Pittsburg State University
Faculty Senate Meeting

Date: Monday, January 24, 2022
Time: 3:00 p.m.
Location: Ballroom C, Overman Student Center

Agenda

I. **Call to order**

II. **Guest Speakers**

    A. **Bobby Winters,** PSU in Paraguay Academic Achievement Award

III. **Approval of December 6, 2021 minutes**

IV. **Announcements**

    A. **Provost and Vice President of Academic Affairs- Dr. Howard Smith**

    B. **PSU/KNEA Remarks- Khamis Siam**

    C. **Student Senate Remarks- Kaedra Brenner**

    D. **Unclassified Professional Senate Remarks- Mary Jo Meier**

    E. **University Support Staff Remarks- Jeannice Parker**

    F. **Faculty Senate Report- Shawnee Hendershot**

IV. **Committee Reports**

    A. **Academic Affairs Committee - Chair: Mike Carper**

- Undergraduate Curriculum Subcommittee - **Chair: Mary Jo Goedeke** (Mike Carper reporting)

- Library Services/Learning Resources Subcommittee - **Chair:** Chase Dearinger

- Online and Distance Learning Committee - **Chair:** Alex Binder

- Academic Honors Subcommittee - **Chair: Matthew Lunde**

- Honors College Subcommittee - **Chair: Michelle Hudiburg**

- Writing Across the Curriculum Subcommittee - **Chair: Alex Binder**

- Diversity and Multicultural Affairs Subcommittee - **Chair: Eric Rojas**

B. Student-Faculty Committee - Chair: Tracy Stahl (Grant Moss reporting)

C. All-University Committee - Chair: John Daley

D. Faculty Affairs Committee - Chair: Jennifer Harris

E. Constitution Committee - Chair: Norman Philipp

F. Pitt State Pathway Committee - Chair: Bob Kehle

G. Budget Committee - Chair: Chris Childers

H. Academic Honesty Committee - Chair: Karen Johnson

V. **Unfinished Business:**

VI. **New Business:**

VI. **Open Forum:**

VIII. **Adjournment**

Next Faculty Senate Meeting: February 28, 3 p.m., Ballroom C

Purpose

The purpose of this award is to honor academic achievement and encourage continuous enrollment in the PSU in Paraguay program.

Requirements

The award will be given to the top three students (as measured by GPA) who are enrolled in classes in March, April, May, and June. They will be awarded a scholarship funded by International Programs and Services for tuition for one 3-credit hour course.

This will be repeated for students who are enrolled July, August, September, and October who will be given the scholarship as well. Ties will be broken by subjective judgement of program director.

Committee Reports

Academic Affairs – Chair: Mike Carper

Undergraduate Curriculum – Chair: Mary Jo Goedeke (Mike Carper reporting)

Library Services – Chair: Chase Dearinger
    No report.

Online and Distance Learning – Chair: Alex Binder

Academic Honors – Chair: Matthew Lunde

Honors College – Chair: Michelle Hudiburg

Writing Across the Curriculum – Chair: Alex Binder

Diversity and Multicultural Affairs – Chair: Eric Rojas
    No report.

Student-Faculty – Chair: Tracy Stahl (Grant Moss reporting)
    No report.

All-University – Chair: John Daley
    No report.

Faculty Affairs – Chair: Jennifer Harris (Amy Hite reporting)

Constitution – Chair: Norman Philipp
Proposed changes to the Constitution:

EXISTING

BYLAW IV – A. Academic Affairs

5. Online and Distance Learning Subcommittee. (See Article IV.B.) This subcommittee shall include one faculty member from each of the four colleges/schools, one faculty member from Axe Library staff, two faculty from the Faculty Senate membership, and two students. The Dean of Graduate and Continuing Studies and the Director of the Center for Teaching and Learning Technologies shall serve as an ex-officio member. This subcommittee shall:
    a. Serve as a communications link between organizational units and Office of Graduate and Continuing Studies in regard to online and distance learning courses, policies and issues.
    b. Help recruit faculty and other appropriate resource persons to participate in online and distance learning activities.
    c. Participate in the formation, development and implementation of guidelines and procedures utilized in carrying out functions of the Office of Graduate and Continuing Studies regarding online and distance learning.
    d. Identify areas/methods by which the Office of Graduate and Continuing Studies can increase online and distance learning services to the University. (Adopted 12/14/87 Amended 3/20/89, 5/11/98, Amended 5/7/18, 12/07/20).

PROPOSED

BYLAW IV – A. Academic Affairs

5. Online and Distance Learning Subcommittee. (See Article IV.B.) This subcommittee shall include one faculty member from each of the four colleges/schools, one faculty member from ~~Axe Library~~ **Library Services** staff, two faculty from the Faculty Senate membership, and two students. The ~~Dean of Graduate and Continuing Studies and the~~ Director of the Center for Teaching and Learning Technologies **and the Registrar** shall serve as an ex-officio member. **Additionally, the College Dean shall serve as an ex-officio member with this position rotating between the deans every 2 years.** This subcommittee shall:
    a. Serve as a communications link between organizational units and Office of Graduate and Continuing Studies in regard to online and distance learning courses, policies and issues.
    b. Help recruit faculty and other appropriate resource persons to participate in online and distance learning activities.
    c. Participate in the formation, development and implementation of guidelines and procedures utilized in carrying out functions of the Office of Graduate and Continuing Studies regarding online and distance learning.
    d. Identify areas/methods by which the Office of Graduate and Continuing Studies can increase online and distance learning services to the University. (Adopted 12/14/87 Amended 3/20/89, 5/11/98, Amended 5/7/18, 12/07/20, **XX/XX/2022**).

EXISTING

BYLAW IV – A. Academic Affairs

1. Online Undergraduate Curriculum Subcommittee. This subcommittee shall consist of five faculty members and one student member. Each school curriculum committee will nominate one of its members (normally the elected chair) to the Faculty Senate Executive Committee for appointment. The Provost and Vice President of Academic Affairs shall serve as an ex officio member. The undergraduate curriculum subcommittee shall review and approve or reject proposals forwarded to it by the school curriculum committees. It shall deal only with undergraduate curricular proposals and course proposals at the 699 level and below. (Graduate curricular matters, including the approval of courses at the 700 level and above, fall under the jurisdiction of the Graduate Council and/or graduate faculty.) The agenda and minutes of the undergraduate curriculum subcommittee shall be circulated to all members of the Senate, deans, and departmental chairpersons prior to the Senate meeting in which action on such proposals is to be taken. All actions of the undergraduate curriculum subcommittee shall be reported at the Senate meeting immediately following the circulation of the subcommittee minutes. Such action shall be considered final unless challenged by the Senate at the time of the subcommittee report. The undergraduate curriculum subcommittee shall also establish Senate-approved guidelines for its actions. These guidelines should provide the frame of reference in which the various school committees will work, as, for example: (Amended 4/15/91,12/07/20)
    a. New program proposals must have Board of Regents' approval.
    b. Faculty resources must be logically available for the implementation of curricular modifications.
    c. Reasonable physical resources should be available.
    d. Adequate library resources should be available.
    e. Curriculum modification should make a discernible contribution to the academic program of the University.
    f. New courses should not be introduced when existing courses may be modified and updated to include new materials.

PROPOSED

BYLAW IV – A. Academic Affairs

1. Online Undergraduate Curriculum Subcommittee. This subcommittee shall consist of five faculty members and one student member. Each school curriculum committee will nominate one of its members (normally the elected chair) to the Faculty Senate Executive Committee for appointment. The Provost, Registrar and Vice President of Academic Affairs shall serve as an ~~ex officio~~ ex-officio member. The undergraduate curriculum subcommittee shall review and approve or reject proposals forwarded to it by the school curriculum committees. It shall deal only with undergraduate curricular proposals and course proposals at the 699 level and below. (Graduate curricular matters, including the approval of courses at the 700 level and above, fall under the jurisdiction of the Graduate Council and/or graduate faculty.) The agenda and minutes of the undergraduate curriculum subcommittee shall be circulated to all members of the Senate, deans, and departmental chairpersons prior to the Senate meeting in which action

on such proposals is to be taken. Prior to any vote being taken by the subcommittee, the subcommittee shall meet face-to-face to discuss proposals before the committee. All actions of the undergraduate curriculum subcommittee shall be reported at the Senate meeting immediately following the circulation of the subcommittee minutes. Such action shall be considered final unless challenged by the Senate at the time of the subcommittee report. The undergraduate curriculum subcommittee shall also establish Senate-approved guidelines for its actions. These guidelines should provide the frame of reference in which the various school committees will work, as, for example: (Amended 4/15/91,12/07/20, XX/XX/2022)

   a. New program proposals must have Board of Regents' approval.
   b. Faculty resources must be logically available for the implementation of curricular modifications.
   c. Reasonable physical resources should be available.
   d. Adequate library resources should be available.
   e. Curriculum modification should make a discernible contribution to the academic program of the University.
   f. New courses should not be introduced when existing courses may be modified and updated to include new materials.

