



Pittsburg State University Faculty Senate Meeting

Date: Monday, January 23rd, 2023
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

Agenda

- I. **Call to order**
- II. **Approval of December 12, 2022 minutes**
- III. **Guest Speaker:**
 - A. **President Dan Shipp**
- IV. **Announcements**
 - A. **Provost and Vice President of Academic Affairs- Dr. Howard Smith**
 - B. **PSU/KNEA Remarks- Khamis Siam**
 - C. **Student Senate Remarks- Tarryn Brenner**
 - D. **Unclassified Professional Senate Remarks- Tammy Higgins**
 - E. **University Support Staff Remarks- Diane Letner**
 - F. **Faculty Senate Report- Karen Johnson**
- IV. **Committee Reports**
 - A. **Academic Affairs Committee - Chair: Mike Carper**
 - Undergraduate Curriculum Subcommittee - **Chair: Janet Zepernick**
 - Library Services/Learning Resources Subcommittee - **Chair: Chase Dearing**
 - Online and Distance Learning Committee - **Chair: Laurent Pretot**
 - Academic Honors Subcommittee - **Chair: Kris Lawson**
 - Honors College Subcommittee - **Chair: Rion Huffman**
 - Writing Across the Curriculum Subcommittee - **Chair: Jason Clemensen**

- **Diversity and Multicultural Affairs Subcommittee - Chair: Laura Washburn**

- B. **Student-Faculty Committee - Chair: Cole Shewmake**
- C. **All-University Committee - Chair: John Daley**
- D. **Faculty Affairs Committee - Chair: Amy Hite**
- E. **Constitution Committee - Chair: Casie Hermansson**
- F. **Pitt State Pathway Committee - Chair: Bob Kehle**
- G. **Budget Committee - Chair: Kent Runyan**
- H. **Academic Honesty Committee - Chair: Rebeca Book**

V. **Unfinished Business:**

VI. **New Business:**

VII. **Open Forum:**

VIII. **Adjournment**

Next Faculty Senate Meeting: February 27th, 2023 in the Sunflower Room, OSC

Academic Affairs – Chair: Mike Carper

No report

Undergraduate Curriculum – Chair: Janet Zepernick (Rebeca Book reporting)

See attached

Library Services – Chair: Chase Dearing

No report

Online and Distance Learning – Chair: Laurent Pretot

No report

Academic Honors – Chair: Kris Lawson

No report

Honors College – Chair: Rion Huffman

The Honors College Committee will be meeting in January to analyze the data gained from the surveys sent out at the end of the fall semester in order to create a set of directives for the future of the Honors College Program.

Writing Across the Curriculum – Chair: Jason Clemensen

No report

Diversity and Multicultural Affairs – Chair: Laura Washburn

No report

Student-Faculty – Chair: Cole Shewmake

No report

All-University – Chair: John Daley

No report

Faculty Affairs – Chair: Amy Hite

No report.

Constitution – Chair: Casie Hermansson

No report

Pitt State Pathway – Chair: Bob Kehle

Awaiting more information from KBOR re: Math Pathway and required courses

Budget Committee – Chair: Kent Runyan

No Report

Academic Honesty – Chair: Rebeca Book

No Report

UGCC Meeting 1/6/2023

	Voting Members Approval of Proposed Changes				Ex-Officio
	Goedeke	Hutchens	Pross	Zepernick	Book
Present:	x	x			x
Dept: Accounting					
Curriculum Change Form					
Include CIS 420 as a required course - revision of curriculum to meet new CPA exam requirements.	x	x		x	
Dept: Art					
Request for New Minor/Emphasis/Certificate					
Course Form					
New minor in Art History	x	x		x	
Reactivate ART 275 -Recently hired new faculty who can teach this course.	x	x		x	
Reactivate ART 355 -Recently hired new faculty who can teach this course.	x	x		x	
Reactivate ART 455 -Recently hired new faculty who can teach this course.	x	x		x	
Reactivate ART 485 -Recently hired new faculty who can teach this course.	x	x		x	
Reactivate ART 555 -Recently hired new faculty who can teach this course.	x	x		x	
Reactivate ART 595 -Recently hired new faculty who can teach this course.	x	x		x	
Reactivate ART 655 -Recently hired new faculty who can teach this course.	x	x		x	
Dept: Biology					
Request for Revision to Course					
Increase hours of BIOL 405 from 3 to 4	x	x		x	
Increase hours of BIOL 538 from 3 to 4	x	x		x	

Dept: TWL	Increase hours of BIOL 642 from 3 to 4	x	x	x
	Request for Deletion of Curriculum			
	Deletion of BS Ed Tech & Engineering Ed Major - its being redesigned as an emphasis area in the BS in Career and Technical Education.	x	x	x
	Revision to Emphasis			
	Changes to the Hospitality Management emphasis within Workforce Development Major to reflect the changes made by the HHPR department, which offers the hospitality courses.	x	x	x
Dept: HPSS				
	Curriculum Change			
	Revision of Major - Criminal Justice			
	Notes: The committee was concerned with the name of one of the two emphases sharing the name of the major. Additionally, the MP emphasis as it exists currently is part of KBOR's Military Articulation Portal. We aren't sure how many MP majors PSU currently has, but we are concerned about deleting this emphasis and suggest that the matter be investigated further before approval.			
	Revision to Course			
	Revision of SOC 512 from "Social Stratification" to "Social Inequalities"	x	x	x
	New Course			
	SoSci 389 - Qualitative Methods	x	x	x
Dept: English and Modern Languages				
	Revision to Course			

Revision of MLL 475 to allow the "IP" designation for study abroad.	x	x	x
Revision of MLL 556 - name change from "Spanish for International Business" to "Spanish for the Professions"	x	x	x

Faculty Senate Curriculum Change Form

Effective Date: **FALL** 2023 Submission Date: 10-18-2022 College: College of Business
 Department: Accounting Contact Person: Mary Jo Goedeke Faculty

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Revision to Major If Emphasis, enter name of the Major:

If selection is "Deletion of," complete questions 2,3,4,& 5, then complete signatures.

