Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate School of Business College: Kelce College of Business

Submission Date: 2/27/2019

Revision Effective: Fall, 2019 (Year)

Contact Person: Eric Harris ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Marketing

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Updating the Marketing major to reflect the new Pitt State Pathways and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to better prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This major is a stand-alone major. It is independent of other Regent institutions

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Other majors offered through the Kelce College of Business are being revised simultaneously to reflect the change in the Kelce Core and the 120 hour mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Major in Marketing (21 hours)

Required Courses
- MKTG 510: Consumer Behavior (3 hours)
- MKTG 520: Marketing Research (3 hours)
- IB-330: International Business (3 hours)
  OR IB 340: International Marketing (3 hours)
- MKTG-680: Applied Marketing Management (3 hours)

Nine hours - choose from the following marketing electives:
- MGT 510: Operations Management (3 hours)

- MKTG 410: Topics in Marketing (3 hours)
- MKTG 430: Retail and Channels Management (3 hours)
- MKTG 420: Services Marketing (3 hours)
- MKTG 440: Advertising Management (3 hours)
- MKTG 450: Personal Selling and Sales Management (3 hours)
- MKTG 460: Social Media Marketing (3 hours)
- MKTG 470: Sports Marketing (3 hours)
- MKTG 480: Logistics and Supply Chain Management
- MKTG 610: Topics in Marketing (1-3 hours)
- MKTG 620: Marketing Internship (1-3 hours)
- MKTG 630: International Experience in Marketing (1-3 hours)

Kelce College Core (39 hours)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours
- CIS-420: Management Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College (53-57 hours)

Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)

AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)
- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)
- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological
- PSYCH-155: General Psychology (3 hours)

Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)

History
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (7-11 hours)

Total minimum hours required for the degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the Marketing Major include Major courses, the Kelce Core, Pitt State Pathways Courses, and General Electives.
Major in Marketing (21 hours)

Required Courses
- MKTG 510: Consumer Behavior (3 hours)
- MKTG 520: Marketing Research (3 hours)
- IB-330: International Business (3 hours)
  OR IB 340: International Marketing (3 hours)
- MKTG-680: Applied Marketing Management (3 hours)

Nine hours - choose from the following marketing electives:
- MGT 510: Operations Management (3 hours)
- MKTG 410: Topics in Marketing (3 hours)
- MKTG 430: Retail and Channels Management (3 hours)
- MKTG 420: Services Marketing (3 hours)
- MKTG 440: Advertising Management (3 hours)

- MKTG 450: Personal Selling and Sales Management (3 hours)
- MKTG 460: Social Media Marketing (3 hours)
- MKTG 470: Sports Marketing (3 hours)
- MKTG 480: Logistics and Supply Chain Management
- MKTG 610: Topics in Marketing (1-3 hours)
- MKTG 620: Marketing Internship (1-3 hours)
- MKTG 630: International Experience in Marketing (1-3 hours)

Kelce College Core (42 hours)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
  MGT 210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours
- CIS-420: Management Information Systems (3 hours)
- MGT-420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

Pitt State Pathways Written Communication (6 hours)
ENGL 101: English Composition (3 hours)
ENGL 190: Honors English Composition (3 hours)
ENGL 299: Introduction to Research Writing (3 hours)

Pitt State Pathways Verbal Communication (3 hours)
COMM 207: Speech Communication

Pitt State Pathways Quantitative / Analytical Methods (3 hours)
MATH 110: College Algrebra with Review
MATH 113: College Algebra

Pitt State Pathways Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)
ART 244: Ceramics I
ART 266: Sculpture
ART 277: Painting I
ART 288: Introduction to Art History I
ART 289: Introduction to Art History II
ART 311: Art Education
COMM 105: Performance Appreciation
COMM 205: Performance Studies
COMM 395: Theatre History
ENGL 113: General Literature
ENGL 114: General Literature (Genre)
ENGL 116: General Literature (Theme)

ENGL 120: Literature and Film
ENGL 250: Introduction to Creative Writing
ENGL 315: Mythology
ENGL 320: Literature and Film
MUSIC 120: Music Appreciation
MUSIC 121: Introduction to Music Literature
MUSIC 321: History of Music
MUSIC 322: History of Music
HHP 151:Dance Appreciaton

Human Systems within a Global Context (6 hours)
ECON 200: Principles of Microeconomics
CIS 130: Computer Information Systems

Human Systems within a Global Context (3-6 hours)
MLL 124: French Language and Culture I
MLL 154: Spanish Language and Culture I
FCS 230: Consumer Education and Personal Finance
ANTH 101: Introduction to Cultural Anthropology
GEOG 106: World Regional Geography
GEOG 300: Elements of Geography
GEOG 304: Human Geography
HIST 101: World History to 1500
HIST 102: World History from 1500
HIST 201: American History to 1865
HIST 202: American History from 1865
PHIL 103: Introduction to Philosophy
PHIL 105: Ethics
PHIL 112: Biomedical Ethics
PHIL 113: Business Ethics
PHIL 114: Environmental Ethics
PHIL 231: World Religions
POLS 101: U.S. Politics
POLS 103: Comparative Politics
SOC 100: Introduction to Sociology
ECON 191 Issues in Today's Economy 247 Computer Programming for Electronic Systems
ETECH 502 Engineering Economy
MGT 101: Introduction to Business
EDTH 330: Technology for Teaching and Leadership
EDUC 261 – Explorations in Education
MFGET 263: Manufacturing Methods I
MFGET 405 – Quality Control
GT 190: Introduction to Technological Systems
MECET-121: Engineering Graphics
GT 350: Technology and Civilization WI
WGS 200: Introduction to Women's Studies
NURS 303: Introduction to Public Health

Natural World within a Global Context (4-5 hours)
CHEM 105: Introductory Chemistry
CHEM 106: Introductory Chemistry Lab

BIOL 111: General Biology
BIOL 112: General Biology Lab
BIOL 113: Environmental Life Science
PHYS 100: College Physics I
PHYS 104: Engineering Physics I
PHYS 130: Elementary Physics Lab
PHYS 160: Physical Geology
PHYS 165: Physical Geology Lab
PHYS 166: Meteorology
PHYS 167: Meteorology Lab
PHYS 171: Physical Science
PHYS 172: Physical Science Lab
PHYS 175: Descriptive Astronomy
PHYS 176: Astronomy Lab
PHYS 375: Solar System Astronomy
BIOL 211 – Principles of Biology I
BIOL 617 – Environmental Health

Wellness Strategies (3 + 1 hours)
FCS 203: Nutrition and Health
HHP 150: Lifetime Fitness Concepts
PSYCH 155: General Psychology
DANCE 200 – Dance
EXSCI 200 – Intro to Exercise Science

Pitt State Pathways Gorilla Gateway (2 hours)
UGS 150 Gorilla Gateway (2 hours)
Pitt State Pathways Electives (3 hours)
ECON 201: Principles of Macroeconomics
MATH 143: Elementary Statistics (3 hours)
General PSU electives, including Kelce courses, to equal 120 hours
Total minimum number of hours for degree program = 120 hours

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate College: Kelce This program is to be offered 50% or more online as a Hybrid_____

This program is to be offered fully online_____

Submission Date: 3/4/19 Revision Effective: Fall, 2019 (Year)

Contact Person: Eric Harris ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Management

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Updating the Management major to reflect the new Pitt State Pathways and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This is a stand alone major. It is independent of other Regent institutions.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Other majors offered through the Kelce Colige are being revised simultaneously to reflect the change in the Kelce Core and the 120 hours mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Classes for the Management Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Management (21 hours)
IB 330: International Business (3 hours)
or IB 340: International Marketing (3 hours)
MGT 510: Operations Management (3 hours)
MGT 520: Quality Management (3 hours)
MGT 530: Advanced Organizational Behavior (3 hours)
MGT 540: Human Resources Management (3 hours)

MGT elective from these courses (6 hours)
ACCTG 422: Internal Auditing (3 hours)
ACCTG 625: Fraud Examination (3 hours)
COMM 450: Small Group Communication (3 hours)
COMM 629: Theories of Human Communication (3 hours)
COMM 755: Organizational Communication (3 hours)
ECON 433: Sports Economics (3 hours)
ECON 437: Economics of Sustainability (3 hours)
ECON 468: Labor Economics (3 hours)
ECON 485: Industrial Organization (3 hours)
EST 393: Introduction to Industrial Safety (3 hours)
HRD 596: Introduction to Human Resource Development (3 hours)
MGT 410: Topics in Management (___) (1-3 hours)
MGT 610: Topics in Management (___) (1-3 hours)
MGT 620: Internship in Management (1-3 hours)
MGT 630: International Experience in Management (1-3 hours)
PSYCH 575: Industrial and Organizational Psychology (3 hours)

Kelce College Core (39 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
CIS-420: Management Information Systems (3 hours)
MGT 420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College (53-57 hours)
Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)
Natural Sciences (Select one)
- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)

AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)
- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)
- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)

- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (7-11 hours)

Total minimum hours required for the degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Classes for the Management Major include Major courses, the Kelce Core, Pitt State Pathways Courses, and General Electives.

Major in Management (21 hours)

IB 330: International Business (3 hours)
or IB 340: International Marketing (3 hours)
MGT 510: Operations Management (3 hours)
MGT 520: Quality Management (3 hours)
MGT 530: Advanced Organizational Behavior (3 hours)
MGT 540: Human Resources Management (3 hours)

MGT elective from these courses (6 hours, but not all 6 hours from the same category)
- Category 1: Accounting and Economics
  - ACCTG 422: Internal Auditing (3 hours)
  - ACCTG 625: Fraud Examination (3 hours)
  - ECON 433: Sports Economics (3 hours)
  - ECON 437: Economics of Sustainability (3 hours)
  - ECON 468: Labor Economics (3 hours)
  - ECON 485: Industrial Organization (3 hours)
- Category 2: HRD, Comm., Psych., EST
  - HRD 596: Introduction to Human Resource Development (3 hours)
  - COMM 450: Small Group Communication (3 hours)
  - COMM 629: Theories of Human Communication (3 hours)
  - COMM 755: Organizational Communication (3 hours)
  - PSYCH 575: Industrial and Organizational Psychology (3 hours)
  - EST 393: Introduction to Industrial Safety (3 hours)
- Category 3: MGT
  - MGT 410: Topics in Management (___) (1-3 hours)
  - MGT 610: Topics in Management (___) (1-3 hours)
  - MGT 620: Internship in Management (1-3 hours)
  - MGT 630: International Experience in Management (1-3 hours)

Kelce College Core (42 hours)
- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-201: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours)
- ACCTG-420: Accounting Information Systems (3 hours)
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course (3 hours)

Pitt State Pathways Written Communication (6 hours)
- ENGL 101: English Composition (3 hours)
- ENGL 190: Honors English Composition (3 hours)
- ENGL 299: Introduction to Research Writing (3 hours)

Pitt State Pathways Verbal Communication (3 hours)
- COMM 207: Speech Communication (3 hours)

Pitt State Pathways Quantitative / Analytical Methods (3 hours)
- MATH 110: College Algrebra with Review (5 hours)
- MATH 113: College Algebra (3 hours)

Pitt State Pathways Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)
- ART 244: Ceramics I
- ART 266: Sculpture
- ART 277: Painting I
- ART 288: Introduction to Art History I
- ART 289: Introduction to Art History II
- ART 311: Art Education
- COMM 105: Performance Appreciation
- COMM 205: Performance Studies
- COMM 395: Theatre History
- ENGL 113: General Literature
- ENGL 114: General Literature (Genre)
- ENGL 116: General Literature (Theme)
- ENGL 120: Literature and Film
- ENGL 250: Introduction to Creative Writing
- ENGL 315: Mythology
- ENGL 320: Literature and Film
- MUSIC 120: Music Appreciation
- MUSIC 121: Introduction to Music Literature
- MUSIC 321: History of Music
- MUSIC 322: History of Music
- EET 247: Computer Programming for Electronic Systems

Human Systems within a Global Context (6 hours)
- ECON 200: Principles of Microeconomics
- CIS 130: Computer Information Systems

Human Systems within a Global Context (3-6 hours)
- MLL 124: French Language and Culture I
- MLL 154: Spanish Language and Culture I
- FCS 230: Consumer Education and Personal Finance
- ANTH 101: Introduction to Cultural Anthropology
- GEOG 106: World Regional Geography
- GEOG 300: Elements of Geography
- GEOG 304: Human Geography
- HIST 101: World History to 1500
- HIST 102: World History from 1500
- HIST 201: American History to 1865
- HIST 202: American History from 1865
- NURS 303: Introduction to Public Health
- PHIL 103: Introduction to Philosophy
- PHIL 105: Ethics
- PHIL 112: Biomedical Ethics
- PHIL 113: Business Ethics
- PHIL 114: Environmental Ethics
- PHIL 231: World Religions
- POLS 101: U.S. Politics
- POLS 103: Comparative Politics
- SOC 100: Introduction to Sociology
- ETECH 502 Engineering Economy
- MGT 101: Introduction to Business

EDTH 330: Technology for Teaching and Leadership
EDUC 261 – Explorations in Education
MFGET 263: Manufacturing Methods I
MFGET 405 – Quality Control
GT 190: Introduction to Technological Systems
MECET-121: Engineering Graphics
GT 350: Technology and Civilization WI
WGS 200: Introduction to Women's Studies

Natural World within a Global Context (4-5 hours)
CHEM 105: Introductory Chemistry
CHEM 106: Introductory Chemistry Lab
BIOL 111: General Biology
BIOL 112: General Biology Lab
BIOL 113: Environmental Life Science
PHYS 100: College Physics I
PHYS 104: Engineering Physics I
PHYS 130: Elementary Physics Lab
PHYS 160: Physical Geology
PHYS 165: Physical Geology Lab
PHYS 166: Meteorology
PHYS 167: Meteorology Lab
PHYS 171: Physical Science
PHYS 172: Physical Science Lab
PHYS 175: Descriptive Astronomy
PHYS 176: Astronomy Lab
PHYS 375: Solar System Astronomy
BIOL 211 – Principles of Biology I
BIOL 617 – Environmental Health

Wellness Strategies (3 + 1 hours)
FCS 203: Nutrition and Health
HHP 150: Lifetime Fitness Concepts
PSYCH 155: General Psychology
DANCE 200 – Dance
EXSCI 200 – Intro to Exercise Science

Pitt State Pathways Gorilla Gateway (2 hours)
UGS 150: Gorilla Gateway (2 hours)

Pitt State Pathways Electives (3 hours)
ECON 201: Principles of Macroeconomics (3 hours)

MATH 143: Elementary Statistics (3 hours)

General PSU electives, including Kelce courses (14 hours)

Total minimum hours required for the degree (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate College: Kelce This program is to be offered 50% or more online as a Hybrid_____

This program is to be offered fully online_____

Submission Date: 2/27/19 Revision Effective: Fall, 2019

(Year)

Contact Person: Eric Harris ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: International Business

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Updating the International Business major to reflect the new Pitt State Pathways and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This is a stand alone major. It is independent of other Regent institutions.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Other majors offered through the Kelce Colige are being revised simultaneously to reflect the change in the Kelce Core and the 120 hours mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Classes for the International Business Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in International Business (18 hours)
IB 330: International Business (3 hours)
IB 340: International Marketing (3 hours)
IB 530: Cross Cultural Analysis (3 hours)
IB 630: Special Topics (International Experiences - International Business) (3 hours)

IB elective from these courses (6 hours)

COMM 601: Intercultural Communication (3 hours)
GEOG 507: Geography of the Global Economy (3 hours)
IB 520: Emerging Markets (3 hours)
POLS 530: International Relations (3 hours)
POLS 630: International Political Economy (3 hours)

Kelce College Core (39 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
CIS-420: Management Information Systems (3 hours)
MGT 420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College (53-57 hours)
Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)
Natural Sciences (Select one)
- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)

- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)

- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)

- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)

- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)
History
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (7-11 hours)

Total minimum hours required for the degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Classes for the International Business Major include Major courses, the Kelce Core, Pitt State Pathways Courses, and General Electives.

Major in International Business (18 hours)
- IB 330: International Business (3 hours)
- IB 340: International Marketing (3 hours)
- IB 530: Cross Cultural Analysis (3 hours)
- IB 630: Special Topics (International Experiences - International Business) (3 hours)

IB elective from these courses (6 hours)
- COMM 601: Intercultural Communication (3 hours)
- GEOG 507: Geography of the Global Economy (3 hours)
- IB 520: Emerging Markets (3 hours)
- POLS 530: International Relations (3 hours)
- POLS 630: International Political Economy (3 hours)

Kelce College Core (42 hours)
- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)

FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
ACCTG-420: Accounting Information Systems (3 hours)
MGT 420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

Pitt State Pathway Written Communication (6 hours)
ENGL 101: English Composition (3 hours)
ENGL 190: Honors English Composition (3 hours)
ENGL 299: Introduction to Research Writing (3 hours)

Pitt State Pathway Verbal Communication (3 hours)
COMM 207: Speech Communication (3 hours)

Pitt State Pathway Quantitative / Analytical Methods (3 hours)
MATH 110: College Algrebra with Review (5 hours)
MATH 113: College Algebra (3 hours)

Pitt State Pathway Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)
ART 244: Ceramics I
ART 266: Sculpture
ART 277: Painting I
ART 288: Introduction to Art History I
ART 289: Introduction to Art History II
ART 311: Art Education
COMM 105: Performance Appreciation
COMM 205: Performance Studies
COMM 395: Theatre History
ENGL 113: General Literature
ENGL 114: General Literature (Genre)
ENGL 116: General Literature (Theme)
ENGL 120: Literature and Film
ENGL 250: Introduction to Creative Writing
ENGL 315: Mythology
ENGL 320: Literature and Film
MUSIC 120: Music Appreciation
MUSIC 121: Introduction to Music Literature
MUSIC 321: History of Music
MUSIC 322: History of Music
EET 247: Computer Programming for Electronic Systems

Human Systems within a Global Context (6 hours)
ECON 200: Principles of Microeconomics
CIS 130: Computer Information Systems

Human Systems within a Global Context (3-6 hours)

MLL 124: French Language and Culture I
MLL 154: Spanish Language and Culture I
FCS 230: Consumer Education and Personal Finance
ANTH 101: Introduction to Cultural Anthropology
GEOG 106: World Regional Geography
GEOG 300: Elements of Geography
GEOG 304: Human Geography
HIST 101: World History to 1500
HIST 102: World History from 1500
HIST 201: American History to 1865
HIST 202: American History from 1865
NURS 303: Introduction to Public Health
PHIL 103: Introduction to Philosophy
PHIL 105: Ethics
PHIL 112: Biomedical Ethics
PHIL 113: Business Ethics
PHIL 114: Environmental Ethics
PHIL 231: World Religions
POLS 101: U.S. Politics
POLS 103: Comparative Politics
SOC 100: Introduction to Sociology
ETECH 502 Engineering Economy
MGT 101: Introduction to Business
EDTH 330: Technology for Teaching and Leadership
EDUC 261 – Explorations in Education
MFGET 263: Manufacturing Methods I
MFGET 405 – Quality Control
GT 190: Introduction to Technological Systems
MECET-121: Engineering Graphics
GT 350: Technology and Civilization WI
WGS 200: Introduction to Women's Studies

Natural World within a Global Context (4-5 hours)
CHEM 105: Introductory Chemistry
CHEM 106: Introductory Chemistry Lab
BIOL 111: General Biology
BIOL 112: General Biology Lab
BIOL 113: Environmental Life Science
PHYS 100: College Physics I
PHYS 104: Engineering Physics I
PHYS 130: Elementary Physics Lab
PHYS 160: Physical Geology
PHYS 165: Physical Geology Lab
PHYS 166: Meteorology
PHYS 167: Meteorology Lab
PHYS 171: Physical Science
PHYS 172: Physical Science Lab
PHYS 175: Descriptive Astronomy
PHYS 176: Astronomy Lab
PHYS 375: Solar System Astronomy
BIOL 211 – Principles of Biology I

BIOL 617 – Environmental Health

Wellness Strategies (3 + 1 hours)
FCS 203: Nutrition and Health
HHP 150: Lifetime Fitness Concepts
PSYCH 155: General Psychology
DANCE 200 – Dance
EXSCI 200 – Intro to Exercise Science

Pitt State Pathways Gorilla Gateway (2 hours)
UGS 150: Gorilla Gateway
Pitt State Pathways Electives (3 hours)
ECON 201: Principles of Macroeconomics

MATH 143: Elementary Statistics (3 hours)

General PSU electives, including Kelce courses (17 hours)

Total minimum hours required for the degree (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate School of Business College: Kelce

Submission Date: 3/4/2019 Revision Effective: Fall, 2019 (Year)

Contact Person: Kevin Bracker ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Finance

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Updating the Finance major to reflect the new PSU Pathway and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is a stand alone major. It is independent of other Regent institutions.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The majors offered through the Kelce College are being revised, simultaneously to reflect the change in the Kelce Core and the 120-hour mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Classes for the Finance Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Finance (18 hours)
- FIN-621: Investments I (3 hours)
- FIN-623: Financial Institutions and Markets (3 hours)
- FIN-627: Advanced Business Finance (3 hours)
- FIN-631: Seminar in Finance (3 hours)
- Three hours selected from
- FIN-624: Investments II (3 hours)
- FIN-625: International Finance (3 hours)
- ECON-650: Econometrics (3 hours)

FIN-693: Topics in Finance (3 hours)
Three hours selected from
ACCTG-315: Intermediate Managerial Accounting (3 hours)
ACCTG-318: Intermediate Financial Accounting I (3 hours)

Kelce College Core (39 hours)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT 430: Legal and Social Environment of Business (3 hours)
- Three hours selected from
  - CIS-420: Management Information Systems (3 hours)
  - ACCTG-420 -- Accounting Information Systems (3 hours)*
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

*ACCTG 420 is restricted to students with a second major in Accounting or a minor in Accounting.

