Pittsburg State University
Faculty Senate Meeting

Date: Monday, December 7, 2020
Time: 3:00 p.m.
Location: Ballroom, Overman Student Center

AGENDA

I. Call to order

II. Approval of November 30, 2020 minutes

III. Announcements

A. Provost and Vice President of Academic Affairs- Howard Smith

B. PSU/KNEA Remarks- Khamis Siam

C. Student Senate Remarks- Bella L'Heureux

D. Unclassified Professional Senate Remarks- Jason Kegler

E. University Support Staff Remarks- Terri Blessent

F. Faculty Senate Report- Cole Shewmake

IV. Committee Reports
(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

A. **Academic Affairs Committee—Chair: Steve Cox**

- Undergraduate Curriculum Subcommittee—**Chair: Mary Jo Goedeke (Shawnee Hendershot Reporting)**
- Library Services/Learning Resources Subcommittee—**Chair: Stella Hastings**
- Online and Distance Learning Committee—**Chair: Krissy Lewis**
- Academic Honors Subcommittee—**Chair: John Daley**
- Honors College Subcommittee—**Chair: Michael Davidsson**

- Writing Across the Curriculum Subcommittee—**Chair: Laura Covert-Miller (Alex Binder Reporting)**

- Diversity and Multicultural Affairs Subcommittee—**Chair: Jessica Jorgenson-Borchert**

B. Student-Faculty Committee—Chair: Gail Yarick

C. All University Committee—Chair: Tatiana Goris

D. Faculty Affairs Committee—Chair: Trina Larery (Cole Shewmake Reporting)

E. Constitution Committee—Chair: James Whitney

F. Pitt State Pathway Committee—Chair: Michelle Hudiburg

G. Budget Committee—Chair: Tatiana Goris

H. Academic Honesty Committee—Chair: Shawnee Hendershot

V. Unfinished Business:

A. Second Reading of Bylaw changes to the Constitution

VI. New Business

VII. Open Forum

VIII. Adjournment

Next Faculty Senate Meeting: January 25, 2020 -- 3:00 pm

Academic Affairs – Chair: Steve Cox
Recorder: Kevin Bracker

Undergraduate Curriculum – Chair: Mary Jo Goedeke
Recorder: Mary Jo Goedeke

Items for approval

Library Services – Chair: Stella Hastings
Recorder: David Miller

No Report

Online and Distance Learning – Chair: Krissy Lewis
Recorder: Robert Lindsey

Meeting December 7

Academic Honors – Chair: John Daley
Recorder: John Daley

Honors College – Chair: Michael Davidsson
Recorder: Susan Carlson

No Report

Writing Across the Curriculum – Chair: Laura Covert-Miller
Recorder: Alex Binder

No Report

Diversity and Multicultural Affairs – Chair: Jessica Jorgenson-Borchert
Recorder: Lori Martin

Met on November 16---See meeting agenda attached

Student-Faculty – Chair: Gail Yarick
Recorder: Grant Moss

All-University – Chair: Tatiana Goris
Recorder: Browyn Conrad

Faculty Affairs – Chair: Trina Larery
Recorder: Jennifer Harris

No Report

Constitution – Chair: James Whitney
Recorder: Hazel Coltharp

No Report

Pitt State Pathway – Chair: Michelle Hudiberg
Recorder: Bob Kehle

Budget Committee – Chair: Tatiana Goris
Recorder: John Franklin

Academic Honesty – Chair: Shawnee Hendershot

No Report

BYLAW IV. Standing Committees.

Faculty membership of the standing committees shall be appointed by the Senate executive committee (See Article IV.B.). Appointed faculty members shall serve two-year terms: three being appointed in even-numbered years and three being appointed in odd-numbered years. An exception shall be that the first appointments after this By-law is effective shall consist of three appointments for one-year terms and three appointments for two-year terms. Student members shall be appointed by the Student Senate. The first meeting of each standing committee shall be called by the Senate executive committee member for the purpose of electing a chair. Each standing committee may create subcommittees in addition to those specified in this bylaw. The functions and membership of such subcommittees shall be determined by the standing committee. All standing committees, unless otherwise specified, shall function from the beginning of an academic year until the beginning of the following academic year. An annual report of each standing committee shall be submitted to the Senate executive committee in writing one week prior to the May meeting of the Senate. (Amended 3/23/81, 3/21/83)

A. Academic Affairs Committee. (See Article IV.B.). This committee shall include two students. This committee shall be concerned with curricula, educational improvement, Pitt State Pathway, instructional resources, research, academic regulations, and other matters regarding the academic programs of the University. The following subcommittees shall report to the academic affairs committee: (Amended 4/19/99, 5/9/2019)

    1. Undergraduate Curriculum Subcommittee. This subcommittee shall consist of five faculty members and one student member. Each school curriculum committee will nominate one of its members (normally the elected chair) to the Faculty Senate Executive Committee for appointment. The Provost and Vice President of Academic Affairs shall serve as an ex officio member. The undergraduate curriculum subcommittee shall review and approve or reject proposals forwarded to it by the school curriculum committees. It shall deal only with undergraduate curricular proposals and course proposals at the 699 level and below. (Graduate curricular matters, including the approval of courses at the 700 level and above, fall under the jurisdiction of the Graduate Council and/or graduate faculty.) The agenda and minutes of the undergraduate curriculum subcommittee shall be circulated to all members of the Senate, deans, and departmental chairpersons prior to the Senate meeting in which action on such proposals is to be taken. All actions of the undergraduate curriculum subcommittee shall be reported at the Senate meeting immediately following the circulation of the committee minutes. Such action shall be considered final unless challenged by the Senate at the time of the committee report. The undergraduate curriculum subcommittee shall also establish Senate-approved guidelines for its actions. These guidelines should provide the frame of reference in which the various school committees will work, as, for example: (Amended 4/15/91)
        a. New program proposals must have Board of Regents' approval.
        b. Faculty resources must be logically available for the implementation of curricular modifications.
        c. Reasonable physical resources should be available.

d. Adequate library resources should be available.
e. Curriculum modification should make a discernible contribution to the academic program of the University.
f. New courses should not be introduced when existing courses may be modified and updated to include new materials.

2. Teacher Education Subcommittee. (Deleted 4/17/89)

3. Library Services Subcommittee. This subcommittee shall consist of five faculty members, one of which will serve as chair (with at least one representative from each school/college in the University), plus three faculty representatives from Library Services, two students (one undergraduate, one graduate student), with the Dean of Library Services, and the Provost and Vice-President for Academic Affairs serving as ex officio members, without voting privileges. The Library Services Subcommittee shall be concerned with: (Amended 2/18/2002, 5/8/2017)

    a. Policies and related procedures affecting the operations of Library Services as it serves the university's students, faculty, and the public. The subcommittee shall be responsible for seeing that policies approved by the Faculty Senate are followed. The Dean of Library Services shall be responsible for the implementation of the policies of the subcommittee.

    b. The Library Services Subcommittee will serve as an advocate for adequate funding of Library Services (print, online materials, instructional media, and other resources) to serve the university's strategic plan. When deemed appropriate, it will disseminate key information to the faculty and students via the Faculty Senate and Student Government Association about issues and policies that are to have an effect on the budget. The subcommittee will provide a process for departments to voice concerns about inadequacies in learning resources. The outcome of such procedures will be a letter to the Student Government Association and Faculty Senate Presidents, the Dean of Library Services, and the Provost and Vice President of Academic Affairs detailing the particular problem, the department's needs, and the Subcommittee's recommendation.
    (Adopted 5/8/2000, 5/8/2017)

4. Information Systems Subcommittee. (See Article IV.B.) Amended to dissolve the ISC in favor of changes in faculty representation on the non-Faculty Senate Information Technology Council (ITC), effective August 2018.
5. Online and Distance Learning Subcommittee. (See Article IV.B.) This subcommittee shall include one faculty member from each of the four colleges/schools, one faculty member from Axe Library staff, two faculty from the Faculty Senate membership, and two students. The Dean of Graduate and Continuing Studies and the Director of the Center for Teaching and Learning Technologies shall serve as an ex-officio member. This subcommittee shall:

    a. Serve as a communications link between organizational units and Office of Graduate and Continuing Studies in regard to online and distance learning courses, policies and issues.
    b. Help recruit faculty and other appropriate resource persons to participate in online and distance learning activities.
    c. Participate in the formation, development and implementation of guidelines and procedures utilized in carrying out functions of the Office of Graduate and Continuing Studies regarding online and distance learning.
    d. Identify areas/methods by which the Office of Graduate and Continuing Studies can increase online and distance learning services to the University.(Adopted 12/14/87 Amended 3/20/89, 5/11/98, Amended 5/7/18).

6. Academic Honors Subcommittee. This subcommittee shall consist of five members. The five faculty members shall be from schools/departments participating in the academic honors program with one from the College of Education, one from the College of Technology, one from the College of Business and two from the College of Arts and Science. Within the College of Arts and Science, there will be separate committees including one representing the school/departments of natural sciences (physics, chemistry, biology, mathematics and nursing) and one from one of the other departments (art, communication, English & modern language, family & consumer sciences, history, philosophy & social sciences, military science, music and interdisciplinary programs). When possible and filled in a timely manner by the Student Government Association, two students who are eligible to participate in the Academic Honors Program shall also be included in the subcommittee membership. The Director of Honors College and the Vice President for Academic Affairs shall serve as ex officio members. (Amended 5/9/11, Amended 5/7/18). The subcommittee responsibilities include:

    a. Faculty members of the Faculty Senate Academic Honors Subcommittee would serve as the Chair/Co-Chairs of the College Academic Honors Subcommittee and would report back to the Faculty Senate Subcommittee as appropriate. Each College will create a College Academic Honors Committee whose responsibility it is to develop clearly defined standards and guidelines for Academic Honors Projects within their disciplines, and to review all student applications submitted to ensure quality and rigor of the projects proposed.
    (Amended 5/7/18) (Amendment as of 4/23/12 begins here) For the Colleges of Business, Education and Technology, the subcommittee will consist of one representative from each school/department. Within the College of Arts and Sciences, there will be separate committees representing schools/departments considered as Arts and those considered as Sciences. Subcommittee representatives will be selected by the schools/departments.(Amended 5/7/18)
    b. The Faculty Senate Academic Honors Subcommittee will address any student concerns voiced with regard to projects that were denied or sent back for modifications, if the student so choose to bring it forth.
    c. The Faculty Senate Academic Honors Subcommittee will review and act upon any proposals for new courses to be added as "may be taken for honors." (Concludes amendment of 4/23/12)
    d. Uphold the integrity of the guidelines of each school/department/college through the review of applications. (Amended 5/7/18)
    e. Propose modifications in the honors program to the Senate as the need arises. (Amended 5/15/89)

7. (Removed 4/19/99)

8. Honors College Subcommittee. This subcommittee shall consist of six faculty members, one of whom shall be the director of the Honors College serving ex officio, and two students eligible to participate in the Honors College Program, one from the junior class and one from the senior class. A faculty member term shall be two years, with three members selected in even numbered years and two members selected in odd numbered years. The vice president for academic affairs shall be an ex officio member of the subcommittee without voting privileges. The responsibilities of the subcommittee shall be:

    a. To establish the criteria for selection to the Honors College.
    b. To select Honors College students.
    c. To exercise oversight and establish rules for the Honors College on curriculum and develop guidelines for non-curricular honors activities. (Adopted 5/15/89, Amended 01/27/92)

9. Writing Across the Curriculum Subcommittee. The subcommittee shall consist of two members from Arts and Sciences, one member from the College of Business, one member from

the College of Technology, one member from the College of Education, one student member, one member from Learning Resources, the Director of Writing Across the Curriculum, the Assistant Director of Writing Across the Curriculum, and the Vice President of Academic Affairs (ex officio).

The subcommittee shall be responsible for planning and proposing Writing to Learn curriculum changes and for reviewing Writing to Learn Best Practices documentation. The minutes of this subcommittee shall be distributed to members of the Senate, deans and chairpersons one week prior to the Senate meeting in which action on such proposals is to be taken. (Adopted 5/14/90, Amended 5/9/19)

10. Diversity and Multicultural Affairs Subcommittee. This subcommittee shall consist ofone faculty member from the Department of Curriculum and Instruction, one faculty member from Teacher Education (Secondary), one faculty member from each of the other college/schools (Arts and Sciences, Business, and Technology), two at-large faculty members, and two students. The Director of Student Diversity Programs, the Director of International Programs and Services, and the Director of Equal Opportunity and Affirmative Action shall serve as ex-officio members of the subcommittee. This subcommittee shall:

    a. Explore the influences of diversity and multiculturalism in instruction, in the curriculum, and in the academic content of various disciplines.
    b. Serve as liaison among the organized diversity groups on campus,including the Tilford Group, the University Council on Diversity, the Office of Student Diversity, etc.
    c. Develop curriculum resources which deal with diversity and cultural issues. (Adopted May 11, 1998, November 24, 2014)

Proposed Amendment to the Constitution

"Article III E The president of the Faculty Senate shall appoint an election committee of not less than three Faculty Senate members, including the current President and President-elect, and not later than the last week of March of each year, for the purpose of nominating candidates for the Faculty Senate Executive Committee. In the first two weeks of April, the electorate shall be provided with a ballot listing those ~~faculty~~ Faculty Senate members who consent to the listing for the purpose of serving on the new Faculty Senate Executive Committee. A vote shall be cast for each of the officers position (Article IIB) and for five additional members during the April meeting of the new Faculty Senate. Nominations from the floor will be accepted if the individual nominated has consented to be placed on the ballot."

Diversity and Multicultural Affairs Subcommittee
Monday, November 16, 2020
2-3pm CST
Zoom

Attendees: Deatrea Rose, Jessica Jorgenson, Daniel Maxwell, Wei Sha, Lori Scott Dreiling, Emely Flores, Eric Rojas, Abhirajsinh Thakor, Lori Martin.

October minutes: Approved.

Old Business

Update on Collaboration with Tilford on creating a diversity resource

Tilford is open to collaboration, but had many questions about purpose. What do we hope to gain from the resource curating? Who is our main audience?

Discussion about creating a database that could be easily accessed, providing information about diversity and multiculturalism to both students and professors. Eric Rojas suggested that database could be a website with resources, an organized site for anyone needing information. Deatrea Rose pointed out that Tilford does have a Canvas page with a lot of resources. She said that, instead of starting a new repository, a link could be included on Canvas and titled with the subcommittee for a "one-stop shop." Some discussion about purpose and about the usefulness of a calendar and who might curate it. Jessica said she will ask Jorge Leon at the next Tilford meeting if he has any suggestions for building this kind of resource.

New Business

Tunnel of Oppression:

Stephanie Spitz is looking for volunteers to help plan the Tunnel of Oppression in April: https://docs.google.com/forms/d/e/1FAIpQLScPbWZh_bhTdpnhOHwaT8X7hVdCwb4SYDSwTRRR4Tog4iH-lA/formResponse

Emely Flores said the event would be in person, and participants, as they walk through the tunnel, will encounter in each space different kinds of oppression. Emely stressed that while there is oppression, there is also hope—the light at the end of the tunnel—learning, activism, volunteering, and so on. Volunteers can help with one side or both.

Jessica said the next meeting will be February. Links below are for upcoming events. She encouraged committee members to share any thoughts they might have in the interim via email.

Announcements and Events

- Enjoy break! Classes are remote after Thanksgiving.
- Be watching in the spring for Campus Climate survey results.
- Emely Flores shared a wealth of upcoming diversity events:
    - **February**:

- Blackout Day - Monday, **Feb. 1st** ALL DAY - wear black to bring awareness to the celebration of Black History Month, and how far we've come, as well as how far we have yet to go!
- MLK Jr. Ball - Saturday, **Feb. 6th** 6pm to 9pm - Ballroom A and B - masks required except when eating - DJ has increased the amount he's charging from $120 to $150, still discounting a great portion of his actual rate. He has filled out the contractual paperwork. Working on increasing the capacity # with Eva and Dr. Erwin.
- Black History Month Trivia Night - Wednesday, **Feb. 10th** - Ballroom C
- Still working out the details for more BHM events such as Gospel Explosion, Movie Night, and Keynote Speaker.

- **March:**
  - **Week of Empowerment Sunday, March 7th - Saturday, March 13th**
  - Sunday, **March 7**: Statement Sunday, Social Media Post
  - What's the most empowering statement that you've ever heard?
  - Monday, **March 8**: Men Crushing It Monday In-person event
  - Tuesday, **March 9**: PRISM Social Event? Reach out to them to see what they would like to do & how we can support them. Looking to contact Ali Smith to be a motivational speaker
  - Wednesday, **March 10**: Women Crushing It Wednesday
  - Thursday, **March 11**: Thankful Thursday, Social Media Post. Thank someone who's empowered you before. Tag them in a post. Spread the gratitude around.
  - Friday, **March 12**: Freedom Friday, Social Media Post. Share photos of your expression of freedom on Twitter & Instagram. Set boundaries of course (what's appropriate & what's not)
  - Saturday, **March 13**: Self-care Saturday, Social Media Post. Prevention and Wellness do a self-care social media post(s) or a take-over. Why self-care is important
  - SGA is having a **Multicultural week the week of March 22nd -27th**
- **April**:
  - Tunnel of Oppression: Moving Toward Empathy - **April (thinking 12th - 13th)**Application: https://docs.google.com/forms/d/e/1FAIpQLScPbWZh_bhTdpnhOHwaT8X7hVdCwb4SYDSwTRRR4Tog4iH-lA/viewform?fbzx=-3597336245190384712

President's Report – CoFSP Freedom of Expression Draft

Revised Draft Nov 18

The historical purpose of universities is to engage students and the greater academic community to empower them to confront, challenge, evaluate, and think critically about new ideas and how they may be used to solve age-old questions. Mere exposure to ideas does not serve that mission. When institutions support and encourage full and open discourse and the robust, respectful exchange of ideas and perspectives, students and the academic community at large feel more open about questioning assumptions, testing beliefs, and refining knowledge. This kind of atmosphere should be created in classrooms: Instructors have the power to determine the curriculum and pedagogical approach that advances their educational goals, as well as to determine what may hinder those goals. Academic freedom guarantees the right of faculty to teach, write, and publish without fear of censorship.

The Council of Faculty Senate Presidents reaffirms its commitment to the first amendment rights of faculty, staff, and students to express their diverse and often conflictual viewpoints and its commitment to protect students from hostile educational environments that adversely affect students' educational opportunities. A hostile educational environment substantially disrupts, or materially interferes with, a university's educational mission. Thus, the protection of free expression on our campuses is coextensive and coterminous with the First Amendment. Our commitment to freedom of expression is paired with our obligation to uphold and protect the dignity of all members of our university communities in our classrooms and in our communal spaces.

A commitment to freedom of expression is not incompatible with a commitment to diversity and to nurturing a positive and collaborative environment where everyone can thrive. On the contrary, the ability to express and debate our divergent beliefs and ideas is fundamental to the personal learning and growth needed for society to progress as a whole. Similarly, a commitment to protect the free expression rights of faculty, staff, and students is not incompatible with a commitment to protect individuals from expression that constitutes severe and pervasive harassment.

Members of the university community should be encouraged to bring a variety of voices onto campus to engage in rigorous debate in a variety of arenas. We are responsible, as educators, to provide an environment where civil discourse can take place, to protect human dignity, and to promote the core values and purpose of a university. Simultaneously, we desire a university to not be silent when hate speech occurs on campus. When such hate speech is constitutionally protected, the principal power of universities is not to limit hate speech, but the university is empowered to call the hate speech out for what it is—divisive, dehumanizing, and deleterious— and to do so emphatically, forcefully, and immediately.

UGCC Meeting 11/24/2020

Voting Members

	Goedeke	Gupta NOT PRESENT	Lewis	Wood	Fleming NOT PRESENT	Hendershot (Ex Officio)
Dept: ETECH						
Request for Revision to Curriculum						
AAS Plastics Tech Change Course Name and Code EET 343	X		X	X		X
BSPET Change Course Name and Code EET 343	X		X	X		X
Remove ENGL 250 from courses	X		X	X		X
Change Major Courses	X		X	X		X
Replace Required Courses EET 340 to EET 343	X		X	X		X
Request Revision to Course						
PET 585 Change Prerequisites	X		X	X		X
Dept: PSYCHOLOGY AND COUNSELING						
Request for Deletion of Curriculum						
Delete B.S. Psychology (Human Factors)	X		X	X		X
Request for Deletion of Curriculum						
Delete B.S. Psychology (Substance Abuse Serv.)	X		X	X		X
Dept: TWL						
Request for Revision to Curriculum						
Change in Course Requirements	X		X	X		X
Dept: SCHOOL OF CONSTRUCTION						
Request for Revision to Curriculum						
BAS Change Required Courses (various)	X		X	X		X
BST Change in Required Courses (various)	X		X	X		X
CM Change courses to accommodate business minor	X		X	X		X
Request for Revision to Course						
CMCET 234 change in course description	X		X	X		X
CMCET 431 change in prereq, course description	X		X	X		X
CMCET 530 change in prereq, course description	X		X	X		X
CMCET 632 change name, course description	X		X	X		X
CMCET 634 change in course description	X		X	X		X
CMCET 690 change in course description	X		X	X		X
EST 101 change in name	X		X	X		X
IND 324 change in course description	X		X	X		X
IND 425 change in name and course description	X		X	X		X
IND 570 change in course hours	X		X	X		X

IND 571 change in course hours	X	X	X	X
Request for New Course				
Add CMCET 318	X	X	X	X
Add HRD 390	X	X	X	X
Add HRD 520	X	X	X	X
Add HRD 525	X	X	X	X
Add HRD 530	X	X	X	X
Add HRD 530	X	X	X	X
Add HRD 535	X	X	X	X
Add HRD 545	X	X	X	X
Add HRD 555	X	X	X	X
Add HRD 556	X	X	X	X
Add HRD 565	X	X	X	X
Add HRD 585	X	X	X	X
Add HRD 595	X	X	X	X
Add HRD 625	X	X	X	X
Add HRD 635	X	X	X	X
Add HRD 645	X	X	X	X
Add HRD 653	X	X	X	X
Add HRD 655	X	X	X	X
Dept: EML				
Request for Deletion of Curriculum				
Delete B.S. in Education with English Major	X	X	X	X
Request for New Emphasis				
Add B.S. with Emphasis in English Education	X	X	X	X
Dept: FCS				
Request for Deletion of Curriculum				
Delete B.S. in Education with FCS Major	X	X	X	X
Request for Revision to Curriculum				
Add B.S. in FCS with Emphasis in Education	X	X	X	X
Dept: HPSS				
Request for Deletion of Curriculum				
Delete B.A. in History	X	X	X	X

Delete BSE in History - Government Education	X	X	X	X
Request New Major				
B.S. in History 9-10-20	X	X	X	X
B.S. in History 11-10-20	X	X	X	X
Requestion Revision to Curriculum				
Add B.S. in Education with a Major in History/Govt	X	X	X	X
Dept: MUSIC				
Request for Deletion of Curriculum				
Delete Bachelor of Arts in Music	X	X	X	X
Request for Revision of Curriculum				
Request for Emphasis Elective Studies	X	X	X	X
Request for Emphasis in Vocal Performance	X	X	X	X
Request for Emphasis in Instrumental Performance	X	X	X	X
Dept: TCL				
Request for Deletion of Curriculum				
Delete BS in Education with Major in Early Childhood	X	X	X	X
Request Revision to Curriculum				
Change Leadership Minor Courses	X	X	X	X

Pittsburg State University

Request for Deletion of Curriculum

Deletion of: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: English and Modern Languages College: Arts and Sciences

Submission Date: September 2020 Revision Effective: Fall, 2021 (Year)

Contact Person: _____ ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Education Degree with a Major in English

Rationale for Deletion: To streamline our offerings and make them more efficient

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This change affects only the BSED degree in our department

Will this deletion involve specific PittState Pathway courses? ☐ Yes ☒ No
If "yes," please realize that this requirement will need to gain approval of the PittState Pathway Committee.

Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date 9-8-2020 Signature, Department Chairperson Celia Patterson

☒ Approved: College Curriculum Committee
Date 11/5/20 Signature, College Curriculum Committee Chair Mary Carl Gonnella

☒ Approved: Dean of College
Date 11/5/20 Signature, Dean Mary Carl Gonnella

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 11/4/20 Signature, Council for Teacher Education Chair James Tweedy

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Pittsburg State University

Request for New Minor/Emphasis/Certificate

Proposal for a New: ☐ Minor ☒ Emphasis ☐ Certificate

Department: English and Modern Languages College: Arts & Sciences

This program is to be offered 50% or more online as a Hybrid_____

This program is to be offered fully online_____

Submission Date:August 2020 Effective: Fall, 2021 (Year)

Contact Person: Celia Patterson ☐ Faculty member ☒ Chair

Title of Proposed Minor/Emphasis /Certificate: English Education

Purpose/Justification for Minor/Emphasis/Certificate: To streamline our offerings and make them more efficient

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This change affects only the BSED degree in our department.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/ college's/ unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This change affects only the BSED majors in our department.

Please complete the Kansas Board of Regent forms located at https://www.kansasregents.org/academic_affairs/new_program_approval and list the proposed curriculum for the New Minor, where no board-approved degree program exsists, in section 3 (III) of the forms. Please input the proposed curriculum as you wish it to appear in the next catalog. No KBOR form is needed for New Emphases or Certificates. If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.

English Education Emphasis

Core Requirements for BA in English (17 hours)

__ ENGL-199 Introduction to English Studies (1 hour)
__ ENGL-202 English Grammar and Usage (3 hours)
__ ENGL-220 World Masterpieces (3 hours)
__ ENGL-699 Senior Seminar (1 hour)

Select 3 of the following 4 courses:

__ ENGL-231 American Literature I (3 hours)
__ ENGL-232 American Literature II (3 hours)
__ ENGL-241 British Literature I (3 hours)
__ ENGL-242 British Literature II (3 hours)

English Education Emphasis (25 hours)

__ ENGL-302 Advanced Composition (3 hours)
__ ENGL-304 Introduction to Writing About Literature (3 hours)
__ ENGL-476 Literature for Middle and Secondary Schools (3 hours)
__ ENGL-480 Internship in Teaching English (1 hour)
Note: 480 must be taken concurrently with ENGL 476 or ENGL 479.
__ ENGL-619 Shakespeare (3 hours)

Select 3 electives:

___ENGL elective (3 hours)
___ENGL elective (3 hours)
___ENGL elective (3 hours)
Note: Six credit hours must be selected from literature courses numbered above 500; at least three hours must be American.

Select 1 of the following 2 courses:

__ ENGL-308 English Linguistics (3 hours)
__ ENGL-603 History of the English Language (3 hours)

Foreign language requirement beyond the Pitt Pathway course E1 (6 hours)

Courses below must be completed for teacher certification and will substitute for a minor (34 hours).

Courses below must be completed before admission to teacher education (6 hours).

__ PSYCH-263 Developmental Psychology (3 hours)
__ EDUC-261 Explorations in Education (3 hours)

Courses below must be completed before admission to professional semester (13 hours).

__ EDUC-307 Clinical Experience (1 hour)
__ PSYCH-357 Educational Psychology (3 hours)
__ ENGL-479 Techniques for Teaching English in Middle and Secondary Schools (3 hours)
__ SPED-510 Overview of Special Education (3 hours)
__ EDUC-520 Methods and Materials for Academic Literacy (3 hours)
Notes: See Admission to Professional Semester for professional education grade point requirements. Must be admitted to Teacher Education to enroll in PSYCH 357 Educational Psychology, ENGL 479 Techniques for Teaching English in Middle and Secondary Schools and EDUC 520 Methods and Materials for Academic Literacy.

Professional Semester (15 hours)

__ EDUC-458 Methods and Curriculum (3 hours)
__ EDUC-464 Measurement and Evaluation (2 hours)
__ EDUC-475 Supervised Clinical Experience (9 hours)
__ ENGL-579 Supervised Student Teaching and Follow-Up of Teachers (1 hour)

Required Pathway Courses

PSYCH 155 General Psychology (3 hours) (Pathway G4-Scientific Inquiry)
EDUC 261 Explorations in Education (3) (Pathway E-Human Systems)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this minor/emphasis/certificate have specific PittState Pathway courses required?
   ☒ Yes ☐ No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.
   Does not need Pitt Pathway approval as no new courses being added (attachment)
4. Will this minor/emphasis/certificate affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Educotion approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson

Date 9-8-2020 Signature, Department Chairperson Celia Patterson

☒ Approved: College Curriculum Committee
Date 10/6/20 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☒ Approved: Dean of College
Date 10/6/20 Signature, Dean Mary Carol Pomatto

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 11/4/20 Signature, Council for Teacher Education Chair James Tom Lane

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Approval at Kansas Board of Regents level:

☐ COCAO Date: _____

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.

Pittsburg State University	
English Education (120 Student Credit Hours)	
Semester 1 (15 SCH)	**Semester 2 (15 SCH)**
Pitt Pathway ENGL 101 English Composition (3)	ENGL 220 World Masterpieces (3)
ENGL 199 Introduction to English Studies (1)	PSYCH 263 Developmental Psychology (3)
Pitt Pathway Course H0, Gorilla Gateway (2)	Modern Languages II (3)
Pitt Pathway G4 PSYCH 155 General Psychology (3)	Pitt Pathway Course, COMM Speech (3)
Pitt Pathway Course E1, Modern Languages I (3)	Pitt Pathway Course (3)
Pitt Pathway Course, Math (3)	
Semester 3 (14 SCH)	**Semester 4 (15 SCH)**
ENGL 241 British Literature I (3)	ENGL 202 Grammar and Usage (3)
Pitt Pathway Course E0, EDUC 261 Explorations in Education (3)	ENGL 232 American Literature II (3)
Modern Languages III (3)	ENGL 242 British Literature II (3)
Pitt Pathway, Science Course with lab (4)	Pitt Pathway Course, ENGL 299 Introduction to Research Writing (3)
Pitt Pathway Course G0, EXSCI-200 Intro to Exercise Science	Pitt State Pathway Course (3)
Semester 5 (16 SCH)	**Semester 6 (16 SCH)**
ENGL 304 Intro to Writing about Literature (3)	ENGL 302 Advanced Composition (3)
SPED 510 Overview of Exceptional Students (3)	ENGL 308 English Linguistics OR ENGL 603 History of the English Language (3)
EDUC 307 Clinical Experience (1)	ENGL 478 Literature for Middle and Secondary Schools (3)
EDUC 520 Methods and Materials (3)	PSYCH 357 Educational Psychology (3)
English Elective (3)	English Elective (3)
Pitt Pathway Course (3)	Pitt Pathway Course G0, HHP 150 Lifetime Fitness (1)
Semester 7 (14 SCH)	**Semester 8 (15 SCH)**
ENGL 479 Techniques in Teaching (3)	**Professional Semester**
ENGL 480 Teaching Internship (1)	EDUC 458 Methods and Curriculum (3)
ENGL 619 Shakespeare (3)	EDUC 464 Measurements and Evaluation (2)
ENGL 699 Senior Seminar (1)	EDUC 475 Supervised Teaching (9)
English Elective (3)	ENGL 579 Supervised Teaching Follow Up (1)
Pitt Pathway Course (3)	

Re: Pitt Pathway Legislation -- requires approval

Michelle Hensley <mhensley@pittstate.edu>
Thu 10/8/2020 2:34 PM
To: Karen Lasota <klasota@pittstate.edu>; Michelle Hudiburg <mhudiburg@pittstate.edu>; Cole Shewmake <cshewmake@pittstate.edu>
Cc: Melinda Roelfs <mroelfs@pittstate.edu>; Jim Truelove <jtruelove@pittstate.edu>

I believe that any changes to the forms will have to be discussed at the FS meeting and then I can make the changes...easy peazy!