	Existing	Proposed
Title:	Accounting	Accounting
Curriculum:	See Attached.	See Attached.

1. Description of change:

The Accounting major curriculum needs to be revised to include CIS 420 Management Information Systems as a required course.

2. Rationale for change (include changes to curriculum objectives):

The Kansas Board of Accountancy modified the requirements for CPA candidates to sit for the Kansas CPA exam. KBOA now requires two CIS courses. In order for PSU Accounting graduates to be qualified to sit for the Kansas CPA exam, the curriculum needs to add an additional CIS course.

3. Will this Revision affect any education majors? No

If "yes," this requirement will need to have the approval of the Council for Teacher Education.

4. Is this Revision related to, and/or may affect, any other department/college/unit curricula or programs at Pittsburg State

University? No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.

5. Is this Revision related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university?

No *Whether a "yes" or "no" response, please provide an explanation.*

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? Yes

7. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): No

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No

If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)? No

10. Describe the program assessment plan:

- a. Enrollment targets = N/A
- b. Outcome expected and process to evaluate =
- c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240.

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?

Select One

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student?

Select One

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.

Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 11-11-2022 Signature, Chairperson: *Alinda D. Bick*

Approved: College Curriculum Committee

Date: 11-11-2022 Signature, Committee Chair: *[Signature]*

Approved: Dean of College

Date: 11/11/22 Signature, Dean: *Paul W. G...*

Approved: Council for Teacher Education (if applicable)

Date: Signature, Council Chair:

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023 Signature, Committee Chair: *Janet Zepernick*

Approved: Faculty Senate

Date: Signature, Recorder Faculty Senate:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's admin.

Please print, apply the appropriate signatures (electronic signatures are also acceptable) and forward to the College Executive Associate.

Please Note: This is a 3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any

Proposed Accounting Curriculum (REDLINED):

Kelce Core Requirements See notes *1

- ACCTG-201 Financial Accounting (3 hours)
- ACCTG-202 Managerial Accounting (3 hours)
- CIS-420 Management Information Systems (3 hours)
- FIN-326 Business Finance (3 hours)
- MGT-101 Introduction to Business (3 hours)
- **or**
- MGT-105 Introduction to Entrepreneurship (3 hours)
- MGT-210 Business Professionalism (3 hours)
- MGT-310 Business Statistics (3 hours)
- MGT-320 Basic Quantitative Methods (3 hours)
- MGT-330 Management and Organizational Behavior (3 hours)
- MGT-420 Quantitative Decision Making (3 hours)
- MGT-430 Legal and Social Environment of Business (3 hours)
- MGT-690 Business Strategy (3 hours)
- MKTG-330 Principles of Marketing (3 hours)

*1

- Plus 3 hours of ECON, 300-level or above

~~*Accounting majors MUST take ACCTG-420 Accounting Information Systems in lieu of CIS-420 Management Information Systems.~~

Business Economics and Finance majors may take ACCTG 420 Accounting Information Systems or CIS 420 Management Information Systems. If Business Economics and Finance majors have a ~~second major or a minor~~ in Accounting, they MUST take ACCTG 420.

~~Accounting, Computer Information Systems, International Business, Management, and Marketing majors MUST take CIS Management Information Systems in lieu of ACCTG 420 Accounting Information Systems.~~

Major Requirements See notes *2

- ACCTG-315 Intermediate Managerial Accounting (3 hours)
- ACCTG-318 Intermediate Financial Accounting I (3 hours)
- ACCTG-410 Intermediate Financial Accounting II (3 hours)
- ACCTG-411 Individual Taxation (3 hours)
- ACCTG-420 Accounting Information Systems (3 hours)
- ACCTG-422 Internal Auditing (3 hours)
- ACCTG-585 Accounting Law (3 hours)
- ACCTG-610 External Auditing and Assurance Services (3 hours)
- **or**
- ACCTG-710 External Auditing/Assurance Services (3 hours)

Students enrolled in the Master's of Professional Accountancy MUST enroll in ACCTG 710 External Auditing/Assurance Services.

- ACCTG-611 Advanced Taxation (3 hours)
- **or**
- ACCTG-711 Advanced Taxation (Taxation of Entities) (3 hours)

Students enrolled in the Master's of Professional Accountancy MUST enroll in ACCTG 711 Advanced Taxation (Taxation of Entities).

- ACCTG-620 Advanced Financial Accounting (3 hours)
- **or**
- ACCTG-720 Advanced Topics in Financial Accounting (3 hours)

Students enrolled in the Master's of Professional Accountancy MUST enroll in ACCTG 720 Advanced Topics in Financial Accounting.

*2

- Plus electives in accounting numbered above 299 (3 hours)

Current Accounting Curriculum:

Kelce Core Requirements See notes *1

- ACCTG-201 Financial Accounting (3 hours)
- ACCTG-202 Managerial Accounting (3 hours)
- CIS-420 Management Information Systems (3 hours)
- FIN-326 Business Finance (3 hours)
- MGT-101 Introduction to Business (3 hours)
- **or**
- MGT-105 Introduction to Entrepreneurship (3 hours)
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- Plus 3 hours of ECON, 300-level or above

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¹ Business Economics and Finance majors may take ACCTG 420 Accounting Information Systems or CIS 420 Management Information Systems. If Business Economics and Finance majors have a second major or a minor in Accounting, they MUST take ACCTG 420.

Computer Information Systems, International Business, Management, and Marketing majors MUST take CIS Management Information Systems in lieu of ACCTG 420 Accounting Information Systems.

