



Pittsburg State University

Faculty Senate

Date: Monday, December 8, 2025

Time: 3:00 p.m.

Location: Sunflower, Overman Student Center

Agenda

- I. **Call to Order**
- II. **Campus Update(s):** None
- III. **Approval of November 17, 2025, minutes**
- IV. **Announcements**
 - a. **Provost and Vice President of Academic Affairs – Dr. Susan Bon**
 - b. **PSU/KNEA Remarks – Ananda Jayawardhana**
 - c. **Student Senate Remarks - Corey Humble**
 - d. **University Staff Senate Remarks – Co Presidents - Eva Sager & Michelle Hensley**
 - e. **Graduate College Remarks**
 - f. **Faculty Senate President’s Report – David Weaver**
- V. **Committee Reports**
 - a. **Academic Affairs Committee – Chair: Mandi Alonzo**
 - **Undergraduate Curriculum Subcommittee – Chair – Byron McKay**
 - **Library Services/Leaming Resources Subcommittee - Chair: Philip Frank**
 - **Online and Distance Learning Committee - Chair: Beth Hendrickson**
 - **Academic Honors Subcommittee - Chair: Laurent Pretot**
 - **Honors College Subcommittee - Chair: Rion Huffman**
 - **Campus and Community Resource Subcommittee - Chair: Joanne Britz**
 - b. **Student-Faculty Committee - Chair: Serif Uran**
 - c. **All-University Committee - Chair: Tracy Stahl**
 - d. **Faculty Affairs Committee - Chair: James Whitney**
 - e. **Constitution Committee - Chair: Karen Johnson**
 - f. **General Education Committee - Chair: Michele Barnaby**
 - g. **Budget Committee - Chair: Stephen Zornes**
 - h. **Academic Honesty Committee - Chair: Kristen Livingston**
 - i. **AI Committee - Chair: Jorge Leon**
- VI. **Unfinished Business:**
 - a. **FS Committees – total review of the process – request for response**

- b. **ADA compliance – FS page update** - discussion
- c. **Faculty of the year nomination process** - discussion
- d. **Scheduling change comments, many submitted, thank you**
- e. **Other unfinished businesses?**

VII. New Business:

- a. **Faculty of the year nominations** - discussion
- b. **At large Faculty Senate elections this fall** - discussion
- c. **AI committee recommendation** - discussion
- d. **Constitution committee recommendation** – First reading

VIII. Open Forum

IX. Adjournment

- Next Faculty Senate Meeting: **Monday, January 26th, 3 PM**, in the Sunflower Room, OSC

Committee Reports:

Faculty Senate President's Report – December 2025

No Report

Academic Affairs Committee

No Report

Undergraduate Curriculum Subcommittee

Attached

Library Services/Leaming Resources Subcommittee

No Report

Online and Distance Learning Committee

No Report

Academic Honors Subcommittee

No Report

Honors College Subcommittee

No Report

Campus and Community Resource Committee

No Report

Student-Faculty Committee

No Report

All-University Committee

No Report

Faculty Affairs Committee

No Report

Constitution Committee

The committee met on Nov. 20th and reviewed the following recommendations from the Campus and Community Resource Committee (formerly the Diversity and Multicultural Affairs Committee). The edits the Constitution Committee suggests are in **red**. Please add this to the agenda for the Dec. 8th Faculty Senate meeting for discussion and vote on the proposed changes.

RESPONSES AND PROPOSAL:

- I. This committee is most definitely needed; proposed rewritten purposes are #2 below.
- II. This subcommittee shall:
 - a. Explore the influences of a variety of thought processes and multiculturalism in instruction, in the curriculum, and in the academic content of various disciplines.

- b. Serve as liaison among the organized affinity groups on campus, including the Tilford Group, Campus and Community Resource Center (CCRC), **and academic units requiring accreditation.**
- c. Develop curriculum resources which recognize varied cultural perspectives.

III. We do not wish to change the composition of this committee, but some edits are included:
Composition: This committee shall consist of one faculty member from the Department of Teaching and Leadership, one faculty member from Teacher Education (Secondary), one faculty member from each of the other college/schools (Arts and Sciences, Business, and Technology), two at-large faculty members, and two students. The Associate Vice President for Campus and Community Resources, The Director of International Programs and the Director of Institutional Equity and Title 9 Coordinator shall serve as ex-officio members of the committee.