Michelle Hensley
Executive Assistant
Registrar Office
Pittsburg State University
620/235-4206

Simple. Safe. Smart. If you have questions or concerns regarding the validity of this email, please contact the individual or department that sent this email, ITSecurity@pittstate.edu, or Gorilla Geeks at 620-235-4600.

From: Karen Lasota <klasota@pittstate.edu>
Sent: Thursday, October 8, 2020 2:09 PM
To: Michelle Hudiburg <mhudiburg@pittstate.edu>
Cc: Melinda Roelfs <mroelfs@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>; Jim Truelove <jtruelove@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

Yes, thank you! I appreciate anyone's help with this!

Karen

From: Michelle Hudiburg <mhudiburg@pittstate.edu>
Sent: Thursday, October 8, 2020 2:08 PM
To: Karen Lasota <klasota@pittstate.edu>
Cc: Melinda Roelfs <mroelfs@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>; Jim Truelove <jtruelove@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

Karen,
That is a great question that I do not know the answer to.
Perhaps Michelle or Melinda could provide some guidance on that process.
I do see where the confusion lies in those additional questions. Even if the curriculum requires Pathway courses I am not sure why the directive is there for our committee to be part of the

legislative process.

Thanks to anyone who might be able to clear this up!
Michelle Hudiburg

From: Karen Lasota <klasota@pittstate.edu>
Sent: Thursday, October 8, 2020 2:01 PM
To: Michelle Hudiburg <mhudiburg@pittstate.edu>
Cc: Melinda Roelfs <mroelfs@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>; Jim Truelove <jtruelove@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

Thank you, Dr. Hudiburg. The form is misleading because to answer "yes" to the question about whether or not the new legislation requires Pitt Pathway courses, then the instructions say that it needs Pitt Pathway approval. Is there a way that the form can be revised so that it is less confusing?

Karen

From: Michelle Hudiburg <mhudiburg@pittstate.edu>
Sent: Thursday, October 8, 2020 1:50 PM
To: Michelle Hensley <mhensley@pittstate.edu>; Karen Lasota <klasota@pittstate.edu>
Cc: Jim Truelove <jtruelove@pittstate.edu>; Brenda Roberts <broberts@pittstate.edu>; Nancy Grantham <ngrantham@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

Michelle is correct. We only approve courses to add to the Pathway.
Thank you!
Michelle

From: Michelle Hensley <mhensley@pittstate.edu>
Sent: Thursday, October 8, 2020 8:54 AM
To: Karen Lasota <klasota@pittstate.edu>; Michelle Hudiburg <mhudiburg@pittstate.edu>
Cc: Jim Truelove <jtruelove@pittstate.edu>; Brenda Roberts <broberts@pittstate.edu>; Nancy Grantham <ngrantham@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

I don't think this goes to Pathway, they only approve courses not curriculum.

Michelle Hensley
Executive Assistant
Registrar Office
Pittsburg State University
620/235-4206

Simple. Safe. Smart. If you have questions or concerns regarding the validity of this email, please contact the individual or department that sent this email, ITSecurity@pittstate.edu, or Gorilla Geeks at 620-235-4600.

From: Karen Lasota <klasota@pittstate.edu>
Sent: Thursday, October 8, 2020 8:25 AM
To: Michelle Hudiburg <mhudiburg@pittstate.edu>
Cc: Jim Truelove <jtruelove@pittstate.edu>; Brenda Roberts <broberts@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>; Nancy Grantham <ngrantham@pittstate.edu>
Subject: Pitt Pathway Legislation -- requires approval

Good morning Dr. Hudiburg,

Could you add this to the Pitt Pathway Committee's agenda for the next meeting? This is a new emphasis from the Communication Department. The Council for Teacher Education approved it at the October 7 meeting and now it needs Pitt Pathway approval. Once it gains PP approval, could you please upload it into this FS SharePoint folder? https://pittsburgstate.sharepoint.com/sites/facsen/SitePages/Home.aspx?RootFolder=%2Fsites%2Ffacsen%2FShared%20Documents%2FApproved%20Curriculum%20from%20Colleges%20to%20Registrar%20Admin&FolderCTID=0x0120005D7A1239D0D1364E8E3241A28D396FCD&View=%7BA7965729%2DE984%2D45AF%2D9A7A%2D7E08398243D2%7D Thank you.

Karen

From: College_of_Education_NoReply@pittstate.edu <College_of_Education_NoReply@pittstate.edu>
Sent: Thursday, October 8, 2020 7:08 AM
To: Karen Lasota <klasota@pittstate.edu>
Subject: Message from KM_C458

Pittsburg State University

Request for Deletion of Curriculum

Deletion of: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Family & Consumer Sciences College: Arts & Sciences

Submission Date: September 21, 2020

Revision Effective: Fall, 2021 (Year)

Contact Person: Duane Whitbeck ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Family and Consumer Sciences Education

Rationale for Deletion: We are changing it from a BSE to an emphasis area under the Family and Consumer Sciences B.S. degree.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The courses will all be the same under the new education emphasis.

Will this deletion involve specific PittState Pathway courses? ☐ Yes ☒ No
If "yes," please realize that this requirement will need to gain approval of the PittState Pathway Committee.

Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9-21-20 Signature, Department Chairperson [signature]

☒ Approved: College Curriculum Committee
Date 10/6/20 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☒ Approved: Dean of College
Date 10/6/20 Signature, Dean Mary Carol Pomatto

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 11/4/20 Signature, Council for Teacher Education Chair James Truelove

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair [signature]

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Family & Consumer Sciences College: A&S

This program is to be offered 50% or more online as a Hybrid_____

This program is to be offered fully online_____

Submission Date: 4/10/20 Revision Effective: Spring, 2021

(Year) Contact

Person: Duane Whitbeck ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Education, Major: Family & Consumer Sciences

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Bachelor of Sciences in Family & Consumer Sciences, Education emphasis

Description of Change: The current FCS BSED will become an emphasis areas under the BS in Family & Consumer Sciences

Rationale for Change (include changes to curriculum objectives): This will streamline data reporting and make the program organization more balanced.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum as it currently appears in the online catalog:

Bachelor of Science in Education Degree with a Major in Family and Consumer Sciences

Degree: Bachelor of Science in Education
Major: Family & Consumer Sciences Education

The degree requirements for a Bachelor of Science in Education with a major in Family and Consumer Sciences Education requires a minimum of 120 semester hours.

Core Requirements (38 hours)

__ FCS-100 Career Management in Family and Consumer Sciences(1-2 hours)

__ IND-110 Interior Design Fundamentals (3 hours)

__ FCS-203 Nutrition and Health (3 hours)

__ FCS-230 Consumer Education and Personal Finance (3 hours)

__ FCS-355 Construction Techniques (3 hours)

__ FCS-401 Food Science and Preparation Techniques (3 hours)

__ FCS-409 Demonstration Techniques and Instructional Technology(3 hours)

__ FCS-430 Family Resource Management (3 hours)

__ FCS-479 Techniques for Teaching Family and Consumer Sciences (3 hours)

Note: Must be admitted to Teacher Education for enrollment:

__ FCS-480 Dynamics of Family Relationships (3 hours)

__ FCS-572 Senior Seminar in Family and Consumer Sciences (1hour)

__ FCS-590 Development of the Child: Birth Through Age Eight (3hours)

__ FCS-690 Parent/Professional Relationships (3 hours)

Notes *1: Plus 0-5 Electives Sophomore Year: Admission to Teacher Education Junior Year: Admission to Professional Semester.

Professional Requirements (21 hours)

See notes *2

__ EDUC-261 Explorations in Education (3 hours)

__ EDUC-520 Methods and Materials for Academic Literacy (3 hours)

Note: Must be admitted to Teacher Education for enrollment.

__ FCS-370 Introduction to Career-Technical Education FCS (3hours)

__ FCS-429 Career and Technical Education in the FACS Curriculum(3 hours)

__ FCS-285 Lifespan Human Development (3 hours)

__ PSYCH-357 Educational Psychology (3 hours)

Note: Must be admitted to Teacher Education for enrollment.

__ SPED-510 Overview of Special Education (3 hours)

Notes *2: See grade point requirements for professional education courses for Admission to Professional Semester.

Professional Semester (17 hours)

See notes *3

__ EDUC-458 Methods and Curriculum (3 hours)

__ EDUC-464 Measurement and Evaluation (3 hours)

__ EDUC-475 Supervised Clinical Experience (9 hours)

__ FCS-579 Supervised Student Teaching and Follow-Up of Teachers (2 hours)

Notes *3: Plus 0-3 hours electives. Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University. Total hours for Bachelor of Science in Education Degree with a Major in Family and Consumer Sciences (120 hours)

List below, the proposed curriculum as you wish it to appear in the online catalog:

Bachelor of Science Degree with a Major in Family & Consumer Sciences

Degree: Bachelor of Science
Major: Family & Consumer Sciences
Emphasis: Education

The degree requirements for a BS major in Family & Consumer Sciences requires a minimum of 120 semester hours.

Education Emphasis

Core Requirements (14 hours)

__ FCS-100 Career Management in Family and Consumer Sciences(1-2 hours)
__ FCS-203 Nutrition and Health (3 hours)
__ FCS-230 Consumer Education and Personal Finance (3 hours)
__ FCS-470 Professional and Social Skills (3 hours)
__ FCS-480 Dynamics of Family Relationships (3 hours)
__ FCS-572 Senior Seminar in Family and Consumer Sciences (1hour)

FCS Content

__ IND-110 Interior Design Fundamentals (3 hours)
__ FCS-355 Construction Techniques (3 hours)
__ FCS-401 Food Science and Preparation Techniques (3 hours)
__ FCS-409 Demonstration Techniques and Instructional Technology (3 hours)
__ FCS-430 Family Resource Management (3 hours)
__ FCS-479 Techniques for Teaching Family and Consumer Sciences (3 hours)
Note: Must be admitted to Teacher Education for enrollment
__ FCS-480 Dynamics of Family Relationships (3 hours)
__ FCS-572 Senior Seminar in Family and Consumer Sciences (1hour)
__ FCS-590 Development of the Child: Birth Through Age Eight (3hours)
__ FCS-690 Parent/Professional Relationships (3 hours)
Notes *1: Plus 0-5 Electives Sophomore Year: Admission Teacher Education Junior Year: Admission to Professional Semester.

Professional Requirements (21 hours)

See notes *2
__ EDUC-261 Explorations in Education (3 hours)
__ EDUC-520 Methods and Materials for Academic Literacy (3 hours)
Note: Must be admitted to Teacher Education for enrollment

__ FCS-370 Introduction to Career-Technical Education FCS (3hours)
__ FCS-429 Career and Technical Education in the FACS Curriculum (3 hours)
__ FCS-285 Lifespan Human Development (3 hours)
__ PSYCH-357 Educational Psychology (3 hours)
Note: Must be admitted to Teacher Education for enrollment.

__ SPED-510 Overview of Special Education (3 hours)
Notes *2: See grade point requirements for professional education courses for Admission to Professional Semester.

Professional Semester (17 hours)

See notes *3
__ EDUC-458 Methods and Curriculum (3 hours)
__ EDUC-464 Measurement and Evaluation (3 hours)
__ EDUC-475 Supervised Clinical Experience (9 hours)
__ FCS-579 Supervised Student Teaching and Follow-Up of Teachers (2 hours)

Notes *3: Plus 0-3 hours electives.

Students planning to teach should become familiar with the current
Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations maybe obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University. Total hours for Bachelor of Science in Education Degree with a Major in Family and Consumer Sciences (120 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes ☒ No
   Please realize that this requirement will need to gain approval of the Pit tState Pathway Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ **Approved: Department Chairperson**
Date 8-20-20 **Signature, Department Chairperson** Duane Wells

☒ **Approved: College Curriculum Committee**
Date 10/6/20 **Signature, College Curriculum Committee Chair** Mary Carol Pomatto

☒ **Approved: Dean of College**
Date 10/6/20 **Signature, Dean** Mary Carol Pomatto

☐ **Approved: PittState Pathway Committee (if applicable)**
Date_____ **Signature, PittState Pathway Committee Chair** _____

☒ **Approved: Council for Teacher Education (if applicable)**
Date 11/4/20 **Signature, Council for Teacher Education Chair** James True Cox

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 11-23-20 **Signature, Undergraduate Curriculum Committee Chair** _____

☐ **Approved: Faculty Senate**
Date_____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date_____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Pittsburg State University

Request for Deletion of Curriculum

Deletion of: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: History, Philosophy & Social Sciences College: Arts & Sciences

Submission Date: September 21, 2020 Revision Effective: Fall, 2021 (Year)

Contact Person: Duane Whitbeck ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: History - Government Education

Rationale for Deletion: We are changing it from a BSE to an emphasis area under the History B.S. degree

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The courses will all be the same under the new education emphasis.

Will this deletion involve specific PittState Pathway courses? ☐ Yes ☒ No
If "yes," please realize that this requirement will need to gain approval of the PittState Pathway Committee.

Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date 9-11-20 **Signature, Department Chairperson** Duane C Whitlock

☐ **Approved: College Curriculum Committee**
Date 10/6/20 **Signature, College Curriculum Committee Chair** Mary Carol Pomatto

☐ **Approved: Dean of College**
Date 10/6/20 **Signature, Dean** Mary Carol Pomatto

☐ **Approved: PittState Pathway Committee (if applicable)**
Date _____ **Signature, PittState Pathway Committee Chair** _____

☒ **Approved: Council for Teacher Education (if applicable)**
Date 11/4/20 **Signature, Council for Teacher Education Chair** James Tuelon

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 11-23-20 **Signature, Undergraduate Curriculum Committee Chair** [signature]

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents: **Date:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Pittsburg State University

Request for Deletion of Curriculum

Deletion of: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: History, Philosophy, and Social Sciences College: Arts and Sciences

Submission Date: September 2020 Revision Effective: Fall, 2021 (Year)

Contact Person: Christopher Childers, Kirstin Lawson ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Arts in History

Rationale for Deletion: Pittsburg State University is reorganizing and streamlining many degree programs in response to demand and budgetary constraints. Students in the existing BA and BSEd programs will now enroll in a single BS in History program. They will have the option of an education emphasis that will prepare them for Kansas teacher certification. This single degree program will easily meet Regents' minima requirements and will consolidate all our undergraduate programs under a single degree program. The BA degree has had modest enrollment, reflecting national trends, but students remain interested. Consolidating these degrees into a single BS degree with the option of an education emphasis will make the single degree's numbers stronger.

Because it is a professional degree program, the BSEd degree has a certain degree of attrition from students who cannot maintain the GPA mandated by the PSU College of Education or meet KSDE requirements for licensure. Students who decide to drop the major often enroll in the Bachelor of General Studies degree program instead of completing a degree in the history program. In doing so, they avoid having to take modern language courses and having to select a minor, both of which are required by the History BA degree and would significantly add time and cost for completion of a degree. With the new BS degree, students who wish to discontinue teacher education will have the option to seamlessly transfer to the no emphasis side of the degree plan. We expect that this will increase retention within the program and increase our numbers within the new single undergraduate history degree.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Whereas all BA majors were required to take 9 hours of modern languages, students in the new BS degree will only have the option to do so. The impact on modern languages will be minimal.

Will this deletion involve specific PittState Pathway courses? ☒ Yes ☐ No
If "yes," please realize that this requirement will need to gain approval of the PittState Pathway Committee.
Does not require Pitt Pathway approval as no new courses being added or courses deleted (attachment)
Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date 9-1-20 **Signature, Department Chairperson** Dean C Weathers

☐ **Approved: College Curriculum Committee**
Date 10/6/20 **Signature, College Curriculum Committee Chair** Mary Carol Pomatto

☐ **Approved: Dean of College**
Date 10/6/20 **Signature, Dean** Mary Carol Pomatto

☐ **Approved: PittState Pathway Committee (if applicable)**
Date _____ **Signature, PittState Pathway Committee Chair** _____

☒ **Approved: Council for Teacher Education (if applicable)**
Date 11/4/20 **Signature, Council for Teacher Education Chair** James True Pore

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 11-23-20 **Signature, Undergraduate Curriculum Committee Chair** _____

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents: **Date:** ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Re: Pitt Pathway Legislation -- requires approval

Michelle Hensley <mhensley@pittstate.edu>
Thu 10/8/2020 2:34 PM

To: Karen Lasota <klasota@pittstate.edu>; Michelle Hudiburg <mhudiburg@pittstate.edu>; Cole Shewmake <cshewmake@pittstate.edu>
Cc: Melinda Roelfs <mroelfs@pittstate.edu>; Jim Truelove <jtruelove@pittstate.edu>

I believe that any changes to the forms will have to be discussed at the FS meeting and then I can make the changes...easy peazy!

Michelle Hensley
Executive Assistant
Registrar Office
Pittsburg State University
620/235-4206

Simple. Safe. Smart. If you have questions or concerns regarding the validity of this email, please contact the individual or department that sent this email, ITSecurity@pittstate.edu, or Gorilla Geeks at 620-235-4600.

From: Karen Lasota <klasota@pittstate.edu>
Sent: Thursday, October 8, 2020 2:09 PM
To: Michelle Hudiburg <mhudiburg@pittstate.edu>
Cc: Melinda Roelfs <mroelfs@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>; Jim Truelove <jtruelove@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

Yes, thank you! I appreciate anyone's help with this!

Karen

From: Michelle Hudiburg <mhudiburg@pittstate.edu>
Sent: Thursday, October 8, 2020 2:08 PM
To: Karen Lasota <klasota@pittstate.edu>
Cc: Melinda Roelfs <mroelfs@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>; Jim Truelove <jtruelove@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

Karen,
That is a great question that I do not know the answer to.
Perhaps Michelle or Melinda could provide some guidance on that process.
I do see where the confusion lies in those additional questions. Even if the curriculum requires Pathway courses I am not sure why the directive is there for our committee to be part of the

legislative process.

Thanks to anyone who might be able to clear this up!
Michelle Hudiburg

From: Karen Lasota <klasota@pittstate.edu>
Sent: Thursday, October 8, 2020 2:01 PM
To: Michelle Hudiburg <mhudiburg@pittstate.edu>
Cc: Melinda Roelfs <mroelfs@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>; Jim Truelove <jtruelove@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

Thank you, Dr. Hudiburg. The form is misleading because to answer "yes" to the question about whether or not the new legislation requires Pitt Pathway courses, then the instructions say that it needs Pitt Pathway approval. Is there a way that the form can be revised so that it is less confusing?

Karen

From: Michelle Hudiburg <mhudiburg@pittstate.edu>
Sent: Thursday, October 8, 2020 1:50 PM
To: Michelle Hensley <mhensley@pittstate.edu>; Karen Lasota <klasota@pittstate.edu>
Cc: Jim Truelove <jtruelove@pittstate.edu>; Brenda Roberts <broberts@pittstate.edu>; Nancy Grantham <ngrantham@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

Michelle is correct. We only approve courses to add to the Pathway.
Thank you!
Michelle

From: Michelle Hensley <mhensley@pittstate.edu>
Sent: Thursday, October 8, 2020 8:54 AM
To: Karen Lasota <klasota@pittstate.edu>; Michelle Hudiburg <mhudiburg@pittstate.edu>
Cc: Jim Truelove <jtruelove@pittstate.edu>; Brenda Roberts <broberts@pittstate.edu>; Nancy Grantham <ngrantham@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

I don't think this goes to Pathway, they only approve courses not curriculum.

Michelle Hensley
Executive Assistant
Registrar Office
Pittsburg State University
620/235-4206

Simple. Safe. Smart. If you have questions or concerns regarding the validity of this email, please contact the individual or department that sent this email, ITSecurity@pittstate.edu, or Gorilla Geeks at 620-235-4600.

From: Karen Lasota <klasota@pittstate.edu>
Sent: Thursday, October 8, 2020 8:25 AM
To: Michelle Hudiburg <mhudiburg@pittstate.edu>
Cc: Jim Truelove <jtruelove@pittstate.edu>; Brenda Roberts <broberts@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>; Nancy Grantham <ngrantham@pittstate.edu>
Subject: Pitt Pathway Legislation -- requires approval

Good morning Dr. Hudiburg,

Could you add this to the Pitt Pathway Committee's agenda for the next meeting? This is a new emphasis from the Communication Department. The Council for Teacher Education approved it at the October 7 meeting and now it needs Pitt Pathway approval. Once it gains PP approval, could you please upload it into this FS SharePoint folder? https://pittsburgstate.sharepoint.com/sites/facsen/SitePages/Home.aspx?RootFolder=%2Fsites%2Ffacsen%2FShared%20Documents%2FApproved%20Curriculum%20from%20Colleges%20to%20Registrar%20Admin&FolderCTID=0x0120005D7A1239D0D1364E8E3241A28D396FCD&View=%7BA7965729%2DE984%2D45AF%2D9A7A%2D7E08398243D2%7D Thank you.

Karen

From: College_of_Education_NoReply@pittstate.edu <College_of_Education_NoReply@pittstate.edu>
Sent: Thursday, October 8, 2020 7:08 AM
To: Karen Lasota <klasota@pittstate.edu>
Subject: Message from KM_C458

Pittsburg State University

Request for New Major

Department: History, Philosophy, and Social Sciences College: Arts and Sciences This program is to be offered 50% or more online as a HybridNo

This program is to be offered fully onlineNo

Submission Date: September 2020 Effective: Fall, 2021

(Year)

Contact Person: Christopher Childers, Kirstin Lawson ☒ Faculty member ☐ Chair

Title of Proposed Major: Bachelor of Science in History

Delivery Method:
☒ Face-to-Face
☒ On-line
☒ Hybrid

If face-to-face/hybrid, location offered: _____

Purpose/Justification for Major: The current BA in history and BSEd in history/government majors are being deleted in favor of a BS degree with no emphasis or an emphasis in education

Is this new major proposal related to, and/or may affect, any major, degree, or program at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This program currently exists at other Regents' universities.

Is this new major proposal related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The new degree program will replace an existing degree (the History BS replaces the History BA) and the History/Government BSEd degrees in the HPSS department. This is a planned combination and revision of the two separate degree programs. No changes will be made in required Pathway courses for the major. Students in the new degree program will have the option to take modern languages courses to satisfy degree requirements.

Please complete the Kansas Board of Regent forms located at http://www.kansasregents.org/academic_affairs/new_program_approval and list the proposed curriculum for the major, in section 2 (II) under "Curriculum Outline" of the forms. Please input the proposed curriculum as you wish it to appear in the next catalog. **If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.**

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   No additional resources required.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this major have specific PittState Pathway courses required? ☒ Yes ☐ No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.
   Does not require PittPW approval as no new courses being added.
4. Will this major affect any education majors? ☒ Yes ☐ No (attachment)
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this major (e.g. staffing, equipment, etc.)?
   None.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9-11-20 Signature, Department Chairperson Duane G Webb

☒ Approved: College Curriculum Committee
Date 10/6/20 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☒ Approved: Dean of College
Date 10/6/20 Signature, Dean Mary Carol Pomatto

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 11/4/20 Signature, Council for Teacher Education Chair James Tim Love

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Approval at Kansas Board of Regents level:

☐ COCAO (First Reading) Date: _____
☐ COCAO (Second Reading) Date: _____
☐ COPS Date: _____
☐ KBOR Date: _____

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.
Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL. (MUST BE ENTERED INTO KBOR PI/CIP SYSTEM AT TIME OF SUBMISSION TO KBOR).

Please Note: This is at least a 2-3 month campus process from the time of first submission and is designed to eliminate concerns and questions at the beginning. Following this campus process, it will be an additional 4-5 months to obtain approval at the Board level. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month

added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.

IMPORTANT: NEW MAJOR PROPOSALS SHOULD BE UPLOADED TO THE APPROPRIATE COLLEGE PRELIMINARY LEGISLATION IN *SharePoint* NO LATER THAN THE OCTOBER LEGISLATION MONTH. THIS IS TO ALLOW FACULTY SENATE APPROVAL AT THE DECEMBER MEETING, AND KBOR REVIEW, APPROVAL, AND IMPLEMENTATION FOR THE FOLLOWING FALL SEMESTER.

FORMS TO ACCOMPANY PROPOSAL

The following items will be prepared and submitted with the proposal:

A. PSU Request for New Major Form (preceding)
B. PSU Legislative Process Authorization/Notification Sign-off Sheet (preceding)
C. KBOR Application for New Program, located at http://www.kansasregents.org/academic_affairs/new_program_approval requires the following:
    1. KBOR Program Proposal Narrative
    2. KBOR New Degree Request
    3. KBOR Curriculum Outline
    4. KBOR Fiscal Summary for Proposed Academic Program

Pittsburg State University

Bachelor of Science in History

Program Approval

I. General Information

A. Institution Pittsburg State University

B. Program Identification

Degree Level:	Bachelor's Degree
Program Title:	History, Philosophy, and Social Sciences
Degree to be Offered:	Bachelor of Science in History
Responsible Department or Unit:	History, Philosophy, and Social Sciences
CIP Code:	[CIP Code Number]
Modality:	Face to Face
Proposed Implementation Date:	Fall2021

Total Number of Semester Credit Hours for the Degree: 120

II. Clinical Sites: Does this program require the use of Clinical Sites? Yes

If "yes," please provide an explanation below regarding location, use, and, expected demand. Also address results of discussions with other universities on cooperating for clinical site placement. Please also state if your institution is party to the Inter-institutional Non-Binding Memorandum of Understanding for Clinical Affiliation Site Cooperation.

Students completing the BS in History with an education emphasis will complete clinical experiences and a student teaching semester in conjunction with the PSU College of Education. These experiences are already administered through the existing BSEd program that is being deleted in this curriculum revision process. No new resources will be required.

III. Justification

Pittsburg State University is reorganizing and streamlining many degree programs in response to demand and budgetary constraints. Students in the existing BA and BSEd programs will now enroll in this single BS in History program. They will have the option of an education emphasis that will prepare them for Kansas teacher certification. This single degree program will easily meet Regents' minima requirements and will consolidate all our undergraduate programs under a single degree program.

IV. Program Demand: Select one or both of the following to address student demand:

A. Survey of Student Interest

Number of surveys administered: ..... _____
Number of completed surveys returned: ..... _____
Percentage of students interested in program: ... _____

Include a brief statement that provides additional information to explain the survey.

B. Market Analysis

This new program consolidates the existing BA and BSEd degrees in the PSU history program under a single degree. Demand for the BSEd has been strong in recent years. The BA degree has more modest enrollment, but students remain interested. Consolidating these degrees into a single BS degree with the option of an education emphasis will make the single degree's numbers stronger.

Because it is a professional degree program, the BSEd degree has a certain degree of attrition from students who cannot maintain the GPA mandated by the PSU College of Education or meet KSDE requirements for licensure. Students who decide to drop the major often enroll in the Bachelor of General Studies degree program instead of completing a degree in the history program. In doing so, they avoid having to take modern language courses and having to select a minor, both of which are required by the History BA degree and would significantly add time and cost for completion of a degree. With the new BS degree, students who wish to discontinue teacher education will have the option to seamlessly transfer to the no emphasis side of the degree plan. We expect that this will increase retention within the program and increase our numbers within the new single undergraduate history degree.

V. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	73			
Year 2	75			
Year 3	75			

VI. Employment

History graduates secure employment as records specialists, systems analysts, corporate managers, development supervisors, reference librarians, technical writers, editors, loan officers, contract managers, FBI agents, police officers, CIA area specialists, career military officers, insurance claims examiners, political campaign managers, and speech writers, to name a few options.

Those who have chosen to stay in the history profession serve as archivists, reference specialists, curators, and historians with museums, state historical societies, the National Park System, and the National Archives.

Many of our majors teach in a K-12 setting.

VII. Admission and Curriculum

A. Admission Criteria
There are no specific admissions requirements for the BS in history degree.

B. Curriculum

BS Degree in History with No Emphasis
(This degree essentially replaces the current BA in History.)

CORE REQUIREMENTS (30 hours total)

Introductory Courses (12 hours)
HIST 101: World History to 1500 (3)
HIST 102: World History from 1500 (3)
HIST 201: American History to 1865 (3)
HIST 202: American History from 1865 (3)

Required Courses (6 hours)
HIST 430: History: Theory and Practice (3)
HIST 695: History as a Profession (3)

Required Upper-Division (12 hours)
Early World (3)
Modern World (3)
Early America (3)
Modern America (3)

HISTORY ELECTIVE COURSES (27 hours)
Upper division (300-600 level) from any category.

PITT STATE PATHWAY REQUIREMENTS
Core Elements (12 hours)

A0 - Written Communications
ENGL-101 English Composition (3 hours)
ENGL-299 Introduction to Research Writing (3 hours)

B0 - Verbal Communication
COMM-207 Speech Communication (3 hours)

C0 - Quantitative/Analytic Methods __
MATH-110 College Algebra with Review (5 hours)
MATH-113 College Algebra (3 hours)
MATH-126 Pre-Calculus (4 hours)
MATH-133 Quantitative Reasoning (3 hours)
MATH-143 Elementary Statistics (3 hours)
MATH-150 Calculus I (5 hours)
MATH-204 Mathematics for Education I (3 hours)
PHIL-206 Rational Decisions (3 hours)
PHIL-207 Critical Thinking (3 hours)
PHIL-208 Logic (3 hours)

Essential Studies (23-24 hours minimum)
(D-G and cannot be same prefix as major.)

