



# Pittsburg State University

## Faculty Senate

**Date:** Monday, March 30, 2026

**Time:** 3:00 p.m.

**Location:** Sunflower, Overman Student Center

### Agenda

- I. **Call to Order**
- II. **Campus Update(s):** None
- III. **Approval of February 23, 2025, minutes**
- IV. **Announcements**
  - a. **President of Pittsburg State University – Dr. Thomas Newsom**
  - b. **PSU/KNEA Remarks – Ananda Jayawardhana**
  - c. **Student Senate Remarks - - Corey Humble**
  - d. **Unclassified Professional Senate Remarks & University Support Staff Remarks – Co Presidents - Eva Sager & Michelle Hensley**
  - e. **Graduate College Remarks**
  - f. **Faculty Senate President’s Report – David Weaver**  
-
- V. **Committee Reports**
  - a. **Academic Affairs Committee – Chair: Mandi Alonzo**
    - Undergraduate Curriculum Subcommittee – Chair – **Byron McKay**
    - Library Services/Leaming Resources Subcommittee - Chair: **Philip Frank**
    - Online and Distance Learning Committee - Chair: **Beth Hendrickson**
    - Academic Honors Subcommittee - Chair: **Laurent Pretot**
    - Honors College Subcommittee - Chair: **Rion Huffman**
    - Campus and Community Resource Subcommittee - Chair: **Joanne Britz**
  - b. **Student-Faculty Committee - Chair: Serif Uran**
  - c. **All-University Committee - Chair: Tracy Stahl**
  - d. **Faculty Affairs Committee - Chair: James Whitney**

- e. **Constitution Committee** - Chair: Karen Johnson
- f. **General Education Committee** - Chair: Michele Barnaby
- g. **Budget Committee** - Chair: Stephen Zornes
- h. **Academic Honesty Committee** - Chair: Kristen Livingston
- i. **AI Committee** - Chair: Jorge Leon

**VI. Unfinished Business:**

- a. **Constitution Review update**
- b. **AI Committee recommendation – second reading**
- c. **1<sup>st</sup> reading- The F.S. Artificial Intelligence (AI) Ad Hoc committee recommends:**

Faculty should include one of the three Categories of AI Use\* designation in their class syllabus statements. Faculty are strongly encouraged to add a rationale statement that provides students with context for the designation.

\*Three Categories of AI Use designations are: Allowed, Conditional, Prohibited.

It is strongly encouraged that the language is added to the “Required Information for Course Syllabi supplement”, [linked here](#).

- d. **Faculty of the year nomination process – 3 awards (Tenured, Tenure Track, Non-Tenured)**
- e. **At large Faculty Senate elections**
- f. **2<sup>nd</sup> reading & vote: Student Faculty Committee recommendation**
  - 1. Every course to have a Syllabus that is available to students
  - 2. How grades are determined listed in syllabus
  - 3. Timely submission of grades to be posted in Canvas
  - 4. Tentative semester calendar included in syllabus
  - 5.

**VII. New Business:**

- a. **Apple Day**  
- Wednesday, April 8th 11 AM to 1 PM

Oval/OSC: 10:45 a.m. to 1:00 p.m. – 1 box of apples Technology Center: (50 apples) 8:45-9:45-  
Student Recreation Center 8:45-9:45 (50 apples) - Grubbs/Yates Hall 8:45-9:45 (50 apples)  
Kelce/Hughes Hall 8:45-9:45 (50 apples) - In front of Russ Hall – 1 box of apples  
President’s Office for Community Distribution: 1 box

**VIII. Open Forum**

**IX. Adjournment**

- Next Faculty Senate Meeting: **Monday, April 27, 3 PM**, in the Sunflower Room, OSC

## Committee Reports:

### Academic Affairs Committee

No Report

### Undergraduate Curriculum Subcommittee

Attached

### Library Services/Leaming Resources Subcommittee

No Report

## Online and Distance Learning Committee

Online and Distance Learning Subcommittee Meeting Minutes

February 19, 2026

Present: Beth Hendrickson, Paul Grimes, Susan Dellasega, Mary Kay Wachter, and Janet Lewis

Meeting started 2:05 PM

- **Digital Accessibility Compliance Update**
  - CTLT has continued to offer their two-part course on Digital Accessibility
    - ~200 faculty and staff have taken part one
    - Reach 85% compliant by April 24<sup>th</sup>
      - Currently at 74%
      - This is necessary for all Canvas courses, not just online only classes
    - CTLT will be offering open lab time to assist faculty with accessibility guidelines (March 2<sup>nd</sup> – April 10). Please bring your own device!
      - Registration is required and they will be sending email reminders
    - Scanning of courses will continue
      - Emails are sent out for courses under 60% to offer assistance
      - After April 24<sup>th</sup> deadline
        - Scans will continue
        - CTLT will offer trainings for new/updated tools and developments
        - If you import an older course for the fall semester it will be scanned and need to be updated

- No plans to up the compliant percentage due to false positives and different issues effecting departments
- **Open Business**
  - Online & Instruction Taskforce
  - They've had one meeting and will meet next week
  - Kevin Elliott is also in this group

Meeting adjourned 2:16 PM

#### **Academic Honors Subcommittee**

No Report

#### **Honors College Subcommittee**

No Report

#### **Campus and Community Resource Committee**

No Report

#### **Student-Faculty Committee**

No Report

#### **All-University Committee**

No Report

#### **Faculty Affairs Committee**

No Report

## **Constitution Committee**

### **Constitution Committee Report – Received February 18, 2026**

Our recommended changes to committee structures:

For 1st reading/discussion:

1. Committee on the Constitution: No changes.
2. Academic Affairs: No changes (request to eliminate sub-committees was discussed and it was determined that the functions of those sub-committees are too important)

3. Faculty Affairs: We recommend acting on sabbatical requests as one of this committee's responsibilities.

4. Honors Committees: Would like a discussion on this topic at Faculty Senate. Feedback received from the Honors College Subcommittee and the Academic Honors Subcommittee was to merge these committees.

There does seem to be some confusion on the Academic Honors Subcommittee. It's our understanding that the work is done by the college and the departments, never at the University level, where the Honors College work is done at the University level, not at the college or department level.

5. AI Proposed Committee: We recommend that the committee remain ad hoc with the goal being strategic intensity and not permanence. We recommended the creation of a permanent "Technology" Committee that could oversee all evolving technologies.

6. Student Faculty: No changes (but we did discuss the possibility that the scheduling issue could be handled by this committee).

For 2nd reading and vote:

1. Former Diversity and Multicultural Committee: Proposed changes were accepted with two caveats: "an academic units requiring accreditation" be cut from part 2B and "Student Development and" be cut from the committee title, so that it's just Multicultural Affairs Subcommittee.

#### **General Education Committee**

No Report

#### **Budget Committee**

No Report

#### **Academic Honesty Committee**

No Report

#### **AI Ad Hoc Committee**

The F.S. Artificial Intelligence (AI) Ad Hoc committee recommends:

· That faculty should include one of the three Categories of AI Use\* designation in their class syllabus statements. Faculty are strongly encouraged to add a rationale statement that provides students with context for the designation.

\*Three Categories of AI Use designations are: Allowed, Conditional, Prohibited.

It is strongly encouraged that the language is added to the "Required Information for Course Syllabi supplement", linked here.

IF definitions or examples are needed, the committee group shares the following language:

Use is Allowed: Use of Generative AI tools is permitted in this course (examples may include ChatGPT, Gemini, and/or Co-pilot). Students are responsible for the accuracy and originality of their work and must clearly disclose and cite any AI-generated content. Assignments using AI should include an acknowledgment statement specifying the tool, provider, and purpose of use.

[Insert rationale as to why here].

Use is Conditional

You may be permitted to use AI tools such as ChatGPT, CLAIR, and Gemini to assist on some assignments in this course (e.g., brainstorm ideas, outline documents, or write drafts). The course instructor will provide clear instructions in each assignment as to whether generative-AI is allowed for that assignment.

[Insert rationale as to why here].

Use is Prohibited

Students are expected to produce original work in all assignments. The use of Generative AI is prohibited in this class. Submitting AI-generated or AI-assisted work will be treated as academic misconduct.

[Insert rationale as to why here].

## **Report from the Undergraduate Curriculum Taskforce '25-'26**

Members: Alex Binder, Byron McKay, Jeanette Davied, Michelle Hensley, Marcus Daczewitz, Mark Diacopoulos, Michele Barnaby, Peter Chung

Charge: To reduce the amount of time for curriculum legislation to be approved by Faculty Senate

Findings:

The majority of the delays in draft curriculum legislation are a result of mistake-prone legislative items submitted, i.e., incorrect course numbers and/or credit hours, omission or addition of courses, addition of new courses not yet legislated without the proper legislation, etc. The Registrar's Office and the Undergraduate Curriculum Committee (UGCC) are typically the checking points or stop gaps for these mistakes, and if mistakes are made, can hold up draft curriculum legislation.