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- ACCTG-410 Intermediate Financial Accounting II (3 hours)
- ACCTG-411 Individual Taxation (3 hours)
- ACCTG-422 Internal Auditing (3 hours)
- ACCTG-585 Accounting Law (3 hours)
- ACCTG-610 External Auditing and Assurance Services (3 hours)
- **or**
- ACCTG-710 External Auditing/Assurance Services (3 hours)

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- ACCTG-720 Advanced Topics in Financial Accounting (3 hours)

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- Plus electives in accounting numbered above 299 (3 hours)

Proposed Accounting Curriculum:

Kelce Core Requirements See notes #1

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- Plus 3 hours of ECON, 300-level or above

* Business Economics and Finance majors may take ACCTG 420 Accounting Information Systems or CIS 420 Management Information Systems. If Business Economics and Finance majors have a minor in Accounting, they MUST take ACCTG 420.

Accounting, Computer Information Systems, International Business, Management, and Marketing majors MUST take CIS Management Information Systems in lieu of ACCTG 420 Accounting Information Systems.

Major Requirements See notes #2

- ACCTG-315 Intermediate Managerial Accounting (3 hours)
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Students enrolled in the Master's of Professional Accountancy MUST enroll in ACCTG 720 Advanced Topics in Financial Accounting.

- Plus electives in accounting numbered above 299 (3 hours)

Request for New Minor/Emphasis/Certificate

Effective Date: **FALL** 2023

Submission Date: 11/2/22

College: College of Arts & Science

Department: **Art**

Contact Person: **James Oliver**

Chair

Proposal for a New: **Minor**

This program is to be offered: **In Person**

Definitions can be found on the Faculty Senate website.

Title of Proposed Minor/Emphasis/Certificate: **Art History**

Major:

Originating Department(s): After completing this form, in its entirety (including signature), please upload it to the SharePoint, within the appropriate College folder “*Preliminary Legislation*”, to allow for review and questions. Any modifications should be saved as “*original file name.v2.docx*” and uploaded as well as notifying the Registrar’s Executive Admin.

Following final College Curriculum Committee approval, the College Admin will please print the final version of this form, apply the appropriate signatures, and upload to the “Approved College Curriculum Legislation” file in SharePoint.

1. Purpose/Justification for Minor/Emphasis/Certificate:

The proposed minor in Art History is intended to provide students with a broad knowledge and practical experience in the visual arts and culture, accompanying major studies in the arts, humanities, and social sciences. The minor will also offer students a professional experience in designing, organizing, installing, and promoting exhibitions.

2. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university? **No**

Whether a "yes" or "no" response, please provide an explanation.

This minor will not affect any program offerings from any other Regent Institution.

3. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University? **Yes**

Whether a "yes" or "no" response, please provide an explanation. Attach documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.

1. Will this new minor/emphasis/certificate affect any education majors? No

If "yes," this requirement will need to have the approval of the Council for Teacher Education.

2. Does this new minor/emphasis/certificate meet University catalog definition? Yes

3. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): No

4. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No

If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

5. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None

Explain:

No additional resources are needed for this new minor.

6. Describe the program assessment plan:

a. Enrollment targets = 5-10

b. Outcome expected and process to evaluate =

See attached

c. Plan to abandon if enrollment targets not met =

See attached

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240.

Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?

Select One

Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student?

Select One

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.

Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 11/2/22

Signature, Chairperson:

James Oliver Jr

Approved: College Curriculum Committee

Date: 11/28/22

Signature, Committee Chair:

Mary Carol Pomatto

Approved: Dean of College

Date: 11/28/22

Signature, Dean:

Mary Carol Pomatto

Approved: Council for Teacher Education (if applicable)

Date:

Signature, Council Chair:

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023

Signature, Committee Chair:

Janet Zepernick

Approved: Faculty Senate

Date:

Signature, Recorder Faculty Senate:

Some MINORS will need KBOR Approval.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL. (MUST BE ENTERED INTO KBOR PI/CIP SYSTEM AT TIME OF SUBMISSION TO KBOR).

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Please Note: This is a 3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Curriculum for New Art History Minor:

Course Type	Course Name & Number	Credit Hours
Core Courses	Art 288 Introduction to the Art History I, WL	3
	Art 289 Introduction to Art History, II, WL	3
	Art 688 History of Modern Art, WL	3
	Art 689 Contemporary Issues in Art, WL	3
	Art 470 Topics (Art History)	3
Practical Course	Art 690 Curatorial Studies	3
Elective Courses	Art 401 Independent Studies: Special Topics	3
	HIST 425 Archives and Manuscripts	3
	HIST (Upper Level)	3
Total Semester Credit Hours	7 courses	21 hours

Program Assessment Plan

a. **Enrollment targets**= 5-10 students

b. **Outcome expected and process to evaluate**

The expected student learning outcomes are as follows:

1. Students will demonstrate the ability to analyze and interpret artworks in a historical context.
2. Students will gain an in-depth understanding of the history of art in a global context starting from the ancient and the early modern eras to the 20th and the 21st centuries.
3. Students will conduct effective research and cultural analysis of artworks with a special emphasis on clarity of writing, coherent organization, and oral presentation.

The evaluation will be based on practical exercises intending to strengthen students' professional knowledge and increase their career opportunities. Students will take exams designed to assess their skills in identifying images and cultural interpretations, in researching leading artists and influential artworks, in organizing an art exhibition, and in giving a public presentation in a gallery.

c. Plan to abandon if enrollment targets not met

The four art history courses (ART 288- Art History I, ART 289- Art History II, ART 688 History of Modern Art, and ART 689- Contemporary Issues in Art), currently offered, will remain within the art program and serve as foundation courses for majors preparing for future careers in art-related areas. ART 690- Curatorial Studies, ART 470- Art Topics will continue to be offered and serve as electives within the art major and existing art minor.