D - The Human Experience (3-6 hours)

D1- Diverse Perspectives
ENGL-113 General Literature (3 hours)
ENGL-114 General Literature (Genre) (3 hours)
ENGL-116 General Literature (Theme) (3 hours)
ENGL-120 Literature and Film (3 hours)

ENGL-250 Introduction to Creative Writing (3 hours)
ENGL-315 Mythology (3 hours)
ENGL-320 Literature and Film (3 hours)

D3 - Non-Verbal and Creative Expression
ART-178 Introduction to the Visual Arts (3 hours)
ART-188 The Designed World (3 hours)
ART-217 Crafts I (3 hours)
ART-222 Jewelry Design I (3 hours)
ART-233 Drawing I (3 hours)
ART-244 Ceramics I (3 hours)
ART-266 Sculpture I (3 hours)
ART-277 Painting I (3 hours)
ART-288 Introduction to Art History I (3 hours)
ART-289 Introduction to Art History II (3 hours)
ART-311 Art Education (3 hours)
COMM-105 Performance Appreciation (3 hours)
COMM-205 Performance Studies (3 hours)
COMM-395 Theatre History (___) (3 hours)
HHP-151 Dance Appreciation (3 hours)
MUSIC-120 Music Appreciation (____) (3 hours)
MUSIC-121 Introduction to Music Literature (3 hours)
MUSIC-321 History of Music (3 hours)
MUSIC-322 History of Music (3 hours)

E - Human Systems (9-12 hours)

E0 - No Companion
CIS-130 Computer Information Systems (3 hours)
EDUC-261 Explorations in Education (3 hours)
EET-247 Computer Programming for Electronic Systems (3 hours)
MECET-121 Engineering Graphics I (3 hours)
MGT-101 Introduction to Business (3 hours)

E1 - Diverse Perspectives
ANTH-101 Introduction to Cultural Anthropology (3 hours)
GEOG-106 World Regional Geography (3 hours)
GEOG-300 Elements of Geography (3 hours) 2
GEOG-304 Human Geography (3 hours)
HIST-101 World History to 1500 (3 hours)
HIST-102 World History from 1500 (3 hours)
HIST-201 American History to 1865 (3 hours)
HIST-202 American History from 1865 (3 hours)
MFGET-405 Quality Control (3 hours)
MLL-124 French Language and Culture I (3 hours)
MLL-154 Spanish Language and Culture I (3 hours)
PHIL-103 Introduction to Philosophy (3 hours)
PHIL-231 World Religions (3 hours)
POLS-103 Comparative Politics (3 hours)
SOC-100 Introduction to Sociology (3 hours)
WGS-399 Global Women's Issues (3 hours)

E2 - Social Responsibility
ECON-191 Issues in Today's Economy (3 hours)
ECON-200 Principles of Microeconomics (3 hours)
ECON-201 Principles of Macroeconomics (3 hours)
EDTH-330 Technology for Teaching and Learning (3 hours)
ETECH-502 Engineering Economy (3 hours)
FCS-230 Consumer Education and Personal Finance (3 hours)
FIN-210 Financial Planning (3 hours)
GT-190 Introduction to Technological Systems (2 hours)
GT-210 Technology in the World Today (3 hours)
GT-350 Technology and Civilization (3 hours)
NURS-303 Introduction to Public Health (3 hours)
PHIL-105 Ethics (3 hours)
PHIL-112 Biomedical Ethics (3 hours)
PHIL-113 Business Ethics (3 hours)
PHIL-114 Environmental Ethics (3 hours)
POLS-101 U.S. Politics (3 hours)
WGS-200 Introduction to Women's Studies (3 hours)

E4 - Scientific Inquiry
MFGET-263 Manufacturing Methods I (2 hours)
and MFGET-268 Manufacturing Methods I Laboratory (1 hour)

F - Natural World (4-5 hours)

F0 - No Companion
BIOL-617 Environmental Health (3 hours)

F4 - Scientific Inquiry
BIOL-111 General Biology (3 hours)
and BIOL-112 General Biology Laboratory (2 hours)
BIOL-113 Environmental Life Science (4 hours)
BIOL-211 Principles of Biology I (4 hours)
CHEM-105 Introductory Chemistry (3 hours) and
CHEM-106 Introductory Chemistry Laboratory (1 hour)
CHEM-215 General Chemistry I (3 hours) and
CHEM-216 General Chemistry I Laboratory (2 hours)
PHYS-100 College Physics I (4 hours)
or PHYS-104 Engineering Physics I (4 hours)
PHYS-130 Elementary Physics Laboratory I (1 hour)
PHYS-160 Physical Geology (3 hours)
and
PHYS-165 Physical Geology Laboratory (1 hour)
PHYS-166 Meteorology (3 hours)
and PHYS-167 Meteorology Laboratory (1 hour)
PHYS-171 Physical Science (3 hours)
and PHYS-172 Physical Science Laboratory (1 hour)
PHYS-175 Descriptive Astronomy (3 hours)
and PHYS-176 Astronomy Laboratory (1 hour)
PHYS-375 Solar System Astronomy (3 hours)

G - Wellness Strategies (4-6 hours)

G0 - No Companion
EXSCI-200 Introduction to Exercise Science (1 hour)
FCS-203 Nutrition and Health (3 hours)
HHP-150 Lifetime Fitness Concepts (1 hour)
HIST-207 Health Habits in American History (3 hours)
REC-350 Promoting Community and Worksite Wellness (3 hours)

G3 - Non-Verbal and Creative Expression
DANCE-200 Dance (___) (1-3 hours)

G4 - Scientific Inquiry
PSYCH-155 General Psychology (3 hours)

H - Gorilla Gateway
H0 - No Companion
UGS-150 Gorilla Gateway (2 hours)

I - Pathway Elective (3 hours)
(Elective can be from any D,E,F, or G Essential Studies and can be from the same prefix as major or repeat of prefix used in Essential Studies.)

Total Number of Semester Credit Hours 120

BS Degree in History with Education Emphasis
(This degree and emphasis replaces the current BSEd in History/Government.)

Pitt State Pathway requirements (40 hours), including
POLS 101 US Politics (3 hours)
PSYCH 155 General Psychology (3 hours)

Core Requirements (45 hours)
HIST 101 World History to 1500 (3 hours)
HIST 102 World History from 1500 (3 hours)
HIST 201 American History to 1865 (3 hours)
HIST 202 American History from 1865 (3 hours)
HIST 430 History: Theory and Practice (3 hours)
HIST 619 Kansas and the West (3 hours)

Select one Early US course from:
- HIST 502 Special Topics in American History (3 hours)
- HIST 576 History of US Presidents (3 hours)
- HIST 607 American Medicine (3 hours)
- HIST 609 American Children and Families (3 hours)
- HIST-618 American West (3 hours)
- HIST-620 History of the South (3 hours)
- HIST-636 Native Americans (3 hours)
- HIST-650 Colonial America (3 hours)
- HIST-652 American Revolution (3 hours)

- HIST-655 Early American Republic, 1789-1848 (3 hours)
- HIST-656 Sectional Crisis and Civil War (3 hours)
- HIST-657 Reconstruction and New South (3 hours)
- HIST-660 Industrial America, 1865-1914 (3 hours)
- HIST-673 American Military Experience, 1607-1898 (3 hours)

Select one Modern US course from:

- HIST 502 Special Topics in American History (3 hours)
- HIST-576 History of U.S. Presidents (3 hours)
- HIST 607 American Medicine (3 hours)
- HIST 609 American Children and Families (3 hours)
- HIST-620 History of the South (3 hours)
- HIST-625 Mexico and the US Southwest (3 hours)
- HIST-626 U.S. Iraq and Afghanistan (3 hours)
- HIST-660 Industrial America, 1865-1914 (3 hours)
- HIST-662 Modern America, 1912-1941 (3 hours)
- HIST-664 Modern America, 1941-1968 (3 hours)
- HIST-665 Modern America Since 1968 (3 hours)
- HIST-668 U.S. as a Superpower (3 hours)
- HIST-674 American Military Experience, 1898 to Present (3 hours)

Select one Early World course from

- HIST 501 Special Topics in World History (3 hours)
- HIST-505 African Civilizations (3 hours)
- HIST-523 Early China (3 hours)
- HIST-524 Early Japan (3 hours)
- HIST-529 History of South Asia (3 hours)
- HIST-531 Samurai: History, Literature, Myth (3 hours)
- HIST-532 History of Japanese Women (3 hours)
- HIST-534 Korean History (3 hours)
- HIST-535 Medieval Civilization (3 hours)
- HIST-610 Early Modern Europe 1500-1815 (3 hours)
- HIST-642 Britain to 1688 (3 hours)

Select one Modern World course from:

- HIST 501 Special Topics in World History (3 hours)
- HIST-507 Modern Africa (3 hours)
- HIST-510 Modern Middle East (3 hours)
- HIST-515 World War I (3 hours)
- HIST-518 Germany 1871-1945 (3 hours)
- HIST-520 World War II (3 hours)
- HIST-522 Korean and Vietnam Wars (3 hours)
- HIST-526 Japan Since 1700 (3 hours)
- HIST-527 China Since 1700 (3 hours)
- HIST-529 History of South Asia (3 hours)
- HIST-532 History of Japanese Women (3 hours)
- HIST-533 US-East Asia Relations (3 hours)
- HIST-534 Korean History (3 hours)
- HIST-536 Modern Latin America (3 hours)
- HIST-546 The Age of Empire (3 hours)
- HIST-547 Radical Islam (3 hours)

- HIST-610 Modern Europe, 1500 to 1815 (3 hours)
- HIST-643 Britain since 1688 (3 hours)
- HIST-646 Modern Scotland (3 hours)
- HIST-648 Modern Britain: Politics and Society (3 hours)

Select 9 hours of Electives from:
- One from either Early US or Modern US (3 hours);
- One from either Early World or Modern World (3 hours);
- One History course, any course numbered 400 or above (3 hours)

Select 6 hours of Political Science from:
- POLS-301 State and Local Government and Politics (3 hours)
- POLS-320 Introduction to Political Science (3 hours)
- POLS-516 Political Parties and Elections (3 hours)
- POLS-517 U.S. Congress (3 hours)
- POLS-530 International Relations (3 hours)
- POLS-587 U.S. Foreign Policy (3 hours)
- POLS-604 The American Presidency (3 hours)
- POLS-661 Constitutional Law I (3 hours)
- POLS-662 Constitutional Law II (3 hours)

Professional Requirements (20 hours) See notes *1
- PSYCH-263 Developmental Psychology (3 hours)
- PSYCH-357 Educational Psychology (3 hours)

Note: Must be admitted to Teacher Education to enroll.
- EDUC-261 Explorations in Education (3 hours)
- EDUC-307 Clinical Experience (1 hour)
- HIST-379 History Education Seminar (1 hour)
- EDUC-520 Methods and Materials for Academic Literacy (3 hours)

Note: Must be admitted to Teacher Education to enroll.
- HIST-479 Techniques for Teaching Middle and Secondary Social Studies (3 hours)
- SPED-510 Overview of Special Education (3 hours)

***1**
Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by the KS State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, Pittsburg State University.

Professional Semester (15 hours) See notes *2
- EDUC-458 Methods and Curriculum (3 hours)
- EDUC-464 Measurement and Evaluation (2 hours)
- EDUC-475 Supervised Teaching in the School (9 hours)
- HIST-579 Supervised Student Teaching and Follow-Up of Teachers (1 hour)

***2**
See Admission to Professional Semester for professional education grade point requirements.

Total Number of Semester Credit Hours **120**

VIII. Core Faculty

Note: * Next to Faculty Name Denotes Director of the Program, if applicable

FTE: 1.0 FTE = Full-Time Equivalency Devoted to Program

Faculty Name	Rank	Highest Degree	Tenure Track Y/N	Academic Area of Specialization	FTE to Proposed Program
Christopher Childers	Associate Professor	PhD	Y	Early American History	1.0
John Daley	University Professor	PhD	Y	American History; Military History	1.0
Jonathan Dresner	Associate Professor	PhD	Y	Asian and World History	1.0
Stephen Harmon	Professor	PhD	Y	African and Middle East History	1.0
Kirstin Lawson	Associate Professor	PhD	Y	American History; Women's History; Healthcare	1.0
M. Kyle Thompson	Associate Professor	PhD	Y	British History; Modern Europe	1.0
Kelly Woestman	University Professor	PhD	Y	American Political and Diplomatic History; Oral History	1.0

Number of graduate assistants assigned to this program 0

IX. Expenditure and Funding Sources *(List amounts in dollars. Provide explanations as necessary.)*

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions			
Faculty	Same as current		
Administrators *(other than instruction time)*	" "		
Graduate Assistants	0		
Support Staff for Administration (*e.g., secretarial*)	" "		
Fringe Benefits *(total for all groups)*	" "		
Other Personnel Costs	" "		
Total Existing Personnel Costs – Reassigned or Existing			
Personnel – New Positions			
Faculty	0		
Administrators *(other than instruction time)*	0		
Graduate Assistants	0		

Support Staff for Administration (*e.g., secretarial*)	0		
Fringe Benefits *(total for all groups)*	0		
Other Personnel Costs	0		
Total Existing Personnel Costs – New Positions			
Start-up Costs - One-Time Expenses			
Library/learning resources	0		
Equipment/Technology	0		
Physical Facilities: Construction or Renovation	0		
Other	0		
Total Start-up Costs	0		
Operating Costs – Recurring Expenses			
Supplies/Expenses	0		
Library/learning resources	0		
Equipment/Technology	0		
Travel	0		
Other	0		
Total Operating Costs	0		
GRAND TOTAL COSTS			

B. FUNDING SOURCES *(projected as appropriate)*	Current	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds				
Student Fees				
Other Sources				
GRAND TOTAL FUNDING				
C. Projected Surplus/Deficit (+/-) (Grand Total Funding *minus* Grand Total Costs)				

X. Expenditures and Funding Sources Explanations

A. Expenditures

Personnel – Reassigned or Existing Positions

All personnel are currently teaching within the BA and BSE degrees that are being discontinued to be replaced by this degree.

Personnel – New Positions

None

Start-up Costs – One-Time Expenses

None

Operating Costs – Recurring Expenses

None beyond existing

B. Revenue: Funding Sources

No additional

C. Projected Surplus/Deficit

—

XI. References

Re: Pitt Pathway Legislation -- requires approval

Michelle Hensley <mhensley@pittstate.edu>
Thu 10/8/2020 2:34 PM
To: Karen Lasota <klasota@pittstate.edu>; Michelle Hudiburg <mhudiburg@pittstate.edu>; Cole Shewmake <cshewmake@pittstate.edu>
Cc: Melinda Roelfs <mroelfs@pittstate.edu>; Jim Truelove <jtruelove@pittstate.edu>

I believe that any changes to the forms will have to be discussed at the FS meeting and then I can make the changes...easy peazy!

Michelle Hensley
Executive Assistant
Registrar Office
Pittsburg State University
620/235-4206

Simple. Safe. Smart. If you have questions or concerns regarding the validity of this email, please contact the individual or department that sent this email, ITSecurity@pittstate.edu, or Gorilla Geeks at 620-235-4600.

From: Karen Lasota <klasota@pittstate.edu>
Sent: Thursday, October 8, 2020 2:09 PM
To: Michelle Hudiburg <mhudiburg@pittstate.edu>
Cc: Melinda Roelfs <mroelfs@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>; Jim Truelove <jtruelove@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

Yes, thank you! I appreciate anyone's help with this!

Karen

From: Michelle Hudiburg <mhudiburg@pittstate.edu>
Sent: Thursday, October 8, 2020 2:08 PM
To: Karen Lasota <klasota@pittstate.edu>
Cc: Melinda Roelfs <mroelfs@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>; Jim Truelove <jtruelove@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

Karen,
That is a great question that I do not know the answer to.
Perhaps Michelle or Melinda could provide some guidance on that process.
I do see where the confusion lies in those additional questions. Even if the curriculum requires Pathway courses I am not sure why the directive is there for our committee to be part of the

legislative process.

Thanks to anyone who might be able to clear this up!
Michelle Hudiburg

From: Karen Lasota <klasota@pittstate.edu>
Sent: Thursday, October 8, 2020 2:01 PM
To: Michelle Hudiburg <mhudiburg@pittstate.edu>
Cc: Melinda Roelfs <mroelfs@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>; Jim Truelove <jtruelove@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

Thank you, Dr. Hudiburg. The form is misleading because to answer "yes" to the question about whether or not the new legislation requires Pitt Pathway courses, then the instructions say that it needs Pitt Pathway approval. Is there a way that the form can be revised so that it is less confusing?

Karen

From: Michelle Hudiburg <mhudiburg@pittstate.edu>
Sent: Thursday, October 8, 2020 1:50 PM
To: Michelle Hensley <mhensley@pittstate.edu>; Karen Lasota <klasota@pittstate.edu>
Cc: Jim Truelove <jtruelove@pittstate.edu>; Brenda Roberts <broberts@pittstate.edu>; Nancy Grantham <ngrantham@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

Michelle is correct. We only approve courses to add to the Pathway.
Thank you!
Michelle

From: Michelle Hensley <mhensley@pittstate.edu>
Sent: Thursday, October 8, 2020 8:54 AM
To: Karen Lasota <klasota@pittstate.edu>; Michelle Hudiburg <mhudiburg@pittstate.edu>
Cc: Jim Truelove <jtruelove@pittstate.edu>; Brenda Roberts <broberts@pittstate.edu>; Nancy Grantham <ngrantham@pittstate.edu>
Subject: Re: Pitt Pathway Legislation -- requires approval

I don't think this goes to Pathway, they only approve courses not curriculum.

Michelle Hensley
Executive Assistant
Registrar Office
Pittsburg State University
620/235-4206

Simple. Safe. Smart. If you have questions or concerns regarding the validity of this email, please contact the individual or department that sent this email, ITSecurity@pittstate.edu, or Gorilla Geeks at 620-235-4600.

From: Karen Lasota <klasota@pittstate.edu>
Sent: Thursday, October 8, 2020 8:25 AM
To: Michelle Hudiburg <mhudiburg@pittstate.edu>
Cc: Jim Truelove <jtruelove@pittstate.edu>; Brenda Roberts <broberts@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>; Nancy Grantham <ngrantham@pittstate.edu>
Subject: Pitt Pathway Legislation -- requires approval

Good morning Dr. Hudiburg,

Could you add this to the Pitt Pathway Committee's agenda for the next meeting? This is a new emphasis from the Communication Department. The Council for Teacher Education approved it at the October 7 meeting and now it needs Pitt Pathway approval. Once it gains PP approval, could you please upload it into this FS SharePoint folder? https://pittsburgstate.sharepoint.com/sites/facsen/SitePages/Home.aspx?RootFolder=%2Fsites%2Ffacsen%2FShared%20Documents%2FApproved%20Curriculum%20from%20Colleges%20to%20Registrar%20Admin&FolderCTID=0x0120005D7A1239D0D1364E8E3241A28D396FCD&View=%7BA7965729%2DE984%2D45AF%2D9A7A%2D7E08398243D2%7D Thank you.

Karen

From: College_of_Education_NoReply@pittstate.edu <College_of_Education_NoReply@pittstate.edu>
Sent: Thursday, October 8, 2020 7:08 AM
To: Karen Lasota <klasota@pittstate.edu>
Subject: Message from KM_C458

Pittsburg State University

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: History, Philosophy, & Social Sciences College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid No

This program is to be offered fully online No

Submission Date: August 2020 Revision Effective: Fall, SPRING 2021

(Year)

Contact Person: Kirstin Lawson, Chris Childers ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Education with a Major in History/Government

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
Bachelor of Science Degree with a Major in History with an emphasis in Education

Description of Change: The current History/Government BSED will become an emphasis area: education emphasis within a Bachelor of Science degree; additional "no emphasis" area will allow History BA majors to be able to complete the BS degree; revision in upper division requirements to reflect changes in program offerings

Rationale for Change (include changes to curriculum objectives): This will streamline our offerings and allow us to combine two separate degrees into one degree program. Upper division offerings in the program need to be reflected in the major requirements.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This program is one that currently exists at other Regents' Universities

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The addition of emphases within the existing BS degree will directly affect the History BA in the HPSS department. This is a planned combination of the two separate degree programs. No changes will be made in required Pathway courses for the major.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

- I. Pitt State Pathway requirements(40 hours) including
- POLS 101 US Politics (3 hours)

- II. History/Government Requirements (45 hours)

Core Requirements (45 hours)

- HIST-101 World History to 1500 (3 hours)
- HIST-102 World History from 1500 (3 hours)
- HIST-201 American History to 1865 (3 hours)
- HIST-202 American History from 1865 (3 hours)
- HIST-430 History: Theory and Practice (3 hours)
- HIST-619 Kansas and the West (3 hours)

Select one Early US course from:

- HIST 576 History of US Presidents (3 hours)
- HIST 607 American Medicine (3 hours)
- HIST 609 American Children and Families (3 hours)
- HIST-618 American West (3 hours)
- HIST-620 History of the South (3 hours)
- HIST-636 Native Americans (3 hours)
- HIST-650 Colonial America (3 hours)
- HIST-652 American Revolution (3 hours)
- HIST-655 Early American Republic, 1789-1848 (3 hours)
- HIST-656 Sectional Crisis and Civil War (3 hours)
- HIST-657 Reconstruction and New South (3 hours)
- HIST-660 Industrial America, 1865-1914 (3 hours)
- HIST-673 American Military Experience, 1607-1898 (3 hours)

Select one Modern US course from:

- HIST-576 History of U.S. Presidents (3 hours)
- HIST 607 American Medicine (3 hours)
- HIST 609 American Children and Families (3 hours)
- HIST-620 History of the South (3 hours)
- HIST-625 Mexico and the US Southwest (3 hours)
- HIST-626 U.S. Iraq and Afghanistan (3 hours)
- HIST-660 Industrial America, 1865-1914 (3 hours)
- HIST-662 Modern America, 1912-1941 (3 hours)
- HIST-664 Modern America, 1941-1968 (3 hours)
- HIST-665 Modern America Since 1968 (3 hours)
- HIST-668 U.S. as a Superpower (3 hours)
- HIST-674 American Military Experience, 1898 to Present (3 hours)

Select one Early World course from

- HIST-505 African Civilizations (3 hours)
- HIST-523 Early China (3 hours)
- HIST-524 Early Japan (3 hours)
- HIST-529 History of South Asia (3 hours)
- HIST-531 Samurai: History, Literature, Myth (3 hours)
- HIST-532 History of Japanese Women (3 hours)
- HIST-534 Korean History (3 hours)
- HIST-535 Medieval Civilization (3 hours)
- HIST-610 Early Modern Europe 1500-1815 (3 hours)
- HIST-642 Britain to 1688 (3 hours)

Select one Modern World course from:

- HIST-507 Modern Africa (3 hours)
- HIST-510 Modern Middle East (3 hours)

- HIST-515 World War I (3 hours)
- HIST-518 Germany 1871-1945 (3 hours)
- HIST-520 World War II (3 hours)
- HIST-522 Korean and Vietnam Wars (3 hours)
- HIST-526 Japan Since 1700 (3 hours)
- HIST-527 China Since 1700 (3 hours)
- HIST-529 History of South Asia (3 hours)
- HIST-532 History of Japanese Women (3 hours)
- HIST-533 US-East Asia Relations (3 hours)
- HIST-534 Korean History (3 hours)
- HIST-536 Modern Latin America (3 hours)
- HIST-546 The Age of Empire (3 hours)
- HIST-547 Radical Islam (3 hours)
- HIST-610 Modern Europe, 1500 to 1815 (3 hours)
- HIST-643 Britain since 1688 (3 hours)
- HIST-646 Modern Scotland (3 hours)
- HIST-648 Modern Britain: Politics and Society (3 hours)

Select 9 hours of Electives from: See notes *1

*1

- One from either Early US or Modern US (3 hours);
- One from either Early World or Modern World (3 hours);
- One History course, any course numbered 400 or above (3 hours)

Select 6 hours of Political Science from:

- POLS-301 State and Local Government and Politics (3 hours)
- POLS-320 Introduction to Political Science (3 hours)
- POLS-516 Political Parties and Elections (3 hours)
- POLS-517 U.S. Congress (3 hours)
- POLS-530 International Relations (3 hours)
- POLS-587 U.S. Foreign Policy (3 hours)
- POLS-604 The American Presidency (3 hours)
- POLS-661 Constitutional Law I (3 hours)
- POLS-662 Constitutional Law II (3 hours)

Professional Education (20 hours) See notes *2

- PSYCH-263 Developmental Psychology (3 hours)
- PSYCH-357 Educational Psychology (3 hours)

Must be admitted to Teacher Education to enroll.

- EDUC-261 Explorations in Education (3 hours)
- EDUC-307 Clinical Experience (1 hour)
- HIST-379 History Education Seminar (1 hour)
- EDUC-520 Methods and Materials for Academic Literacy (3 hours)

Must be admitted to Teacher Education to enroll.

- HIST-479 Techniques for Teaching Middle and Secondary Social Studies (3 hours)

Must be admitted to Teacher Education to enroll. Must be admitted to History/Government Education to enroll.

- SPED-510 Overview of Special Education (3 hours)

*2

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

Professional Semester (15 hours) See notes *3

- EDUC-458 Methods and Curriculum (3 hours)
- EDUC-464 Measurement and Evaluation (2 hours)
- EDUC-475 Supervised Teaching in the School (9 hours)
- HIST-579 Supervised Student Teaching and Follow-Up of Teachers (1 hour)

*3
Majors must earn a passing score on the Praxis II 0081 Social Studies exam before being approved to student teach, including enrolling in HIST 579 Supervised Student Teaching and Follow-Up of Teachers.
See Admission to Professional Semester for professional education grade point requirements.

Total 120 hours required for Bachelor of Science in Education Degree with a Major in History/Government.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
NO EMPHASIS

Core Requirements (39 hours)

HIST 430 History: Theory and Practice (3 hours)
HIST 695 History as Profession (3 hours)

American History (12 hours)
Recommended:
HIST 201 American History to 1865 (3 hours)
HIST 202 American History from 1865 (3 hours)

World History (12 hours)
Recommended:
HIST 101 World History to 1500 (3 hours)
HIST 102 World History from 1500 (3 hours)

History Electives (9 hours)

27 hours in History must be upper division

An appropriate minor is required.

EDUCATION EMPHASIS

Pitt State Pathway requirements (40 hours), including
POLS 101 US Politics (3 hours)
PSYCH 155 General Psychology (3 hours)

Core Requirements (45 hours)

HIST 101 World History to 1500 (3 hours)
HIST 102 World History from 1500 (3 hours)
HIST 201 American History to 1865 (3 hours)
HIST 202 American History from 1865 (3 hours)
HIST 430 History: Theory and Practice (3 hours)
HIST 619 Kansas and the West (3 hours)

Select one Early US course from:

- HIST 502 Special Topics in American History (3 hours)
- HIST 576 History of US Presidents (3 hours)
- HIST 607 American Medicine (3 hours)
- HIST 609 American Children and Families (3 hours)
- HIST-618 American West (3 hours)
- HIST-620 History of the South (3 hours)
- HIST-636 Native Americans (3 hours)
- HIST-650 Colonial America (3 hours)
- HIST-652 American Revolution (3 hours)
- HIST-655 Early American Republic, 1789-1848 (3 hours)
- HIST-656 Sectional Crisis and Civil War (3 hours)
- HIST-657 Reconstruction and New South (3 hours)
- HIST-660 Industrial America, 1865-1914 (3 hours)
- HIST-673 American Military Experience, 1607-1898 (3 hours)

Select one Modern US course from:

- HIST 502 Special Topics in American History (3 hours)
- HIST-576 History of U.S. Presidents (3 hours)
- HIST 607 American Medicine (3 hours)
- HIST 609 American Children and Families (3 hours)
- HIST-620 History of the South (3 hours)
- HIST-625 Mexico and the US Southwest (3 hours)
- HIST-626 U.S. Iraq and Afghanistan (3 hours)
- HIST-660 Industrial America, 1865-1914 (3 hours)
- HIST-662 Modern America, 1912-1941 (3 hours)
- HIST-664 Modern America, 1941-1968 (3 hours)
- HIST-665 Modern America Since 1968 (3 hours)
- HIST-668 U.S. as a Superpower (3 hours)
- HIST-674 American Military Experience, 1898 to Present (3 hours)

Select one Early World course from

- HIST 501 Special Topics in World History (3 hours)
- HIST-505 African Civilizations (3 hours)
- HIST-523 Early China (3 hours)
- HIST-524 Early Japan (3 hours)
- HIST-529 History of South Asia (3 hours)
- HIST-531 Samurai: History, Literature, Myth (3 hours)
- HIST-532 History of Japanese Women (3 hours)
- HIST-534 Korean History (3 hours)
- HIST-535 Medieval Civilization (3 hours)
- HIST-610 Early Modern Europe 1500-1815 (3 hours)
- HIST-642 Britain to 1688 (3 hours)

Select one Modern World course from:

- HIST 501 Special Topics in World History (3 hours)
- HIST-507 Modern Africa (3 hours)
- HIST-510 Modern Middle East (3 hours)
- HIST-515 World War I (3 hours)
- HIST-518 Germany 1871-1945 (3 hours)
- HIST-520 World War II (3 hours)
- HIST-522 Korean and Vietnam Wars (3 hours)
- HIST-526 Japan Since 1700 (3 hours)
- HIST-527 China Since 1700 (3 hours)
- HIST-529 History of South Asia (3 hours)
- HIST-532 History of Japanese Women (3 hours)
- HIST-533 US-East Asia Relations (3 hours)
- HIST-534 Korean History (3 hours)
- HIST-536 Modern Latin America (3 hours)
- HIST-546 The Age of Empire (3 hours)
- HIST-547 Radical Islam (3 hours)
- HIST-610 Modern Europe, 1500 to 1815 (3 hours)
- HIST-643 Britain since 1688 (3 hours)
- HIST-646 Modern Scotland (3 hours)
- HIST-648 Modern Britain: Politics and Society (3 hours)

Select 9 hours of Electives from:

- One from either Early US or Modern US (3 hours);
- One from either Early World or Modern World (3 hours);
- One History course, any course numbered 400 or above (3 hours)

Select 6 hours of Political Science from:

- POLS-301 State and Local Government and Politics (3 hours)
- POLS-320 Introduction to Political Science (3 hours)
- POLS-516 Political Parties and Elections (3 hours)
- POLS-517 U.S. Congress (3 hours)
- POLS-530 International Relations (3 hours)
- POLS-587 U.S. Foreign Policy (3 hours)
- POLS-604 The American Presidency (3 hours)
- POLS-661 Constitutional Law I (3 hours)
- POLS-662 Constitutional Law II (3 hours)

Professional Requirements (20 hours) See notes *1

- PSYCH-263 Developmental Psychology (3 hours)
- PSYCH-357 Educational Psychology (3 hours)

Note: Must be admitted to Teacher Education to enroll.

- EDUC-261 Explorations in Education (3 hours)
- EDUC-307 Clinical Experience (1 hour)
- HIST-379 History Education Seminar (1 hour)
- EDUC-520 Methods and Materials for Academic Literacy (3 hours)

Note: Must be admitted to Teacher Education to enroll.

- HIST-479 Techniques for Teaching Middle and Secondary Social Studies (3 hours)
- SPED-510 Overview of Special Education (3 hours)

*1

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by the KS State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, Pittsburg State University.

Professional Semester (15 hours) See notes *2

- EDUC-458 Methods and Curriculum (3 hours)
- EDUC-464 Measurement and Evaluation (2 hours)
- EDUC-475 Supervised Teaching in the School (9 hours)
- HIST-579 Supervised Student Teaching and Follow-Up of Teachers (1 hour)

*2

See Admission to Professional Semester for professional education grade point requirements.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   N/A

3. Will this revision have specific General Education courses required? ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ **Approved: Department Chairperson**
Date 8-27-20 **Signature, Department Chairperson** [signature]

☒ **Approved: College Curriculum Committee**
Date 10/6/20 **Signature, College Curriculum Committee Chair** Mary Carol Pomatto

☒ **Approved: Dean of College**
Date 10/6/20 **Signature, Dean** Mary Carol Pomatto

☐ **Approved: General Education Committee (if applicable)**
Date _____ **Signature, General Education Committee Chair** _____

☒ **Approved: Council for Teacher Education (if applicable)**
Date 11/4/20 **Signature, Council for Teacher Education Chair** [signature]

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 11-23-20 **Signature, Undergraduate Curriculum Committee Chair** [signature]

☐ **Approved: Faculty Senate**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

☐ **Final approved packet forwarded to Provost's office.**
Date _____ **Signature, Recording Secretary, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE in electronic format TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Pittsburg State University

Request for Deletion of Curriculum

Deletion of: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Music College: Arts & Sciences

Submission Date: 10/02/20

Revision Effective: Fall, 2021 (Year)

Contact Person: Susan Marchant

☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Arts in Music

Rationale for Deletion: We are consolidating our programs under one degree, the Bachelor of Music. We wish to delete the BA degree and replace it with a third emphasis under the BM.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is strictly a matter of internal organization within the Department of Music.

Will this deletion involve specific PittState Pathway courses? ☐ Yes ☒ No
If "yes," please realize that this requirement will need to gain approval of the PittState Pathway Committee.