Recommendations:

1. The one-month timeline will begin with the submission of approved legislation items following the College Curriculum committees.
  - a. One whole calendar month before the Faculty Senate meeting, all draft curriculum legislation approved by the Dean of each College will be uploaded into the FS Sharepoint for "Approved Curriculum from Colleges..."
  - b. Following a short period for review by the Registrar's Office, a 10 calendar day viewing period ensues, coinciding with UGCC viewing.

- c. The UGCC will meet by the Monday before FS meeting to review and approve curricular items.
  - d. Exceptions
    - i. New program/major legislation that needs to go to KBOR will still need to be submitted 30 calendar days before the December FS meeting
    - ii. Any curriculum revisions need to be submitted 30 calendar days before the April FS meeting.
2. Key form changes
- a. The addition of a signature line for the faculty representative presenting the legislation or the chair of a curriculum committee if that is the case
  - b. All new programs or changes to programs (revisions or deletions) greater than 25% will have to go thru Mark's office (boxes to be checked and emails to be included)
  - c. Other minor changes as deemed necessary
3. University investment in purchasing curriculum management software
- a. The committee recommends the inclusion of curriculum management software as the University is looking into a software package that includes course scheduling, catalog, and curriculum management.



# Undergraduate Curriculum Committee

## Meeting Information

Meeting Date 3/6/2026  
 Chair Byron McKay  
 Recorder Jennifer Pursley  
 Absent Voting Members

## Approval & Comments of Proposed Changes

Item	Department/ College	Type	Cook -COE	Livingston FS Pres	McKay - COT	Neef -CAS	Pursley - COB	Decision	Comments
Computer Science Minor New	MATH	New Minor	X	X	X	X	X	Approved	Reviewed by committee.
EML MLL 152 Rev	EML	Revision	X	X	X	X	X	Approved	Reviewed by committee.
EML MLL 158 Rev	EML	Revision	X	X	X	X	X	Approved	Reviewed by committee.
Hosp Management Emph Rev	HHPR	Revision Emphasis	X	X	X	X	X	Approved	Reviewed by committee.
REC 498 Rev	HHPR	Revision	X	X	X	X	X	Approved	Reviewed by committee.
Rec and Sport Mgmt Emph Rev	HHPR	Revision Emphasis	X	X	X	X	X	Approved	Reviewed by committee.
RSSHIM Major Cor Rev	HHPR	Revision	X	X	X	X	X	Approved	Reviewed by committee.



## Faculty Senate Course Form

Effective Date: **Fall 2026**

Submission Date: 1/12/26

Department: English and Modern Languages

College of: **Arts & Sciences**

Contact Person: Casie Hermansson

Create New, Revise, Inactivate, or Reactivate: **Revision**

Course #: **MLL 152**

### Course Form:

- Used to create new course numbers or new prefixes.
- Used to change Name, Grading, Hours, Description, Reactivate
- Used to inactivate a course from the current catalog. Courses are never deleted. They are made inactive and can be legislated to become active again.

1. Purpose/Justification for the New course or Changes to existing:

Will add specific professions behind the course title that could change from semester to semester. By adding (\_\_\_\_) behind the course title, the professions could easily be added each semester as needed.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *If "Yes", please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

Yes  No

3. Is this course to be considered for General Education?

*If "yes" this requirement will need approval of the General Education Committee after the revisions have been approved by Faculty Senate. The General Education Course Approval form will also need to be submitted.*

Yes  No

4. Will this course be required of any education majors?

*If "yes," this requirement will need approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.*

Yes  No

5. Will additional resources or costs be required?

Yes  No

If so, what will be needed?

6. Will any additional course fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
 If "yes," complete the Course Fee Form on the Faculty Senate website, it will need to gain approval of the President's Council.

Yes       No

7. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:  
**Attach with upload.**

8. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:  
**Attach with upload.**

**Course Numbers cannot be changed, only created.**

	Existing	New/Proposed
Title:	Spanish for the Professions	Spanish for the Professions ( )
Course Number:	<b>MLL-152</b>	<b>MLL-152</b>
Credits:	<b>3 hours</b>	<b>3 hours</b>
Grading System:	<b>A-F, IN</b>	<b>A-F, IN</b>
Pre/Co-Requisite(s):		
Course Description:	A beginning course with an emphasis on oral communication in real life situations. Basic vocabulary and structures to communicate with Spanish speakers in the community.	A beginning course with an emphasis on oral communication in real life situations. Basic vocabulary and structures to communicate with Spanish speakers in the community.

### Authorization Sign-Off

**Checklist: Check once verified.**

- |                                     |                                   |
|-------------------------------------|-----------------------------------|
| <input checked="" type="checkbox"/> | Required fields completed.        |
| <input type="checkbox"/>            | Syllabus attached for new courses |
| <input type="checkbox"/>            | Assignment Strategies Attached    |

-Approved: Department Chair/Director

Date: 1/12/26

Signature, Chair/Director:

Troy J. Corneau

-Approved: College Curriculum Committee

Date: 2/4/26

Signature, Committee Chair:

Christopher Childers

-Approved: Dean of College

Date: 2/4/26

Signature, Dean:

Christopher Childers

-Approved: Council for Teacher Education (if applicable)

Date: \_\_\_\_\_

Signature, Council Chair: \_\_\_\_\_

-Approved: University Undergraduate Curriculum Committee

Date: 3/12/26

Signature, Committee Chair:

Byron McKay

-Approved: Faculty Senate

Date: \_\_\_\_\_

Signature, Recorder Faculty Senate: \_\_\_\_\_

Originating Departments(s): After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.



## Faculty Senate Course Form

Effective Date: **Fall 2026**

Submission Date: 1/12/26

Department: English and Modern Languages

College of: Arts & Sciences

Contact Person: Casie Hermansson

Create New, Revise, Inactivate, or Reactivate: **Revision**

Course #: **MLL 158**

### Course Form:

- Used to create new course numbers or new prefixes.
- Used to change Name, Grading, Hours, Description, Reactivate
- Used to inactivate a course from the current catalog. Courses are never deleted. They are made inactive and can be legislated to become active again.

1. Purpose/Justification for the New course or Changes to existing:

Will add that MLL 152 Spanish for the Professions ( ) is also an acceptable prerequisite for MLL 158 Spanish Language and Culture II. Along with MLL 154 Spanish Language and Culture I, MLL 152 contains the knowledge base needed to then take MLL 158 Spanish

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *If "Yes", please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

Yes  No

3. Is this course to be considered for General Education?

*If "yes" this requirement will need approval of the General Education Committee after the revisions have been approved by Faculty Senate. The General Education Course Approval form will also need to be submitted.*

Yes  No

4. Will this course be required of any education majors?

*If "yes," this requirement will need approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.*

Yes  No

5. Will additional resources or costs be required?

Yes  No

If so, what will be needed?

PSU Faculty Senate 25-26

6. Will any additional course fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
 If "yes," complete the Course Fee Form on the Faculty Senate website, it will need to gain approval of the President's Council.

Yes       No

7. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:  
**Attach with upload.**

8. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:  
**Attach with upload.**

**Course Numbers cannot be changed, only created.**

	Existing	New/Proposed
Title:	Spanish Language and Culture II	Spanish Language and Culture II
Course Number:	<b>MLL-158</b>	<b>MLL-158</b>
Credits:	<b>3 hours</b>	<b>3 hours</b>
Grading System:	<b>A-F, IN</b>	<b>A-F, IN</b>
Pre/Co-Requisite(s):	Prerequisite: MLL 154 Spanish Language and Culture I	Prerequisite: MLL 154 Spanish Language and Culture I or MLL 152 Spanish for the Professions (____)
Course Description:	A continuation of MLL 154 Spanish Language and Culture I. Prerequisite: MLL 154 Spanish Language and Culture I. A student may earn retro-credit upon successful completion of this course.	A continuation of MLL 154 Spanish Language and Culture I or MLL 152 Spanish for the Professions (____). Prerequisite: MLL 154 Spanish Language and Culture I or MLL 152 Spanish for the Professions (____). A student may earn retro-credit upon successful completion of this course.

## Authorization Sign-Off

**Checklist: Check once verified.**

<input checked="" type="checkbox"/>	Required fields completed.
<input type="checkbox"/>	Syllabus attached for new courses
<input type="checkbox"/>	Assignment Strategies Attached

-Approved: Department Chair/Director

Date: 1/12/26

Signature, Chair/Director: \_\_\_\_\_

*Troy D. Cornean*

-Approved: College Curriculum Committee

Date: 2/4/26

Signature, Committee Chair: \_\_\_\_\_

*Christopher Childers*

-Approved: Dean of College

Date: 2/4/26

Signature, Dean: \_\_\_\_\_

*Christopher Childers*

-Approved: Council for Teacher Education (if applicable)

Date: \_\_\_\_\_

Signature, Council Chair: \_\_\_\_\_

-Approved: University Undergraduate Curriculum Committee

Date: 3/12/26

Signature, Committee Chair: \_\_\_\_\_

*Byron McKay*

-Approved: Faculty Senate

Date: \_\_\_\_\_

Signature, Recorder Faculty Senate: \_\_\_\_\_

Originating Department(s): After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.