Pitt State Pathway – Chair: Bob Kehle
   No report.

Budget Committee – Chair: Chris Childers
   No report.

Academic Honesty – Chair: Karen Johnson
   No report.

| | Voting Members | | | | | Ex-Officio |
	Carper	Goedeke	Gupta	Lewis	Pitts	Johnson
				NOT PRESENT	NOT PRESENT	
Dept: BIOL						
Request for New Course						
Add BIOL 552 Information to Bioinformatics*	Nay	Nay	Nay			
Dept: EDUC						
Request Revision to Curriculum						
Elementary Education Unified to add online delivery method	X	X	NOT PRESENT			X
Request for New Course						
Add EDUC 531 Literacy for the Primary Grades	X	X	X			
Add EDUC 541 Elementary Mathematics Methods	X	X	X			
Add EDUC 542 Integrating Creative Experiences	X	X	X			
Add EDUC 544 Literacy for the Intermediate Grades	X	X	X			
Add EDUC 568 Elementary Science/Social Studies Methods	X	X	X			
Dept: HPASS						
Request for Deletion of Course						
Delete SWK 420 Advanced Social Work Practice I - approved with change to effective date, from 22SP to 22WF	X	X	X			
Delete SWK 600 Advanced Social Work Practice II	X	X	X			
Delete SWK 601 Advanced Social Work Practice III	X	X	X			
Request for New Course						
Add SWK 501 Advanced Social Work Practice I: Micro Practice	X	X	X			
Add SWK 502 Advanced Social Work Practice II: Mezzo Practice	X	X	X			
Add SWK 503 Advanced Social Work Practice II: Macro Practice	X	X	X			
Dept: TWL						
Request Revision to Curriculum						
Revise AAS Career and Tech Ed. to accept higher level math courses	X	X	X			
Revise BS Career and Tech. Ed. to accept higher level math courses	X	X	X			
Revise Career and Technical Education to include TTED 731 as elective	X	X	X			

* BIOL 552 was sent back for clarification. The request for new course indicated that this course could be taken as a topics course for 1-3 hours by K-INBRE Bioinformatics Scholars, but the proposed course was for a set 3 hours. Sent back for The request also indicated the same course has been offered as a 2 hour topics course in the past. clarification on the number of hours and information regarding the connection between the K-INBRE Bioinformatics Scholars program.

Request for Deletion of Course

(Undergraduate Course Numbers through Course Number 699)

Department: HPASS **College:** Arts & Sciences

Submission Date: 11/4/21

Contact Person: Kristen Humphrey   **X** Faculty Member

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University? ☐
Yes   **X** No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This decision affects the social work program only.

Purpose/Justification for Course Deletion: We started a cooperative MSW program with KU, and we want our BSW course numbers to correspond with our MSW course numbers which are cross-listed. To do this, we have to delete the current course and create a new course with the number we would like to use.

Course to be Deleted: Course Number: SWK 420

Title of Course: Advanced Social Work Practice I

Credit Hours: 3

Deletion Effective: Spring 2022

Currently Offered: X Fall   **X** Spring   ☐ Summer   (check all that apply)

Was this course a part of the Pitt State Pathway package? ☐ Yes **X** ☐ No

Is there a departmental course that will be proposed as a substitute? ☐ Yes ☐ No   **N/A**

Please realize that it will need to gain approval of the Pitt State Pathway Committee.

Was this course required of any education majors? ☐ Yes **X** No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

Request for Deletion of Course- Revised Fall 2021   *1 Pittsburg State University*

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date **11/5/21** Signature, Department Chairperson _Jane M Olweg_

☐ Approved: College Curriculum Committee
Date **11/29/21** Signature, Committee Chair _Mary Carol Pomatto_

☐ Approved: Dean of College
Date **11/29/21** Signature, Dean _Mary Carol Pomatto_

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date **01-05-2022** Signature, Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the SharePoint, within the appropriate College folder, *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process. *2*

Re: SWK 420

James Oliver JR <joliver@pittstate.edu>
Mon 1/10/2022 10:04 AM
To: Michelle Hensley <mhensley@pittstate.edu>
Cc: Marty White <mwhite@pittstate.edu>; Kristen Humphrey <krhumphrey@pittstate.edu>

📎 1 attachments (990 KB)
SWK420_deletion.pdf;

Michelle,
I authorize the update to the legislation from to reflect that SWK 420 will be offered during the SP 22 semester, after which it will be deleted.

Jamie

From: Michelle Hensley <mhensley@pittstate.edu>
Sent: Monday, January 10, 2022 10:00 AM
To: James Oliver JR <joliver@pittstate.edu>
Subject: Re: SWK 420

No, they just want to amend the effective date since it will be taught during the spring semester. Are you authorizing the update?

Michelle Hensley
Executive Assistant
Registrar Office
Pittsburg State University
620/235-4206

Simple. Safe. Smart. If you have questions or concerns regarding the validity of this email, please contact the individual or department that sent this email, ITSecurity@pittstate.edu, or Gorilla Geeks at 620-235-4600.

From: James Oliver JR <joliver@pittstate.edu>
Sent: Friday, January 7, 2022 2:44 PM
To: Michelle Hensley <mhensley@pittstate.edu>
Subject: Re: SWK 420

Michelle,
Does anything else need to be done on this post Kristen's email?

Jamie

From: Michelle Hensley <mhensley@pittstate.edu>

SWK 420

Michelle Hensley <mhensley@pittstate.edu>

Fri 1/7/2022 11:47 AM

To: Kristen Humphrey <krhumphrey@pittstate.edu>; James Oliver JR <joliver@pittstate.edu>

Cc: Marty White <mwhite@pittstate.edu>

Afternoon All -

Undergrad Curriculum committee met yesterday and was told that the effective date for this deletion needs to be corrected, Spring 2022.
Please send me an email with this correction and I will take it from there....thank you!

Michelle Hensley
Executive Assistant
Registrar Office
Pittsburg State University
620/235-4206

Simple. Safe. Smart. If you have questions or concerns regarding the validity of this email, please contact the individual or department that sent this email, ITSecurity@pittstate.edu, or Gorilla Geeks at 620-235-4600.

Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>HPASS</u>   College: <u>Arts & Sciences</u>   Submission Date: <u>11/5/21</u>

Contact Person: <u>Kristen Humphrey</u>   ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course only affects the social work program</u>

Proposed Course:

Course Number: <u>501</u>

Title of Course: <u>Advanced Social Work Practice I: Micro Practice</u>

Credit Hours: <u>3</u>

Date first offered: <u>Sping 2022</u>   ☒ Fall ☒ Spring ☐ Summer
            (Semester/Year)   (check all that apply)

Prerequisite: <u>SWK 201 Introduction to Social Work; SWK 222 Basic Helping Skills.</u>
<u>Prerequisite or Corequisite: SWK 385 Human Behavior in the Social Environment I</u>

Course Description (**as it will appear in the next catalog**): <u>The integration and application of social work knowledge, values, and skills to intervention at the micro level, with an emphasis within a generalist framework. Social work with individuals and families and case management receive special attention. Only open to social work majors.</u>

Purpose/Justification for Proposed Course: <u>This is an existing course. We are changing the course number and modifying the title slightly. We started a cooperative MSW program and want our numbers for our Advanced Practice sequence to correspond with the numbers we chose for the master's level Advance Practice sequence.</u>

