communication with Teacher Education Director by which we were requested to implement the changePurpose/Justification for Revision to Course: To be inline with Teacher Education requirements for 120 hrs.**Existing Course:**Course Number: 579Title of Course: Supervised Student Teaching and Follow-Up of TeachersCredit Hours: 2Prerequisite: Concurrent enrollment in the professional semester is required.Course Description (as it appears in the current catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.**Proposed Course:**Course Number: 579Title of Course: Supervised Student Teaching and Follow-Up of TeachersCredit Hours: 1Prerequisite: Concurrent enrollment in the professional semester is required.Course Description (as it will appear in the next catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are

available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 2/22/19 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
 Date 3-4-19 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College
 Date 3-4-19 Signature, Dean [Signature]
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date 4/3/19 Signature, Council for Teacher Education Chair [Signature]
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4-20-19 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Deletion of Curriculum

Deletion of: Major Minor Emphasis Certificate

Department: CHEM College: CAS

Submission Date: 02/25/2019

Revision Effective: Fall, 2019
(Year)

Contact Person: Khamis Siam Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: BSE

Rationale for Deletion: The BSE degree will transition to being an emphasis. It has and will always be a challenge to meet the Regents' minima in this degree.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The deletion and transitioning of the major to an emphasis was discussed with Dr. Jean Dockers, the Director of Teacher Education and does meet with her approval.

Will this deletion involve specific General Education courses? Yes No

If "yes," please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 2/24/14 Signature, Department Chairperson [Signature]

Approved: College Curriculum Committee
Date 3-4-14 Signature, College Curriculum Committee Chair [Signature]

Approved: Dean of College
Date 3-4-14 Signature, Dean [Signature]

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date 4/13/14 Signature, Council for Teacher Education Chair [Signature]

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-14 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form and a memo on department letterhead, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Request for New Minor/Emphasis/Certificate

Proposal for a New: Minor Emphasis Certificate

Department: CHEM College: CAS This program is to be offered 50% or more online as a Hybrid _____
 This program is to be offered fully online _____

Submission Date: 02/25/2019

Effective: Fall, 2019

Contact Person: Khamis Siam Faculty member Chair
 (Year)

Title of Proposed Minor/Emphasis /Certificate: BS in Chemistry with Emphasis in Chemistry Education

Purpose/Justification for Minor/Emphasis/Certificate: Emphasis In Education

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

The BSE majors will no longer have the option of obtaining that degree which will transition to an emphasis.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/ college's/ unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The only impact on education majors will be on the chemistry side but the education component of the degree will be determined by the College of Education.

P.S. Although this form refers to the KBOR form, Trish Peak (Provost's office) has told me that such will not need approval by the KBOR since the degree is already an existing degree with this emphasis being added to it.

(Note that only the cover page of this form is used and the rest of the form will look like a curriculum change form.

Please complete the Kansas Board of Regent forms located at http://www.kansasregents.org/academic_affairs/new_program_approval and list the proposed curriculum for the minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum as you wish it to appear in the next catalog. If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

S

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Bachelor of Science Degree with a Major in Chemistry: Emphasis in Education

Chemistry Courses (19 hours)

- CHEM-369: Laboratory Assistant Practicum I (3 hours)
- CHEM-423: descriptive Inorganic Chemistry (3 hours)
- CHEM-445: Analytical Chemistry (3 hours)
- AND CHEM-446: Analytical Chemistry Laboratory (2 hours)
- CHEM-469: Laboratory Assistant Practicum II (3 hours)
- CHEM-569: Laboratory Assistant Practicum III (3 hours)
- CHEM-601: Chemistry Colloquium (0-1 hour)
- CHEM-611: Senior Review and Assessment (1 hour)

One hour CHEM 601 Chemistry Colloquium is required.

- Other (10 hours)
- o PHYS-104: Engineering Physics I (4 hours)
- OR PHYS-100: College Physics I (4 hours)
- AND PHYS-130: Elementary Physics Laboratory I (1 hour)
- o PHYS-105: Engineering Physics II (4 hours)
- OR PHYS-101: College Physics II (4 hours)
- AND PHYS-131: Elementary Physics Laboratory II (1 hour)

Teaching and learning theory with laboratory and clinical experience requirements:

- EDUC-261: Explorations in Education (3 hours)
- PSYCH-263: Developmental Psychology (3 hours)
- PSYCH-357: Educational Psychology (3 hours)
- CHEM-479: Techniques for Teaching Chemistry (3 hours)
- SPED-510: Overview of Special Education (3 hours)
- EDUC-520: Methods and Materials for Academic Literacy (3 hours)
- Professional Semester (SR. year)
- o EDUC-458: Methods and Curriculum (3 hours)
- o EDUC-462: Secondary and Middle Level Education (2 hours)
- o EDUC-464: Foundations of Measurement and Evaluation (2 hours)
- o EDUC-480: Supervised Teaching in the Secondary School (3 hours)
- o EDUC-482: Supervised Teaching in the Secondary School (5 hours)
- o CHEM-579: Supervised Student Teaching and Follow-Up of Teachers (1 hour)

A minor is not required.

Degree requires a minimum of 120 credit hours. Student should seek advisement to identify appropriate electives or minor to achieve this minimum.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:
NA

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson [Signature]

Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair [Signature]

Approved: Dean of College
Date 3-4-19 Signature, Dean [Signature]

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair [Signature]

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-22-19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Chem College: CAS This program is to be offered 50% or more online as a Hybrid _____
 This program is to be offered fully online _____

Submission Date: 02/06/2019 Revision Effective: Fall, 2019

Contact Person: Dr. Slam Faculty member Chair
 (Year)

Name of Existing Major or Minor/Emphasis/Certificate: BS Chemistry

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Request removal of the following reference in the catalog that all emphasis of Bachelor of Science degree in Chemistry require a minor.

Rationale for Change (Include changes to curriculum objectives): To be in compliance with the Regions' 120 hour degree requirement for all majors.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

Allow consistency across all emphases

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

It only applies to Chemistry majors

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
NA

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 2/6/19 Signature, Department Chairperson [Signature]

Approved: College Curriculum Committee
Date 5-4-19 Signature, College Curriculum Committee Chair [Signature]

Approved: Dean of College
Date 3-9-19 Signature, Dean [Signature]

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truore

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: _____
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved by _____ Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to _____ Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If _____ is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): _____ For completion of this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum _____" in the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT, if required, SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at _____ 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to _____ process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Communication College: A&S This program is to be offered 50% or more online as a Hybrid _____
 This program is to be offered fully online _____

Submission Date: 1/30/19 (Year) Revision Effective: Fall, 2019

Contact Person: Dr. Cynthia Allan Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Minor: Communication (Teaching)

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
Communication Education

Description of Change: Reduction of minor from 36 to 24 credit hours

Rationale for Change (include changes to curriculum objectives): To meet KBOR mandated 24 credit hour maximum for minors.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
 Yes No

Whether a "yes" or "no" response, please provide an explanation.
Change only impacts students seeking a Communication Education minor at Pittsburg State University.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This change is to a minor education program and so impacts the College of Education

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Minor in Communication (Teaching)

The teaching minor in Communication is only available in conjunction with a Bachelor of Science in Education degree.

Minor in Communication (Teaching) (36 hours)

COMM 200: Introduction to Mass Communication	3
COMM 205: Performance Studies	3
COMM 254: Acting	3
COMM 274: Introduction to Audio and Video Production	3
COMM 395: Theatre History ()	3
COMM 307: Introduction to Persuasive Communication	3
COMM 309: Forensic Practices ()	1-3
COMM 363: Stagecraft	3
COMM 367: Oral Interpretation of Literature	3

- COMM 450: Small Group Communication3
- COMM 479: Techniques for Teaching Speech and Theatre3
- COMM 544: Stage Direction3

COMM 309 Forensic Practices is split between Debate Theory (2 hours) and Field Experience (1 hour).

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Minor in Communication Education = 24 Credit Hours

The education minor in Communication is only available in conjunction with a Bachelor of Science in Education degree.

This minor contributes towards teaching licensure in Speech and Theatre (grades 6-12) in the State of Kansas

Minor in Communication Education = 24 Credit Hours

- COMM 200: Intro to Mass Communication 3
- COMM 205: Performance Studies 3
- COMM 254: Acting Studies 3
- COMM 274: Introduction to Audio and Video Production 3
- COMM 307: Intro to Persuasive Communication 3
- COMM 309 Forensic Practices Debate Theory (2 hours)
- COMM 309 Forensic Practices Field Experience (1 hour)
- COMM 479 Techniques for Teaching Speech and Theatre
- COMM 629: Theories of Human Communication 3

Handwritten notes:
COMM 479, COMM 629

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 2-1-19 Signature, Department Chairperson Cynthia L. Allen

Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M. Parrott

Approved: Dean of College
Date 3-4-19 Signature, Dean M. Parrott

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truebe

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-22-19 Signature, Undergraduate Curriculum Committee Chair W. P. Judge

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: COMM College: A&S This program is to be offered 50% or more online as a Hybrid _____

This program is to be offered fully online _____

Submission Date: 1/30/29

Revision Effective: Fall, 2019

(Year)

Contact Person: Dr. Cynthia Allan

Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: BSE Communication

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Remove requirement of minor; Change of number of listed credit hours for COMM 309.

Rationale for Change (include changes to curriculum objectives): Required minor removed to meet KBOR mandated 120 credit hour maximum for a Bachelor degree.

Correct number of listed credit hours for COMM 309 & add elective hours to meet 120 hour KBOR mandate.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

Change only impacts students seeking a BSE in Communication at Pittsburg State University.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This change is to the BSE and so impacts the College of Education

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

The Department of Communication offers work leading to the degrees of Bachelor of Science and Bachelor of Science in Education. Both degrees require the completion of 124 hours and the completion of a minor.

Communication: Teaching (grades 6-12)

I. Communication Core Requirements (43 hours)

COMM 199: Introduction to Communication Careers	1
COMM 200: Introduction to Mass Communication	3
COMM 205: Performance Studies	3
COMM 254: Acting	3
COMM 274: Introduction to Audio and Video Production	3

COMM 395: Theatre History ()	3
COMM 307: Introduction to Persuasive Communication	3
COMM 309: Forensic Practices ()	1-3
COMM 363: Stagecraft	3
COMM 367: Oral Interpretation of Literature	3
COMM 399: Communication Career Development	1
COMM 450: Small Group Communication	3
COMM 530: Interpersonal Communication	3
COMM 544: Stage Direction	3
COMM 629: Theories of Human Communication	3
COMM 699: Communication Careers in Society	1
COMM 309 Forensic Practices is split between Debate Theory (2 hours) and Field Experience (2 hours).	

II. Professional Education Requirements* (35 hours)

Admission to Teacher Education (2nd semester sophomore, 1st semester junior) Admission to Professional Semester (senior semester)

EDUC 261: Explorations in Education	3
PSYCH 263: Developmental Psychology	3
PSYCH 357: Educational Psychology	3
COMM 479: Techniques for Teaching Speech and Theatre	3
SPED 510: Overview of Special Education	3
EDUC 520: Methods and Materials for Academic Literacy	3

Professional Semester (senior)

EDUC 458: Methods and Curriculum	3
EDUC 462: Secondary and Middle Level Education	2
EDUC 464: Foundations of Measurement and Evaluation	2
EDUC 480: Supervised Teaching in the Secondary School	3
EDUC 482: Supervised Teaching in the Secondary School	5
COMM 579: Supervised Student Teaching and Follow-Up of Teachers ...	2

Proposed Major or Minor/Emphasis/Certificate:

list below, the proposed curriculum as you wish it to appear in the online catalog:

The Department of Communication offers work leading to the degrees of Bachelor of Science and Bachelor of Science in Education. Both degrees require the completion of 120 hours. Only the Bachelor of Science requires the completion of a minor.

Communication: Teaching (grades 6-12)

Communication Core Requirements (43 hours)

COMM 199: Introduction to Communication Careers	1
COMM 200: Introduction to Mass Communication	3
COMM 205: Performance Studies	3
COMM 254: Acting	3
COMM 274: Introduction to Audio and Video Production	3
COMM 395: Theatre History ()	3
COMM 307: Introduction to Persuasive Communication	3
COMM 309: Forensic Practices (Debate Theory)	1-3
COMM 309: Forensic Practices (Field Experience)	1-3

Note: COMM 309 Forensic Practices is split between Debate Theory (2 hours) and Field Experience (2 hours).

Students may take 1-2 additional hours of COMM 309 as independent study to meet the 120 credit hr. req.

COMM 363: Stagecraft	3
COMM 367: Oral Interpretation of Literature	3
COMM 399: Communication Career Development	1
COMM 450: Small Group Communication	3
COMM 530: Interpersonal Communication	3
COMM 544: Stage Direction	3
COMM 629: Theories of Human Communication	3
COMM 699: Communication Careers in Society	1
COMM 309 Forensic Practices is split between Debate Theory (2 hours) and Field Experience (2 hours).	

II. Professional Education Requirements* (35 hours)

Admission to Teacher Education (2nd semester sophomore, 1st semester junior) Admission to Professional Semester (senior semester)

EDUC 261: Explorations in Education	3
PSYCH 263: Developmental Psychology	3
PSYCH 357: Educational Psychology	3
COMM 479: Techniques for Teaching Speech and Theatre	3
SPED 510: Overview of Special Education	3
EDUC 520: Methods and Materials for Academic Literacy	3

Professional Semester (senior)

EDUC 458: Methods and Curriculum	3
EDUC 462: Secondary and Middle Level Education	2
EDUC 464: Foundations of Measurement and Evaluation	2
EDUC 480: Supervised Teaching in the Secondary School	3
EDUC 482: Supervised Teaching in the Secondary School	5
COMM 579: Supervised Student Teaching and Follow-Up of Teachers ...	2

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No - *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 2-20-19 Signature, Department Chairperson Cynthia L. Allan
- Approved: College Curriculum Committee
 Date 3-4-19 Signature, College Curriculum Committee Chair McPomath
- Approved: Dean of College
 Date 3-4-19 Signature, Dean McPomath
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date 4/3/19 Signature, Council for Teacher Education Chair James Trulove
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 5-20-19 Signature, Undergraduate Curriculum Committee Chair Steve Puffer
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: English and Modern Languages College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid No

Submission Date: Mar 1 2019 This program is to be offered fully online No
Revision Effective: Fall, 2019

Contact Person: Celia Patterson (Year)
 Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Teacher Certification - French

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
No name change

Description of Change: Eliminate EDUC 462, 480, and 482 and to reflect other changes made by COE in their requirements for the Professional Semester.