IV. Proposed NEW name: **Student Development and** Multicultural Affairs Sub-Committee.

General Education Committee

No Report

Budget Committee

No Report

Academic Honesty Committee

No Report

AI Ad Hoc Committee

PSU Fac Sen Gen AI Ad Hoc
Committee met October 15th

- Discussed the data from past surveys to help identify the PSU landscape. Using the faculty responses, the group is building a list of key findings and major themes. Big picture issues include:
 - Seeking policy and institutional guidance
 - Requests for more ethical use and framework for academic integrity
 - Additional training and professional development
 - Pedagogical support and curriculum integration
 - Resource Repositories and Tool Guidance
- Based on the big picture issues, the Ad Hoc is focusing on three areas
 - Goal 1. Create campus wide standardized language faculty should use to designate the degree of "acceptable AI use" in their course. And recommend that these are added to campus syllabi.
 - Goal 2. Create recommendations on where the "Acceptable AI use" designations can live to increase transparency for students and set expectations.
 - Goal 3. Help develop language to broaden and better define Academic Dishonesty.
- Group is looking at institutions that have shared their syllabus statements and best practice documents online at the moment.

- **Goal** - For the November meeting, deliver to Senate a short version of the report that outlines from the campus surveys the needs, the research, and the language recommendations based on best practices.

Pittsburg State University

Faculty Senate Artificial Intelligence (AI) Ad Hoc Committee

Word Document submitted to Faculty Senate on Monday, December 1, 2025

Background

The Faculty Senate established the Artificial Intelligence Ad Hoc Committee in Spring 2025 to examine the evolving role of AI in teaching, research, and service at Pittsburg State University. The committee conducted campus-wide surveys, reviewed practices at peer and other institutions, and gathered faculty perspectives to identify emerging needs and opportunities.

The goal is to ensure that PSU approaches AI-related decisions with meaningful faculty input and provides clear and consistent guidance that safeguards academic integrity and autonomy.

Key Findings from Survey Data

- **Faculty are using AI, but unevenly.** Most faculty have experimented with AI tools, in some capacity, without consistent institutional guidance.
- **Policy ambiguity creates confusion.** Many faculty are unsure whether departmental or university policies exist regarding AI use.
- **Ethical and integrity concerns remain.** Faculty seek tools to help students use AI responsibly without compromising learning outcomes and preserving integrity.
- **Training and support are strongly desired.** Faculty across disciplines expressed the need for professional development, model assignments, and secure AI resources.
- **Shared governance is essential.** Faculty expressed guidance on AI should emerge from a collaborative decision-making process, rather than top-down directives.

Why Senate Action Matters

Without clear institutional policy language and shared understanding, both students and faculty face uncertainty about expectations and ethical use. Faculty Senate involvement ensures that PSU remains at the forefront of responsible innovation while preserving instructor autonomy and academic freedom.

Summary of Recommendations

The AI Ad Hoc Committee recommends that Faculty Senate:

1. **Provide AI Use designations statements** that allow instructors to designate their preferred level of AI use within their courses.
2. **Adopt unified institutional definitions of AI** that include generative, predictive, and assistive technologies.
3. Support professional development and AI literacy initiatives for faculty and students, with a strong emphasis on ethics, privacy, and responsible use.
4. Transition the Ad Hoc Committee into a standing interdisciplinary committee to monitor developments, advising on policy, and provide annual updates.

Next Steps

The committee developed standardized AI Use category language for Syllabus Statements. These will be submitted to Senate for review and a vote. The group will continue working on language for the other recommendations.

Other Institutions reviewed: Boise State University, Southern Utah University, Auburn University, Ferris State University, Kansas State University, University of Minnesota, & Western Michigan University.

*Draft of full report, [accessible here](#).

Three Categories of AI Use designation: Allowed, Conditional, Prohibited.

Faculty should include one of the three categories in their class syllabus. Faculty are strongly encouraged to add a rationale statement that provides context for the students.

Categories

Use is Allowed

Use of Generative AI tools is permitted in this course (examples may include ChatGPT, Gemini, and/or Co-pilot). Students are responsible for the accuracy and originality of their work and must clearly disclose and cite any AI-generated content. Assignments using AI should include an acknowledgment statement specifying the tool, provider, and purpose of use.

[Insert rationale as to why here].

Use is Conditional

You may be permitted to use AI tools such as ChatGPT, CLAIR, and Gemini to assist on some assignments in this course (e.g., brainstorm ideas, outline documents, or write drafts). The course instructor will provide clear instructions in each assignment as to whether generative-AI is allowed for that assignment.

[Insert rationale as to why here].

Use is Prohibited

Students are expected to produce original work in all assignments. The use of Generative AI is prohibited in this class. Submitting AI-generated or AI-assisted work will be treated as academic misconduct.

[Insert rationale as to why here].

Undergraduate Curriculum Committee

Meeting Information

Meeting Date 11/21/25 (email votes)
 Chair Byron McKay
 Recorder Jennifer Pursley
 Absent Voting Members

Approval & Comments of Proposed Changes

Item	Department/ College	Type	Cook - COE	Livingston FS Pres Elect	McKay - COT	Neef - CAS	Pursley - COB	Decision	Comments
EDUC-370	EDUC	Notification							Reviewed by committee.
EDUC-252	EDUC	Notification							Reviewed by committee.
PSYCH-357	PSYCH	Notification							Reviewed by committee.
Child Development									
Minor	COE	Revision	X	X	X	X	X	Approved	No comments.
MGT-630	COB	Revision	X	X	X	X	X	Approved	No comments.
NURS-446	NURS	Revision	X	X	X	X	X	Approved	No comments.
PSYCH-571	PSYCH	Revision	X	X	X	X	X	Approved	No comments.