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
<u>Students will:</u>
<u>Practice assessment at the individual and family level</u>
<u>1. collect and organize data, and apply critical thinking to interpret information from clients and constituencies.</u>
<u>2. apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in the analysis of assessment data from clients and constituencies;</u>
<u>3. develop mutually agreed-on intervention goals and objectives based on the critical assessment of strengths, needs, and challenges within clients and constituencies;</u>
<u>4. select appropriate intervention strategies based on the assessment, research knowledge, and values and preferences of clients and constituencies</u>

<u>Practice intervention with indivuals and families</u>
<u>1. critically choose and implement interventions to achieve practice goals and enhance capacities of clients and constituencies.</u>

Request for New Course- Revised Fall 2021

1

2. Apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical

3. Use inter-professional collaboration as appropriate to achieve beneficial practice outcomes

4. Facilitate effective transitions and endings that advance mutually agreed-on goals.

Assessment Strategies [e.g., exams, projects, university rubric, etc. **(as it will appear in the syllabus)**]

Students are assessed with 4 exams, practice interviews, a written social history, a theory-focused paper, and an ethical dilemma paper.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   _____

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   <u>N/A</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date _1/5/21_ Signature, Department Chairperson

☐ Approved: College Curriculum Committee
Date _11/29/21_ Signature, College Curriculum Committee Chair _Mary Carol Pomatto_

☐ Approved: Dean of College
Date _11/29/21_ Signature, Dean _Mary Carol Pomatto_

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _01-05-2022_ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>HPASS</u>   College: <u>Arts & Sciences</u>   Submission Date: <u>11/5/21</u>

Contact Person: <u>Kristen Humphrey</u>
                                                                    ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course only affects the social work program</u>

Proposed Course:
Course Number: <u>502</u>

Title of Course: <u>Advanced Social Work Practice II: Mezzo Practice</u>

Credit Hours: <u>3</u>

Date first offered: <u>Sping 2022</u>   ☒ Fall ☒ Spring ☐ Summer
                      (Semester/Year)   (check all that apply)

Prerequisite: <u>SWK 501 Advanced Social Work Practice I: Micro Practice; Prerequisite OR Corequisite: SWK 485 Human Behavior in the Social Environment II: Groups and Communities. Open to social work majors only.</u>

Course Description (**as it will appear in the next catalog**): <u>Advanced Social Work Practice II: Mezzo Practice. 3 Credit Hours. Continuation of SWK 501 Advanced Social Work Practice I. This course covers social work practice at the group (mezzo) level. Students learn about the group process, participate in a student led group, and lead a group. Only open to social work majors.</u>

Purpose/Justification for Proposed Course: <u>This is an existing course. We are changing the course number and modifying the title slightly. We started a cooperative MSW program and want our numbers for our Advanced Practice sequence to correspond with the numbers we chose for the master's level Advance Practice sequence.</u>

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
<u>Students will:</u>

1.   <u>Apply the generalist model of practice at the mezzo level by planning and leading a group in class.</u>
2.   <u>Utilize social work or other behavioral science literature to determine an appropriate group-level intervention for a specific client-group need. (e.g., appropriate intervention for people with bulimia, appropriate intervention for smoking cessation)</u>
3.   <u>Develop a 4-week plan for a group using best practices for group plans and EBP literature for their target population.</u>
4.   <u>Identify stages of the group process.</u>
5.   <u>Identify benefits, best practices, and challenges of group work.</u>

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]

Request for New Course- Revised Fall 2021

1

Students are assessed with chapter quizzes, 2 exams, leading a group, and developing a written group plan utilizing evidence based practice literature.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
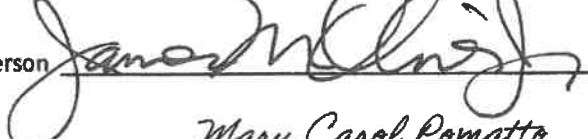
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   _____

3. Is this course to be considered for Pitt State Pathway? ☐ Yes   ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes   ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   <u>N/A</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date **11/5/21** Signature, Department Chairperson

☐ Approved: College Curriculum Committee
Date **11/29/21** Signature, College Curriculum Committee Chair *Mary Carol Pomatto*

☐ Approved: Dean of College
Date **11/29/21** Signature, Dean *Mary Carol Pomatto*

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date **01-05-2022** Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Pittsburg State University

Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: <u>HPASS</u>   College: <u>Arts & Sciences</u>

Submission Date: <u>11/5/21</u>

Contact Person: <u>Kristen Humphrey</u>

☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course only affects the social work program</u>

Proposed Course:
Course Number: <u>503</u>

Title of Course: <u>Advanced Social Work Practice III: Macro Practice</u>

Credit Hours: <u>3</u>

Date first offered: <u>Sping 2022</u>   ☒ Fall   ☒ Spring   ☐ Summer
　　　　　　　　(Semester/Year)　　　　　(check all that apply)

Prerequisite: <u>SWK 501 Advanced Social Work Practice I: Micro Practice; Prerequisite OR Corequisite: SWK 465 Policy II: Social Welfare Policy Analysis; SWK 485 Human Behavior in the Social Environment II: Groups and Communities. Open to social work majors only.</u>

Course Description (**as it will appear in the next catalog**): <u>SWK 503. Advanced Social Work Practice III: Macro Practice. 3 Credit Hours. Continuation of SWK 501 Advanced Social Work Practice I: Micro Practice. This course covers social work practice at the community (macro) level. Students learn about facilitating change at the organizational or community level. Students organize and lead a project which benefits people at the community level. Only open to social work majors.</u>

Purpose/Justification for Proposed Course: <u>This is an existing course. We are changing the course number and modifying the title slightly. We started a cooperative MSW program and want our numbers for our Advanced Practice sequence to correspond with the numbers we chose for the master's level Advance Practice sequence.</u>

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
<u>Students will:</u>

1.　　<u>Apply the generalist model of practice at the macro level.</u>

2.　　<u>Engage in community organization practice under supervision.</u>

3.　　<u>Identify effects of discrimination and prejudice upon all of the citizens of a community, but especially upon members of minority groups and women.</u>

Request for New Course- Revised Fall 2021

1

4. Identify ways in which agency policies and program operations affect the social worker's capacity to deliver services.

5. Integrate social work values and ethics into the systemic perspective of practice at the macro level.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Students are assessed with chapter quizzes, 2 exams, and planning and leading a community-based project.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

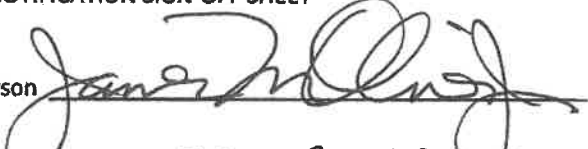## Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
    <u>None</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
    ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

    Please give the rationale for additional student fees:
    _____

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No
    If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
    If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
    <u>N/A</u>

Pittsburg State University

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date **11/5/28** Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date **11/29/21** Signature, College Curriculum Committee Chair *Mary Carol Pomatto*

☐ Approved: Dean of College
Date **11/29/21** Signature, Dean *Mary Carol Pomatto*

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date **01-05-2022** Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for Deletion of Course

(Undergraduate Course Numbers through Course Number 699)
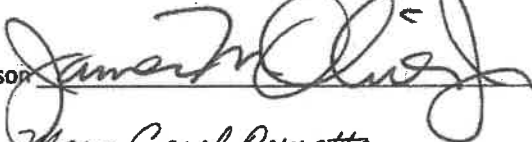
Department: HPASS **College:** Arts & Sciences   **Submission Date:** 11/4/21

Contact Person: Kristen Humphrey   **X** Faculty Member

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University? ☐
Yes   **X** No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This decision affects the social work program only.

Purpose/Justification for Course Deletion: We started a cooperative MSW program with KU, and we want our BSW course numbers to correspond with our MSW course numbers which are cross-listed. To do this, we have to delete the current course and create a new course with the number we would like to use.

Course to be Deleted: Course Number: SWK 600

Title of Course: Advanced Social Work Practice II

Credit Hours: 3

Deletion Effective: Spring 2022

Currently Offered: X Fall   **X** Spring   ☐ Summer   (check all that apply)

Was this course a part of the Pitt State Pathway package? ☐ Yes **X** No

Is there a departmental course that will be proposed as a substitute? ☐ Yes ☐ No   **N/A**

Please realize that it will need to gain approval of the Pitt State Pathway Committee.