Rationale for Change (include changes to curriculum objectives): To meet the 120-hour major requirement mandated by KBOR.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

No one outside our program takes this curriculum.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

No one outside our program takes this specific curriculum.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Teacher Certification - French

MLL 124: French Language and Culture I 3

MLL 128: French Language and Culture II 3

MLL 221: French Language and Culture III 3

MLL 225: French Grammar and Conversation I 3

MLL 328: Readings in French Literature and Civilization I 3

Six approved upper-division electives* (18 hours)

Total (33 hours)

*Prerequisites: One 300-level course before any 400- level course; one 400-level course before any 500-level course

Courses required for teacher certification (substitute for a minor) (35 hours)**Admission to Teacher Education**

EDUC 261: Explorations in Education	3
PSYCH 263: Developmental Psychology	3
PSYCH 357: Educational Psychology	3
MLL 479: The Teaching of Languages	3
SPED 510: Overview of Special Education	3
EDUC 520: Methods and Materials for Academic Literacy	3

Admission to Professional Semester

EDUC 458: Methods and Curriculum	3
EDUC 462: Secondary and Middle Level Education	2
EDUC 464: Foundations of Measurement and Evaluation	2
EDUC 480: Supervised Teaching in the Secondary School	3
EDUC 482: Supervised Teaching in the Secondary School	5
MLL 579: Supervised Student Teaching and Follow-Up of Teachers	2
Total (68 hours)	

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Teacher Certification - French

MLL 124: French Language and Culture I	3
MLL 128: French Language and Culture II	3
MLL 221: French Language and Culture III	3
MLL 225: French Grammar and Conversation I	3
MLL 328: Readings in French Literature and Civilization I	3
Six approved upper-division electives* (18 hours)	

Total (33 hours)

*Prerequisites: One 300-level course before any 400-level course; one 400-level course before any 500-level course
Courses required for teacher certification (substitute for a minor) (33 hours)

Admission to Teacher Education

EDUC 261: Explorations in Education	3
PSYCH 263: Developmental Psychology	3
PSYCH 357: Educational Psychology	3
MLL 479: The Teaching of Languages	3
SPED 510: Overview of Special Education	3
EDUC 520: Methods and Materials for Academic Literacy	3

Admission to Professional Semester

EDUC 458: Methods and Curriculum	3
EDUC 464: Foundations of Measurement and Evaluation	2
EDUC 475: Supervised Clinical Experience	9
MLL 579: Supervised Student Teaching and Follow-Up of Teachers	1
Total (66 hours)	

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.
4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 2-11-19 Signature, Department Chairperson Celia Patterson
- Approved: College Curriculum Committee
 Date 3-4-19 Signature, College Curriculum Committee Chair McCombs
- Approved: Dean of College
 Date 3-4-19 Signature, Dean McCombs
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair Bill Adair
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: English and Modern Languages College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid No

Submission Date: Feb 11, 2019

This program is to be offered fully online No

Revision Effective: Fall, 2019

(Year)

Contact Person: Celia Patterson

Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Teacher Certification - Spanish

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
No name change

Description of Change: Eliminate EDUC 462, 480, and 482 and to reflect other changes made by COE in their requirements for the Professional Semester.

Rationale for Change (include changes to curriculum objectives): To meet the 120-hour major requirement mandated by KBOR.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

No one outside our program takes this curriculum.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

No one outside our program takes this specific curriculum.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Teacher Certification - Spanish

MLL 154: Spanish Language and Culture I 3

MLL 158: Spanish Language and Culture II 3

MLL 251: Spanish Language and Culture III 3

MLL 255: Spanish Composition and Conversation I 3

MLL 358: Readings in Hispanic Literature and Civilization I 3

Six approved upper-division electives* (18 hours)

*(Prerequisites: One 300-level course before any 400-level course, one 400-level course before any 500-level course)

Total (33 hours)

Courses required for teacher certification (substitute for a minor) (35 hours)

Admission to Teacher Education

EDUC 261: Explorations in Education	3
PSYCH 263: Developmental Psychology	3
PSYCH 357: Educational Psychology	3
MLL 479: The Teaching of Languages	3
SPED 510: Overview of Special Education	3
EDUC 520: Methods and Materials for Academic Literacy	3

Admission to Professional Semester

EDUC 458: Methods and Curriculum	3
EDUC 462: Secondary and Middle Level Education	2
EDUC 464: Foundations of Measurement and Evaluation	2
EDUC 480: Supervised Teaching in the Secondary School	3
EDUC 482: Supervised Teaching in the Secondary School	5
MLL 579: Supervised Student Teaching and Follow-Up of Teachers	2
Total (68 hours)	

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Teacher Certification - Spanish

MLL 154: Spanish Language and Culture I	3
MLL 158: Spanish Language and Culture II	3
MLL 251: Spanish Language and Culture III	3
MLL 255: Spanish Composition and Conversation I	3
MLL 358: Readings in Hispanic Literature and Civilization I	3

Six approved upper-division electives* (18 hours)

*(Prerequisites: One 300-level course before any 400-level course, one 400-level course before any 500-level course)

Total (33 hours)

Courses required for teacher certification (substitute for a minor) (33 hours)

Admission to Teacher Education

EDUC 261: Explorations in Education	3
PSYCH 263: Developmental Psychology	3
PSYCH 357: Educational Psychology	3
MLL 479: The Teaching of Languages	3
SPED 510: Overview of Special Education	3
EDUC 520: Methods and Materials for Academic Literacy	3

Admission to Professional Semester

EDUC 458: Methods and Curriculum	3
EDUC 464: Foundations of Measurement and Evaluation	2
EDUC 475: Supervised Clinical Experience	9
MLL 579: Supervised Student Teaching and Follow-Up of Teachers	1
Total (66 hours)	

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 3-11-19 Signature, Department Chairperson Celia Patterson
- Approved: College Curriculum Committee
 Date 3-4-19 Signature, College Curriculum Committee Chair McPomaha
- Approved: Dean of College
 Date 3-4-19 Signature, Dean McPomaha
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date 4/3/19 Signature, Council for Teacher Education Chair James Truher
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4/2/19 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: English and Modern Languages College: Arts & Sciences
Submission Date: February 11, 2019

Contact Person: Celia Patterson Faculty member Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

No one outside of the English program takes this course.

Purpose/Justification for Revision to Course: To reduce the number of hours from 2 to 1 to make our BSE program conform to KBOR's 120 credit hour maximum mandate

Existing Course:

Course Number: ENGL 199

Title of Course: Introduction to English Studies

Credit Hours: 2

Prerequisite: None

Course Description (as it appears in the current catalog): An overview of English studies (literature, writing, language and theory) and departmental programs, including degree and assessment requirements. Exploration of career opportunities. Required of students in their first or second semester as English majors.

Proposed Course:

Course Number: ENGL 199

Title of Course: Introduction to English Studies

Credit Hours: 1

Prerequisite: None

Course Description (as it will appear in the next catalog): An overview of English studies (literature, writing, language, and theory) and departmental programs, including degree and assessment requirements. Exploration of career opportunities. Required of students in their first or second semester as English majors.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 3-11-19 Signature, Department Chairperson Alia Patterson

Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M. Posnato

Approved: Dean of College
Date 3-4-19 Signature, Dean M. Posnato

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair David [unclear]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: English and Modern Languages College: Arts & Sciences
 Submission Date: February 11, 2019

Contact Person: Celia Patterson Faculty member Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

No one outside of the English BSE program takes this course.

Purpose/Justification for Revision to Course: To reduce the number of hours from 2 to 1 to agree with COE changes to make teacher education programs conform to KBOR's 120 credit hour maximum mandate

Existing Course:

Course Number: ENGL 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 2

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it appears in the current catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required.

Proposed Course:

Course Number: ENGL 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 1

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it will appear in the next catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 2-11-19 Signature, Department Chairperson Celia Patterson
- Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M. Parnotto
- Approved: Dean of College
Date 3-4-19 Signature, Dean M. Parnotto
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair Bill Saffer
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: English and Modern Languages College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid No

Submission Date: Feb 11, 2019 (Year) This program is to be offered fully online No
Revision Effective: Fall, 2019

Contact Person: Celia Patterson Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Education Degree with a Major in English

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
No change

Description of Change: Eliminate EDUC 462, 480, and 482 and to reflect other changes made by COE in their requirements for the Professional Semester.

Rationale for Change (include changes to curriculum objectives): To meet the 120-hour major requirement mandated by KBOR.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
 Yes No

Whether a "yes" or "no" response, please provide an explanation.
No one outside our program takes this specific curriculum.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No one outside our program takes this specific curriculum.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Requirements in English (49 hours)

ENGL 199: Introduction to English Studies	2
ENGL 202: English Grammar and Usage	3
ENGL 220: World Masterpieces	3
ENGL 231: American Literature I	3
ENGL 232: American Literature II	3
ENGL 241: British Literature I	3
ENGL 242: British Literature II	3
ENGL 302: Advanced Composition	3
ENGL 304: Introduction to Writing About Literature	3
ENGL 308: English Linguistics	3

ENGL 478: Literature for Middle and Secondary Schools	3
ENGL 480: Internship in Teaching English	1
ENGL 603: History of the English Language	3
ENGL 619: Shakespeare	3
ENGL 699: Senior Seminar in English	1
• Electives in English* (9 hours)	

English majors and minors counting ENGL 304 for general education credit must take additional upper division literature electives to meet total credit hour requirements.

ENGL 480 Internship in Teaching English requires concurrent enrollment in ENGL 478 Literature for Middle and Secondary Schools or ENGL 479 Techniques for Teaching English in Middle and Secondary Schools.

* Six credit hours must be selected from literature courses numbered above 500; at least three hours must be American.

The following courses must be completed before admission to teacher education (6 hours)

PSYCH 263: Developmental Psychology	3
EDUC 261: Explorations in Education	3

The following courses must be completed before admission to professional semester (13 hours)

EDUC 307: Clinical Experience	1
PSYCH 357: Educational Psychology	3
ENGL 479: Techniques for Teaching English in Middle and Secondary Schools	3
SPED 510: Overview of Special Education	3
EDUC 520: Methods and Materials for Academic Literacy	3

See Admission to Professional Semester for professional education grade point requirements.

Must be admitted to Teacher Education to enroll in PSYCH 357 Educational Psychology, ENGL 479 Techniques for Teaching English in Middle and Secondary Schools and EDUC 520 Methods and Materials for Academic Literacy.

Professional Semester (17 hours)

EDUC 458: Methods and Curriculum	3
EDUC 462: Secondary and Middle Level Education	2
EDUC 464: Foundations of Measurement and Evaluation	2
EDUC 480: Supervised Teaching in the Secondary School	3
EDUC 482: Supervised Teaching in the Secondary School	5
ENGL 579: Supervised Student Teaching and Follow-Up of Teachers	2

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Requirements in English (45 hours)

ENGL 199: Introduction to English Studies	1
ENGL 202: English Grammar and Usage	3
ENGL 220: World Masterpieces	3
ENGL 231: American Literature I	3
ENGL 232: American Literature II	3
ENGL 241: British Literature I	3
ENGL 242: British Literature II	3
ENGL 302: Advanced Composition	3
ENGL 304: Introduction to Writing About Literature	3

ENGL 478: Literature for Middle and Secondary Schools	3
ENGL 480: Internship in Teaching English	1
ENGL 619: Shakespeare	3
ENGL 699: Senior Seminar in English	1

Select one of the following two courses:

ENGL 308: English Linguistics	3
ENGL 603: History of the English Language	3

• Electives in English* (9 hours)

English majors and minors counting ENGL 304 for general education credit must take additional upper division literature electives to meet total credit hour requirements.

ENGL 480 Internship in Teaching English requires concurrent enrollment in ENGL 478 Literature for Middle and Secondary Schools or ENGL 479 Techniques for Teaching English in Middle and Secondary Schools.

* Six credit hours must be selected from literature courses numbered above 500; at least three hours must be American.

The following courses must be completed before admission to teacher education (6 hours)

PSYCH 263: Developmental Psychology	3
EDUC 261: Explorations in Education	3

The following courses must be completed before admission to professional semester (13 hours)

EDUC 307: Clinical Experience	1
PSYCH 357: Educational Psychology	3
ENGL 479: Techniques for Teaching English in Middle and Secondary Schools	3
SPED 510: Overview of Special Education	3
EDUC 520: Methods and Materials for Academic Literacy	3

See Admission to Professional Semester for professional education grade point requirements.

Must be admitted to Teacher Education to enroll in PSYCH 357 Educational Psychology, ENGL 479 Techniques for Teaching English in Middle and Secondary Schools and EDUC 520 Methods and Materials for Academic Literacy.

Professional Semester (15 hours)

EDUC 458: Methods and Curriculum	3
EDUC 464: Foundations of Measurement and Evaluation	2
EDUC 475: Supervised Clinical Experience	9
ENGL 579: Supervised Student Teaching and Follow-Up of Teachers	1

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None
2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.
4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

**PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET**

- Approved: Department Chairperson
Date 2-11-19 Signature, Department Chairperson *Alia Patterson*
- Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair *M. Smith*
- Approved: Dean of College
Date 3-4-19 Signature, Dean *M. Smith*
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair *James Truore*
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair *Mark Dwyer*
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE in electronic format TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: English and Modern Languages College: Arts & Science
 Submission Date: February 11, 2019

Contact Person: Celia Patterson Faculty member Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

No one outside of the Modern Languages program takes this course.