Faculty Senate Course Form

Effective Date: **Fall 2026**

Submission Date: 09/22/25

Department: School of Nursing

College of: **Arts & Sciences**

Contact Person: Barb McClaskey / Amy Hite

Create New, Revise, Inactivate, or Reactivate: **Revision**

Course #: **NURS 446**

Course Form:

- Used to create new course numbers or new prefixes.
- Used to change Name, Grading, Hours, Description, Reactivate
- Used to inactivate a course from the current catalog. Courses are never deleted. They are made inactive and can be legislated to become active again.

1. Purpose/Justification for the New course or Changes to existing:

The addition of an IP option to the grading system allows students to take the course during the semester is preparation for the study abroad experience that occurs immediately after the end of the term. The IP option prevents the students from being penalized with an 'incomplete' which disallows st

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *If "Yes", please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

☐ Yes

☒ No

3. Is this course to be considered for General Education?

If "yes" this requirement will need approval of the General Education Committee after the revisions have been approved by Faculty Senate. The General Education Course Approval form will also need to be submitted.

☐ Yes

☒ No

4. Will this course be required of any education majors?

If "yes," this requirement will need approval of the Council for Teacher Education before upload to "College Curriculum Legislation" in SharePoint.

☐ Yes

☒ No

5. Will additional resources or costs be required?

☐ Yes

☒ No

If so, what will be needed?

6. Will any additional course fees be required (e.g. equipment, clothing, travel, licensing, etc.)?

If "yes," complete the Course Fee Form on the Faculty Senate website, it will need to gain approval of the President's Council.

☐ Yes

☒ No

7. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:

Attach with upload.

8. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:

Attach with upload.

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Practicum in Transcultural Health Care	Practicum in Transcultural Health Care
Course Number:	NURS446	NURS446
Credits:	1	1
Grading System:	A-F, IN	Add IP to A-F, IN
Pre/Co-Requisite(s):	Co-requisite: NURS 445Transcultural Health Care.	Co-requisite: NURS 445Transcultural Health Care.
Course Description:	Clinical experience providing health care in a specific cultural setting. Co-requisite: NURS 445Transcultural Health Care. Permission of instructor required.	Clinical experience providing health care in a specific cultural setting. Co-requisite: NURS 445 Transcultural Health Care. Permission of instructor required.

Authorization Sign-Off

Checklist: Check once verified.

<input checked="" type="checkbox"/>	Required fields completed.
<input type="checkbox"/>	Syllabus attached for new courses
<input checked="" type="checkbox"/>	Assignment Strategies Attached

-Approved: Department Chair/Director

Date: 9/23/2025

Signature, Chair/Director: _____

Amy Hite

-Approved: College Curriculum Committee

Date: 11-4-25

Signature, Committee Chair: _____

Christopher Childers

-Approved: Dean of College

Date: 11-4-25

Signature, Dean: _____

Christopher Childers

-Approved: Council for Teacher Education (if applicable)

Date: _____

Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 11/24/25

Signature, Committee Chair: _____

Ryan

-Approved: Faculty Senate

Date: _____

Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.

NURS 446 Assessment

Course Requirements:

1. Students will attend experience as arranged.
2. Students will demonstrate cultural sensitivity and culturally respectful care in all interactions with clients, patients, and staff.
3. Students will demonstrate a sense of cooperation and teamwork as appropriate in planning the experience, and in all interactions with peers, faculty, and staff.
4. Students will demonstrate a sense of cooperation and teamwork in all interactions and assignments in the practicum setting and throughout the experience and course.
5. Students will keep a journal of experiences, impressions, and thoughts. The journal will be graded as part of Transcultural Health Care.

Grading:

Grades will be assigned based on how well the student meets all of the course requirements.

Faculty Senate Course Form

Effective Date: **Fall 2026**

Submission Date:

Department: KUSB

College of: **Select One**

Contact Person: Holly Kent

Create New, Revise, Inactivate, or Reactivate: **Revision**

Course #: **MGT 630-81**

Course Form:

- Used to create new course numbers or new prefixes.
- Used to change Name, Grading, Hours, Description, Reactivate
- Used to inactivate a course from the current catalog. Courses are never deleted. They are made inactive and can be legislated to become active again.