Was this course required of any education majors? ☐ Yes **X** No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

Request for Deletion of Course- Revised Fall 2021   *1 Pittsburg State University*

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date _11/5/21_ Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date _11/29/21_ Signature, Committee Chair _Mary Carol Pomatto_____

☐ Approved: Dean of College
Date _11/29/21_ Signature, Dean _Mary Carol Pomatto_____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _01-05-2022_ Signature, Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the SharePoint, within the appropriate College folder, *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process. *2*

Request for Deletion of Course

(Undergraduate Course Numbers through Course Number 699)

Department: HPASS **College:** Arts & Sciences   **Submission Date:** 11/4/21

Contact Person: Kristen Humphrey   **X** Faculty Member

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University? ☐
Yes   **X** No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
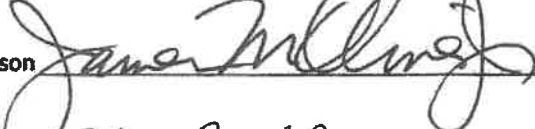
This decision affects the social work program only.

Purpose/Justification for Course Deletion: We started a cooperative MSW program with KU, and we want our BSW course numbers to correspond with our MSW course numbers which are cross-listed. To do this, we have to delete the current course and create a new course with the number we would like to use.

Course to be Deleted: Course Number: SWK 601

Title of Course: Advanced Social Work Practice III

Credit Hours: 3

Deletion Effective: Spring 2022

Currently Offered: X Fall   **X** Spring   ☐ Summer   (check all that apply)

Was this course a part of the Pitt State Pathway package? ☐ Yes **X** ☐ No

Is there a departmental course that will be proposed as a substitute? ☐ Yes ☐ No   **N/A**

Please realize that it will need to gain approval of the Pitt State Pathway Committee.

Was this course required of any education majors? ☐ Yes   **X** No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

Request for Deletion of Course- Revised Fall 2021   *1 Pittsburg State University*

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 11/5/21 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 11/29/21 Signature, Committee Chair _____ Mary Carol Pomatto _____

☐ Approved: Dean of College
Date 11/29/21 Signature, Dean _____ Mary Carol Pomatto _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 01-05-2022 Signature, Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the SharePoint, within the appropriate College folder, *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process. *2*

Request for Revision to Curriculum

Revision for: ☒ Major   ☐ Minor   ☐ Emphasis   ☐ Certificate

Department: Teaching and Leadership   College: Education

Submission Date: 10/15/2021   Revision Effective: Fall, 2022

                                                                                                    (Year)
Contact Person: Dr. Cherona Hicklin   ☐ Faculty member ☒ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Elementary Education Unified

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
—

Description of Change: Provide an online delivery route for this major.

Rationale for Change (include changes to curriculum objectives): The department is answering the call from community stakeholders to provide an online route for paraeducators to earn their undergraduate degree and, subsequently, their teaching license. The result will directly address teacher shortages in special education.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation.
It is only offering an alternative delivery to an existing major.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
It is only offering an alternative delivery to an existing major.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Pitt State Pathway
The Pitt State Pathway requirements consist of 40-41 credit hours of course work. All baccalaureate students must successfully pass these requirements. Courses meeting Pitt State Pathway requirements may also satisfy major, minor, emphasis or program requirements.
Below is the preferred PittState Pathway for a Bachelor of Science in Education with a major in Elementary Education Unified K-6.

COMM 207, ENGL 101, ENGL 299, MATH 204, BIOL 113, PHYS 171 & 172, POLS 101, GEOG 106, PSYCH 155, HHP 150, HIST 201 or 202 are content core curriculum of 33 hours. A 2.80 GPA in this content core is required for admission to Teacher Education.
Core Requirements (12 hours) See notes *1
Written Communication

- ENGL-101 English Composition (3 hours)
- ENGL-299 Introduction to Research Writing (3 hours)

Verbal Communication
- COMM-207 Speech Communication (3 hours)

Quantitative/Analytic Methods
- MATH-204 Mathematics for Education I (3 hours)

*1

Must have a C or better in each of these Core Elements: ENGL-01, ENGL-299, COMM-207, MATH-204.

Essential Studies (23-24 hours)

Human Experience
- ART-311 Art Education (3 hours)

Human Systems
- EDTH-330 Technology for Teaching and Learning (3 hours)
- GEOG-106 World Regional Geography (3 hours)
- HIST-201 American History to 1865 (3 hours)
- or
- HIST-202 American History from 1865 (3 hours)
- POLS-101 U.S. Politics (3 hours)

Natural World
- BIOL-113 Environmental Life Science (4 hours)

Wellness Strategies
- HHP-150 Lifetime Fitness Concepts (1 hour)
- and
- PSYCH-155 General Psychology (3 hours)

Gorilla Gateway
- UGS-150 Gorilla Gateway (2 hours)

Pathway Elective (4 hours)
- PHYS-171 Physical Science (3 hours)
- and
- PHYS-172 Physical Science Laboratory (1 hour)

Math Requirement
- MATH-304 Mathematics for Education II (3 hours)

Education, Psychology, and Laboratory Experiences (56 hours)
The following courses must be completed with a 3.00 GPA or higher and no grade lower than a "C" for admission to Professional Semester.

NOTE: Must meet basic skills requirement to enroll in any EDUC courses with the exception of EDUC 261 Explorations in Education.
- EDUC-252 Children's Literature (3 hours)
- EDUC-261 Explorations in Education (3 hours)

Requires an additional 33 hours of field experience outside the class and concurrent enrollment with PSYCH 263 recommended.
- EDUC-307 Clinical Experience (1 hour)

Requires an additional 33 hours of field experience outside the class.
- EDUC-320 Developmentally Appropriate Curriculum for Elementary Education (4 hours)
- EDUC-321 Methods in Creative Expression (3 hours)
- or

- MUSIC-140 Children's Music (3 hours)
- EDUC-359 Elementary School Mathematics Primary (2 hours)
- EDUC-362 Elementary School Science (3 hours)

Must earn 60 hours before enrollment.

- EDUC-363 Elementary School Social Studies (3 hours)
- EDUC-366 Primary English Language Arts with Practicum (4 hours)

Completion of 60 hrs required to enroll and prerequisite to EDUC 367.

- EDUC-371 Assessment and Evaluation for Elementary Education (3 hours)
- HHP-341 Elementary School Physical Education and Health (3 hours)
- PSYCH-263 Developmental Psychology (3 hours)

Concurrent enrollment with EDUC 261 recommended.

- PSYCH-357 Educational Psychology (3 hours)
- SPED-510 Overview of Special Education (3 hours)
- or
- SPED-511 Overview of Special Education (Birth thru 6th Grade) (3 hours)
- SPED-512 Characteristics of Students in Inclusive Settings (3 hours)
- SPED-513 Instructional Approaches for the Inclusive Classroom (3 hours)
- SPED-514 Professional Collaboration in Inclusive Settings (3 hours)
- SPED-515 Positive Behavior Support in Inclusive Settings (3 hours)

Internship Semester (17-19 hours)

Admission to Teacher Education required before enrolling.

- EDUC-345 Topics in (____) (1-3 hours)

Should be taken for 3 hours.

- EDUC-361 Elementary School Mathematics Intermediate (2 hours)
- EDUC-365 Integrated Curriculum Studies (2 hours)
- EDUC-367 Intermediate English Language Arts with Practicum (4 hours)
- EDUC-368 Effective Classroom Management (2 hours)
- EDUC-551 Diversity in the Classroom (3 hours)
- SPED-516 Assessment and Individualized Education Programming (3 hours)

Professional Semester (12 hours)

Must pass exams as required by Kansas State Department of Education, PLT and Elementary Content, prior to Professional Semester.

- EDUC-458 Methods and Curriculum (3 hours)
- EDUC-475 Supervised Clinical Experience (9 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Pitt State Pathway

The Pitt State Pathway requirements consist of 40-41 credit hours of course work. All baccalaureate students must successfully pass these requirements. Courses meeting Pitt State Pathway requirements may also satisfy major, minor, emphasis or program requirements.