Purpose/Justification for Revision to Course: To reduce the number of hours from 2 to 1 to agree with COE changes to make teacher education programs conform to KBOR's 120 credit hour maximum mandate

Existing Course:

Course Number: MLL 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 2

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it appears in the current catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Proposed Course:

Course Number: MLL 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 1

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it will appear in the next catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 2-11-19 Signature, Department Chairperson *Alia Patterson*
- Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair *Mr. Smith*
- Approved: Dean of College
Date 3-4-19 Signature, Dean *Mr. Smith*
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair *James Truelove*
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair *Dr. [Signature]*
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Family & Consumer Sciences College: Arts & Sciences

Submission Date: January 20, 2019

Revision Effective: Fall, 2019
(Year)

Contact Person: Duane Whitbeck

Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Family & Consumer Sciences Education

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Changing required course from Developmental Psychology to Lifespan Human Development

Rationale for Change (include changes to curriculum objectives): The Lifespan Human Development course more completely reflects what students graduating from this degree program would be teaching in their employment at the secondary education level.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

This will not impact any other programs

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This will decrease the numbers enrolled in Developmental Psychology courses as an insignificant level.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Family and Consumer Sciences Course Requirements (38 hours)

FCS 100: Career Management in Family and Consumer Sciences 1-2

IND 110: Interior Design Fundamentals 3

FCS 150: Introduction to Merchandising 3

FCS 230: Consumer Education and Personal Finance 3

FCS 301: Nutrition 3

or FCS 203: Nutrition and Health 3

FCS 355: Construction Techniques 3

FCS 401: Food Science and Preparation Techniques 3

FCS 409: Demonstration Techniques and Instructional Technology 3

FCS 430: Family Resource Management 3

FCS 470: Professional and Social Skills 3

- FCS 479: Techniques for Teaching Family and Consumer Sciences 3
- FCS 480: Dynamics of Family Relationships 3
- FCS 572: Senior Seminar in Family and Consumer Sciences 1
- FCS 590: Development of the Child: Birth Through Age Eight 3
- FCS 690: Parent/Professional Relationships 3

Electives 0-5

Professional Course Requirements (21 hours)

- EDUC 261: Explorations in Education 3
- EDUC 520: Methods and Materials for Academic Literacy 3
- FCS 370: Introduction to Career Technical Education in Family and Consumer Sciences 3
- FCS 429: Career and Technical Education in the FACS Curriculum 3
- PSYCH 263: Developmental Psychology 3
- PSYCH 357: Educational Psychology 3
- SPED 510: Overview of Special Education 3

Professional Semester (17 hours)

- EDUC 458: Methods and Curriculum 3
- EDUC 462: Secondary and Middle Level Education 2
- EDUC 464: Foundations of Measurement and Evaluation 2
- EDUC 480: Supervised Teaching in the Secondary School 3
- EDUC 482: Supervised Teaching in the Secondary School 5
- FCS 579: Supervised Student Teaching and Follow-Up of Teachers 2

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Family and Consumer Sciences Course

Requirements (38 hours)

- FCS 100: Career Management in Family and Consumer Sciences 1-2
- IND 110: Interior Design Fundamentals 3
- FCS 230: Consumer Education and Personal Finance 3
- FCS 203: Nutrition and Health 3
- FCS 355: Construction Techniques 3
- FCS 401: Food Science and Preparation Techniques 3
- FCS 409: Demonstration Techniques and Instructional Technology 3
- FCS 430: Family Resource Management 3

- FCS 479: Techniques for Teaching Family and Consumer Sciences 3
- FCS 480: Dynamics of Family Relationships 3
- FCS 572: Senior Seminar in Family and Consumer Sciences 1
- FCS 590: Development of the Child: Birth Through Age Eight 3
- FCS 690: Parent/Professional Relationships 3

Electives 0-5

Professional Course Requirements (21 hours)

- EDUC 261: Explorations in Education 3
- EDUC 520: Methods and Materials for Academic Literacy 3
- FCS 370: Introduction to Career Technical Education in Family and Consumer Sciences 3
- FCS 429: Career and Technical Education in the FACS Curriculum 3

FCS 285: Lifespan Human Development 3
PSYCH 357: Educational Psychology 3
SPED 510: Overview of Special Education 3

Professional Semester (17 hours)

EDUC 458: Methods and Curriculum 3
EDUC 462: Secondary and Middle Level Education 2
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 480: Supervised Teaching in the Secondary School 3
EDUC 482: Supervised Teaching in the Secondary School 5
FCS 579: Supervised Student Teaching and Follow-Up of Teachers 2

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None
2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.
4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
5. What additional costs will be required for this modification (e.g. staffing, equipment; etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 2-5-19 Signature, Department Chairperson Duan Whiteley
- Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair M. Parvath
- Approved: Dean of College
Date 3-4-19 Signature, Dean M. Parvath
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Trumble
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair Wanda Pugh
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: History, Philosophy, & Social Sciences College: Arts & Sciences
 Submission Date: February 2019

Contact Person: Kirstin Lawson

Faculty member Chair

Revision Effective: Fall 2019 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This is a History course only but is taught in conjunction with EDUC courses during the student teacher's professional semester.

Purpose/Justification for Revision to Course: Reduction in credit hours in response to changes in the professional semester and to KBOR 120 hour mandate

Existing Course:

Course Number: 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 2

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it appears in the current catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department.

Proposed Course:

Course Number: 579

Title of Course: Supervised Student Teaching and Follow-Up of Teachers

Credit Hours: 1

Prerequisite: Concurrent enrollment in the professional semester is required.

Course Description (as it will appear in the next catalog): Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

N/A

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

N/A

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 3-11-19 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College
Date 3-4-19 Signature, Dean [Signature]
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair [Signature]
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Zimbra

klawson@pittstate.edu

Student Teaching Course restructure

From : Jean Dockers <jdockers@pittstate.edu>

Fri, Jan 25, 2019 11:40 AM

Subject : Student Teaching Course restructure**To :** Matthew Montague <mmontague@pittstate.edu>, Susan Marchant <smarchant@pittstate.edu>, James Oliver, Jr <joliver@pittstate.edu>, Charity Woodard <cwoodard@pittstate.edu>, Kris Lawson <klawson@pittstate.edu>, Barbara Bonnekessen <bbonnekessen@pittstate.edu>, Christopher Childers <rchilders@pittstate.edu>, Sheila Cook <skcook@pittstate.edu>, Duane Whitbeck <dwhitbec@pittstate.edu>, Dixie Smith <dsmith@pittstate.edu>, Rebecca Butler, Physics <rbutler@pittstate.edu>, Khamis Siam <ksiam@pittstate.edu>, Bobby Winters <bwinters@pittstate.edu>, Hazel Coltharp <hcoltharp@pittstate.edu>, Tim Flood <tflood@pittstate.edu>, Eric Rojas <erojas@pittstate.edu>, Gil Cooper <gcooper@pittstate.edu>, John Franklin <jfranklin@pittstate.edu>, Cynthia Allan <callan@pittstate.edu>, Cella Patterson <cpatters@pittstate.edu>, Jessica Jorgenson Borchert <jjorgenson@pittstate.edu>, Rob Hefley <rhefley@pittstate.edu>, John Oppliger <joppliger@pittstate.edu>, Andy Klenke <amklenke@pittstate.edu>, Byron Mckay <bmckay@pittstate.edu>, Tim Dawsey <tdawsey@pittstate.edu>, Mary Carol Pomatto <mpomatto@pittstate.edu>, jtruelove <jtruelove@pittstate.edu>, Alice Sagehorn <asagehorn@pittstate.edu>

Hello Teacher Education colleagues,

Here is an update on the restructuring of student teaching hours as you work to reconfigure your programs to fit the KBOR 120 and the new Pittstate Pathway requirements. After much discussion and thought, Teacher Education is planning to reconfigure student teaching courses

and eliminate 1 credit hour from required EDUC courses. We are also recommending that you consider decreasing your XXX 579 course from 2 credit hours to 1 for the student teaching semester. This would give your program 2 Credit hours back as you work to reconfigure.

Current Secondary/P-12 Courses for student teaching: 17 Credit Hours

- EDUC 458 Methods and Curriculum (3)
- EDUC 462 Secondary and Middle level education (2)
- EDUC 464 Foundations of Measurement and Evaluation (2)
- EDUC 475 Supervised teaching in Elementary school (3)
- EDUC 480 Supervised teaching in secondary school (5)
- XXXX 579 Supervision of student teaching/ follow up of teachers (This is your content course) (2)

Proposed reconfigured courses for secondary/P-12 student teaching: 15 Credit Hours

- EDUC 458 Methods and Curriculum (3 ch)
 - Remaining; This is the course connected to the online GUS supervisor observation forms.
 - New supervisors will be the teacher of record for this course.
- EDUC 464 Foundations of Measurement and Evaluation (2 ch)
 - Remaining; This course has accreditation elements for KSDE and CAEP
- EDUC 475 Supervised Clinical Experience (9 ch)
 - Remaining; new description new hour requirement
- XXXX 579 Supervision of student teaching/ follow up of teachers (This is your content course) (1 ch)

We also have a plan to request EDUC 261 Explorations in Education be considered for a pathway course (gen ed). However new information is circulating that potentially we cannot use a pathway course as a requirement for the major so the outcome of that discussion will dictate whether that change is made. I hope this helps you to some degree as we continue to improve our programs. Thanks for all you do to help our education students be successful in their chosen content area.

Jean

--

Jean Dockers, PhD.

**Director of Teacher Education
Pittsburg State University
110 Hughes Hall
Pittsburg, KS 66762**

**Office Phone(620)235-4636
jdockers@pittstate.edu
FAX: (620) 235- 4421**

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: History, Philosophy, & Social Sciences College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid No

Submission Date: February 2019 (Year) This program is to be offered fully online No
Revision Effective: Fall, 2019

Contact Person: Kirstin Lawson, Chris Childers Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Education, History/Government

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

N/A

Description of Change: Change in language - general education to Pathway; simplification - general education/Pathway courses covered by Pathway language; and total number of hours in the major have been reduced to 120 through changes in Pathway and a reduction of hours in the professional semester.

Rationale for Change (include changes to curriculum objectives): Major, as a whole, has been reduced from 134 to 120 hours in order to meet KBOR mandate. The former gen ed courses had been spelled out in the major - they are now covered in Pathway language.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

This program is one that currently exists at other Regents' Universities

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

1. Professional Semester hours have been reduced and course numbers changed to reflect legislation being submitted by the College of Education.

2. Total number of hours in the major have been reduced, in part as a result of the Gen Ed - Pathway transformation which will affect all departments on campus that provide Pathway courses.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Program Coordinator: Kirstin L. Lawson

University Professor: Kelly A. Woestman

Professors: John L.S. Daley, Stephen A. Harmon

Associate Professor: Jonathan F. Dresner

Assistant Professors: Chris Childers, Kirstin L. Lawson, Kyle Thompson

To conform to current Kansas State Department of Education guidelines, the student seeking a Bachelor of Science in Education degree in the Department of History, Philosophy and Social Sciences must complete the requirements for History/Government licensure as shown below. This degree meets current Kansas requirements for the licensure of secondary school teachers in world history, American history, political science, geography, sociology, and economics. All students seeking this degree should consult the appropriate sections of this catalog for the general requirements for the degree and for the specific regulations governing admission to teacher education, required courses, and the professional semester. This major does not require a minor.

- I. General education degree requirements for secondary students preparing to teach (31-36 hours)

Some general education courses are met by major or certification requirements listed below.

- II. History/Government Requirements (57 hours)

- o History (36 hours)

- ☑ HIST-101: World History to 1500 (3 hours)

- ☑ HIST-102: World History from 1500 (3 hours)

- ☑ HIST-201: American History to 1865 (3 hours)

- ☑ HIST-202: American History from 1865 (3 hours)

- ☑ HIST-430: History: Theory and Practice (3 hours)

- ☑ HIST-619: Kansas and the West (3 hours)

- ☑ One from the following category Early US (3 hours):

- ☑ HIST-618: American West (3 hours)

OR HIST-620: History of the South (3 hours)

OR HIST-636: Native Americans (3 hours)

OR HIST-650: Colonial America (3 hours)

OR HIST-652: American Revolution (3 hours)

OR HIST-655: Early American Republic, 1789-1848 (3 hours)

OR HIST-656: Sectional Crisis and Civil War (3 hours)

OR HIST-657: Reconstruction and New South (3 hours)

OR HIST-660: Industrial America, 1865-1914 (3 hours)

OR HIST-673: American Military Experience, 1607-1898 (3 hours)

- ☑ One from the following category Modern US (3 hours):

- ☑ HIST-576: History of U.S. Presidents (3 hours)

OR HIST-625: Mexico and the US Southwest (3 hours)

OR HIST-626: U.S. Iraq and Afghanistan (3 hours)

OR HIST-662: Modern America, 1912-1941 (3 hours)

OR HIST-664: Modern America, 1941-1968 (3 hours)

OR HIST-665: Modern America Since 1968 (3 hours)

OR HIST-668: U.S. as a Superpower (3 hours)

OR HIST-674: American Military Experience, 1898 to Present (3 hours)

- ☑ One from the following category Early World (3 hours):

- ☑ HIST-505: African Civilizations (3 hours)

OR HIST-523: Early China (3 hours)

OR HIST-524: Early Japan (3 hours)

OR HIST-529: History of South Asia (3 hours)

OR HIST-531: Samurai: History, Literature, Myth (3 hours)

OR HIST-535: Medieval Civilization (3 hours)

OR HIST-642: Medieval Britain 1066-1485 (3 hours)

OR HIST-643: Early Modern Britain: 1485-1832 (3 hours)

- ☑ One from the following category Modern World (3 hours):

- ☑ HIST-507: Modern Africa (3 hours)