## Request for New Emphasis/Minor/Certificate

Effective Date: FALL 2026

Submission Date:

Department: Mathematics and Physics

College of: Arts & Sciences

Contact Person: Tim Flood

Proposal for a New: **Minor**

Modality of Program: All

Title of new Minor/Emphasis/Certificate: Computer Science

Major:

Minor Required? **Select One**

New Minor/Emphasis/Certificate – **REQUIRES ACADEMIC PLANNING EXCEL ATTACHED.**

- Used to create new Minors/Emphases/Certificates and CAN require KBOR approval or notification. See KBOR requirements below.

- Approved requests become effective in the next academic catalog.

1. Purpose/Justification for New Minor/Emphasis/Certificate:

This minor is being proposed to fill the void left by the Computing minor retired by the College of Business in 2024. This would allow students to document proficiency in Computer Science without having to complete all of the major requirements.

2. Will this affect any education majors? *If "yes," this requirement will need approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.*

Yes  No

3. Does this relate to, and/or may affect, any other departments, unit curricula, or programs at PSU or any other Regent university? *If "yes", please provide an explanation and attach all documentation (emails) between departments.*

Yes  No

4. Does this new minor, emphasis, and certificate meet University catalog definitions? *These can be found at bottom of page 2.*

Yes  No

5. Will additional resources or costs be required?  Yes  No  
If so, what will be needed?

6. Describe the program assessment plan:

- a. Enrollment targets = 10 by academic year 27/28
- b. Outcome expected and process to evaluate =
  
- c. Plan to discontinue if enrollment targets not met =

**Questions for certificate only: If you have questions, contact the Financial Aid Office, 4240.**

***If "yes" to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education Approval.***

- 1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**
  
- 2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student?  
**Select One**

**Definition of an Emphasis**

Area of Emphasis is a specific subject area that exists within an approved degree program and major. At Pittsburg State University a minimum of 12 credit hours and no more than 24 credit hours are expected for an area of emphasis in a baccalaureate degree program.

**Definition of a Minor**

Minors at Pittsburg State University may range from 15 to 24 credit hours. When selected to accompany a degree that requires a minor there must be at least nine unique credit hours in the minor that are not found in the student's major in order to meet graduation requirements. In instances where the major requires a minor (not the degree type), academic departments/schools may specify minors that best achieve the learning objective for their students.

**Definition of Certificate Program**

A certificate program can be undergraduate or graduate in course content and provides a specific body of knowledge for personal or career development or professional continuing education. Certificates may be taken while also pursuing a degree or independent from any other studies at Pittsburg State University. It is recommended that if the student is only pursuing a certificate and not in conjunction with a degree and wishes to apply for federal financial assistance that they visit with personnel in the Student Financial Assistance office regarding the eligibility for aid for the certificate of interest. At Pittsburg State University a certificate can range from 12 credit hours to 24 credit hours.

## Authorization Sign-Off Sheet

**Checklist: Check once verified.**

- ✓ Required fields completed.
- ✓ Listed courses are currently active
- ✓ Course Id's match Course names.
- ✓ Course hours are correct.
- ✓ Required 120 credit hour minimum met.
- ✓ Academic Planning Excel Attached
- Current Program Guide from Online Catalog
- KBOR Forms Attached, if applicable

-Approved: Department Chair/Director

Date: 11/21/25 Signature: 

-Approved: College Curriculum Committee

Date: 2/4/26 Signature: 

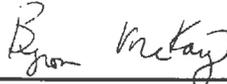
-Approved: Dean of College

Date: 2/4/26 Signature: 

-Approved: Council for Teacher Education (if applicable)

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

-Approved: University Undergraduate Curriculum Committee

Date: 3/12/26 Signature: 

-Approved: Faculty Senate

Date: \_\_\_\_\_ Signature, Recorder Faculty Senate: \_\_\_\_\_

**New Minors Where No Board-Approved Degree Program Exists will need KBOR Approval, it can be found at:**

[https://www.kansasregents.org/academic\\_affairs/new\\_program\\_approval](https://www.kansasregents.org/academic_affairs/new_program_approval)

Following Faculty Senate Approval, submit sign off sheet and final complete package, in electronic format, to the office of the provost (220 Russ) for forwarding to KBOR for board approval. (must be entered into KBOR PI/CIP system at time of submission).

*The Provost's Office will notify the department, college and Registrar of the completion of the approval process.*

Please Note: This is a 3-month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

**Originating Departments(s):** After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.

Make sure to attach the program guide from current catalog! (For Revised Curriculum)

<https://www.pittstate.edu/registrar/catalog>

Academic Planning Document for 2025-2026			
Major/Emphasis/Minor/Certificate - Computer Science Minor			
Course Prefix	Course Num.	Course Name	Cr. Hr.
Core Courses -			6
CS	200	Computer Programming 1	3
CS	250	Computer Programming 2	3
Support Courses -			0
Emphasis Courses -			0
Elective Courses -			12
		12 hours of CS courses numbered 300 or above	12
Total Credit Hours -			18
Minor -			
General Education, 34-35 hours -			
Total Credit Hours:			18

Be sure all information is correct and courses are active before submitting.  
 Curriculum Revisions **REQUIRE** a program guide from the current catalog, 24/25.  
 Your legislation will be returned if either is found.

**DO NOT SAVE AS PDF, Leave in Excel worksheet format!**

## Faculty Senate Notification Form

Effective Date: Fall 2026

Submission Date: 3/6/26

Department: HHPR

College of: Education

Contact Person: David Boffey, PhD

Course/Program Name: Exercise Science BS

**Notification Form** – Used for notifying faculty senate and registrar’s office of changes that don’t affect other departments.

- Admission Requirements
- Pre-requisites/Co-requisites -only removes or adds from your department.
- Modality -for the change or addition to teaching a face to face course to online or hybrid format.
- Other is for misc. situations that are not covered in the other areas.

**1. Purpose/Justification for this notification:**

Remove prerequisite FCS 405 Advanced Nutrition and Wellness. Concurrent legislation will remove FCS 405 Advanced Nutrition and Wellness from the Exercise Science Core Requirements, thus students will no longer need to take FCS 405 and it would serve as a barrier to taking EX SCI 495.

**2. Is this notification related to, and/or may affect, any other departments, unit curricula, or programs at PSU or any other Regent university? No**                      **If "yes", please provide documentation (ex. email).**

	<b>Existing</b>	<b>New/Proposed</b>
Modality of Program:	In-Person	In-Person
Admission Requirements:		
Pre/Co-Requisite(s):	Prerequisites: HHP 464 Physiology of Exercise and FCS 405 Advanced Nutrition and Wellness.	Prerequisite: HHP 464 Physiology of Exercise
Other:		

## Authorization Sign-Off Sheet

-Approved: Department Chairperson

Date: Mar 12, 2026

Signature, Chairperson: *[Signature]*

Click Here to Sign (Mar 12, 2026 11:20:03 CDT)

-Approved: Dean of College

Date: Mar 13, 2026

Signature, Dean: *[Signature]*

Susan C. Ben

-Approved: Faculty Senate

Date: \_\_\_\_\_

Signature, Recorder Faculty Senate: \_\_\_\_\_

**Originating Departments:** After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

**Each college curriculum representative should notify their respective college and department(s) of the completion of the approval process.**

# FS EXCI 495 Notification 031226

Final Audit Report

2026-03-13

Created:	2026-03-12
By:	Karen Lasota (KLASOTA@PITTSTATE.EDU)
Status:	Signed
Transaction ID:	CBJCHBCAABAAI1Me5vgL36FaHErOaDhd5U2Lb5KLpmd-

## "FS EXCI 495 Notification 031226" History

-  Document created by Karen Lasota (KLASOTA@PITTSTATE.EDU)  
2026-03-12 - 3:44:15 PM GMT- IP address: 198.49.82.49
-  Document emailed to Cole Shewmake (cshewmake@pittstate.edu) for signature  
2026-03-12 - 3:44:48 PM GMT
-  Email viewed by Cole Shewmake (cshewmake@pittstate.edu)  
2026-03-12 - 4:25:45 PM GMT- IP address: 198.49.82.49
-  Document e-signed by Cole Shewmake (cshewmake@pittstate.edu)  
Signature Date: 2026-03-12 - 4:26:00 PM GMT - Time Source: server- IP address: 198.49.82.49
-  Document signing automatically delegated to Stephanie Swezey (sswezey@pittstate.edu) by Susan Bon (sbon@pittstate.edu)  
2026-03-12 - 4:26:01 PM GMT
-  Document emailed to Stephanie Swezey (sswezey@pittstate.edu) for signature  
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-  Document emailed to Susan Bon (sbon@pittstate.edu) for signature  
2026-03-12 - 4:26:02 PM GMT
-  Email viewed by Stephanie Swezey (sswezey@pittstate.edu)  
2026-03-12 - 6:19:16 PM GMT- IP address: 198.49.82.57
-  Document e-signed by Susan Bon (sbon@pittstate.edu)  
Signature Date: 2026-03-13 - 8:44:48 PM GMT - Time Source: server- IP address: 136.56.41.200
-  Agreement completed.  
2026-03-13 - 8:44:48 PM GMT



## Faculty Senate Course Form

Effective Date: **Fall 2026**

Submission Date: 12/10/2025

Department: **HHPR**

College of: **Education**

Contact Person: **Shelby Hutchens**

Create New, Revise, Inactivate, or Reactivate: **Revision**



Course #: **REC 498**

### Course Form:

- Used to create new course numbers or new prefixes.
- Used to change Name, Grading, Hours, Description, Reactivate
- Used to inactivate a course from the current catalog. Courses are never deleted. They are made inactive and can be legislated to become active again.