Re: Art History Minor- Request for Inclusion of HIST 435- Archives and Manuscripts as elective course option

Christopher Childers <rchilders@pittstate.edu>

Wed 11/2/2022 11:06 AM

To: James Oliver JR <joliver@pittstate.edu>

Jamie,

Awesome concept! Yes, HIST 435 would be an ideal elective. Just a thought for something else: you could legislate it so a student in the minor could take any History course, numbered between 300 and 699, with a max of 3 hours? That way the students could take a content course that would augment their area of interest in art history but would not detract from the Art-focused minor.

Thanks,
Chris

Dr. Christopher Childers
Chair, School of History, Philosophy, and Social Sciences
Associate Professor of History
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
(620) 235-4325 office
www.pittstate.edu/hpss

From: James Oliver JR <joliver@pittstate.edu>

Sent: Wednesday, November 2, 2022 9:39 AM

To: Christopher Childers <rchilders@pittstate.edu>

Subject: Art History Minor- Request for Inclusion of HIST 435- Archives and Manuscripts as elective course option

Chris,

The Department of Art is preparing to legislate a new Art History Minor. It will be made up of 21 hours of course work that includes the following courses:

Required- 18 hours

ART 178- Intro to Visual Arts	3 hours
ART 288- Art History I (A survey of Ancient to Medieval periods)	3 hours
ART 289- Art History II (A survey of Medieval to Modern periods)	3 hours
ART 688- Modern Art History	3 hours
ART 689- Contemporary Issues in Art	3 hours
ART 690- Curatorial Studies	3 hours

Elective options- 3 hours

ART 401- Independent Study (Art History focus)-	3 hours
HIST 435- Archives and Manuscripts -	3 hours

Would we be able to include the HIST 435- Archives and Manuscripts as an elective option?
Likewise, if you have other courses that you might suggest that could be included as part of

the elective section, please let me know.

Thanks,
Jamie

James Oliver,
Professor of Art
Chair, Department of Art
Porter Hall 101
Pittsburg State University
1701 South Broadway
Pittsburg, KS 66762
620-235-4301

Re: Art History Minor Question...

Christopher Childers <rchilders@pittstate.edu>

Thu 11/10/2022 11:32 AM

To: James Oliver JR <joliver@pittstate.edu>

7 historians. All have PhD.

1 Univ Professor

1 Professor

4 Associate Professors

1 Assistant Instructional Professor

Dr. Christopher Childers
Chair, School of History, Philosophy, and Social Sciences
Associate Professor of History
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
(620) 235-4325 office
www.pittstate.edu/hpss

From: James Oliver JR <joliver@pittstate.edu>**Sent:** Thursday, November 10, 2022 11:16 AM**To:** Christopher Childers <rchilders@pittstate.edu>**Subject:** Art History Minor Question...

Chris,

On the KBOR form for new minors it indicates a section for "faculty resources".

The following is needed- # of FTE faculty who will teach in the minor?

Ranks of Faculty from the #

Terminal or other degree-

If we are including History 425 and History (Upper level)- how many history faculty should I include in these categories, what are their ranks? I assume they all have PhD.

Jamie

James Oliver,
Professor of Art
Chair, Department of Art
Porter Hall 101
Pittsburg State University
1701 South Broadway
Pittsburg, KS 66762
620-235-4301

Kansas Board of Regents

**APPLICATION FOR APPROVAL OF MINOR
WHERE NO BOARD-APPROVED DEGREE PROGRAM EXISTS**

Pittsburg State University

(NAME OF INSTITUTION)

1701 S. Broadway, Pittsburg, KS 66762-7512

(ADDRESS)

620-235-4302

(TELEPHONE)

TITLE OF MINOR:

Art History

(Title and CIP)

November 9, 2022

(Date Submitted)

(Signature of Vice-President/or Provost)

PROPOSAL FOR MINOR WHERE NO BOARD-APPROVED DEGREE PROGRAM EXISTS

Kansas Board of Regents

Submitted by James Oliver, Chair- Department of Art, Pittsburg State University

College of Minor Arts and Sciences

Department of Minor Department of Art

Minor: A minor is a program of study, with less depth than a major. It is completed to complement, or as an addition to a major. A minor may not exceed 24 credit hours at the baccalaureate level; 12 credit hours at the master's level; and 18 credit hours at the doctoral level.

The addition of a new minor in an area of study where no Board-approved degree program exists requires approval by the Council of Chief Academic Officers and the President and Chief Executive Officer of the Board of Regents. Action is approved when the campus receives written notice from the Board President and Chief Executive Officer.

I. Describe the Purpose of the Proposed Minor:

The proposed minor in Art History is intended to provide students with a broad knowledge and practical experience in the visual arts and culture, accompanying major studies in the arts, humanities, and social sciences. The minor will also offer students a professional experience in designing, organizing, installing, and promoting exhibitions. It will investigate the history of art from prehistoric times to the present from a cross-cultural and global perspective and highlight how artistic, cultural, historical, and scientific collections are organized, exhibited, and interpreted in museums, galleries, archives, and libraries. Critical visual analysis and writing about art are fundamental. Students will learn different visual art forms and key issues in the art world as well as procedures involved in the development of successful exhibitions. The minor is designed to help those students who seek positions in emerging professions in the arts, humanities, and museum curatorship as well as in cultural and educational institutions, historical archives, libraries, and collections.