OR HIST-510: Modern Middle East (3 hours)

OR HIST-515: World War I (3 hours)

OR HIST-518: Nazi Germany and the Holocaust (3 hours)

OR HIST-520: World War II (3 hours)
 OR HIST-522: Korean and Vietnam Wars (3 hours)
 OR HIST-526: Japan Since 1700 (3 hours)
 OR HIST-527: China Since 1700 (3 hours)
 OR HIST-532: History of Japanese Women (3 hours)
 OR HIST-533: US-East Asia Relations (3 hours)
 OR HIST-534: Korea Since 1700 (3 hours)
 OR HIST-536: Modern Latin America (3 hours)
 OR HIST-546: The Age of Empire (3 hours)
 OR HIST-547: Radical Islam (3 hours)
 OR HIST-610: Modern Europe, 1500 to 1815 (3 hours)
 OR HIST-646: Modern Scotland (3 hours)
 OR HIST-648: Modern Britain 1832-Present (3 hours)

One from either Early US or Modern US (3 hours)

One from either Early World or Modern World (3 hours)

o Social Science (21 hours)

☑ ECON-200: Principles of Microeconomics (3 hours)

☑ ECON-201: Principles of Macroeconomics (3 hours)

☑ GEOG-106: World Regional Geography (3 hours)

☑ GEOG-300: Elements of Geography (3 hours)

OR GEOG-304: Human Geography (3 hours)

☑ POLS-101: U.S. Politics (3 hours)

☑ POLS-103: Comparative Political Institutions (3 hours)

☑ SOC-100: Introduction to Sociology (3 hours)

• III. Electives (9 hours)

o History (any course numbered 400 and above) (3 hours)

o Political Science - two courses (6 hours) selected from:

o POLS-301: State and Local Government and Politics (3 hours)

OR POLS-516: Political Parties and Elections (3 hours)

OR POLS-517: U.S. Congress (3 hours)

OR POLS-530: International Relations (3 hours)

OR POLS-587: U.S. Foreign Policy (3 hours)

OR POLS-604: The American Presidency (3 hours)

OR POLS-661: Constitutional Law I (3 hours)

OR POLS-662: Constitutional Law II (3 hours)

OR POLS-680: War: The Politics of Violence (3 hours)

• IV. Professional Education*

o PSYCH-263: Developmental Psychology (3 hours)

o PSYCH-357: Educational Psychology (3 hours)

o EDUC-261: Explorations in Education (3 hours)

o EDUC-307: Clinical Experience (1 hours)

o HIST-379: History Education Seminar (1 hours)

o EDUC-520: Methods and Materials for Academic Literacy (3 hours)

o HIST-479: Techniques for Teaching Middle and Secondary Social Studies (3 hours)

o SPED-510: Overview of Special Education (3 hours)

o Professional Semester (17 hours) ##

☑ EDUC-458: Methods and Curriculum (3 hours)

☑ EDUC-462: Secondary and Middle Level Education (2 hours)

☑ EDUC-464: Foundations of Measurement and Evaluation (2 hours)

☑ EDUC-480: Supervised Teaching in the Secondary School (3 hours)

- ☑ EDUC-482: Supervised Teaching in the Secondary School (5 hours)
- ☑ HIST-579: Supervised Student Teaching and Follow-Up of Teachers (2 hours)

*See Admission to Professional Semester for professional education grade point requirements.

PSYCH 357 Educational Psychology, EDUC 520 Methods and Materials for Academic Literacy and HIST 479 Techniques for Teaching Middle and Secondary Social Studies require Admission to Teacher Education prior to enrollment in the courses.

HIST 479 Techniques for Teaching Middle and Secondary Social Studies requires admission to History/Government Education prior to enrollment in the course.

##Majors must earn a passing score on the Praxis II 0081 Social Studies exam before being approved to student teach, including enrolling in HIST 579 Supervised Student Teaching and Follow-Up of Teachers.

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

TOTAL minimum semester hours required for Bachelor of Science in Education Degree with a Major in History/Government (134 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Program Coordinator: Kirstin L. Lawson

University Professor: Kelly A. Woestman

Professors: John L.S. Daley, Stephen A. Harmon

Associate Professor: Jonathan F. Dresner

Assistant Professors: Chris Childers, Kirstin L. Lawson, Kyle Thompson

To conform to current Kansas State Department of Education guidelines, the student seeking a Bachelor of Science in Education degree in the Department of History, Philosophy and Social Sciences must complete the requirements for History/Government licensure as shown below. This degree meets current Kansas requirements for the licensure of secondary school teachers in world history, American history, political science, geography, sociology, and economics. All students seeking this degree should consult the appropriate sections of this catalog for the general requirements for the degree and for the specific regulations governing admission to teacher education, required courses, and the professional semester. This major does not require a minor.

- I. Pitt State Pathway requirements(40 hours)
- II. History/Government Requirements (45 hours)
 - History (39 hours)
 - ☑ HIST-101: World History to 1500 (3 hours)
 - ☑ HIST-102: World History from 1500 (3 hours)
 - ☑ HIST-201: American History to 1865 (3 hours)
 - ☑ HIST-202: American History from 1865 (3 hours)
 - ☑ HIST-430: History: Theory and Practice (3 hours)
 - ☑ HIST-619: Kansas and the West (3 hours)
 - ☑ One from the following category Early US (3 hours):
 - ☑ HIST-618: American West (3 hours)

OR HIST-620: History of the South (3 hours)
OR HIST-636: Native Americans (3 hours)
OR HIST-650: Colonial America (3 hours)
OR HIST-652: American Revolution (3 hours)
OR HIST-655: Early American Republic, 1789-1848 (3 hours)
OR HIST-656: Sectional Crisis and Civil War (3 hours)
OR HIST-657: Reconstruction and New South (3 hours)
OR HIST-660: Industrial America, 1865-1914 (3 hours)
OR HIST-673: American Military Experience, 1607-1898 (3 hours)

☒ One from the following category Modern US (3 hours):

☒ HIST-576: History of U.S. Presidents (3 hours)
OR HIST-625: Mexico and the US Southwest (3 hours)
OR HIST-626: U.S. Iraq and Afghanistan (3 hours)
OR HIST-662: Modern America, 1912-1941 (3 hours)
OR HIST-664: Modern America, 1941-1968 (3 hours)
OR HIST-665: Modern America Since 1968 (3 hours)
OR HIST-668: U.S. as a Superpower (3 hours)
OR HIST-674: American Military Experience, 1898 to Present (3 hours)

☒ One from the following category Early World (3 hours):

☒ HIST-505: African Civilizations (3 hours)
OR HIST-523: Early China (3 hours)
OR HIST-524: Early Japan (3 hours)
OR HIST-529: History of South Asia (3 hours)
OR HIST-531: Samurai: History, Literature, Myth (3 hours)
OR HIST-535: Medieval Civilization (3 hours)
OR HIST-642: Medieval Britain 1066-1485 (3 hours)
OR HIST-643: Early Modern Britain: 1485-1832 (3 hours)

☒ One from the following category Modern World (3 hours):

☒ HIST-507: Modern Africa (3 hours)
OR HIST-510: Modern Middle East (3 hours)
OR HIST-515: World War I (3 hours)
OR HIST-518: Nazi Germany and the Holocaust (3 hours)
OR HIST-520: World War II (3 hours)
OR HIST-522: Korean and Vietnam Wars (3 hours)
OR HIST-526: Japan Since 1700 (3 hours)
OR HIST-527: China Since 1700 (3 hours)
OR HIST-532: History of Japanese Women (3 hours)
OR HIST-533: US-East Asia Relations (3 hours)
OR HIST-534: Korea Since 1700 (3 hours)
OR HIST-536: Modern Latin America (3 hours)
OR HIST-546: The Age of Empire (3 hours)
OR HIST-547: Radical Islam (3 hours)
OR HIST-610: Modern Europe, 1500 to 1815 (3 hours)
OR HIST-646: Modern Scotland (3 hours)
OR HIST-648: Modern Britain 1832-Present (3 hours)

One from either Early US or Modern US (3 hours)

One from either Early World or Modern World (3 hours)

One from History, any course numbered 400 and above (3 hours)

o Political Science - 6 hours selected from:

o POLS-301: State and Local Government and Politics (3 hours)

OR POLS 320: Introduction to Political Science (3 hours)

OR POLS-516: Political Parties and Elections (3 hours)

OR POLS-517: U.S. Congress (3 hours)

OR POLS-530: International Relations (3 hours)

OR POLS-587: U.S. Foreign Policy (3 hours)

OR POLS-604: The American Presidency (3 hours)

OR POLS-661: Constitutional Law I (3 hours)

OR POLS-662: Constitutional Law II (3 hours)

• III. Professional Education* (20 hours)

o PSYCH-263: Developmental Psychology (3 hours)

o PSYCH-357: Educational Psychology (3 hours)

o EDUC-261: Explorations in Education (3 hours)

o EDUC-307: Clinical Experience (1 hours)

o HIST-379: History Education Seminar (1 hours)

o EDUC-520: Methods and Materials for Academic Literacy (3 hours)

o HIST-479: Techniques for Teaching Middle and Secondary Social Studies (3 hours)

o SPED-510: Overview of Special Education (3 hours)

o IV. Professional Semester (15 hours) ##

☒ EDUC-458: Methods and Curriculum (3 hours)

☒ EDUC-464: Foundations of Measurement and Evaluation (2 hours)

☒ EDUC-475: Supervised Clinical Experience (9 hours)

☒ HIST-579: Supervised Student Teaching and Follow-Up of Teachers (1 hour)

*See Admission to Professional Semester for professional education grade point requirements.

PSYCH 357 Educational Psychology, EDUC 307 Clinical Experience, 520 Methods and Materials for Academic Literacy, and HIST 479 Techniques for Teaching Middle and Secondary Social Studies require Admission to Teacher Education prior to enrollment in the courses.

HIST 479 Techniques for Teaching Middle and Secondary Social Studies requires admission to History/Government Education prior to enrollment in the course.

##Majors must earn a passing score on the Praxis II 0081 Social Studies exam before being approved to student teach, including enrolling in HIST 579 Supervised Student Teaching and Follow-Up of Teachers.

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

TOTAL minimum semester hours required for Bachelor of Science in Education Degree with a Major in History/Government (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
None
2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

N/A

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.
4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date ~~3-4-19~~ Signature, Department Chairperson [Signature]

Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair [Signature]

Approved: Dean of College
Date 3-4-19 Signature, Dean [Signature]

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 3-4-19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE in electronic format. TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 2/11/19Contact Person: Susan Marchant Faculty member Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course is intended to fill a need for additional study in the area of history/literature for music majors and minors. The decision to create this course evolved from discussions in faculty meetings related to curriculum (regular review of our offerings, as well as adjustments that will be required as a result of the KBOR credit hour mandate).**Proposed Course:**Course Number: 327Title of Course: Contemporary MusicCredit Hours: 1Date first offered: 19/WF
(Semester/Year) Fall Spring Summer
(check all that apply)Prerequisite: noneCourse Description (as it will appear in the next catalog): Contemporary Music. 1 hours. Emphasis is on trends and styles in western music from 1950 to the present, including significant composers and their works. For music majors and minors.Purpose/Justification for Proposed Course: Formerly, our music education students took a 2-credit introductory history course titled Introduction to Music Literature. We are proposing a conversion of that course (Music-121) to 3 credits, after which it will continue to serve our performance majors, our music minors, and some general students (as a 3-credit Pitt Pathways course offering). With the KBOR-mandated credit reductions, the BME curriculum cannot accommodate a 3-credit course in this position. We are instead proposing two 1-credit courses to replace the former 121, the content of which will instead focus on two areas (contemporary music and world music) that are extensions of the normal 6-credit music history sequence that all music majors take. These two 1-credit courses will be required of BME students. They may be taken as electives by BM or BA students. They may also be attractive to music minors who have an interest in additional study within one or both of these topics. We feel that this addition to our course offerings will be welcomed by our accrediting organization, the National Association of Schools of Music, as NASM strongly urges member institutions to demonstrate ample coverage of these topics in their curricula.**Objectives/Student Learning Outcomes (as it will appear in the syllabus)**Students completing the course will have a basic knowledge of trends and styles in western music from 1950 to the present and a greater critical ability that will prepare them for further study of, and participation in, repertoire of this period. They will develop an understanding of various styles and composers representative of those styles. They will be

able to recognize different compositional techniques, and their effect upon listeners. And students will be able to explain the relation of music to its cultural contexts.

Assessment Strategies (e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus))
The methods of assessment will include papers, discussions, examinations, and homework/quizzes.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 2/11/19 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
 Date 3-4-19 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College
 Date 3-4-19 Signature, Dean [Signature]
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date 4/3/19 Signature, Council for Teacher Education Chair [Signature]
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 2/11/19Contact Person: Susan Marchant Faculty member Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This course is intended to fill a need for additional study in the area of history/literature for music majors and minors. The decision to create this course evolved from discussions in faculty meetings related to curriculum (regular review of our offerings, as well as adjustments that will be required as a result of the KBOR credit hour mandate).**Proposed Course:**Course Number: 328Title of Course: World MusicCredit Hours: 1Date first offered: 19/WF
(Semester/Year) Fall Spring Summer
(check all that apply)Prerequisite: noneCourse Description (as it will appear in the next catalog): World Music. 1 hours. Explores music of diverse non-western cultures, with emphasis on musical styles and techniques as well as the cultures that foster them. For music majors and minors.Purpose/Justification for Proposed Course: Formerly, our music education students took a 2-credit introductory history course titled Introduction to Music Literature. We are proposing a conversion of that course (Music-121) to 3 credits, after which it will continue to serve our performance majors, our music minors, and some general students (as a 3-credit Pitt Pathways course offering). With the KBOR-mandated credit reductions, the BME curriculum cannot accommodate a 3-credit course in this position. We are instead proposing two 1-credit courses to replace the former 121, the content of which will instead focus on two areas (contemporary music and world music) that are extensions of the normal 6-credit music history sequence that all music majors take. These two 1-credit courses will be required of BME students. They may be taken as electives by BM or BA students. They may also be attractive to music minors who have an interest in additional study within one or both of these topics. We feel that this addition to our course offerings will be welcomed by our accrediting organization, the National Association of Schools of Music, as NASM strongly urges member institutions to demonstrate ample coverage of these topics in their curricula.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

Students completing the course will have a basic knowledge of music from non-western traditions. They will develop an understanding of the cultural contexts within which these diverse styles exist, addressing connections to religion, drama, and/or dance, as well as influences of language, geography, and social structure. They will recognize the cross-fertilization that has occurred, and that continues to evolve, between western and non-western musical expression.