General Education for the Kelce College (53-57 hours)
Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours)

OR ENGL-299: Introduction to Research Writing (3 hours)

- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)
Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours)

Physical Sciences (Select one)

- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)

- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)

- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)

- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)

- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History (____) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation (____) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)

- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)
Psychological
- PSYCH-155: General Psychology (3 hours)

Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)
History
- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy
- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (10-14 hours)

Total minimum hours required for the degree (124 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Major in Finance (18 hours)

FIN-621: Investments I (3 hours)
FIN-623: Financial Institutions and Markets (3 hours)
FIN-627: Advanced Business Finance (3 hours)
FIN-631: Seminar in Finance (3 hours)
Three hours selected from
FIN-624: Investments II (3 hours)
FIN-625: International Finance (3 hours)
ECON-650: Econometrics (3 hours)
FIN-693: Topics in Finance (3 hours)
Three hours selected from
ACCTG-315: Intermediate Managerial Accounting (3 hours)
ACCTG-318: Intermediate Financial Accounting I (3 hours)

Kelce College Core (42 hours)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT 430: Legal and Social Environment of Business (3 hours)
- Three hours selected from
  - CIS-420: Management Information Systems (3 hours)
  - ACCTG-420 -- Accounting Information Systems (3 hours)*
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course (3 hours)

*ACCTG 420 is restricted to students with a second major in Accounting or a minor in Accounting.

Pitt State Pathway Core Elements (12 hours)

Written Communication (6 hours)

ENGL 101: English Composition (3 hours)
ENGL 190: Honors English Composition (3 hours)
ENGL 299: Introduction to Research Writing (3 hours)

Verbal Communication (3 hours)

COMM 207: Speech Communication (3 hours)

Quantitative/Analytical Methods (3 hours)

MATH 110: College Algrebra with Review (5 hours)
MATH 113: College Algebra (3 hours)

Pitt State Pathway Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)

ART 244: Ceramics I
ART 266: Sculpture
ART 277: Painting I
ART 288: Introduction to Art History I
ART 289: Introduction to Art History II
ART 311: Art Education
COMM 105: Performance Appreciation
COMM 205: Performance Studies
COMM 395: Theatre History
ENGL 113: General Literature
ENGL 114: General Literature (Genre)
ENGL 116: General Literature (Theme)
ENGL 120: Literature and Film

ENGL 250: Introduction to Creative Writing
ENGL 315: Mythology
ENGL 320: Literature and Film
MUSIC 120: Music Appreciation
MUSIC 121: Introduction to Music Literature
MUSIC 321: History of Music
MUSIC 322: History of Music
EET 247: Computer Programming for Electronic Systems

Human Systems within a Global Context (6 hours)
ECON 200: Principles of Microeconomics
CIS 130: Computer Information Systems

Human Systems within a Global Context (3-6 hours)
MLL 124: French Language and Culture I
MLL 154: Spanish Language and Culture I
FCS 230: Consumer Education and Personal Finance
ANTH 101: Introduction to Cultural Anthropology
GEOG 106: World Regional Geography
GEOG 300: Elements of Geography
GEOG 304: Human Geography
HIST 101: World History to 1500
HIST 102: World History from 1500
HIST 201: American History to 1865
HIST 202: American History from 1865
NURS 303: Introduction to Public Health
PHIL 103: Introduction to Philosophy
PHIL 105: Ethics
PHIL 112: Biomedical Ethics
PHIL 113: Business Ethics
PHIL 114: Environmental Ethics
PHIL 231: World Religions
POLS 101: U.S. Politics
POLS 103: Comparative Politics
SOC 100: Introduction to Sociology
ETECH 502 Engineering Economy
MGT 101: Introduction to Business
EDTH 330: Technology for Teaching and Leadership
EDUC 261 – Explorations in Education
MFGET 263: Manufacturing Methods I
MFGET 405 – Quality Control
GT 190: Introduction to Technological Systems
MECET-121: Engineering Graphics
GT 350: Technology and Civilization WI
WGS 200: Introduction to Women's Studies

Natural World within a Global Context (4-5 hours)
CHEM 105: Introductory Chemistry
CHEM 106: Introductory Chemistry Lab
BIOL 111: General Biology
BIOL 112: General Biology Lab

BIOL 113: Environmental Life Science
PHYS 100: College Physics I
PHYS 104: Engineering Physics I
PHYS 130: Elementary Physics Lab
PHYS 160: Physical Geology
PHYS 165: Physical Geology Lab
PHYS 166: Meteorology
PHYS 167: Meteorology Lab
PHYS 171: Physical Science
PHYS 172: Physical Science Lab
PHYS 175: Descriptive Astronomy
PHYS 176: Astronomy Lab
PHYS 375: Solar System Astronomy
BIOL 211 – Principles of Biology I
BIOL 617 – Environmental Health

Wellness Strategies (3 + 1 hours)
FCS 203: Nutrition and Health
HHP 150: Lifetime Fitness Concepts
PSYCH 155: General Psychology
DANCE 200 – Dance
EXSCI 200 – Intro to Exercise Science

Pitt State Pathway - Gorilla Gateway (2 hours)
UGS 150: Gorilla Gateway (2 hours)
Pitt State Pathway - Electives (3 hours)
ECON 201: Principles of Macroeconomics (3 hours)

MATH 143: Elementary Statistics (3 hours)

General PSU electives, including Kelce courses (17 hours)

Total minimum hours required for the degree (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-20-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate College: Kelce This program is to be offered 50% or more online as a Hybrid_____

This program is to be offered fully online_____

Submission Date: 3/4/19 Revision Effective: Fall, 2019 (Year)

Contact Person: Eric Harris ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Computer Information Systems

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Updating computer information systems major to reflect the new PSU Pathways and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core.

Rationale for Change (include changes to curriculum objectives): These changes being curriculum up to date and are designed to prepare majors for their careers

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is a sgtand alone major. It is independent of other Regent instutitions.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Other majors offered through the Kelce College are being revised simultaneously to reflect the cnange in the Kelce Core and the 120-hour mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Classes for the Accounting Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Computer Information Systems (30 hours)
CIS-130: Computer Information Systems (3 hours)
CIS-230: Introduction to Programming (3 hours)
CIS-240: Intermediate Programming (3 hours)
CIS-380: Application Systems Analysis and Design Methods (3 hours)
CIS-430: Data Analytics: Business Intelligence (3 hours)
CIS-470: Networks and Information Security (3 hours)
CIS-615: Database Management

CIS-625: Advanced Datgabase Management (3 hours)
CIS-640: Business and Web Applications (3 hours)
CIS-Elective above 299 (3 hours)
Kelce College Core (39 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
ACCTG-420: Accounting Information Systems (3 hours)
MGT 420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours) OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours)

Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)

AND BIOL-112: General Biology Laboratory (2 hours)

- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours) Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)

AND CHEM-106: Introductory Chemistry Laboratory (1 hours)

- CHEM-107: Chemistry for the Life Sciences (3 hours)

AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)

- PHYS-160: Physical Geology (3 hours)

AND PHYS-165: Physical Geology Laboratory (1 hours)

- PHYS-166: Meteorology (3 hours)

AND PHYS-167: Meteorology Laboratory (1 hours)

- PHYS-171: Physical Science (3 hours)

AND PHYS-172: Physical Science Laboratory (1 hours)

- PHYS-175: Descriptive Astronomy (3 hours)

AND PHYS-176: Astronomy Laboratory (1 hours)

- PHYS-375: Solar System Astronomy (3 hours)

AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)

- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours) Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)

- POLS-103: Comparative Political Institutions (3 hours) Producing and Consuming (9 hours)
- ECON-200: Principles of Microeconomics (3 hours)
- ECON-201: Principles of Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours) Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History ( ) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation( ) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours) Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours) Health and Well Being (4-6 hours)

Physical

- PSYCH-155: General Psychology (3 hours)
- Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one each from two of the following three categories) 6 hours)
Philosophy

PHIL-103: Introduction to Philosophy (3 hours)
PHIL-105: Ethics (3 hours)
PHIL-112: Biomedical Ethics (3 hours)
PHIL-113: Business Ethics (3 hours)

PHIL-114: Environmental Ethics (3 hours)
PHIL-207: Critical Thinking (3 hours)
PHIL-208: Logic (3 hours)
PHIL-231: World Religions (3 hours) History

•History
HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours) Literature

Literature
- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (0-2 hours) Total minimum hours required for the degree (120 hours).

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the Computer Information Systems Major include Major courses, the Kelce Core, Pitt State Pathways Courses, and General Electives.
Major in Computer Information Systems (30 hours)
CIS-130: Computer Information Systems (3 hours)
CIS-230: Introduction to Programming (3 hours)
CIS-240: Intermediate Programming (3 hours)
CIS-380: Application Systems Analysis and Design Methods (3 hours)
CIS-430: Data Analytics: Business Intelligence (3 hours)
CIS-470: Networks and Information Security (3 hours)
CIS-615: Database Management (3 hours)
CIS-625: Advanced Datgabase Management (3 hours)
CIS-640: Business and Web Applications (3 hours)
CIS-Elective above 299 (3 hours)

Kelce College Core (42 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-210: Business Professionalism (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
CIS-420: Management Information Systems (3 hours)

MGT-420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

Pitt State Pathway Written Communication (6 hours)
ENGL-101: English Composition (3 hours)
ENGL-190: Honors English Composition (3 hours)
ENGL-299: Introduction to Research Writing (3 hours)

Pitt State Pathway Verbal Communication (3 hours)
COMM-207: Speech Communication

Pitt State Pathway Quantitative / Analytical Methods (3 hours)
MATH-110: College Algrebra with Review
MATH-113: College Algebra

Pitt State Pathway Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)
ART-244: Ceramics I
ART-266: Sculpture
ART-277: Painting I
AR- 288: Introduction to Art History I
ART-289: Introduction to Art History II
ART-311: Art Education
COMM-105: Performance Appreciation
COMM-205: Performance Studies
COMM-395: Theatre History
ENGL-113: General Literature
ENGL-114: General Literature (Genre)
ENGL-116: General Literature (Theme)
ENGL-120: Literature and Film
ENGL-250: Introduction to Creative Writing
ENGL-315: Mythology
ENGL-320: Literature and Film
MUSIC-120: Music Appreciation
MUSIC-121: Introduction to Music Literature
MUSIC-321: History of Music
MUSIC-322: History of Music
HHP 151: Dance Appreciation

Human Systems within a Global Context (3 hours)
ECON-200: Principles of Microeconomics

Human Systems within a Global Context (6-9 hours)
MLL-124: French Language and Culture I
MLL-154: Spanish Language and Culture I
FCS-230: Consumer Education and Personal Finance
ANTH-101: Introduction to Cultural Anthropology
GEOG-106: World Regional Geography
GEOG-300: Elements of Geography

GEOG-304: Human Geography
HIST-101: World History to 1500
HIST-102: World History from 1500
HIST-201: American History to 1865
HIST-202: American History from 1865
PHIL-103: Introduction to Philosophy
PHIL-105: Ethics
PHIL-112: Biomedical Ethics
PHIL-113: Business Ethics
PHIL-114: Environmental Ethics
ECON 191 Issues in Today's Economy to Human Systems
NURS-303: Introduction to Public Health
POLS-101: U.S. Politics
POLS-103: Comparative Politics
SOC-100: Introduction to Sociology
ETECH -502 Engineering Economy
MGT-101: Introduction to Business
EET-247: Computer Programming for Electronic Systems
EDTH-330: Technology for Teaching and Leadership
EDUC-261: Explorations in Education
MFGET-263: Manufacturing Methods I
MFGET-405: Quality Control
GT-190: Introduction to Technological Systems
MECET-121: Engineering Graphics
GT-350: Technology and Civilization WI
WGS-200: Introduction to Women's Studies

Natural World within a Global Context (4-5 hours)
CHEM-105: Introductory Chemistry
CHEM-106: Introductory Chemistry Lab
BIOL-111: General Biology
BIOL-112: General Biology Lab
BIOL-113: Environmental Life Science
PHYS-100: College Physics I
PHYS-104: Engineering Physics I
PHYS-130: Elementary Physics Lab
PHYS-160: Physical Geology
PHYS-165: Physical Geology Lab
PHYS-166: Meteorology
PHYS-167: Meteorology Lab
PHYS-171: Physical Science
PHYS-172: Physical Science Lab
PHYS-175: Descriptive Astronomy
PHYS-176: Astronomy Lab
PHYS-375: Solar System Astronomy
BIOL-211: Principles of Biology I
BIOL-617: Environmental Health

Wellness Strategies (3 + 1 hours)
FCS-203: Nutrition and Health
HHP-150: Lifetime Fitness Concepts

PSYCH-155: General Psychology
DANCE-200: Dance
EXSCI-200: Intro to Exercise Science

Pitt State Pathway Gorilla Gateway (2 hours)
UGS-150: Gorilla Gateway (2 hours)

Pitt State Pathway Electives (3 hours)
ECON-201: Principles of Macroeconomics

MATH-143: Elementary Statistics (3 hours)

General PSU electives, including Kelce courses (5 hours)

Total minimum number of hours for degree program = 120

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate School of Business College: Kelce This program is to be offered 50% or more online as a Hybrid_____

This program is to be offered fully online_____

Submission Date: 2/27/19 Revision Effective: Fall, 19

(Year)

Contact Person: Dr. Eric Harris ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Business Economics

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Updating the Business Economics Major to reflect the new PSU Pathway and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core. Added Econ 201 Principles of Macroeconomics as a major requirement.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

This is a stand alone major. It is independent of other Regent institution.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Other majors offered through the Kelce College are being revised simultaneously to reflect the change in the Kelce Core and the 120 hour mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Classes for the Business Economics Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Business Economics (18 hours)

- ECON 318: Intermediate Microeconomics (3 hours)
- ECON-319: Intermediate Macroeconomics (3 hours)
- ECON-650: Econometrics (3 hours)
- ECON-665: Seminar in Applied Economics (3 hours)
- Electives in Economics (Restricted to ECON 430, 433, 437, 440, 468, 485, and 693) (6 hours)

Kelce College Core (39)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours)
- Three hours selected from
  - CIS-420: Management Information Systems (3 hours)
  - ACCTG-420 -- Accounting Information Systems (3 hours)*
- MGT 420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College (53-57 hours)
Basic Skills (15 hours)

- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours) OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours) Sciences (8-9 hours)

Natural Sciences (Select one)

- BIOL-111: General Biology (3 hours)
  AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours) Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)
  AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)
  AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)
  AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)
  AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)
  AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)
  AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours) AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)

- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours)

Political Studies (Select one) (3 hours)

POLS-101: U.S. Politics (3 hours)

- POLS-103: Comparative Political Institutions (3 hours)

Producing and Consuming (9 hours)

- ECON-200: Introduction to Microeconomics (3 hours)
- ECON-201: Introduction to Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours)

Fine Arts and Aesthetic Studies (select one) (2-3 hours)

- ART-155: Printmaking and Paper Arts (3 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History( ) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation( ) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours)

Cultural Studies (Select one) (3 hours)

- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours)

Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)

Physical (Select one)

- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) (6 hours)

History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours)

Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)

- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

Philosophy

- PHIL-103: Introduction to Philosophy (3 hours)
- PHIL-105: Ethics (3 hours)
- PHIL-112: Biomedical Ethics (3 hours)
- PHIL-113: Business Ethics (3 hours)
- PHIL-114: Environmental Ethics (3 hours)
- PHIL-207: Critical Thinking (3 hours)
- PHIL-208: Logic (3 hours)
- PHIL-231: World Religions (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (10-14)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Classes for the Business Economics Major include Major courses, the Kelce Core, Pitt State Pathways Courses, and General Electives.

Major in Business Economics (21 hours)

ECON 201: Principles of Macroeconomics (3 hours)
ECON 318: Intermediate Microeconomics (3 hours)
ECON-319: Intermediate Macroeconomics (3 hours)
ECON-650: Econometrics (3 hours)
ECON-665: Seminar in Applied Economics (3 hours)
Electives in Economics (Restricted to ECON 430, 433, 437, 440, 468, 485, and 693) (6 hours)

Kelce College Core (42 hours)

- MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
- ACCTG-201: Financial Accounting (3 hours)
- ACCTG-202: Managerial Accounting (3 hours)
- MGT-210: Business Professionalism (3 hours)
- MGT-310: Business Statistics (3 hours)
- MGT-320: Basic Quantitative Business Methods (3 hours)
- FIN-326: Business Finance (3 hours)
- MGT-330: Management and Organizational Behavior (3 hours)
- MKTG-330: Principles of Marketing (3 hours)
- MGT-430: Legal and Social Environment of Business (3 hours)
- Three hours selected from
  - CIS-420: Management Information Systems (3 hours)
  - *ACCTG-420 -- Accounting Information Systems (3 hours)*
- MGT-420: Quantitative Decision Making (3 hours)
- MGT-690: Business Strategy (3 hours)
- ECON: Three hours selected from any 300-level or above ECON course

*ACCTG-420 is restricted to students with a second major in Accounting or a minor in Accounting.