1. Purpose/Justification for the New course or Changes to existing:

Revise the credit hour number for the Recreation Services, Sport, and Hospitality Management internship so that students will not incur unreasonable costs when enrolling for summer internships.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *If "Yes", please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

Yes  No

3. Is this course to be considered for General Education?

*If "yes" this requirement will need approval of the General Education Committee after the revisions have been approved by Faculty Senate. The General Education Course Approval form will also need to be submitted.*

Yes  No

4. Will this course be required of any education majors?

*If "yes," this requirement will need approval of the Council for Teacher Education before upload to "College Curriculum Legislation" in SharePoint.*

Yes  No

5. Will additional resources or costs be required?

Yes  No

If so, what will be needed?

6. Will any additional course fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
 If "yes," complete the Course Fee Form on the Faculty Senate website, it will need to gain approval of the President's Council.

Yes  No

7. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:  
**Attach with upload.**

8. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:  
**Attach with upload.**

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Internship	Internship
Course Number:	REC 498	REC 498
Credits:	9-12	3
Grading System:	A-F, IN	A-F, IN
Pre/Co-Requisite(s):	Minimum overall GPA of 2.5 REC 160, REC 375 plus 15 additional hours of 300 level and above courses from the RSSHM major. Therapeutic recreation students must have completed all coursework in order to enroll in the internship.	Minimum overall GPA of 2.5 REC 160, REC 375 plus 15 additional hours of 300 level and above courses from the RSSHM major. Therapeutic recreation students must have completed all coursework in order to enroll in the internship.
Course Description:	<p>Internship in recreation, therapeutic recreation, sport and hospitality management, or other recreation related fields under the supervision of an agency staff member with at least a Bachelor's Degree (Certified Therapeutic Recreation Specialist for T.R. students) and approval of the university instructor. May be taken in areas such as community recreation departments, hospitals, and other industry. Students completing the internship during the summer session are to enroll in nine credit hours. Students completing the internship during the fall and spring semesters are to enroll in a minimum of nine credit hours, no more than 12 credit hours. Prerequisites: Minimum overall GPA of 2.5 REC 160, REC 375 plus 15 additional hours of 300 level and above courses from the RSSHM major. Therapeutic recreation students must have completed all coursework in order to enroll in the internship.</p>	<p>Internship in recreation, therapeutic recreation, sport and hospitality management, or other recreation related fields under the supervision of an agency staff member with at least a Bachelor's Degree (Certified Therapeutic Recreation Specialist for T.R. students) and approval of the university instructor. May be taken in areas such as community recreation departments, hospitals, and other industry. Prerequisites: Minimum overall GPA of 2.5 REC 160, REC 375 plus 15 additional hours of 300 level and above courses from the RSSHM major. Therapeutic recreation students must have completed all coursework in order to enroll in the internship.</p>

## Authorization Sign-Off

Checklist: Check once verified.

<input checked="" type="checkbox"/>	Required fields completed.
<input type="checkbox"/>	Syllabus attached for new courses
<input type="checkbox"/>	Assignment Strategies Attached

-Approved: Department Chair/Director

Date: 12/10/2025

Signature, Chair/Director: Cole Shewmake



-Approved: College Curriculum Committee

Date: 2-3-26

Signature, Committee Chair: \_\_\_\_\_



-Approved: Dean of College

Date: Feb 5, 2026

Signature, Dean: \_\_\_\_\_



-Approved: Council for Teacher Education (if applicable)

Date: \_\_\_\_\_

Signature, Council Chair: \_\_\_\_\_

-Approved: University Undergraduate Curriculum Committee

Date: 3/12/26

Signature, Committee Chair: \_\_\_\_\_



-Approved: Faculty Senate

Date: \_\_\_\_\_

Signature, Recorder Faculty Senate: \_\_\_\_\_

Originating Departments(s): After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.



## Curriculum Revision Form

Effective Date: FALL 2026

Submission Date:

Department: Health Human Performance & Recreation

College of: Education



Contact Person: Shelby Hutchens

Minor Required? No



Revision



Major/Minor/Emphasis/Certification Name:

Hospitality Management Emphasis

*If selection is "Deletion" complete questions 2, 3, & 4, then complete signatures.*

**Revision to Curriculum – REQUIRES ACADEMIC PLANNING EXCEL ATTACHED.**  
Used to change program name and/or curriculum, effective the upcoming academic catalog.  
Removes Major/Minor/Emphasis/Certificate from upcoming catalog.

### 1. Describe ALL Changes:

We are adding a required course - REC 435 - Facility Design and Operations.- to the Hospitality Management emphasis, increasing the credit hours of the emphasis from 9 to 15. We are also increasing the number of suggested elective courses required to 9 hours instead of 6 to better align with the Recreation and Sport Management emphasis within the same RSSHM major. With additional elective requirements, we are offering several new suggested electives to the elective offerings including: BUS 210, COMM 277, ENGL 301, FCS 470, MGT 330, MKTG 420, MKTG 460, and MKTG 510. Support courses of MKTG 330 will also be required for students looking to enroll in MKTG 420, 460, and MKTG 510. MKTG 510 also requires PSYCH 155.

### 2. Rationale for change, including changes to curriculum objectives:

We are adding a required course to the Hospitality Management emphasis (REC 435) and increasing the number of elective courses required to align with the Recreation and Sport Management emphasis. Facility management, which is covered in REC 435, is a critical component of the hospitality industry, and this change reflects that importance. The additional elective options (BUS 210, COMM 277, ENGL 301, FCS 470, MGT 330, MKTG 420, MKTG 460, and MKTG 510) will allow students more freedom when choosing from the predetermined list of suggested electives and should reinforce key concepts learned in the RSSHM core, while encouraging advanced skill development.

3. Will this change affect any education majors? *If "yes," this requirement will need approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation".*



Yes



No

4. If this change affects any other department on campus, **please attach all email notifications between departments.**

5. Does the revision meet University catalog definitions for majors, minors, emphases, and certificates as appropriate?

Yes     No

6. Will additional resources or costs will be required?

Yes     No

If so, what will be needed?

#### **Definition of an Emphasis**

Area of Emphasis is a specific subject area that exists within an approved degree program and major. At Pittsburg State University a minimum of 12 credit hours and no more than 24 credit hours are expected for an area of emphasis in a baccalaureate degree program.

#### **Definition of a Minor**

Minors at Pittsburg State University may range from 15 to 24 credit hours. When selected to accompany a degree that requires a minor there must be at least nine unique credit hours in the minor that are not found in the student's major in order to meet graduation requirements. In instances where the major requires a minor (not the degree type), academic departments/schools may specify minors that best achieve the learning objective for their students.

#### **Definition of Certificate Program**

A certificate program can be undergraduate or graduate in course content and provides a specific body of knowledge for personal or career development or professional continuing education. Certificates may be taken while also pursuing a degree or independent from any other studies at Pittsburg State University. It is recommended that if the student is only pursuing a certificate and not in conjunction with a degree and wishes to apply for federal financial assistance that they visit with personnel in the Student Financial Assistance office regarding the eligibility for aid for the certificate of interest. At Pittsburg State University a certificate can range from 12 credit hours to 24 credit hours.

## Authorization Sign-Off Sheet

Checklist: Check once verified.	
<input type="checkbox"/>	Program guide from current catalog.
<input type="checkbox"/>	Academic Planning Excel attached.
<input type="checkbox"/>	120 Credit hours met.
<input type="checkbox"/>	Course Id's match Course names.
<input type="checkbox"/>	Course hours are correct.
<input type="checkbox"/>	Listed courses are currently active.
<input type="checkbox"/>	Needed Documentation attached.

-Approved: Department Chair/Director  
Date: 12/10/2025 Signature: Cole Shewmake 

-Approved: College Curriculum Committee  
Date: 2-3-26 Signature: 

-Approved: Dean of College  
Date: Feb 5, 2026 Signature: Sam Do.