Will this deletion affect any education majors? ☐ Yes ☒ No
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 10/02/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10/27/20 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☒ Approved: Dean of College
Date 10/27/20 Signature, Dean Mary Carol Pomatto

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Request for New Minor/Emphasis/Certificate

Proposal for a New: ☐ Minor X Emphasis ☐ Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 10/2/20 Effective: Fall, 2021
(Year)

Contact Person: Susan Marchant ☐ Faculty member X Chair

Title of Proposed Minor/Emphasis /Certificate: Major in Music, with Elective Studies in an Outside Field
(This is part of our program consolidation and would be the third emphasis under a single Bachelor of Music degree)

Purpose/Justification for Minor/Emphasis/Certificate: This emphasis should be attractive to students who wish to pursue a music degree, but who also have strong interest in a secondary area. It will be an excellent option to complement our other two emphases (Music Performance and Music Education) under a new streamlined BM degree.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes X No

Whether a "yes" or "no" response, please provide an explanation.
This is strictly a matter of internal organization within the Department of Music.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/ college's/ unit's curricula or programs at Pittsburg State University?
☐ Yes X No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is strictly a matter of internal organization within the Department of Music.

Please complete the Kansas Board of Regent forms located at https://www.kansasregents.org/academic_affairs/new_program_approval and list the proposed curriculum for the New Minor, where no board-approved degree program exsists, in section 3 (III) of the forms. Please input the proposed curriculum **as you wish it to appear in the next catalog**. No KBOR form is needed for New Emphases or Certificates. **If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.**

Degree: Bachelor of Music
Major: Music
Emphasis: Music With Elective Studies in an Outside Field

Applied Music (16 hours)

MUSIC-250 Applied Music (____) (1/2-3 hours)
Note: Will be taken for 1 credit hour for 4 semesters, for a total of 4 credit hours.
MUSIC-450 Applied Music (____) (1/2-3 hours)
Note: Will be taken for 2 credit hours for 4 semesters, for a total of 8 credit hours.

MUSIC-131 Piano Class (1 hour)
MUSIC-132 Piano Class (1 hour)
Must receive a "C" or better, or pass the piano proficiency examination.
MUSIC-231 Intermediate Piano Class (1 hour)
MUSIC-232 Intermediate Piano Class (1 hour)
Must receive a "C" or better, or pass the piano proficiency examination.

MUSIC-191 Recital Hour (0 hours)
MUSIC-391 Recital Hour (0 hours)
Each will be taken for 4 semesters.

MUSIC-492 Senior Recital (_____) (0 hours)
Or
MUSIC-493 Senior Project (0 hours)

Music Theory (14 hours)

MUSIC-111 Aural Skills and Theory I (4 hours)
MUSIC-113 Aural Skills and Theory II (4 hours)
MUSIC-211 Aural Skills and Theory III (3 hours)
MUSIC-213 Aural Skills and Theory IV (3 hours)
A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (2 hours)

MUSIC-238 Basic Conducting (2 hours)

Music History and Literature (11 hours)

MUSIC-121 Intro to Music Literature (3 hours)
MUSIC-321 History of Music (3 hours)
MUSIC-322 History of Music (3 hours)

MUSIC-327 Contemporary Music (1 hour)
MUSIC-328 World Music (1 hour)
MUSIC-321 History of Music will satisfy 3 hours of PittState Pathway.

Music Ensembles (8 hours)
MUSIC-187 University Choir (1 hour)
MUSIC-387 University Choir (1 hour)
Minimum requirement is 8 hours. Required each semester for a full-time student.

Music Electives (12 hours)
12 Hours of Music Electives, 300 level or above

Outside Field (20 hours)
20 Hours in an Outside Field
Courses to be selected in consultation with an advisor in the department of the outside field.

TOTAL hours required for this Emphasis: 120 hours.

Pitt State Pathway

The Pitt State Pathway requirements consist of 40-41 credit hours…

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes X No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this minor/emphasis/certificate have specific PittState Pathway courses required?
   ☐ Yes X No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this minor/emphasis/certificate affect any education majors? ☐ Yes X No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

[X] Approved: Department Chairperson
Date 10/06/20 Signature, Department Chairperson *Susan Marchant*

[X] Approved: College Curriculum Committee
Date 10/27/20 Signature, College Curriculum Committee Chair *Mary Carol Pomatto*

[X] Approved: Dean of College
Date 10/27/20 Signature, Dean *Mary Carol Pomatto*

[ ] Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

[ ] Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

[X] Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

[ ] Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

[ ] Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Approval at Kansas Board of Regents level:

[ ] COCAO Date: _____

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.

Pittsburg State University

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 9/28/20 Revision Effective: Fall, 2021
(Year)

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Music Education, Instrumental Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
Bachelor of Music. Major in Music with an Emphasis in Music Education

Description of Change: We propose consolidating our offerings to a single degree (Bachelor of Music) with several emphases, one of which will be Music Education. Distinctions between the vocal and instrumental options will be addressed in the catalog descriptions. There is no change to the curriculum; this is only a name change resulting from reorganization.

Rationale for Change (include changes to curriculum objectives): This will serve to streamline our offerings and provide additional clarity in defining the options from which students may choose.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is strictly a matter of internal organization within the Department of Music.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is strictly a matter of internal organization with the Department of Music.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Degree: Bachelor of Music Education
Major: Music Education
Emphasis: Instrumental

Download | Print

- Applied Major (courses at the 200 and 400 levels) (10 hours)
- Secondary Applied (4 hours)

Those students having wind, string or percussion instrument as applied major enroll in MUSIC 131,132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further piano requirements. All students, including keyboard majors, must meet piano proficiency requirements before admission to the professional semester.

Applied Music (14 hours) See notes *1
*1

10 hours selected from Applied Music in Schedule of Classes online, 200-400 level.

Secondary Applied (4 hours)

- MUSIC-131 Piano Class (1 hour)
- and
- MUSIC-132 Piano Class (1 hour)
- MUSIC-191 Recital Hour (0 hours)
- and
- MUSIC-391 Recital Hour (0 hours)

  Must be taken each semester for seven semesters.

- MUSIC-231 Intermediate Piano Class (1 hour)
- and
- MUSIC-232 Intermediate Piano Class (1 hour)
- MUSIC-492 Senior Recital (____) (0 hours)

Music Theory (16 hours) See notes *2

- MUSIC-111 Aural Skills and Theory I (4 hours)
- MUSIC-113 Aural Skills and Theory II (4 hours)
- MUSIC-211 Aural Skills and Theory III (3 hours)
- MUSIC-213 Aural Skills and Theory IV (3 hours)
- MUSIC-413 Orchestration (2 hours)

*2

A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (20 hours)

- MUSIC-238 Basic Conducting (2 hours)
- MUSIC-330 Woodwind Techniques (1 hour)
- MUSIC-331 Brass Techniques (1 hour)
- MUSIC-333 Percussion Techniques (1 hour)

- MUSIC-336 Vocal Techniques (1 hour)
- MUSIC-338 Instrumental Conducting (2 hours)
- MUSIC-340 Organization of the Instrumental Music Program (2 hours)
- MUSIC-342 String Techniques (1 hour)
- MUSIC-348 Choral Conducting for Instrumental Music Education Majors (1 hour)
- MUSIC-350 Organization of the Instrumental Music Program II (2 hours)
- MUSIC-431 Teaching Music in the Schools, Pre-K-8 (3 hours)
- MUSIC-432 Secondary Choral Methods (3 hours)

Music History and Literature (8 hours)

- MUSIC-321 History of Music (3 hours)
- MUSIC-322 History of Music (3 hours)
- MUSIC-327 Contemporary Music (1 hour)
- MUSIC-328 World Music (1 hour)

Music Ensembles (7 hours) See notes *3

*3

Wind or percussion majors take MUSIC 156, 356 Band (___), string majors take MUSIC 176, 376 Orchestra; keyboard majors choose between MUSIC 156, 356 Band, MUSIC 176, 376 Orchestra or MUSIC 187, 387 University Choir (minimum requirement). Required each semester for each full-time student.

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

Professional Education (15 hours) See notes *4

- EDUC-261 Explorations in Education (3 hours)
- PSYCH-263 Developmental Psychology (3 hours)
- PSYCH-357 Educational Psychology (3 hours)

  Admission to Teacher Education required to enroll.

- SPED-510 Overview of Special Education (3 hours)
- EDUC-520 Methods and Materials for Academic Literacy (3 hours)

  Admission to Teacher Education required to enroll.

*4

See Admission to Professional Semester for professional education grade point requirements.
Professional Semester (15 hours)

- EDUC-458 Methods and Curriculum (3 hours)
- EDUC-464 Measurement and Evaluation (2 hours)
- EDUC-475 Supervised Clinical Experience (9 hours)
- MUSIC-579 Supervised Student Teaching and Follow-Up of Teachers (1 hour)

TOTAL, 129 hours for Bachelor of Music Education.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Note: The music course requirements for the 2 Options will be listed separately, as there are differences between them...

Degree: Bachelor of Music
Major: Music
Emphasis: Music Education

Vocal Option:

Applied Music (16 hours)

MUSIC-250 Applied Music (____) (1/2-3 hours)
Note: Will be taken for 1 credit hour for 4 semesters, for a total of 4 credit hours.
MUSIC-450 Applied Music (____) (1/2-3 hours)
Note: Will be taken for 2 credit hours for 3 semesters, for a total of 6 credit hours.

MUSIC-131 Piano Class (1 hour)
MUSIC-132 Piano Class (1 hour)
MUSIC-231 Intermediate Piano Class (1 hour)
MUSIC-232 Intermediate Piano Class (1 hour)
May exceed four enrollments, if necessary. Students must enroll in and pass these courses with a "C" or better, and/or pass the piano proficiency examination. The piano proficiency examination may be taken in any semester, and those who pass will be excused from further secondary piano requirements.

MUSIC-191 Recital Hour (0 hours)
Will be taken for 4 semesters.
MUSIC-391 Recital Hour (0 hours)
Will be taken for 3 semesters.

MUSIC-288 Applied Diction for Singers (1 hour)
MUSIC-289 Applied Diction for Singers (1 hour)

MUSIC-492 Senior Recital (_____) (0 hours)

Music Theory (14 hours)

MUSIC-111 Aural Skills and Theory I (4 hours)
MUSIC-113 Aural Skills and Theory II (4 hours)
MUSIC-211 Aural Skills and Theory III (3 hours)
MUSIC-213 Aural Skills and Theory IV (3 hours)
A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (20 hours)

MUSIC-238 Basic Conducting (2 hours)
MUSIC-326 Pedagogy/Literature (_____) (1-3 hours)
Will be taken for 1 credit hour.
MUSIC-330 Woodwind Techniques (1 hour)
MUSIC-331 Brass Techniques (1 hour)
MUSIC-333 Percussion Techniques (1 hour)
MUSIC-337 Choral Conducting (2 hours)
MUSIC-340 Organization of the Instrumental Music Program (2 hours)
MUSIC-342 String Techniques (1 hour)
MUSIC-349 Instrumental Conducting for Vocal Music Education Majors (1 hour)
MUSIC-350 Organization of the Instrumental Music Program II (2 hours)
MUSIC-431 Teaching Music in the Schools, Pre-K-8 (3 hours)
MUSIC-432 Secondary Choral Methods (3 hours)

Music History and Literature (8 hours)

MUSIC-321 History of Music (3 hours)
MUSIC-322 History of Music (3 hours)
MUSIC-327 Contemporary Music (1 hour)
MUSIC-328 World Music (1 hour)
MUSIC-321 History of Music will satisfy 3 hours of PittState Pathway.

Music Ensembles (7 hours)
MUSIC-187 University Choir (1 hour)
MUSIC-387 University Choir (1 hour)
Minimum requirement is 7 hours. Required each semester for a full-time student.

Students planning to teach should become familiar with the current Regulations and Standards for Kansas Educators, issued by The State Board of Education. Additional information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

Instrumental Option:

Applied Music (14 hours)

MUSIC-250 Applied Music (____) (1/2-3 hours)
Note: Will be taken for 1 credit hour for 4 semesters, for a total of 4 credit hours.
MUSIC-450 Applied Music (____) (1/2-3 hours)
Note: Will be taken for 2 credit hours for 3 semesters, for a total of 6 credit hours.

MUSIC-131 Piano Class (1 hour)
MUSIC-132 Piano Class (1 hour)
MUSIC-231 Intermediate Piano Class (1 hour)
MUSIC-232 Intermediate Piano Class (1 hour)
May exceed four enrollments, if necessary. Students must enroll in and pass these courses with a "C" or better, and/or pass the piano proficiency examination. The piano proficiency examination may be taken in any semester, and those who pass will be excused from further secondary piano requirements.

MUSIC-191 Recital Hour (0 hours)
Will be taken for 4 semesters.
MUSIC-391 Recital Hour (0 hours)
Will be taken for 3 semesters.

MUSIC-492 Senior Recital (_____) (0 hours)

Music Theory (16 hours)

MUSIC-111 Aural Skills and Theory I (4 hours)
MUSIC-113 Aural Skills and Theory II (4 hours)
MUSIC-211 Aural Skills and Theory III (3 hours)
MUSIC-213 Aural Skills and Theory IV (3 hours)
MUSIC-413 Orchestration (2 hours)
A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (20 hours)

MUSIC-238 Basic Conducting (2 hours)
MUSIC-330 Woodwind Techniques (1 hour)
MUSIC-331 Brass Techniques (1 hour)
MUSIC-333 Percussion Techniques (1 hour)
MUSIC-336 Vocal Techniques (1 hour)
MUSIC-338 Instrumental Conducting (2 hours)
MUSIC-340 Organization of the Instrumental Music Program (2 hours)
MUSIC-342 String Techniques (1 hour)
MUSIC-348 Choral Conducting for Instrumental Music Education Majors (1 hour)
MUSIC-350 Organization of the Instrumental Music Program II (2 hours)
MUSIC-431 Teaching Music in the Schools, Pre-K-8 (3 hours)
MUSIC-432 Secondary Choral Methods (3 hours)

Music History and Literature (8 hours)

MUSIC-321 History of Music (3 hours)
MUSIC-322 History of Music (3 hours)
MUSIC-327 Contemporary Music (1 hour)
MUSIC-328 World Music (1 hour)
MUSIC-321 History of Music will satisfy 3 hours of PittState Pathway.

Music Ensembles (7 hours)

MUSIC-156 Band (1 hour)
and
MUSIC-356 Band (1 hour)
For Wind and Percussion Majors. Minimum requirement is 7 hours. Required each semester for a full-time student.

Or
MUSIC-176 Orchestra (1 hour)
and
MUSIC-376 Orchestra (1 hour)
For String Majors. Minimum requirement is 7 hours. Required each semester for a full-time student.

Or
MUSIC-187 University Choir (1 hour)
and
MUSIC-387 University Choir (1 hour)
This option available to Keyboard Majors who are pursuing the Instrumental Music Education Emphasis. Minimum requirement is 7 hours. Required each semester for a full-time student.

Students planning to teach should become familiar with the current Regulations and Standards for Kansas Educators, issued by The State Board of Education. Additional information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

Required for Both Options:

Professional Education (15 hours)

EDUC-261 Explorations in Education (3 hours)
PSYCH-263 Developmental Psychology (3 hours)
PSYCH-357 Educational Psychology (3 hours)
Note: Admission to Teacher Education required to enroll.
SPED-510 Overview of Special Education (3 hours)
EDUC-520 Methods and Materials for Academic Literacy (3 hours)
Note: Admission to Teacher Education required to enroll.
Note: See Admission to Professional Semester for professional education grade point requirements.
EDUC-261 Explorations in Education will satisfy 3 hours of PittState Pathway.

Professional Semester (15 hours)

EDUC-458 Methods and Curriculum (3 hours)
EDUC-464 Measurement and Evaluation (2 hours)
EDUC-475 Supervised Clinical Experience (9 hours)
MUSIC-579 Supervised Student Teaching and Follow-Up of Teachers (1 hour)

TOTAL hours required for Bachelor of Music Degree with an Emphasis in Music Education: 129 hours

Required for Both Options:

Pitt State Pathway

The Pitt State Pathway requirements consist of 40-41 credit hours…

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes X No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   ———

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes X No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? X Yes No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9/28/20 Signature, Department Chairperson Susan Marchant

☐ Approved: College Curriculum Committee
Date 10/28/20 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 10/28/20 Signature, Dean Mary Carol Pomatto

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 12/2/20 Signature, Council for Teacher Education Chair James Trueblood

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _____ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Pittsburg State University

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Music College: Arts & Sciences This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 9/28/20 Revision Effective: Fall, 2021
(Year)

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Music Education, Vocal Emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
Bachelor of Music. Major in Music with an Emphasis in Music Education

Description of Change: We propose consolidating our offerings to a single degree (Bachelor of Music) with several emphases, one of which will be Music Education. Distinctions between the vocal and instrumental options will be addressed in the catalog descriptions. There is no change to the curriculum; this is only a name change resulting from reorganization.

Rationale for Change (include changes to curriculum objectives): This will serve to streamline our offerings and provide additional clarity in defining the options from which students may choose.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is strictly a matter of internal organization within the Department of Music.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is strictly a matter of internal organization with the Department of Music.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Degree: Bachelor of Music Education
Major: Music Education
Emphasis: Vocal

Download | Print

- Applied Major (courses at the 200 and 400 levels) (10 hours)
- Secondary Applied - If Piano is selected for Applied Music area, Secondary Applied area must be Voice.

Students must enroll in MUSIC 131,132 Piano Class and MUSIC 231, 232 Intermediate Piano Class and/or applied piano (this may exceed 4 hours). Students must pass MUSIC 131, 132 Piano Class and MUSIC 231, 232 Intermediate Piano Class with a "C" or better and/or pass the piano proficiency examination. The piano proficiency examination may be taken any semester; those who pass will be excused from further piano requirements. All students, including keyboard majors, must meet piano proficiency requirements before admission to the professional semester.

Applied Music (16 hours) See notes *1

*1

10 hours selected from the Applied Music section in the Schedule of Classes online, 200-400 level courses. Remaining hours are Secondary Applied Music.

Secondary Applied Music

- MUSIC-131 Piano Class (1 hour)
- and
- MUSIC-132 Piano Class (1 hour)
- MUSIC-231 Intermediate Piano Class (1 hour)
- and
- MUSIC-232 Intermediate Piano Class (1 hour)
- MUSIC-288 Applied Diction for Singers I (1 hour)
- MUSIC-289 Applied Diction for Singers II (1 hour)
- MUSIC-191 Recital Hour (0 hours)
- and
- MUSIC-391 Recital Hour (0 hours)

  Must be taken each semester for seven semesters.

- MUSIC-492 Senior Recital (____) (0 hours)

Music Theory (14 hours) See notes *2

- MUSIC-111 Aural Skills and Theory I (4 hours)
- MUSIC-113 Aural Skills and Theory II (4 hours)
- MUSIC-211 Aural Skills and Theory III (3 hours)
- MUSIC-213 Aural Skills and Theory IV (3 hours)

*2

A grade of "C" or better is required.

Music Education (20 hours)

- MUSIC-238 Basic Conducting (2 hours)
- MUSIC-326 Pedagogy/Literature (____) (1-3 hours)

- MUSIC-330 Woodwind Techniques (1 hour)
- MUSIC-331 Brass Techniques (1 hour)
- MUSIC-333 Percussion Techniques (1 hour)
- MUSIC-337 Choral Conducting (2 hours)
- MUSIC-340 Organization of the Instrumental Music Program (2 hours)
- MUSIC-342 String Techniques (1 hour)
- MUSIC-349 Instrumental Conducting for Vocal Music Education Majors (1 hour)
- MUSIC-350 Organization of the Instrumental Music Program II (2 hours)
- MUSIC-431 Teaching Music in the Schools, Pre-K-8 (3 hours)
- MUSIC-432 Secondary Choral Methods (3 hours)

Music History and Literature (8 hours)

- MUSIC-321 History of Music (3 hours)
- MUSIC-322 History of Music (3 hours)
- MUSIC-327 Contemporary Music (1 hour)
- MUSIC-328 World Music (1 hour)

Music Ensembles (7 hours) See notes *3

- MUSIC-187 University Choir (1 hour)
- MUSIC-387 University Choir (1 hour)

*3

Minimum requirement is seven hours. Required each semester for each full-time student.

Students planning to teach should become familiar with the current Regulations for Certifying School Personnel, issued by The State Board of Education. Information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

Professional Education (15 hours) See notes *4

- EDUC-261 Explorations in Education (3 hours)
- PSYCH-263 Developmental Psychology (3 hours)
- PSYCH-357 Educational Psychology (3 hours)

  Admission to Teacher Education required to enroll.

- SPED-510 Overview of Special Education (3 hours)
- EDUC-520 Methods and Materials for Academic Literacy (3 hours)

  Admission to Teacher Education required to enroll.

*4

See Admission to Professional Semester for professional education grade point requirements.

Professional Semester (15 hours)

- EDUC-458 Methods and Curriculum (3 hours)
- EDUC-464 Measurement and Evaluation (2 hours)
- EDUC-475 Supervised Clinical Experience (9 hours)
- MUSIC-579 Supervised Student Teaching and Follow-Up of Teachers (1 hour)

TOTAL, 129 hours for Bachelor of Music Education.

Pitt State Pathway

The Pitt State Pathway requirements consist of 40-41 credit hours…

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Note: The music course requirements for the 2 Options will be listed separately, as there are differences between them...

Degree: Bachelor of Music
Major: Music
Emphasis: Music Education

Vocal Option:

Applied Music (16 hours)

MUSIC-250 Applied Music (____) (1/2-3 hours)
Note: Will be taken for 1 credit hour for 4 semesters, for a total of 4 credit hours.
MUSIC-450 Applied Music (____) (1/2-3 hours)
Note: Will be taken for 2 credit hours for 3 semesters, for a total of 6 credit hours.

MUSIC-131 Piano Class (1 hour)
MUSIC-132 Piano Class (1 hour)
MUSIC-231 Intermediate Piano Class (1 hour)
MUSIC-232 Intermediate Piano Class (1 hour)
May exceed four enrollments, if necessary. Students must enroll in and pass these courses with a "C" or better, and/or pass the piano proficiency examination. The piano proficiency examination may be taken in any semester, and those who pass will be excused from further secondary piano requirements.

MUSIC-191 Recital Hour (0 hours)
Will be taken for 4 semesters.
MUSIC-391 Recital Hour (0 hours)
Will be taken for 3 semesters.

MUSIC-288 Applied Diction for Singers (1 hour)
MUSIC-289 Applied Diction for Singers (1 hour)

MUSIC-492 Senior Recital (_____) (0 hours)

Music Theory (14 hours)

MUSIC-111 Aural Skills and Theory I (4 hours)
MUSIC-113 Aural Skills and Theory II (4 hours)
MUSIC-211 Aural Skills and Theory III (3 hours)
MUSIC-213 Aural Skills and Theory IV (3 hours)
A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (20 hours)

MUSIC-238 Basic Conducting (2 hours)
MUSIC-326 Pedagogy/Literature (_____) (1-3 hours)
Will be taken for 1 credit hour.
MUSIC-330 Woodwind Techniques (1 hour)
MUSIC-331 Brass Techniques (1 hour)
MUSIC-333 Percussion Techniques (1 hour)
MUSIC-337 Choral Conducting (2 hours)
MUSIC-340 Organization of the Instrumental Music Program (2 hours)
MUSIC-342 String Techniques (1 hour)
MUSIC-349 Instrumental Conducting for Vocal Music Education Majors (1 hour)
MUSIC-350 Organization of the Instrumental Music Program II (2 hours)
MUSIC-431 Teaching Music in the Schools, Pre-K-8 (3 hours)
MUSIC-432 Secondary Choral Methods (3 hours)

Music History and Literature (8 hours)

MUSIC-321 History of Music (3 hours)
MUSIC-322 History of Music (3 hours)
MUSIC-327 Contemporary Music (1 hour)
MUSIC-328 World Music (1 hour)
MUSIC-321 History of Music will satisfy 3 hours of PittState Pathway.

Music Ensembles (7 hours)
MUSIC-187 University Choir (1 hour)
MUSIC-387 University Choir (1 hour)
Minimum requirement is 7 hours. Required each semester for a full-time student.

Students planning to teach should become familiar with the current Regulations and Standards for Kansas Educators, issued by The State Board of Education. Additional information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

Instrumental Option:

Applied Music (14 hours)

MUSIC-250 Applied Music (____) (1/2-3 hours)
Note: Will be taken for 1 credit hour for 4 semesters, for a total of 4 credit hours.
MUSIC-450 Applied Music (____) (1/2-3 hours)
Note: Will be taken for 2 credit hours for 3 semesters, for a total of 6 credit hours.

MUSIC-131 Piano Class (1 hour)
MUSIC-132 Piano Class (1 hour)
MUSIC-231 Intermediate Piano Class (1 hour)
MUSIC-232 Intermediate Piano Class (1 hour)
May exceed four enrollments, if necessary. Students must enroll in and pass these courses with a "C" or better, and/or pass the piano proficiency examination. The piano proficiency examination may be taken in any semester, and those who pass will be excused from further secondary piano requirements.

MUSIC-191 Recital Hour (0 hours)
Will be taken for 4 semesters.
MUSIC-391 Recital Hour (0 hours)
Will be taken for 3 semesters.

MUSIC-492 Senior Recital (_____) (0 hours)

Music Theory (16 hours)

MUSIC-111 Aural Skills and Theory I (4 hours)
MUSIC-113 Aural Skills and Theory II (4 hours)
MUSIC-211 Aural Skills and Theory III (3 hours)
MUSIC-213 Aural Skills and Theory IV (3 hours)
MUSIC-413 Orchestration (2 hours)
A grade of "C" or better is required in MUSIC 111, MUSIC 113, MUSIC 211, and MUSIC 213.

Music Education (20 hours)

MUSIC-238 Basic Conducting (2 hours)
MUSIC-330 Woodwind Techniques (1 hour)
MUSIC-331 Brass Techniques (1 hour)
MUSIC-333 Percussion Techniques (1 hour)
MUSIC-336 Vocal Techniques (1 hour)
MUSIC-338 Instrumental Conducting (2 hours)
MUSIC-340 Organization of the Instrumental Music Program (2 hours)
MUSIC-342 String Techniques (1 hour)
MUSIC-348 Choral Conducting for Instrumental Music Education Majors (1 hour)
MUSIC-350 Organization of the Instrumental Music Program II (2 hours)
MUSIC-431 Teaching Music in the Schools, Pre-K-8 (3 hours)
MUSIC-432 Secondary Choral Methods (3 hours)

Music History and Literature (8 hours)

MUSIC-321 History of Music (3 hours)
MUSIC-322 History of Music (3 hours)
MUSIC-327 Contemporary Music (1 hour)
MUSIC-328 World Music (1 hour)
MUSIC-321 History of Music will satisfy 3 hours of PittState Pathway.

Music Ensembles (7 hours)

MUSIC-156 Band (1 hour)
and
MUSIC-356 Band (1 hour)
For Wind and Percussion Majors. Minimum requirement is 7 hours. Required each semester for a full-time student.

Or
MUSIC-176 Orchestra (1 hour)
and
MUSIC-376 Orchestra (1 hour)
For String Majors. Minimum requirement is 7 hours. Required each semester for a full-time student.

Or
MUSIC-187 University Choir (1 hour)
and
MUSIC-387 University Choir (1 hour)
This option available to Keyboard Majors who are pursuing the Instrumental Music Education Emphasis. Minimum requirement is 7 hours. Required each semester for a full-time student.

Students planning to teach should become familiar with the current Regulations and Standards for Kansas Educators, issued by The State Board of Education. Additional information concerning these regulations may be obtained from the Director of Teacher Education, 110 Hughes Hall, Pittsburg State University.

Required for Both Options:

Professional Education (15 hours)

EDUC-261 Explorations in Education (3 hours)
PSYCH-263 Developmental Psychology (3 hours)
PSYCH-357 Educational Psychology (3 hours)
Note: Admission to Teacher Education required to enroll.
SPED-510 Overview of Special Education (3 hours)
EDUC-520 Methods and Materials for Academic Literacy (3 hours)

Note: Admission to Teacher Education required to enroll.
Note: See Admission to Professional Semester for professional education grade point requirements.
EDUC-261 Explorations in Education will satisfy 3 hours of PittState Pathway.

Professional Semester (15 hours)

EDUC-458 Methods and Curriculum (3 hours)
EDUC-464 Measurement and Evaluation (2 hours)
EDUC-475 Supervised Clinical Experience (9 hours)
MUSIC-579 Supervised Student Teaching and Follow-Up of Teachers (1 hour)

TOTAL hours required for Bachelor of Music Degree with an Emphasis in Music Education:
129 hours

Required for Both Options:

Pitt State Pathway

The Pitt State Pathway requirements consist of 40-41 credit hours…

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes X No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes X No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? X Yes No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

X Approved: Department Chairperson
Date 9/28/20 Signature, Department Chairperson Susan Marchant

☒ Approved: College Curriculum Committee
Date 10/28/20 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☒ Approved: Dean of College
Date 10/28/20 Signature, Dean Mary Carol Pomatto

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 12/2/20 Signature, Council for Teacher Education Chair James Trulove

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _____ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Pittsburg State University

Request for Deletion of Curriculum

Deletion of: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Music College: Arts & Sciences

Submission Date: 10/06/20

Revision Effective: Fall, 2021 (Year)

Contact Person: Susan Marchant ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Music Education

Rationale for Deletion: We are consolidating our programs under one degree, the Bachelor of Music. We wish to delete the BME degree and rename it as an emphasis under the BM.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is strictly a matter of internal organization within the Department of Music.

Will this deletion involve specific PittState Pathway courses? ☐ Yes ☒ No
If "yes," please realize that this requirement will need to gain approval of the PittState Pathway Committee.

Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 10/26/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10/28/20 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☒ Approved: Dean of College
Date 10/28/20 Signature, Dean Mary Carol Pomatto

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☒ Approved: Council for Teacher Education (if applicable)
Date 12/2/20 Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _____ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Pittsburg State University

Request for Deletion of Curriculum

Deletion of: ☒ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Psychology and Counseling College: Education

Submission Date: 09/18/20

Revision Effective: Fall, 2021 (Year)

Contact Person: Dr. David Hurford ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: B.S. Psychology (Human Factors)

Rationale for Deletion: Lack of student interest.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The deletion of this concentration will only affect this specific concentration. This program was first developed to interface with the development of the Technology Center's programs. Human Factors involves the interaction between humans and machines. This encompasses a wide range of activities including the design of instrument panels, placement of sidewalks, form and functionality issues, and web design, etc. Although this concentration seemed to be attractive to students, the concentration never fulfilled the promise of attracting students.

The Department has been monitoring the number of students in this concentration and recognized two years ago that the number of students continued to decline. At this point, it seemed prudent to discontinue the concentration.

The Undergraduate Curriculum Committee evaluated the concentration and recommended it to be discontinued. The full faculty met on September 17, 2020, discussed the recommendation, and then voted to eliminate the concentration.

Will this deletion involve specific PittState Pathway courses? ☐ Yes ☒ No
If "yes," please realize that this requirement will need to gain approval of the PittState Pathway Committee.

Will this deletion affect any education majors? ☐ Yes ☒ No
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9-18-20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 11/3/20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11/3/20 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Pittsburg State University

Request for Deletion of Curriculum

Deletion of: ☒ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Psychology and Counseling College: Education

Submission Date: 09/18/20

Revision Effective: Fall, 2021 (Year)

Contact Person: Dr. David Hurford ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: B.S. Psychology (Substance Abuse Services)

Rationale for Deletion: Lack of student interest.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The deletion of this concentration will only affect this specific concentration. The program was first developed due to a need for practicing substance-abuse counselors to have academic credentials and training. The need for this program was intense in the late 1990s. As the practicing substance-abuse counselors completed their educations, the need for the program began to diminish. The Behavioral Sciences Regulatory Board still requires that those who are seeking licensure have the academic credentials, but there are fewer students interested in this area.