Pitt State Pathway Core Elements (12 hours)
Written Communication (6 hours)

ENGL 101: English Composition
ENGL 190: Honors English Composition
ENGL 299: Introduction to Research Writing

Verbal Communication (3 hours)
COMM 207: Speech Communication

Quantitative/Analytical Methods (3 hours)
MATH 110: College Algrebra with Review
MATH 113: College Algebra

Pitt State Pathway Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)
ART 244: Ceramics I
ART 266: Sculpture
ART 277: Painting I
ART 288: Introduction to Art History I
ART 289: Introduction to Art History II
ART 311: Art Education
COMM 105: Performance Appreciation
COMM 205: Performance Studies
COMM 395: Theatre History
ENGL 113: General Literature
ENGL 114: General Literature (Genre)
ENGL 116: General Literature (Theme)
ENGL 120: Literature and Film
ENGL 250: Introduction to Creative Writing
ENGL 315: Mythology
ENGL 320: Literature and Film
MUSIC 120: Music Appreciation
MUSIC 121: Introduction to Music Literature
MUSIC 321: History of Music
MUSIC 322: History of Music
HHP 151 Dance Appreciation

Human Systems within a Global Context (3 hours)
CIS 130: Computer Information Systems

Human Systems within a Global Context (6-9 hours)
MLL 124: French Language and Culture I
MLL 154: Spanish Language and Culture I
FCS 230: Consumer Education and Personal Finance
ANTH 101: Introduction to Cultural Anthropology
GEOG 106: World Regional Geography
GEOG 300: Elements of Geography
GEOG 304: Human Geography
HIST 101: World History to 1500
HIST 102: World History from 1500
HIST 201: American History to 1865
HIST 202: American History from 1865

PHIL 103: Introduction to Philosophy
PHIL 105: Ethics
PHIL 112: Biomedical Ethics
PHIL 113: Business Ethics
PHIL 114: Environmental Ethics
PHIL 231: World Religions
POLS 101: U.S. Politics
POLS 103: Comparative Politics
SOC 100: Introduction to Sociology
ETECH 502 Engineering Economy
MGT 101: Introduction to Business
EDTH 330: Technology for Teaching and Leadership
EDUC 261 – Explorations in Education
MFGET 263: Manufacturing Methods I
MFGET 405 – Quality Control
GT 190: Introduction to Technological Systems
MECET 121: Engineering Graphics
GT 350: Technology and Civilization WI
WGS 200: Introduction to Women's Studies
EET 247: Computer Programming for Electronic Systems
ECON 191 Issues in Today's Economy
NURS 303: Introduction to Public Health

Natural World within a Global Context (4-5 hours)
CHEM 105: Introductory Chemistry
CHEM 106: Introductory Chemistry Lab
BIOL 111: General Biology
BIOL 112: General Biology Lab
BIOL 113: Environmental Life Science
PHYS 100: College Physics I
PHYS 104: Engineering Physics I
PHYS 130: Elementary Physics Lab
PHYS 160: Physical Geology
PHYS 165: Physical Geology Lab
PHYS 166: Meteorology
PHYS 167: Meteorology Lab
PHYS 171: Physical Science
PHYS 172: Physical Science Lab
PHYS 175: Descriptive Astronomy
PHYS 176: Astronomy Lab
PHYS 375: Solar System Astronomy
BIOL 211 – Principles of Biology I
BIOL 617 – Environmental Health

Wellness Strategies (3 + 1 hours)
FCS 203: Nutrition and Health
HHP 150: Lifetime Fitness Concepts
PSYCH 155: General Psychology
DANCE 200 – Dance
EXSCI 200 – Intro to Exercise Science

Pitt State Pathway - Gorilla Gateway (2 hours)

UGS 150 Gorilla Gateway (2 hours)

Pitt State Pathway - Elective (3 hours)
ECON 200: Principles of Microeconomics (3 hours)

MATH 143: Elementary Statistics (3 hours)

General PSU electives, including Kelce courses (14 hours)

Total minimum hours required for the degree (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

   ———

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/29/19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Kelce Undergraduate College: KelceThis program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 2/27/19 Revision Effective: Fall, 2019
(Year)

Contact Person: Eric Harris ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Accounting

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Updating the accounting major to reflect the new Pitt State Pathways and the KBOR 120 hour mandate. Also adding MGT 210 Business Professionalism to the Kelce Core.

Rationale for Change (include changes to curriculum objectives): These changes bring the curriculum up to date and are designed to prepare majors for their careers.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is a stand alone major. It is independent of other Regent institutions.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Other majors offered through the Kelce College are being revised simultaneously to reflect the change in the Kelce Core and the 120 mandate.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Classes for the Accounting Major include Major courses, the Kelce Core, and Kelce General Education Courses.

Major in Accounting (30 hours)
ACCTG 315 - Intermediate Managerial Accounting (3 hours)
ACCTG 318 - Intermediate Financial Accounting I (3 hours)
ACCTG 410 - Intermediate Financial Accounting II (3 hours)
ACCTG 411 - Individual Taxation (3 hours)
ACCTG 422 - Internal Auditing (3 hours)
ACCTG 585 - Accounting Law (3 hours)
ACCTG 610 - External Auditing and Assurance Services OR ACCTG 710 External Auditing and Assurance Services* (3 hours)
ACCTG 611 - Advanced Taxation OR ACCTG 711 Advanced Taxation* (3 hours)

ACCTG 620 -Advanced Financial Accounting OR ACCTG 720 -Advanced Financial Accounting* (3 hours)
ACCTG Elective above 299 (3 hours)
*Students enrolled in the Master's of Professional Accountacy MUST enroll in ACCTG 710 ACCTG 711, and ACCTG 720

Kelce College Core (39 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
ACCTG-420: Accounting Information Systems (3 hours)
MGT 420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

General Education for the Kelce College Basic Skills (15 hours)
- COMM-207: Speech Communication (3 hours)
- ENGL-101: English Composition (3 hours)
- ENGL-190: Honors English Composition (3 hours) OR ENGL-299: Introduction to Research Writing (3 hours)
- MATH-113: College Algebra (3 hours)
- MATH-143: Elementary Statistics (3 hours) Sciences (8-9 hours)

Natural Sciences (Select one)
- BIOL-111: General Biology (3 hours)

AND BIOL-112: General Biology Laboratory (2 hours)
- BIOL-113: Environmental Life Science (4 hours)
- BIOL-211: Principles of Biology I (4 hours) Physical Sciences (Select one)
- CHEM-105: Introductory Chemistry (3 hours)

AND CHEM-106: Introductory Chemistry Laboratory (1 hours)
- CHEM-107: Chemistry for the Life Sciences (3 hours)

AND CHEM-108: Chemistry for the Life Sciences Laboratory (1 hours)
- PHYS-160: Physical Geology (3 hours)

AND PHYS-165: Physical Geology Laboratory (1 hours)
- PHYS-166: Meteorology (3 hours)

AND PHYS-167: Meteorology Laboratory (1 hours)
- PHYS-171: Physical Science (3 hours)

AND PHYS-172: Physical Science Laboratory (1 hours)
- PHYS-175: Descriptive Astronomy (3 hours)

AND PHYS-176: Astronomy Laboratory (1 hours)
- PHYS-375: Solar System Astronomy (3 hours) AND PHYS-176: Astronomy Laboratory (1 hours)

Social Studies (Select one) (3 hours)
- SOC-100: Introduction to Sociology (3 hours)
- WGS-200: Introduction to Women's Studies (3 hours) Political Studies (Select one) (3 hours)
- POLS-101: U.S. Politics (3 hours)
- POLS-103: Comparative Political Institutions (3 hours) Producing and Consuming (9 hours)
- ECON-200: Principles of Microeconomics (3 hours)
- ECON-201: Principles of Macroeconomics (3 hours)
- CIS-130: Computer Information Systems (3 hours) Fine Arts and Aesthetic Studies (select one) (2-3 hours)
- ART-155: Printmaking and Paper Arts (3 hours)

- ART-178: Introduction to the Visual Arts (3 hours)
- ART-188: The Designed World (3 hours)
- ART-217: Crafts I (3 hours)
- ART-222: Jewelry Design I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-244: Ceramics I (3 hours)
- ART-266: Sculpture I (3 hours)
- ART-277: Painting I (3 hours)
- ART-288: Introduction to Art History I (3 hours)
- ART-289: Introduction to Art History II (3 hours)
- ART-311: Art Education (3 hours)
- ART-351: Printmaking, Papermaking, Bookarts and the Letterpress (3 hours)
- ART-430: Automotive: Art and Design (3 hours)
- COMM-105: Performance Appreciation (3 hours)
- COMM-205: Performance Studies (3 hours)
- COMM-295: Theatre History ( ) (3 hours)
- ENGL-250: Introduction to Creative Writing (3 hours)
- HHP-151: Dance Appreciation (3 hours)
- MUSIC-120: Music Appreciation( ) (3 hours)
- MUSIC-121: Introduction to Music Literature (2 hours) Cultural Studies (Select one) (3 hours)
- ANTH-101: Introduction to Cultural Anthropology (3 hours)
- MLL-114: Chinese Language and Culture I (3 hours)
- MLL-124: French Language and Culture I (3 hours)
- MLL-154: Spanish Language and Culture I (3 hours)
- MLL-184: Russian Language and Culture I (3 hours)
- MLL-194: Korean Language and Culture I (3 hours)
- GEOG-106: World Regional Geography (3 hours)
- GEOG-300: Elements of Geography (3 hours)
- GEOG-304: Human Geography (3 hours)
- MGT-390: The Legal and Social Environment of Business (3 hours)
- WGS-399: Global Women's Issues (3 hours) Health and Well Being (4-6 hours)

Psychological

- PSYCH-155: General Psychology (3 hours)
- Physical (Select one)
- FCS-203: Nutrition and Health (3 hours)
- FCS-301: Nutrition (3 hours)
- HHP-150: Lifetime Fitness Concepts (1 hours)
- NURS-303: Introduction to Public Health (3 hours)

Human Heritage (Select one from two of the following three categories) 6 hours)

Philosophy

PHIL-103: Introduction to Philosophy (3 hours)
PHIL-105: Ethics (3 hours)
PHIL-112: Biomedical Ethics (3 hours)
PHIL-113: Business Ethics (3 hours)
PHIL-114: Environmental Ethics (3 hours)
PHIL-207: Critical Thinking (3 hours)
PHIL-208: Logic (3 hours)
PHIL-231: World Religions (3 hours) History

- HIST-101: World History to 1500 (3 hours)
- HIST-102: World History from 1500 (3 hours)
- HIST-201: American History to 1865 (3 hours)
- HIST-202: American History from 1865 (3 hours) Literature

- ENGL-113: General Literature (3 hours)
- ENGL-114: General Literature (Genre) (3 hours)
- ENGL-116: General Literature (Theme) (3 hours)
- ENGL-120: Literature and Film (3 hours)
- ENGL-315: Mythology (3 hours)
- ENGL-320: Literature and Film (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (0-2 hours) Total minimum hours required for the degree (124 hours).

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Classes for the Accounting Major include Major courses, the Kelce Core, Pitt State Pathways Courses, and General Electives.

Major in Accounting (30 hours)
ACCTG 315 - Intermediate Managerial Accounting (3 hours)
ACCTG 318 - Intermediate Financial Accounting I (3 hours)
ACCTG 410 - Intermediate Financial Accounting II (3 hours)
ACCTG 411 - Individual Taxation (3 hours)
ACCTG 422 - Internal Auditing (3 hours)
ACCTG 585 - Accounting Law (3 hours)
ACCTG 610 - External Auditing and Assurance Services OR ACCTG 710 External Auditing and Assurance Services* (3 hours)
ACCTG 611 - Advanced Taxation OR ACCTG 711 Advanced Taxation* (3 hours)
ACCTG 620 -Advanced Financial Accounting OR ACCTG 720 -Advanced Financial Accounting* (3 hours)
ACCTG Elective above 299 (3 hours)
*Students enrolled in the Master's of Professional Accountacy MUST enroll in ACCTG 710 ACCTG 711, and ACCTG 720

Kelce College Core (42 hours)
MGT-101: Introduction to Business (3 hours) or MGT 105 Introduction to Entrepreneurship (3 hours)
ACCTG-201: Financial Accounting (3 hours)
ACCTG-202: Managerial Accounting (3 hours)
MGT-210: Business Professionalism (3 hours)
MGT-310: Business Statistics (3 hours)
MGT-320: Basic Quantitative Business Methods (3 hours)
FIN-326: Business Finance (3 hours)
MGT-330: Management and Organizational Behavior (3 hours)
MKTG-330: Principles of Marketing (3 hours)
MGT-430: Legal and Social Environment of Business (3 hours)
ACCTG-420: Accounting Information Systems (3 hours)
MGT 420: Quantitative Decision Making (3 hours)
MGT-690: Business Strategy (3 hours)
ECON: Three hours selected from any 300-level or above ECON course

Pitt State Pathway Written Communication (6 hours)
ENGL 101: English Composition (3 hours)
ENGL 190: Honors English Composition (3 hours)
ENGL 299: Introduction to Research Writing (3 hours)

Pitt State Pathway Verbal Communication (3 hours)
COMM 207: Speech Communication

Pitt State Pathway Quantitative / Analytical Methods (3 hours)
- MATH 110: College Algrebra with Review
- MATH 113: College Algebra

Pitt State Pathway Essential Studies (23-24) hours

Human Experience within a Global Context (3-6 hours)
- ART 244: Ceramics I
- ART 266: Sculpture
- ART 277: Painting I
- ART 288: Introduction to Art History I
- ART 289: Introduction to Art History II
- ART 311: Art Education
- COMM 105: Performance Appreciation
- COMM 205: Performance Studies
- COMM 395: Theatre History
- ENGL 113: General Literature
- ENGL 114: General Literature (Genre)
- ENGL 116: General Literature (Theme)
- ENGL 120: Literature and Film
- ENGL 250: Introduction to Creative Writing
- ENGL 315: Mythology
- ENGL 320: Literature and Film
- MUSIC 120: Music Appreciation
- MUSIC 121: Introduction to Music Literature
- MUSIC 321: History of Music
- MUSIC 322: History of Music
- EET 247: Computer Programming for Electronic Systems

Human Systems within a Global Context (6 hours)
- ECON 200: Principles of Microeconomics
- CIS 130: Computer Information Systems

Human Systems within a Global Context (3-6 hours)
- MLL 124: French Language and Culture I
- MLL 154: Spanish Language and Culture I
- FCS 230: Consumer Education and Personal Finance
- ANTH 101: Introduction to Cultural Anthropology
- GEOG 106: World Regional Geography
- GEOG 300: Elements of Geography
- GEOG 304: Human Geography
- HIST 101: World History to 1500
- HIST 102: World History from 1500
- HIST 201: American History to 1865
- HIST 202: American History from 1865
- NURS 303 Introduction to Public Health
- PHIL 103: Introduction to Philosophy
- PHIL 105: Ethics
- PHIL 112: Biomedical Ethics
- PHIL 113: Business Ethics
- PHIL 114: Environmental Ethics

PHIL 231: World Religions
POLS 101: U.S. Politics
POLS 103: Comparative Politics
SOC 100: Introduction to Sociology
ETECH 502 Engineering Economy
MGT 101: Introduction to Business
EDTH 330: Technology for Teaching and Leadership
EDUC 261 – Explorations in Education
MFGET 263: Manufacturing Methods I
MFGET 405 – Quality Control
GT 190: Introduction to Technological Systems
MECET-121: Engineering Graphics
GT 350: Technology and Civilization WI
WGS 200: Introduction to Women's Studies

Natural World within a Global Context (4-5 hours)
CHEM 105: Introductory Chemistry
CHEM 106: Introductory Chemistry Lab
BIOL 111: General Biology
BIOL 112: General Biology Lab
BIOL 113: Environmental Life Science
PHYS 100: College Physics I
PHYS 104: Engineering Physics I
PHYS 130: Elementary Physics Lab
PHYS 160: Physical Geology
PHYS 165: Physical Geology Lab
PHYS 166: Meteorology
PHYS 167: Meteorology Lab
PHYS 171: Physical Science
PHYS 172: Physical Science Lab
PHYS 175: Descriptive Astronomy
PHYS 176: Astronomy Lab
PHYS 375: Solar System Astronomy
BIOL 211 – Principles of Biology I
BIOL 617 – Environmental Health

Wellness Strategies (3 + 1 hours)
FCS 203: Nutrition and Health
HHP 150: Lifetime Fitness Concepts
PSYCH 155: General Psychology
DANCE 200 – Dance
EXSCI 200 – Intro to Exercise Science

Pitt State Pathway Gorilla Gateway (2 hours)
UGS 150: Gorilla Gateway (2 hours)

Pitt State Pathway Elective (3 hours)
ECON 201: Principles of Macroeconomics (3 hours)

MATH 143: Elementary Statistics (3 hours)

General Electives (electives either in Kelce College or outside Kelce) (5 hours) Total minimum hours required for the degree (120 hours).

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☒ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-20-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: EMSS College: _____ Submission Date: March 4, 2019

Contact Person: Paige Cortes ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required for international students who have NOT met PSU's English proficiency requirement for admission. It is being developed through a PSU Pathways to Prominence grant. This developmental ESL course must be credit-bearing and must be published in the PSU catalog as mandated by the U.S. Government's Student and Exchange Visitor Program (SEVP). Reference: SEVP Policy Guidance S7.2: Pathway Program for Reasons of English Proficiency: https://www.ice.gov/doclib/sevis/pdf/pathwayS7.2englishProficiencyReasons.pdf

Proposed Course:

Course Number: IEP 112

Title of Course: Academic and Language Development for the International Student

Credit Hours: 3

Date first offered: 2019 (Semester/Year) ☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: None

Course Description (**as it will appear in the next catalog**): This course is required for international students who have not met PSU's English requirement. It provides a variety of reading materials authentic to college disciplines within the humanities, social sciences, and sciences. Emphasis will be placed on developing critical thinking skills through analysis and synthesis of information, as well as academic listening, note-taking, and test-taking skills.

Purpose/Justification for Proposed Course: This course will allow international students who have not met PSU's English requirement to learn reading, note-taking, and test-taking strategies necessary to succeed in undergraduate academic programs at Pittsburg State University.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
Students will learn language and/or expressions used by the major/discipline. Vocabulary strategies to strengthen and enhance comprehension as well as critical thinking skills necessary to succeed in undergraduate programs at PSU will also be addressed. Students will learn listening, note-taking, and test-taking skills essential for strong academic learners.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Written and oral assignments will be based on the texts and other materials presented in class. These will include quizzes and tests, oral presentations, and a final exam.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There will be no additional costs. Any unforeseen fees or costs will be absorbed by the Pathways to Prominence grant.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/4/14 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 3/4/14 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 3/4/14 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-14 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: EMSS College: _____ Submission Date: March 4, 2019

Contact Person: Paige Cortes ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required for international students who have NOT met PSU's English proficiency requirement for admission. It is being developed through a PSU Pathways to Prominence grant. This developmental ESL course must be credit-bearing and must be published in the PSU catalog as mandated by the U.S. Government's Student and Exchange Visitor Program (SEVP). Reference: SEVP Policy Guidance S7.2: Pathway Program for Reasons of English Proficiency: https://www.ice.gov/doclib/sevis/pdf/pathwayS7.2englishProficiencyReasons.pdf

Proposed Course:

Course Number: IEP 110

Title of Course: Composition and Research for International Students

Credit Hours: 3

Date first offered: 2019 (Semester/Year) ☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: None

Course Description (**as it will appear in the next catalog**): This course is required for international students who have not met PSU's English requirement. It provides instruction in a variety of writing assignments necessary for success in undergraduate studies at PSU. Assignments include e-mails, summaries, reactions, reports, and documented academic essays. Using a variety of rhetorical methods, students will write academic essays with a focus on writing skills as well as documentation. Issues of academic honesty and the definition and consequences of plagiarism will also be addressed.