II. Provide Curriculum for the Minor (extend course listing as needed):

Course Type	Course Name & Number	Credit Hours
Core Courses	Art 288 Introduction to the Art History I, WL	3
	Art 289 Introduction to Art History, II, WL	3
	Art 688 History of Modern Art, WL	3
	Art 689 Contemporary Issues in Art, WL	3
	Art 470 Topics (Art History)	3
Practical Course	Art 690 Curatorial Studies	3
Elective Courses	Art 401 Independent Studies: Special Topics	3
	HIST 425 Archives and Manuscripts	3
	HIST (Upper Level)	3
Total Semester Credit Hours	7 courses	21 hours

III. Faculty resources:

A. Number of FTE Faculty who will teach in the new minor: # 9

B. Rank of Faculty (indicate number of faculty for each ranking):

Prof. 4 Assoc. Prof. 4 Asst. Prof. _____

Instr. 1 GTAs _____

C. Preparation of Faculty (indicate number of faculty for each degree level):

Bachelor _____ Masters 1 (MFA) _____ Doctorate 7

Faculty Senate Course Form

Effective Date: Fall 23

Submission Date: 11/1/22

College of Arts & Science

Department: ARTContact Person: James Oliver

Chair

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Course Reactivate

	Existing	New/Proposed
Title:		Printmaking 1
Course Number	ART 275	If revision includes changing course number, use New Course instead.
Credits:	3.0	3.0
Grading Systems:	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F
Pre/Co-Requisite(s):		None
Course Description:		Exploration of basic concepts, methods, and technical applications within the printmaking processes of monotype, relief, and intaglio.

1. Purpose/Justification for Reactivation to Course:

This Printmaking 1 course reactivation and revision will allow for a full range of printmaking techniques to be offered in the Department of Art, beginning with a beginning level course which is an overview. Additionally, this course, and subsequent upper level courses, will allow the student choosing the BFA with a 2-Dimensional emphasis options besides simply painting track.

2. Is this Reactivation related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University?

No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this course to be considered for Pitt State Pathway? Yes

If "yes," this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate. Completion of the Pitt State Pathway Course Approval form will also need to be submitted.

4. Will this course be required of any education majors? No

If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

5. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? No

6. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? None

Explain: None is needed at this time.

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No

If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: Attach with upload.

Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 11/1/22

Signature, Chairperson:

James Oliver Jr

Approved: College Curriculum Committee

Date: 11/28/22

Signature, Committee Chair:

Mary Carol Pomatto

Approved: Dean of College

Date: 11/28/22

Signature, Dean:

Mary Carol Pomatto

Approved: Council for Teacher Education (if applicable)

Date:

Signature, Council Chair:

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023

Signature, Committee Chair:

Janet Zepernick

Approved: Faculty Senate

Date:

Signature, Recorder Faculty Senate:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Please print, apply the appropriate signatures (electronic signatures are also acceptable) and forward to the College Executive Associate.

Please Note: This is a 3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

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Re: Art Course Legislation- Printmaking courses- FYI

Doug Younger <dyounger@pittstate.edu>

Thu 11/3/2022 8:37 AM

To: James Oliver JR <joliver@pittstate.edu>

Thanks for letting me know. I had heard that you had hired a faculty for this area. I will forward this to the GIT faculty.

I do teach letterpress as part of my printing technologies course, and we do offer a short, one-credit elective in letterpress in GIT.

If you need any ink, let me know, as I am getting ready to sell about 800 pounds on auction soon. It's all oil-based ink for offset presses, but it does work for letterpress as well. It dries quickly so it cannot sit on a press overnight.

Doug

Doug Younger, Ed.D

Professor/Program Manager/Graduate Academic Advisor

Pittsburg State University

1701 South Broadway - KTC E116 - Pittsburg, KS 66762

620-235-4420

From: James Oliver JR <joliver@pittstate.edu>

Sent: Wednesday, November 2, 2022 7:10 PM

To: Doug Younger <dyounger@pittstate.edu>

Subject: Art Course Legislation- Printmaking courses- FYI

Doug,

Although this does not affect the GIT programs, I wanted you to be aware that we are legislating the reactivation of a variety of Printmaking courses as we have a new FTT in Printmaking in the Department of Art. These courses will allow a printmaking track under the BFA- 2D emphasis area that currently focuses on drawing and painting. GIT students might be interested, as some of the courses will include the letterpress as well as other printmaking techniques.

Specifically, the courses include the following: course descriptions and student learning objectives attached

ART 275- Printmaking I

ART 355- Printmaking II

ART 455- Serigraphy

ART 485- Intaglio

ART 555- Printmaking III

ART 595- Relief Printmaking

ART 655- Lithography

Course descriptions and student learning objectives attached

Thanks,

Jamie

James Oliver,
Professor of Art
Chair, Department of Art
Porter Hall 101
Pittsburg State University
1701 South Broadway
Pittsburg, KS 66762
620-235-4301

ART*275: *Printmaking*

Change course title to: ART*275: *Printmaking 1*

Course Description:

Exploration of basic concepts, methods, and technical applications within the printmaking processes of monotype, relief, and intaglio.

Prerequisite: None

Course Objectives:

- Students will produce the required body of work that includes concept sketches, preparing written concept proposals for each assignment based upon individual research.
- Students will become familiar with, recognize, and employ appropriate documentation, presentation, and print storage methods.
- Students will practice critique techniques critiques and discuss artworks in relation to subject matter, form, and content.
- Students will learn correct and safe handling of tools, equipment, and materials.
- Students will recognize printmakers past and present within various cultures through the examination of Printmaking History.

Criteria for Assessment:

- Visual development of artworks regarding the elements and principles of art.
- Development of technical skills regarding each process learned.
- Conceptual development of ideas through brainstorming, writing, and sketching exercises.
- Development of analytical and critical thinking skills through critique and discussions.
- Clear intent and purpose of craftsmanship and presentation.

Methods of Assessment:

Every assignment will have rubric with specific criteria related to the course objectives above.