Below is the preferred PittState Pathway for a Bachelor of Science in Education with a major in Elementary Education Unified K-6.

COMM 207, ENGL 101, ENGL 299, MATH 204, BIOL 113, PHYS 171 & 172, POLS 101, GEOG 106, PSYCH 155, HHP 150, HIST 201 or 202 are content core curriculum of 33 hours. A 2.80 GPA in this content core is required for admission to Teacher Education.

Core Requirements (12 hours) See notes *1
Written Communication
- ENGL-101 English Composition (3 hours)
- ENGL-299 Introduction to Research Writing (3 hours)

Verbal Communication
- COMM-207 Speech Communication (3 hours)

Quantitative/Analytic Methods
- MATH-204 Mathematics for Education I (3 hours)

*1
Must have a C or better in each of these Core Elements: ENGL-01, ENGL-299, COMM-207, MATH-204.

Essential Studies (23-24 hours)
Human Experience
- ART-311 Art Education (3 hours)

Human Systems
- EDTH-330 Technology for Teaching and Learning (3 hours)
- GEOG-106 World Regional Geography (3 hours)
- HIST-201 American History to 1865 (3 hours)
- or
- HIST-202 American History from 1865 (3 hours)
- POLS-101 U.S. Politics (3 hours)

Natural World
- BIOL-113 Environmental Life Science (4 hours)

Wellness Strategies
- HHP-150 Lifetime Fitness Concepts (1 hour)
- and
- PSYCH-155 General Psychology (3 hours)

Gorilla Gateway
- UGS-150 Gorilla Gateway (2 hours)

Pathway Elective (4 hours)
- PHYS-171 Physical Science (3 hours)
- and
- PHYS-172 Physical Science Laboratory (1 hour)

Math Requirement
- MATH-304 Mathematics for Education II (3 hours)

Education, Psychology, and Laboratory Experiences (56 hours)
The following courses must be completed with a 3.00 GPA or higher and no grade lower than a "C" for admission to Professional Semester.

NOTE: Must meet basic skills requirement to enroll in any EDUC courses with the exception of EDUC 261 Explorations in Education.
- EDUC-252 Children's Literature (3 hours)
- EDUC-261 Explorations in Education (3 hours)

Requires an additional 33 hours of field experience outside the class and concurrent enrollment with PSYCH 263 recommended.
- EDUC-307 Clinical Experience (1 hour)

Requires an additional 33 hours of field experience outside the class.
- EDUC-320 Developmentally Appropriate Curriculum for Elementary Education (4 hours)

- EDUC-321 Methods in Creative Expression (3 hours)
- or
- MUSIC-140 Children's Music (3 hours)
- EDUC-359 Elementary School Mathematics Primary (2 hours)
- EDUC-362 Elementary School Science (3 hours)

Must earn 60 hours before enrollment.

- EDUC-363 Elementary School Social Studies (3 hours)
- EDUC-366 Primary English Language Arts with Practicum (4 hours)

Completion of 60 hrs required to enroll and prerequisite to EDUC 367.

- EDUC-371 Assessment and Evaluation for Elementary Education (3 hours)
- HHP-341 Elementary School Physical Education and Health (3 hours)
- PSYCH-263 Developmental Psychology (3 hours)

Concurrent enrollment with EDUC 261 recommended.

- PSYCH-357 Educational Psychology (3 hours)
- SPED-510 Overview of Special Education (3 hours)
- or
- SPED-511 Overview of Special Education (Birth thru 6th Grade) (3 hours)
- SPED-512 Characteristics of Students in Inclusive Settings (3 hours)
- SPED-513 Instructional Approaches for the Inclusive Classroom (3 hours)
- SPED-514 Professional Collaboration in Inclusive Settings (3 hours)
- SPED-515 Positive Behavior Support in Inclusive Settings (3 hours)

Internship Semester (17-19 hours)

Admission to Teacher Education required before enrolling.

- EDUC-345 Topics in (____) (1-3 hours)

Should be taken for 3 hours.

- EDUC-361 Elementary School Mathematics Intermediate (2 hours)
- EDUC-365 Integrated Curriculum Studies (2 hours)
- EDUC-367 Intermediate English Language Arts with Practicum (4 hours)
- EDUC-368 Effective Classroom Management (2 hours)
- EDUC-551 Diversity in the Classroom (3 hours)
- SPED-516 Assessment and Individualized Education Programming (3 hours)

Professional Semester (12 hours)

Must pass exams as required by Kansas State Department of Education, PLT and Elementary Content, prior to Professional Semester.

- EDUC-458 Methods and Curriculum (3 hours)
- EDUC-475 Supervised Clinical Experience (9 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

    ‾‾‾‾

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
    ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

    Please give the rationale for additional student fees:

    ‾‾‾‾

3. Will this revision have specific PittState Pathway courses required? ☒ Yes ☐ No
    Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? ☒ Yes ☐ No
    If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
    <u>none</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
    (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or
    meet professional objectives for the student? ☐ Yes ☐ No

    If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Pittsburg State University

☑ Approved: Department Chairperson
Date _10/19/21_ Signature, Department Chairperson _Chermo Ycklin_

☑ Approved: College Curriculum Committee
Date _12/7/21_ Signature, College Curriculum Committee Chair _J. Truelove_

☑ Approved: Dean of College
Date _12/7/21_ Signature, Dean _J. Truelove_

☑ Approved: PittState Pathway Committee (if applicable)
Date _12/8/21_ Signature, PittState Pathway Committee Chair _J. Truelove_

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date _01-05-2022_ Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2019

7

In the college of education, a professional partnership has been formed with P-12 special education cooperatives in the region. This partnership provides an online pathway for currently employed paraprofessionals to complete a bachelors degree in elementary education unified (regular education and special education license) and makes them eligible for a teaching license in Kansas. This is a mutually beneficial partnership in that it taps into a currently unreached group of undergraduate students for PSU and helps school districts to eventually fill teaching positions in the many districts served by the cooperatives.

This is not a new program for PSU but creates an online option for an existing licensure program at PSU. The proposed courses mirror the content in the existing undergraduate Elementary Education Unified program. The proposed 500 level course numbers set apart the online cohort from the traditional undergraduate students.

Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: <u>Teaching and Leadership</u>   College: <u>Education</u>   Submission
Date: <u>10/15/2021</u>

Contact Person: <u>Dr. Cherona Hicklin</u>   ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>This course will only be required for Elementary Education Unified majors.</u>

Proposed Course:
Course Number: <u>EDUC 531</u>

Title of Course: <u>Literacy for the Primary Grades</u>

Credit Hours: <u>3</u>

Date first offered: <u>Summer 2023</u>   ☐ Fall ☐ Spring ☒ Summer
                (Semester/Year)   (check all that apply)

Prerequisite: <u>None</u>

Course Description (**as it will appear in the next catalog**): <u>The foundation of literacy instruction for primary grades in the areas of reading, writing, speaking, listening, viewing, handwriting, grammar, and spelling. The course is designed to prepare the teacher candidate to effectively organize a primary language arts program and assess, plan, teach, and minotor student progress.</u>

Purpose/Justification for Proposed Course: <u>The purpose of this course is to provide each teacher candidate with an understanding of the theories, content, organization, and instructional methods of an elementary school language arts program for primary grades. The course emphasizes the major theories of reading and writing processes and analyzes how primary students' development of reading and writing progresses across the grades. Candidates will explore various types of assessments and learn how to use assessment data to plan and instruct students in the areas of reading (phonemic awareness, phonics, fluency, vocabulary, and comprehension), writing, listening, and speaking. The purpose of the field experience component is to provide each teacher candidate the opportunity to apply the methods of assessing, planning, teaching, and progress monitoring in an appropriate school setting with primary students while the university instructor provides support, guidance, and evaluation.</u>

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
<u>1. Use assessment data (formative and summative) to evaluate students' responses to instruction and to plan instruction in the following areas: phonological/phonemic awareness, phonics, reading, vocabulary, fluency, comprehension, and writing.
2. Select and implement instructional approaches based on evidence-based rationale, student needs, and purposes for instruction.</u>

3. Provide instruction and instructional materials that are developmentally appropriate and linked to students' backgrounds, prior to knowledge, and interests.