Purpose/Justification for Proposed Course: This course will allow international students who have not met PSU's English requirement to learn the variety of writing skills necessary to succeed in undergraduate academic programs at PSU.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
Students will learn the types of writing assigned in undergraduate academic courses at PSU. Writing e-mails, reports, summaries, paraphrasing, and documentation of sources will be key aspects of the class. Academic honesty as expected in the PSU classroom and the definition and consequences of plagiarism will also be addressed.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Students will be tested over grammar, mechanics, paraphrasing, formatting, and documentation. Assignments for e-mails, reports, summaries, reactions, reports, and essays will be completed both in class and via Canvas. The final documented essay will be completed in class under testing conditions.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There will be no additional costs. Any unforeseen fees or costs will be absorbed by the Pathways to Prominence grant.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/4/19 Signature, Department Chairperson [signature]

☐ Approved: College Curriculum Committee
Date 3/4/19 Signature, College Curriculum Committee Chair [signature]

☐ Approved: Dean of College
Date 3/4/19 Signature, Dean [signature]

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/29/19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for Deletion of Curriculum

Deletion of: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: HHPR College: Education

Submission Date: 3/7/19

Revision Effective: Fall, 2019 (Year)

Contact Person: John Oppliger ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Coaching

Rationale for Deletion: To meet KBOR 120 hour degree

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No other department's/college's/units's curricula will be affected. Revisions were made to comply with KBOR's 120 maximum degree requirement.

Will this deletion involve specific General Education courses? ☐ Yes ☒ No
If "yes," please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/8/19 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Truelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Truelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form and a memo on department letterhead, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Request for Deletion of Curriculum

Deletion of: ☐ Major ☐ Minor ☐ Emphasis ☒ Certificate

Department: HHPR College: Education

Submission Date: 3/7/19

Revision Effective: Fall, 2019 (Year)

Contact Person: John Oppliger ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Group Fitness, Dance, and Rhythms

Rationale for Deletion: To meet KBOR 120 hour degree

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No other department's/college's/unit's curricula will be affected. Revisions were made to comply with KBOR's 120 hour maximum degree requirement.

Will this deletion involve specific General Education courses? ☐ Yes ☒ No
If "yes," please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/8/19 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form and a memo on department letterhead, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Request for Deletion of Curriculum

Deletion of: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: HHPR College: Education

Submission Date: 3/7/19

Revision Effective: Fall, 2019 (Year)

Contact Person: John Opploger ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Strength & Conditioning

Rationale for Deletion: To meet KBOR 120 hour degree

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No other department's/college/s/unit's curricula will be affected. Revisions were made to comply with KBOR's 120 hour maximum degree requirement.

Will this deletion involve specific General Education courses? ☐ Yes ☒ No
If "yes," please realize that it will need to gain approval of the General Education Committee.

Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/8/19 Signature, Department Chairperson John H Oppliger

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Trumbo

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Trumbo

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Trumbo

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form and a memo on department letterhead, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: HHPR College: COE

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 03/08/19

Revision Effective: Fall, 2019
(Year)

Contact Person: Janice Jewett ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Community and Worksite Wellness Emphasis as part of the Bachelor of Science in Recreation Services, Sport and Hospitality Management

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: The current Community and Worksite Wellness Emphasis includes a total of over 120 credit hours. This change reduces the required coursework to meet the 120 credit hour requirement.

Rationale for Change (include changes to curriculum objectives): The change will not affect curriculum objectives and students will have more flexibility with added electives with an option of these going towards a recommended minor..

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This change will not affect other degree programs or minor/emphasis/certificates at any other Regent university.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This change will not affect other departments as current minors associated with this emphasis will continue to be recommended.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Core (39 hours)
REC 160: Introduction to Professions in Recreation, Sport and Hospitality 3
HHP 260: First Aid and CPR 2
REC 270: Field Study in Recreation Leisure and Fitness 2
or REC 275: Practicum 2-6
REC 280: Methods and Leadership 3
REC 311: Program Design and Leadership 3
REC 317: Camping and Outdoor Education 3
REC 320: Promotion in Recreation, Sport and Hospitality 3
REC 419: Research in Recreation 3
REC 426: Law of the Professions in Recreation, Sport and Hospitality 3

REC 461: Professional Conference 1
REC 462: Pre-Internship Seminar 1
REC 470: Administration of Recreation, Sport and Hospitality 3
or REC 770: Administration of Recreation 3
REC 498: Internship 9

REC 275 will be taken for 2 hours for Recreation Services, Sport and Hospitality Management majors.

Community and Worksite Wellness Emphasis
This emphasis prepares students for supervisory and leadership positions in the wellness field in community, corporate (private), and hospital-based settings. Students completing the emphasis will be encouraged to take the Certified Personal Trainer & Group Fitness Exams offered by ACE, NSCA, ACSM or a similar agency.

REC 350: Promoting Community and Worksite Wellness 3
FCS 203: Nutrition and Health 3
or FCS 301: Nutrition 3
BIOL 257: Anatomy and Physiology 3
and BIOL 258: Anatomy and Physiology Laboratory 2
HHP 349: Group Fitness Instruction 2
REC 425: Personal Training and Fitness Management 3
REC 430: Commercial Recreation 3
HHP 460: Kinesiology 3
HHP 464: Physiology of Exercise 3

***A minor is to be completed in Dance, Exercise Science, Business Administration, Marketing, Public Health, Gerontology, Spanish or International Business.
FCS 203 Nutrition and Health will satisfy a portion of the general education Health and Well-Being area.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
Core (39 hours)
REC 160: Introduction to Professions in Recreation, Sport and Hospitality 3
HHP 260: First Aid and CPR 2
REC 270: Field Study in Recreation Leisure and Fitness 2
or REC 275: Practicum 2-6
REC 280: Methods and Leadership 3
REC 311: Program Design and Leadership 3
REC 317: Camping and Outdoor Education 3
REC 320: Promotion in Recreation, Sport and Hospitality 3
REC 419: Research in Recreation 3
REC 426: Law of the Professions in Recreation, Sport and Hospitality 3
REC 461: Professional Conference 1
REC 462: Pre-Internship Seminar 1
REC 470: Administration of Recreation, Sport and Hospitality 3
or REC 770: Administration of Recreation 3
REC 498: Internship 9

REC 275 will be taken for 2 hours for Recreation Services, Sport and Hospitality Management majors.

Community and Worksite Wellness Emphasis

This emphasis prepares students for supervisory and leadership positions in the wellness field in community, corporate (private), and hospital-based settings. Students completing the emphasis will be encouraged to take the Certified Personal Trainer & Group Fitness Exams offered by ACE, NSCA, ACSM or a similar agency.

REC 350: Promoting Community and Worksite Wellness	3
FCS 203: Nutrition and Health	3
or FCS 301: Nutrition	3
BIOL 257: Anatomy and Physiology	3
and BIOL 258: Anatomy and Physiology Laboratory	2
HHP 349: Group Fitness Instruction	2
REC 425: Personal Training and Fitness Management	3
REC 430: Commercial Recreation	3
HHP 460: Kinesiology	3
HHP 464: Physiology of Exercise	3

*****Additional electives of 15 credit hours required (to meet the 120 credit hour requirement) with students encouraged to take them from the curriculum of one of the following minors: Dance, Exercise Science, Business Administration, Marketing, Public Health, Gerontology, Spanish or International Business.**

FCS 203 Nutrition and Health will satisfy a portion of the Pitt State Pathway Course Requirements - Wellness Strategies area.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date 3/8/19 **Signature, Department Chairperson** _____

☒ **Approved: College Curriculum Committee**
Date 4/2/19 **Signature, College Curriculum Committee Chair** _____

☒ **Approved: Dean of College**
Date 4/2/19 **Signature, Dean** _____

☐ **Approved: General Education Committee (if applicable)**
Date _____ **Signature, General Education Committee Chair** _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ **Signature, Council for Teacher Education Chair** _____

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 4-29-19 **Signature, Undergraduate Curriculum Committee Chair** _____

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: HHPR College: College of Ed This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 3/7/19 Revision Effective: Fall, 2019 (Year)

Contact Person: Laura Covert Miller ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Therapeutic Recreation Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: The current Therapeutic Recreation emphasis is 136 hours with the inclusion of a minor. Due to the 120 credit hour program changes, the requirement of a minor for Therapeutic Recreation students will not be needed. The minor requirement will be removed.

Rationale for Change (include changes to curriculum objectives): The change of no required minor is to fit the 120 credit hour requirement. This change will not affect the curriculum.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
There are no other academic Therapeutic Recreation programs within the state of Kansas.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Documentation of emails inquiring about classes added as electives for the TR program are attached at the end of this document.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Therapeutic Recreation Emphasis
This emphasis prepares students for supervisory and leadership positions in various hospitals, private and community-based health care facilities delivering care as recreation therapists to individuals with various disabilities and ability levels. Students completing the Therapeutic Recreation emphasis qualifies them to sit for the National Council on Therapeutic Recreation Certification (NCTRC) Exam.
REC 240: Introduction to Therapeutic Recreation 3
BIOL 257: Anatomy and Physiology 3
and BIOL 258: Anatomy and Physiology Laboratory 2
PSYCH 263: Developmental Psychology 3
HHP 462: Adapted Physical Education 2
REC 465: Assessment and Documentation in Therapeutic Recreation 3

REC 469: Interventions in Therapeutic Recreation 3
REC 471: Theory of Therapeutic Recreation Program Service Development 3
REC 480: Trends and Issues in Therapeutic Recreation 3
PSYCH 571: Abnormal Psychology 3
A minor is to be completed in Psychology, Interdisciplinary Gerontology, Public Health, Exercise Science, or Substance Abuse Services.
PSYCH 263 and PSYCH 571 can be counted toward Psychology Minor.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Therapeutic Recreation Emphasis
This emphasis prepares students for supervisory and leadership positions in various hospitals, private and community-based health care facilities delivering care as recreation therapists to individuals with various disabilities and ability levels. Students completing the Therapeutic Recreation emphasis qualifies them to sit for the National Council on Therapeutic Recreation Certification (NCTRC) Exam.
REC 240: Introduction to Therapeutic Recreation 3
BIOL 257: Anatomy and Physiology 3
and BIOL 258: Anatomy and Physiology Laboratory 2
PSYCH 263: Developmental Psychology 3
HHP 462: Adapted Physical Education 2
REC 465: Assessment and Documentation in Therapeutic Recreation 3
REC 469: Interventions in Therapeutic Recreation 3
REC 471: Theory of Therapeutic Recreation Program Service Development 3
REC 480: Trends and Issues in Therapeutic Recreation 3
PSYCH 571: Abnormal Psychology 3

Therapeutic Recreation Electives (12 hours total)
BIOL 410: Medical Terminology 2
HHP 460: Kinesiology 3
HHP 466: Motor Development 3
HHP 464: Physiology of Exercise 3
MATH 143: Elementary Stats 3
NURS 303: Introduction to Public Health 3
PHIL 112: Biomedical Ethics 3
PSYCH 430: Positive Psychology 3
PSYCH 616: Intro to Group Processes 3
PSYCH 357: Educational Psychology 3
REC 441: Therapeutic Interventions for Older Adults 3
REC 425: Personal Training & Fitness Management 3
SOC 584: Medical Sociology 3
SWK 334: Mental Health Theory and Practice 3
SWK 598 01: Introduction to Addiction 3

Additional electives may be selected by student as approved by academic advisor

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/7/19 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean _____

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Re: Addition of Electives for TR Program

From : Derek Crawford <dcrawford@pittstate.edu> Tue, Mar 05, 2019 08:55 AM
Subject : Re: Addition of Electives for TR Program
To : Laura Covert <lcovert@pittstate.edu>

Of course, Laura!

We will be happy to have Kinesiology as part of your program.

Best,

Derek

From: "Laura Covert" <lcovert@pittstate.edu>
To: "dcrawford" <dcrawford@pittstate.edu>
Sent: Monday, March 4, 2019 2:54:25 PM
Subject: Addition of Electives for TR Program

Hi Derek,

I am contacting you to find out if you would approve of HHP 460 - Kinesiology, to be added to the list of electives Therapeutic Recreation students can select from to complete their major. Therapeutic Recreation students are required to complete A & P, so there shouldn't be a pre-req issue with this class.

Due to the 120 credit hour requirement, I will need to remove the requirement of students choosing a minor. I will be replacing the nine credit hours left (with the removal of the minor) with a list of electives helpful for the students education. If students would choose to take this course, it may add at the most three students, but more than likely maybe one a semester.

Please let me know if you have any concerns about class sizes or other areas with the addition of this course to the chosen list of electives for the Therapeutic Recreation program.

Thank you,
Laura

Dr. Laura Covert-Miller, Associate Professor, PhD, CTRS,
Health, Human Performance, and Recreation
Student Recreation Center, RM 102
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4670

Re: Course Addition for TR Program

From : Allison Barry <abarry@pittstate.edu> Mon, Mar 04, 2019 06:22 PM
Subject : Re: Course Addition for TR Program
To : Laura Covert <lcovert@pittstate.edu>

Hi Laura,

Of course! Any of your students are more than welcome to take the class. I'm not sure when we will change our program, but when that happens we plan to have a chemistry course as one of the pre-reqs. I can't remember the exact course off of the top of my head right now though. I just want to let you know that the pre-reqs might change in a few years. That additional pre-req will be beneficial for your students who are looking at professional programs.

Please let me know if I can help with anything else.

Thanks,
Allie

Allison Barry, PhD
Assistant Professor
Health, Human Performance, and Recreation
Pittsburg State University
620-235-4698

From: "Laura Covert" <lcovert@pittstate.edu>
To: "Allison Barry" <abarry@pittstate.edu>
Sent: Monday, March 4, 2019 3:01:28 PM
Subject: Course Addition for TR Program

Hi Allie,

I am contacting you to find out if you would approve of HHP 464 - Physiology of Exercise, to be added to the list of electives Therapeutic Recreation students can select from to complete their major. Therapeutic Recreation students are required to complete A & P, so there shouldn't be a pre-req issue with this class.

Due to the 120 credit hour requirement, I will need to remove the requirement of students choosing a minor. I will be replacing the nine credit hours left (with the removal of the minor) with a list of electives helpful for the students education. If students would choose to take this course, it may add at the most three students, but more than likely maybe one a semester.

Please let me know if you have any concerns about class sizes or other areas with the addition of this course to the chosen list of electives for the Therapeutic Recreation program.

Re: Addition of Social Work Courses

From : Browyn Conrad <bconrad@pittstate.edu> Mon, Mar 04, 2019 04:26 PM
Subject : Re: Addition of Social Work Courses
To : Kristen Humphrey <krhumphrey@pittstate.edu>
Cc : Barbara Bonnekessen <bbonnekessen@pittstate.edu>, Laura Covert <lcovert@pittstate.edu>

Laura,

I have no objections. Thank you.

Browyn

From: "Kristen Humphrey" <krhumphrey@pittstate.edu>
To: "Barbara Bonnekessen" <bbonnekessen@pittstate.edu>, "Browyn Conrad" <bconrad@pittstate.edu>, "Laura Covert" <lcovert@pittstate.edu>
Sent: Monday, March 4, 2019 4:23:53 PM
Subject: Re: Addition of Social Work Courses

This should be fine for social work.

Thanks!

Kristen

On 3/4/2019 4:16 PM, Barbara Bonnekessen wrote:

> Hi Laura,
>
> I am copying Kristen Humphrey to see if she has any concerns about the Social Work courses and Browyn Conrad about the Medial Sociology one. Thank you for considering our courses for your program.
>
> bb
>
> On Mon, Mar 4, 2019 at 14:45 Laura Covert <lcovert@pittstate.edu> wrote:
>
> > Hello Dr. Bonnekessen,
> >
> > I am contacting you to find out if you would approve of two courses within the Social Work program, SWK 334 – Mental Health Theory and Practice and SWK 598 01 – Introduction to Addiction, and one course within the Sociology program, SOC 584 – Medical Sociology, to be added to the list of electives Therapeutic Recreation students can select from to complete their major.

Due to the 120 credit hour requirement, I will need to remove the requirement of students choosing a minor. I will be replacing the nine credit hours left (with the removal of the minor) with a list of electives helpful for the students education. The addition of these courses would be very beneficial for those Therapeutic Recreation students who would be wanting to work in the mental health field.

Please let me know if you have any concerns about class sizes or other areas with the addition of these courses to the chosen list of electives for the Therapeutic Recreation program.

Thank you,
Laura

Dr. Laura Covert-Miller, Associate Professor, PhD, CTRS,
Health, Human Performance, and Recreation
Student Recreation Center, RM 102
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4670

Check out our TR program at: https://academics.pittstate.edu/academic-programs/health-human-performance-and-recreation/therapeutic-recreation-emphasis.html#undefined1

--
Sent from Gmail Mobile

--

Dr. Kristen Humphrey
Program Director/Associate Professor, Social Work
Department of History, Philosophy, & Social Sciences
412H Russ Hall
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4329
Fax: 620-235-4338
krhumphrey@pittstate.edu
http://www.pittstate.edu/department/social-sciences/social-work/
https://www.facebook.com/PittstateSocialWork
tinyurl.com/NaturalTies

--

Browyn K. Conrad, PhD
Director, Women's & Gender Studies
Professor, Sociology and Women's & Gender Studies
Department of History, Philosophy & Social Sciences
Pittsburg State University
1701 S. Broadway

Re: Addition of Social Work Courses

From : Kristen Humphrey <krhumphrey@pittstate.edu> Mon, Mar 04, 2019 04:23 PM
Subject : Re: Addition of Social Work Courses
To : Barbara Bonnekessen <bbonnekessen@pittstate.edu>, Conrad, Browyn <bconrad@pittstate.edu>, Laura Covert <lcovert@pittstate.edu>

This should be fine for social work.

Thanks!

Kristen

On 3/4/2019 4:16 PM, Barbara Bonnekessen wrote:

> Hi Laura,
>
> I am copying Kristen Humphrey to see if she has any concerns about the Social Work courses and Browyn Conrad about the Medial Sociology one. Thank you for considering our courses for your program.
>
> bb
>
> On Mon, Mar 4, 2019 at 14:45 Laura Covert <lcovert@pittstate.edu> wrote:
>
> > Hello Dr. Bonnekessen,
> >
> > I am contacting you to find out if you would approve of two courses within the Social Work program, SWK 334 – Mental Health Theory and Practice and SWK 598 01 – Introduction to Addiction, and one course within the Sociology program, SOC 584 – Medical Sociology, to be added to the list of electives Therapeutic Recreation students can select from to complete their major.
> >
> > Due to the 120 credit hour requirement, I will need to remove the requirement of students choosing a minor. I will be replacing the nine credit hours left (with the removal of the minor) with a list of electives helpful for the students education. The addition of these courses would be very beneficial for those Therapeutic Recreation students who would be wanting to work in the mental health field.
> >
> > Please let me know if you have any concerns about class sizes or other areas with the addition of these courses to the chosen list of electives for the Therapeutic Recreation program.
> >
> > Thank you,
> > Laura

Re: Approval for Courses - Therapeutic Recreation

From : Becky Brannock <rbrannock@pittstate.edu> Mon, Mar 04, 2019 03:56 PM
Subject : Re: Approval for Courses - Therapeutic Recreation
To : Laura Covert <lcovert@pittstate.edu>

Thanks, Laura. I believe those numbers could be accommodated without any difficulty at this time. I've enjoyed having your students in my classes!