Assessment Strategies (e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus))
The methods of assessment will include papers, discussions, examinations, and homework/quizzes.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 2/11/19 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
Date 3-4-19 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College
Date 3-4-19 Signature, Dean [Signature]
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair [Signature]
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid _____
This program is to be offered fully online _____

Submission Date: 4/23/19 (Year) Revision Effective: Fall, 2019

Contact Person: Susan Marchant Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Music Education, Vocal Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Reduction in credit hours, in response to KBOR recommendation for 120-credit plans. Given the credit hour requirements that have been set by the College of Education and by the Pitt Pathway program, it is not possible to design a 120-credit music education program that will maintain appropriate standards. We are applying to KBOR for an exception to the 120-credit recommendation. Our reduced program will carry a total of 129 credits.

Rationale for Change (include changes to curriculum objectives): The rationale for the change is compliance with the KBOR request, to the extent that we can do it without compromising the quality of our music education program.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

Only in the sense that the Music Departments of all KBOR institutions have likewise dealt with the challenge of trying to make reductions while maintaining standards in their music education programs, and we have studied the choices that others have made. K-State applied for, and received, an exception for 132 hours. Our proposal will total 129 hours.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These changes involve courses housed in the Department of Music. The plan has been endorsed by the full faculty of the department following months of discussion.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Bachelor of Music Education Degree with a Vocal Emphasis

Applied Music (21 hours)

- Applied Major (courses at the 200 and 400 levels)* (14 hours)
- Secondary Applied**

Students must enroll in MUSIC 131,132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further piano requirements. All students, including keyboard majors, must meet piano proficiency requirements before admission to the professional semester.

MUSIC 131: Piano Class 1
 and MUSIC 132: Piano Class 1
 MUSIC 231: Intermediate Piano Class 1
 and MUSIC 232: Intermediate Piano Class 1
 MUSIC 288: Applied Diction for Singers I 1
 MUSIC 289: Applied Diction for Singers II 1
 MUSIC 191: Recital Hour 0
 and MUSIC 391: Recital Hour 0
 MUSIC 492: Senior Recital (____) 1

MUSIC 191/391 each semester for seven semesters

* Select either Voice or Piano.

**If Piano is selected for Applied Music area, Secondary Applied area must be Voice.

Music Theory (16 hours)

MUSIC 111: Aural Skills and Theory I 4
 MUSIC 113: Aural Skills and Theory II 4
 MUSIC 211: Aural Skills and Theory III 4
 MUSIC 213: Aural Skills and Theory IV 4

A grade of "C" or better is required.

Music Education (25 hours)

MUSIC 238: Basic Conducting 2
 MUSIC 241: Introduction to Music Education 1
 MUSIC 326: Pedagogy/Literature (____) 1-3
 MUSIC 330: Woodwind Techniques 2
 MUSIC 331: Brass Techniques 1
 MUSIC 333: Percussion Techniques 1
 MUSIC 337: Choral Conducting 2
 MUSIC 338: Instrumental Conducting 2
 MUSIC 340: Organization of the Instrumental Music Program 3
 MUSIC 342: String Techniques 1
 MUSIC 344: Marching Band Techniques 1
 MUSIC 345: Jazz Ensemble Techniques 1
 MUSIC 431: Teaching Music in the Schools, Pre-K-8 3
 MUSIC 432: Secondary Choral Methods 3

MUSIC 326 must be taken for two hours.

Music History and Literature (8 hours)

MUSIC 121: Introduction to Music Literature 2
 MUSIC 321: History of Music 3
 and MUSIC 322: History of Music 3

Music Ensembles (7 hours)

MUSIC 187: University Choir 1
 and MUSIC 387: University Choir 1

Minimum requirement is seven hours. Required each semester for each full-time student.

General Education Requirement (38-45 hours)

Professional Education* (12 hours)

PSYCH 263: Developmental Psychology	3
PSYCH 357: Educational Psychology	3
SPED 510: Overview of Special Education	3
EDUC 520: Methods and Materials for Academic Literacy	3

* See Admission to Professional Semester for professional education grade point requirements.

PSYCH 357 Educational Psychology and EDUC 520 Methods and Materials for Academic Literacy require admission to Teacher Education prior to enrollment.

Professional Semester (17 hours)

EDUC 458: Methods and Curriculum	3
EDUC 462: Secondary and Middle Level Education	2
EDUC 464: Foundations of Measurement and Evaluation	2
EDUC 475: Supervised Teaching in the Elementary School	3
EDUC 482: Supervised Teaching in the Secondary School	5
MUSIC 579: Supervised Student Teaching and Follow-Up of Teachers	2

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

TOTAL hours for Bachelor of Music Education (144-151 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

@ Denotes a changed requirement or a new course

Bachelor of Music Education Degree with a Vocal Emphasis

Applied Music (16 hours)@

- Applied Major (courses at the 200 and 400 levels)* (10 hours)@
- Secondary Applied**

Students must enroll in MUSIC 131,132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further piano requirements. All students, including keyboard majors, must meet piano proficiency requirements before admission to the professional semester.

MUSIC 131: Piano Class	1
and MUSIC 132: Piano Class	1
MUSIC 231: Intermediate Piano Class	1
and MUSIC 232: Intermediate Piano Class	1
MUSIC 288: Applied Diction for Singers I	1
MUSIC 289: Applied Diction for Singers II	1

MUSIC 191: Recital Hour 0
 and MUSIC 391: Recital Hour 0
 MUSIC 492: Senior Recital (____) 0@

MUSIC 191/391 each semester for seven semesters

* Select either Voice or Piano.

**If Piano is selected for Applied Music area, Secondary Applied area must be Voice.

Music Theory (14 hours)

MUSIC 111: Aural Skills and Theory I 4
 MUSIC 113: Aural Skills and Theory II 4
 MUSIC 211: Aural Skills and Theory III 3@
 MUSIC 213: Aural Skills and Theory IV 3@

A grade of "C" or better is required.

Music Education (20 hours)

MUSIC 238: Basic Conducting 2
 MUSIC 326: Pedagogy/Literature (____) 1@
 MUSIC 330: Woodwind Techniques 1@
 MUSIC 331: Brass Techniques 1
 MUSIC 333: Percussion Techniques 1
 MUSIC 337: Choral Conducting 2
 MUSIC 349: Instrumental Conducting for Vocal Music Education Majors 1@
 MUSIC 340: Organization of the Instrumental Music Program I 2@
 MUSIC 350: Organization of the Instrumental Music Program II 2@
 MUSIC 342: String Techniques 1
 MUSIC 431: Teaching Music in the Schools, Pre-K-8 3
 MUSIC 432: Secondary Choral Methods 3

Music History and Literature (8 hours)

MUSIC 321: History of Music 3 (eligible for Pitt Pathway)
 and MUSIC 322: History of Music 3
 MUSIC 327: Contemporary Music 1@
 MUSIC 328: World Music 1@

Music Ensembles (7 hours)

MUSIC 187: University Choir 1
 and MUSIC 387: University Choir 1

Minimum requirement is seven hours. Required each semester for each full-time student.

Pitt Pathway (40 hours) --- Net of 34 hours (see eligibility notes)

Professional Education* (15 hours)

EDUC 261: Explorations in Education 3@ (eligible for Pitt Pathway)
 PSYCH 263: Developmental Psychology 3
 PSYCH 357: Educational Psychology 3
 SPED 510: Overview of Special Education 3
 EDUC 520: Methods and Materials for Academic Literacy 3

* See Admission to Professional Semester for professional education grade point requirements.

PSYCH 357 Educational Psychology and EDUC 520 Methods and Materials for Academic Literacy require admission to Teacher Education prior to enrollment.

Professional Semester (15 hours)

EDUC 458: Methods and Curriculum 3

EDUC 464: Foundations of Measurement and Evaluation 2

EDUC 475: Supervised Clinical Experience) 9

MUSIC 579: Supervised Student Teaching and Follow-Up of Teachers 1@

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

TOTAL hours for Bachelor of Music Education (129 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET


Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson 

Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

Approved: Dean of College
Date _____ Signature, Dean _____

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

Approved: Faculty Senate University Undergraduate Curriculum Committee (_____)
Date 4/23/19 Signature, Undergraduate Curriculum Committee Chair 

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid _____

Submission Date: 4/23/19

This program is to be offered fully online _____

Revision Effective: Fall, 2019

(Year)

Contact Person: Susan Marchant

Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Music, Vocal Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Reduction in credit hours, in response to KBOR recommendation for 120-credit plans.

Rationale for Change (include changes to curriculum objectives):

The rationale for the change is compliance with the KBOR request, to the extent that we can do it without compromising the quality of our music performance degree.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

Only in the sense that the Music Departments of all KBOR institutions have likewise dealt with the challenge of trying to make reductions while maintaining standards in their music programs, and we have studied the choices that others have made.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These changes involve courses housed in the Department of Music. The plan has been endorsed by the full faculty of the department following months of discussion.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Bachelor of Music Degree with an Emphasis in Vocal Performance

Applied Music (40 hours)

- Applied Major (courses at 200 and 400 levels) (24 hours)
- Secondary Applied (4 hours)

MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must enroll in and pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further secondary piano requirements.

MUSIC 131: Piano Class 1	
and MUSIC 132: Piano Class	1
MUSIC 231: Intermediate Piano Class	1
and MUSIC 232: Intermediate Piano Class	1
MUSIC 191: Recital Hour	0
and MUSIC 391: Recital Hour	0
MUSIC 288: Applied Diction for Singers I	1
and MUSIC 289: Applied Diction for Singers II	1
MUSIC 279: Opera Workshop	1-3
and MUSIC 479: Opera Workshop	1-3
MUSIC 326: Pedagogy/Literature (____)	1-3
MUSIC 392: Junior Recital (____)	1
MUSIC 492: Senior Recital (____)	1

MUSIC 191/391 each semester for seven semesters
MUSIC 279/479 must be taken for six hours.
MUSIC 326 must be taken for 3 hours.

Music Theory (21 hours)

MUSIC 111: Aural Skills and Theory I	4
MUSIC 113: Aural Skills and Theory II	4
MUSIC 211: Aural Skills and Theory III	4
MUSIC 213: Aural Skills and Theory IV	4
MUSIC 414: Forms and Analysis	2
MUSIC 511: Counterpoint	3

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (4 hours)

MUSIC 238: Basic Conducting	2
MUSIC 337: Choral Conducting	2

Music History and Literature (11 hours)

MUSIC 121: Introduction to Music Literature	2
MUSIC 321: History of Music	3
and MUSIC 322: History of Music	3
MUSIC 722: History of Solo Vocal Repertoire	3

Music Organization (8 hours)

MUSIC 187: University Choir	1
and MUSIC 387: University Choir	1

Minimum requirement is eight hours. Required each semester for each full-time student.

Foreign Language (6 hours)	
MLL 124: French Language and Culture I	3
and MLL 128: French Language and Culture II	3
or MLL 154: Spanish Language and Culture I	3
and MLL 158: Spanish Language and Culture II	3

MLL 124 French Language and Culture I or MLL 154 Spanish Language and Culture I will satisfy the Languages and Cultures (3 hours) section of the general education requirement for the music major with a Vocal Performance emphasis.

General Education Requirement (35-40 hours)

TOTAL hours required for Bachelor of Music Degree with a Vocal Performance Emphasis (129-133 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

@ Denotes a changed requirement or a new course

Bachelor of Music Degree with an Emphasis in Vocal Performance

Applied Music (40 hours)

- Applied Major (courses at 200 and 400 levels) (24 hours)
- Secondary Applied (4 hours)

MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must enroll in and pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further secondary piano requirements.

MUSIC 131: Piano Class 1

and MUSIC 132: Piano Class 1

MUSIC 231: Intermediate Piano Class 1

and MUSIC 232: Intermediate Piano Class 1

MUSIC 191: Recital Hour 0

and MUSIC 391: Recital Hour 0

MUSIC 288: Applied Diction for Singers I 1

and MUSIC 289: Applied Diction for Singers II 1

MUSIC 279: Opera Workshop 1-3

and MUSIC 479: Opera Workshop 1-3

MUSIC 326: Pedagogy/Literature (____) 1-3

MUSIC 392: Junior Recital (____) 0@

MUSIC 492: Senior Recital (____) 0@

MUSIC 191/391 each semester for seven semesters

MUSIC 279 must be taken for three hours.@

MUSIC 479 must be taken for four hours.

Music Theory (19 hours)@

MUSIC 111: Aural Skills and Theory I 4
MUSIC 113: Aural Skills and Theory II 4
MUSIC 211: Aural Skills and Theory III 3@
MUSIC 213: Aural Skills and Theory IV 3@
MUSIC 414: Forms and Analysis 2
MUSIC 511: Counterpoint 3

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (4 hours)

MUSIC 238: Basic Conducting 2
MUSIC 337: Choral Conducting 2

Music History and Literature (9 hours)@

MUSIC 321: History of Music 3 (eligible for Pitt Pathway)
and MUSIC 322: History of Music 3
MUSIC 722: History of Solo Vocal Repertoire 3

Music Organization (8 hours)

MUSIC 187: University Choir 1
and MUSIC 387: University Choir 1

Minimum requirement is eight hours. Required each semester for each full-time student.