1. Purpose/Justification for the New course or Changes to existing:

The International Experience in Management course is a hybrid model consisting of classroom instruction followed by a faculty-led study abroad component. Because the travel portion of the course occurs after final grades are due for the spring term, it is not possible to accurately assign a final grade at the regular grading deadline. To address this, I am requesting that student records indicate an IP (In Progress) grade instead of an IN (Incomplete) at the end of the term. Final grades will be submitted upon the successful completion of the study abroad component.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *If "Yes", please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

☐ Yes ☒ No

3. Is this course to be considered for General Education?

If "yes" this requirement will need approval of the General Education Committee after the revisions have been approved by Faculty Senate. The General Education Course Approval form will also need to be submitted.

☐ Yes ☒ No

4. Will this course be required of any education majors?

*If "yes," this requirement will need approval of the Council for Teacher Education **before** upload to "College Curriculum Legislation" in SharePoint.*

☐ Yes ☒ No

5. Will additional resources or costs be required?

☐ Yes ☒ No

If so, what will be needed?

6. Will any additional course fees be required (e.g. equipment, clothing, travel, licensing, etc.)?

If "yes," complete the Course Fee Form on the Faculty Senate website, it will need to gain approval of the President's Council.

☐

Yes

☒

No

7. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:

Attach with upload.

8. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:

Attach with upload.

Course Numbers cannot be changed, only created.

	Exsisting	New/Proposed
Title:	Int'l Experience in Management	
Course Number:	MGT 630-81	
Credits:	3	
Grading System:	A-F, IN	Add IP to A-F, IN
Pre/Co-Requisite(s):	permission of instructor	
Course Description:	An academically based international experience with a focus on some aspect of management. May combine international coursework, business experience, travel and cultural immersion. May be repeated if the country or region visited is different. Specific experiences must be approved in advance by the International Business Advisor or representative. Prerequisite: Permission of International Business Advisor or Representative.	

Authorization Sign-Off

Checklist: Check once verified.

✓

Required fields completed.
Syllabus attached for new courses
Assignment Strategies Attached

-Approved: Department Chair/Director

Date: 9/30/2025

Signature, Chair/Director: _____

Alexander D. Birch

-Approved: College Curriculum Committee

Date: 10/01/2025

Signature, Committee Chair: _____

Jennifer Puralecz

-Approved: Dean of College

Date: 10/02/2025

Signature, Dean: _____

Paul W. Gier

-Approved: Council for Teacher Education (if applicable)

Date: _____

Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 11/24/25

Signature, Committee Chair: _____

Ryan

-Approved: Faculty Senate

Date: _____

Signature, Recorder Faculty Senate: _____

Originating Department(s): After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.

Faculty Senate Course Form

Effective Date: **Fall 2026**

Submission Date: **October 3, 2025**

Department: **Psychology and Counseling**

College of: **Education**

Contact Person: **Dr. Robin Blair**

Create New, Revise, Inactivate, or Reactivate: **Revision**

Course #: **PSYCH 571**

Course Form:

- Used to create new course numbers or new prefixes.
- Used to change Name, Grading, Hours, Description, Reactivate
- Used to inactivate a course from the current catalog. Courses are never deleted. They are made inactive and can be legislated to become active again.

1. Purpose/Justification for the New course or Changes to existing:

The change in name of the course will reflect the current trends in the field and is less stigmatizing.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *If "Yes", please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

☐ Yes ☒ No

3. Is this course to be considered for General Education?

If "yes" this requirement will need approval of the General Education Committee after the revisions have been approved by Faculty Senate. The General Education Course Approval form will also need to be submitted.

☐ Yes ☒ No

4. Will this course be required of any education majors?

If "yes," this requirement will need approval of the Council for Teacher Education before upload to "College Curriculum Legislation" in SharePoint.

☐ Yes ☒ No

5. Will additional resources or costs be required?

☐ Yes ☒ No

If so, what will be needed?

PSU Faculty Senate 25-26

6. Will any additional course fees be required (e.g. equipment, clothing, travel, licensing, etc.)?

If "yes," complete the Course Fee Form on the Faculty Senate website, it will need to gain approval of the President's Council.

☐ Yes

☒ No

7. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:

Attach with upload.

8. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:

Attach with upload.

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Abnormal Psychology	Psychological Disorders
Course Number:	PSYCH 571	PSYCH 571
Credits:	3	3
Grading System:	A-F, IN	A-F, IN
Pre/Co-Requisite(s):	Prerequisite: PSYCH 155 General Psychology or permission of instructor.	Prerequisite: PSYCH 155 General Psychology or permission of instructor.
Course Description:	<p>Introduction to the study of abnormal behavior. Careful consideration will be given to the history of the concept of abnormality. Symptomatology of abnormal behavior will be studied as well as functional disorders including personality disorders and schizophrenia.</p> <p>Prerequisite: PSYCH 155 General Psychology or permission of instructor.</p>	<p>To provide an introductory survey of psychopathology and to examine different theoretical perspectives. The purpose of this course is to familiarize students with the causes, symptoms, and treatments of various psychological/co-occurring disorders.</p> <p>Prerequisite: PSYCH 155 General Psychology or permission of instructor.</p>

Authorization Sign-Off

Checklist: Check once verified.