Take care,
Becky B.

Becky S. Brannock, Ph.D., LPC
University Professor; Counselor Education
School Counseling Program Director
Pittsburg State University
Dept. of Psychology & Counseling
207B Whitesitt Hall
Pittsburg, KS 66762
620.235.4569 (Fax: 620.235.6102)

"Happiness is being passionate about what you do for a living and getting someone else to pay you for doing it."

From: "Laura Covert" <lcovert@pittstate.edu>
To: "Becky Brannock" <rbrannock@pittstate.edu>
Sent: Monday, March 4, 2019 2:59:47 PM
Subject: Re: Approval for Courses - Therapeutic Recreation

Hi Becky,

This is a great question. As of now, I see at the most maybe three students from the TR program a semester taking either Educational Psych or Group Processes. This number could change if we grow, but right now we've been steady with about 30 total students with the TR emphasis.

Please let me know if you have any further questions.
Thanks again,
Laura

Dr. Laura Covert-Miller, Associate Professor, PhD, CTRS,
Health, Human Performance, and Recreation
Student Recreation Center, RM 102
Pittsburg State University
1701 S. Broadway

Pittsburg, KS 66762
620-235-4670

Check out our TR program at: https://academics.pittstate.edu/academic-programs/health-human-performance-and-recreation/therapeutic-recreation-emphasis.html#undefined1

From: "Becky Brannock" <rbrannock@pittstate.edu>
To: "lcovert" <lcovert@pittstate.edu>
Sent: Monday, March 4, 2019 2:49:44 PM
Subject: Re: Approval for Courses - Therapeutic Recreation

Hi Laura,

Thanks for checking with me about the potential courses being added as electives for your students. Do you know how many students that might impact per semester for each course? I'm just asking since there is a cap of 10 undergrads allowed into Intro to Group Processes (with the other half saved for graduate student enrollment). I am almost always giving overrides to undergrads to accommodate more. There is also a cap of 60 in Ed Psych and I have 60 enrolled in my section this semester. There is generally a second section usually offered in the fall and spring, but it may not always fit students' schedules.

Take care,
Becky B.

Becky S. Brannock, Ph.D., LPC
University Professor; Counselor Education
School Counseling Program Director
Pittsburg State University
Dept. of Psychology & Counseling
207B Whitesitt Hall
Pittsburg, KS 66762
620.235.4569 (Fax: 620.235.6102)

"Happiness is being passionate about what you do for a living and getting someone else to pay you for doing it."

From: "Laura Covert" <lcovert@pittstate.edu>
To: "Becky Brannock" <rbrannock@pittstate.edu>
Sent: Monday, March 4, 2019 2:33:29 PM
Subject: Approval for Courses - Therapeutic Recreation

Hi Dr. Brannock,

I am contacting you to find out if you would approve of two of your courses, Group Process and Educational Psychology, to be added to the list of electives Therapeutic Recreation students can select from to complete their major. Due to the 120 credit hour requirement, I will need to remove the requirement of students choosing a minor. I will be replacing the nine credit hours left (with the removal of the minor) with a list of electives helpful for the students. I know TR students are already taking the listed courses for the Psychology minor, but would like to have your approval for the change I am making to the TR program overall.

Please let me know if you have any concerns about class sizes or other areas with the addition of these courses to the chosen list of electives.

Thank you,
Laura

Dr. Laura Covert-Miller, Associate Professor, PhD, CTRS,
Health, Human Performance, and Recreation
Student Recreation Center, RM 102
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4670

Check out our TR program at: https://academics.pittstate.edu/academic-programs/health-human-performance-and-recreation/therapeutic-recreation-emphasis.html#undefined1

Re: Addition of Course for TR Elective

From : Cole Shewmake <cshewmake@pittstate.edu> Wed, Mar 06, 2019 11:50 AM
Subject : Re: Addition of Course for TR Elective
To : Laura Covert <lcovert@pittstate.edu>
Cc : John Oppliger <joppliger@pittstate.edu>

Hi Laura,
Motor Development would be a great class to add as an elective for your students. I have no problem with it. I copied Dr. Oppliger on the email for his thoughts as well.
Cole

From: "Laura Covert" <lcovert@pittstate.edu>
To: "Cole Shewmake" <cshewmake@pittstate.edu>
Sent: Monday, March 4, 2019 3:02:52 PM
Subject: Addition of Course for TR Elective

Hi Cole,

I am contacting you to find out if you would approve of HHP 466 - Motor Development, to be added to the list of electives Therapeutic Recreation students can select from to complete their major.

Due to the 120 credit hour requirement, I will need to remove the requirement of students choosing a minor. I will be replacing the nine credit hours left (with the removal of the minor) with a list of electives helpful for the students education. If students would choose to take this course, it may add at the most three students, but more than likely maybe one a semester.

Please let me know if you have any concerns about class sizes or other areas with the addition of this course to the chosen list of electives for the Therapeutic Recreation program.

Thank you,
Laura

Dr. Laura Covert-Miller, Associate Professor, PhD, CTRS,
Health, Human Performance, and Recreation
Student Recreation Center, RM 102
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4670

Check out our TR program at: https://academics.pittstate.edu/academic-programs/health-human-performance-and-recreation/therapeutic-recreation-emphasis.html#undefined1

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: HHPR College: College of Ed This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 3/8/19 Revision Effective: Fall, 2019 (Year)

Contact Person: Laura Covert Miller ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Recreation and Sport Management Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: The current Recreation and Sport Management emphasis is 122 hours with the inclusion of a minor. Due to the 120 credit hour program changes, the requirement of a minor for Recreation and Sport Management students will not be needed. The minor requirement will be removed.

Rationale for Change (include changes to curriculum objectives): The change of no required minor is to fit the 120 credit hour requirement. This change will not affect the curriculum.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
These changes are within the PSU Recreation program. These changes will not affect any other university.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Electives students will be choosing are from the previous minors students were to select from. The students were already taking these courses.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Recreation and Sport Management Emphasis
The Recreation and Sport Management emphasis provides students with the skills needed to serve leadership, supervisory, and management roles in city, park and recreation capacities and other leisure service agencies and sport industries. Upon completion of the program, students are encouraged to take one or more of the following exams: the Certified Park and Recreation Professional (CPRP) offered by the National Recreation and Park Association, Certified Sports Event Executive (CSEE), Certified Sports Administrator (CSA) through National Council of Youth Sports and/or Certified Sports Field Manager (CSFM) through Sports Turf Managers Association.
REC 325: History of Sport 3
REC 430: Commercial Recreation 3
REC 435: Facility Design and Operations 3
REC 438: Current Issues in the Professions 3

REC 450: Sport Operations 3
REC 455: Sport Policy and Governance 3

Plus one course from the following Sport Electives:
ECON 433: Sports Economics 3
SOC 410: Sociology of Sport 3
MKTG 420: Services Marketing 3
MKTG 460: Social Media Marketing 3
***Recreation and Sport Management Emphasis requires a minor in Coaching, Dance, Exercise Science, Marketing, Natural History, Communication, Leadership, Psychology, Spanish, Youth and Adolescent, Early Childhood Development, Safety, Health and Environmental Management, Construction Management, Automotive Technology, Human Resource Development, or Business Administration.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Recreation and Sport Management Emphasis
The Recreation and Sport Management emphasis provides students with the skills needed to serve leadership, supervisory, and management roles in city, park and recreation capacities and other leisure service agencies and sport industries. Upon completion of the program, students are encouraged to take one or more of the following exams: the Certified Park and Recreation Professional (CPRP) offered by the National Recreation and Park Association, Certified Sports Event Executive (CSEE), Certified Sports Administrator (CSA) through National Council of Youth Sports and/or Certified Sports Field Manager (CSFM) through Sports Turf Managers Association.
REC 325: History of Sport 3
REC 430: Commercial Recreation 3
REC 435: Facility Design and Operations 3
REC 438: Current Issues in the Professions 3
REC 450: Sport Operations 3
REC 455: Sport Policy and Governance 3

Plus one course from the following Sport Electives:
ECON 433: Sports Economics 3
SOC 410: Sociology of Sport 3
MKTG 420: Services Marketing 3
MKTG 460: Social Media Marketing 3

***Additional electives of 19 credit hours are required (to meet the 120 credit hour requirement). Students are encouraged to select courses from the curriculum of one of the following minors: Coaching, Dance, Exercise Science, Marketing, Natural History, Communication, Leadership, Psychology, Spanish, Youth and Adolescent, Early Childhood Development, Safety, Health and Environmental Management, Construction Management, Automotive Technology, Human Resource Development, or Business Administration.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/8/19 Signature, Department Chairperson [signature]

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Trulove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Trulove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-20-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: HHPR College: College of Ed This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 3/8/19 Revision Effective: Fall, 2019
(Year)

Contact Person: Laura Covert Miller ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Hospitality Management Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: The current Hospitality Management emphasis is 119 - 124 hours, dependent on the minor chosen. Due to the 120 credit hour program changes, the requirement of a minor for Hospitality Management students will not be required. The minor requirement will be removed.

Rationale for Change (include changes to curriculum objectives): The change of no required minor is to fit the 120 credit hour requirement. This change will not affect the curriculum.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
These changes are within the PSU Recreation program. These changes will not affect any other university.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Electives students will be choosing are from the previous minors students were to select from. The students were already taking these courses.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
The Hospitality Management emphasis provides students with the skills needed to be professionals in the hospitality field. Students completing this emphasis will be able to plan, execute, and evaluate events and meetings as well as begin the management track in casinos, resorts, spas, and other related travel and tourism enterprises. Upon completion of the program, students will be granted either a Hospitality Management Certificate or a degree indicating that they have met academic requirements making them eligible to practice as a professional in the hospitality field.

REC 400: Event Planning and Management 3
REC 402: Event Entertainment and Technology 3
REC 404: Event Design 3
REC 406: Resort, Spa and Lodging Operations 3
REC 408: Casino, Food, and Beverage Operations 3
REC 410: Tourism Planning and Development 3

Hospitality Management emphasis requires a minor in Human Resource Development, Graphic Design, Interior Design, Business Administration, International Business, Georgraphy, History, Natural History, Dance, Physical Education or Coaching.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

The Hospitality Management emphasis provides students with the skills needed to be professionals in the hospitality field. Students completing this emphasis will be able to plan, execute, and evaluate events and meetings as well as begin the management track in casinos, resorts, spas, and other related travel and tourism enterprises. Upon completion of the program, students will be granted either a Hospitality Management Certificate or a degree indicating that they have met academic requirements making them eligible to practice as a professional in the hospitality field.

REC 400: Event Planning and Management 3
REC 402: Event Entertainment and Technology 3
REC 404: Event Design 3
REC 406: Resort, Spa and Lodging Operations 3
REC 408: Casino, Food, and Beverage Operations 3
REC 410: Tourism Planning and Development 3

***Additional electives of 22 credit hours are required (to meet the 120 credit hour requirement). Students are encouraged to select courses from the curriculum of one of the following minors: Human Resource Development, Graphic Design, Interior Design, Business Administration, International Business, Georgraphy, History, Natural History, Dance, Physical Education or Coaching.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   no

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/5/19 Signature, Department Chairperson [signature]

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Truelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Truelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-26-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: HHPR College: Education This program is to be offered 50% or more online as a Hybrid No
This program is to be offered fully online No

Submission Date: 3/7/19 Revision Effective: Fall, 2019 (Year)

Contact Person: John Oppliger ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Physical Education

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
na

Description of Change: Deleting the requirement of a minor or an emphasis area.

Rationale for Change (include changes to curriculum objectives): To meet KBOR 120 hour mandate and to meet Pitt State Pathway requirements

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No addition of courses, only deletion of hours within current degree.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No other department's/college's/unit's curricula will be affected. Revisions were made to comply with KBOR's 120 maximum degree requirement

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Core (40-41 hours)
HHP 195: Introduction to Physical Education 2
BIOL 257: Anatomy and Physiology 3
and BIOL 258: Anatomy and Physiology Laboratory 2
HHP 260: First Aid and CPR 2
HHP 262: Care and Prevention of Athletic Injuries 2
HHP 341: Elementary School Physical Education and Health 3
HHP 345: Measurement and Evaluation I 2
HHP 360: Theory and Fundamentals of Activities I 2
HHP 361: Theory and Fundamentals of Activities II 2
HHP 362: Theory and Fundamentals of Activities III 2
HHP 460: Kinesiology 3

HHP 462: Adapted Physical Education 2
HHP 464: Physiology of Exercise 3
HHP 466: Motor Development 3
HHP 468: Principles of Administration in Health and Physical Education.....3
HHP 479: Techniques for Teaching Physical Education 3
Must be admitted to Teacher Education to enroll in HHP 479.

Swimming (according to ability) select from (1-2 hours)
HHP 120: Swimming I 1
HHP 220: Lifeguarding 2

Areas of Emphases Students must complete the core and either an emphasis or minor.

Coaching Emphasis
HHP 320: Rules and Officiating 2
HHP 340: Scientific Foundations of Coaching 2
HHP 385: Practicum in Health and Human Performance 2
HHP 385 must be taken as Coaching (by advisement)

Coaching Theory Courses Select three courses from the following
HHP 321: Coaching Softball and Baseball 2
HHP 322: Coaching Track and Field 2
HHP 323: Coaching Football 2
HHP 324: Coaching Basketball 2
HHP 325: Coaching Volleyball 2
HHP 326: Coaching Swimming 2

Group Fitness, Dance and Rhythms Emphasis
HHP 151: Dance Appreciation 3
HHP 200: Lifetime Sports: (____) 1-3
HHP 347: Elementary Games and Rhythms for K-6 2
HHP 349: Group Fitness Instruction 2
HHP 385: Practicum in Health and Human Performance 2
HHP 440: Topics in Health, Human Performance and Recreation (____) 1-3
HHP 151 Dance Appreciation will satisfy the general education Fine Arts and Aesthetic Studies area.
*HHP 200 must be taken as a Dance Related course. Two hours maximum may be used.
*HHP 385 must be taken as Group Fitness, Dance and Rhythms (by advisement). *HHP 440 must be taken as Dance Workshops. Two hours maximum may be used
*For a total of 3 hours.

Strength and Conditioning Emphasis
HHP 101: Weight Training 1
HHP 200: Lifetime Sports: (____) 1-3
HHP 385: Practicum in Health and Human Performance 2
HHP 440: Topics in Health, Human Performance and Recreation (____) 1-3
HHPR 760: Technology and Instrumentation in Human Performance.....3
HHPR 763: Scientific Principles of Strength and Conditioning 3
HHP 200 must be taken as Advanced Weight Training. Two hours are required.
HHP 385 must be taken as Strength and Conditioning and Program Design (by advisement).
HHP 440 must be taken as Nutrition Workshops/Professional Development (by advisement). Only 1 hour needed.

Admission to Teacher Education and Professional Semester
Application for the professional semester must be made by February 15th for the fall semester; September 15th for the spring semester.

Professional Education
EDUC 261: Explorations in Education 3
EDUC 307: Clinical Experience 1
EDUC 520: Methods and Materials for Academic Literacy 3
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
SPED 510: Overview of Special Education 3
Must be admitted to Teacher Education to enroll in EDUC 520 and PSYCH 357.

Professional Semester
EDUC 458: Methods and Curriculum 3
EDUC 462: Secondary and Middle Level Education 2
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 475: Supervised Teaching in the Elementary School 3
EDUC 482: Supervised Teaching in the Secondary School 5
HHP 579: Supervised Student Teaching and Follow-Up of Teachers 2

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Core (40-41 hours)
HHP 195: Introduction to Physical Education 2
BIOL 257: Anatomy and Physiology 3
and BIOL 258: Anatomy and Physiology Laboratory 2
HHP 260: First Aid and CPR 2
HHP 262: Care and Prevention of Athletic Injuries 2
HHP 341: Elementary School Physical Education and Health 3
HHP 345: Measurement and Evaluation I 2
HHP 360: Theory and Fundamentals of Activities I 2
HHP 361: Theory and Fundamentals of Activities II 2
HHP 362: Theory and Fundamentals of Activities III 2
HHP 460: Kinesiology 3
HHP 462: Adapted Physical Education 2
HHP 464: Physiology of Exercise 3
HHP 466: Motor Development 3
HHP 468: Principles of Administration in Health and Physical Education.....3
HHP 479: Techniques for Teaching Physical Education 3
*Must be admitted to Teacher Education to enroll in HHP 479.

Swimming (according to ability) select from (1-2 hours)
HHP 120: Swimming I 1
HHP 220: Lifeguarding 2

Coaching, Dance, or Strength and Conditioning Electives (10 hours)
**Students may complete additional hours to receive a certificate in either Coaching or Dance.

Coaching Courses
HHP 320: Rules and Officiating 2
HHP 321: Coaching Softball and Baseball 2
HHP 322: Coaching Track and Field 2
HHP 323: Coaching Football 2
HHP 324: Coaching Basketball 2
HHP 325: Coaching Volleyball 2
HHP 326: Coaching Swimming 2
HHP 340: Scientific Foundations of Coaching 2
HHP 385: Practicum in Health and Human Performance 2
*HHP 385 taken as Coaching (by advisement)

Group Fitness, Dance and Rhythms
HHP 151: Dance Appreciation 3
HHP 200: Lifetime Sports: (____) 1-3
HHP 347: Elementary Games and Rhythms for K-6 2
HHP 349: Group Fitness Instruction 2
HHP 385: Practicum in Health and Human Performance 2
HHP 440: Topics in Health, Human Performance and Recreation (____) 1-3
HHP 151 Dance Appreciation will satisfy the general education Fine Arts and Aesthetic Studies area.
*HHP 200 taken as a Dance Related course. Two hours maximum may be used.
*HHP 385 taken as Group Fitness, Dance and Rhythms (by advisement).
*HHP 440 must be taken as Dance Workshops. Two hours maximum may be used

Strength and Conditioning Courses
HHP 101: Weight Training 1
HHP 200: Lifetime Sports: (____) 1-3
HHP 385: Practicum in Health and Human Performance 2
HHP 440: Topics in Health, Human Performance and Recreation (____) 1-3
HHPR 760: Technology and Instrumentation in Human Performance.....3
HHPR 763: Scientific Principles of Strength and Conditioning 3
*HHP 200 must be taken as Advanced Weight Training. Two hours are required.
*HHP 385 taken as Strength and Conditioning and Program Design (by advisement).
*HHP 440 must be taken as Nutrition Workshops/Professional Development (by advisement). Only 1 hour needed.

Admission to Teacher Education and Professional Semester
Application for the professional semester must be made by February 15th for the fall semester; September 15th for the spring semester.

Professional Education
EDUC 261: Explorations in Education 3
EDUC 307: Clinical Experience 1
EDUC 520: Methods and Materials for Academic Literacy 3
PSYCH 263: Developmental Psychology 3
PSYCH 357: Educational Psychology 3
SPED 510: Overview of Special Education 3
*EDUC 261 to be taken to fulfill an Essential Studies requirement for Pitt Pathways
*Must be admitted to Teacher Education to enroll in EDUC 520 and PSYCH 357.