Foreign Language (6 hours) (3 hours eligible for Pitt Pathway)

MLL 124: French Language and Culture I 3
and MLL 128: French Language and Culture II 3

or MLL 154: Spanish Language and Culture I 3
and MLL 158: Spanish Language and Culture II 3

MLL 124 French Language and Culture I 3
and MLL 154 Spanish Language and Culture I 3

Pitt Pathway (40 hours) --- Net of 34 (see eligibility notes)

TOTAL hours required for Bachelor of Music Degree with a Vocal Performance Emphasis (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
none


Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 4/23/19 Signature, Department Chairperson 
- Approved: College Curriculum Committee
 Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
 Date _____ Signature, Dean _____
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid _____
This program is to be offered fully online _____

Submission Date: 4/23/19 (Year) Revision Effective: Fall, 2019

Contact Person: Susan Marchant Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Music , Instrumental Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Reduction in credit hours, in response to KBOR recommendation for 120-credit plans.

Rationale for Change (include changes to curriculum objectives):

The rationale for the change is compliance with the KBOR request, to the extent that we can do it without compromising the quality of our music performance degree.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

Only in the sense that the Music Departments of all KBOR institutions have likewise dealt with the challenge of trying to make reductions while maintaining standards in their music programs, and we have studied the choices that others have made.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These changes involve courses housed in the Department of Music. The plan has been endorsed by the full faculty of the department following months of discussion.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Bachelor of Music Degree with an Emphasis in Instrumental Performance

The student chooses piano, organ, harpsichord, or a member of the string, wind or percussion families of instruments as the performance medium.

Applied Music (34 hours)

- Applied Major (courses at the 200 and 400 levels) (24 hours)
- Secondary Applied (4 hours)

Those students having wind, string or percussion instrument as their applied major must enroll in MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester. Those who pass will be excused from further piano requirements.

Keyboard majors, later in the program, substitute MUSIC 377 Accompanying Techniques, 2 hours, and MUSIC 723 Piano Literature (____), 3 hours, or MUSIC 710 Organ Seminar (____), 2 hours. They should take the piano proficiency examination early in their program.

MUSIC 131: Piano Class 1

and MUSIC 132: Piano Class 1

MUSIC 231: Intermediate Piano Class 1

and MUSIC 232: Intermediate Piano Class 1

MUSIC 377: Accompanying Techniques 2

and MUSIC 723: Piano Literature (____) 3

or MUSIC 710: Organ Seminar (____) 2

MUSIC 191: Recital Hour 0

and MUSIC 391: Recital Hour 0

MUSIC 326: Pedagogy/Literature (____) 1-3

or MUSIC 379: Piano Pedagogy I 3

MUSIC 378: Chamber Music (____) (subject such as Brass, Strings, etc) 1

MUSIC 392: Junior Recital (____) 1

MUSIC 492: Senior Recital (____) 1

MUSIC 191/391 each semester for seven semesters.

MUSIC 326 must be taken for 3 hours.

Keyboard Majors elect MUSIC 379

MUSIC 378 repeat for 2 hours

Music Theory (27 hours)

MUSIC 111: Aural Skills and Theory I 4

MUSIC 113: Aural Skills and Theory II 4

MUSIC 211: Aural Skills and Theory III 4

MUSIC 213: Aural Skills and Theory IV 4

MUSIC 311: Composition 3

MUSIC 413: Orchestration 3

MUSIC 414: Forms and Analysis 2

MUSIC 511: Counterpoint 3

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (4 hours)

MUSIC 238: Basic Conducting 2

MUSIC 338: Instrumental Conducting 2

or MUSIC 337: Choral Conducting 2

Keyboard majors may substitute MUSIC 337

Music History and Literature (8 hours)

MUSIC 121: Introduction to Music Literature 2

MUSIC 321: History of Music 3

and MUSIC 322: History of Music 3

Music Ensembles (8 hours)

Wind or percussion majors take MUSIC 156, 356 Band (____), string majors take MUSIC 176, 376 Orchestra, keyboard majors choose between MUSIC 156, 356 Band (____), MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement). Required each semester for each full-time student. Piano majors enroll in four semesters of major ensemble at the 100-level, and three semesters of major ensemble at the 300-level, for a total of seven semesters of major ensemble participation.

Foreign Language (3 hours)

MLL 124: French Language and Culture I 3
or MLL 154: Spanish Language and Culture I 3

MLL 124 French Language and Culture I will satisfy the Languages and Cultures (3 hours) section of the general education requirement for the music major with an Instrumental Performance emphasis.

General Education Requirement (41-46 hours)

TOTAL hours for Bachelor of Music Degree with an Instrumental Performance Emphasis (124-130 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

@ Denotes a changed requirement or a new course

Bachelor of Music Degree with an Emphasis in Instrumental Performance

The student chooses piano, organ, harpsichord, or a member of the string, wind or percussion families of instruments as the performance medium.

Applied Music (33-34 hours)@

- Applied Major (courses at the 200 and 400 levels) (24 hours)
- Secondary Applied (4 hours)

Those students having wind, string or percussion instrument as their applied major must enroll in MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester. Those who pass will be excused from further piano requirements.

Keyboard majors, later in the program, substitute MUSIC 377 Accompanying Techniques, 2 hours, and MUSIC 723 Piano Literature (____), 3 hours, or MUSIC 710 Organ Seminar (____), 2 hours. They should take the piano proficiency examination early in their program.

MUSIC 131: Piano Class 1

and MUSIC 132: Piano Class 1

MUSIC 231: Intermediate Piano Class 1

and MUSIC 232: Intermediate Piano Class 1

MUSIC 377: Accompanying Techniques 2

and MUSIC 723: Piano Literature (____) 3

or MUSIC 710: Organ Seminar (____) 2

MUSIC 191: Recital Hour 0

and MUSIC 391: Recital Hour 0

MUSIC 326: Pedagogy/Literature (____) 1-3

or MUSIC 379: Piano Pedagogy I 3

MUSIC 378: Chamber Music (____) (subject such as Brass, Strings, etc) 2@
 MUSIC 392: Junior Recital (____) 0@
 MUSIC 492: Senior Recital (____) 0@
 MUSIC 191/391 each semester for seven semesters.
 MUSIC 326 must be taken for 3 hours.
 Keyboard Majors elect MUSIC 379

Music Theory (24 hours)

MUSIC 111: Aural Skills and Theory I 4
 MUSIC 113: Aural Skills and Theory II 4
 MUSIC 211: Aural Skills and Theory III 3@
 MUSIC 213: Aural Skills and Theory IV 3@
 MUSIC 311: Composition 3
 MUSIC 413: Orchestration 2@
 MUSIC 414: Forms and Analysis 2
 MUSIC 511: Counterpoint 3

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (4 hours)

MUSIC 238: Basic Conducting 2
 MUSIC 338: Instrumental Conducting 2
 or MUSIC 337: Choral Conducting 2
 Keyboard majors may substitute MUSIC 337

Music History and Literature (11 hours)@

MUSIC 121: Introduction to Music Literature 3@
 MUSIC 321: History of Music 3 (eligible for Pitt Pathway)
 and MUSIC 322: History of Music 3
 MUSIC 327: Contemporary Music 1@
 MUSIC 328: World Music 1@

Music Ensembles (7-8 hours)@

Wind or percussion majors take MUSIC 156, 356 Band (____), string majors take MUSIC 176, 376 Orchestra, keyboard majors choose between MUSIC 156, 356 Band (____), MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement). Required each semester for each full-time student. Piano majors enroll in four semesters of major ensemble at the 100-level, and three semesters of major ensemble at the 300-level, for a total of seven semesters of major ensemble participation.

Music Electives, 300 or higher 3@

Foreign Language (3 hours) (eligible for Pitt Pathway)

MLL 124: French Language and Culture I 3
 or MLL 154: Spanish Language and Culture I 3

Pitt Pathway (40 hours) --- Net of 34 (see eligibility notes)

TOTAL hours for Bachelor of Music Degree with an Instrumental Performance Emphasis (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET


Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson 

Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

Approved: Dean of College
Date _____ Signature, Dean _____

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair 

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid _____
This program is to be offered fully online _____

Submission Date: 4/23/19 (Year) Revision Effective: Fall, 2019

Contact Person: Susan Marchant Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Music Education, Instrumental Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Reduction in credit hours, in response to KBOR recommendation for 120-credit plans. Given the credit hour requirements that have been set by the College of Education and by the Pitt Pathway program, it is not possible to design a 120-credit music education program that will maintain appropriate standards. We are applying to KBOR for an exception to the 120-credit recommendation. Our reduced program will carry a total of 129 credits.

Rationale for Change (include changes to curriculum objectives): The rationale for the change is compliance with the KBOR request, to the extent that we can do it without compromising the quality of our music education program.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

Only in the sense that the Music Departments of all KBOR institutions have likewise dealt with the challenge of trying to make reductions while maintaining standards in their music education programs, and we have studied the choices that others have made. K-State applied for, and received, an exception for 132 hours. Our proposal will total 129 hours.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These changes involve courses housed in the Department of Music. The plan has been endorsed by the full faculty of the department following months of discussion.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Bachelor of Music Education Degree with an Instrumental Emphasis

Applied Music (19 hours)

- Applied Major (courses at the 200 and 400 levels) (14 hours)
- Secondary Applied (4 hours)

Those students having wind, string or percussion instrument as applied major enroll in MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further piano requirements. All students, including keyboard majors, must meet piano proficiency requirements before admission to the professional semester.

MUSIC 131: Piano Class 1
 and MUSIC 132: Piano Class 1
 MUSIC 231: Intermediate Piano Class 1
 and MUSIC 232: Intermediate Piano Class 1
 MUSIC 191: Recital Hour 0
 and MUSIC 391: Recital Hour 0
 MUSIC 492: Senior Recital (____) 1

MUSIC 191/391 each semester for seven semesters

Music Theory (19 hours)

MUSIC 111: Aural Skills and Theory I 4
 MUSIC 113: Aural Skills and Theory II 4
 MUSIC 211: Aural Skills and Theory III 4
 MUSIC 213: Aural Skills and Theory IV 4
 MUSIC 413: Orchestration 3

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (24 hours)

MUSIC 238: Basic Conducting 2
 MUSIC 241: Introduction to Music Education 1
 MUSIC 330: Woodwind Techniques 2
 MUSIC 331: Brass Techniques 1
 MUSIC 333: Percussion Techniques 1
 MUSIC 336: Vocal Techniques 1
 MUSIC 337: Choral Conducting 2
 MUSIC 338: Instrumental Conducting 2
 MUSIC 340: Organization of the Instrumental Music Program 3
 MUSIC 342: String Techniques 1
 MUSIC 344: Marching Band Techniques 1
 MUSIC 345: Jazz Ensemble Techniques 1
 MUSIC 431: Teaching Music in the Schools, Pre-K-8 3
 MUSIC 432: Secondary Choral Methods 3

Music History and Literature (8 hours)

MUSIC 121: Introduction to Music Literature 2
 MUSIC 321: History of Music 3
 and MUSIC 322: History of Music 3

Music Ensembles (7 hours)

Wind or percussion majors take MUSIC 156, 356 Band (____), string majors take MUSIC 176, 376 Orchestra; keyboard majors choose between MUSIC 156, 356 Band, MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement). Required each semester for each full-time student.

General Education Requirement (38-45 hours)

Professional Education* (12 hours)

PSYCH 263: Developmental Psychology	3
PSYCH 357: Educational Psychology	3
SPED 510: Overview of Special Education	3
EDUC 520: Methods and Materials for Academic Literacy	3

* See Admission to Professional Semester for professional education grade point requirements.

PSYCH 357 Educational Psychology and EDUC 520 Methods and Materials for Academic Literacy require admission to Teacher Education prior to enrollment.

Professional Semester (17 hours)

EDUC 458: Methods and Curriculum	3
EDUC 462: Secondary and Middle Level Education	2
EDUC 464: Foundations of Measurement and Evaluation	2
EDUC 475: Supervised Teaching in the Elementary School	3
EDUC 482: Supervised Teaching in the Secondary School	5
MUSIC 579: Supervised Student Teaching and Follow-Up of Teachers	2

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

TOTAL hours for Bachelor of Music Education (144-151 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

@ Denotes a changed requirement or a new course

Bachelor of Music Education Degree with an Instrumental Emphasis

Applied Music (14 hours)

- Applied Major (courses at the 200 and 400 levels) (10 hours)@
- Secondary Applied (4 hours)

Those students having wind, string or percussion instrument as applied major enroll in MUSIC 131,132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further piano requirements. All students, including keyboard majors, must meet piano proficiency requirements before admission to the professional semester.

MUSIC 131: Piano Class	1
and MUSIC 132: Piano Class	1
MUSIC 231: Intermediate Piano Class	1
and MUSIC 232: Intermediate Piano Class	1
MUSIC 191: Recital Hour	0
and MUSIC 391: Recital Hour	0
MUSIC 492: Senior Recital (____)	0@

MUSIC 191/391 each semester for seven semesters

Music Theory (16 hours)

MUSIC 111: Aural Skills and Theory I	4
MUSIC 113: Aural Skills and Theory II	4
MUSIC 211: Aural Skills and Theory III	3@
MUSIC 213: Aural Skills and Theory IV	3@
MUSIC 413: Orchestration	2@

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (20 hours)@

MUSIC 238: Basic Conducting	2
MUSIC 330: Woodwind Techniques	1@
MUSIC 331: Brass Techniques	1
MUSIC 333: Percussion Techniques	1
MUSIC 336: Vocal Techniques	1
MUSIC 338: Instrumental Conducting	2
MUSIC 348: Choral Conducting for Instrumental Music Education Majors	1
MUSIC 340: Organization of the Instrumental Music Program I	2@
MUSIC 350: Organization of the Instrumental Music Program II	2@
MUSIC 342: String Techniques	1
MUSIC 431: Teaching Music in the Schools, Pre-K-8	3
MUSIC 432: Secondary Choral Methods	3

Music History and Literature (8 hours)

MUSIC 321: History of Music	3	(eligible for Pitt Pathway)
and MUSIC 322: History of Music	3	
MUSIC 327: Contemporary Music	1@	
MUSIC 328: World Music	1@	

Music Ensembles (7 hours)

Wind or percussion majors take MUSIC 156, 356 Band (___), string majors take MUSIC 176, 376 Orchestra; keyboard majors choose between MUSIC 156, 356 Band, MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement). Required each semester for each full-time student.