The Department has been monitoring the number of students in this concentration and recognized two years ago that the number of students continued to decline. At this point, it seemed prudent to discontinue the concentration.

The Undergraduate Curriculum Committee evaluated the concentration and recommended it to be discontinued. The full faculty met on September 17, 2020, discussed the recommendation, and then voted to eliminate the concentration.

Will this deletion involve specific PittState Pathway courses? ☐ Yes ☒ No
If "yes," please realize that this requirement will need to gain approval of the PittState Pathway Committee.

Will this deletion affect any education majors? ☐ Yes ☒ No
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9-15-20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 11/3/20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11/3/20 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Pittsburg State University

Request for Deletion of Curriculum

Deletion of: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: Teaching & Leadership College: Education

Submission Date: 10/2/2020 Revision Effective: Fall, 2021 (Year)

Contact Person: Brenda Roberts ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Education Degree with Major in Early Childhood Unified (ECU) Birth through Third Grade

Rationale for Deletion: The Department of Teaching and Leadership is approved to offer the Elementary Education Unified (EEU) K-grade 6 degree for general education licensure and special education licensure. The Department of Family & Consumer Science is approved to offer the Early Childhood Unified (ECU) Birth-Kindergarten degree. Therefore, the ECU Birth- 3rd program is no longer needed. Students currently in the ECU Birth-3rd program will be provided appropriate courses to complete the degree requirements or have chosen to either transfer to the ECU B-K program or the EEU K-6 program.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Email to FACS attached. This has been a collaborative effort between the two departments.

Will this deletion involve specific PittState Pathway courses? ☐ Yes ☒ No
If "yes," please realize that this requirement will need to gain approval of the PittState Pathway Committee.

Will this deletion affect any education majors? ☒ Yes ☐ No
If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 10/2/20 Signature, Department Chairperson Brenda Roberts

☒ Approved: College Curriculum Committee
Date 11/3/20 Signature, College Curriculum Committee Chair James True Love

☒ Approved: Dean of College
Date 11/3/20 Signature, Dean James True Love

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☒ Approved: Council for Teacher Education (If applicable)
Date 11/4/20 Signature, Council for Teacher Education Chair James True Love

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Re: Proposed deletion of BSE ECU (Birth-grade 3) degree

Duane Whitbeck <dwhitbeck@pittstate.edu>
Tue 9/29/2020 10:40 AM
To: Amber Tankersley <atankersley@pittstate.edu>; Brenda Roberts <broberts@pittstate.edu>

Brenda,
I agree. Thank you for checking.

Duane

From: Amber Tankersley <atankersley@pittstate.edu>
Sent: Tuesday, September 29, 2020 10:33 AM
To: Brenda Roberts <broberts@pittstate.edu>; Duane Whitbeck <dwhitbeck@pittstate.edu>
Subject: Re: Proposed deletion of BSE ECU (Birth-grade 3) degree

Brenda,
I don't see any issues with deleting the BSE ECU birth-grade 3 option as long as the courses for the Early Childhood Special Education minor and the new ECU birth-kindergarten option will still be available.

Amber

Amber Tankersley, Ph.D.
Professor, Child Development
Director, Little Gorillas Preschool
Family & Consumer Sciences
Pittsburg State University
620-235-4460

From: Brenda Roberts <broberts@pittstate.edu>
Sent: Monday, September 28, 2020 1:50 PM
To: Duane Whitbeck <dwhitbeck@pittstate.edu>; Amber Tankersley <atankersley@pittstate.edu>
Subject: Proposed deletion of BSE ECU (Birth-grade 3) degree

The Department of Teaching and Leadership is proposing the deletion of the BSE Early Childhood Unified (ECU) Birth through Third Grade major effective Fall 2021.

We would like to know if this change affects any of your curricula and/or programs.

Students currently in this program will be provided appropriate courses to complete the degree requirements.

If this affects your degree program, please let me know. Also, it it affects other programs that I may be unaware of, please let me know so that I can contact them.

Thanks, Brenda

Dr. Brenda Roberts
Interim Chair, Department of Teaching & Leadership

START STRONG ** STAY STRONG ** FINISH STRONG

Pittsburg State University

Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: Teaching & Leadership College: Education
This program is to be offered 50% or more online as a Hybrid no
This program is to be offered fully online no

Submission Date: 10/2/2020 Revision Effective: Fall, 2021
(Year)
Contact Person: Brenda Roberts ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Leadership Minor

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Add a course to the list of additional leadership courses students may choose to fulfill the required 15 additional hours. Course to ADD: LDSP 539 Workshop: ( ); 1-3 credit hours.

Rationale for Change (include changes to curriculum objectives): This course code can be used for various programs that fall into this category, i.e., PEERS, Student Ambassadors, etc. The connection of the co-curricular to the curricular is a way for students to gain credit for significant leadership roles.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
The leadership minor is unique to PSU and does not affect other university programs.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The LDSP 539 course code is currently being used at PSU. The request is to seek approval that students who complete this course may use it as a leadership minor requirement.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

- Required Courses (6 hours)
  - LDSP-600: Foundations of Leadership (3 hours)
  - LDSP-601: Service Learning Seminar (1 hours)
  - LDSP-602: Leadership Seminar (2 hours)
- Additional leadership courses chosen from: (15 hours)
  - COMM-450: Small Group Communication (3 hours)
  - COMM-601: Intercultural Communication (3 hours)
  - HHP-499 Report: (Certified Peer Education) (2 hours)
  - JUST-322: Ethics and Justice Policy (3 hours)

- MGT-330: Management and Organizational Behavior (3 hours)
- MGT-530: Advanced Organizational Behavior (3 hours)
- MIL-100: Military Science I (1 hours)
- PHIL-105: Ethics (3 hours)
- POLS-301: State and Local Government and Politics (3 hours)
- PSYCH-430: Positive Psychology (3 hours)
- PSYCH-575: Industrial and Organizational Psychology (3 hours)
- PSYCH-616: Introduction to Group Processes (3 hours)
- REC-311: Program Design and Leadership (3 hours)
- SOC-360: Community Sociology (3 hours)
- SOC-443: Race and Ethnic Relations (3 hours)
- TM-606: Industrial Supervision (3 hours)
- TM-679: Presentation Skills (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:

- **Required Courses (6 hours)**
  - LDSP-600: Foundations of Leadership (3 hours)
  - LDSP-601: Service Learning Seminar (1 hours)
  - LDSP-602: Leadership Seminar (2 hours)
- **Additional leadership courses chosen from: (15 hours)**
  - COMM-450: Small Group Communication (3 hours)
  - COMM-601: Intercultural Communication (3 hours)
  - HHP 499 Report: (Certified Peer Education) (2 hours)
  - JUST-322: Ethics and Justice Policy (3 hours)
  - LDSP-539 Workshop: (___) (1-3 credit hours
  - MGT-330: Management and Organizational Behavior (3 hours)
  - MGT-530: Advanced Organizational Behavior (3 hours)
  - MIL-100: Military Science I (1 hours)
  - PHIL-105: Ethics (3 hours)
  - POLS-301: State and Local Government and Politics (3 hours)
  - PSYCH-430: Positive Psychology (3 hours)
  - PSYCH-575: Industrial and Organizational Psychology (3 hours)
  - PSYCH-616: Introduction to Group Processes (3 hours)
  - REC-311: Program Design and Leadership (3 hours)
  - SOC-360: Community Sociology (3 hours)
  - SOC-443: Race and Ethnic Relations (3 hours)
  - TM-606: Industrial Supervision (3 hours)
  - TM-679: Presentation Skills (3 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None; the course is currently being offered.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes ☒ No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   No additional costs.

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 10/2/2020 Signature, Department Chairperson Brenda Roberts

☒ Approved: College Curriculum Committee
Date 11/3/20 Signature, College Curriculum Committee Chair James Truelove

☒ Approved: Dean of College
Date 11/3/20 Signature, Dean James Truelove

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: Technology Submission
Date: Fall 2020

Contact Person: James Otter ☐ Faculty member ☒ Chair

Revision Effective: Fall/2021 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The proposed changes reflect a change in the course description only

Purpose/Justification for Revision to Course: Change of course description to reflect changes to the CMCET 234 course

Existing Course:

Course Number: CMCET 234

Title of Course: The Construction Industry

Credit Hours: 2

Prerequisite: none

Course Description (**as it appears in the current catalog**): Overview of construction as a profession and of the construction industry including NCCER core curriculum topics, types of construction, professional organizations, contract delivery systems, ethics, communication and software applications within construction.

Proposed Course:

Course Number: CMCET 234 (same)

Title of Course: The Construction Industry (same)

Credit Hours: 2 (same)

Prerequisite: none

Course Description (**as it will appear in the next catalog**): Overview of the construction industry and the construction profession including types of construction, construction careers, professional and trade associations, contract delivery systems, ethics, communication, leadership and basic software applications within construction.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

   ———

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9.25.2020 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: College of Technology
Submission Date: 08/20/2020

Contact Person: Denise Bertoncino ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Student's in interior design currently take three different construction courses. The addition of this course will combine the three into one, because the design student's only need basic knowledge of the topics not the in depth instruction of three separate courses. This course will be available to other programs across the COT that need MEP fundamantals but do not need 3 courses. This course will not be available for CM or Construction ET majors.

Proposed Course:

Course Number: CMCET 318

Title of Course: Fundamental MEP Systems

Credit Hours: 3

Date first offered: Spring 2021 (Semester/Year) ☐ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: CMCET 133 Construction Graphics and a "C" or better in MATH 113 College Algebra or equivalent

Course Description (**as it will appear in the next catalog**): CMCET 318 Fundamental MEP Systems. 3 hours. (3 hours lecture). This course addresses the design, installation and operation of materials and equipment in electrical power, lighting systems, HVAC systems, plumbing systems and fire protection. Includes design projects, blueprint reading, and quantification of labor and material units for productivity and cost estimation as it relates to interior design. This course is targeted for non-construction majors. Prerequisites: CMCET 133 Construction Graphics and a "C" or better in MATH 113 College Algebra or equivalent.

Purpose/Justification for Proposed Course: Interior design students need a basic knowledge and understanding of mechanical, electrical, and plumbing systems to use when practicing in the professional field and taking the NCIDQ qualifying exam as a professional. The implementation of the new course will also meet CIDA accreditation standards for the interior design programs future accreditation. The interior design students currently take three separate courses that culminate in eight credit hours of mechanical, electrical, and plumbing. There are interior design courses that need to be added to the curriculum to be competitive with other universities with an interior design degree. Combining all three construction courses into one 3 credit hour course fits the needs of the interior design student and opens up five credit hours for new courses in interior design. This course will also be available for other majors that cannot easily take the three current MEP courses for construction majors

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
(Referenced to School of Construction Educational Outcomes)

1. Objective #1: To develop a fundamental understanding of materials, concepts and equipment used for HVAC, plumbing and electrical systems.
2. Objective #2: To develop a fundamental understanding of the design and space requirements HVAC, plumbing and electrical systems to effectively communicate with designers, engineers, suppliers and contractors.
3. Objective #3: To gain the knowledge necessary for the student to develop a basic MEP estimating skills and the ability to evaluate specialty bids.
4. Objective #4: To acquire the knowledge necessary to evaluate and design electrical distribution and lighting systems for residential and small commercial buildings.
5. Objective #5: To acquire the knowledge necessary to evaluate and design HVAC systems for residential and small commercial buildings.
6. Objective #6: To acquire the knowledge necessary to evaluate and design plumbing systems for residential and small commercial buildings.
7. Objective #7: To develop a fundamental understanding of HVAC, plumbing and electrical drawings and specifications.

Assessment Strategies [e.g., exams, projects, university rubric, etc. **(as it will appear in the syllabus)**]
Assessment strategies will include assignments, quizzes, projects, and exams.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   none

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   ___

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?

   ___

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9.24.2020 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: Technology Submission
Date: Fall 2020

Contact Person: James Otter ☐ Faculty member ☒ Chair

Revision Effective: Fall/2021 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Course only offered to Construction Management or Construction Engineering Technology students

Purpose/Justification for Revision to Course: Course pre-req change to allow CM students to take the course as an elective.

Existing Course:

Course Number: CMCET 431

Title of Course: Construction Structural Loads & Strengths of Materials

Credit Hours: 2

Prerequisite: Prerequisite or Corequisite: MECET 220 Statics or equivalent.

Course Description (as it appears in the current catalog): (2 hour lecture). Code requirements for structural loading, vertical loads and lateral forces commonly used in construction. Mechanics and strength of materials related to construction. Prerequisite or Corequisite: MECET 220 Statics or equivalent.

Proposed Course:

Course Number: CMCET 431

Title of Course: Construction Structural Loads & Strengths of Materials

Credit Hours: 2

Prerequisite: Prerequisite or Corequisite: MECET 220 Statics or CMCET 333 Theory of Structures or equivalent.

Course Description (**as it will appear in the next catalog**): (2 hour lecture). Code requirements for structural loading, vertical loads and lateral forces commonly used in construction. Mechanics and strength of materials related to construction. Prerequisite or Corequisite: MECET 220 Statics or CMCET 333 Theory of Structures or equivalent.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9/25/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: Technology
Submission Date: Fall 2020

Contact Person: James Otter ☐ Faculty member ☒ Chair

Revision Effective: Spring 2021 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Proposed changes in course description/pre-requisite only

Purpose/Justification for Revision to Course: ACCTG 201 Financial Accounting was dropped as a required course for all construction programs (CM/CET) in order to meet the KBOR policy of 120 credit hour minimum for degree completion for all programs.

Existing Course:

Course Number: CMCET 530

Title of Course: Construction Cost Management

Credit Hours: 3 hours (2 hours lecture, 2 hours lab)

Prerequisite: ACCTG 201 Financial Accounting & junior standing

Course Description (**as it appears in the current catalog**): Study of cost management issues for the non-financial manager relevant to the construction professional, including the interpretation of financial statements, financial ratios, applications of engineering economics, managing job costs and profits, cash flow analysis, making construction financial decisions, bonding, and job cost information systems. Case studies and computerized applications to solve construction related financial decisions. Prerequisite: ACCTG 201 Financial Accounting and junior standing.

Proposed Course:

Course Number: CMCET 530 (same)

Title of Course: Construction Cost Management (same)

Credit Hours: 3 hours (2 hours lecture, 2 hours lab) same

Prerequisite: Junior standing

Course Description (**as it will appear in the next catalog**): (2 hours lecture, 2 hours laboratory). Study of cost management issues for the non-financial manager relevant to the construction professional, including the interpretation of financial statements, financial ratios, applications of engineering economics, managing job costs and profits, cash flow analysis, making construction financial decisions, bonding, and job cost information systems. Case studies and computerized applications to solve construction related financial decisions. Prerequisite: Junior standing.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☑ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☑ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

   _____

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9.25.2020 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: Technology Submission Date: Fall 2020

Contact Person: James Otter ☐ Faculty member ☒ Chair

Revision Effective: Fall/2021 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Course only required for Construction Engineering Technology majors

Purpose/Justification for Revision to Course: Course title and description change to reflect focus on steel structures. The wood structures component has moved to a different course.

Existing Course:

Course Number: CMCET 632

Title of Course: Steel and Wood Structures

Credit Hours: 3

Prerequisite: Prerequisites or corequisites: CMCET 431 Construction Structural Loads/Strengths of Materials.

Course Description (as it appears in the current catalog): (3 hours lecture). Analysis and design of steel and wood structural components using current specifications, codes and practices reflecting practical construction procedures. Incorporates the use of computer analysis for design verification. Prerequisites or corequisites: CMCET 431 Construction Structural Loads/Strengths of Materials

Proposed Course:

Course Number: CMCET 632 (same)

Title of Course: Steel Structures

Credit Hours: 3 (same)

Prerequisite: Prerequisites or corequisites: CMCET 431 Construction Structural Loads/Strengths of Materials

Course Description (**as it will appear in the next catalog**): (3 hours lecture). Analysis and design of steel structural components using current specifications, codes and practices reflecting practical construction procedures. Incorporates the use of computer analysis for design verification. Prerequisites or corequisites: CMCET 431 Construction Structural Loads/Strengths of Materials

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☑ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☑ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

   _____

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9.25.2020 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: Technology
Submission Date: Fall 2020

Contact Person: James Otter ☐ Faculty member ☒ Chair

Revision Effective: Spring 2021 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Proposed changes in course description/pre-requisite only

Purpose/Justification for Revision to Course: Removing the introduction of 4D modeling concepts allows more time for students to gain a working knowledge of construction management basics related to site management, project organization, project planning, scheduling, control, safety, resource allocation and quality control by participating in a variety of real-world projects as members of a project team.

Existing Course:

Course Number: CMCET 634

Title of Course: Construction Management

Credit Hours: 3 hours (2 hours lecture, 2 hours lab)

Prerequisite: Pre or Co-requisite: CMCET 631 Construction Estimating I

Course Description (**as it appears in the current catalog**): 3 Hours (2 hours lecture, 2 hours laboratory). Construction management principles, practices and decisions relative to the project and construction site management, project organization, project planning, scheduling, control, safety, resource allocation and quality control. Case studies and computer applications of planning and scheduling. Introduction of 4D modeling concepts. Prerequisites or corequisite: CMCET 631 Construction Estimating I.

Proposed Course:

Course Number: CMCET 634 (same)

Title of Course: Construction Management (same)

Credit Hours: 3 hours (2 hours lecture, 2 hours lab) same

Prerequisite: Pre or Co-requisite: CMCET 631 Construction Estimating I

Course Description (**as it will appear in the next catalog**): 3 Hours (2 hours lecture, 2 hours laboratory). Construction management principles, practices and decisions relative to the project and construction site management, project organization, project planning, scheduling, control, safety, resource allocation and quality control. Case studies and computer applications of planning and scheduling. Prerequisites or corequisite: CMCET 631 Construction Estimating I.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

   _____

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9.25.2020 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: Technology
Submission Date: Fall 2020

Contact Person: James Otter ☐ Faculty member ☒ Chair

Revision Effective: Spring 2021 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Proposed changes in course description to reflect changes in course content based on advisory board input

Purpose/Justification for Revision to Course: Based upon exit interviews with seniors and feedback from the School of Construction Leadership Council and faculty it was determined there was no longer a need to include the USGBC Green Associate certificate exam nor the Stormwater Pollution Prevention Plan (SWPPP) topics in this course.

Existing Course:

Course Number: CMCET 690

Title of Course: Professional Construction Certification Seminar

Credit Hours: 1 hour (2 hours lab)

Prerequisite: Senior standing. Permission of instructor

Course Description (as it appears in the current catalog): (2 hours laboratory). Preparation for professional certification in the construction industry. Registration for and participation in the American Institute of Constructors CQE Level I (Associate Constructor) examination is required during the semester of enrollment. Meets USGBC requirements for Green Associate exam preparation. SWPPP topics. Prerequisite: Senior standing. Permission of instructor is required.

Proposed Course:

Course Number: CMCET 690 (same)

Title of Course: Professional Construction Certification Seminar (same)

Credit Hours: 1 hour (2 hours lab) same

Prerequisite: Senior standing. Permission of instructor (same)

Course Description (**as it will appear in the next catalog**): 1 Hour (2 hours laboratory). Preparation for professional certification in the construction industry. Registration for and participation in the American Institute of Constructors CQE Level I (Associate Constructor) examination is required during the semester of enrollment. Prerequisite: Senior standing. Permission of instructor is required.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

   _____

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9.25.2020 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: Technology Submission Date: Fall 2020

Contact Person: James Otter ☐ Faculty member ☒ Chair

Revision Effective: Fall/2021 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is simply a course name change to better reflect the introductory nature of the course.

Purpose/Justification for Revision to Course: Course title change to reflect the introductory nature of the course

Existing Course:

Course Number: EST 101

Title of Course: The Environmental & Safety Industry

Credit Hours: 3

Prerequisite: none

Course Description (as it appears in the current catalog): Overview of the environmental and safety industry including issues associated with general industry and construction, the environment, and professional organizations designed to introduce good safe practices, reduce injuries and improve our way of life for a better society. Course will include numerous activities to support course objectives.

Proposed Course:

Course Number: EST 101

Title of Course: Fundamentals of the Environmental & Safety Industry

Credit Hours: 3

Prerequisite: none

Course Description (as it will appear in the next catalog): Overview of the environmental and safety industry including issues associated with general industry and construction, the environment, and professional organizations designed to

introduce good safe practices, reduce injuries and improve our way of life for a better society. Course will include numerous activities to support course objectives.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☒ Yes ☐ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:
   Global Understanding & Civic Engagement: Human Systems within a Global context. Assessment will include quizzes and completion of worksheets
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9.24.20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: College of Technology
Submission Date: 8/24/20

Contact Person: Denise Bertoncino ☒ Faculty member ☐ Chair

Revision Effective: Fall 2021 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The course needs to be more in depth and should become a studio course.

Purpose/Justification for Revision to Course: Evaluation from interior design firms following student internships indicate a need for more understanding of lighting and its application to interior design. The course is currently a 3 hour lecture course and needs to become a studio so that student's may produce more in depth projects using lighting calculations. The studio course would be 2 hours of lecture with 2 hours of lab.

Existing Course:

Course Number: IND 324

Title of Course: Applied Color & Lighting Design

Credit Hours: 3

Prerequisite: IND 120 Interior Design Studio Fundamentals, CMCET 133 Construction Graphics, or permission of instructor

Course Description (**as it appears in the current catalog**): IND-324 Applied Color and Lighting Design (3 hours)
The application of color theory, psychology of color, and lighting design for interior environments. Emphasis is placed on the appropriate use of color, lighting fixtures, luminaries, and architectural lighting in order to create a specific user experience in an interior space. Prerequisite: IND 120 Interior Design Studio Fundamentals, and CMCET Construction Graphics or permission of instructor. All Interior Design courses need a "C" or better to move on in the program.

Proposed Course:

Course Number: IND 324

Title of Course: Applied Color & Lighting Design

Credit Hours: 3

Prerequisite: IND 120 Interior Design Studio Fundamentals, CMCET 133 Construction Graphics, or permission of Instructor

Course Description (**as it will appear in the next catalog**): IND-324 Applied Color and Lighting Design (3 hours) (2 hours lecture, 3 hours studio). The application of color theory, psychology of color, and lighting design for interior environments. Emphasis is placed on the appropriate use of color, lighting fixtures, luminaries, and architectural lighting in order to create a specific user experience in an interior space. Prerequisite: IND 120 Interior Design Studio Fundamentals, and CMCET Construction Graphics or permission of instructor. All Interior Design courses need a "C" or better to move on in the program

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

   _____

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9.14.20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: College of Technology
Submission Date: 8/24.20

Contact Person: Denise Bertoncino ☒ Faculty member ☐ Chair

Revision Effective: Spring 2021 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The LEED in Interior Design course is currently a 3 credit hour lecture course that is used to study to take the LEED Green Associates exam.

Purpose/Justification for Revision to Course: The course requires self study by each student to prepare for the exam. The content can be covered within a 2 hour course and allow the student's more time to prepare. While LEED is one component of sustainability/green design there are many different opportunities to acquire other credentials as well as the LEED GA, so changing the name to encompass all sustainable/green design would better serve the students.

Existing Course:

Course Number: IND 425

Title of Course: LEED in Interior Design

Credit Hours: 3

Prerequisite: Senior standing or permission of instructor

Course Description (**as it appears in the current catalog**): IND-425 LEED in Interior Design (3 hours) Lecture. Research, discussion, and study for the LEED Green Associate Certification requirements. Registration for exam and fees will be applicable. Prerequisite: Senior standing or permission of instructor.

Proposed Course:

Course Number: IND 425

Title of Course: Green Building Principles and Practices

Credit Hours: 2

Prerequisite: Senior standing or permission of instructor

Course Description (**as it will appear in the next catalog**): IND 425 Green Building Principles and Practices (2 hours) Lecture, research, discussion and study of green building principles and practices. Student's will advance their knowledge of green building and sustainability concepts and practices and be ready to take an exam and earn their credentials. Prequisite: Senior standing or permission of instructor.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

   _____

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9.24.20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

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Date _____ Signature, Recording Secretary, Faculty Senate _____

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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: College of Technology
Submission Date: 8/24/20

Contact Person: Denise Bertoncino ☒ Faculty member ☐ Chair

Revision Effective: Fall 2021 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The interior design student's take an internship preparation course in the fall and complete the internship in the following summer.

Purpose/Justification for Revision to Course: The internship preparation course is currently 1 credit hour and the actual internship is 2 credit hours. The 1 hour course for the internship preparation is not enough time to help student's prepare all of the documents needed, contact firms, create a portfolio, practice interviewing, and secure an internship. The interior design program is proposing to switch the credit hours and give the internship preparation course 2 credit hours and the summer internship 1 credit hour.

Existing Course:

Course Number: IND 570

Title of Course: Professional Internship Preparation

Credit Hours: 1

Prerequisite: GIT 240 Page Layout Software. Open to interior design majors only

Course Description (as it appears in the current catalog): IND-570 Professional Internship Preparation (1 hour) Explorations of potential internship placements that reflect future career options. Students will draft and revise resumes, cover letters, and preliminary portfolios. Selection and initial contact with potential firms. Prerequisite: GIT 240 Page Layout Software. Open to interior design majors only.

Proposed Course:

Course Number: IND570

Title of Course: Professional Internship Preparation

Credit Hours: 2

Prerequisite: GIT 240 Page Layout Software. Open to interior design majors only.

Course Description (**as it will appear in the next catalog**): IND-570 Professional Internship Preparation (2 hours) Explorations of potential internship placements that reflect future career options. Students will draft and revise resumes, cover letters, and preliminary portfolios. Selection and initial contact with potential firms. Prerequisite: GIT 240 Page Layout Software. Open to interior design majors only.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   _____

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9/18/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction College: College of Technology
Submission Date: 8/24/20

Contact Person: Denise Bertoncino ☒ Faculty member ☐ Chair

Revision Effective: Summer 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☐ Spring
☒ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The interior design student's take an internship preparation course in the fall and complete the internship in the following summer.

Purpose/Justification for Revision to Course: IND 571 Professional Internship is the practicum summer interior design portion of the internship and is 2 credit hours and the IND 570 Professional Internship Preparation course is 1 credit hour. The 1 hour course for the internship preparation is not enough time to help student's prepare all of the documents needed, contact firms, create a portfolio, practice interviewing, and secure an internship. The interior design program is proposing to switch the credit hours and give the internship preparation course 2 credit hours and the summer internship 1 credit hour.

Existing Course:

Course Number: IND 571

Title of Course: Professional Internship

Credit Hours: 2

Prerequisite: GIT 240 Page Layout Software and IND 570 Professional Internship Preparation. Open to interior design majors only

Course Description (as it appears in the current catalog): IND-571 Professional Internship (2 hours) Off-campus, pre-professional internship experience negotiated between the firm, student, and instructor. Provides an opportunity to explore a particular area of interior design or related field through actual work experience. Prerequisite: GIT 240 Page Layout Software and IND 570 Professional Internship Preparation. Open to interior design majors only.

Proposed Course:

Course Number: IND 571

Title of Course: Professional Internship

Credit Hours: 1

Prerequisite: GIT 240 Page Layout Software and IND 570 Professional Internship Preparation. Open to interior design majors only

Course Description (**as it will appear in the next catalog**): IND-571 Professional Internship (1 hour)
Off-campus, pre-professional internship experience negotiated between the firm, student, and instructor. Provides an opportunity to explore a particular area of interior design or related field through actual work experience. Prerequisite: GIT 240 Page Layout Software and IND 570 Professional Internship Preparation. Open to interior design majors only

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   ___

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

   ___

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9.24.20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (If applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Pittsburg State University

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: School of Construction College: Technology This program is to be offered 50% or more online as a HybridNo

This program is to be offered fully onlineNo

Submission Date: Fall 2020 Revision Effective: Fall, 2021 (Year)

Contact Person: James Otter ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Applied Science Degree with a Major in Technology – Construction emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
No change

Description of Change: Change ETECH 502 Engineering Economy to CMCET 530 Construction Cost Management for the Construction emphasis retain ETECH 502 for Safety emphasis. And change TM 520 Leadership in the Workplace to TM 520, or LDSP 600, or MIL 300 for leadership course option. Remove CMCET 530 from the 12 hours of technical electives. Remove MGT 540 Human Resources Management.

Rationale for Change (include changes to curriculum objectives): To better reflect what students are actually doing. CMCET 530 is globally substituted for ETECH 502 for all BAS construction emphasis majors. This will eliminate a lot of substitution documentation. The leadership options are the same as the Construction Management degree – allowing students 3 choices to address the leadership requirement. Again, these are regular substitutions that will eliminate a lot of substitution documentation. The removal of CMCET 530 from the technical electives reflects the course being a requirement. Removing MGT 540 provides a better pathway to BAS students seeking a business minor.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No clear explanation since we are not familiar with all programs in other Regents universities. We cannot foresee any effect.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The change from ETECH 502 to CMCET 530 has been allowed for the last 2 years so no impact on the ETECH department should exist. The addition of the leadership courses should not impact any department since these substitutions are already taking place for the last 2 years. The removal of MGT 540 should not negatively impact the School of Business.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Pittsburg State University
College of Technology Program Guide

Bachelor of Applied Science Degree with a Major in Technology

Degree: Bachelor of Applied Science

Major: Technology

Emphasis available: Construction , Environment and Safety

Core Requirements

This program offers students who have graduated from a two-year Associate of Applied Science degree technical program the opportunity to extend their education and training. Associate of Applied Science degree graduates (with a minimum of 2.50 GPA) can transfer up to 64 college credits to Pittsburg State University. Graduates receive a Bachelor of Applied Science degree with a major in technology and a selected emphasis by completing an additional minimum of 60 hours from Pittsburg State University. Technical emphases areas are Construction Emphasis and Environment and Safety Emphasis.

Actual number of credit hours per program component area is dependent on coursework previously completed as part of AAS, individual's career goals, corporate partner requirements, and/or a combination of all these factors. All course selection decisions are made in consultation with academic advisor.