Professional Semester

EDUC 458: Methods and Curriculum 3
EDUC 464: Foundations of Measurement and Evaluation 2
EDUC 475: Supervised Teaching 9
HHP 579: Supervised Student Teaching and Follow-Up of Teachers 2

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   na

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/8/19 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Truelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Truelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TCHLS College: EDUC Submission Date: 02/22/19

Contact Person: Alice Sagehorn ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required for the Early Childhood Unified B-Grade 3, Elementary Education K-6, and Elementary Education Unified K-6 programs in the Department of Teaching and Leadership only.

Proposed Course:

Course Number: EDUC 360

Title of Course: Elementary School Mathematics Primary

Credit Hours: 2

Date first offered: WF 19 (Semester/Year) ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: Prerequisites: MATH 204 Mathematics for Education I, MATH 304 Mathematics for Education II. Requires completion of Basic Skills requirement.

Course Description (**as it will appear in the next catalog**): EDUC 360. Elementary School Mathematics Primary 2 hours. The content and organization of mathematics in the primary grades in elementary school and the methods of teaching mathematics. Emphsizes effective instructional strategies for the primary grades. Prerequisites: MATH 204 Mathematics for Education I, MATH 304 Mathematics for Education II. Requires completion of Basic Skills requirement.

Purpose/Justification for Proposed Course: In order to meet the ECU, Elementary Education and Elementary Education Unified Standards for KSDE and meet the needs of the teacher candidates, EDUC 361 Elementary School Mathematics 3 hours will now be taught as two 2-credit hour courses. One course will focus on mathematic content and instruction for the Primary grades and one course will focus on the Intermediate Grades.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
Course Objectives:

1. Compare the similarities and differences in teaching the Kansas College and Career Ready Standards for Mathematics content domains and Standards of Mathematical practices.
2. Apply principles of mathematics inquiry, problem solving methods, and techniques in developmentally appropriate ways.
3. Review, as needed, mathematics content from the two prior mathematics content classes.
4. Identify the specific learning needs of mathematics students at various stages of development.
5. Use a variety of methods to determine students' misconceptions and assess their understanding.
6. Write/adapt/differentiate mathematics lesson plans, and using the learning cycle, for a diverse group of learners.

7. Gather and use a variety of print and electronic resources appropriate for the elementary level and use digital platforms for group interaction.
8. Identify connective points between the theory taught in class and the lived mathematics in the field.
9. Apply reflective metacognitive processes to deepen competency and understanding of mathematics.
10. Act with increased levels of expertise, collaboration, and professionalism required for teachers in the field.
11. Write and communicate effectively at a collegiate level using APA 6, proper citations, and evidence.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]

Module Quizzes: 10 pts each, Classroom Assignments/Exit Cards 5pts or 10 points each, Four classroom observations: 20 pts each, Planning (Joint): 25 pts, Lesson Plans: 60 pts, Math Fair Board/Engagement/Teaming (joint): 30 pts, Reflection (Individual): 50 pts, LARK Cooperative Score: 35 pts, Reflection and Work Exemplars: 50 pts.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Alice Sagehorn

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Trulove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Trulove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Trulove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Department of Teaching and Leadership

College of Education, Pittsburg State University

Course Title: Primary Elementary School Mathematics **Number:** EDUC 360 **Credit Hours:** 2 Delivery: F2F **Classroom:** Hughes Hall 310 **Times:** Section 1: TBA Section 2: TBA **Semester:** Fall 2019	**Professor:** Dr. Bridgette Fincher **Office:** Hughes Hall 112-F **Office Phone**: 620.235.4509 **email:** bfincher@pittstate.edu **Office Hours:** See office hours posted on Canvas or by appointment

Course Description and Prerequisites

Primary Elementary School Mathematics involves the study of the central concepts, tools of inquiry, teaching best practices, and structures of mathematics appropriate for students in grades 3-6. Teacher candidates learn how to plan, implement, and assess mathematical learning experiences designed to engage all students in critical thinking, creativity, and collaborative problem solving appropriate for pre-operational learners. Assignments in this course are aligned with the KSDE Elementary Program Standards for Mathematics, the Common Core State Standards for Mathematics, and the National Council of Mathematics Teacher Practices (PSU Course Catalogue, 2019). The prerequisite to enter this course requires admission to the teacher education program as-well-as passing Math 304 Mathematics for Education II with a grade of C or better. The course may also be taken for departmental academic honors.

Course Text and Materials

- Van De Walle, J.A, and Lovin, L.H (2017).*Teaching Student-Centered Mathematics: Developmentally Appropriate Instruction for Grades PreK-2* (3rd Edition). Boston, MA: Pearson Education, Inc.
- A 1' binder with pockets, college ruled paper, and a set of index tab inserts.

Purpose: The purpose of this class is to make mathematics both accessible and understandable within the context of an elementary classroom. In doing so, you will learn how to move beyond your individual experiences as a K-12 learner to that of a teacher candidate armed with a rich understanding of how to bring elementary mathematics alive for your future students. You will increase your knowledge and confidence concerning teaching integrated mathematics to a diverse array of children, obtain a variety of strategies and tools to inform future curricular decisions, and gain insights into the rigors and requirements needed to be an effective teaching professional in the primary grades.

Course Theme and **Essential Question**: My short-term practical goals are to help you make the connection between the content of your two prior college mathematics classes and best inquiry mathematics teaching practices used elementary classrooms. However, I do have a long term, systemic goal concerning the kinds of values and habits of mind you bring to the teaching of this subject that spans the two mathematics methods classes. *Mathematics —For the Many, Not the Few* is the guiding theme. As you can tell, there is a very particular viewpoint that will serve as the foundation for our discussions throughout this semester as-well-as to reinforce the college's conceptual framework of a scholar/practitioner. This theme will be explored using a systems approach using one essential question for guidance. It is the following: Is finding the correct balance between the needs of the students, the mathematics content, the teaching, and mine as the teacher possible?

Course Objectives:

1. Use the NCTM Teaching Practices as the conceptual framework for the class.
2. Compare the similarities and differences in teaching the Kansas College and Career Ready Standards for Mathematics content domains and Standards of Mathematical practices.
3. Apply principles of mathematics inquiry, problem solving methods, and techniques in developmentally appropriate ways for the pre-operational child in grades PreK-3.
4. Review, as needed, mathematics content from the two prior mathematics content classes.
5. Identify the specific learning needs of mathematics students at the primary elementary grades.
6. Use a variety of methods to determine students' misconceptions and assess their understanding.
7. Write a variety of inquiry mathematics lesson plans for a diverse group of learners.

8. Gather and use a variety of print and electronic resources appropriate for the elementary level and use digital platforms for group interaction.
9. Apply reflective metacognitive processes to deepen competency and understanding of mathematics.
10. Act with increased levels of expertise, collaboration, and professionalism required for teachers in the field.
11. Write and communicate effectively at a collegiate level using APA 6, proper citations, and evidence.

LARK Course Requirements

Rules are hard to remember particularly if there are a bazillion of them worded in negatives. I have used the LARK rules successfully in upper elementary classes all the way through to graduate classes to frame the required rules of behavior. The acronym represents the following question: Were my actions **L**egal, **A**ppropriate, **R**esponsible, and **K**ind? If the whole class, teacher included, can answer yes to these questions on a routine basis, then we will be able to form a respectful, warm learning environment this semester. The items below will help define what LARK looks like in action.

Attendance and Participation: Being in class is an expectation of mine and PSU. As a teacher, you wouldn't skip a day and leave your kids and principal hanging. Nor would you wander in 10 minutes late. Best start to get in the professional habit from the start. 10 points added to your overall points at the end of the semester to your total grade for no days missed for whatever reason. One absence will get 5 bonus points. Two days receive no bonus points. If you are absent three or more days, regardless of the reason, you will be dropped from the class or your overall grade will be reduced. Please note that if you are late three times, it equals an absence.

Communication

On Friday, I will post specific readings and assignments for the upcoming week on our Canvas site in the Announcement section and the landing page of our site. We will be using Canvas for whole class assignments and grades. Changes in pacing or tweaking of assignments, in response to the needs of the class, ***will*** occur. Be alert! Concerning emails, generally I check my email in the morning and the afternoon of the work week. I don't answer emails during the weekend except for Sunday evening.

Email Protocols: Constructing professional emails is part of professional interaction and has its own specific kinds of etiquette, nuance and meaning. Messages without correct salutations, upper case letters, major typos, slang or written in such a way that the tone could be called into question communicates far more about the sender than he or she intends. Consequently, when an email is sent it should be crafted by professionalism and care to your peers, professors, and to people out in the community. Things to think about before writing are:

- Would I say in person what this email specifically says?
- How could this email be misconstrued?
- Does this email represent my highest self?
- Am I sending this email to avoid a face-to-face conversation?

In like terms, if there is ever a concern about an email I send you, let's talk in person so there is no confusion.

Facebooking, Texting, and Other Distracting Behavior in Class. We will be using our cell phones, laptops, or Chromebooks a great deal in class *for work*. Note the italics. Engaging in the listed behaviors during class time is an educational buzz kill for not only me but those around you during class. While you may be okay with being distracted, it also distracts everyone who can see your screen or your furious fingers but also sends a firm message of disrespect and disinterest in what is going on. This is a **personal hot button of mine** in terms social etiquette and fostering of a warm, professional learning community so best keep things on the straight and narrow.

Working in Groups

***Teaming and Collaboration*:** Working in *effective* collaboration with others is part of being a teacher. You will be working in several stable cooperative work groups and you will need to form proactive, working relationships each time. With questions for minor items, your current teammates are your "go to" experts. For bigger items drop me an email, chat with me during break or set up an appointment. **Don't make assumptions, go right to the source.** If you don't talk to me, there is no way I will know how I can help you. Part of my job is to help you maneuver hard items and gain deeper understanding. More often than not, fixing any misunderstandings is easy and quick if caught early.

Group Work vs. Individual Work: Because collaboration is a strong aspect of this class with many group investigations and collaborative papers, it is worth reiterating how to generate original work product. The following do NOT qualify: (1) changing a few phrases or rearranging orders of sentences from another source without citation; (2) using your own words but blocking out logic and main assumptions from another source without citation; (3) copy and pasting resource lists in APA from another rather than doing your own; and (4) of course, flat out copying, pasting or taking someone else's paper. Depending on the circumstances, the

consequences of not having your own work produce can range from redoing the assignment for a reduced grade, obtaining a zero on the assignment with a concern form being filed, failing the class, all the way to being brought up before the academic review board. TurnItIn for assignments in Canvas will be used for submission of major assignments.

Statement of Academic Honesty: Being honest is a fundamental aspect of professionalism. As such, this class sticks firmly to the PSU Academic Honesty Policy which speaks to unethical acts associated with coursework or grades. This policy can be found online at http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot. Students with questions about how these policies apply to this particular course or assignment should immediately contact me.

Major Assignments and Grading

PSU Work Product	***Observations***
Module Quizzes: 10 pts each. Classroom Assignments/Exit Cards 5 pts or 10 pts each.	Virtual Case Studies: 20 pts each.
Lesson Planning	***Final***
Inquiry Lesson Plans (10 or 15 pts each). Mathematics Book Talk (15 pts)	LARK Cooperative Score: 35 pts. Reflection and Work Exemplars: 50 pts.

Grading: The class follows the typical cut off points. (A at 90, B at 80, C at 70, and D at 60). Key papers and projects are scored using specific assignment rubrics.

***Late Work*:** Part of your job is to be proactive in your own learning by being organized, prepared and ready to go inside and outside of class. Remember the rule of three, for every upper level class hour, you will spend an average of three hours outside of class preparing. On the larger assignments, if you contact me before an item is due, we can do some problem solving together so that we can come up with an appropriate work around. Otherwise, everything is due when it is due. If you miss an assignment, with no prior contact and conversation before the due date, the assignment be accepted but with a deduction of 10% *per day*.

Questions about a Grade: If you have a question about a grade, which can happen as professors are humans as well and can make a mistake or two, send me an email stating the grade and detailing your reasoning *within 48 hours* of the grade being posted. Doing so allows for both of us to think and discuss the item without taking time away from the other students in class.

Overall Grade for the Class:
For me to *consider* rounding up to the next whole letter grade, like from a 79 to an 80, you will have had to have missed no more than 1 class, have turned in the major assignments satisfactorily (C or better) on time, and have active, positive communication with me *throughout* the semester.

Pittsburg State University Policies and Practices

ADA Statement: Pittsburg State University requires that students with disabilities are provided reasonable accommodations to ensure their equal access to course content. If you have a documented disability and require accommodations, please contact me privately at the beginning of the semester to make arrangements for necessary classroom adjustments. Please note, you must first verify your eligibility for these through the Center for Student Accommodations (contact 620-235-4309 or visit http://www.pittstate.edu/office/center-for-student-accommodations.)

Syllabus Supplement: The PSU Syllabus Supplement includes information about important semester dates, PSU grading policy, severe weather policy, and links to various campus assistance programs. It can be found at: http://www.pittstate.edu/dotAsset /81815651-ffb6-4a7e- 9af3-1644c88a510c.pdf

Praxis II Series: Principles of Learning and Teaching (PLT) and Content – Required for Admission to Professional Semester (Student Teaching)

The Praxis II exams are offered in a computer delivered format offered in testing windows. The test is taken at the Testing Center, 206B Whitesitt Hall or any other Prometric testing center according to their available schedule. A list of Prometric testing centers and registration is completed by going to www.ets.org/praxis. Candidates should go to https://www.ets.org/praxis/ks/requirements to identify the correct Praxis exams required for the state of Kansas.

All Elementary Education (Early/Late Childhood K-6) majors must take and pass the following two exams prior to admission to Professional Semester (Student Teaching)

- Required Component PLT Principles of Learning and Teaching: K-6 Content for Elementary
- Elementary Education: Curriculum, Instruction, and Assessment

Student teacher candidates for the fall semester must have both exams successfully completed and reported to the Office of Teacher Education by May 1. Candidates for the spring student teaching semester will be required to have successfully completed both exams and have scores reported to the Office of Teacher Education by November 1. Be aware that for ALL exams it takes approximately four weeks for scores to be returned to PSU Office of Teacher Education.

The Pittsburg State College of Education Professional Knowledge Base

Listed below are the basic descriptions of the core areas of the Professional Knowledge Base that inform the activities in class. For a full listing of the subskills, go to http://www.pittstate.edu/college/education/teacher-education/pro-knowledge-base.dot

The Learner and Learning- Professional educators must understand that learning and development patterns vary among individuals, that learners bring unique individual differences to the learning process and that learners need supportive and safe learning environments to thrive.

- The candidate knows how learning occurs (how learners construct knowledge, acquire skills and develop disciplined thinking processes) and how to use instructional strategies that promote individual growth.
- The candidate understands and identifies differences in approaches to learning and performance and designs experiences that incorporate individuals' strengths to promote growth.
- The candidate understands the processes needed to foster a respectful learning community.

Content - Professional educators must have a deep and flexible understanding of the field and be able to draw upon the central concepts and structures of their discipline as they work with learners. They integrate cross-disciplinary skills (e.g., critical thinking, problem solving, creativity and communication) to help learners apply content to propose solutions, forge new understandings, solve problems and imagine possibilities. Professional educators connect information to local, state, national and global issues.

- The candidate understands that learners should question, analyze and understand concepts from diverse perspectives.
- The candidate has a deep knowledge of student content standards and learning progressions in the discipline(s).
- The candidate realizes that content knowledge is not a fixed body of facts but is complex, culturally situated and ever evolving. S/he keeps abreast of new ideas and best practices in the field.

Instructional Practice- Professional educators understand and integrate assessment, planning and instructional strategies in coordinated and engaging ways for effective practice. They understand how to design, implement, interpret and communicate results from a range of assessments.

- The candidate knows how to engage learners in multiple ways of demonstrating knowledge and skills as part of the assessment process.
- The candidate understands the positive impact of effective descriptive feedback and knows a variety of strategies for communicating this feedback.
- The candidate understands the theories and processes of curriculum design (appropriate sequencing, developmentally appropriate instruction, builds on learners' prior knowledge and experiences).
- The candidate knows how to incorporate a variety of strategies that stimulate the cognitive processes associated with various kinds of learning (e.g., critical and creative thinking, problem framing and problem solving, invention, memorization and recall).
- The candidate knows how to apply a variety of developmentally, culturally and linguistically appropriate instructional strategies to achieve learning targets.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TCHLS College: EDUC Submission Date: 02/22/19

Contact Person: Alice Sagehorn ☐ Faculty member ☒ Chair

Revision Effective: WF 19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course affects the Early Childhood Unified Birth - Grade 3, Elementary Education K-6, and Elementary Ed Unified (K-6) programs in the Department of Teaching and Leadership only.

Purpose/Justification for Revision to Course: In order to meet the KSDE standards for these programs, we are proposing the Primary Grade content and the Intermediate Grade content be taught in two distinct courses.

Existing Course:

Course Number: EDUC 361

Title of Course: Elementary School Mathematics

Credit Hours: 3

Prerequisite: Math 204 Mathematics for Education I, MATH 304 Mathematics for Education II, Admission to Teacher Education

Course Description (**as it appears in the current catalog**): EDUC 361. Elementary School Mathematics. 3 hours. The content and organization of mathematics in the elementary school and the methods of teaching mathematics. Emphasizes effective instruction strategies. Prerequisites: MATH 204 Mathematics for Education I and MATH 304 Mathematics for Education II. Requires admission to the teacher education program.

Proposed Course:

Course Number: 361

Title of Course: Elementary School Mathematics Intermediate

Credit Hours: 2

Prerequisite: Prerequisites: MATH 204 Mathematics for Education I, MATH 304 Mathematics for Education II, EDUC 360 Elementary School Mathematics Primary. Requires admission to the teacher education program.

Course Description (**as it will appear in the next catalog**): EDUC 361. Elementary School Mathematics Intermediate 2 hours. The content and organization of mathematics in the intermediate grades of the elementary school and the methods of teaching mathematics. Emphasizes effective instructional strategies for the intermediate grades. Prerequisites: MATH 204 Mathematics for Education I, MATH 304 Mathematics for Education II, EDUC 360 Elementary School Mathematics Primary. Requires admission to the teacher education program.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Alice C. Gagnon

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Truelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Truelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-29-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Department of Teaching and Leadership

College of Education, Pittsburg State University

Course Title: Intermediate Elementary School Mathematics
Number: EDUC 361
Credit Hours: 2 Delivery: F2F
Classroom: Hughes Hall 310
Times: Section 1: TBA
Section 2: TBA
Semester: Fall 2019

Professor: Dr. Bridgette Fincher
Office: Hughes Hall 112-F
Office Phone: 620.235.4509
email: bfincher@pittstate.edu
Office Hours: See office posted on Canvas or by appointment

Course Description and Prerequisites

Intermediate Elementary School Mathematics involves the study of the central concepts, tools of inquiry, teaching best practices, and structures of mathematics appropriate for students in grades 3-6. Teacher candidates learn how to plan, implement, and assess mathematical learning experiences designed to engage all students in critical thinking, creativity, and collaborative problem solving appropriate for concrete operational learners. Assignments in this course are aligned with the KSDE Elementary Program Standards for Mathematics, the Common Core State Standards for Mathematics, and the National Council of Mathematics Teacher Practices (PSU Course Catalogue, 2019). The prerequisite to enter this course requires admission to the teacher education program as-well-as passing Math 304 Mathematics for Education II and EDUC 360 Primary Elementary School Mathematics with a grade of C or better. The course may also be taken for departmental academic honors.