4. Differentiate instructional approaches to meet all students' learning needs.

Exlain best practices in creating and maintain learning environments for language arts instruction.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Assignments

Quizzes/Exams

Final Exam/Project

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>none</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   _____

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:
   _____
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   <u>none</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ **Approved: Department Chairperson**
Date 10/19/21 Signature, Department Chairperson _Cherma Hucklin_

☑ **Approved: College Curriculum Committee**
Date 12/7/21 Signature, College Curriculum Committee Chair _____

☑ **Approved: Dean of College**
Date 12/7/21 Signature, Dean _____

☑ **Approved: Council for Teacher Education (if applicable)**
Date 12/8/21 Signature, Council for Teacher Education Chair _____

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 01-05-2022 Signature, Undergraduate Curriculum Committee Chair _____

☐ **Approved: Faculty Senate**
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ **Approved: PittState Pathway Committee (if applicable)**
Date _____ Signature, Pitt State Pathway Committee Chair _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: <u>Teaching and Leadership</u>   College: <u>Education</u>   Submission
Date: <u>10/15/2021</u>

Contact Person: <u>Dr. Cherona Hicklin</u>   ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>The course will only be required for Elementary Education Unified majors.</u>

Proposed Course:
Course Number: <u>EDUC 541</u>

Title of Course: <u>Elementary Mathematics Methods</u>

Credit Hours: <u>3</u>

Date first offered: <u>Fall 2022</u>   ☒ Fall ☐ Spring ☐ Summer
            (Semester/Year)   (check all that apply)

Prerequisite: <u>MATH 304</u>

Course Description (**as it will appear in the next catalog**): <u>The content and organization of mathematics in the elementary school and the methods of teaching mathematics. Emphasizes effective instructional strategies.</u>

Purpose/Justification for Proposed Course: <u>The purpose of this class is to make mathematics both accessible and understandable within the context of an elementary classroom. In doing so, you will learn how to move beyond your individual experiences as a K-12 learner to that of a teacher candidate armed with a rich understanding of how to bring elementary mathematics alive for your future students. You will increase your knowledge and confidence concerning teaching integrated mathematics to a diverse array of children, obtain a variety of strategies and tools to inform future curricular decisions, and gain insights into the rigors and requirements needed to be an effective teaching professional.</u>

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1.   Compare the similarities and differences in teaching the Kansas College and Career Ready Standards for Mathematics content domains and Standards of Mathematical practices.
2.   Apply principles of mathematics inquiry, problem solving methods, and techniques in developmentally appropriate ways.
3.   Review, as needed, mathematics content from the two prior mathematics content classes.
4.   Identify the specific learning needs of mathematics students at various stages of development.
5.   Use a variety of methods to determine students' misconceptions and assess their understanding.
6.   Write/adapt/differentiate mathematics lesson plans, and using the learning cycle, for a diverse group of learners.
7.   Gather and use a variety of print and electronic resources appropriate for the elementary level and use digital platforms for group interaction.

Request for New Course- Revised Summer 2019   *1*

8. Identify connective points between the theory taught in class and the lived mathematics in the field.
9. Apply reflective metacognitive processes to deepen competency and understanding of mathematics.
10. Act with increased levels of expertise, collaboration, and professionalism required for teachers in the field.
11. Write and communicate effectively at a collegiate level using APA 6, proper citations, and evidence.

Assessment Strategies [e.g., exams, projects, university rubric, etc. **(as it will appear in the syllabus)**]

- Assignments
- Quizzes/Exams
- Final Exam/Project

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>none</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   _____

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:
   _____

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4. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   <u>none</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/19/21 Signature, Department Chairperson _Cherma Yukler_

☑ Approved: College Curriculum Committee
Date 12/7/21 Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date 12/7/21 Signature, Dean _____

☑ Approved: Council for Teacher Education (if applicable)
Date 12/8/21 Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 01-05-2022 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

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Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Teaching and Leadership   College: Education   Submission
Date: 10/15/2021

Contact Person: Dr. Cherona Hicklin   ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The course will only be required for Elementary Education Unified majors.

Proposed Course:
Course Number: EDUC 542

Title of Course: Integrating Creative Experiences

Credit Hours: 2

Date first offered: Summer 2023   ☐ Fall ☐ Spring ☒ Summer
                    (Semester/Year)   (check all that apply)

Prerequisite: none

Course Description (as it will appear in the next catalog): This course provides the teacher candidate with the understanding and use of central concepts, tools of inquiry, and structures of the arts (music, visual arts, dance, and drama) to plan, implement, and assess artistic learning experiences that engage all learners in critical thinking, creativity, and collaborative problem solving.

Purpose/Justification for Proposed Course: The purpose of this course is to provide teacher candidates with the theoretical and practical orientations that enable them to plan, implement, and assess artistic learning experiences that engage children in creating, performing, and responding to the arts while supporting children's mastery of curriculum content for children kindergarten through sixth grade.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
- Identify and apply the creative process and learning theories related to creativity
- Design and implement creative learning experiences
- Evaluate creative learning experiences for content and artistic knowledge gained
- Use artistic language and vocabulary
- Identify ways to make artistic learning experiences accessible for all learners

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
- Assignments
- Quizzes/Exams

Request for New Course- Revised Summer 2019

1

- ____Final Exam/Project__

| If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet. |

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>none</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ——

3. Is this course to be considered for Pitt State Pathway? ☐ Yes   ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   ——
   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☒ Yes   ☐ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   <u>none</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET .

☑ **Approved: Department Chairperson**
Date 10/19/21 Signature, Department Chairperson _Cherona Hucklin_

☑ **Approved: College Curriculum Committee**
Date 12/7/21 Signature, College Curriculum Committee Chair _J. Truelove_

☑ **Approved: Dean of College**
Date 12/7/21 Signature, Dean _J. Truelove_

☑ **Approved: Council for Teacher Education (if applicable)**
Date 12/8/21 Signature, Council for Teacher Education Chair _J. Truelove_

☒ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 01-05-2022 Signature, Undergraduate Curriculum Committee Chair _____

☐ **Approved: Faculty Senate**
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ **Approved: PittState Pathway Committee (if applicable)**
Date _____ Signature, Pitt State Pathway Committee Chair _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: <u>Teaching and Leadership</u>   College: <u>Education</u>   Submission
Date: <u>10/15/2021</u>

Contact Person: <u>Dr. Cherona Hicklin</u>   ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
<u>The course will only be required for Elementary Education Unified majors.</u>

Proposed Course:

Course Number: <u>EDUC 544</u>

Title of Course: <u>Literacy for the Intermediate Grades</u>

Credit Hours: <u>3</u>

Date first offered: <u>Fall 2023</u>   ☒ Fall   ☐ Spring ☐ Summer
                    (Semester/Year)   (check all that apply)

Prerequisite: <u>EDUC 531</u>

Course Description (**as it will appear in the next catalog**): <u>The foundation of literacy instruction for intermediate grades in the areas of reading, writing, speaking, listening, viewing, handwriting, grammar, and spelling. The course is designed to prepare the teacher candidate to effectively organize an intermediate language arts program and assess, plan, teach, and monitor student progress.</u>

Purpose/Justification for Proposed Course: <u>The purpose of this course is to provide each teacher candidate with an understanding of the theories, content, instruction, and organization of an elementary school language arts program for intermediate grades. Teacher candidates will learn major theories of reading and writing processes and analyze how intermediate students' development of reading, writing, and spelling progresses across the grades. Candidates will explore various types of assessments and learn how to use assessment data to plan instruction for students in the areas of phonological/phonemic awareness, phonics, fluency, vocabulary, comprehension, reading, writing, listening, and speaking. Additionally, candidates will build a knowledge base of reading, writing, and spelling instructional configurations, demonstrate methods used to differentiate and scaffold student learning, and incorporate various resources (digital and print) used to enhance student learning.</u>

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
1.   <u>Demonstrate knowledge of major theoretical, conceptual, and evidence-based components of elementary/intermediate reading development (i.e., concepts of print, phonological/phonemic awareness, phonics, word recognition, fluency, vocabulary, comprehension) and instructional approaches that support that development.</u>

2.   Demonstrate knowledge of major theoretical, conceptual, and evidence-based foundations of elementary/intermediate writing development and the writing process and instructional approaches that support writing of specific types of text and producing writing appropriate to the task.