Workforce Development/Organization and Leadership courses

*See notes *1*

__ EST-296 Introduction to Construction Safety (3 hours)
__ CMCET-400 Construction Internship/Cooperative Education (1-6 hours)
Note: Must be taken for 3 hours.
__ ETECH-502 Engineering Economy (3 hours)
__ TM-520 Leadership in the Workplace (3 hours)
__ TM-606 Industrial Supervision (3 hours)
*Notes *1: Or approved substitute safety course.*

Select an Emphasis from:

Construction Emphasis

__ CMCET-334 Methods of Construction-Sitework and Steel (3 hours)
__ CMCET-335 Methods of Construction-Concrete and Masonry (3 hours)
__ CMCET-434 Civil Construction (3 hours)

Select 12 hours of Technical electives from:

__ CMCET-330 Mechanical Systems (HVAC) (3 hours)
__ CMCET-331 Electrical Systems (3 hours)
__ CMCET-337 Construction Materials Testing and Inspection (2 hours)
__ CMCET-530 Construction Cost Management (3 hours)
__ CMCET-537 Construction Surveying I (3 hours)
Note: Requires Trigonometry
__ CMCET-631 Construction Estimating I (3 hours)
__ CMCET-634 Construction Management (3 hours)
__ CMCET-635 Contract Administration (3 hours)
__ CMCET-639 Construction Estimating II (2 hours)

Environment and Safety Emphasis

Select 15 hours of Environment and Safety courses from:

__ EST-204 Introduction to Fire Safety (3 hours)
__ EST-512 Risk Assessment (3 hours)
__ EST-514 Industrial Hygiene (3 hours)
__ EST-516 Hazardous Materials (3 hours)
__ EST-604 Occupational Health and Safety (3 hours)
__ EST-621 Ergonomics/Human Factors (3 hours)
__ EST-627 Modern Transportation Safety (3 hours)
__ EST-629 Legal Issues in Environmental Health and Safety (3 hours)
__ EST-630 Safety Management (3 hours)
__ TTED-308 Laboratory and Shop Safety (3 hours)

Electives selected in consultation with advisor:

*See notes *2*

__ EST-293 Introduction to Industrial Safety (3 hours)
and __ EST-403 Industrial Safety (3 hours)
or __ EST-296 Introduction to Construction Safety (3 hours)
and __ EST-496 Construction Safety (2 hours)
and __ EST-497 Construction Safety Laboratory (1 hour)
*Notes *2: Safety courses not taken to meet those credit hour requirements may be taken as Technical Electives.*

2 + 2 Requirements

Basic Skills

*See notes *3*

__ COMM-207 Speech Communication (3 hours)
__ ENGL-101 English Composition (3 hours)
__ ENGL-299 Introduction to Research Writing (3 hours)
or __ ENGL-301 Technical/Professional Writing (3 hours)
*Notes *3: COMM 207 as well as ENGL 301 can have other courses substituted in their place.*

Behavioral, Social, History & Political Studies

*See notes *4*

__ PSYCH-155 General Psychology (3 hours)
or __ PSYCH-575 Industrial and Organizational Psychology (3 hours)
__ SOC-100 Introduction to Sociology (3 hours)
or __ POLS-101 U.S. Politics (3 hours)

or __ HIST-201 American History to 1865 (3 hours)
or __ GT-350 Technology and Civilization (3 hours)
or __ TM-350 Societal Influence of Technology (3 hours)
*Notes *4: OR Social Science and/or Political Studies elective, 3 hours.*

Mathematics

See notes *5

__ MATH-113 College Algebra (3 hours)
__ MATH-114 Elements of Technical Analysis (3 hours)
or __ MATH-143 Elementary Statistics (3 hours)
*Notes *5: MATH 113 as well as MATH 143 can be substituted by another mathematics course.*

Sciences (Minimum of 6 hours)

__ BIOL-113 Environmental Life Science (4 hours)
Note: This course can be substituted by another natural science course.
__ PHYS-171 Physical Science (3 hours)
and __ PHYS-172 Physical Science Laboratory (1 hour)
Note: Theses courses can be substituted by another physical science course.

Producing and Consuming

See notes *6

__ ACCTG-201 Financial Accounting (3 hours)
*Notes *6: OR an Approved business substitute, 3 hours.*

Select 3 hours of Fine Arts from:

See notes *7

__ ART-178 Introduction to the Visual Arts (3 hours)
__ COMM-105 Performance Appreciation (3 hours)
__ COMM-205 Performance Studies (3 hours)
__ HHP-151 Dance Appreciation (3 hours)
__ MUSIC-120 Music Appreciation (____) (3 hours)
*Notes *7: OR an Approved Humanities (e.g, Ethics), 3 hours.*

Select one Cultural Studies from:

See notes *8

__ GEOG-300 Elements of Geography (3 hours)
__ GEOG-304 Human Geography (3 hours)
*Notes *8: OR an Approved elective from cultural studies, 3 hours.*

Business Support Courses

__ MGT-330 Management and Organizational Behavior (3 hours)
__ MGT-430 Legal and Social Environment of Business (3 hours)
__ MGT-540 Human Resources Management (3 hours)
or __ MKTG-330 Principles of Marketing (3 hours)

University Catalog – Catalog 2020-2021
Revised: 05/13/2020

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Pittsburg State University
College of Technology Program Guide

Bachelor of Applied Science Degree with a Major in Technology

Degree: Bachelor of Applied Science

Major: Technology

Emphasis available: Construction , Environment and Safety

Core Requirements

This program offers students who have graduated from a two-year Associate of Applied Science degree technical program the opportunity to extend their education and training. Associate of Applied Science degree graduates (with a minimum of 2.50 GPA) can transfer up to 64 college credits to Pittsburg State University. Graduates receive a Bachelor of Applied Science degree with a major in technology and a selected emphasis by completing an additional minimum of 60 hours from Pittsburg State University. Technical emphases areas are Construction Emphasis and Environment and Safety Emphasis.

Actual number of credit hours per program component area is dependent on coursework previously completed as part of AAS, individual's career goals, corporate partner requirements, and/or a combination of all these factors. All course selection decisions are made in consultation with academic advisor.

Workforce Development/Organization and Leadership courses

__ EST 296 Introduction to Construction Safety (3 hours)
__CMCET 400 Construction Internship/Co-op Education (3 hours)
__ ETECH 502 Engineering Economy (3 hours)
for safety emphasis only

__CMCET 530 Construction Cost Management (3 hours) for construction emphasis only
__ TM 520 Leadership in the Workplace, or LDSP 600 Foundations of Leadership, or MIL 300 Military Science III (3 hours)
__TM 606 Industrial Supervision (3 hours)

Select an Emphasis from:

Construction Emphasis

__ CMCET-334 Methods of Construction-Sitework and Steel (3 hours)
__ CMCET-335 Methods of Construction-Concrete and Masonry (3 hours)
__ CMCET-434 Civil Construction (3 hours)

Select 12 hours of Technical electives from:

__ CMCET-330 Mechanical Systems (HVAC) (3 hours)
__ CMCET-331 Electrical Systems (3 hours)
__ CMCET-337 Construction Materials Testing and Inspection (2 hours)
__ CMCET-537 Construction Surveying I (3 hours)
Note: Requires Trigonometry
__ CMCET-631 Construction Estimating I (3 hours)
__ CMCET-634 Construction Management (3 hours)
__ CMCET-635 Contract Administration (3 hours)
__ CMCET-639 Construction Estimating II (2 hours)

Environment and Safety Emphasis

Select 15 hours of Environment and Safety courses from:

__ EST-204 Introduction to Fire Safety (3 hours)
__ EST-512 Risk Assessment (3 hours)
__ EST-514 Industrial Hygiene (3 hours)
__ EST-516 Hazardous Materials (3 hours)
__ EST-604 Occupational Health and Safety (3 hours)
__ EST-621 Ergonomics/Human Factors (3 hours)
__ EST-627 Modern Transportation Safety (3 hours)
__ EST-629 Legal Issues in Environmental Health and Safety (3 hours)
__ EST-630 Safety Management (3 hours)
__ TTED-308 Laboratory and Shop Safety (3 hours)

Electives selected in consultation with advisor:

See notes *2

__ EST-293 Introduction to Industrial Safety (3 hours)
and __ EST-403 Industrial Safety (3 hours)
or __ EST-296 Introduction to Construction Safety (3 hours)
and __ EST-496 Construction Safety (2 hours)
and __ EST-497 Construction Safety Laboratory (1 hour)
*Notes *2: Safety courses not taken to meet those credit hour requirements may be taken as Technical Electives.*

2 + 2 Requirements

Basic Skills

See notes *3

__ COMM-207 Speech Communication (3 hours)
__ ENGL-101 English Composition (3 hours)
__ ENGL-299 Introduction to Research Writing (3 hours)
or __ ENGL-301 Technical/Professional Writing (3 hours)
*Notes *3: COMM 207 as well as ENGL 301 can have other courses substituted in their place.*

Behavioral, Social, History & Political Studies

See notes *4

__ PSYCH-155 General Psychology (3 hours)
or __ PSYCH-575 Industrial and Organizational Psychology (3 hours)
__ SOC-100 Introduction to Sociology (3 hours)
or __ POLS-101 U.S. Politics (3 hours)

or __ HIST-201 American History to 1865 (3 hours)
or __ GT-350 Technology and Civilization (3 hours)
or __ TM-350 Societal Influence of Technology (3 hours)
*Notes *4: OR Social Science and/or Political Studies elective, 3 hours.*

Mathematics

See notes *5

__ MATH-113 College Algebra (3 hours)
__ MATH-114 Elements of Technical Analysis (3 hours)
or __ MATH-143 Elementary Statistics (3 hours)
*Notes *5: MATH 113 as well as MATH 143 can be substituted by another mathematics course.*

Sciences (Minimum of 6 hours)

__ BIOL-113 Environmental Life Science (4 hours)
Note: This course can be substituted by another natural science course.
__ PHYS-171 Physical Science (3 hours)
and __ PHYS-172 Physical Science Laboratory (1 hour)
Note: Theses courses can be substituted by another physical science course.

Producing and Consuming

See notes *6

__ ACCTG-201 Financial Accounting (3 hours)
*Notes *6: OR an Approved business substitute, 3 hours.*

Select 3 hours of Fine Arts from:

See notes *7

__ ART-178 Introduction to the Visual Arts (3 hours)
__ COMM-105 Performance Appreciation (3 hours)
__ COMM-205 Performance Studies (3 hours)
__ HHP-151 Dance Appreciation (3 hours)
__ MUSIC-120 Music Appreciation (____) (3 hours)
*Notes *7: OR an Approved Humanities (e.g. Ethics), 3 hours.*

Select one Cultural Studies from:

See notes *8

__ GEOG-300 Elements of Geography (3 hours)
__ GEOG-304 Human Geography (3 hours)
*Notes *8: OR an Approved elective from cultural studies, 3 hours.*

Business Support Courses

__ MGT-330 Management and Organizational Behavior (3 hours)
__ MGT-430 Legal and Social Environment of Business (3 hours)

__ MKTG-330 Principles of Marketing (3 hours)

University Catalog – Catalog 2020-2021
Revised: 05/13/2020

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   None

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes ☒ No
   Please realize that this requirement will need to gain approval of the Pit tState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9/25/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Pittsburg State University

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: School of Construction College: Technology This program is to be offered 50% or more online as a Hybrid No

This program is to be offered fully online No

Submission Date: Fall 2020 Revision Effective: Fall, 2021 (Year)

Contact Person: James Otter ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: BST with a Major in Construction Management

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
No change

Description of Change: Drop the leadership course option for the Company Management emphasis (see changes to Company Mgmt emphasis), and modify the leadership course requirements for the Field Management emphasis by changing MIL 303 to MIL 300 Advanced Military Science III.

Rationale for Change (include changes to curriculum objectives): The leadership course requirements for the Company Management emphasis has been proposed to be dropped. The MIL 303 Leadership Assessment and Development Course through Mil Science is no longer offered and MIL 300 will cover similar topics for students in Military Science.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This is just a course change so no other Regent university should be impacted.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Military Science dropped the MIL 303 course and recommended the MIL 300 course as a replacement (per Shannon Nicklaus conversation).

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Pittsburg State University
College of Technology Program Guide

Bachelor of Science in Technology Degree with a Major in Construction Management

Degree: Bachelor of Science in Technology

Major: Construction Management

Emphasis available: Building Information Modeling (BIM), Civil Construction, Company Management, Field Management, Residential Construction, Safety Management

Accreditation

Accredited by the Applied and Natural Science Accreditation Commission of ABET, http://www.abet.org

Core

Technical Specialties (53 hours)

*See notes *1*

__ CMCET-133 Construction Graphics (3 hours)
__ CMCET-234 The Construction Industry (2 hours)
__ CMCET-235 Methods of Construction-Light Frame and Finishes (2 hours)
__ CMCET-330 Mechanical Systems (HVAC) (3 hours)
__ CMCET-331 Electrical Systems (3 hours)
__ CMCET-333 Theory of Structures (3 hours)
__ CMCET-334 Methods of Construction-Sitework and Steel (3 hours)
__ CMCET-335 Methods of Construction-Concrete and Masonry (3 hours)
__ CMCET-337 Construction Materials Testing and Inspection (2 hours)
__ CMCET-350 Mechanical Systems (Plumbing) (2 hours)
__ CMCET-410 Technical Construction Spanish for the Jobsite Supervisor (3 hours)
__ CMCET-434 Civil Construction (3 hours)
__ CMCET-530 Construction Cost Management (3 hours)
__ CMCET-537 Construction Surveying I (3 hours)
__ CMCET-631 Construction Estimating I (3 hours)
__ CMCET-634 Construction Management (3 hours)
__ CMCET-635 Contract Administration (3 hours)
__ CMCET-639 Construction Estimating II (2 hours)
__ CMCET-690 Professional Construction Certification Seminar (1 hour)
__ CMCET-691 Senior Project (3 hours)

*Notes *1: A grade of "C" or better is required for credit toward graduation and to satisfy pre-requisite requirements in all CMCET courses. MATH 113 College Algebra (or equivalent). MATH 122 Plane Trigonometry (or equivalent).*

Support Courses (14 hours)

*See notes *2*

__ CMCET-200 Construction Internship/Cooperative Education (1-6 hours)
or __ CMCET-300 Construction Internship/Cooperative Education (1-6 hours)
or __ CMCET-400 Construction Internship/Cooperative Education (1-6 hours)
__ MATH-122 Plane Trigonometry (3 hours)
__ ENGL-301 Technical/Professional Writing (3 hours)
__ EST-296 Introduction to Construction Safety (3 hours)
__ CMCET-401 Investigations in Technology (___) (1-4 hours)
or __ CMCET-795 Special Topics in CMCET (__) (1-3 hours)
__ EST-496 Construction Safety (2 hours)
and __ EST-497 Construction Safety Laboratory (1 hour)

*Notes *2: Minimum of one hour of CMCET 200, 300, & 400 required.*

Select one 12 hour Emphases from below:

Building Information Modeling (BIM) Emphasis

__ CMCET-340 Building Information Modeling (BIM) (3 hours)
__ CMCET-640 BIM Management (3 hours)
__ CMCET-650 Civil Virtual Design and Construction (3 hours)
__ CMCET-795 Special Topics in CMCET (__) (1-3 hours)

Civil Construction Emphasis

__ CMCET-637 Construction Surveying II (3 hours)
__ CMCET-650 Civil Virtual Design and Construction (3 hours)
__ CMCET-651 Heavy/Highway/Bridge Construction (3 hours)
__ CMCET-652 Utility Construction (3 hours)

Company Management Emphasis

*See notes *3*

__ MGT-101 Introduction to Business (3 hours)
__ MGT-330 Management and Organizational Behavior (3 hours)
__ MGT-430 Legal and Social Environment of Business (3 hours)
__ MGT-540 Human Resources Management (3 hours)

*Notes *3: Or an approved Leadership course.*

Approved Leadership courses include:

__ LDSP-600 Foundations of Leadership (3 hours)
__ TM-520 Leadership in the Workplace (3 hours)
__ MIL-303 Leadership Assessment and Development Course (4 hours)

Field Management Emphasis

*See notes *4*

__ MFGET-162 Welding Processes and Procedures (3 hours)
__ TM-606 Industrial Supervision (3 hours)
__ CMCET-637 Construction Surveying II (3 hours)
*Notes *4: Plus 3 hours of an approved Leadership course.*

Approved Leadership Courses include:

__ LDSP-600 Foundations of Leadership (3 hours)
__ TM-520 Leadership in the Workplace (3 hours)
__ MIL-303 Leadership Assessment and Development Course (4 hours)

Residential Construction Emphasis

__ CMCET-332 Residential Design (3 hours)
__ CMCET-336 Residential Land Development (3 hours)
__ CMCET-338 Residential Codes/Inspection (3 hours)
__ CMCET-435 Residential Construction Methods and Management (3 hours)

Safety Management Emphasis

__ EST-512 Risk Assessment (3 hours)
__ EST-630 Safety Management (3 hours)

Select 6 hours from:

__ EST-204 Introduction to Fire Safety (3 hours)
__ EST-326 Basic Electrical Safety (3 hours)
__ EST-514 Industrial Hygiene (3 hours)
__ EST-516 Hazardous Materials (3 hours)
__ EST-629 Legal Issues in Environmental Health and Safety (3 hours)

Pitt State Pathway Requirements

Department preferred PittState Pathway for a Bachelor of Science in Technology Degree with a Major in Construction Management.

Core Elements (12 hours)

A0 - Written Communications

__ ENGL-101 English Composition (3 hours)
__ ENGL-299 Introduction to Research Writing (3 hours)

B0 - Verbal Communication

__ COMM-207 Speech Communication (3 hours)

C0 - Quantitative/Analytic Methods

__ MATH-113 College Algebra (3 hours)

Essential Studies (29 hours minimum)

D - The Human Experience (3 hours)

D3 - Non-Verbal and Creative Expression

__ ART-178 Introduction to the Visual Arts (3 hours)
__ ART-188 The Designed World (3 hours)
__ ART-217 Crafts I (3 hours)
__ ART-222 Jewelry Design I (3 hours)
__ ART-233 Drawing I (3 hours)
__ ART-244 Ceramics I (3 hours)
__ ART-266 Sculpture I (3 hours)
__ ART-277 Painting I (3 hours)
__ ART-288 Introduction to Art History I (3 hours)
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__ ART-311 Art Education (3 hours)
__ COMM-105 Performance Appreciation (3 hours)
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__ COMM-395 Theatre History (___) (3 hours)
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__ MUSIC-120 Music Appreciation (____) (3 hours)
__ MUSIC-121 Introduction to Music Literature (3 hours)
__ MUSIC-321 History of Music (3 hours)
__ MUSIC-322 History of Music (3 hours)

E - Human Systems (12 hours)

E1 - Diverse Perspectives (6 hours)

__ ANTH-101 Introduction to Cultural Anthropology (3 hours)
__ GEOG-106 World Regional Geography (3 hours)
__ GEOG-300 Elements of Geography (3 hours)
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__ HIST-101 World History to 1500 (3 hours)
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__ MFGET-405 Quality Control (3 hours)
__ MLL-124 French Language and Culture I (3 hours)
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__ PHIL-103 Introduction to Philosophy (3 hours)
__ PHIL-231 World Religions (3 hours)
__ POLS-103 Comparative Politics (3 hours)
__ SOC-100 Introduction to Sociology (3 hours)
__ WGS-399 Global Women's Issues (3 hours)

E2 - Social Responsibility (6 hours)

__ ECON-191 Issues in Today's Economy (3 hours)
__ ECON-200 Principles of Microeconomics (3 hours)
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__ POLS-101 U.S. Politics (3 hours)
__ WGS-200 Introduction to Women's Studies (3 hours)

F - Natural World (4 hours)

F4 - Scientific Inquiry

__ PHYS-171 Physical Science (3 hours)
and __ PHYS-172 Physical Science Laboratory (1 hour)

G - Wellness Strategies (4 hours)

G0 - No Companion

__ EXSCI-200 Introduction to Exercise Science (1 hour)
__ HHP-150 Lifetime Fitness Concepts (1 hour)

G4 - Scientific Inquiry

__ PSYCH-155 General Psychology (3 hours)

H - Gorilla Gateway

H0 - No Companion

__ UGS-150 Gorilla Gateway (2 hours)

Elective (4 hours)

__ BIOL-113 Environmental Life Science (4 hours)

University Catalog – Catalog 2020-2021
Revised: 05/13/2020

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

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Bachelor of Science in Technology Degree with a Major in Construction Management

Degree: Bachelor of Science in Technology

Major: Construction Management

Emphasis available: Building Information Modeling (BIM), Civil Construction, Company Management, Field Management, Residential Construction, Safety Management

Accreditation

Accredited by the Applied and Natural Science Accreditation Commission of ABET, http://www.abet.org

Core

Technical Specialties (53 hours)

*See notes *1*

__ CMCET-133 Construction Graphics (3 hours)
__ CMCET-234 The Construction Industry (2 hours)
__ CMCET-235 Methods of Construction-Light Frame and Finishes (2 hours)
__ CMCET-330 Mechanical Systems (HVAC) (3 hours)
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*Notes *1: A grade of "C" or better is required for credit toward graduation and to satisfy pre-requisite requirements in all CMCET courses, MATH 113 College Algebra (or equivalent), MATH 122 Plane Trigonometry (or equivalent).*

Support Courses (14 hours)

*See notes *2*

__ CMCET-200 Construction Internship/Cooperative Education (1-6 hours)
or __ CMCET-300 Construction Internship/Cooperative Education (1-6 hours)
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*Notes *2: Minimum of one hour of CMCET 200, 300, & 400 required.*

Select one 12 hour Emphases from below:

Building Information Modeling (BIM) Emphasis

__ CMCET-340 Building Information Modeling (BIM) (3 hours)
__ CMCET-640 BIM Management (3 hours)
__ CMCET-650 Civil Virtual Design and Construction (3 hours)
__ CMCET-795 Special Topics in CMCET (___) (1-3 hours)

Civil Construction Emphasis

__ CMCET-637 Construction Surveying II (3 hours)
__ CMCET-650 Civil Virtual Design and Construction (3 hours)
__ CMCET-651 Heavy/Highway/Bridge Construction (3 hours)
__ CMCET-652 Utility Construction (3 hours)

Company Management Emphasis

*See notes *3*

__ MGT-101 Introduction to Business (3 hours)
__ MGT-330 Management and Organizational Behavior (3 hours)
__ MGT-430 Legal and Social Environment of Business (3 hours)
__ MGT-540 Human Resources Management (3 hours)

Leadership courses dropped from Company Mgmt

Approved Leadership courses include:

__ LDSP-600 Foundations of Leadership (3 hours)
__ TM-520 Leadership in the Workplace (3 hours)
__ MIL-303 Leadership Assessment and Development Course (4 hours)

Field Management Emphasis

*See notes *4*

__ MFGET-162 Welding Processes and Procedures (3 hours)
__ TM-606 Industrial Supervision (3 hours)
__ CMCET-637 Construction Surveying II (3 hours)
*Notes *4: Plus 3 hours of an approved Leadership course.*

Approved Leadership Courses include:

__ LDSP-600 Foundations of Leadership (3 hours)
__ TM-520 Leadership in the Workplace (3 hours)
__ MIL 300 Advanced Military Science III (3 hours)

Residential Construction Emphasis

__ CMCET-332 Residential Design (3 hours)
__ CMCET-336 Residential Land Development (3 hours)
__ CMCET-338 Residential Codes/Inspection (3 hours)
__ CMCET-435 Residential Construction Methods and Management (3 hours)

Safety Management Emphasis

__ EST-512 Risk Assessment (3 hours)
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Select 6 hours from:

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H - Gorilla Gateway

H0 - No Companion

__ UGS-150 Gorilla Gateway (2 hours)

Elective (4 hours)

__ BIOL-113 Environmental Life Science (4 hours)

University Catalog -- Catalog 2020-2021
Revised: 05/13/2020

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   None

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes ☒ No
   Please realize that this requirement will need to gain approval of the Pit tState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9/25/2020 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Pittsburg State University

Request for Revision to Curriculum

Revision for: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: School of Construction College: Technology This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____
Submission Date: 9.10.2020 Revision Effective: Fall, 2021
(Year)
Contact Person: James Otter ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Construction Management – Company Management emphasis

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Changing course selection to support a business minor. The current business minor requires 21 hours including 2 accounting courses (Financial Accounting & Managerial Accounting), ECON 200, FIN 326, MGT 330, MGT 430 and MKTG 330. The proposed changes would drop MGT 101 Introduction to Business and MGT 540 Human Resource Management and add ACCTG 201 Financial Accounting and MKGT 330 Principles of Marketing. Students with this emphasis could then take ECON 200 as part of the E2 Diverse Perspective pathway, a second accounting course, and FIN 326 Business Finance resulting in a value added Minor in Business Administration. Note: The College of Business is forwarding a proposal to change the Business minor. Our proposal will reflect these changes.

Rationale for Change (include changes to curriculum objectives): Proposed changes support an additive educational objective for CM majors seeking a business minor. Supports the CM educational objectives focused on enhancing management and construction company operations understanding within the CM program.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This revision does not appear to impact any other program at a Kansas Regents university

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This revision has the potential to increase the number of business minors offered through the College of Business. The CM program has supported this minor for years. We do not expect any increase in overall numbers, the changes will make the minor easier to complete. The COB is aware of the proposed changes.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

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College of Technology Program Guide

Bachelor of Science in Technology Degree with a Major in Construction Management

Degree: Bachelor of Science in Technology

Major: Construction Management

Emphasis available: Building Information Modeling (BIM), Civil Construction, Company Management, Field Management, Residential Construction, Safety Management

Accreditation

Accredited by the Applied and Natural Science Accreditation Commission of ABET, http://www.abet.org

Core

Technical Specialties (53 hours)

*See notes *1*

__ CMCET-133 Construction Graphics (3 hours)
__ CMCET-234 The Construction Industry (2 hours)
__ CMCET-235 Methods of Construction-Light Frame and Finishes (2 hours)
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__ CMCET-331 Electrical Systems (3 hours)
__ CMCET-333 Theory of Structures (3 hours)
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__ CMCET-337 Construction Materials Testing and Inspection (2 hours)
__ CMCET-350 Mechanical Systems (Plumbing) (2 hours)
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__ CMCET-691 Senior Project (3 hours)

*Notes *1: A grade of "C" or better is required for credit toward graduation and to satisfy pre-requisite requirements in all CMCET courses. MATH 113 College Algebra (or equivalent), MATH 122 Plane Trigonometry (or equivalent).*

Support Courses (14 hours)

*See notes *2*

__ CMCET-200 Construction Internship/Cooperative Education (1-6 hours)
or __ CMCET-300 Construction Internship/Cooperative Education (1-6 hours)
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Select one 12 hour Emphases from below:

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Civil Construction Emphasis

__ CMCET-637 Construction Surveying II (3 hours)
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Company Management Emphasis

*See notes *3*

__ MGT-101 Introduction to Business (3 hours)
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*Notes *3: Or an approved Leadership course.*

Approved Leadership courses include:

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See notes '4

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__ CMCET-410 Technical Construction Spanish for the Jobsite Supervisor (3 hours)
__ CMCET-434 Civil Construction (3 hours)
__ CMCET-530 Construction Cost Management (3 hours)
__ CMCET-537 Construction Surveying I (3 hours)
__ CMCET-631 Construction Estimating I (3 hours)
__ CMCET-634 Construction Management (3 hours)
__ CMCET-635 Contract Administration (3 hours)
__ CMCET-639 Construction Estimating II (2 hours)
__ CMCET-690 Professional Construction Certification Seminar (1 hour)
__ CMCET-691 Senior Project (3 hours)

*Notes *1: A grade of "C" or better is required for credit toward graduation and to satisfy pre-requisite requirements in all CMCET courses, MATH 113 College Algebra (or equivalent), MATH 122 Plane Trigonometry (or equivalent).*

Support Courses (14 hours)

*See notes *2*

__ CMCET-200 Construction Internship/Cooperative Education (1-6 hours)
or __ CMCET-300 Construction Internship/Cooperative Education (1-6 hours)
or __ CMCET-400 Construction Internship/Cooperative Education (1-6 hours)
__ MATH-122 Plane Trigonometry (3 hours)
__ ENGL-301 Technical/Professional Writing (3 hours)
__ EST-296 Introduction to Construction Safety (3 hours)
__ CMCET-401 Investigations in Technology (___) (1-4 hours)
or __ CMCET-795 Special Topics in CMCET (___) (1-3 hours)
__ EST-496 Construction Safety (2 hours)
and __ EST-497 Construction Safety Laboratory (1 hour)

*Notes *2: Minimum of one hour of CMCET 200, 300, & 400 required.*

Select one 12 hour Emphases from below:

Building Information Modeling (BIM) Emphasis

__ CMCET-340 Building Information Modeling (BIM) (3 hours)
__ CMCET-640 BIM Management (3 hours)
__ CMCET-650 Civil Virtual Design and Construction (3 hours)
__ CMCET-795 Special Topics in CMCET (___) (1-3 hours)

Civil Construction Emphasis

__ CMCET-637 Construction Surveying II (3 hours)
__ CMCET-650 Civil Virtual Design and Construction (3 hours)
__ CMCET-651 Heavy/Highway/Bridge Construction (3 hours)
__ CMCET-652 Utility Construction (3 hours)

Company Management Emphasis

__ ACCTG 201 Financial Accounting (3 hours)
__ MKTG 201 Fundamentals of Marketing (3 hours)
__ MGT 201 Introduction to Management (3 hours)
__ MGT 430 Legal and Social Environment of Business (3 hours)

Field Management Emphasis

See notes [4]

__ MFGET-162 Welding Processes and Procedures (3 hours)
__ TM-606 Industrial Supervision (3 hours)
__ CMCET-637 Construction Surveying II (3 hours)
Notes [4]: Plus 3 hours of an approved Leadership course.

Approved Leadership Courses include:

__ LDSP-600 Foundations of Leadership (3 hours)
__ TM-520 Leadership in the Workplace (3 hours)
__ MIL-303 Leadership Assessment and Development Course (4 hours)

Residential Construction Emphasis

__ CMCET-332 Residential Design (3 hours)
__ CMCET-336 Residential Land Development (3 hours)
__ CMCET-338 Residential Codes/Inspection (3 hours)
__ CMCET-435 Residential Construction Methods and Management (3 hours)

Safety Management Emphasis

__ EST-512 Risk Assessment (3 hours)
__ EST-630 Safety Management (3 hours)

Select 6 hours from:

__ EST-204 Introduction to Fire Safety (3 hours)
__ EST-326 Basic Electrical Safety (3 hours)
__ EST-514 Industrial Hygiene (3 hours)
__ EST-516 Hazardous Materials (3 hours)
__ EST-629 Legal Issues in Environmental Health and Safety (3 hours)

Pitt State Pathway Requirements

Department preferred PittState Pathway for a Bachelor of Science in Technology Degree with a Major in Construction Management.