<input checked="checked" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Required fields completed.

Syllabus attached for new courses

Assignment Strategies Attached

-Approved: Department Chair/Director

Date: 10.03.25

Signature, Chair/Director:

RDB PhD

-Approved: College Curriculum Committee

Date: 11-4-25

Signature, Committee Chair:

[Signature]

-Approved: Dean of College

Date: Nov 5, 2025

Signature, Dean:

[Signature]
SUNBORN NOV 5 2025 11:40:35 CST

-Approved: Council for Teacher Education (if applicable)

Date: _____

Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 11/24/25

Signature, Committee Chair:

[Signature]

-Approved: Faculty Senate

Date: _____

Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.







PSYCH 571 10-03-25

Final Audit Report

2025-11-05

Created:	2025-11-05
By:	Karen Lasota (KLASOTA@PITTSTATE.EDU)
Status:	Signed
Transaction ID:	CBJCHBCAABAAqrvbbRJ4kYEfEBVuvhuemAo22zMf9p5R

"PSYCH 571 10-03-25" History

-  Document created by Karen Lasota (KLASOTA@PITTSTATE.EDU)
2025-11-05 - 10:22:05 PM GMT- IP address: 198.49.82.49
-  Document signing automatically delegated to Stephanie Swezey (sswezey@pittstate.edu) by Susan Bon (sbon@pittstate.edu)
2025-11-05 - 10:22:27 PM GMT
-  Document emailed to Susan Bon (sbon@pittstate.edu) for signature
2025-11-05 - 10:22:27 PM GMT
-  Document emailed to Stephanie Swezey (sswezey@pittstate.edu) for signature
2025-11-05 - 10:22:27 PM GMT
-  Document e-signed by Susan Bon (sbon@pittstate.edu)
Signature Date: 2025-11-05 - 11:40:38 PM GMT - Time Source: server- IP address: 198.49.82.57
-  Agreement completed.
2025-11-05 - 11:40:38 PM GMT



Adobe Acrobat Sign

Faculty Senate Notification Form

Effective Date: Fall 2026

Submission Date: 11/11/25

Department: Psychology&Counseling

College of: Education



Contact Person: Robin Blair

Course/Program Name: PSYCH 357

Notification Form – Used for notifying faculty senate and registrar's office of changes that don't affect other departments.

- Admission Requirements
- Pre-requisites/Co-requisites -only removes or adds from your department.
- Modality -for the change or addition to teaching a face to face course to online or hybrid format.
- Other is for misc. situations that are not covered in the other areas.

1. Purpose/Justification for this notification:

Course mapping has resulted in the course being earlier in the program for secondary/PK-12 education majors. Based on the earlier sequencing, many teacher education candidates will not yet be admitted to teacher education. The prerequisites need updated to align with the needs for sequencing.

2. Is this notification related to, and/or may affect, any other departments, unit curricula, or programs at PSU or any other Regent university? Yes

If "yes", please provide documentation (ex. email).

	Existing	New/Proposed
Modality of Program:	Select One	Select One
Admission Requirements:		
Pre/Co-Requisite(s):	For Teacher Education majors only: grade of ""C"" or better in PSYCH 155 General Psychology, PSYCH 263 Developmental Psychology and EDUC 261 Explorations in Education, minimum 2.5000 cumulative GPA. Secondary only: Admission to Teacher Education or permission of the Teacher Education office and instructor.	For Teacher Education majors only: grade of ""C"" or better in PSYCH 155 General Psychology, PSYCH 263 Developmental Psychology and EDUC 261 Explorations in Education, minimum 2.5000 cumulative GPA.
Other:		

Authorization Sign-Off Sheet

-Approved: Department Chairperson

Date: Nov 11, 2025

Signature, Chairperson: 

-Approved: Dean of College

Date: Nov 18, 2025

Signature, Dean: 

-Approved: Faculty Senate

Date: _____

Signature, Recorder Faculty Senate: _____

Originating Departments: After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

Each college curriculum representative should notify their respective college and department(s) of the completion of the approval process.











PSYCH 357 Educational Psych Notification 111125

Final Audit Report

2025-11-18

Created:	2025-11-11
By:	Karen Lasota (KLASOTA@PITTSTATE.EDU)
Status:	Signed
Transaction ID:	CBJCHBCAABAAlp1ZhJQJ51fOxIUGAfZD7b5AKAkLqGpL