3.   Plan, modify, and implement integrated instructional approaches that develop reading processes as related to foundational skills (i.e., concepts of print, phonological/phonemic awareness, phonics, word recognition, and fluency), vocabulary, and comprehension for elementary/intermediate learners.

4.   Design, adapt, implement, and evaluate instruction and materials to develop writing processes and orthographic knowledge of elementary/intermediate learners.

5.   Plan, modify, implement, and evaluate integrated instructional approaches and materials that develop language, speaking, listening, viewing, and visually representing processes of elementary/intermediate learners.

6.   Use observational skills and results of student work to determine students' literacy and language strengths and needs; administer formal and informal assessments appropriate for assessing students' language and literacy development.

7.   Use results of various assessment measures to inform and/or modify instruction.

8.   Apply knowledge of learner development and learning differences to plan learning experiences that develop motivated and engaged literacy learners.

9.   Demonstrate knowledge of and the ability to incorporate digital and print texts and experiences designed to effectively differentiate and enhance students' language, literacy, and the learning environment.

10.   Reflect as a means of improving professional teaching practices.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

- Assignments
- Quizzes/Exams
- Final Exam/Project

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>none</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   _____

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   _____

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☒ Yes ☐ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   <u>none</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date _10/19/21_ Signature, Department Chairperson _Cherne Yuhe_

☑ Approved: College Curriculum Committee
Date _12/7/21_ Signature, College Curriculum Committee Chair _____

☑ Approved: Dean of College
Date _12/7/21_ Signature, Dean _____

☑ Approved: Council for Teacher Education (if applicable)
Date _12/8/21_ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 01-05-2022 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

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Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: Teaching and Leadership   College: Education   Submission
Date: 10/15/2021

Contact Person: Dr. Cherona Hicklin   ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The course will only be required for Elementary Education Unified majors.

Proposed Course:
Course Number: EDUC 568

Title of Course: Elementary Science/Social Studies Methods

Credit Hours: 3

Date first offered: Spring 2023   ☐ Fall   ☒ Spring ☐ Summer
            (Semester/Year)   (check all that apply)

Prerequisite: none

Course Description (as it will appear in the next catalog): The study of objectives, content, methods, materials, and assessments for teaching science and social studies in the elementary school. Course emphasizes a hands-on, constructivist approach to teaching the science and social science curricula.

Purpose/Justification for Proposed Course: The purpose of this course is to provide future kindergarten through third-grade teachers with the conceptual framework and instructional strategies to effectively provide appropriate science and social studies experiences for each of their students.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
Upon the completion of this course, the teacher candidate should be able to:
o understand the nature of science and social studies as fields of study, the essential components of each discipline, and the purposes for which each is taught;

o know, understand, and use the major concepts and modes of inquiry from the science and social studies disciplines to promote students' abilities to function effectively in their social and physical environments;

o know, understand, and use fundamental concepts in science and technology, as well as the inquiry process scientists use, to build a base for scientific and technological literacy for all students;

o demonstrate awareness and understanding of recent trends in science and social studies education;

o demonstrate knowledge of and ability to implement the diversity of curricular approaches available to science and social studies educators;

o develop materials and strategies that provide opportunities for creative and critical thinking, problem-solving, and decision-making skills;

o demonstrate an ability to design science and social studies lessons and units that are developmentally appropriate to the needs, values, and interests of a diverse group of students;

o consider individual learning styles in the development of methods and materials enhance learning experiences of all children (special needs, minority, average, gifted);

o demonstrate the ability to integrate the science and social studies curricula with other curriculum areas;

o utilize all available resources (test results, performance evaluation, student records, parent and student conferences, counselors, resource specialists, etc.) to assess the learning needs and capabilities of students and to modify instruction when necessary;

o demonstrate the ability to devise developmentally appropriate assessment activities, instruments, and rubrics;

o use reflection as a method to analyze and reflect on personal competency and understanding of science and social studies;

o analyze how critical, creative higher order thinking expands the quality of any educational endeavor; and

write and communicate effectively at a collegiate level using APA 6 or 7 to cite appropriate research evidence.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
- Assignments
- Quizzes/Exams
- Final Exam/Project

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>none</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   _____

3. Is this course to be considered for Pitt State Pathway? ☐ Yes   ☒ No

   If "yes," please indicate the University's Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:
   _____

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4. Will this course be required of any education majors? ☒ Yes   ☐ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   <u>none</u>

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/19/21 Signature, Department Chairperson _Cherona Muklin_

☑ Approved: College Curriculum Committee
Date 12/7/21 Signature, College Curriculum Committee Chair _J. Truelove_

☑ Approved: Dean of College
Date 12/7/21 Signature, Dean _J. Truelove_

☑ Approved: Council for Teacher Education (if applicable)
Date 12/8/21 Signature, Council for Teacher Education Chair _J. Truelove_

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 01-05-2022 Signature, Undergraduate Curriculum Committee Chair _____

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Date _____ Signature, Recording Secretary, Faculty Senate _____

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Date _____ Signature, Pitt State Pathway Committee Chair _____

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Request for Revision to Curriculum

Revision for: ☒ Major   ☐ Minor   ☐ Emphasis   ☐ Certificate

Department: <u>Technology and Workforce Learning</u>   College: <u>COT</u>

Submission Date: <u>10-15-2021</u>   Revision Effective: Fall, <u>2022</u>
                                                                                                     (Year)

Contact Person: <u>Greg Belcher</u>   ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: <u>Associate of Applied Science in Career and Technical Education</u>

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: <u>Currently within the Mathematics and Science requirement of the AASCTE degree it states Math 113 College Algebra. For the advisees who have already taken a higher level of math, currently these courses do not count for this requirement. The request is to add "or higher" after MATH 113 College Algebra</u>

Rationale for Change (include changes to curriculum objectives): <u>This change would allow students working on a AASCTE to use a higher level mathematics course to meet the Mathematics/Science requirements</u>

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
<u>It will not affect any other degree or certificate program at a Regent University</u>

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
_____

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Content Specific Technical Courses, 18 hours Taken at any accredited post-secondary institution.
General Education Courses, 15 hours
Communications, 6 hours
- ENGL-101 English Composition (3 hours)
- COMM-207 Speech Communication (3 hours)
Social and Behavior Science, 3 hours
- PSYCH-155 General Psychology (3 hours)
Mathematics and Science, 3 hours
- MATH-113 College Algebra (3 hours) -OR Chemistry, Biology, or Physics course
Humanities, 3 hours
- Art, Foreign Language, History, Literature, Music, Philosophy or Theatre course.

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2019   1

Select 27 hours of Career and Technical Education Courses from:
- TTED-193 Workshop for Beginning Career and Technical Education Teachers (3 hours)
- TTED-201 Occupational Work Experience (3-12 hours)
- TTED-308 Laboratory and Shop Safety (3 hours)
- TTED-391 Student Assessment Development in Career and Technical Education (3 hours)
- TTED-445 Development of a Unit Study Guide (3 hours)
- TTED-479 Techniques for Teaching Career and Technical Education (3 hours)
- TTED-607 Student Leadership Development in Career and Technical Education (3 hours)
- TTED-608 Components of Work-based Learning in Career and Technical Education (3 hours)
- TTED-694 Foundations of Career and Technical Education (3 hours)
- TTED-695 Using Technology as an Instructional Tool (3 hours)
- TTED-697 Identification and Instruction of Students with Special Needs (3 hours)
- TTED-698 Leadership and Professionalism in Career and Technical Education (3 hours)
- TTED-720 Project Based Learning (3 hours)
- TTED-731 Adult Learners (3 hours)
- TTED-780 Classroom and Laboratory Management in Career and Technical Education (3 hours)

Total Hours for an Associate of Applied Science in Career and Technical Education Degree, 60 hours. Mathematics and Science, 3 hours

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum as you wish it to appear in the online catalog:
- Content Specific Technical Courses, 18 hours Taken at any accredited post-secondary institution.

General Education Courses, 15 hours

Communications, 6 hours
- ENGL-101 English Composition (3 hours)
- COMM-207 Speech Communication (3 hours)

Social and Behavior Science, 3 hours
- PSYCH-155 General Psychology (3 hours)

Mathematics and Science, 3 hours
- MATH-113 College Algebra (3 hours) or higher-OR Chemistry, Biology, or Physics course

Humanities, 3 hours

- Art, Foreign Language, History, Literature, Music, Philosophy or Theatre course.