Faculty Senate Course Form

Effective Date: Fall 23

Submission Date: 11/1/22

College of Arts & Science

Department: ART

Contact Person: James Oliver

Chair

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

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Course Reactivate

	Existing	New/Proposed
Title:		Printmaking II
Course Number	ART 355	If revision includes changing course number, use New Course instead.
Credits:		3.0
Grading Systems:	<input type="checkbox"/> A-F, IN <input type="checkbox"/> P/F	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F
Pre/Co-Requisite(s):		ART 275- Printmaking I
Course Description:		Investigation of the printmaking processes of aluminum plate or stone lithography, color-reduction relief, color intaglio, and fine art applications of screen-printing. Emphasis will be placed on the continued development of conceptual and technical skills.

1. Purpose/Justification for Reactivation to Course:

This Upper Level Printmaking course reactivation and revision will allow for a full range of printmaking techniques to be offered in the Department of Art. Additionally, this course, and subsequent upper level courses, will allow the student choosing the BFA with a 2-Dimensional emphasis options besides simply painting track.

2. Is this Reactivation related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University?

No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this course to be considered for Pitt State Pathway? No

If "yes," this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate. Completion of the Pitt State Pathway Course Approval form will also need to be submitted.

4. Will this course be required of any education majors? No

If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

5. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? No

6. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? None

Explain: No additional resources are needed at this time.

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No

If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: Attach with upload.

Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 11/2/22

Signature, Chairperson:

James Oliver Jr

Approved: College Curriculum Committee

Date: 11/28/22

Signature, Committee Chair:

Mary Carol Pomatto

Approved: Dean of College

Date: 11/28/22

Signature, Dean:

Mary Carol Pomatto

Approved: Council for Teacher Education (if applicable)

Date:

Signature, Council Chair:

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023

Signature,

Janet Zepernick

Committee Chair:

Approved: Faculty Senate

Date:

Signature, Recorder Faculty Senate:

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Doug

Doug Younger, Ed.D

Professor/Program Manager/Graduate Academic Advisor

Pittsburg State University

1701 South Broadway - KTC E116 - Pittsburg, KS 66762

620-235-4420

From: James Oliver JR <joliver@pittstate.edu>

Sent: Wednesday, November 2, 2022 7:10 PM

To: Doug Younger <dyounger@pittstate.edu>

Subject: Art Course Legislation- Printmaking courses- FYI

Doug,

Although this does not affect the GIT programs, I wanted you to be aware that we are legislating the reactivation of a variety of Printmaking courses as we have a new FTT in Printmaking in the Department of Art. These courses will allow a printmaking track under the BFA- 2D emphasis area that currently focuses on drawing and painting. GIT students might be interested, as some of the courses will include the letterpress as well as other printmaking techniques.

Specifically, the courses include the following: course descriptions and student learning objectives attached

ART 275- Printmaking I

ART 355- Printmaking II

ART 455- Serigraphy

ART 485- Intaglio

ART 555- Printmaking III

ART 595- Relief Printmaking

ART 655- Lithography

Course descriptions and student learning objectives attached

Thanks,

Jamie

James Oliver,
Professor of Art
Chair, Department of Art
Porter Hall 101
Pittsburg State University
1701 South Broadway
Pittsburg, KS 66762
620-235-4301

ART*355: *Printmaking II*

Course Description:

Investigation of the printmaking processes of aluminum plate or stone lithography, color-reduction relief, color intaglio, and fine art applications of screen-printing. Emphasis will be placed on the continued development of conceptual and technical skills.

Prerequisite: ART*275 Printmaking 1

Course Objectives:

- Students will produce the required body of work that includes concept sketches, preparing written concept proposals for each assignment based upon individual research.
- Students will demonstrate knowledge of essential printmaking processes and techniques.
- Students will employ correct and safe handling of tools, equipment, and materials.
- Students will synthesize understanding and sensitivity regarding technical skills and craftsmanship.
- Students will develop proficiency in printing, proofing and editioning throughout the semester.
- Students will recognize printmakers past and present within various cultures through the examination of printmaking history.

Criteria for Assessment:

- Visual development of artworks regarding the elements and principles of art.
- Development of technical skills regarding each process learned.
- Conceptual development of ideas through brainstorming, writing, and sketching exercises.
- Development of analytical and critical thinking skills through critique and discussions.
- Clear intent and purpose of craftsmanship and presentation.

Methods of Assessment:

2 Portfolios, one at med-term and final with rubric related to the course objectives

Faculty Senate Course Form

Effective Date: Fall 23

Submission Date: 11/2/22

College of Arts & Science

Department: ARTContact Person: James Oliver

Chair

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

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Course Reactivate

	Existing	New/Proposed
Title:		Serigraphy
Course Number	ART 455	If revision includes changing course number, use New Course instead.
Credits:		3.0
Grading Systems:	<input type="checkbox"/> A-F, IN <input type="checkbox"/> P/F	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F
Pre/Co-Requisite(s):		ART 275- Printmaking
Course Description:		Investigation into fine art applications of the screen-printing process; including hand-cut, painted, and photographic stencils and multi-color printing methods.

1. Purpose/Justification for Reactivation to Course:

This Upper Level Printmaking course reactivation and revision will allow for a full range of printmaking techniques to be offered in the Department of Art. Additionally, this course, and subsequent upper level courses, will allow the student choosing the BFA with a 2-Dimensional emphasis options besides simply painting track.

2. Is this Reactivation related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University?

No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this course to be considered for Pitt State Pathway? No

If "yes," this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate. Completion of the Pitt State Pathway Course Approval form will also need to be submitted.

4. Will this course be required of any education majors? No

If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

5. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? No

6. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? None

Explain: No additional resources are required at this time.

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No

If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: Attach with upload.

Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 11/2/22

Signature, Chairperson:

James Oliver Jr

Approved: College Curriculum Committee

Date: 11/28/22

Signature, Committee Chair:

Mary Carol Pomatto

Approved: Dean of College

Date: 11/28/22

Signature, Dean:

Mary Carol Pomatto

Approved: Council for Teacher Education (if applicable)

Date:

Signature, Council Chair:

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023

Signature,

Janet Zepernick

Committee Chair:

Approved: Faculty Senate

Date:

Signature, Recorder Faculty Senate:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

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Doug

Doug Younger, Ed.D

Professor/Program Manager/Graduate Academic Advisor

Pittsburg State University

1701 South Broadway - KTC E116 - Pittsburg, KS 66762

620-235-4420

From: James Oliver JR <joliver@pittstate.edu>

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To: Doug Younger <dyounger@pittstate.edu>

Subject: Art Course Legislation- Printmaking courses- FYI

Doug,

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Specifically, the courses include the following: course descriptions and student learning objectives attached

ART 275- Printmaking I

ART 355- Printmaking II

ART 455- Serigraphy

ART 485- Intaglio

ART 555- Printmaking III

ART 595- Relief Printmaking

ART 655- Lithography

Course descriptions and student learning objectives attached

Thanks,

Jamie

James Oliver,
Professor of Art
Chair, Department of Art
Porter Hall 101
Pittsburg State University
1701 South Broadway
Pittsburg, KS 66762
620-235-4301

ART*455: Serigraphy

Course Description:

Investigation into fine art applications of the screen-printing process; including hand-cut, painted, and photographic stencils and multi-color printing methods.

Prerequisite: ART*275: Printmaking I

Course Objectives:

- Students will produce the required body of work that includes concept sketches, preparing written concept proposals for each assignment based upon individual research.
- Students will become familiar, recognize, and employ appropriate documentation, presentation, and print storage methods.
- Students will demonstrate knowledge of the serigraphy process and techniques.
- Students will understand and apply registration methods regarding the multi-color printing process.
- Students will employ correct and safe handling of tools, equipment, and materials.
- Students will practice critique techniques in class, discussing artworks in relation to subject matter, form, and content.
- Students will synthesize understanding and sensitivity regarding technical skills and craftsmanship.
- Students will develop proficiency in printing, proofing and editioning throughout the semester.
- Students will recognize printmakers past and present within various cultures through the examination of printmaking history.

Methods of Assessment:

- Visual development of artworks regarding the elements and principles of art.
- Development of technical skills regarding each process learned.
- Conceptual development of ideas through brainstorming, writing, and sketching exercises.
- Development of analytical and critical thinking skills through critique and discussions.
- Clear intent and purpose of craftsmanship and presentation.

Methods of Assessment: 2 Portfolios, one at med-term and final with rubric related to the course objectives.

Faculty Senate Course Form

Effective Date: Fall 23

Submission Date: 11/2/22

College of Arts & Science

Department: ARTContact Person: James Oliver

Chair

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

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Course Reactivate

	Existing	New/Proposed
Title:	Etching	Intaglio
Course Number	ART 485	If revision includes changing course number, use New Course instead.
Credits:		3.0
Grading Systems:	<input type="checkbox"/> A-F, IN <input type="checkbox"/> P/F	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F
Pre/Co-Requisite(s):		ART 275- Printmaking I
Course Description:		Exploration of both non-acid and acid techniques within the intaglio process. Students will learn a variety of intaglio methods that include mezzotint, line etch, aquatint, spit bite, soft ground, and color and paper applications.

1. Purpose/Justification for Reactivation to Course:

This Upper Level Printmaking course reactivation and revision will allow for a full range of printmaking techniques to be offered in the Department of Art. Additionally, this course, and subsequent upper level courses, will allow the student choosing the BFA with a 2-Dimensional emphasis options besides simply painting track.

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Explain: No additional resources are needed at this time.

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Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 11/2/22

Signature, Chairperson:

James Oliver Jr

Approved: College Curriculum Committee

Date: 11/28/22

Signature, Committee Chair:

Mary Carol Pomatto

Approved: Dean of College

Date: 11/28/22

Signature, Dean:

Mary Carol Pomatto

Approved: Council for Teacher Education (if applicable)

Date:

Signature, Council Chair:

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023

Signature,

Janet Zepernick

Committee Chair:

Approved: Faculty Senate

Date:

Signature, Recorder Faculty Senate:

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ART 655- Lithography

Course descriptions and student learning objectives attached

Thanks,

Jamie

James Oliver,
Professor of Art
Chair, Department of Art
Porter Hall 101
Pittsburg State University
1701 South Broadway
Pittsburg, KS 66762
620-235-4301

ART*485: Etching

Change course title to ART*485: Intaglio

Course Description:

Exploration of both non-acid and acid techniques within the intaglio process. Students will learn a variety of intaglio methods that include mezzotint, line etch, aquatint, spit bite, soft ground, and color and paper applications.

Prerequisite: ART*275: Printmaking I

Course Objectives:

- Students will produce the required body of work that includes concept sketches, preparing written concept proposals for each assignment based upon individual research.
- Students will demonstrate an understanding of intermediate and advanced techniques within the process of intaglio.
- Students will become familiar, recognize, and employ appropriate documentation, presentation, and methods of print storage.
- Students will practice critique techniques in class, discussing artworks in relation to subject matter, form, and content.
- Students will develop artworks using both achromatic, color, and multiple plate applications.
- Students will employ safe handling of tools, equipment, and materials.
- Students will recognize printmakers past and present within various cultures through the examination of printmaking history.

Methods of Assessment:

- Visual development of artworks regarding the elements and principles of art.
- Development of technical skills regarding each intaglio technique learned.
- Conceptual development of ideas through brainstorming, writing, and sketching exercises.
- Development of analytical and critical thinking skills through critique and discussions.
- Clear intent and purpose of craftsmanship and presentation.