Course Text and Materials

- Van De Walle, J.A, Karp, K.S., Lovin, L.H, & Bay-Willians, J.M. (2017) *Teaching Student-Centered Mathematics: Developmentally Appropriate Instruction for Grades 3-6* (3rd Edition). Boston, MA: Pearson Education, Inc.
- A 1' binder with pockets, college ruled paper, and a set of index tab inserts.

Purpose: The purpose of this class is to make mathematics both accessible and understandable within the context of an elementary classroom. In doing so, you will learn how to move beyond your individual experiences as a K-12 learner to that of a teacher candidate armed with a rich understanding of how to bring elementary mathematics alive for your future students. You will increase your knowledge and confidence concerning teaching integrated mathematics to a diverse array of children, obtain a variety of strategies and tools to inform future curricular decisions, and gain insights into the rigors and requirements needed to be an effective teaching professional for students in the intermediate grades.

Course Theme and **Essential Question**: My short-term practical goals are to help you make the connection between teaching of mathematics you learned at PSU to your internship placement as well as to get you prepared for the rigors of your upcoming student teaching block. However, I do have a long term, systemic goal concerning the kinds of values and habits of mind you bring to the teaching of this subject. *Mathematics —For the Many, Not the Few* is the guiding course theme. As you can tell, there is a very particular viewpoint that will serve as the foundation for our discussions throughout this semester as-well-as to reinforce the college's conceptual framework of a scholar/practitioner. This theme will be explored using a systems approach using one essential question for guidance. It is the following: Is finding the correct balance between the needs of the students, the mathematics content, the teaching, and mine as the teacher possible?

Course Objectives:

1. Use the NCTM Teaching Practices as the conceptual framework for the class.
2. Compare the similarities and differences in teaching the Kansas College and Career Ready Standards for Mathematics content domains and Standards of Mathematical practices.
3. Apply principles of mathematics inquiry, problem solving methods, and techniques in developmentally appropriate ways for concrete operational children in grades 3-6.
4. Review, as needed, mathematics content from the three prior mathematics classes.
5. Identify the specific learning needs of mathematics students at the intermediate elementary grades.

6. Use a variety of methods to determine students' misconceptions and assess their understanding.
7. Write differentiated mathematics lesson plans, and using the learning cycle, for a diverse group of learners.
8. Gather and use a variety of print and electronic resources appropriate for the elementary level and use digital platforms for group interaction.
9. Identify connective points between the theory taught in class and the lived mathematics in the field.
10. Apply reflective metacognitive processes to deepen competency and understanding of mathematics.
11. Act with increased levels of expertise, collaboration, and professionalism required for teachers in the field.
12. Write and communicate effectively at a collegiate level using APA 6, proper citations, and evidence

LARK Course Requirements

Rules are hard to remember particularly if there are a bazillion of them worded in negatives. I have used the LARK rules successfully in upper elementary classes all the way through to graduate classes to frame the required rules of behavior. The acronym represents the following question: Were my actions **L**egal, **A**ppropriate, **R**esponsible, and **K**ind? If the whole class, teacher included, can answer yes to these questions on a routine basis, then we will be able to form a respectful, warm learning environment this semester. The items below will help define what LARK looks like in action.

Attendance and Participation: Being in class is an expectation of mine and PSU. As a teacher, you wouldn't skip a day and leave your kids and principal hanging. Nor would you wander in 10 minutes late. Best start to get in the professional habit from the start. 10 points added to your overall points at the end of the semester to your total grade for no days missed for whatever reason. One absence will get 5 bonus points. Two days receive no bonus points. If you are absent three or more days, regardless of the reason, you will be dropped from the class or your overall grade will be reduced. Please note that if you are late three times, it equals an absence.

Required Practicum Hours: As part of your professional teaching block, you have been assigned to a school and a grade level. Fall ECU majors, you will be observing math within your special education placement for Dr. York. Spring ECU majors, you will have a placement secured by Mrs. Hill. You will need to be sure to have blocked in viewing math lessons being taught for an overall total of at least five hours either in your placement or with another teacher within that school. As part of this class, you will be observing and reporting on what you see occurring within your placement specific to mathematics within the context of your discussions in class as well as developing a math lesson based on, and designed for, the students that you observe.

Communication

On Friday, I will post specific readings and assignments for the upcoming week on our Canvas site in the Announcement section and the landing page of our site. We will be using Canvas for whole class assignments and grades. Changes in pacing or tweaking of assignments, in response to the needs of the class, ***will*** occur. Be alert! Concerning emails, generally I check my email in the morning and the afternoon of the work week. I don't answer emails during the weekend except for Sunday evening.

Email Protocols: Constructing professional emails is part of professional interaction and has its own specific kinds of etiquette, nuance and meaning. Messages without correct salutations, upper case letters, major typos, slang or written in such a way that the tone could be called into question communicates far more about the sender than he or she intends. Consequently, when an email is sent it should be crafted by professionalism and care to your peers, professors, and to people out in the community. Things to think about before writing are:

- Would I say in person what this email specifically says?
- How could this email be misconstrued?
- Does this email represent my highest self?
- Am I sending this email to avoid a face-to-face conversation?

In like terms, if there is ever a concern about an email I send you, let's talk in person so there is no confusion.

Facebooking, Texting, and Other Distracting Behavior in Class. We will be using our cell phones, laptops, or Chromebooks a great deal in class *for work*. Note the italics. Engaging in the listed behaviors during class time is an educational buzz kill for not only me but those around you during class. While you may be okay with being distracted, it also distracts everyone who can see your screen or your furious fingers but also sends a firm message of disrespect and disinterest in what is going on. This is a **personal hot button of mine** in terms social etiquette and fostering of a warm, professional learning community so best keep things on the straight and narrow.

Working in Groups

***Teaming and Collaboration*:** Working in *effective* collaboration with others is part of being a teacher. You will be working in several stable cooperative work groups and you will need to form proactive, working relationships each time. With questions for minor items, your current teammates are your "go to" experts. For bigger items drop me an email, chat with me during break or set up an appointment. **Don't make assumptions, go right to the source.** If you don't talk to me, there is no way I will know how I can help you. Part of my job is to help you maneuver hard items and gain deeper understanding. More often than not, fixing any misunderstandings is easy and quick if caught early.

Group Work vs. Individual Work: Because collaboration is a strong aspect of this class with many group investigations and collaborative papers, it is worth reiterating how to generate original work product. The following do NOT qualify: (1) changing a few phrases or rearranging orders of sentences from another source without citation; (2) using your own words but blocking out logic and main assumptions from another source without citation; (3) copy and pasting resource lists in APA from another rather than doing your own; and (4) of course, flat out copying, pasting or taking someone else's paper. Depending on the circumstances, the consequences of not having your own work produce can range from redoing the assignment for a reduced grade, obtaining a zero on the assignment with a concern form being filed, failing the class, all the way to being brought up before the academic review board. TurnItIn for assignments in Canvas will be used for submission of major assignments.

Statement of Academic Honesty: Being honest is a fundamental aspect of professionalism. As such, this class sticks firmly to the PSU Academic Honesty Policy which speaks to unethical acts associated with coursework or grades. This policy can be found online at http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot. Students with questions about how these policies apply to this particular course or assignment should immediately contact me.

Major Assignments and Grading

PSU Work Product	***Practicum Observations***
Module Quizzes: 10 pts each. Classroom Assignments/Exit Cards 5 pts. or 10 pts. each.	Three classroom observations: 20 pts each.
Lesson Planning Planning (Joint): 25 pts. Lesson Plans: 60 pts. Math Fair Board/Engagement/Teaming (joint): 30 pts. Reflection (Individual): 50 pts.	***Final*** LARK Cooperative Score: 35 pts. Reflection and Work Exemplars: 50 pts.

Grading: The class follows the typical cut off points. (A at 90, B at 80, C at 70, and D at 60). Key papers and projects are scored using specific assignment rubrics.

***Late Work*:** Part of your job is to be proactive in your own learning by being organized, prepared and ready to go inside and outside of class. Remember the rule of three, for every upper level class hour, you will spend an average of three hours outside of class preparing. On the larger assignments, if you contact me before an item is due, we can do some problem solving together so that we can come up with an appropriate work around. Otherwise, everything is due when it is due. If you miss an assignment, with no prior contact and conversation before the due date, the assignment be accepted but with a deduction of 10% *per day*.

Questions about a Grade: If you have a question about a grade, which can happen as professors are humans as well and can make a mistake or two, send me an email stating the grade and detailing your reasoning *within 48 hours* of the grade being posted. Doing so allows for both of us to think and discuss the item without taking time away from the other students in class.

Overall Grade for the Class:
For me to *consider* rounding up to the next whole letter grade, like from a 79 to an 80, you will have had to have missed no more than 1 class, have turned in the major assignments satisfactorily (C or better) on time, and have active, positive communication with me *throughout* the semester.

Pittsburg State University Policies and Practices

ADA Statement: Pittsburg State University requires that students with disabilities are provided reasonable accommodations to ensure their equal access to course content. If you have a documented disability and require accommodations, please contact me privately at the beginning of the semester to make arrangements for necessary classroom adjustments. Please note, you must first verify your eligibility for these through the Center for Student Accommodations (contact 620-235-4309 or visit http://www.pittstate.edu/office/center-for-student-accommodations.)

Syllabus Supplement: The PSU Syllabus Supplement includes information about important semester dates, PSU grading policy, severe weather policy, and links to various campus assistance programs. It can be found at: http://www.pittstate.edu/dotAsset /81815651-ffb6-4a7e- 9af3-1644c88a510c.pdf

Praxis II Series: Principles of Learning and Teaching (PLT) and Content – Required for Admission to Professional Semester (Student Teaching)

The Praxis II exams are offered in a computer delivered format offered in testing windows. The test is taken at the Testing Center, 206B Whitesitt Hall or any other Prometric testing center according to their available schedule. A list of Prometric testing centers and registration is completed by going to www.ets.org/praxis. Candidates should go to https://www.ets.org/praxis/ks/requirements to identify the correct Praxis exams required for the state of Kansas.

All Elementary Education (Early/Late Childhood K-6) majors must take and pass the following two exams prior to admission to Professional Semester (Student Teaching)

- Required Component PLT Principles of Learning and Teaching: K-6 Content for Elementary
- Elementary Education: Curriculum, Instruction, and Assessment

Student teacher candidates for the fall semester must have both exams successfully completed and reported to the Office of Teacher Education by May 1. Candidates for the spring student teaching semester will be required to have successfully completed both exams and have scores reported to the Office of Teacher Education by November 1. Be aware that for ALL exams it takes approximately four weeks for scores to be returned to PSU Office of Teacher Education.

The Pittsburg State College of Education Professional Knowledge Base

Listed below are the basic descriptions of the core areas of the Professional Knowledge Base that inform the activities in class. For a full listing of the subskills, go to http://www.pittstate.edu/college/education/teacher-education/pro-knowledge-base.dot

The Learner and Learning- Professional educators must understand that learning and development patterns vary among individuals, that learners bring unique individual differences to the learning process and that learners need supportive and safe learning environments to thrive.

- The candidate knows how learning occurs (how learners construct knowledge, acquire skills and develop disciplined thinking processes) and how to use instructional strategies that promote individual growth.
- The candidate understands and identifies differences in approaches to learning and performance and designs experiences that incorporate individuals' strengths to promote growth.
- The candidate understands the processes needed to foster a respectful learning community.

Content - Professional educators must have a deep and flexible understanding of the field and be able to draw upon the central concepts and structures of their discipline as they work with learners. They integrate cross-disciplinary skills (e.g., critical thinking, problem solving, creativity and communication) to help learners apply content to propose solutions, forge new understandings, solve problems and imagine possibilities. Professional educators connect information to local, state, national and global issues.

- The candidate understands that learners should question, analyze and understand concepts from diverse perspectives.
- The candidate has a deep knowledge of student content standards and learning progressions in the discipline(s).
- The candidate realizes that content knowledge is not a fixed body of facts but is complex, culturally situated and ever evolving. S/he keeps abreast of new ideas and best practices in the field.

Instructional Practice- Professional educators understand and integrate assessment, planning and instructional strategies in coordinated and engaging ways for effective practice. They understand how to design, implement, interpret and communicate results from a range of assessments.

- The candidate knows how to engage learners in multiple ways of demonstrating knowledge and skills as part of the assessment process.
- The candidate understands the positive impact of effective descriptive feedback and knows a variety of strategies for communicating this feedback.
- The candidate understands the theories and processes of curriculum design (appropriate sequencing, developmentally appropriate instruction, builds on learners' prior knowledge and experiences).
- The candidate knows how to incorporate a variety of strategies that stimulate the cognitive processes associated with various kinds of learning (e.g., critical and creative thinking, problem framing and problem solving, invention, memorization and recall).
- The candidate knows how to apply a variety of developmentally, culturally and linguistically appropriate instructional strategies to achieve learning targets.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TCHL College: EDUC Submission Date: 2/22/19

Contact Person: Alice Sagehorn ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is unique to the Elementary Education and Elementary Education Unified programs.

Proposed Course:

Course Number: EDUC 365

Title of Course: Integrated Curriculum Studies

Credit Hours: 2

Date first offered: WF/2020 (Semester/Year) ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: Admission to Teacher Education and a grade of C or higher on EDUC 320 Developmentally Appropriate Curriculum for Elementary Education

Course Description (**as it will appear in the next catalog**): This two-hour face-to-face course involves the study and planning of an integrated curriculum unit synthesizing pre-service internship teachers' knowledge of domain specific content, KSDE Elementary Program Standards, and best practice pedagogy. New instruction in integrated, cross-disciplinary unit construction using the tenants of differentiated instruction and Understanding by Design processes is introduced to enable the construction of an integrated unit appropriate for the PSU Teacher Work Sample. The needs, interests, and developmental stages of elementary students- who can be linguistically, culturally, cognitively or physically diverse- within the internship class are drivers for the critical design features. The prerequisites for this class are admission into the teacher education program and having a C or better in EDUC 320 Developmentally Appropriate Curriculum for Elementary Education.

Purpose/Justification for Proposed Course: This course requires teacher candidates to write an integrated cross-curriculum unit of study and the course outcomes help fulfill the KSDE Elementary Education and Elementary Education Unifiied Standards.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
Course Objectives:

- Compare and contrast the differing integration models (intradisciplinary, interdisciplinary, or integrated studies) appropriate for the elementary learner.
- Use differentiated instruction to meet the specific learning needs of a given population of elementary students.
- Understand, and apply, the core components of backwards design (Understanding by Design) as a foundation for curricular unit construction.

- Identify how technology supports or hinders student learning.
- Select and prioritize relevant Kansas State Department of Education Curriculum Standards appropriate for an integrated unit of study.
- Identify the characteristics of a worthwhile learning experience, matched to the given Kansas State Department of Education Curriculum Standards, in-terms-of student learning and teacher delivery.
- Identify the specific learning needs of a given population of students and use that data as a key part of curriculum construction.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Module Quizzes: 10 pts. each.
Classroom Assignments/Exit Cards 5 pts. or 10 pts. each.
Peer Review UBD Three Stage Planning Template 15 pts.
Peer Review Unit Design Checklist and Feedback 20 pts.
UDB Three Stage Planning Template 100 pts. Differentiated Lesson/Techniques 50 pts.
Whole Class Collaborative Learning: 50 pts.
LARK Cooperative Score: 35 pts. Reflection; 20 pts.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Alicia Sagenorn

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Truelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Truelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Department of Teaching and Leadership

College of Education, Pittsburg State University

Course Title: Integrated Curriculum Studies **Number:** EDUC 365 **Credit Hours:** 2 Delivery: F2F **Classroom:** Hughes Hall 310 **Times:** Section 1: TBA Section 2: TBA **Semester:** Fall 2019	**Professor:** Dr. Bridgette Fincher **Office:** Hughes Hall 112-F **Office Phone:** 620.235.4509 **email:** bfincher@pittstate.edu **Office Hours:** See office hours posted on Canvas or by appointment

Course Description and Prerequisites

This two-hour face-to-face course involves the study and planning of an integrated curriculum unit synthesizing pre-service internship teachers' knowledge of domain specific content, KSDE Elementary Program Standards, and best practice pedagogy. New instruction in integrated, cross-disciplinary unit construction using the tenants of differentiated instruction and Understanding by Design processes will be introduced to enable the construction of an integrated unit appropriate for the PSU Teacher Work Sample. The needs, interests and developmental stages of elementary students- who can be linguistically, culturally, cognitively or physically diverse- within the internship class are drivers for the critical design features. This course is to be taken during the internship block with the curriculum unit being taught during student teaching. The prerequisites for this class are admission into the teacher education program and having a C or better in EDUC XXXX: Curriculum Development for Elementary Education.

Course Text and Materials

- Tomlinson, C.A. (2017). *How to differentiate instruction in academically diverse classrooms.* (3rd ed.) Alexandria, VA: Association for Supervision and Curriculum Development.

- Tomlinson, C. A. and McTighe, J. (2006). *Integrating: Differentiated instruction and Understanding by Design*. Alexandria, VA: Association for Supervision and Curriculum Development.

Course Theme and **Essential Question**: The long-term purpose of this course is to help you understand how to systematically construct viable curriculum that is a best match for the needs of a given population of students. Doing so will provide you an understanding of the values, habits of mind, and curricular considerations required to promote a quality learning experience and educational environment for your students as learners and you as their teacher. *Students First!* is our guiding course theme. This is a very particular viewpoint which will serve as the foundation for our discussions throughout this semester as-well-as reinforcing the college's conceptual framework of a scholar/practitioner. We will explore this theme using a systems approach using the following essential question for guidance: *Is it possible to design and effectively teach integrated curriculum that is engaging, worthwhile, and meets the needs of ALL the learners in my class effectively?*

Course Objectives:

- Compare and contrast the differing integration models (intradisciplinary, interdisciplinary, or integrated studies) appropriate for the elementary learner.
- Use differentiated instruction to meet the specific learning needs of a given population of elementary students.
- Understand, and apply, the core components of backwards design (Understanding by Design) as a foundation for curricular unit construction.
- Identify how technology supports or hinders student learning.
- Select and prioritize relevant Kansas State Department of Education Curriculum Standards appropriate for an integrated unit of study.
- Identify the characteristics of a worthwhile learning experience, matched to the given Kansas State Department of Education Curriculum Standards, in-terms-of student learning and teacher delivery.
- Identify the specific learning needs of a given population of students and use that data as a key part of curriculum construction.

- Use a variety of methods to determine students' misconceptions and assess their understanding.
- Design and use whole class collaborative processes (e.g. idea circles, literature circles, 6-traits writing process, or problem-based inquiry) during the curriculum unit.
- Design and use small group collaborative processes during the curriculum unit.
- Explicitly promote higher-level thinking and problem-solving skills for the given elementary students.
- Develop both constructionist [GRR] and constructivist [inquiry] lesson during the curricular unit.
- Differentiate individual lessons by content, process, product, or affect/learning environment to meet the needs of individuals or small groups of students.
- Gather and use a variety of print and electronic resources appropriate for the elementary level and use digital platforms for group interaction.
- Apply reflective metacognitive processes to deepen competency and understanding of integrated curriculum design.
- Act with increased levels of expertise, collaboration, and professionalism required for teachers in the field.
- Write and communicate effectively at a collegiate level using APA 6, proper citations, and evidence.