-Approved: Council for Teacher Education (if applicable)  
Date: \_\_\_\_\_ Signature: \_\_\_\_\_

-Approved: University Undergraduate Curriculum Committee  
Date: 3/12/26 Signature: Byron McKay

-Approved: Faculty Senate  
Date: \_\_\_\_\_ Signature, Recorder Faculty Senate: \_\_\_\_\_

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.

Originating Department: After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.pdf" and uploaded as well.

Make sure to attach the program guide from current catalog! (For Revised Curriculum)

<https://www.pittstate.edu/registrar/catalog>

### Academic Planning Document for 2025-2026

**Emphasis - Hospitality Management**

Course Prefix	Course Num.	Course Name	Cr. Hr.
<b>Core Courses -</b>			<b>33.00</b>
REC	160	Introduction to Professions in Recreation, Sport and Hospitality	3
HHP	260	First Aid and CPR	2
REC	375	Professional Development Seminar in RSSHM	3
REC	280	Leadership and Management in RSSHM	3
REC	311	Program Design and Leadership	3
REC	317	Camping and Outdoor Education	3
REC	320	Promotion in Recreation, Sport and Hospitality	3
REC	461	Professional Conference	1
REC	419	Research in Recreation	3
REC	470	Administration of Recreation, Sport and Hospitality	3
REC	426	Law of the Professions in Recreation, Sport and Hospitality	3
REC	498	Internship	3
<b>Emphasis Courses -</b>			<b>15</b>
REC	400	Event Design, Planning and Management	3
REC	402	Event Entertainment and Technology	3
REC	406	Resort, Spa, Casino, and Lodging Operations	3
REC	410	Tourism Planning & Development	3
REC	435	Facility Design & Operations	3
<b>Support Courses -</b>			
<b>Prerequisite for MKTG 420, 460, and 510:</b>			
MKTG	330	Principles of Marketing	3
<b>Additional Prerequisite for MKTG 510:</b>			
PSYCH	155	General Psychology	3
<b>Elective Courses -</b>			<b>9</b>
Select 9 hours of electives from:			
BUS	210	Business Professionalism	3
COMM	277	Introduction to Strategic Communication	3
ENGL	301	Technical/Professional Writing	3
FCS	470	Professional and Social Skills	3
MGT	330	Management and Organizational Behavior	3
MKTG	420	Services Marketing	3
MKTG	460	Social Media Marketing	3
MKTG	510	Consumer Behavior	3
Additional electives of up to 29 hours (or a minor + electives) may be required to meet the 120 credit hour requirement.			29
<b>Total Credit Hours -</b>			<b>86.00</b>
<b>Minor -</b>			
<b>General Education, 34-35 hours -</b>			<b>34</b>
<b>Total Credit Hours:</b>			<b>120.00</b>

Be sure all information is correct and courses are active before submitting.  
 Curriculum Revisions **REQUIRE** a program guide from the current catalog, 24/25.  
 Your legislation will be returned if either is found.

# Bachelor of Science Degree with a Major in Recreation Services, Sport and Hospitality Management

**Degree:** Bachelor of Science

**Major:** Recreation Services, Sport and Hospitality  
Management

**Emphasis available:** Hospitality Management, Recreation  
and Sport Management, Therapeutic Recreation

## General Education Requirements

General Education requirements consist of 34-35 credit hours of course work.

**Required Math Gateway Course, seek advisement.**

MATH-133 Quantitative Reasoning

## Core Requirements

- \_\_\_ REC-160 Introduction to Professions in Recreation, Sport and Hospitality (3 hours)
- \_\_\_ HHP-260 First Aid and CPR (2 hours)
- \_\_\_ REC-270 Field Study in Recreation Leisure and Fitness (2 hours)  
or \_\_\_ REC-375 Professional Development Seminar in RSSHM (3 hours)
- \_\_\_ REC-280 Leadership and Management in RSSHM (3 hours)
- \_\_\_ REC-311 Program Design and Leadership (3 hours)
- \_\_\_ REC-317 Camping and Outdoor Education (3 hours)
- \_\_\_ REC-320 Promotion in Recreation, Sport and Hospitality (3 hours)
- \_\_\_ REC-419 Research in Recreation (3 hours)
- \_\_\_ REC-461 Professional Conference (1 hour)
- \_\_\_ REC-470 Administration of Recreation, Sport and Hospitality (3 hours)
- or \_\_\_ REC-770 Administration of Recreation (3 hours)
- \_\_\_ REC-426 Law of the Professions in Recreation, Sport and Hospitality (3 hours)
- \_\_\_ REC-498 Internship (9-12 hours)

## Areas of Emphases

An emphasis must be completed in either Community and Worksite Wellness, Hospitality Management, Recreation and Sport Management, or Therapeutic Recreation.

## Hospitality Management Emphasis

The Hospitality Management emphasis provides students with the skills needed to be professionals in the hospitality field. Students completing this emphasis will be able to plan, execute, and evaluate

events and meetings as well as begin the management track in casinos, resorts, spas, and other related travel and tourism enterprises. Upon completion of the program, students will be granted either a Hospitality Management Certificate or a degree indicating that they have met academic requirements making them eligible to practice as a professional in the hospitality field. Students will also be encouraged to take one or more of the following exams: Certified Hotel Administrator (CHA®), Certified Hotel Concierge (CHC), Certification in Hotel Industry Analytics (CHIA), Certified Master Hotel Supplier (CMHS®), and/or Certified Spa Supervisor (CSS).

## Emphasis Area Requirements

*See notes \*1*

- \_\_\_ REC-400 Event Design, Planning and Management (3 hours)
- \_\_\_ REC-402 Event Entertainment and Technology (3 hours)
- \_\_\_ REC-406 Resort, Spa, Casino and Lodging Operations (3 hours)
- \_\_\_ REC-410 Tourism Planning and Development (3 hours)

## Plus 6 hours of elective from the following:

- \_\_\_ REC-430 Business of Recreation, Sport, and Hospitality (3 hours)
- \_\_\_ REC-435 Facility Design and Operations (3 hours)
- \_\_\_ REC-438 Current Issues in the Professions (3 hours)

*Notes \*1: Additional electives of 22 credit hours are required to meet the 120 credit hour requirement. Students are encouraged to select courses from the curriculum of one of the following minors: Human Resource Development, Graphic Design, Interior Design, Business Administration, International Business, Geography, History, Natural History, Dance, Physical Education or Coaching.*

## Recreation and Sport Management Emphasis

The Recreation and Sport Management emphasis provides students with the skills needed to serve leadership, supervisory, and management roles in city, park and recreation capacities and other leisure service agencies and sport industries. Upon completion of the program, students are encouraged to take one or more of the following exams: the Certified Park and Recreation Professional (CPRP) offered by the National Recreation and Park Association, Certified Sports Event Executive (CSEE), Certified Sports Administrator (CSA) through National Council of Youth Sports and/or Certified Sports Field Manager (CSFM) through Sports Turf Managers Association.

## Emphasis Area Requirements

*See notes \*2*

- \_\_\_ REC-325 History of Recreation and Sport (3 hours)
- \_\_\_ REC-430 Business of Recreation, Sport, and Hospitality (3 hours)
- \_\_\_ REC-435 Facility Design and Operations (3 hours)
- \_\_\_ REC-438 Current Issues in the Professions (3 hours)
- \_\_\_ REC-450 Sport Operations and Governance (3 hours)

## Plus 6 hours from the following Sport Electives:

- \_\_\_ ECON-433 Sports Economics (3 hours)
- or \_\_\_ FCS-406 Sports Nutrition (3 hours)
- or \_\_\_ MKTG-420 Services Marketing (3 hours)
- or \_\_\_ MKTG-460 Social Media Marketing (3 hours)
- or \_\_\_ REC-400 Event Design, Planning and Management (3 hours)
- or \_\_\_ SOC-410 Sociology of Sport (3 hours)

*Notes \*2: Additional electives of 19 credit hours are required to meet the 120 credit hour requirement. Students are encouraged*

*to select courses from the curriculum of one of the following minors: Coaching, Dance, Exercise Science, Marketing, Natural History, Communication, Leadership, Psychology, Spanish, Youth and Adolescent, Early Childhood Development, Safety, Health and Environmental Management, Construction Management, Automotive Technology, Human Resource Development, or Business Administration.*

## **Therapeutic Recreation Emphasis**

This emphasis prepares students for supervisory and leadership positions in various hospitals, private and community-based health care facilities delivering care as recreation therapists to individuals with various disabilities and ability levels. Students completing the Therapeutic Recreation emphasis qualifies them to sit for the National Council on Therapeutic Recreation Certification (NCTRC) Exam.