"PSYCH 357 Educational Psych Notification 111125" History

-  Document created by Karen Lasota (KLASOTA@PITTSTATE.EDU)
2025-11-11 - 5:26:44 PM GMT- IP address: 198.49.82.49
-  Document emailed to Robin Blair (rblair@pittstate.edu) for signature
2025-11-11 - 5:27:15 PM GMT
-  Email viewed by Robin Blair (rblair@pittstate.edu)
2025-11-11 - 6:15:25 PM GMT- IP address: 198.49.82.49
-  Document e-signed by Robin Blair (rblair@pittstate.edu)
Signature Date: 2025-11-11 - 6:51:48 PM GMT - Time Source: server- IP address: 198.49.82.49
-  Document signing automatically delegated to Stephanie Swezey (sswezey@pittstate.edu) by Susan Bon (sbon@pittstate.edu)
2025-11-11 - 6:51:52 PM GMT
-  Document emailed to Stephanie Swezey (sswezey@pittstate.edu) for signature
2025-11-11 - 6:51:53 PM GMT
-  Document emailed to Susan Bon (sbon@pittstate.edu) for signature
2025-11-11 - 6:51:53 PM GMT
-  Email viewed by Stephanie Swezey (sswezey@pittstate.edu)
2025-11-11 - 7:59:19 PM GMT- IP address: 198.49.82.57
-  Document e-signed by Susan Bon (sbon@pittstate.edu)
Signature Date: 2025-11-18 - 10:21:43 PM GMT - Time Source: server- IP address: 198.49.82.57
-  Agreement completed.
2025-11-18 - 10:21:43 PM GMT



Adobe Acrobat Sign

Faculty Senate Notification Form

Effective Date: Fall 2026

Submission Date: 11/11/25

Department: Teaching & Leadership

College of: Education



Contact Person: Jason Clemensen

Course/Program Name: EDUC 252

Notification Form – Used for notifying faculty senate and registrar's office of changes that don't affect other departments.

- Admission Requirements
- Pre-requisites/Co-requisites -only removes or adds from your department.
- Modality -for the change or addition to teaching a face to face course to online or hybrid format.
- Other is for misc. situations that are not covered in the other areas.

1. Purpose/Justification for this notification:

Course mapping has resulted in the course being sequenced prior to the professional blocks for Elementary Education and Elementary Education Unified programs. Therefore, the basic skills requirement should be removed as a prerequisite as it is required to prior to entry into the professional blocks.

2. Is this notification related to, and/or may affect, any other departments, unit curricula, or programs at PSU or any other Regent university? No



If "yes", please provide documentation (ex. email).

	Existing	New/Proposed
Modality of Program:	Select One	Select One
Admission Requirements:		
Pre/Co-Requisite(s):	Prerequisite: EDUC 261 Explorations in Education or concurrent enrollment with ACT score of 22 or higher or passing score on a Basic Skills Test.	Prerequisite: EDUC 261 Explorations in Education or concurrent enrollment.
Other:		

Authorization Sign-Off Sheet

-Approved: Department Chairperson

Date: Nov 11, 2025

Signature, Chairperson: 
Juan Cisneros (Nov 11, 2025 11:45:10 CST)

-Approved: Dean of College

Date: Nov 18, 2025

Signature, Dean: 
Dean Ben-Hur (Nov 18, 2025 11:38:49 CST)

-Approved: Faculty Senate

Date: _____

Signature, Recorder Faculty Senate: _____

Originating Departments: After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

Each college curriculum representative should notify their respective college and department(s) of the completion of the approval process.











EDUC 252 Childrens Literature FS Not Frm 111125

Final Audit Report

2025-11-18

Created:	2025-11-11
By:	Karen Lasota (KLASOTA@PITTSTATE.EDU)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXeBmYVafexDO9QwrLYFEVC9wVK1rchbV

"EDUC 252 Childrens Literature FS Not Frm 111125" History

-  Document created by Karen Lasota (KLASOTA@PITTSTATE.EDU)
2025-11-11 - 5:35:43 PM GMT- IP address: 198.49.82.49
-  Document emailed to Jason Clemensen (jclemensen@pittstate.edu) for signature
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2025-11-11 - 5:43:02 PM GMT
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2025-11-13 - 10:18:29 PM GMT- IP address: 198.49.82.57
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-  Agreement completed.
2025-11-18 - 10:18:49 PM GMT



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Faculty Senate Notification Form

Effective Date: Fall 2026

Submission Date: 11/11/25

Department: **Teaching & Leadership**

College of: Education



Contact Person: **Jason Clemensen**

Course/Program Name: **EDUC 370**

Notification Form – Used for notifying faculty senate and registrar's office of changes that don't affect other departments.

- Admission Requirements
- Pre-requisites/Co-requisites -only removes or adds from your department.
- Modality -for the change or addition to teaching a face to face course to online or hybrid format.
- Other is for misc. situations that are not covered in the other areas.

1. Purpose/Justification for this notification:

Course mapping has resulted in the course being sequenced later in the program for secondary/PK-12 education majors. By requiring admission to teacher education, candidates will have completed an appropriate sequence of coursework to prepare them for enrollment in this course.