Select 27 hours of Career and Technical Education Courses from:
- TTED-193 Workshop for Beginning Career and Technical Education Teachers (3 hours)
- TTED-201 Occupational Work Experience (3-12 hours)
- TTED-308 Laboratory and Shop Safety (3 hours)
- TTED-391 Student Assessment Development in Career and Technical Education (3 hours)
- TTED-445 Development of a Unit Study Guide (3 hours)
- TTED-479 Techniques for Teaching Career and Technical Education (3 hours)
- TTED-607 Student Leadership Development in Career and Technical Education (3 hours)
- TTED-608 Components of Work-based Learning in Career and Technical Education (3 hours)
- TTED-694 Foundations of Career and Technical Education (3 hours)
- TTED-695 Using Technology as an Instructional Tool (3 hours)
- TTED-697 Identification and Instruction of Students with Special Needs (3 hours)
- TTED-698 Leadership and Professionalism in Career and Technical Education (3 hours)
- TTED-720 Project Based Learning (3 hours)
- TTED-731 Adult Learners (3 hours)
- TTED-780 Classroom and Laboratory Management in Career and Technical Education (3 hours)

Total Hours for an Associate of Applied Science in Career and Technical Education Degree, 60 hours

Pittsburg State University

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
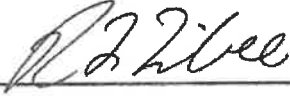
   ———

3. Will this revision have specific PittState Pathway courses required? ☐ Yes   ☒ No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes   ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
   (minimum of 24 hours) ☐ Yes   ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes   ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 10/19/21 Signature, Department Chairperson   10.18.21

☐ Approved: College Curriculum Committee
Date 11/05/2021 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 11/05/21 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 01-05-2022 Signature, Undergraduate Curriculum Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

☐ Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required):   Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2019   4

Request for Revision to Curriculum

Revision for: ☒ Major   ☐ Minor   ☐ Emphasis   ☐ Certificate

Department: TWL   **College:** College of Technology

Submission Date: 9-29-2021

Revision Effective: Fall, 2021
(Year)

Contact Person: Julie Dainty   ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Career and Technical Education

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
_____

Description of Change: Include TTED 731 Adult Learners as an option to Major Requirements within the Bachelor of Science in Career and Technical Education, Option 1 (Technical Teacher Education).

Rationale for Change (include changes to curriculum objectives): The rationale for this change is to accommodate sudents working on CTE Certification requirements with the Kansas State Department of Education. TTED 731 Adult Learners is currently a requirement for the CTE Certification. Many of these individuals will also work on the BSCTE degree and will need to count this course as one of the courses that can be selected as a Major Requirement within the BSCTE.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
We are the only university in the state of Kansas that aids students in obtaining the CTE Certification.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
We are the only department at PSU that aids students in obtaining the CTE Certification.

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Communication (9 hours)
- English Composition (6 hours)
- Speech Communication (3 hours)
Social and Behavioral Science (6 hours)
- Economics geography, political science psychology, or sociology
Mathematics and Science (6 hours) See notes
- Biology, chemistry, mathematics, physics (MATH 017 Elementary Algebra, MATH 019 Intermediate Algebra , or two hours of MATH 110 College Algebra with Review are not accepted for the mathematics and science area of concentration.)

Humanities (6 hours)
- Art, foreign language, history, literature, music, philosophy, theatre

Electives (16 hours)
- To be selected from any course taken outside the College of Technology.

Core Requirements (30 hours)
- TTED-201 Occupational Work Experience (3-12 hours)

Must be taken a total of 12 hours.
- TTED-401 Occupational Work Experience (3-12 hours)

Must be taken a total of 12 hours.
- SPED-510 Overview of Special Education (3 hours)
- TTED-694 Foundations of Career and Technical Education (3 hours)
- TTED-697 Identification and Instruction of Students with Special Needs (3 hours)
- or
- SPED-510 Overview of Special Education (3 hours)

Select 15 hours from:
- TTED-193 Workshop for Beginning Career and Technical Education Teachers (3 hours)
- EST-293 Introduction to Industrial Safety (3 hours)
- EST-296 Introduction to Construction Safety (3 hours)
- TTED-308 Laboratory and Shop Safety (3 hours)
- TM-390 Trade and Job Analysis (3 hour)
- TTED-391 Student Assessment Development in Career and Technical Education (3 hours)
- TTED-395 Task Analysis for Technical Teachers (1 hour)
- TTED-396 Curriculum Usage in Technical Education (2 hours)
- TTED-445 Development of a Unit Study Guide (3 hours)
- TM-606 Industrial Supervision (3 hours)
- TTED-607 Student Leadership Development in Career and Technical Education (3 hours)
- TTED-608 Components of Work-based Learning in Career and Technical Education (3 hours)
- TTED-610 Seminar (_____) (1-6 hours)
- TTED-619 Planning Shop Layout for Career and Technical Education (3 hours)
- TTED-695 Using Technology as an Instructional Tool ( ) (3 hours)
- TTED-698 Leadership and Professionalism in Career and Technical Education (3 hours)
- TTED-780 Classroom and Laboratory Management in Career and Technical Education ( ) (3 hours)

Professional Education and Support Requirements (15 hours)
- PSYCH-263 Developmental Psychology (3 hours)
- PSYCH-357 Educational Psychology (3 hours)
- TTED-479 Techniques for Teaching Career and Technical Education (3 hours)
- TTED-483 Teaching Internship (3-6 hours)

Electives (17 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Communication (9 hours)
- English Composition (6 hours)
- Speech Communication (3 hours)

Social and Behavioral Science (6 hours)
- Economics geography, political science psychology, or sociology

Mathematics and Science (6 hours) See notes

- Biology, chemistry, mathematics, physics (MATH 017 Elementary Algebra, MATH 019 Intermediate Algebra , or two hours of MATH 110 College Algebra with Review are not accepted for the mathematics and science area of concentration.)

Humanities (6 hours)

- Art, foreign language, history, literature, music, philosophy, theatre

Electives (16 hours)

- To be selected from any course taken outside the College of Technology.

Core Requirements (30 hours)

- TTED-201 Occupational Work Experience (3-12 hours)

Must be taken a total of 12 hours.

- TTED-401 Occupational Work Experience (3-12 hours)

Must be taken a total of 12 hours.

- SPED-510 Overview of Special Education (3 hours)
- TTED-694 Foundations of Career and Technical Education (3 hours)
- TTED-697 Identification and Instruction of Students with Special Needs (3 hours)
- or
- SPED-510 Overview of Special Education (3 hours)

Select 15 hours from:

- TTED-193 Workshop for Beginning Career and Technical Education Teachers (3 hours)
- EST-293 Introduction to Industrial Safety (3 hours)
- EST-296 Introduction to Construction Safety (3 hours)
- TTED-308 Laboratory and Shop Safety (3 hours)
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- TTED-780 Classroom and Laboratory Management in Career and Technical Education ( ) (3 hours)
- TTED-731 Adult Learners

Professional Education and Support Requirements (15 hours)

- PSYCH-263 Developmental Psychology (3 hours)
- PSYCH-357 Educational Psychology (3 hours)
- TTED-479 Techniques for Teaching Career and Technical Education (3 hours)
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Electives (17 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   <u>none</u>

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No   *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ____

3. Will this revision have specific PittState Pathway courses required? ☐ Yes   ☒ No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes   ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   <u>none</u>

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?
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2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes   ☐ No

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PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ **Approved:** Department Chairperson
Date _____ Signature, Department Chairperson _____ (TwL)
10·6·21

☐ **Approved:** College Curriculum Committee
Date 11/05/2021 Signature, College Curriculum Committee Chair _____

☐ **Approved:** Dean of College
Date 11/05/21 Signature, Dean _____

☐ **Approved:** PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____

☐ **Approved:** Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☒ **Approved:** Faculty Senate University Undergraduate Curriculum Committee
Date 01-05-2022 Signature, Undergraduate Curriculum Committee Chair _____

☐ **Approved:** Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____

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Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2019   4