### **Emphasis Area Requirements**

- BIOL-111 General Biology (3 hours)
- and  BIOL-112 General Biology Laboratory (2 hours)
- or  BIOL-211 Principles of Biology I (4 hours)
- and  BIOL-212 Principles of Biology II (4 hours)
- PSYCH-155 General Psychology (3 hours)
- REC-240 Introduction to Therapeutic Recreation (3 hours)
- BIOL-257 Anatomy and Physiology (3 hours)
- and  BIOL-258 Anatomy and Physiology Laboratory (2 hours)
- PSYCH-263 Developmental Psychology (3 hours)
- HHP-462 Adapted Physical Education (2 hours)
- REC-465 Assessment and Documentation in Therapeutic Recreation (3 hours)
- REC-469 Interventions in Therapeutic Recreation (3 hours)
- REC-471 Theory of Therapeutic Recreation Program Service Development (3 hours)
- REC-473 Diagnostic Groups within Therapeutic Recreation (3 hours)
- REC-480 Trends and Issues in Therapeutic Recreation (3 hours)
- PSYCH-571 Abnormal Psychology (3 hours)

### **Electives needed to complete 120 hour minimum for Therapeutic Recreation emphasis can be selected from the following:**

- BIOL-410 Biological and Medical Terminology (2 hours)
- HHP-460 Kinesiology (3 hours)
- HHP-464 Physiology of Exercise (3 hours)
- HHP-466 Motor Learning and Development (3 hours)
- MATH-143 Elementary Statistics (3 hours)
- NURS-303 Introduction to Public Health (3 hours)
- PHIL-112 Biomedical Ethics (3 hours)
- PSYCH-357 Educational Psychology (3 hours)
- PSYCH-430 Positive Psychology (3 hours)
- PSYCH-616 Introduction to Group Processes (3 hours)
- REC-350 Promoting Community and Worksite Wellness (3 hours)
- REC-441 Therapeutic Recreation Interventions for Older Adults (3 hours)
- SOC-584 Medical Sociology (3 hours)
- SWK-344 Mental Health Theory and Practice (3 hours)
- SWK-598 Introduction to Addiction (3 hours)

## Curriculum Revision Form

Effective Date: FALL 2026

Submission Date:

Department: Health Human Performance & Recreation

College of: Education



Contact Person: Shelby Hutchens

Minor Required? No



Revision



Major/Minor/Emphasis/Certification Name:

Recreation & Sport Management Emphasis

*If selection is "Deletion" complete questions 2, 3, & 4, then complete signatures.*

**Revision to Curriculum – REQUIRES ACADEMIC PLANNING EXCEL ATTACHED.**  
Used to change program name and/or curriculum, effective the upcoming academic catalog.  
Removes Major/Minor/Emphasis/Certificate from upcoming catalog.

### 1. Describe ALL Changes:

We are adding more suggested elective options to the Recreation and Sport Management emphasis and increasing the number of elective courses required. We are also removing FCS 406, MKTG 420, 460, and 510 from the suggested elective courses and adding MKTG 330, which is the prerequisite for those marketing classes. We have added MGT 430, BIOL 313, PHIL 114, PSYCH 575, POLS 201, FIN 210, MGT 330, and ECON 191 to the list of suggested electives. BIOL 313 requires a Gen ed in natural and physical science. These additional elective options are offered more regularly and provide a broader range of options for students looking to hone skills in a particular sector of the recreation or sport management industry. We are also removing REC 270 and the option of 770 from the core.

### 2. Rationale for change, including changes to curriculum objectives:

We are increasing the number of elective courses required and adding more options to the electives to provide better guidance to students seeking additional recreation and sport related education. REC 270 has not been offered in quite some time, and REC 770 is our graduate level course and we prefer our undergraduates to take REC 470 in person instead. By adding MKTG 330 to the list of suggested electives, students can fulfill the prerequisite requirement of advanced marketing courses like 420, 460, and 510 - and should be encouraged to take those with their remaining electives required if they are interested in marketing. The additional elective options (MGT 430, BIOL 313, PHIL 114, PSYCH 575, POLS 201, FIN 210, MGT 330, and ECON 191) are offered more regularly and provide a broader range of options for students looking to hone skills in a particular sector of the recreation or sport management industry.

3. Will this change affect any education majors? *If "yes," this requirement will need approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation".*



Yes



No

4. If this change affects any other department on campus, please attach all email notifications between departments.

5. Does the revision meet University catalog definitions for majors, minors, emphases, and certificates as appropriate?

Yes     No

6. Will additional resources or costs will be required?

Yes     No

If so, what will be needed?

**Definition of an Emphasis**

Area of Emphasis is a specific subject area that exists within an approved degree program and major. At Pittsburg State University a minimum of 12 credit hours and no more than 24 credit hours are expected for an area of emphasis in a baccalaureate degree program.

**Definition of a Minor**

Minors at Pittsburg State University may range from 15 to 24 credit hours. When selected to accompany a degree that requires a minor there must be at least nine unique credit hours in the minor that are not found in the student's major in order to meet graduation requirements. In instances where the major requires a minor (not the degree type), academic departments/schools may specify minors that best achieve the learning objective for their students.

**Definition of Certificate Program**

A certificate program can be undergraduate or graduate in course content and provides a specific body of knowledge for personal or career development or professional continuing education. Certificates may be taken while also pursuing a degree or independent from any other studies at Pittsburg State University. It is recommended that if the student is only pursuing a certificate and not in conjunction with a degree and wishes to apply for federal financial assistance that they visit with personnel in the Student Financial Assistance office regarding the eligibility for aid for the certificate of interest. At Pittsburg State University a certificate can range from 12 credit hours to 24 credit hours.

## Authorization Sign-Off Sheet

<input type="checkbox"/>

- Checklist: Check once verified.**  
Program guide from current catalog.  
Academic Planning Excel attached.  
120 Credit hours met.  
Course Id's match Course names.  
Course hours are correct.  
Listed courses are currently active.  
Needed Documentation attached.

-Approved: Department Chair/Director

Date: 12/10/2025

Signature:

Cole Shewmake



-Approved: College Curriculum Committee

Date: 2.3.26

Signature:



-Approved: Dean of College

Date: Feb 5, 2026

Signature:

Susan Bon

Susan Bon (Feb 5, 2026 16:18:09 CST)

-Approved: Council for Teacher Education (if applicable)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

-Approved: University Undergraduate Curriculum Committee

Date: 3/12/26

Signature:

Byron McKay

-Approved: Faculty Senate

Date: \_\_\_\_\_

Signature, Recorder Faculty Senate: \_\_\_\_\_

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.

Originating Department: After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.pdf" and uploaded as well.

Make sure to attach the program guide from current catalog! (For Revised Curriculum)

<https://www.pittstate.edu/registrar/catalog>

**Academic Planning Document for 2025-2026**

**Emphasis - Recreation and Sport Management**

Course Prefix	Course Num.	Course Name	Cr. Hr.
<b>Core Courses -</b>			<b>33</b>
REC	160	Introduction to Professions in Recreation, Sport and Hospitality	3
HHP	260	First Aid and CPR	2
REC	375	Professional Development Seminar in RSSHM	3
REC	280	Leadership and Management in RSSHM	3
REC	311	Program Design and Leadership	3
REC	317	Camping and Outdoor Education	3
REC	320	Promotion in Recreation, Sport and Hospitality	3
REC	461	Professional Conference	1
REC	419	Research in Recreation	3
REC	470	Administration of Recreation, Sport and Hospitality	3
REC	426	Law of the Professions in Recreation, Sport and Hospitality	3
REC	498	Internship	3
<b>Emphasis Courses -</b>			<b>15</b>
REC	325	History of Recreation and Sport	3
REC	430	Business of Recreation, Sport and Hospitality	3
REC	435	Facility Design and Operations	3
REC	438	Current Issues in the Professions	3
REC	450	Sport Operations and Governance	3
<b>Support Courses -</b>			
		<b>Prerequisite for BIOL 313: Gen Ed Requirements: Natural and Physical Sciences</b>	<b>4-5 hours</b>
<b>Elective Courses -</b>			<b>9</b>
		Select 9 hours of Recreation and Sport Electives from:	3
REC	400	Event Design, Planning and Management	3
ECON	191	Issues in Today's Economy	3
ECON	433	Sports Economics	3
MKTG 330	330	Principles of Marketing	3
MGT 330	330	Management and Organizational Behavior	3
SOC	410	Sociology of Sport	3
FIN	210	Financial Planning	3
MGT	430	Legal and Social Environment of Business	3
POLS	201	Intro to Public Policy	3
BIOL	313	Principles of Conservation	3
PHIL	114	Environmental Ethics	3
PSYCH 575	575	Industrial and Organizational Psychology	3
		Additional electives of up to 29 hours (or a minor + electives) may be required to meet the 120 credit hour requirement.	<b>29</b>
<b>Total Credit Hours -</b>			<b>86.00</b>
<b>Minor -</b>			
<b>General Education, 34-35 hours -</b>			<b>34.00</b>
<b>Total Credit Hours:</b>			<b>120.00</b>

Be sure all information is correct and courses are active before submitting.  
 Curriculum Revisions **REQUIRE** a program guide from the current catalog, 24/25.  
 Your legislation will be returned if either is found.