2. Is this notification related to, and/or may affect, any other departments, unit curricula, or programs at PSU or any other Regent university? Yes

If "yes", please provide documentation (ex. email).

	Existing	New/Proposed
Modality of Program:	Select One	Select One
Admission Requirements:		
Pre/Co-Requisite(s):	None	Admission to teacher education.
Other:		

Authorization Sign-Off Sheet

-Approved: Department Chairperson

Date: Nov 11, 2025

Signature, Chairperson: 
Jane C. Clemenson (Nov 11, 2025 11:13:10 CST)

-Approved: Dean of College

Date: Nov 18, 2025

Signature, Dean: 
Susan Egan (Nov 18, 2025 10:09:58 CST)

-Approved: Faculty Senate

Date: _____

Signature, Recorder Faculty Senate: _____

Originating Departments: After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

Each college curriculum representative should notify their respective college and department(s) of the completion of the approval process.










EDUC 370 Org and Mgmnt of Middle and Secondary Classroom Not Form 111125

Final Audit Report

2025-11-18

Created:	2025-11-11
By:	Karen Lasota (KLASOTA@PITTSTATE.EDU)
Status:	Signed
Transaction ID:	CBJCHBCAABAAyEgoqo7vD5pCEwQzXcptv_TF2g_FiStL

"EDUC 370 Org and Mgmnt of Middle and Secondary Classroom Not Form 111125" History

-  Document created by Karen Lasota (KLASOTA@PITTSTATE.EDU)
2025-11-11 - 5:33:29 PM GMT- IP address: 198.49.82.49
-  Document emailed to Jason Clemensen (jclemensen@pittstate.edu) for signature
2025-11-11 - 5:34:02 PM GMT
-  Email viewed by Jason Clemensen (jclemensen@pittstate.edu)
2025-11-11 - 5:43:04 PM GMT- IP address: 198.49.81.217
-  Document e-signed by Jason Clemensen (jclemensen@pittstate.edu)
Signature Date: 2025-11-11 - 5:43:18 PM GMT - Time Source: server- IP address: 198.49.81.217
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2025-11-11 - 5:43:18 PM GMT
-  Document emailed to Susan Bon (sbon@pittstate.edu) for signature
2025-11-11 - 5:43:19 PM GMT
-  Document emailed to Stephanie Swezey (sswezey@pittstate.edu) for signature
2025-11-11 - 5:43:19 PM GMT
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2025-11-13 - 10:18:26 PM GMT- IP address: 198.49.82.57
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Signature Date: 2025-11-18 - 10:20:33 PM GMT - Time Source: server- IP address: 198.49.82.57



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✓ Agreement completed.
2025-11-18 - 10:20:33 PM GMT

Curriculum Revision Form

Effective Date: FALL 2026

Submission Date: 9/10/2025

Department: Teaching & Leadership/FCS

College of: Education

Contact Person: Amber Tankersley

Minor Required? No

Revision

Major/Minor/Emphasis/Certification Name:

Child Development Minor

If selection is "Deletion" complete questions 2, 3, & 4, then complete signatures.

Revision to Curriculum – REQUIRES ACADEMIC PLANNING EXCEL ATTACHED.

Used to change program name and/or curriculum, effective the upcoming academic catalog.

Removes Major/Minor/Emphasis/Certificate from upcoming catalog.

1. Describe ALL Changes:

The child development minor needs to be revised to include our revised introductory early childhood course, FCS 290 Introduction and Overview of Childhood Programs. PSYCH 263 will be added as an option to taking FCS 285 within the core. This course will be added to the core minor courses, thus reducing the number of restricted elective courses to choose from four to three.

2. Rationale for change, including changes to curriculum objectives:

The introductory early childhood course should be a part of the child development minor. PSYCH 263 is a required course for many majors who choose the child development minor, FCS 285 is essentially the same course so we don't want minors to take nearly identical courses.

3. Will this change affect any education majors? *If "yes," this requirement will need approval of the Council for Teacher Education before upload to " College Curriculum Legislation" in SharePoint.*

☐

Yes

☒

No

4. If this change affects any other department on campus, **please attach all email notifications between departments.**

5. Does the revision meet University catalog definitions for majors, minors, emphases, and certificates as appropriate?

☒ Yes ☐ No

6. Will additional resources or costs will be required?

☐ Yes ☒ No

If so, what will be needed?

Definition of an Emphasis

Area of Emphasis is a specific subject area that exists within an approved degree program and major. At Pittsburg State University a minimum of 12 credit hours and no more than 24 credit hours are expected for an area of emphasis in a baccalaureate degree program.

Definition of a Minor

Minors at Pittsburg State University may range from 15 to 24 credit hours. When selected to accompany a degree that requires a minor there must be at least nine unique credit hours in the minor that are not found in the student's major in order to meet graduation requirements. In instances where the major requires a minor (not the degree type), academic departments/schools may specify minors that best achieve the learning objective for their students.