Pitt Pathway (40 hours) --- Net of 34 hours (see eligibility notes)

Professional Education* (15 hours)

EDUC 261: Explorations in Education	3	(eligible for Pitt Pathway)
PSYCH 263: Developmental Psychology	3	
PSYCH 357: Educational Psychology	3	
SPED 510: Overview of Special Education	3	
EDUC 520: Methods and Materials for Academic Literacy	3	

* See Admission to Professional Semester for professional education grade point requirements.

PSYCH 357 Educational Psychology and EDUC 520 Methods and Materials for Academic Literacy require admission to Teacher Education prior to enrollment.

Professional Semester (15 hours)

EDUC 458: Methods and Curriculum	3
EDUC 464: Foundations of Measurement and Evaluation	2
EDUC 475: Supervised Clinical Experience	9
MUSIC 579: Supervised Student Teaching and Follow-Up of Teachers	1@

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

TOTAL hours for Bachelor of Music Education (129 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson [Signature]

Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

Approved: Dean of College
Date _____ Signature, Dean _____

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: Major Minor Emphasis Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid _____
This program is to be offered fully online _____

Submission Date: 4/23/19 (Year) Revision Effective: Fall, 2019

Contact Person: Susan Marchant Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Arts in Music

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Reduction in credit hours, in response to KBOR recommendation for 120-credit plans.

Rationale for Change (include changes to curriculum objectives):
The rationale for the change is compliance with the KBOR request.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

Yes No

Whether a "yes" or "no" response, please provide an explanation.

Only in the sense that the Music Departments of all KBOR institutions have likewise dealt with the challenge of trying to make reductions while maintaining standards in their music programs, and we have studied the choices that others have made.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These changes involve courses housed in the Department of Music. The plan has been endorsed by the full faculty of the department following months of discussion.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Bachelor of Arts Degree with a Major in Music

Applied Music (17 hours)

MUSIC 250: Applied Music (____) 1/2-3

and MUSIC 450: Applied Music (____) 1/2-3

MUSIC 131: Piano Class 1

and MUSIC 132: Piano Class 1

MUSIC 231: Intermediate Piano Class 1

and MUSIC 232: Intermediate Piano Class 1

MUSIC 191: Recital Hour 0
 and MUSIC 391: Recital Hour 0
 MUSIC 492: Senior Recital (____) 1
 or MUSIC 493: Senior Project 1

MUSIC 250/450 (six semesters of two credit lessons) (12 hours)

Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better or pass the piano proficiency examination.

MUSIC 191/391 each semester for seven semesters

Music Theory (16 hours)

MUSIC 111: Aural Skills and Theory I 4

MUSIC 113: Aural Skills and Theory II 4

MUSIC 211: Aural Skills and Theory III 4

MUSIC 213: Aural Skills and Theory IV 4

A grade of "C" or better is required in all courses listed above.

New freshmen are given a placement test in music theory to determine whether they have sufficient background to enter MUSIC 111 Aural Skills and Theory I. Those lacking this background are advised to elect MUSIC 109 Aural Skills and Theory Fundamentals, 4 hours.

Music History and Literature (8 hours)

MUSIC 121: Introduction to Music Literature 2

MUSIC 321: History of Music 3

MUSIC 322: History of Music 3

Music Ensembles (8 hours)

Instrumental

Wind or percussion majors take MUSIC 156, 356 Band (____), string majors take MUSIC 176, 376 Orchestra, keyboard majors choose between MUSIC 156, 356 Band, MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement 8 hours). Required each semester for each full-time student.

Vocal

MUSIC 187/387 University Choir (minimum requirement) (8 hours)

Required each semester for each full-time student.

Foreign Language (9 hours)

9 hours in one language required for BA degree

General Education (41-46 hours)

Some general education courses are met by major requirements listed above.

Required Minor (20 hours)

- Each student must select one minor of at least 20 semester hours
- Electives (0-5 hours)

TOTAL MINIMUM HOURS REQUIRED (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

@ Denotes a changed requirement or a new course

Bachelor of Arts Degree with a Major in Music

Applied Music (16 hours)@

MUSIC 250: Applied Music (____) 1/2-3

and MUSIC 450: Applied Music (____) 1/2-3

MUSIC 131: Piano Class 1

and MUSIC 132: Piano Class 1

MUSIC 231: Intermediate Piano Class 1

and MUSIC 232: Intermediate Piano Class 1

MUSIC 191: Recital Hour 0

and MUSIC 391: Recital Hour 0

MUSIC 492: Senior Recital (____) 0@

or MUSIC 493: Senior Project 0@

MUSIC 250/450 (six semesters of two credit lessons) (12 hours)

Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better or pass the piano proficiency examination.

MUSIC 191/391 each semester for seven semesters

Music Theory (14 hours)@

MUSIC 111: Aural Skills and Theory I 4

MUSIC 113: Aural Skills and Theory II 4

MUSIC 211: Aural Skills and Theory III 3@

MUSIC 213: Aural Skills and Theory IV 3@

A grade of "C" or better is required in all courses listed above.

New freshmen are given a placement test in music theory to determine whether they have sufficient background to enter MUSIC 111 Aural Skills and Theory I. Those lacking this background are advised to elect MUSIC 109 Aural Skills and Theory Fundamentals, 4 hours.

Music History and Literature (11 hours)@

MUSIC 121: Introduction to Music Literature 3@

MUSIC 321: History of Music 3 (eligible for Pitt Pathway)

MUSIC 322: History of Music 3

MUSIC 327: Contemporary Music 1@

MUSIC 328: World Music 1@

Music Ensembles (8 hours)

Instrumental

Wind or percussion majors take MUSIC 156, 356 Band (____), string majors take MUSIC 176, 376 Orchestra, keyboard majors choose between MUSIC 156, 356 Band, MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement 8 hours). Required each semester for each full-time student.

Vocal

MUSIC 187/387 University Choir (minimum requirement) (8 hours)

Required each semester for each full-time student.

Foreign Language (9 hours)

9 hours in one language required for BA degree (3 hours eligible for Pitt Pathway)

Pitt Pathway (40 hours) --- Net 34 (see eligibility notes)

Required Minor (20 hours)

Each student must select one minor of at least 20 semester hours

Electives, (0-8) @

TOTAL MINIMUM HOURS REQUIRED (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? Yes No
Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) Yes No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? Yes No

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 4/23/19 Signature, Department Chairperson 
- Approved: College Curriculum Committee
 Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
 Date _____ Signature, Dean _____
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 4/23/19Contact Person: Susan Marchant Faculty member Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This request for a new course has emerged from months of discussion in departmental meetings, in which faculty have considered all possible options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.**Proposed Course:**Course Number: 348Title of Course: Choral Conducting for Instrumental Music Education MajorsCredit Hours: 1Date first offered: 20 Fall Spring Summer
(Semester/Year) (check all that apply)Prerequisite: Music 238 Basic ConductingCourse Description (as it will appear in the next catalog): MUSIC 348. Designed for music education majors whose primary emphasis is instrumental music. Development of techniques necessary to interpret and perform diverse styles of choral literature. Emphasis placed on music appropriate for use in schools. Prerequisite: MUSIC 238 Basic Conducting. Co-requisite: MUSIC 338 Instrumental Conducting.Purpose/Justification for Proposed Course: Formerly, the conducting sequence for music education majors was comprised of three courses, totaling 6 credits. This new course will be the final component in a reorganization that reduces the total credit hours to 5. The new structure maintains the gateway course, Basic Conducting, after which students will enroll concurrently in two courses at the intermediate level: a 2-credit course in their primary emphasis area, and a 1-credit course in their secondary emphasis area. This change will yield a savings of 1 credit hour, while still providing BME students with some degree of dual-emphasis training in both choral and instrumental conducting.**Objectives/Student Learning Outcomes (as it will appear in the syllabus)**Anticipated Student Learning Outcomes (SLOs)Upon successful completion of this course, students will be able to:Demonstrate an ability to clearly conduct all standard meter patternsDemonstrate proper preparatory beatsConduct effective cueing gesturesConduct compound meters with proper secondary accentsSing and play vocal parts for demonstration and teaching purposesDemonstrate musical expressive singing in a small ensemble

Analyze a choral selection

Conduct clear attack and release gestures

Indicate varying dynamics through conducting gestures

Indicate varying tempo considerations through conducting gestures

Prepare the conducting score for performance

Demonstrate proper phrasing and singing style

Provide interpretations of choral text and poetry

Play unison, two- and four-part choral excerpts in open score on the piano

Articulate selected vocal techniques in the areas of vocal warm-ups, intonation and program planning

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Will include written tests and quizzes, class assignments, and conducting assignments and exams.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? Yes No


If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET


- Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson 

- Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

- Approved: Dean of College
Date _____ Signature, Dean _____

- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair 

- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 4/23/19Contact Person: Susan Marchant Faculty member Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This request for a new course has emerged from months of discussion in departmental meetings, in which faculty have considered all possible options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.**Proposed Course:**Course Number: 349Title of Course: Instrumental Conducting for Vocal Music Education MajorsCredit Hours: 1Date first offered: 20 Fall Spring Summer
(Semester/Year) (check all that apply)Prerequisite: Music 238 Basic ConductingCourse Description (as it will appear in the next catalog): MUSIC 349. Designed for music education majors whose primary emphasis is vocal music. Baton techniques as applied to different types of instruments. Rehearsal procedures and techniques, with practical application in conducting instrumental laboratory organization. Survey of suitable instrumental literature. Prerequisite: MUSIC 238 Basic Conducting. Co-requisite: MUSIC 337 Choral Conducting.Purpose/Justification for Proposed Course: Formerly, the conducting sequence for music education majors was comprised of three courses, totaling 6 credits. This new course will be the final component in a reorganization that reduces the total credit hours to 5. The new structure maintains the gateway course, Basic Conducting, after which students will enroll concurrently in two courses at the intermediate level: a 2-credit course in their primary emphasis area, and a 1-credit course in their secondary emphasis area. This change will yield a savings of 1 credit hour, while still providing BME students with some degree of dual-emphasis training in both choral and instrumental conducting.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

- 1) Continued development of basic conducting technique.
- 2) Continued development of interpretive and analytical skills in relation to score study.
- 3) Knowledge of appropriate terminology, tempos, and transpositions.
- 4) Establishment of expanded gestural vocabulary.
- 5) Cultivation of self-awareness and effective interaction through nonverbal communication.
- 6) Development of varied rehearsal philosophies, techniques, methods, and verbal communication skills.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Will include written assignments and quizzes, conducting rounds, and class participation.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? Yes No



If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 4/23/19 Signature, Department Chairperson 
- Approved: College Curriculum Committee
 Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
 Date _____ Signature, Dean _____
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4/24/19 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 4/23/19Contact Person: Susan Marchant Faculty member Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This request for a new course has emerged from months of discussion in departmental meetings, in which faculty have considered all possible options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.**Proposed Course:**Course Number: 350Title of Course: Organization of the Instrumental Music Program IICredit Hours: 2Date first offered: 20 Fall Spring Summer
(Semester/Year) (check all that apply)Prerequisite: Music 340 Organization of the Instrumental Music Program ICourse Description (as it will appear in the next catalog): MUSIC 350. A continuation of MUSIC 340. Curriculum, philosophy, and administration of the instrumental music program, including materials and techniques for implementation of a successful instrumental program. This course covers concert band, orchestra and jazz ensembles. Prerequisite: MUSIC 238 Basic Conducting and Music 340 Organization of the Instrumental Music Program I. Concurrent enrollment in a techniques class unless all requirements have already been met. Spring only.Purpose/Justification for Proposed Course: Formerly, the high school instrumental methods material was conveyed via three courses, totaling 5 credit hours. This reorganization streamlines the process by offering the information via two courses, totaling 4 credit hours. This change will yield a savings of 1 credit hour, which will move us one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. Additionally, the reorganization will remove any redundancies that might have existed when three courses were being taught.**Objectives/Student Learning Outcomes (as it will appear in the syllabus)**At the completion of the course, the student should be comfortable in directing the activities of groups of students, to demonstrate curriculum writing skills, and to demonstrate methods of testing and measuring the outcomes.**Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]**Will include rehearsal/teaching labs, mid-term and final exams, presentations, and a submitted notebook.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
 Yes No *If "yes," please realize that it will need to gain approval of the President's Council.*

Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? Yes No

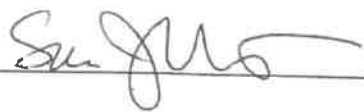

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? Yes No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 4/23/19 Signature, Department Chairperson 
- Approved: College Curriculum Committee
 Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
 Date _____ Signature, Dean _____
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 4/23/19Contact Person: Susan Marchant Faculty member ChairRevision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possible options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: By reducing the credit to 3 hours for this course, we will move one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. Students will still be expected to attain the same level of proficiency in the aural skills components, and to attain the same level of understanding of the material that has traditionally been associated with our Music Theory III course.