# Bachelor of Science Degree with a Major in Recreation Services, Sport and Hospitality Management

**Degree:** Bachelor of Science

**Major:** Recreation Services, Sport and Hospitality  
Management

**Emphasis available:** Hospitality Management, Recreation  
and Sport Management, Therapeutic Recreation

## General Education Requirements

General Education requirements consist of 34-35 credit hours of course work.

**Required Math Gateway Course, seek advisement.**

MATH-133 Quantitative Reasoning

## Core Requirements

- \_\_\_ REC-160 Introduction to Professions in Recreation, Sport and Hospitality (3 hours)
- \_\_\_ HHP-260 First Aid and CPR (2 hours)
- \_\_\_ REC-270 Field Study in Recreation Leisure and Fitness (2 hours)  
or \_\_\_ REC-375 Professional Development Seminar In RSSHM (3 hours)
- \_\_\_ REC-280 Leadership and Management in RSSHM (3 hours)
- \_\_\_ REC-311 Program Design and Leadership (3 hours)
- \_\_\_ REC-317 Camping and Outdoor Education (3 hours)
- \_\_\_ REC-320 Promotion in Recreation, Sport and Hospitality (3 hours)
- \_\_\_ REC-419 Research in Recreation (3 hours)
- \_\_\_ REC-461 Professional Conference (1 hour)
- \_\_\_ REC-470 Administration of Recreation, Sport and Hospitality (3 hours)
- or \_\_\_ REC-770 Administration of Recreation (3 hours)
- \_\_\_ REC-426 Law of the Professions in Recreation, Sport and Hospitality (3 hours)
- \_\_\_ REC-498 Internship (9-12 hours)

## Areas of Emphases

An emphasis must be completed in either Community and Worksite Wellness, Hospitality Management, Recreation and Sport Management, or Therapeutic Recreation.

## Hospitality Management Emphasis

The Hospitality Management emphasis provides students with the skills needed to be professionals in the hospitality field. Students completing this emphasis will be able to plan, execute, and evaluate

events and meetings as well as begin the management track in casinos, resorts, spas, and other related travel and tourism enterprises. Upon completion of the program, students will be granted either a Hospitality Management Certificate or a degree indicating that they have met academic requirements making them eligible to practice as a professional in the hospitality field. Students will also be encouraged to take one or more of the following exams: Certified Hotel Administrator (CHA®), Certified Hotel Concierge (CHC), Certification in Hotel Industry Analytics (CHIA), Certified Master Hotel Supplier (CMHS®), and/or Certified Spa Supervisor (CSS).

## Emphasis Area Requirements

*See notes \*1*

- \_\_\_ REC-400 Event Design, Planning and Management (3 hours)
- \_\_\_ REC-402 Event Entertainment and Technology (3 hours)
- \_\_\_ REC-406 Resort, Spa, Casino and Lodging Operations (3 hours)
- \_\_\_ REC-410 Tourism Planning and Development (3 hours)

## Plus 6 hours of elective from the following:

- \_\_\_ REC-430 Business of Recreation, Sport, and Hospitality (3 hours)
- \_\_\_ REC-435 Facility Design and Operations (3 hours)
- \_\_\_ REC-438 Current Issues in the Professions (3 hours)

*Notes \*1: Additional electives of 22 credit hours are required to meet the 120 credit hour requirement. Students are encouraged to select courses from the curriculum of one of the following minors: Human Resource Development, Graphic Design, Interior Design, Business Administration, International Business, Geography, History, Natural History, Dance, Physical Education or Coaching.*

## Recreation and Sport Management Emphasis

The Recreation and Sport Management emphasis provides students with the skills needed to serve leadership, supervisory, and management roles in city, park and recreation capacities and other leisure service agencies and sport industries. Upon completion of the program, students are encouraged to take one or more of the following exams: the Certified Park and Recreation Professional (CPRP) offered by the National Recreation and Park Association, Certified Sports Event Executive (CSEE), Certified Sports Administrator (CSA) through National Council of Youth Sports and/or Certified Sports Field Manager (CSFM) through Sports Turf Managers Association.

## Emphasis Area Requirements

*See notes \*2*

- \_\_\_ REC-325 History of Recreation and Sport (3 hours)
- \_\_\_ REC-430 Business of Recreation, Sport, and Hospitality (3 hours)
- \_\_\_ REC-435 Facility Design and Operations (3 hours)
- \_\_\_ REC-438 Current Issues in the Professions (3 hours)
- \_\_\_ REC-450 Sport Operations and Governance (3 hours)

## Plus 6 hours from the following Sport Electives:

- \_\_\_ ECON-433 Sports Economics (3 hours)
- or \_\_\_ FCS-406 Sports Nutrition (3 hours)
- or \_\_\_ MKTG-420 Services Marketing (3 hours)
- or \_\_\_ MKTG-460 Social Media Marketing (3 hours)
- or \_\_\_ REC-400 Event Design, Planning and Management (3 hours)
- or \_\_\_ SOC-410 Sociology of Sport (3 hours)

*Notes \*2: Additional electives of 19 credit hours are required to meet the 120 credit hour requirement. Students are encouraged*

*to select courses from the curriculum of one of the following minors: Coaching, Dance, Exercise Science, Marketing, Natural History, Communication, Leadership, Psychology, Spanish, Youth and Adolescent, Early Childhood Development, Safety, Health and Environmental Management, Construction Management, Automotive Technology, Human Resource Development, or Business Administration.*

## **Therapeutic Recreation Emphasis**

This emphasis prepares students for supervisory and leadership positions in various hospitals, private and community-based health care facilities delivering care as recreation therapists to individuals with various disabilities and ability levels. Students completing the Therapeutic Recreation emphasis qualifies them to sit for the National Council on Therapeutic Recreation Certification (NCTRC) Exam.

### **Emphasis Area Requirements**

- BIOL-111 General Biology (3 hours)
- and  BIOL-112 General Biology Laboratory (2 hours)
- or  BIOL-211 Principles of Biology I (4 hours)
- and  BIOL-212 Principles of Biology II (4 hours)
- PSYCH-155 General Psychology (3 hours)
- REC-240 Introduction to Therapeutic Recreation (3 hours)
- BIOL-257 Anatomy and Physiology (3 hours)
- and  BIOL-258 Anatomy and Physiology Laboratory (2 hours)
- PSYCH-263 Developmental Psychology (3 hours)
- HHP-462 Adapted Physical Education (2 hours)
- REC-465 Assessment and Documentation in Therapeutic Recreation (3 hours)
- REC-469 Interventions in Therapeutic Recreation (3 hours)
- REC-471 Theory of Therapeutic Recreation Program Service Development (3 hours)
- REC-473 Diagnostic Groups within Therapeutic Recreation (3 hours)
- REC-480 Trends and Issues in Therapeutic Recreation (3 hours)
- PSYCH-571 Abnormal Psychology (3 hours)

### **Electives needed to complete 120 hour minimum for Therapeutic Recreation emphasis can be selected from the following:**

- BIOL-410 Biological and Medical Terminology (2 hours)
- HHP-460 Kinesiology (3 hours)
- HHP-464 Physiology of Exercise (3 hours)
- HHP-466 Motor Learning and Development (3 hours)
- MATH-143 Elementary Statistics (3 hours)
- NURS-303 Introduction to Public Health (3 hours)
- PHIL-112 Biomedical Ethics (3 hours)
- PSYCH-357 Educational Psychology (3 hours)
- PSYCH-430 Positive Psychology (3 hours)
- PSYCH-616 Introduction to Group Processes (3 hours)
- REC-350 Promoting Community and Worksite Wellness (3 hours)
- REC-441 Therapeutic Recreation Interventions for Older Adults (3 hours)
- SOC-584 Medical Sociology (3 hours)
- SWK-344 Mental Health Theory and Practice (3 hours)
- SWK-598 Introduction to Addiction (3 hours)

## Curriculum Revision Form

Effective Date: FALL 2026

Submission Date: 1/19/2026

Department: Health, Human Performance, and Recreation

College of: Education



Contact Person: Shelby Hutchens

Minor Required? No



Revision



Major/Minor/Emphasis/Certification Name:

Major: Recreation Services, Sport, and Hospitality Management

*If selection is "Deletion" complete questions 2, 3, & 4, then complete signatures.*

### **Revision to Curriculum – REQUIRES ACADEMIC PLANNING EXCEL ATTACHED.**

Used to change program name and/or curriculum, effective the upcoming academic catalog.

Removes Major/Minor/Emphasis/Certificate from upcoming catalog.

#### 1. Describe ALL Changes:

We have reduced the number of credit hours of the internship, this form and the previously submitted Academic Planning form highlight that change. We are also removing REC 270 and the option of 770 from the core. This changes the total hours of the RSSHM core to 33.