LARK Course Requirements

Rules are hard to remember particularly if there are a bazillion of them worded in negatives. I have used the LARK rules successfully in upper elementary classes all the way through to graduate classes to frame the required rules of behavior. The acronym represents the following question: Were my actions **L**egal, **A**ppropriate, **R**esponsible, and **K**ind? If the whole class, teacher included, can answer yes to these questions on a routine basis, then we will be able to form a respectful, warm learning environment this semester. The items below will help define what LARK looks like in action.

Attendance and Participation: Being in class is an expectation of mine and PSU. As a teacher, you wouldn't skip a day and leave your kids and principal hanging. Nor would you wander in 10 minutes late. Best start to get in the professional habit from the start. 10 points added to your overall points at the end of the semester to your total grade for no days missed for whatever reason. One absence will get 5 bonus points. Two days receive no bonus points. If you are absent three or more days, regardless of the reason, you will be dropped from the class or your overall grade will be reduced. Please note that if you are late three times, it equals an absence.

Communication

On Friday, I will post specific readings and assignments for the upcoming week on our Canvas site in the Announcement section and the landing page of our site. We will be using Canvas for whole class assignments and grades. Changes in pacing or tweaking of assignments, in response to the needs of the class, ***will*** occur. Be alert! Concerning emails, generally I check my email in the morning and the afternoon of the work week. I don't answer emails during the weekend except for Sunday evening.

Email Protocols: Constructing professional emails is part of professional interaction and has its own specific kinds of etiquette, nuance and meaning. Messages without correct salutations, upper case letters, major typos, slang or written in such a way that the tone could be called into question communicates far more about the sender than he or she intends. Consequently, when an email is sent it should be crafted by professionalism and care to your peers, professors, and to people out in the community. Things to think about before writing are:

- Would I say in person what this email specifically says?
- How could this email be misconstrued?
- Does this email represent my highest self?
- Am I sending this email to avoid a face-to-face conversation?

In like terms, if there is ever a concern about an email I send you, let's talk in person so there is no confusion.

Facebooking, Texting, and Other Distracting Behavior in Class. We will be using our cell phones, laptops, or Chromebooks a great deal in class *for work*. Note the italics. Engaging in the listed behaviors during class time is an educational buzz kill for not only me but those around you during class. While you may be okay with being distracted, it also distracts everyone who can see your screen or your furious fingers but also sends a firm message of disrespect and disinterest in what is going on. This is a **personal hot button of mine** in terms social etiquette and fostering of a warm, professional learning community so best keep things on the straight and narrow.

Working in Groups

***Teaming and Collaboration*:** Working in *effective* collaboration with others is part of being a teacher. You will be working in several stable cooperative work groups and you will need to form proactive, working relationships each time. With questions for minor items, your current teammates are your "go to" experts. For bigger items drop me an email, chat with me during break or set up an

appointment. **Don't make assumptions, go right to the source.** If you don't talk to me, there is no way I will know how I can help you. Part of my job is to help you maneuver hard items and gain deeper understanding. More often than not, fixing any misunderstandings is easy and quick if caught early.

Group Work vs. Individual Work: Because collaboration is a strong aspect of this class, it is worth reiterating how to generate original work product. The following do NOT qualify: (1) changing a few phrases or rearranging orders of sentences from another source without citation; (2) using your own words but blocking out logic and main assumptions from another source without citation; (3) copy and pasting resource lists in APA from another rather than doing your own; and (4) of course, flat out copying, pasting or taking someone else's paper. Depending on the circumstances, the consequences of not having your own work produce can range from redoing the assignment for a reduced grade, obtaining a zero on the assignment with a concern form being filed, failing the class, all the way to being brought up before the academic review board. TurnItIn for assignments in Canvas will be used for submission of major assignments.

Statement of Academic Honesty: Being honest is a fundamental aspect of professionalism. As such, this class sticks firmly to the PSU Academic Honesty Policy which speaks to unethical acts associated with coursework or grades. This policy can be found online at http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot. Students with questions about how these policies apply to this particular course or assignment should immediately contact me.

Major Assignments and Grading

PSU Work Product	***Peer Reviews***
Module Quizzes: 10 pts. each. Classroom Assignments/Exit Cards 5 pts. or 10 pts. each.	Peer Review UBD Three Stage Planning Template 15 pts. Peer Review Unit Design Checklist and Feedback 20 pts.
Lesson Unit	***Final***
UDB Three Stage Planning Template 100 pts. Differentiated Lesson/Techniques 50 pts. Whole Class Collaborative Learning: 50 pts.	LARK Cooperative Score: 35 pts. Reflection; 20 pts.

Grading: The class follows the typical cut off points. (A at 90, B at 80, C at 70, and D at 60). Key papers and projects are scored using specific assignment rubrics.

***Late Work*:** Part of your job is to be proactive in your own learning by being organized, prepared and ready to go inside and outside of class. Remember the rule of three, for every upper level class hour, you will spend an average of three hours outside of class preparing. On the larger assignments, if you contact me before an item is due, we can do some problem solving together so that we can come up with an appropriate work around. Otherwise, everything is due when it is due. If you miss an assignment, with no prior contact and conversation before the due date, the assignment be accepted but with a deduction of 10% *per day*.

Questions about a Grade: If you have a question about a grade, which can happen as professors are humans as well and can make a mistake or two, send me an email stating the grade and detailing your reasoning *within 48 hours* of the grade being posted. Doing so allows for both of us to think and discuss the item without taking time away from the other students in class.

Overall Grade for the Class:
For me to *consider* rounding up to the next whole letter grade, like from a 79 to an 80, you will have had to have missed no more than 1 class, have turned in the major assignments satisfactorily (C or better) on time, and have active, positive communication with me *throughout* the semester.

Pittsburg State University Policies and Practices

ADA Statement: Pittsburg State University requires that students with disabilities are provided reasonable accommodations to ensure their equal access to course content. If you have a documented disability and require accommodations, please contact me privately at the beginning of the semester to make arrangements for necessary classroom adjustments. Please note, you must first verify your eligibility for these through the Center for Student Accommodations (contact 620-235-4309 or visit http://www.pittstate.edu/office/center-for-student-accommodations.)

Syllabus Supplement: The PSU Syllabus Supplement includes information about important semester dates, PSU grading policy, severe weather policy, and links to various campus assistance programs. It can be found at: http://www.pittstate.edu/dotAsset /81815651-ffb6-4a7e- 9af3-1644c88a510c.pdf

Praxis II Series: Principles of Learning and Teaching (PLT) and Content – Required for Admission to Professional Semester (Student Teaching)

The Praxis II exams are offered in a computer delivered format offered in testing windows. The test is taken at the Testing Center, 206B Whitesitt Hall or any other Prometric testing center according to their available schedule. A list of Prometric testing centers and registration is completed by going to www.ets.org/praxis. Candidates should go to https://www.ets.org/praxis/ks/requirements to identify the correct Praxis exams required for the state of Kansas.

All Elementary Education (Early/Late Childhood K-6) majors must take and pass the following two exams prior to admission to Professional Semester (Student Teaching)

- Required Component PLT Principles of Learning and Teaching: K-6 Content for Elementary
- Elementary Education: Curriculum, Instruction, and Assessment

Student teacher candidates for the fall semester must have both exams successfully completed and reported to the Office of Teacher Education by May 1. Candidates for the spring student teaching semester will be required to have successfully completed both exams and have scores reported to the Office of Teacher Education by November 1. Be aware that for ALL exams it takes approximately four weeks for scores to be returned to PSU Office of Teacher Education.

The Kansas Standards for Professional Education

Standard 7: Planning for Instruction. The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, technology, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.

The Pittsburg State College of Education Professional Knowledge Base

Listed below are the basic descriptions of the core areas of the Professional Knowledge Base that inform the activities in class. For a full listing of the subskills, go to http://www.pittstate.edu/college/education/teacher-education/pro-knowledge-base.dot

THE LEARNER AND LEARNING

Professional educators must understand that learning and development patterns vary among individuals, that learners bring unique individual differences to the learning process and that learners need supportive and safe learning environments to thrive.

1. The candidate knows how learning occurs (how learners construct knowledge, acquire skills and develop disciplined thinking processes) and how to use instructional strategies that promote individual growth.
2. The candidate understands that cognitive, linguistic, social, emotional and physical development influences learning.
3. The candidate understands and identifies differences in approaches to learning and performance and designs experiences that incorporate individuals' strengths to promote growth.
4. The candidate understands students with exceptional needs and knows how to use strategies and resources to meet these needs.
5. The candidate knows how to access information about the values of diverse cultures and communities and how to incorporate languages, experiences, cultures and community resources into practice.
6. The candidate understands how to manage the learning environment by organizing, allocating and coordinating the resources of time and space.
7. The candidate knows how to design experiences using strategies that enhance learner motivation and engagement.
8. The candidate understands the processes needed to foster a respectful learning community.

CONTENT

Professional educators must have a deep and flexible understanding of the field and be able to draw upon the central concepts and structures of their discipline as they work with learners. They integrate cross-disciplinary skills (e.g., critical thinking, problem solving, creativity and communication) to help learners apply content to propose solutions, forge new understandings, solve problems and imagine possibilities. Professional educators connect information to local, state, national and global issues.

9. The candidate understands that learners should question, analyze and understand concepts from diverse perspectives.
10. The candidate has a deep knowledge of student content standards and learning progressions in the discipline(s).
11. The candidate knows how to use supplementary resources and technologies effectively to ensure accessibility and relevance for all.
12. The candidate understands how disciplinary knowledge can be applied as a lens to address local and global issues.
13. The candidate realizes that content knowledge is not a fixed body of facts but is complex, culturally situated and ever evolving. S/he keeps abreast of new ideas and best practices in the field.
14. The candidate knows major concepts, assumptions and debates that are central to the discipline.

INSTRUCTIONAL PRACTICE

Professional educators understand and integrate assessment, planning and instructional strategies in coordinated and engaging ways for effective practice. They understand how to design, implement, interpret and communicate results from a range of assessments.

15. The candidate knows how to engage learners in multiple ways of demonstrating knowledge and skills as part of the assessment process.
16. The candidate understands the positive impact of effective descriptive feedback and knows a variety of strategies for communicating this feedback.
17. The candidate knows how to engage learners actively in the assessment process and to develop each learner's capacity to reflect on and communicate about their individual progress.
18. The candidate understands the theories and processes of curriculum design (appropriate sequencing, developmentally appropriate instruction, builds on learners' prior knowledge and experiences).
19. The candidate understands the process for aligning instruction and assessment with learning targets.
20. The candidate understands how theory, research and best practices impact ongoing planning and instructional practice.
21. The candidate knows how to engage learners in using technology tools and a range of skills to access, interpret, evaluate and apply information.
22. The candidate knows how to incorporate a variety of strategies that stimulate the cognitive processes associated with various kinds of learning (e.g., critical and creative thinking, problem framing and problem solving, invention, memorization and recall).
23. The candidate knows how to apply a variety of developmentally, culturally and linguistically appropriate instructional strategies to achieve learning targets.

PROFESSIONAL RESPONSIBILITY

Professional educators create and support safe, productive learning environments. They must engage in meaningful and intensive professional learning and self-renewal by regularly examining practice through ongoing study, self-reflection and collaboration. Professional educators contribute to accomplishing their school's mission and goals and demonstrate leadership by modeling ethical behavior, contributing to positive changes in practice and advancing their profession.

25. The candidate knows how to use information and technology ethically, legally and safely.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TCHLS College: EDUC Submission Date: 2/22/19

Contact Person: Alice Sagehorn ☐ Faculty member ☒ Chair

Revision Effective: WF/2019 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required for students in the Early Childhood Unified, Elementary Education, Elementary Education Unified programs. Other majors do not meet the pre-requisites for this class.

Purpose/Justification for Revision to Course: The change in the title is in response to the change in the KSDE Standards for English Language Arts for Birth through Grade 6.

Existing Course:

Course Number: EDUC 366

Title of Course: Primary Reading and Language Arts with Practicum

Credit Hours: 4

Prerequisite: Prerequisites for Elementary Education K-6: EDUC 261 Explorations in Education and EDUC 252 Children's Literature or concurrent enrollment with ACT score of 22 or higher or passing score on a Basic Skills Test. Completion of EDUC 252 Children's Literature, EDUC 307 Clinical Experience, EDUC 320 Early Childhood Foundations and Curriculum, EDUC 360 Curriculum Development for Elementary Education and SPED 510 Overview of Special Education or SPED 511 Overview of Special Education (Birth thru 6th Grade). Prerequisites for ECU Program: Admission to Teacher Education and EDUC 261 Explorations in Education. EDUC 323 Literature for Young Children Birth-3rd is a prerequisite or concurrent enrollment for ECU Program.

Course Description (**as it appears in the current catalog**): EDUC 366. Primary Reading and Language Arts with Practicum. 4 hours. The course provides a foundation of literacy instruction for birth through grade three in the areas of reading, writing, speaking, listening, viewing, handwriting, grammar, and spelling. The course is designed to prepare the teacher candidate to effectively organize a primary language arts program and assess, plan, teach, and monitor student progress. Additionally, this course provides hands-on teaching experiences at primary grades through a supervised, on-site practicum. Prerequisites for Elementary Education K-6: EDUC 261 Explorations in Education and EDUC 252 Children's Literature or concurrent enrollment with ACT score of 22 or higher or passing score on a Basic Skills Test. Completion of EDUC 252 Children's Literature, EDUC 307 Clinical Experience, EDUC 320 Early Childhood Foundations and Curriculum, EDUC 360 Curriculum Development for Elementary Education and SPED 510 Overview of Special Education or SPED 511

Overview of Special Education (Birth thru 6th Grade). Prerequisites for ECU Program: Admission to Teacher Education and EDUC 261 Explorations in Education. EDUC 323 Literature for Young Children Birth-3rd is a prerequisite or concurrent enrollment for ECU Program.

Proposed Course:

Course Number: EDUC 366

Title of Course: Primary English Language Arts with Practicum

Credit Hours: 4

Prerequisite: Prerequisites for Elementary Education K-6: EDUC 261 Explorations in Education and EDUC 252 Children's Literature or concurrent enrollment with ACT score of 22 or higher or passing score on a Basic Skills Test. Completion of EDUC 252 Children's Literature, EDUC 307 Clinical Experience, EDUC 320 Early Childhood Foundations and Curriculum, EDUC 360 Curriculum Development for Elementary Education and SPED 510 Overview of Special Education or SPED 511 Overview of Special Education (Birth thru 6th Grade). Prerequisites for ECU Program: Admission to Teacher Education and EDUC 261 Explorations in Education. EDUC 323 Literature for Young Children Birth-3rd is a prerequisite or concurrent enrollment for ECU Program.

Course Description (**as it will appear in the next catalog**): EDUC 366. Primary English Language Arts with Practicum. 4 hours. The course provides a foundation of literacy instruction for birth through grade three in the areas of reading, writing, speaking, listening, viewing, handwriting, grammar, and spelling. The course is designed to prepare the teacher candidate to effectively organize a primary language arts program and assess, plan, teach, and monitor student progress. Additionally, this course provides hands-on teaching experiences at primary grades through a supervised, on-site practicum. Prerequisites for Elementary Education K-6: EDUC 261 Explorations in Education and EDUC 252 Children's Literature or concurrent enrollment with ACT score of 22 or higher or passing score on a Basic Skills Test. Completion of EDUC 252 Children's Literature, EDUC 307 Clinical Experience, EDUC 320 Early Childhood Foundations and Curriculum, EDUC 360 Curriculum Development for Elementary Education and SPED 510 Overview of Special Education or SPED 511 Overview of Special Education (Birth thru 6th Grade). Prerequisites for ECU Program: Admission to Teacher Education and EDUC 261 Explorations in Education. EDUC 323 Literature for Young Children Birth-3rd is a prerequisite or concurrent enrollment for ECU Program.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Alicia Sagehorn

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Truelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Truelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Truelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-25-19 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TCHLS College: EDUC

Submission Date: 2/22/19

Contact Person: Alice Sagehorn ☐ Faculty member ☒ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required of the Elementary Education, and Elementary Education Unified programs. Students in other majors do not meet the pre-requisites to take this class.

Purpose/Justification for Revision to Course: The change in the title is in response to the change in the KSDE Standards for English Language Arts for Birth through Grade 6

Existing Course:

Course Number: EDUC 367

Title of Course: Intermediate Reading and Language Arts with Practicum

Credit Hours: 4

Prerequisite: Admission to Teacher Education; EDUC 366 Primary Reading and Language Arts with Practicum with grade of "C" or higher.

Course Description (**as it appears in the current catalog**): EDUC 367. Intermediate Reading and Language Arts with Practicum. 4 hours. The foundation of literacy instruction for grades 3 through 6. Includes the areas of reading, writing, speaking, listening, viewing, visually representing, handwriting, grammar and spelling. Provides hands-on teaching experiences at intermediate grade level through supervised, on-site practicum. Prerequisites: Admission to Teacher Education; EDUC 366 Primary Reading and Language Arts with Practicum with grade of "C" or higher.

Proposed Course:

Course Number: EDUC 367

Title of Course: Intermediate English Language Arts with Practicum

Credit Hours: 4

Prerequisite: Prerequisites: Admission to Teacher Education; EDUC 366 Primary Reading and Language Arts with Practicum with grade of "C" or higher.

Course Description (**as it will appear in the next catalog**): EDUC 367. Intermediate English Language Arts with Practicum. 4 hours. The foundation of literacy instruction for grades 3 through 6. Includes the areas of reading, writing, speaking, listening, viewing, visually representing, handwriting, grammar and spelling. Provides hands-on teaching experiences at intermediate grade level through supervised, on-site practicum. Prerequisites: Admission to Teacher Education; EDUC 366 Primary Reading and Language Arts with Practicum with grade of "C" or higher.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Alice Gagliardi

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Tomberlin

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Tomberlin

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Tomberlin

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-24-19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TCHL College: EDUC Submission Date: 2/22/19

Contact Person: Alice Sagehorn ☐ Faculty member ☐ Chair

Revision Effective: WF/19 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required for the Elementary Education K-6 and Elementary Education Unified K-6 program. No other majors meet the pre-requisites for this course.

Purpose/Justification for Revision to Course: The increase from 2 credit hours to 3 credit hours is in response to the emphasis on assessment and evaluation found in the KSDE Elementary Education K-6 and Elementary Education Unified K-6 standards.

Existing Course:

Course Number: EDUC 464

Title of Course: Measurement and Evaluation

Credit Hours: 2

Prerequisite: Admission to Teacher Education

Course Description (**as it appears in the current catalog**): EDUC 464 Foundations of Measurement and Evaluation. 2 hours. Evaluation of pupil progress; educational tests and their uses; techniques of using evaluative information in working with students and parents. Prerequisite: Admission to Teacher Education.

Proposed Course:

Course Number: EDUC 464

Title of Course: Measurement and Evaluation

Credit Hours: 3

Prerequisite: Admission to Teacher Education

Course Description (**as it will appear in the next catalog**): EDUC 464 Foundations of Measurement and Evaluation. 2 hours. Evaluation of pupil progress; educational tests and their uses; techniques of using evaluative information in working with students and parents. Prerequisite: Admission to Teacher Education.

Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/22/19 Signature, Department Chairperson Julia Sagehorn

☒ Approved: College Curriculum Committee
Date 4/2/19 Signature, College Curriculum Committee Chair James Tinnelove

☒ Approved: Dean of College
Date 4/2/19 Signature, Dean James Tinnelove

☐ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 4/3/19 Signature, Council for Teacher Education Chair James Tinnelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/30/19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.