Core Elements (12 hours)

A0 - Written Communications

__ ENGL-101 English Composition (3 hours)
__ ENGL-299 Introduction to Research Writing (3 hours)

B0 - Verbal Communication

__ COMM-207 Speech Communication (3 hours)

C0 - Quantitative/Analytic Methods

__ MATH-113 College Algebra (3 hours)

Essential Studies (29 hours minimum)

D - The Human Experience (3 hours)

D3 - Non-Verbal and Creative Expression

__ ART-178 Introduction to the Visual Arts (3 hours)
__ ART-188 The Designed World (3 hours)
__ ART-217 Crafts I (3 hours)
__ ART-222 Jewelry Design I (3 hours)
__ ART-233 Drawing I (3 hours)
__ ART-244 Ceramics I (3 hours)
__ ART-266 Sculpture I (3 hours)
__ ART-277 Painting I (3 hours)
__ ART-288 Introduction to Art History I (3 hours)
__ ART-289 Introduction to Art History II (3 hours)
__ ART-311 Art Education (3 hours)
__ COMM-105 Performance Appreciation (3 hours)
__ COMM-205 Performance Studies (3 hours)
__ COMM-395 Theatre History (___) (3 hours)
__ HHP-151 Dance Appreciation (3 hours)
__ MUSIC-120 Music Appreciation (____) (3 hours)
__ MUSIC-121 Introduction to Music Literature (3 hours)
__ MUSIC-321 History of Music (3 hours)
__ MUSIC-322 History of Music (3 hours)

E - Human Systems (12 hours)

E1 - Diverse Perspectives (6 hours)

__ ANTH-101 Introduction to Cultural Anthropology (3 hours)
__ GEOG-106 World Regional Geography (3 hours)
__ GEOG-300 Elements of Geography (3 hours)
__ GEOG-304 Human Geography (3 hours)
__ HIST-101 World History to 1500 (3 hours)
__ HIST-102 World History from 1500 (3 hours)
__ HIST-201 American History to 1865 (3 hours)
__ HIST-202 American History from 1865 (3 hours)
__ MFGET-405 Quality Control (3 hours)
__ MLL-124 French Language and Culture I (3 hours)
__ MLL-154 Spanish Language and Culture I (3 hours)
__ PHIL-103 Introduction to Philosophy (3 hours)
__ PHIL-231 World Religions (3 hours)
__ POLS-103 Comparative Politics (3 hours)
__ SOC-100 Introduction to Sociology (3 hours)
__ WGS-399 Global Women's Issues (3 hours)

E2 - Social Responsibility (6 hours)

__ ECON-191 Issues in Today's Economy (3 hours)
__ ECON-200 Principles of Microeconomics (3 hours)
__ ECON-201 Principles of Macroeconomics (3 hours)
__ EDTH-330 Technology for Teaching and Learning (3 hours)
__ ETECH-502 Engineering Economy (3 hours)
__ FCS-230 Consumer Education and Personal Finance (3 hours)
__ FIN-210 Financial Planning (3 hours)
__ GT-190 Introduction to Technological Systems (2 hours)
__ GT-210 Technology in the World Today (3 hours)
__ GT-350 Technology and Civilization (3 hours)
__ NURS-303 Introduction to Public Health (3 hours)
__ PHIL-105 Ethics (3 hours)

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__ PHIL-112 Biomedical Ethics (3 hours)
__ PHIL-113 Business Ethics (3 hours)
__ PHIL-114 Environmental Ethics (3 hours)
__ POLS-101 U.S. Politics (3 hours)
__ WGS-200 Introduction to Women's Studies (3 hours)

F - Natural World (4 hours)

F4 - Scientific Inquiry

__ PHYS-171 Physical Science (3 hours)
and __ PHYS-172 Physical Science Laboratory (1 hour)

G - Wellness Strategies (4 hours)

G0 - No Companion

__ EXSCI-200 Introduction to Exercise Science (1 hour)
__ HHP-150 Lifetime Fitness Concepts (1 hour)

G4 - Scientific Inquiry

__ PSYCH-155 General Psychology (3 hours)

H - Gorilla Gateway

H0 - No Companion

__ UGS-150 Gorilla Gateway (2 hours)

Elective (4 hours)

__ BIOL-113 Environmental Life Science (4 hours)

University Catalog -- Catalog 2020-2021
Revised: 05/13/2020

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes ☒ No
   Please realize that this requirement will need to gain approval of the Pit tState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9.18.20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: ETECH College: COT Submission Date: September 11, 2020

Contact Person: Rebeca Book ☒ Faculty member ☐ Chair

Revision Effective: Spring/2021 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Majority of students taking course are plastics engineering technology students.

Purpose/Justification for Revision to Course: Changing prerequisite. Upper level course and thermoplastic resins has already been taken or is being taken concurrently. Testing is a lower course and should be taken prior to this course.

Existing Course:

Course Number: PET 585

Title of Course: Part & Mold Design I

Credit Hours: 3

Prerequisite: MECET 121 Engineering Graphics I, PET 273 Plastics Processing I, PET 371 Thermoplastic Resins.

Course Description (**as it appears in the current catalog**): PET-585 Part and Mold Design I
Methods and systems used in the development of plastic products, from concept development, material selection, CAD design, CAE analysis, cost analysis, and prototyping, through molds/tooling used for production. Focus is placed on the design process using standard industry practices. Prerequisite: MECET 121 Engineering Graphics I, PET 273 Plastics Processing I, PET 371 Thermoplastic Resins.

Proposed Course:

Course Number: PET 585

Title of Course: Part & Mold Design I

Credit Hours: 3

Prerequisite: MECET 121 Engineering Graphics I, PET 273 Plastics Processing I, PET 281 Plastics Testing Technology

Course Description (**as it will appear in the next catalog**): PET-585 Part and Mold Design I

Methods and systems used in the development of plastic products, from concept development, material selection, CAD design, CAE analysis, cost analysis, and prototyping, through molds/tooling used for production. Focus is placed on the design process using standard industry practices. Prerequisite: MECET 121 Engineering Graphics I, PET 273 Plastics Processing I, PET 281 Plastics Testing Technology.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9/15/2020 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Pittsburg State University

Request for Revision to Curriculum

Revision for: X Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: ETECH College: COT This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: September 11, 2020 Revision Effective: Fall, 2021
(Year)

Contact Person: Rebeca Book X Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Associate of Applied Science Degree in Plastics Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: Change of Course Name and Code

Rationale for Change (include changes to curriculum objectives): Match course offering nomenclature.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes X No

Whether a "yes" or "no" response, please provide an explanation.
Simple change of nomenclature.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes X No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Change already in system.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Associate of Applied Science Degree in Plastics Technology

Degree: Associate of Applied Science
Major: Plastics Technology

Semester 1 (16 hours)

__ PET-180 General Plastics Laboratory (1 hour)
__ PET-185 General Plastics (3 hours)
__ EET-141 Introductory Electronics (3 hours)
__ ENGL-101 English Composition (3 hours)
__ COMM-207 Speech Communication (3 hours)
__ MATH-113 College Algebra (3 hours)

Semester 2 (16 hours)

See notes *1

__ PET-272 Plastics Processing I Laboratory (1 hour)
__ PET-273 Plastics Processing I (3 hours)
__ EET-340 Introduction to Industrial Automation (3 hours)
__ CHEM-360 Introduction to Polymer Science and Technology (3 hours)
__ MECET-121 Engineering Graphics I (3 hours)
*Notes *1: Plus Pitt State Pathway Elective*

Semester 3 (13 hours)

__ MFGET-263 Manufacturing Methods I (2 hours)
__ MFGET-268 Manufacturing Methods I Laboratory (1 hour)
__ PET-370 Thermoplastic Resins Laboratory (1 hour)
__ PET-371 Thermoplastic Resins (3 hours)
__ PET-585 Part and Mold Design I (3 hours)
__ MATH-143 Elementary Statistics (3 hours)

Semester 4 (16 hours)

__ AT-416 Fluid Power (3 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ MFGET-405 Quality Control (3 hours)
__ PET-376 Plastic Processing II Laboratory (1 hour)
__ PET-377 Plastic Processing II (3 hours)

Technical Elective - Select 3 hours from:

__ PET-281 Plastics Testing Technology (3 hours)
__ PET-673 Advanced Injection Molding (3 hours)
__ PET-685 Composites (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Associate of Applied Science Degree in Plastics Technology

Degree: Associate of Applied Science
Major: Plastics Technology

Semester 1 (16 hours)

__ PET-180 General Plastics Laboratory (1 hour)
__ PET-185 General Plastics (3 hours)
__ EET-141 Introductory Electronics (3 hours)
__ ENGL-101 English Composition (3 hours)
__ COMM-207 Speech Communication (3 hours)
__ MATH-113 College Algebra (3 hours)

Semester 2 (16 hours)

See notes *1

__ PET-272 Plastics Processing I Laboratory (1 hour)
__ PET-273 Plastics Processing I (3 hours)
__ EET-343 Automation I: Industrial Controls (3 hours)
__ CHEM-360 Introduction to Polymer Science and Technology (3 hours)
__ MECET-121 Engineering Graphics I (3 hours)
*Notes *1: Plus Pitt State Pathway Elective*

Semester 3 (13 hours)

__ MFGET-263 Manufacturing Methods I (2 hours)
__ MFGET-268 Manufacturing Methods I Laboratory (1 hour)
__ PET-370 Thermoplastic Resins Laboratory (1 hour)
__ PET-371 Thermoplastic Resins (3 hours)
__ PET-585 Part and Mold Design I (3 hours)
__ MATH-143 Elementary Statistics (3 hours)

Semester 4 (16 hours)

__ AT-416 Fluid Power (3 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ MFGET-405 Quality Control (3 hours)
__ PET-376 Plastic Processing II Laboratory (1 hour)
__ PET-377 Plastic Processing II (3 hours)

Technical Elective - Select 3 hours from:

__ PET-281 Plastics Testing Technology (3 hours)
__ PET-673 Advanced Injection Molding (3 hours)
__ PET-685 Composites (3 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes X No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes X No
   Please realize that this requirement will need to gain approval of the Pit tState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes X No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9/15/2020 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

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Pittsburg State University

Request for Revision to Curriculum

Revision for: X Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: ETECH College: COT This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: September 11, 2020 Revision Effective: Fall, 2021
(Year)

Contact Person: Rebeca Book X Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Plastics Engineering Technology BSET

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Change of Course Name and Code

Rationale for Change (include changes to curriculum objectives): Match course offering nomenclature.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes X No

Whether a "yes" or "no" response, please provide an explanation.
Simple change of nomenclature.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes X No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Change already in system.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Bachelor of Science in Engineering Technology Degree with a Major in Plastics Engineering Technology

Degree: Bachelor of Science in Engineering Technology
Major: Plastics Engineering Technology

Core Requirement (35 hours)

__ PET-180 General Plastics Laboratory (1 hour)
__ PET-185 General Plastics (3 hours)

__ PET-272 Plastics Processing I Laboratory (1 hour)
__ PET-273 Plastics Processing I (3 hours)
__ PET-281 Plastics Testing Technology (3 hours)
__ PET-370 Thermoplastic Resins Laboratory (1 hour)
__ PET-371 Thermoplastic Resins (3 hours)
__ PET-374 Thermoset Resins Laboratory (1 hour)
__ PET-375 Thermoset Resins (3 hours)
__ PET-376 Plastic Processing II Laboratory (1 hour)
__ PET-377 Plastic Processing II (3 hours)
__ PET-585 Part and Mold Design I (3 hours)
__ PET-586 Senior Project I (1 hour)
__ PET-684 Part and Mold Design II (3 hours)
__ PET-685 Composites (3 hours)
__ PET-687 Senior Project II (2 hours)

Support Requirements (42 hours)

__ BIOL-113 Environmental Life Science (4 hours)
__ CHEM-215 General Chemistry I (3 hours)
and __ CHEM-216 General Chemistry I Laboratory (2 hours)
__ CHEM-360 Introduction to Polymer Science and Technology (3 hours)
__ CHEM-625 Polymer Synthesis and Characterizations (3 hours)
and __ CHEM-626 Polymer Synthesis and Characterizations Laboratory (2 hours)
__ EET-141 Introductory Electronics (3 hours)
__ EET-340 Introduction to Industrial Automation (3 hours)
__ ENGL-301 Technical/Professional Writing (3 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ MECET-226 Computer Aided Design (3 hours)
__ MECET-524 Fluid Mechanics (3 hours)
and __ MECET-525 Fluid Mechanics Laboratory (1 hour)
__ MFGET-405 Quality Control (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
1
Pittsburg State University
College of Technology Program Guide

Bachelor of Science in Engineering Technology Degree with a Major in Plastics Engineering Technology

Degree: Bachelor of Science in Engineering Technology
Major: Plastics Engineering Technology

Core Requirement (35 hours)

__ PET-180 General Plastics Laboratory (1 hour)
__ PET-185 General Plastics (3 hours)
__ PET-272 Plastics Processing I Laboratory (1 hour)
__ PET-273 Plastics Processing I (3 hours)
__ PET-281 Plastics Testing Technology (3 hours)
__ PET-370 Thermoplastic Resins Laboratory (1 hour)
__ PET-371 Thermoplastic Resins (3 hours)
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__ PET-375 Thermoset Resins (3 hours)
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__ PET-586 Senior Project I (1 hour)
__ PET-684 Part and Mold Design II (3 hours)
__ PET-685 Composites (3 hours)
__ PET-687 Senior Project II (2 hours)

Support Requirements (42 hours)

__ BIOL-113 Environmental Life Science (4 hours)
__ CHEM-215 General Chemistry I (3 hours)
and __ CHEM-216 General Chemistry I Laboratory (2 hours)
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__ CHEM-625 Polymer Synthesis and Characterizations (3 hours)
and __ CHEM-626 Polymer Synthesis and Characterizations Laboratory (2 hours)
__ EET-141 Introductory Electronics (3 hours)
__ EET-343 Automation I: Industrial Controls (3 hours)
__ ENGL-301 Technical/Professional Writing (3 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ MECET-226 Computer Aided Design (3 hours)
__ MECET-524 Fluid Mechanics (3 hours)
and __ MECET-525 Fluid Mechanics Laboratory (1 hour)
__ MFGET-405 Quality Control (3 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes X No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes X No
   Please realize that this requirement will need to gain approval of the Pit tState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes X No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9/15/2020 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Pittsburg State University

Request for Revision to Curriculum

Revision for: X Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: ETECH College: COT This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online

Submission Date: 11 September 2020 Revision Effective: Fall, 2021
(Year)

Contact Person: Rebeca Book X Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Plastics Engineering Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
N/A

Description of Change: Removal of ENGL 250: Introduction to Creative Writing from course offerings.

Rationale for Change (include changes to curriculum objectives): Students who take ENGL 250: Introduction to Creative Writing as listed in the current PET curriculum will not meet all of Pitt State Pathways requirements.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes X No

Whether a "yes" or "no" response, please provide an explanation.
The PSU - PET program is not affiliated in anyway with other universities.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes X No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The students can take other courses in this category that satisfy the requirements.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Core Requirement (35 hours)

__ PET-180 General Plastics Laboratory (1 hour)
__ PET-185 General Plastics (3 hours)
__ PET-272 Plastics Processing I Laboratory (1 hour)
__ PET-273 Plastics Processing I (3 hours)
__ PET-281 Plastics Testing Technology (3 hours)
__ PET-370 Thermoplastic Resins Laboratory (1 hour)
__ PET-371 Thermoplastic Resins (3 hours)
__ PET-374 Thermoset Resins Laboratory (1 hour)
__ PET-375 Thermoset Resins (3 hours)
__ PET-376 Plastic Processing II Laboratory (1 hour)
__ PET-377 Plastic Processing II (3 hours)
__ PET-585 Part and Mold Design I (3 hours)
__ PET-586 Senior Project I (1 hour)
__ PET-684 Part and Mold Design II (3 hours)
__ PET-685 Composites (3 hours)
__ PET-687 Senior Project II (2 hours)

Support Requirements (42 hours)

__ BIOL-113 Environmental Life Science (4 hours)
__ CHEM-215 General Chemistry I (3 hours)
and __ CHEM-216 General Chemistry I Laboratory (2 hours)
__ CHEM-360 Introduction to Polymer Science and Technology (3 hours)
__ CHEM-625 Polymer Synthesis and Characterizations (3 hours)
and __ CHEM-626 Polymer Synthesis and Characterizations Laboratory (2 hours)
__ EET-141 Introductory Electronics (3 hours)
__ EET-340 Introduction to Industrial Automation (3 hours)
__ ENGL-301 Technical/Professional Writing (3 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ MECET-226 Computer Aided Design (3 hours)
__ MECET-524 Fluid Mechanics (3 hours)
and __ MECET-525 Fluid Mechanics Laboratory (1 hour)
__ MFGET-405 Quality Control (3 hours)

Pitt State Pathway

Core Elements
Written Communications

- ENGL-101 English Composition (3 hours)
- ENGL-299 Introduction to Research Writing (3 hours)

Verbal Communication

- COMM-207 Speech Communication (3 hours)

Quantitative/Analytic Methods

- MATH-150 Calculus I (5 hours)

Essential Studies
The Human Experience - Select 3 hours from:

- ART-178 Introduction to the Visual Arts (3 hours)
- ART-188 The Designed World (3 hours)
- ART-217 Crafts I (3 hours)
- ART-222 Jewelry Design I (3 hours)
- ART-233 Drawing I (3 hours)
- ART-244 Ceramics I (3 hours)
- ART-266 Sculpture I (3 hours)
- ART-277 Painting I (3 hours)
- ART-288 Introduction to Art History I (3 hours)
- ART-289 Introduction to Art History II (3 hours)
- ART-311 Art Education (3 hours)
- COMM-105 Performance Appreciation (3 hours)
- COMM-205 Performance Studies (3 hours)
- COMM-395 Theatre History (___) (3 hours)
- ENGL-250 Introduction to Creative Writing (3 hours)
- HHP-151 Dance Appreciation (3 hours)
- MUSIC-120 Music Appreciation (____) (3 hours)
- MUSIC-121 Introduction to Music Literature (3 hours)

- MUSIC-321 History of Music (3 hours)
- MUSIC-322 History of Music (3 hours)

Human Systems

- ETECH-502 Engineering Economy (3 hours)

  Required Pathway course.

- MECET-121 Engineering Graphics I (3 hours)

  Required Pathway course.

- MFGET-263 Manufacturing Methods I (2 hours)
- and

  Required Pathway course.

- MFGET-268 Manufacturing Methods I Laboratory (1 hour)

  Required Pathway course.

- SOC-100 Introduction to Sociology (3 hours)
- POLS-103 Comparative Politics (3 hours)
- HIST-101 World History to 1500 (3 hours)
- HIST-102 World History from 1500 (3 hours)
- HIST-201 American History to 1865 (3 hours)
- HIST-202 American History from 1865 (3 hours)
- ANTH-101 Introduction to Cultural Anthropology (3 hours)
- MLL-124 French Language and Culture I (3 hours)
- MLL-154 Spanish Language and Culture I (3 hours)
- PHIL-103 Introduction to Philosophy (3 hours)
- PHIL-231 World Religions (3 hours)
- WGS-399 Global Women's Issues (3 hours)

Natural World

- PHYS-100 College Physics I (4 hours)
- or
- PHYS-104 Engineering Physics I (4 hours)
- PHYS-130 Elementary Physics Laboratory I (1 hour)

Wellness Strategies

- HHP-150 Lifetime Fitness Concepts (1 hour)
- PSYCH-155 General Psychology (3 hours)

Gorilla Gateway

- UGS-150 Gorilla Gateway (2 hours)

Pathway elective

- MGT-101 Introduction to Business (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Core Requirement (35 hours)

__ PET-180 General Plastics Laboratory (1 hour)
__ PET-185 General Plastics (3 hours)
__ PET-272 Plastics Processing I Laboratory (1 hour)
__ PET-273 Plastics Processing I (3 hours)
__ PET-281 Plastics Testing Technology (3 hours)
__ PET-370 Thermoplastic Resins Laboratory (1 hour)
__ PET-371 Thermoplastic Resins (3 hours)
__ PET-374 Thermoset Resins Laboratory (1 hour)
__ PET-375 Thermoset Resins (3 hours)
__ PET-376 Plastic Processing II Laboratory (1 hour)
__ PET-377 Plastic Processing II (3 hours)
__ PET-585 Part and Mold Design I (3 hours)
__ PET-586 Senior Project I (1 hour)
__ PET-684 Part and Mold Design II (3 hours)
__ PET-685 Composites (3 hours)
__ PET-687 Senior Project II (2 hours)

Support Requirements (42 hours)

__ BIOL-113 Environmental Life Science (4 hours)
__ CHEM-215 General Chemistry I (3 hours)
and __ CHEM-216 General Chemistry I Laboratory (2 hours)
__ CHEM-360 Introduction to Polymer Science and Technology (3 hours)
__ CHEM-625 Polymer Synthesis and Characterizations (3 hours)
and __ CHEM-626 Polymer Synthesis and Characterizations Laboratory (2 hours)
__ EET-141 Introductory Electronics (3 hours)
__ EET-340 Introduction to Industrial Automation (3 hours)
__ ENGL-301 Technical/Professional Writing (3 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ MECET-226 Computer Aided Design (3 hours)
__ MECET-524 Fluid Mechanics (3 hours)
and __ MECET-525 Fluid Mechanics Laboratory (1 hour)
__ MFGET-405 Quality Control (3 hours)

Pitt State Pathway

Core Elements
Written Communications

- ENGL-101 English Composition (3 hours)
- ENGL-299 Introduction to Research Writing (3 hours)

Verbal Communication

- COMM-207 Speech Communication (3 hours)

Quantitative/Analytic Methods

- MATH-150 Calculus I (5 hours)

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The Human Experience - Select 3 hours from:

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- ART-244 Ceramics I (3 hours)
- ART-266 Sculpture I (3 hours)
- ART-277 Painting I (3 hours)
- ART-288 Introduction to Art History I (3 hours)
- ART-289 Introduction to Art History II (3 hours)
- ART-311 Art Education (3 hours)
- COMM-105 Performance Appreciation (3 hours)
- COMM-205 Performance Studies (3 hours)
- COMM-395 Theatre History (___) (3 hours)
- HHP-151 Dance Appreciation (3 hours)
- MUSIC-120 Music Appreciation (____) (3 hours)
- MUSIC-121 Introduction to Music Literature (3 hours)
- MUSIC-321 History of Music (3 hours)
- MUSIC-322 History of Music (3 hours)

Human Systems

- ETECH-502 Engineering Economy (3 hours)

  Required Pathway course.

- MECET-121 Engineering Graphics I (3 hours)

  Required Pathway course.

- MFGET-263 Manufacturing Methods I (2 hours)
- and

  Required Pathway course.

- MFGET-268 Manufacturing Methods I Laboratory (1 hour)

  Required Pathway course.

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- POLS-103 Comparative Politics (3 hours)
- HIST-101 World History to 1500 (3 hours)

- HIST-102 World History from 1500 (3 hours)
- HIST-201 American History to 1865 (3 hours)
- HIST-202 American History from 1865 (3 hours)
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- MLL-154 Spanish Language and Culture I (3 hours)
- PHIL-103 Introduction to Philosophy (3 hours)
- PHIL-231 World Religions (3 hours)
- WGS-399 Global Women's Issues (3 hours)

Natural World

- PHYS-100 College Physics I (4 hours)
- or
- PHYS-104 Engineering Physics I (4 hours)
- PHYS-130 Elementary Physics Laboratory I (1 hour)

Wellness Strategies

- HHP-150 Lifetime Fitness Concepts (1 hour)
- PSYCH-155 General Psychology (3 hours)

Gorilla Gateway

- UGS-150 Gorilla Gateway (2 hours)

Pathway elective

- MGT-101 Introduction to Business (3 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes X No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes X No
   Please realize that this requirement will need to gain approval of the Pit tState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes X No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9/15/2020 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

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Pittsburg State University

Request for Revision to Curriculum

Revision for: X Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: ETECH College: COT

This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: September 11. 2020 Revision Effective: Fall, 2021
(Year)

Contact Person: Rebeca Book X Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Plastics Engineering Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Instead of requiring PET - 685 Composites, allowing an option of a 3 hour upper division course (300-699), which would allow PET -685 Composites but open up other courses to take to fulfill major requirements.

Rationale for Change (include changes to curriculum objectives): Allow variety of courses for students to take along with helping with scheduling to meet student needs.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes X No

Whether a "yes" or "no" response, please provide an explanation.
Only for this program and is not constricting, but expanding opportunities for students.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes X No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Only for this program and is not constricting, but expanding opportunities for students.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Bachelor of Science in Engineering Technology Degree with a Major in Plastics Engineering Technology

Degree: Bachelor of Science in Engineering Technology
Major: Plastics Engineering Technology
Core Requirement (35 hours)

__ PET-180 General Plastics Laboratory (1 hour)
__ PET-185 General Plastics (3 hours)
__ PET-272 Plastics Processing I Laboratory (1 hour)
__ PET-273 Plastics Processing I (3 hours)
__ PET-281 Plastics Testing Technology (3 hours)
__ PET-370 Thermoplastic Resins Laboratory (1 hour)
__ PET-371 Thermoplastic Resins (3 hours)
__ PET-374 Thermoset Resins Laboratory (1 hour)
__ PET-375 Thermoset Resins (3 hours)
__ PET-376 Plastic Processing II Laboratory (1 hour)
__ PET-377 Plastic Processing II (3 hours)
__ PET-585 Part and Mold Design I (3 hours)
__ PET-586 Senior Project I (1 hour)
__ PET-684 Part and Mold Design II (3 hours)
__ PET-685 Composites (3 hours)
__ PET-687 Senior Project II (2 hours)

Support Requirements (42 hours)

__ BIOL-113 Environmental Life Science (4 hours)
__ CHEM-215 General Chemistry I (3 hours)
and __ CHEM-216 General Chemistry I Laboratory (2 hours)
__ CHEM-360 Introduction to Polymer Science and Technology (3 hours)
__ CHEM-625 Polymer Synthesis and Characterizations (3 hours)
and __ CHEM-626 Polymer Synthesis and Characterizations Laboratory (2 hours)
__ EET-141 Introductory Electronics (3 hours)
__ EET-343 Automation I: Industrial Controls (3 hours)
__ ENGL-301 Technical/Professional Writing (3 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ MECET-226 Computer Aided Design (3 hours)
__ MECET-524 Fluid Mechanics (3 hours)
and __ MECET-525 Fluid Mechanics Laboratory (1 hour)
__ MFGET-405 Quality Control (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Bachelor of Science in Engineering Technology Degree with a Major in Plastics Engineering Technology

Degree: Bachelor of Science in Engineering Technology
Major: Plastics Engineering Technology

Core Requirement (35 hours)

__ PET-180 General Plastics Laboratory (1 hour)
__ PET-185 General Plastics (3 hours)
__ PET-272 Plastics Processing I Laboratory (1 hour)
__ PET-273 Plastics Processing I (3 hours)
__ PET-281 Plastics Testing Technology (3 hours)
__ PET-370 Thermoplastic Resins Laboratory (1 hour)
__ PET-371 Thermoplastic Resins (3 hours)
__ PET-374 Thermoset Resins Laboratory (1 hour)
__ PET-375 Thermoset Resins (3 hours)
__ PET-376 Plastic Processing II Laboratory (1 hour)
__ PET-377 Plastic Processing II (3 hours)
__ PET-585 Part and Mold Design I (3 hours)
__ PET-586 Senior Project I (1 hour)
__ PET-684 Part and Mold Design II (3 hours)
__ PET-687 Senior Project II (2 hours)

__Select a 3 hour upper division (300-699) elective from:
__ PET-673 Advanced Injection Molding (3 hours)
__ PET-685 Composites (3 hours)

Support Requirements (42 hours)

__ BIOL-113 Environmental Life Science (4 hours)
__ CHEM-215 General Chemistry I (3 hours)
and __ CHEM-216 General Chemistry I Laboratory (2 hours)
__ CHEM-360 Introduction to Polymer Science and Technology (3 hours)
__ CHEM-625 Polymer Synthesis and Characterizations (3 hours)
and __ CHEM-626 Polymer Synthesis and Characterizations Laboratory (2 hours)
__ EET-141 Introductory Electronics (3 hours)
__ EET-343 Automation I: Industrial Controls (3 hours)
__ ENGL-301 Technical/Professional Writing (3 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ MECET-226 Computer Aided Design (3 hours)
__ MECET-524 Fluid Mechanics (3 hours)
and __ MECET-525 Fluid Mechanics Laboratory

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes X No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   _____

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes X No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes X No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9/15/2020 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

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Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

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Pittsburg State University

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: ETECH College: COT This program is to be offered 50% or more online as a Hybrid_____
This program is to be offered fully online_____

Submission Date: 9/25/2020 Revision Effective: Fall, 2021
(Year)

Contact Person: Jacob Lehman ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Manufacturing Engineering Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
NA

Description of Change: Replacing EET-340 INTRO TO INDUSTRIAL AUTOMATION with EET-343 AUTOMATION I: INDUSTRIAL CNTRL

Rationale for Change (include changes to curriculum objectives): EET-340 is no longer being offered. The course content is now taught in EET-343. Simply need to update our curriculum to reflect the name/number change.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
Simply a name/number change of existing course.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The name and number change for the course has already changed

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Pittsburg State University
College of Technology Program Guide

Bachelor of Science in Engineering Technology Degree with a Major in Manufacturing Engineering Technology

Degree: Bachelor of Science in Engineering Technology
Major: Manufacturing Engineering Technology

Core Requirements (16 hours)

__ MECET-220 Statics (3 hours)
or __ PHYS-220 Engineering Mechanics I - Statics (3 hours)
__ MECET-420 Kinematics (2 hours)
__ MECET-423 Mechanics of Materials (3 hours)
__ MECET-424 Mechanics of Materials Laboratory (1 hour)
__ MECET-524 Fluid Mechanics (3 hours)
__ MECET-525 Fluid Mechanics Laboratory (1 hour)
__ MFGET-564 Heat Treatment and Metallurgy I (3 hours)

Tool Design

__ MECET-121 Engineering Graphics I (3 hours)
__ MECET-226 Computer Aided Design (3 hours)
__ MFGET-363 Principles of Tool Design (3 hours)

Manufacturing Processes

__ MFGET-263 Manufacturing Methods I (2 hours)
__ MFGET-268 Manufacturing Methods I Laboratory (1 hour)
__ MFGET-367 Manufacturing Methods II (4 hours)
__ MFGET-661 Computer Aided Manufacturing (3 hours)
__ MFGET-662 Computer Aided Manufacturing II (2 hours)
__ MFGET-690 Manufacturing Production Control and Management (3 hours)

Metalcasting

__ MFGET-567 Principles of Metalcasting (3 hours)
__ MFGET-568 Metalcasting Processing Laboratory (2 hours)
__ MFGET-569 Casting Design and Simulation (3 hours)

Capstone Experience

__ MFGET-666 Manufacturing and Design Project I (2 hours)
__ MFGET-669 Manufacturing and Design Project II (3 hours)

Technical Specialties

__ EET-141 Introductory Electronics (3 hours)
__ EET-340 Introduction to Industrial Automation (3 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ ETECH-502 Engineering Economy (3 hours)
__ MFGET-162 Welding Processes and Procedures (3 hours)
__ MFGET-405 Quality Control (3 hours)

Select 5 hours of Approved Technical Electives from the following areas:

See notes *1
*Notes *1: AMMT - Architectural Manufacturing Management Technology AT - Automotive Technology EET - Electronics Engineering Technology EST - Safety ETECH - Engineering Technology GT - General Technology MECET - Mechanical Engineering Technology PET - Plastics Engineering Technology*

Support Courses

__ CHEM-105 Introductory Chemistry (3 hours)
and __ CHEM-106 Introductory Chemistry Laboratory (1 hour)
__ PHYS-100 College Physics I (4 hours)
or __ PHYS-104 Engineering Physics I (4 hours)
Note: Preferred physics course.
__ PHYS-130 Elementary Physics Laboratory I (1 hour)
__ MATH-122 Plane Trigonometry (3 hours)
__ MATH-143 Elementary Statistics (3 hours)
__ MATH-150 Calculus I (5 hours)

Pitt State Pathway Requirements

Below is the preferred Pitt State Pathway for a BSET in Manufacturing Engineering Technology.