Existing Course:Course Number: 211Title of Course: Aural Skills and Theory IIICredit Hours: 4Prerequisite: Grade of C or better in MUSIC-113 Aural Skills and Theory II

Course Description (as it appears in the current catalog): MUSIC 211. Aural Skills and Theory III. 4 hours. 4-part dictation of chromatic harmony; dictation or modulating melodies; dictation and sight-singing with chromatic solfege syllables; keyboard performance with play/sing exercises. Study of modulation and late-19th century harmonic practice; composition exercises with emphasis on varieties of texture. Prerequisite: MUSIC 113 Aural Skills and Theory II. A grade of C or better is required. Spring only

Proposed Course:Course Number: 211Title of Course: Aural Skills and Theory IIICredit Hours: 3

Prerequisite: Grade of C or better in MUSIC-113 Aural Skills and Theory II

Course Description (as it will appear in the next catalog): MUSIC 211. Aural Skills and Theory III. 3 hours. 4-part dictation of chromatic harmony; dictation or modulating melodies; dictation and sightsinging with chromatic solfege syllables; keyboard performance with play/sing exercises. Study of modulation and late-19th century harmonic practice; composition exercises with emphasis on varieties of texture. Prerequisite: MUSIC 113 Aural Skills and Theory II. A grade of C or better is required. Spring only

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:



_____ *Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 4/23/19 Signature, Department Chairperson 
- Approved: College Curriculum Committee
 Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
 Date _____ Signature, Dean _____
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 4/23/19Contact Person: Susan Marchant Faculty member ChairRevision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possible options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: By reducing the credit to 3 hours for this course, we will move one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. Students will still be expected to attain the same level of proficiency in the aural skills components, and to attain the same level of understanding of the material that has traditionally been associated with our Music Theory IV course.

Existing Course:Course Number: 213Title of Course: Aural Skills and Theory IVCredit Hours: 4Prerequisite: Grade of C or better in MUSIC-211 Aural Skills and Theory III

Course Description (as it appears in the current catalog): MUSIC 213. Aural Skills and Theory IV. 4 hours. Dictation of alternative scales and melodies based on those scales; aural recognition of extended tertian sonorities and altered dominants; singing of jazz melodies and 12-note rows; keyboard play/sing exercises of jazz harmonic progressions. Study of 20th-century harmonic practice, including atonal, 12-tone and jazz; introduction to indeterminacy. Prerequisite: MUSIC 211 Aural Skills and Theory III. A grade of C or better is required. Fall only.

Proposed Course:Course Number: 213Title of Course: Aural Skills and Theory IVCredit Hours: 3

Prerequisite: Grade of C or better in MUSIC-211 Aural Skills and Theory III

Course Description (as it will appear in the next catalog): MUSIC 213. Aural Skills and Theory IV. 3 hours. Dictation of alternative scales and melodies based on those scales; aural recognition of extended tertian sonorities and altered dominants; singing of jazz melodies and 12-note rows; keyboard play/sing exercises of jazz harmonic progressions. Study of 20th-century harmonic practice, including atonal, 12-tone and jazz; introduction to indeterminacy. Prerequisite: MUSIC 211 Aural Skills and Theory III. A grade of C or better is required. Fall only.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET


Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson 

Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

Approved: Dean of College
Date _____ Signature, Dean _____

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/23/19 Signature, Undergraduate Curriculum Committee Chair 

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 4/23/19Contact Person: Susan Marchant Faculty member ChairRevision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)

 Fall Spring Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possible options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.Purpose/Justification for Revision to Course: By reducing the credit to 1 hour for this course, we will move one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. Students will still be expected to attain the same level of understanding of the material that has traditionally been presented in the 2-credit Woodwind Techniques course.**Existing Course:**Course Number: 330Title of Course: Woodwind TechniquesCredit Hours: 2Prerequisite: noneCourse Description (as it appears in the current catalog): MUSIC 330. Woodwind Techniques. 2 hours. Playing experience on clarinet, saxophone, flute, and double reed instruments. Embouchure, fingerings, reed selection and adjustment, instrument selection and maintenance, mouthpiece selection, literature, and teaching techniques.**Proposed Course:**Course Number: 330Title of Course: Woodwind TechniquesCredit Hours: 1Prerequisite: none

Course Description (as it will appear in the next catalog): MUSIC 330. Woodwind Techniques. 2 hours. Playing experience on clarinet, saxophone, flute, and double reed instruments. Embouchure, fingerings, reed selection and adjustment, instrument selection and maintenance, mouthpiece selection, literature, and teaching techniques

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

_____ *Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson [Signature]

Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

Approved: Dean of College
Date _____ Signature, Dean _____

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 4/23/19Contact Person: Susan Marchant Faculty member ChairRevision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possible options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: Formerly, the high school instrumental methods material was conveyed via three courses, totaling 5 credit hours. This reorganization streamlines the process by offering the information via two courses, totaling 4 credit hours. This change will yield a savings of 1 credit hour, which will move us one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. Additionally, the reorganization will remove any redundancies that might have existed when three courses were being taught.

Existing Course:Course Number: 340Title of Course: Organization of the Instrumental Music ProgramCredit Hours: 3Prerequisite: MUSIC-238 Basic Conducting

Course Description (as it appears in the current catalog): MUSIC 340. Organization of the Instrumental Music Program. 3 hours. Curriculum, philosophy, and administration of the program, including materials and techniques for implementation. Prerequisite: MUSIC 238 Basic Conducting. Concurrent enrollment in a techniques class unless all requirements have already been met. Spring only.

Proposed Course:Course Number: 340Title of Course: Organization of the Instrumental Music Program ICredit Hours: 2

Prerequisite: none

Course Description (as it will appear in the next catalog): MUSIC 340. Curriculum, philosophy, and administration of the instrumental music program, including materials and techniques for implementation of a successful instrumental music program. This course covers concert band, orchestra and marching band. Prerequisite: MUSIC 238 Basic Conducting. Concurrent enrollment in a techniques class unless all requirements have already been met. Fall only.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

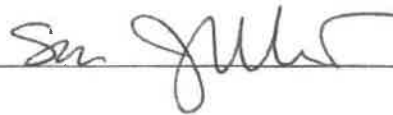

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 4/23/14 Signature, Department Chairperson 
- Approved: College Curriculum Committee
 Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
 Date _____ Signature, Dean _____
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4-24-14 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 4/23/19Contact Person: Susan Marchant Faculty member ChairRevision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possible options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.

Purpose/Justification for Revision to Course: By reducing the credit to 0 hours for this course, we will move one step closer toward the goal of achieving the required reduction of hours in our Bachelor of Music degree. This will have no effect on the course activity or the work expected of the student. It simply removes the credit formerly granted for the work.

Existing Course:Course Number: 392Title of Course: Junior Recital ()Credit Hours: 1Prerequisite: junior level preparation in applied area

Course Description (as it appears in the current catalog): MUSIC 392. Junior Recital (). 1 hours. For the Bachelor of Music program, a recital of at least 30 minutes is required in the junior year. May be repeated if the medium is different. Prerequisite: Junior level in same applied subject, with concurrent enrollment in that subject, plus permission of instructor.

Proposed Course:Course Number: 392Title of Course: Junior Recital ()Credit Hours: 0

Prerequisite: junior level preparation in applied area

Course Description (as it will appear in the next catalog): MUSIC 392. Junior Recital (____). 0 hours. For the Bachelor of Music program, a recital of at least 30 minutes is required in the junior year. May be repeated if the medium is different. Prerequisite: Junior level in same applied subject, with concurrent enrollment in that subject, plus permission of instructor.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:



_____ *Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson 
- Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
Date _____ Signature, Dean _____
- Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/24/19 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 4/23/19Contact Person: Susan Marchant Faculty member ChairRevision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)

 Fall Spring Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possible options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.Purpose/Justification for Revision to Course: By reducing the credit to 2 hours for this course, we will move one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. Students will still be expected to attain the same level of understanding of the material that has traditionally been associated with our Orchestration course.**Existing Course:**Course Number: 413Title of Course: OrchestrationCredit Hours: 3Prerequisite: MUSIC-213 Aural Skills and Theory IVCourse Description (as it appears in the current catalog): MUSIC 413. Orchestration. 3 hours. Range, color, and treatment of orchestral and band instruments. Practical arranging for ensembles, orchestra and band; brief history of orchestration. Prerequisite: MUSIC 213 Aural Skills and Theory IV.**Proposed Course:**Course Number: 413Title of Course: OrchestrationCredit Hours: 2Prerequisite: MUSIC-213 Aural Skills and Theory IV

Course Description (as it will appear in the next catalog): MUSIC 413. Orchestration. 2 hours. Range, color, and treatment of orchestral and band instruments. Practical arranging for ensembles, orchestra and band; brief history of orchestration. Prerequisite: MUSIC 213 Aural Skills and Theory IV.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 4/23/19 Signature, Department Chairperson [Signature]
- Approved: College Curriculum Committee
 Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
 Date _____ Signature, Dean _____
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4-27-19 Signature, Undergraduate Curriculum Committee Chair [Signature]
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 4/23/19Contact Person: Susan Marchant Faculty member ChairRevision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)

 Fall Spring Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possible options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.Purpose/Justification for Revision to Course: By reducing the credit to 0 hours for this course, we will move one step closer toward the goal of achieving the required reduction of hours in our undergraduate degrees. This will have no effect on the course activity or the work expected of the student. It simply removes the credit formerly granted for the work.**Existing Course:**Course Number: 492Title of Course: Senior Recital ()Credit Hours: 1Prerequisite: senior level preparation in applied areaCourse Description (as it appears in the current catalog): MUSIC 492. Senior Recital (). 1 hours. For the Bachelor of Music Education program, a recital of 30 minutes is required; for the Bachelor of Music program, a solo recital of at least one hour is required. Prerequisite: Senior level in the same applied subject, with concurrent enrollment in that subject, plus permission of instructor. May be repeated if applied medium is different. BM majors must pass Piano Proficiency Examination before they will be allowed to perform their Senior Recital.**Proposed Course:**Course Number: 492Title of Course: Senior Recital ()Credit Hours: 0

Prerequisite: senior level preparation in applied area

Course Description (as it will appear in the next catalog): MUSIC 492. Senior Recital (____). 0 hours. For the Bachelor of Music Education program, a recital of 30 minutes is required; for the Bachelor of Music program, a solo recital of at least one hour is required. Prerequisite: Senior level in the same applied subject, with concurrent enrollment in that subject, plus permission of instructor. May be repeated if applied medium is different. BM majors must pass Piano Proficiency Examination before they will be allowed to perform their Senior Recital.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

_____ *Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 4/23/19 Signature, Department Chairperson [Signature]

Approved: College Curriculum Committee
Date _____ Signature, College Curriculum Committee Chair _____

Approved: Dean of College
Date _____ Signature, Dean _____

Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/24/19 Signature, Undergraduate Curriculum Committee Chair [Signature]

Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 4/23/19Contact Person: Susan Marchant Faculty member ChairRevision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)

 Fall Spring Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possible options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.Purpose/Justification for Revision to Course: By reducing the credit to 0 hours for this course, we will create consistency between the Senior Project option for our BA degree and the Senior Recital option for our BM degree. This will have no effect on the course activity or the work expected of the student. It simply removes the credit formerly granted for the work.**Existing Course:**Course Number: 493Title of Course: Senior ProjectCredit Hours: 1Prerequisite: approval of BA advisorCourse Description (as it appears in the current catalog): MUSIC 493. Senior Project. 1 hours. For the Bachelor of Arts degree only. Students seeking the BA in Music degree have the option of doing a Senior Recital or a Senior Project as the capstone course for their degree. The scope and depth of the project will be determined in consultation with the BA degree advisor in the Department of Music. Prerequisite: Approval of BA Advisor.**Proposed Course:**Course Number: 493Title of Course: Senior ProjectCredit Hours: 0

Prerequisite: approval of BA advisor

Course Description (as it will appear in the next catalog): MUSIC 493. Senior Project. 0 hours. For the Bachelor of Arts degree only. Students seeking the BA in Music degree have the option of doing a Senior Recital or a Senior Project as the capstone course for their degree. The scope and depth of the project will be determined in consultation with the BA degree advisor in the Department of Music. Prerequisite: Approval of BA Advisor.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

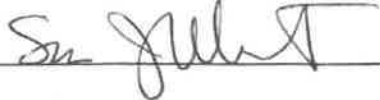

_____ *Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 4/23/19 Signature, Department Chairperson 
- Approved: College Curriculum Committee
 Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
 Date _____ Signature, Dean _____
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Music College: Arts & SciencesSubmission Date: 4/23/19Contact Person: Susan Marchant Faculty member ChairRevision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

 Yes No*Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.*This request for a revision has emerged from months of discussion in departmental meetings, in which faculty have considered all possible options for reducing the number of credit hours in music degrees, as mandated by the Kansas Board of Regents.Purpose/Justification for Revision to Course: The change from 2 credits to 1 credit for this course comes as a recommendation from the College of Education.**Existing Course:**Course Number: 579Title of Course: Supervised Student Teaching and Follow-Up of TeachersCredit Hours: 2Prerequisite: pass Piano Proficiency ExamCourse Description (as it appears in the current catalog): MUSIC 579. Supervised Student Teaching and Follow-Up of Teachers. 2 hours. Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. BME majors must pass Piano Proficiency Examination before they student teach. Offered on a Pass-Fail basis only.**Proposed Course:**Course Number: 579Title of Course: Supervised Student Teaching and Follow-Up of TeachersCredit Hours: 1Prerequisite: pass Piano Proficiency Exam

Course Description (as it will appear in the next catalog): MUSIC 579. Supervised Student Teaching and Follow-Up of Teachers. 1 hours. Available only to students enrolled in the professional semester. A supervising professor will visit each student teacher. Additional mentoring, outreach, and support are available to first-year teachers who maintain contact with the department. Concurrent enrollment in the professional semester is required. BME majors must pass Piano Proficiency Examination before they student teach. Offered on a Pass-Fail basis only.

Additional Questions

1. Is this course to be considered for General Education? Yes No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:



_____ *Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? Yes No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
none

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 4/23/19 Signature, Department Chairperson 
- Approved: College Curriculum Committee
 Date _____ Signature, College Curriculum Committee Chair _____
- Approved: Dean of College
 Date _____ Signature, Dean _____
- Approved: General Education Committee (if applicable)
 Date _____ Signature, General Education Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 4/24/19 Signature, Undergraduate Curriculum Committee Chair 
- Approved: Faculty Senate
 Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.