Definition of Certificate Program

A certificate program can be undergraduate or graduate in course content and provides a specific body of knowledge for personal or career development or professional continuing education. Certificates may be taken while also pursuing a degree or independent from any other studies at Pittsburg State University. It is recommended that if the student is only pursuing a certificate and not in conjunction with a degree and wishes to apply for federal financial assistance that they visit with personnel in the Student Financial Assistance office regarding the eligibility for aid for the certificate of interest. At Pittsburg State University a certificate can range from 12 credit hours to 24 credit hours.

Authorization Sign-Off Sheet

Checklist: Check once verified.

<input checked="" type="checkbox"/>	Program guide from current catalog.
<input checked="" type="checkbox"/>	Academic Planning Excel attached.
<input type="checkbox"/>	120 Credit hours met.
<input checked="" type="checkbox"/>	Course Id's match Course names.
<input checked="" type="checkbox"/>	Course hours are correct.
<input checked="" type="checkbox"/>	Listed courses are currently active.
<input type="checkbox"/>	Needed Documentation attached.

-Approved: Department Chair/Director

Date: 9/12/25

Signature: _____



-Approved: College Curriculum Committee

Date: 11-4-25

Signature: _____



-Approved: Dean of College

Date: Nov 7, 2025

Signature: _____



-Approved: Council for Teacher Education (if applicable)

Date: 11-5-25

Signature: _____



-Approved: University Undergraduate Curriculum Committee

Date: 11/24/25

Signature: _____



-Approved: Faculty Senate

Date: _____

Signature, Recorder Faculty Senate: _____

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.

Originating Department: After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.pdf" and uploaded as well.

Child Development Minor

Core Requirements (10 hours)

- ___ FCS-285 Lifespan Human Development (3 hours)
- ___ FCS-390 Interacting with Children (3 hours)
- ___ FCS-391 Practicum in Early Childhood (1 hour)
- ___ FCS-590 Development of the Child: Birth Through Age Eight (3 hours)

Select four courses of Restricted Electives from:

- ___ EDUC-322 Early Literacy and Language Development (2 hours)
 - and ___ EDUC-323 Literature for Young Children Birth-3rd (1 hour)
 - ___ FCS-392 Infant and Toddler Development (3 hours)
 - ___ FCS-480 Dynamics of Family Relationships (3 hours)
 - ___ FCS-580 Family Violence and Child Abuse (3 hours)
 - or ___ FCS-780 Family Violence and Child Abuse (3 hours)
 - ___ FCS-690 Parent/Professional Relationships (3 hours)
-

Revised: 08/05/2025

Make sure to attach the program guide from current catalog! (For Revised Curriculum)

<https://www.pittstate.edu/registrar/catalog>

Academic Planning Document for 2025-2026			
Major/Emphasis/Minor/Certificate - Child Development Minor			
Course Prefix	Course Num.	Course Name	Cr. Hr.
Core Courses -			13
FCS	285	Lifespan Human Development	
	OR		3
PSYCH	263	Developmental Psychology	
FCS	290	Introduction and Overview of Childhood Programs	3
FCS	390	Interacting with Children	3
FCS	391	Practicum in Early Childhood	1
FCS	590	Development of the Child	3
Elective Courses -Select 9 hours of Restricted Electives			
EDUC	322	Early Literacy and Language Development and	2
EDUC	323	Literature for Young Children Birth-3rd	1
FCS	392	Infant and Toddler Development	3
FCS	480	Dynamics of Family Relationships	3
FCS	580	Family Violence and Child Abuse or	3
FCS	780	Family Violence and Child Abuse	3
FCS	690	Parent/Professional Relationships	3
Total Credit Hours -			22
Minor -			
General Education, 34-35 hours -			
Total Credit Hours:			22

Be sure all information is correct and courses are active before submitting.

Curriculum Revisions **REQUIRE** a program guide from the current catalog, 24/25.

Your legislation will be returned if either is found.

DO NOT SAVE AS PDF, Leave in Excel worksheet format!








Child Development Minor Rev 091225-MH

Final Audit Report

2025-11-07

Created:	2025-11-05
By:	Karen Lasota (KLASOTA@PITTSTATE.EDU)
Status:	Signed
Transaction ID:	CBJCHBCAABAADD1kRAS-NWn3SBNp6Dax5wvtLoLcuhaP

"Child Development Minor Rev 091225-MH" History

-  Document created by Karen Lasota (KLASOTA@PITTSTATE.EDU)
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2025-11-05 - 10:17:19 PM GMT
-  Email viewed by Stephanie Swezey (sswezey@pittstate.edu)
2025-11-06 - 1:52:41 AM GMT- IP address: 24.255.133.234
-  Document e-signed by Susan Bon (sbon@pittstate.edu)
Signature Date: 2025-11-07 - 7:47:34 PM GMT - Time Source: server- IP address: 174.210.166.85
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