Core Elements

Written Communications (6 hours)

__ ENGL-101 English Composition (3 hours)
__ ENGL-299 Introduction to Research Writing (3 hours)

Verbal Communications (3 hours)

__ COMM-207 Speech Communication (3 hours)

Quantitative/Analytic Methods (5 hours)
__ MATH-150 Calculus I (5 hours)
Essential Studies Elements
The Human Experience - Select 3 hours from:
__ ART-188 The Designed World (3 hours)
__ ART-233 Drawing I (3 hours)
Human Systems (15 hours)
__ ECON-191 Issues in Today's Economy (3 hours)
__ ETECH-502 Engineering Economy (3 hours)
__ MECET-121 Engineering Graphics I (3 hours)
__ MFGET-405 Quality Control (3 hours)
__ MGT-101 Introduction to Business (3 hours)
Natural World (5 hours)
__ PHYS-100 College Physics I (4 hours)
or __ PHYS-104 Engineering Physics I (4 hours)
__ PHYS-130 Elementary Physics Laboratory I (1 hour)
2
Wellness Strategies (4 hours)
__ FCS-203 Nutrition and Health (3 hours)
__ HHP-150 Lifetime Fitness Concepts (1 hour)
Gorilla Gateway (2 hours)
__ UGS-150 Gorilla Gateway (2 hours)
University Catalog – Catalog 2020-2021
Revised: 09/15/2020

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Pittsburg State University
College of Technology Program Guide

Bachelor of Science in Engineering Technology Degree with a Major in Manufacturing Engineering Technology

Degree: Bachelor of Science in Engineering Technology
Major: Manufacturing Engineering Technology
Core Requirements (16 hours)
__ MECET-220 Statics (3 hours)
or __ PHYS-220 Engineering Mechanics I - Statics (3 hours)
__ MECET-420 Kinematics (2 hours)
__ MECET-423 Mechanics of Materials (3 hours)
__ MECET-424 Mechanics of Materials Laboratory (1 hour)
__ MECET-524 Fluid Mechanics (3 hours)
__ MECET-525 Fluid Mechanics Laboratory (1 hour)
__ MFGET-564 Heat Treatment and Metallurgy I (3 hours)
Tool Design
__ MECET-121 Engineering Graphics I (3 hours)
__ MECET-226 Computer Aided Design (3 hours)
__ MFGET-363 Principles of Tool Design (3 hours)

Manufacturing Processes

__ MFGET-263 Manufacturing Methods I (2 hours)
__ MFGET-268 Manufacturing Methods I Laboratory (1 hour)
__ MFGET-367 Manufacturing Methods II (4 hours)
__ MFGET-661 Computer Aided Manufacturing (3 hours)
__ MFGET-662 Computer Aided Manufacturing II (2 hours)
__ MFGET-690 Manufacturing Production Control and Management (3 hours)

Metalcasting

__ MFGET-567 Principles of Metalcasting (3 hours)
__ MFGET-568 Metalcasting Processing Laboratory (2 hours)
__ MFGET-569 Casting Design and Simulation (3 hours)

Capstone Experience

__ MFGET-666 Manufacturing and Design Project I (2 hours)
__ MFGET-669 Manufacturing and Design Project II (3 hours)

Technical Specialties

__ EET-141 Introductory Electronics (3 hours)
__ EET-343 Automation I: Industrial Cntrl (3 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ ETECH-502 Engineering Economy (3 hours)
__ MFGET-162 Welding Processes and Procedures (3 hours)
__ MFGET-405 Quality Control (3 hours)

Select 5 hours of Approved Technical Electives from the following areas:

See notes *1

*Notes *1: AMMT - Architectural Manufacturing Management Technology AT - Automotive Technology EET - Electronics Engineering Technology EST - Safety ETECH - Engineering Technology GT - General Technology MECET - Mechanical Engineering Technology PET - Plastics Engineering Technology*

Support Courses

__ CHEM-105 Introductory Chemistry (3 hours)
and __ CHEM-106 Introductory Chemistry Laboratory (1 hour)
__ PHYS-100 College Physics I (4 hours)
or __ PHYS-104 Engineering Physics I (4 hours)
Note: Preferred physics course.
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Pitt State Pathway Requirements

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The Human Experience - Select 3 hours from:

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Natural World (5 hours)

__ PHYS-100 College Physics I (4 hours)

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__ PHYS-130 Elementary Physics Laboratory I (1 hour)

Wellness Strategies (4 hours)

__ FCS-203 Nutrition and Health (3 hours)
__ HHP-150 Lifetime Fitness Concepts (1 hour)

Gorilla Gateway (2 hours)

__ UGS-150 Gorilla Gateway (2 hours)
University Catalog – Catalog 2020-2021
Revised: 09/15/2020

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes ☒ No
   Please realize that this requirement will need to gain approval of the Pit tState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 9/25/2020 Signature, Department Chairperson _____

☑ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Pittsburg State University

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: TWL College: COT

This program is to be offered 50% or more online as a Hybrid No
This program is to be offered fully online Yes

Submission Date: 9/28/2020 Revision Effective: Fall, 2021 (Year)

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Workforce Development (BSWD)

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
No Change

Description of Change: NA

Rationale for Change (include changes to curriculum objectives):
The BSWD was designed to be an online degree completion program. In order to offer a seamless pathway for students to complete their bachelors degree, these changes will allow students with an associates degree from an accredited institution to complete a bachelors degree completely online after completion of the 60 required hours for the BSWD program. These changes align with KBOR's Get Ahead Initiative which identified over 300,000 adults in Kansas with some college credit, but no degree (see attached supporting documentation). By building a direct pipeline with high schools and community colleges, this unique degree completion program will allow individuals to complete their degree through a true 2 plus 2 program. Changes to the curriculum have been made to align with industry needs as well as allow more flexibility for students to enroll as part-time or full-time students depending on their needs.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
No – These changes only affect the BSWD at Pittsburg State University

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No – These changes only impact the BSWD program.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

The Bachelor of Science in Workforce Development is an online bachelor's degree completion program designed for busy working adults seeking flexible and convenient way to finish their degree. There are two options for students to enter this degree:

1. Students who have completed an associate's can complete this 60-hour degree program to earn their Bachelor of Science degree. All students must complete the Pitt State Pathway requirements prior to graduation.
2. Students who have not completed an associate's degree must complete the 60-hour degree program, include the Pitt State Pathway requirements for the Bachelor of Science degree and elective credits to meet the 120 hour requirement for a Bachelors Degree.

All of the 60-hours of coursework are available online and are sequenced over two and a half years with three courses (nine hours) each semester during the fall and spring semesters and two courses (six hours) each summer. Students who do not follow the schedule sequence will require additional time to complete the degree since many courses are not offered each semester. The 60-hours of coursework cannot be substituted by similar coursework. Students enrolled in this program are considered part-time students but can still receive financial aid if eligible at the part-time rate.

PittState Pathway Requirements

If the PittStatePathway requirements have not been fulfilled as part of the student's Associate Degree program or undergraduate coursework, then prior to completion of the Bachelor of Science degree, the student must complete the PittState Pathway requirements, any of which may have been part of the Associate Degree or undergraduate coursework. Students not possessing an associate degree must complete a minimum of 60 credit hours including the PittState Pathway requirements associated with the traditional Bachelor of Science degree at Pittsburg State University. These courses are in addition to the 60 hours offered by Pittsburg State University.

Total, 120 hours required for Bachelor of Science with a Major in Workforce Development degree.

Core Requirements (39 hours)

Foundation Courses (18 hours)

- TM-350 Societal Influence of Technology (3 hours)
- or
- GT-350 Technology and Civilization (3 hours)
- HRD-555 Diversity in Technology Management (3 hours)
- PSYCH-575 Industrial and Organizational Psychology (3 hours)
- SOC-360 Community Sociology (3 hours)
- PHIL-105 Ethics (3 hours)
- COMM-629 Theories of Human Communication (3 hours)

Business Related Courses (9 hours)

- TM-606 Industrial Supervision (3 hours)
- MKTG-330 Principles of Marketing (3 hours)
- MGT-430 Legal and Social Environment of Business (3 hours)

Workforce Development Courses (12 hours)

- EST-293 Introduction to Industrial Safety (3 hours)
- or
- EST-512 Risk Assessment (3 hours)
- TM-390 Trade and Job Analysis (3 hour)
- TM-399 Technology Management Professional Development (2 hours)
- TM-520 Leadership in the Workplace (3 hours)
- TM-699 Senior Assessment in Technology Management (1 hour)

The Bachelor of Science in Workforce Development program has two emphasis areas from which to choose:

- Supervision & Leadership, for those seeking mid-level management positions in all industry areas.
- Human Resource, for those interested in the human resource development field.

Supervision & Leadership Emphasis (21 hours)

- TM-679 Presentation Skills (3 hours)
- MGT-330 Management and Organizational Behavior (3 hours)
- EST-630 Safety Management (3 hours)
- TM-500 Industrial Organization and Technology Management (3 hours)
- TM-501 Work Measurement and Efficiency Methods (3 hours)
- TM-503 Facility Maintenance and Management (3 hours)
- HRD-596 Introduction to Human Resource Development (3 hours)

Human Resource Emphasis (21 hours)

- HRD-575 Instructional Media in Human Resource Development (3 hours)
- HRD-596 Introduction to Human Resource Development (3 hours)
- HRD-653 Workforce Preparation (3 hours)
- TM-679 Presentation Skills (3 hours)
- HRD-597 Organizational Staffing (3 hours)
- HRD-598 Talent Management (3 hours)
- HRD-630 Employee and Labor Relations (3 hours)

Hospitality Management Emphasis (21 hours)

- REC-400 Event Planning and Management (3 hours)
- REC-402 Event Entertainment and Technology (3 hours)
- REC-404 Event Design (3 hours)
- REC-406 Resort, Spa and Lodging Operations (3 hours)
- REC-408 Casino, Food, and Beverage Operations (3 hours)
- REC-410 Tourism Planning and Development (3 hours)
- HRD-596 Introduction to Human Resource Development (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

The Bachelor of Science in Workforce Development is an online bachelor's degree completion program designed for busy working adults seeking a flexible and convenient way to finish their degree. There are two options for students to enter this degree:

1. Students who have completed an associate's can complete this 60-hour degree program to earn their Bachelor of Science degree completely online.
2. Students who have not completed an associate's degree must complete the 60-hour degree program, include the Pitt State Pathway requirements for the Bachelor of Science degree and elective credits to meet the 120 hour requirement for a Bachelors Degree. Please note that while all 60 hours of the program requirements are offered online, not all Pathway requirements and electives may be offered online.

All 60-hours of coursework are available online and can be completed in two years. Students may enroll as either full-time or part-time depending on their needs.

PittState Pathway Requirements

Students not possessing an associate degree must complete the PittState Pathway requirements associated with the traditional Bachelor of Science degree at Pittsburg State University. These courses are in addition to the 60 hours offered online for the Workforce development program by Pittsburg State University.

Total, 120 hours required for Bachelor of Science with a Major in Workforce Development degree.

Core Requirements (39 hours)

Foundation Courses (27 hours)

- HRD 390 Trade and Job Analysis (3 Hours)
- HRD 525 History of Workforce Development (3 Hours)
- HRD 535 Ethical Decision Making in Workforce Development (3 Hours)
- HRD 545 Introduction to Organizational Development (3 Hours)
- HRD 555 Diversity and Non-Exclusion in the Workforce (3 Hours)
- HRD 556 Legal and Ethical Issues in the Workplace (3 Hours)
- HRD 565 Workforce Supervision (3 Hours)
- HRD 575 Instructional Media in HRD (3 Hours)
- HRD 653 Project Management Skills for Supervisors (3 Hours)

Workforce Development Courses (12 hours)

- HRD 585 Career and Professional Development (3 Hours)
- HRD 595 Developing a Learning Organization (3 Hours)
- HRD 596 Introduction to Human Resource Development (3 Hours)
- HRD 520 Leadership in the workplace (3 Hours)

Emphasis Requirements (21 hours)

The Bachelor of Science in Workforce Development program has three emphasis areas from which to choose:

- Supervision & Leadership, for those seeking mid-level management positions in all industry areas.
- Human Resource, for those interested in the human resource development field.
- Hospitality Management, for those looking to become professionals in the hospitality field.

Supervision & Leadership Emphasis (21 hours)

- HRD 530 Change Management (3 Hours)
- HRD 597 Organizational Staffing (3 Hours)
- HRD 625 Coaching Skills for Workforce Supervisors (3 Hours)
- HRD 635 The Emotionally Intelligent Supervisor (3 Hours)
- HRD 645 Building Teams in the Workplace (3 Hours)
- HRD 655 Effective Performance Improvement (3 Hours)
- HRD 679 Presentation Skills (3 Hours)

Human Resource Emphasis (21 hours)

- HRD 597 Organizational Staffing (3 Hours)
- HRD 598 Talent Management (3 Hours)
- HRD 625 Coaching Skills for Workforce Supervisors (3 Hours)

- HRD 630 Employee and Labor Relations (3 Hours)
- HRD 679 Presentation Skills (3 Hours)
- HRD 706 Strategies in the Development of Human Resources (3 Hours)
- HRD 741 HRD Strategies for Quality Improvement (3 Hours)

Hospitality Management Emphasis (21 hours)

- REC-400 Event Planning and Management (3 hours)
- REC-402 Event Entertainment and Technology (3 hours)
- REC-404 Event Design (3 hours)
- REC-406 Resort, Spa and Lodging Operations (3 hours)
- REC-408 Casino, Food, and Beverage Operations (3 hours)
- REC-410 Tourism Planning and Development (3 hours)
- Elective (3 Hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees.

3. Will this revision have specific Pitt State Pathway courses required? ☐ Yes ☒ No
   Please realize that this requirement will need to gain approval of the Pit tState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   There are no additional costs required for this modification.

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/5/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

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FOR IMMEDIATE RELEASE Print
May 8, 2018

Kansas Board of Regents announces Get AHEAD initiative

(Topeka, Kan.) - The Kansas Board of Regents has launched the Get AHEAD (Adult Higher Education Accessible Degrees) initiative to encourage and assist the 300,000 Kansas adults who have some college credit, but did not graduate, earn a degree.

The Get AHEAD initiative features seven of the 90 online bachelor's degree programs currently offered by Kansas public universities, a reverse transfer option for students who attended a community or technical college and who are eligible to receive an associate degree, credit for prior learning and military training, and information about sources of financial aid. Kansans who have earned some college credit, but did not obtain a degree, should visit getaheadkansas.org to learn more about the options available to them.

Representatives from universities, community colleges, technical colleges, workforce centers, chambers of commerce, media outlets, public libraries, and other organizations have collaborated on the development and implementation of a communication plan to help Kansas adults discover that it is never too late to earn a degree. Support for the Get AHEAD initiative has been provided by a $50,000 technical assistance grant from the Lumina Foundation Strategy Labs.
For more information, please contact Matt Keith at (785) 430-4237 or mkeith@ksbor.org.

###

About the Kansas Board of Regents:
The nine-member Kansas Board of Regents is the governing board of the state's six universities and the statewide coordinating board for the state's 32 public higher education institutions (six state universities, one municipal university, nineteen community colleges, and six technical colleges). In addition, the Board administers the state's student financial aid, adult education, high school equivalency, and career and technical education programs. Private proprietary schools and out-of-state institutions are authorized by the Kansas Board of Regents to operate in Kansas.

Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
In order to be able to offer a fully online program, all our courses need to be offered online. In addition, to help students graduate on time, these courses will allow for a timely rotation of courses, which our students can follow.
These courses will streamline our program to 100% online as well as a clear path to graduation with a clear and concise rotation of classes.

Proposed Course:

Course Number: HRD 390

Title of Course: Trade and Job Analysis

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☐ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): How to analyze trades, occupational pursuits, and jobs for divisions, operations and information. Consideration of the organization for instructional purposes.

Purpose/Justification for Proposed Course: This course will build the foundational context for students by expanding their knowledge of occupational analysis. This course will prepare students to break down any occupation into duties, tasks, and related work activities and sequence these for the purpose of teaching and improving employee performance.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1. Define Occupational Analysis
2. Create a job description.
3. Identify various sources to be used in developing a job analysis.
4. Identify and list the duties of an occupation.
5. Write measurable performance objectives for each level of Bloom's Taxonomy.
6. Identify the cognitive and attitudinal information topics that a worker must, should, or ought to know in order to perform their work.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Assessment strategies used in the course will include written assignments, discussion boards, case studies, quizzes, and exams.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required for this course.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees required for this course.

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There are no additional costs associated with this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/14/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (If applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

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Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
In order to be able to offer a fully online program, all our courses need to be offered online. In addition, to help students graduate on time, these courses will allow for a timely rotation of courses, which our students can follow.
These courses will streamline our program to 100% online as well as a clear path to graduation with a clear and concise rotation of classes.

Proposed Course:

Course Number: HRD 520

Title of Course: Leadership in the Workplace

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☐ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): A study of leadership styles, traits and characteristics and their effectiveness in various situations. Leadership related to employee performance.

Purpose/Justification for Proposed Course: This course will introduce students to the various leadership concepts and theories. Students will be introduced to a variety of leadership styles and practices in order to improve individual development as well as recognize leadership traits of others in the workplace.

Objectives/Student Learning Outcomes **(as it will appear in the syllabus)**
1. Compare and contrast the strengths and weaknesses of the different theoretical leadership models.
2. Demonstrate the characteristics of servant leadership.
3. Recognize applications of various theories of leadership.
4. Describe and discuss the different roles, responsibilities, and skills required for leading projects, teams, work groups, and organizations.
5. Discuss the roles ethics, gender, and culture play in leadership.
6. Summarize personal beliefs about leadership through enhanced self-awareness.
7. Develop effective strategies and techniques for articulating a vision.

Assessment Strategies [e.g., exams, projects, university rubric, etc. **(as it will appear in the syllabus)**]

Assessment strategies used in the course will include written assignments, discussion boards, case studies, quizzes, and exams.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required for this course.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees required for this course.

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There are no additional costs associated with this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/14/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
In order to be able to offer a fully online program, all our courses need to be offered online. In addition, to help students graduate on time, these course will allow for a timely rotation of courses, which our students can follow.
These courses will streamline our program to 100% online as well as a clear path to graduation with a clear and concise rotation of classes.

Proposed Course:

Course Number: HRD 525

Title of Course: History of Workforce Development

Credit Hours: 3

Date first offered: 2022 (Semester/Year) ☐ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course will give the student an overview of the history and foundations of Workforce Development[WD]. This course will help students grasp the overall field of Workforce Development. Students will get an overview of how WD came to be, where it has been, and where it is going.

Purpose/Justification for Proposed Course: This course will give students a foundational context from which the program develops.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1. To list the major contributors of WD.
2. To describe how WD has contributed to the development of human resources.
3. To construct a WD Historical Timeline.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Assessment strategies used in the course will include written assignments, discussion boards, journal article reviews, quizzes, and exams.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required for this course.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees required for this course.

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There are no additional costs associated with this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/5/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

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Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
In order to be able to offer a fully online degree completion program, all our courses need to be offered online. In addition, to help students graduate on time, these course will allow for a timely rotation of courses, which our students can follow. These courses will streamline our program to 100% online as well as a clear path to graduation with a clear and concise rotation of classes.

Proposed Course:

Course Number: HRD 530

Title of Course: Change Management.

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course will focus on change management in the workplace. Students will gain an understanding of the tools they need to understand change, lead change, and sustain change in the workplace.

Purpose/Justification for Proposed Course: This course will build the emphasis context for students by expanding their knowledge of change management in the workplace. Effectively managing change in the workplace is a critical skill required of today's supervisor.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1. To identify the factors in change management.
2. To describe how a supervisor effectively leads change in the workplace.
3. To identify and overcome obstacles to change.
3. To understand the impact of change in the workplace.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Assessment strategies will include case studies, discussion boards, presentations, quizzes, and exams.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required for this course.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees required for this course.

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There are no additional costs required for this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/5/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

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Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
In order to be able to offer a fully online program, all our courses need to be offered on line. In addition, to help students graduate on time, these course will allow for a timely rotation of courses, which our students can follow. These courses will streamline our program to 100% online as well as a clear path to graduation with a clear and concise rotation of classes.

Proposed Course:

Course Number: HRD 535

Title of Course: Ethical Decision Making in Workforce Development

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course will give the student an overview of ethical decision making in Workforce Development[WD]. This course will demonstrate how ethics in decision making help build trust for an organization's workforce.

Purpose/Justification for Proposed Course: This course will build the foundational context for students by expanding their knowledge of ethical decision making.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1. To identify ethical and unethical decision making in WD supervision and management.
2. To describe how ethics play an important role in building trust with an organization's workforce.
3. To apply ethical decision making in various case settings.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Assessment strategies used in the course will include written assignments, discussion boards, case studies, quizzes, and exams.

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Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required for this course.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees required for this course.

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There are no additional costs associated with this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/5/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
In order to be able to offer a fully online program, all our courses need to be offered online. In addition, to help students graduate on time, these course will allow for a timely rotation of courses, which our students can follow.
These courses will streamline our program to 100% online as well as a clear path to graduation with a clear and concise rotation of classes.

Proposed Course:

Course Number: HRD 545

Title of Course: Introduction to Organizational Development

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☐ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course provides an overview of the field and practice of organizational development (OD). This course will demonstrate how OD is used to improve the effectiveness of people and organizations.

Purpose/Justification for Proposed Course: This course will build the foundational context for students by expanding their knowledge of organizational development.

Objectives/Student Learning Outcomes **(as it will appear in the syllabus)**
1. To discuss foundational principles of OD.
2. To describe how OD plays an important role in building the potential of a workforce.
3. To apply OD practices in various case settings to help with workforce engagement and motivation.

Assessment Strategies [e.g., exams, projects, university rubric, etc. **(as it will appear in the syllabus)**]
Assessment strategies used in the course will include written assignments, discussion boards, case studies, quizzes, and exams.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required for this course.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees required for this course.

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There are no additional costs associated with this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/5/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 10/01/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Revision Effective: Fall 2021 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This change will not affect any other departments, college, unit curricula, or programs at Pittsburg State University.

Purpose/Justification for Revision to Course: Diversity has more to do with human resource development than it does with technology management. The title change of the course will align with the purpose of the course.

Existing Course:

Course Number: HRD 555

Title of Course: Diversity in Technology Management

Credit Hours: 3

Prerequisite: N/A

Course Description (**as it appears in the current catalog**): An analysis of how educational, social, cultural, political, and psychological events have and will continue to impact the manufacturing and technology-based workforce and the human resource development. The relationship of workforce diversity to employee recruitment, development, and utilization will be emphasized.

Proposed Course:

Course Number: HRD 555

Title of Course: Diversity and Non-Exclusion in the Workforce

Credit Hours: 3

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): An analysis and evaluation of how current trends of diversity and non-exclusion impact the development of human resources. The relationship of workforce diversity and non-exclusion to employee recruitment, development, and utilization will be emphasized.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   There are no additional costs for revising this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 10/12/20 Signature, Department Chairperson Andrew Klein

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
In order to be able to offer a fully online program, all our courses need to be offered online. In addition, to help students graduate on time, these course will allow for a timely rotation of courses, which our students can follow. These courses will streamline our program to 100% online as well as a clear path to graduation with a clear and concise rotation of classes.

Proposed Course:

Course Number: HRD 556

Title of Course: Legal and Ethical Issues in the Workplace

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☐ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course will focus on legal and ethical issues in the workplace. This course will demonstrate how important one's understanding of legal and ethical issues can help with managing a workforce.

Purpose/Justification for Proposed Course: This course will build the foundational context for students by expanding their knowledge of legal and ethical issues in the workplace.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1. To identify legal and ethical issues that present themselves in the workplace.
2. To describe legal and ethical issues impact a manager's decision making.
3. To apply one's knowledge of legal and ethical issues based on specific case scenarios.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Assessment strategies used in the course will include written assignments, discussion boards, journal article reviews, case studies, quizzes, and exams.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required for this course.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees required for this course.

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There are no additional costs associated with this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/5/20 Signature, Department Chairperson Andrew M Klebe

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

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Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
In order to be able to offer a fully online program, all our courses need to be offered online. In addition, to help students graduate on time, these course will allow for a timely rotation of courses, which our students can follow.
These courses will streamline our program to 100% online as well as a clear path to graduation with a clear and concise rotation of classes.

Proposed Course:

Course Number: HRD 565

Title of Course: Workforce Supervision

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course will give the students an the tools they need to effectively supervise their workforce. The focus will be on the functions of a supervisor and their application in the workforce.

Purpose/Justification for Proposed Course: This course will build the foundational context for students by expanding their knowledge of workforce supervision.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1. To identify the five managerial functions of workforce supervision.
2. To describe how the five managerial functions contribute to a supervisor's management of his/her workforce.
3. To apply one's knowledge of workforce supervision based on specific case scenarios.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Assessment strategies used in the course will include written assignments, discussion boards, case studies, quizzes, and exams.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required for this course.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees required for this course.

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   ____
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
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PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
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Date 10.29.20 Signature, College Curriculum Committee Chair _____

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Date 11.4.20 Signature, Dean _____

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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

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In order to be able to offer a fully online program, all our courses need to be offered online. In addition, to help students graduate on time, these course will allow for a timely rotation of courses, which our students can follow.
These courses will streamline our program to 100% online as well as a clear path to graduation with a clear and concise rotation of classes.

Proposed Course:

Course Number: HRD 585

Title of Course: Career and Professional Development

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course is designed to meet the professional development needs of workforce development majors. This course will give the students the tools they need to effectively lead career and professional development in the workforce.

Purpose/Justification for Proposed Course: This course will build the foundational context for students by expanding their knowledge of career and professional development for themselves as well as other individuals in the workforce. This is a critical skill for workforce development.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1. To understand how personal characteristics influence career development.
2. To demonstrate how to effectively conduct a job search and available resources.
3. To introduce career development theory as it relates to workforce development.
4. To understand the importance of continuous professional development.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Assessment strategies used in the course will include written assignments, discussion boards, journal article reviews, case studies, quizzes, and exams.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required for this course.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees required for this course.

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
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5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There are no additional costs associated with this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
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Date 10/5/20 Signature, Department Chairperson _____

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Date 10.29.20 Signature, College Curriculum Committee Chair _____

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Date 11.4.20 Signature, Dean _____

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Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

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In order to be able to offer a fully online program, all our courses need to be offered online. In addition, to help students graduate on time, these course will allow for a timely rotation of courses, which our students can follow.
These courses will streamline our program to 100% online as well as a clear path to graduation with a clear and concise rotation of classes.

Proposed Course:

Course Number: HRD 595

Title of Course: Developing a Learning Organization

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☐ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course will give the students the tools they need to effectively focus on the training and development of a workforce. Students will develop an understanding of how learning takes place within the organization.

Purpose/Justification for Proposed Course: This course will build the foundational context for students by expanding their knowledge of learning and training in relation to the development of a workforce.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1. To identify the factors in conducting an effective needs assessment.
2. To describe how learning contributes to the development of a workforce.
3. To apply one's knowledge of training and development based on a specific case scenario.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Assessment strategies used in the course will include written assignments, discussion boards, case studies, quizzes, and exams.

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Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required for this course.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees required for this course.

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

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4. Will this course be required of any education majors? ☐ Yes ☒ No
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5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There are no additional costs associated with this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

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Date 10/5/20 Signature, Department Chairperson _____

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Date 10.29.20 Signature, College Curriculum Committee Chair _____

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Date 11.4.20 Signature, Dean _____

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Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

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These courses will streamline our program to 100% online as well as a clear path to graduation with a clear and concise rotation of classes.

Proposed Course:

Course Number: HRD 625

Title of Course: Coaching Skills for Workforce Supervisors

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course will give the students the tools they need to effectively coach a workforce. Students will gain an understanding of effective coaching skills and how coaching can contribute to the development of a workforce.

Purpose/Justification for Proposed Course: This course will build the emphasis context for students by expanding their knowledge of coaching and how it helps to develop the potential of a workforce.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1. To identify the factors in conducting an effective coaching session.
2. To describe how coaching contributes to the development of a workforce.
3. To apply one's knowledge of coaching based on a specific case scenario.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Assessment strategies used in the course will include written assignments, discussion boards, case studies, quizzes, and exams.

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Additional Questions

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   There are no additional resources required for this course.

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   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

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   There are no additional student fees required for this course.

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5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There are no additional costs associated with this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

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☐ Yes ☒ No

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Proposed Course:

Course Number: HRD 635

Title of Course: The Emotionally Intelligent Supervisor

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course will give the students the tools they need to effectively supervise a workforce based on Social and Emotional Intelligence. This course will cover the four quadrant model and 26 competencies associated with Social and Emotional Intelligence.

Purpose/Justification for Proposed Course: This course will build the emphasis context for students by expanding their knowledge of emotional intelligence and it's importance for supervisors.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1. To identify the factors in emotional intelligence.
2. To describe how social and emotional intelligence can positively influence the supervision of a workforce.
3. To apply one's knowledge of social and emotional intelligence and supervision based on a specific case scenario.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Assessment strategies used in the course will include written assignments, discussion boards, case studies, quizzes, and exams.

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Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required for this course.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees required for this course.

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

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LEGISLATIVE PROCESS
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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

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☐ Yes ☒ No

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Proposed Course:

Course Number: HRD 645

Title of Course: Building Teams in the Workplace

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course will give the students the tools they need to effectively build and guide diverse teams. This course will also provide students with the tools to effectively manage conflict within a team.

Purpose/Justification for Proposed Course: This course will build the emphasis context for students by expanding their knowledge of team building and conflict management.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1. To identify the factors in building effective teams.
2. To describe how a supervisor can help to manage conflict.
3. To apply one's knowledge of team building and conflict management by solving a case study.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Assessment strategies used in the course will include written assignments, discussion boards, case studies, quizzes, and exams.

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Additional Questions

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   There are no additional resources required for this course.

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Date 10/5/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 10/01/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Revision Effective: Fall 2021 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This change will not affect any other departments, college, unit curricula, or programs at Pittsburg State University.

Purpose/Justification for Revision to Course: This is simply a title change for the course.

Existing Course:

Course Number: HRD 653

Title of Course: Workforce Preparation

Credit Hours: 3

Prerequisite: N/A

Course Description (**as it appears in the current catalog**): Familiarizes students with modern innovative methods for developing and preparing employees . The course provides examples of employee empowerment and problem-solving techniques used in preparing the workforce.

Proposed Course:

Course Number: HRD 653

Title of Course: Project Management Skills for Supervisors.

Credit Hours: 3

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): Familiarizes students with innovative methods for developing problem-solving techniques . The course provides examples of employee empowerment through project management skills used in workforce preparation.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   There are no additional costs for revising this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/13/20 Signature, Department Chairperson _____

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair _____

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: TECHNOLOGY Submission Date: 10/2/2020

Contact Person: Krissy Lewis ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
In order to be able to offer a fully online degree completion program, all our courses need to be offered online. In addition, to help students graduate on time, these course will allow for a timely rotation of courses, which our students can follow. These courses will streamline our program to 100% online as well as a clear path to graduation with a clear and concise rotation of classes.

Proposed Course:

Course Number: HRD 655

Title of Course: Effective Performance Improvement.

Credit Hours: 3

Date first offered: 2021 (Semester/Year) ☒ Fall ☐ Spring ☐ Summer (check all that apply)

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): This course will focus on performance improvement in the workplace. Students will gain an understanding of the tools they need to conduct effective performance appraisals. Students can use these tools in a supervisory role to help employees achieve better performance and growth.

Purpose/Justification for Proposed Course: This course will build the emphasis context for students by expanding their knowledge of giving feedback and conducting performance evaluations.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1. To identify the factors in constructive feedback.
2. To describe how a supervisor effectively conducts performance appraisals.
3. To identify potential benefits and issues associated with performance appraisals.
3. To apply one's knowledge of communication and feedback by conducting a performance appraisal role play.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Assessment strategies will include case studies, discussion boards, presentations, quizzes, and exams.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   There are no additional resources required for this course.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   There are no additional student fees required for this course.

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   There are no additional costs required for this course.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/5/20 Signature, Department Chairperson Andrew M Kahl

☒ Approved: College Curriculum Committee
Date 10.29.20 Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
Date 11.4.20 Signature, Dean

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11-23-20 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

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