#### 2. Rationale for change, including changes to curriculum objectives:

By reducing the number of credit hours of the internship, students will hopefully be more likely to enroll in the internship in the summer, when internship opportunities are more plentiful and more beneficial for their professional development. REC 270 has not been offered in quite some time, and REC 770 is our graduate level course and we prefer our undergraduates to take REC 470 in-person instead.

3. Will this change affect any education majors? If "yes," this requirement will need approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation".



Yes



No

4. If this change affects any other department on campus, **please attach all email notifications between departments.**

5. Does the revision meet University catalog definitions for majors, minors, emphases, and certificates as appropriate?

Yes     No

6. Will additional resources or costs will be required?

Yes     No

If so, what will be needed?

**Definition of an Emphasis**

Area of Emphasis is a specific subject area that exists within an approved degree program and major. At Pittsburg State University a minimum of 12 credit hours and no more than 24 credit hours are expected for an area of emphasis in a baccalaureate degree program.

**Definition of a Minor**

Minors at Pittsburg State University may range from 15 to 24 credit hours. When selected to accompany a degree that requires a minor there must be at least nine unique credit hours in the minor that are not found in the student's major in order to meet graduation requirements. In instances where the major requires a minor (not the degree type), academic departments/schools may specify minors that best achieve the learning objective for their students.

**Definition of Certificate Program**

A certificate program can be undergraduate or graduate in course content and provides a specific body of knowledge for personal or career development or professional continuing education. Certificates may be taken while also pursuing a degree or independent from any other studies at Pittsburg State University. It is recommended that if the student is only pursuing a certificate and not in conjunction with a degree and wishes to apply for federal financial assistance that they visit with personnel in the Student Financial Assistance office regarding the eligibility for aid for the certificate of interest. At Pittsburg State University a certificate can range from 12 credit hours to 24 credit hours.

## Authorization Sign-Off Sheet

- Checklist: Check once verified.**
- Program guide from current catalog.
  - Academic Planning Excel attached.
  - 120 Credit hours met.
  - Course Id's match Course names.
  - Course hours are correct.
  - Listed courses are currently active.
  - Needed Documentation attached.

-Approved: Department Chair/Director

Date: 1/20/26

Signature: 

-Approved: College Curriculum Committee

Date: 2/3/26

Signature: 

-Approved: Dean of College

Date: Feb 5, 2026

Signature: 

-Approved: Council for Teacher Education (if applicable)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

-Approved: University Undergraduate Curriculum Committee

Date: 3/12/26

Signature: 

-Approved: Faculty Senate

Date: \_\_\_\_\_

Signature, Recorder Faculty Senate: \_\_\_\_\_

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.

Originating Department: After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.pdf" and uploaded as well.



## Bachelor of Science Degree with a Major in Recreation Services, Sport and Hospitality Management

Degree: Bachelor of Science

Major: Recreation Services, Sport and Hospitality  
Management

Emphasis available: Hospitality Management, Recreation  
and Sport Management, Therapeutic Recreation

### General Education Requirements

General Education requirements consist of 34-35 credit hours of course work.

Required Math Gateway Course, seek advisement.

MATH-133 Quantitative Reasoning

### Core Requirements

- \_\_\_ REC-180 Introduction to Professions in Recreation, Sport and Hospitality (3 hours)
- \_\_\_ HHP-280 First Aid and CPR (2 hours)
- \_\_\_ REC-270 Field Study in Recreation Leisure and Fitness (2 hours)  
or \_\_\_ REC-375 Professional Development Seminar in RSSHM (3 hours)
- \_\_\_ REC-280 Leadership and Management in RSSHM (3 hours)
- \_\_\_ REC-311 Program Design and Leadership (3 hours)
- \_\_\_ REC-317 Camping and Outdoor Education (3 hours)
- \_\_\_ REC-320 Promotion in Recreation, Sport and Hospitality (3 hours)
- \_\_\_ REC-419 Research in Recreation (3 hours)
- \_\_\_ REC-461 Professional Conference (1 hour)
- \_\_\_ REC-470 Administration of Recreation, Sport and Hospitality (3 hours)
- or \_\_\_ REC-770 Administration of Recreation (3 hours)
- \_\_\_ REC-426 Law of the Professions in Recreation, Sport and Hospitality (3 hours)
- \_\_\_ REC-488 Internship (9-12 hours)

### Areas of Emphases

An emphasis must be completed in either Community and Worksite Wellness, Hospitality Management, Recreation and Sport Management, or Therapeutic Recreation.

### Hospitality Management Emphasis

The Hospitality Management emphasis provides students with the skills needed to be professionals in the hospitality field. Students completing this emphasis will be able to plan, execute, and evaluate

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### Emphasis Area Requirements

See notes \*1

- \_\_\_ REC-400 Event Design, Planning and Management (3 hours)
- \_\_\_ REC-402 Event Entertainment and Technology (3 hours)
- \_\_\_ REC-406 Resort, Spa, Casino and Lodging Operations (3 hours)
- \_\_\_ REC-410 Tourism Planning and Development (3 hours)

### Plus 6 hours of elective from the following:

- \_\_\_ REC-430 Business of Recreation, Sport, and Hospitality (3 hours)
- \_\_\_ REC-435 Facility Design and Operations (3 hours)
- \_\_\_ REC-438 Current Issues in the Professions (3 hours)

Notes \*1: Additional electives of 22 credit hours are required to meet the 120 credit hour requirement. Students are encouraged to select courses from the curriculum of one of the following minors: Human Resource Development, Graphic Design, Interior Design, Business Administration, International Business, Geography, History, Natural History, Dance, Physical Education or Coaching.

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### Emphasis Area Requirements

See notes \*2

- \_\_\_ REC-325 History of Recreation and Sport (3 hours)
- \_\_\_ REC-430 Business of Recreation, Sport, and Hospitality (3 hours)
- \_\_\_ REC-435 Facility Design and Operations (3 hours)
- \_\_\_ REC-438 Current Issues in the Professions (3 hours)
- \_\_\_ REC-450 Sport Operations and Governance (3 hours)

### Plus 6 hours from the following Sport Electives:

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- or \_\_\_ FCS-406 Sports Nutrition (3 hours)
- or \_\_\_ MKTG-420 Services Marketing (3 hours)
- or \_\_\_ MKTG-460 Social Media Marketing (3 hours)
- or \_\_\_ REC-400 Event Design, Planning and Management (3 hours)
- or \_\_\_ SOC-410 Sociology of Sport (3 hours)

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*to select courses from the curriculum of one of the following minors: Coaching, Dance, Exercise Science, Marketing, Natural History, Communication, Leadership, Psychology, Spanish, Youth and Adolescent, Early Childhood Development, Safety, Health and Environmental Management, Construction Management, Automotive Technology, Human Resource Development, or Business Administration.*

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- and  BIOL-112 General Biology Laboratory (2 hours)
- or  BIOL-211 Principles of Biology I (4 hours)
- and  BIOL-212 Principles of Biology II (4 hours)
- PSYCH-155 General Psychology (3 hours)
- REC-240 Introduction to Therapeutic Recreation (3 hours)
- BIOL-267 Anatomy and Physiology (3 hours)
- and  BIOL-258 Anatomy and Physiology Laboratory (2 hours)
- PSYCH-263 Developmental Psychology (3 hours)
- HHP-462 Adapted Physical Education (2 hours)
- REC-465 Assessment and Documentation in Therapeutic Recreation (3 hours)
- REC-469 Interventions in Therapeutic Recreation (3 hours)
- REC-471 Theory of Therapeutic Recreation Program Service Development (3 hours)
- REC-473 Diagnostic Groups within Therapeutic Recreation (3 hours)
- REC-480 Trends and Issues in Therapeutic Recreation (3 hours)
- PSYCH-571 Abnormal Psychology (3 hours)

### **Electives needed to complete 120 hour minimum for Therapeutic Recreation emphasis can be selected from the following:**

- BIOL-410 Biological and Medical Terminology (2 hours)
- HHP-460 Kinesiology (3 hours)
- HHP-464 Physiology of Exercise (3 hours)
- HHP-466 Motor Learning and Development (3 hours)
- MATH-143 Elementary Statistics (3 hours)
- NURS-303 Introduction to Public Health (3 hours)
- PHIL-112 Biomedical Ethics (3 hours)
- PSYCH-357 Educational Psychology (3 hours)
- PSYCH-430 Positive Psychology (3 hours)
- PSYCH-616 Introduction to Group Processes (3 hours)
- REC-350 Promoting Community and Workplace Wellness (3 hours)
- REC-441 Therapeutic Recreation Interventions for Older Adults (3 hours)
- SOC-684 Medical Sociology (3 hours)
- SWK-344 Mental Health Theory and Practice (3 hours)
- SWK-598 Introduction to Addiction (3 hours)