Methods of Assessment:

2 Portfolios, one at med-term and final with rubric related to the course objectives.

Faculty Senate Course Form

Effective Date: Fall 23

Submission Date: 11/2/22

College of Arts & Science

Department: ART

Contact Person: James Oliver

Chair

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Course **Reactivate**

	Existing	New/Proposed
Title:		Printmaking
Course Number	ART 555	If revision includes changing course number, use New Course instead.
Credits:		
Grading Systems:	<input type="checkbox"/> A-F, IN <input type="checkbox"/> P/F	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F
Pre/Co-Requisite(s):		ART 355- Printmaking II
Course Description:		Investigation of the following printmaking techniques individually or in combination, intaglio, relief, digital processes, letterpress, and bookmaking. Emphasis will be placed on honing technical skill and conceptual development regarding a cohesive body of work

1. Purpose/Justification for Reactivation to Course:

This Upper Level Printmaking course reactivation and revision will allow for a full range of printmaking techniques to be offered in the Department of Art. Additionally, this course, and subsequent upper level courses, will allow the student choosing the BFA with a 2-Dimensional emphasis options besides simply painting track.

2. Is this Reactivation related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University?

No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this course to be considered for Pitt State Pathway? No

If "yes," this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate. Completion of the Pitt State Pathway Course Approval form will also need to be submitted.

4. Will this course be required of any education majors? No

If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

5. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? No

6. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? None

Explain: There is no additional resources needed at this time.

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No

If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: Attach with upload.

Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 11/2/22

Signature, Chairperson:

James Oliver Jr

Approved: College Curriculum Committee

Date: 11/28/22

Signature, Committee Chair:

Mary Carol Pomatto

Approved: Dean of College

Date: 11/28/22

Signature, Dean:

Mary Carol Pomatto

Approved: Council for Teacher Education (if applicable)

Date:

Signature, Council Chair:

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023

Signature,

Janet Zepernick

Committee Chair:

Approved: Faculty Senate

Date:

Signature, Recorder Faculty Senate:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Please print, apply the appropriate signatures (electronic signatures are also acceptable) and forward to the College Executive Associate.

Please Note: This is a 3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Re: Art Course Legislation- Printmaking courses- FYI

Doug Younger <dyounger@pittstate.edu>

Thu 11/3/2022 8:37 AM

To: James Oliver JR <joliver@pittstate.edu>

Thanks for letting me know. I had heard that you had hired a faculty for this area. I will forward this to the GIT faculty.

I do teach letterpress as part of my printing technologies course, and we do offer a short, one-credit elective in letterpress in GIT.

If you need any ink, let me know, as I am getting ready to sell about 800 pounds on auction soon. It's all oil-based ink for offset presses, but it does work for letterpress as well. It dries quickly so it cannot sit on a press overnight.

Doug

Doug Younger, Ed.D

Professor/Program Manager/Graduate Academic Advisor

Pittsburg State University

1701 South Broadway - KTC E116 - Pittsburg, KS 66762

620-235-4420

From: James Oliver JR <joliver@pittstate.edu>

Sent: Wednesday, November 2, 2022 7:10 PM

To: Doug Younger <dyounger@pittstate.edu>

Subject: Art Course Legislation- Printmaking courses- FYI

Doug,

Although this does not affect the GIT programs, I wanted you to be aware that we are legislating the reactivation of a variety of Printmaking courses as we have a new FTT in Printmaking in the Department of Art. These courses will allow a printmaking track under the BFA- 2D emphasis area that currently focuses on drawing and painting. GIT students might be interested, as some of the courses will include the letterpress as well as other printmaking techniques.

Specifically, the courses include the following: course descriptions and student learning objectives attached

ART 275- Printmaking I

ART 355- Printmaking II

ART 455- Serigraphy

ART 485- Intaglio

ART 555- Printmaking III

ART 595- Relief Printmaking

ART 655- Lithography

Course descriptions and student learning objectives attached

Thanks,

Jamie

James Oliver,
Professor of Art
Chair, Department of Art
Porter Hall 101
Pittsburg State University
1701 South Broadway
Pittsburg, KS 66762
620-235-4301

ART*555: *Printmaking III*

Course Description:

Investigation of the following printmaking techniques individually or in combination, intaglio, relief, digital processes, letterpress, and bookmaking. Emphasis will be placed on honing technical skill and conceptual development regarding a cohesive body of work.

Prerequisite: ART*355: Printmaking II

Course Objectives:

- Students will produce the required body of work that includes concept sketches, preparing written concept proposals for each assignment based upon individual research.
- Students will demonstrate knowledge of printmaking processes and techniques.
- Students will employ correct and safe handling of tools, equipment, and materials.
- Students will practice critique techniques in class, discussing artworks in relation to subject matter, form, and content.
- Students will synthesize understanding and sensitivity regarding technical skills and craftsmanship.
- Students will develop proficiency in printing, proofing and editioning throughout the semester.
- Students will recognize printmakers past and present within various cultures through the examination of printmaking history.

Methods of Assessment:

- Visual development of artworks regarding the elements and principles of art.
- Development of technical skills regarding each process learned.
- Conceptual development of ideas through brainstorming, writing, and sketching exercises.
- Development of analytical and critical thinking skills through critique and discussions.
- Clear intent and purpose of craftsmanship and presentation.

Methods of Assessment:

2 Portfolios, one at mid-term and final with rubric related to the course objectives.

Faculty Senate Course Form

Effective Date: Select One 23

Submission Date: 11/2/22

College of Arts & Science

Department: ART

Contact Person: James Oliver

Chair

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Course Reactivate

	Existing	New/Proposed
Title:	Printmaking	Relief Printmaking
Course Number	ART 595	If revision includes changing course number, use New Course instead.
Credits:		3.0
Grading Systems:	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F
Pre/Co-Requisite(s):		ART 275- Printmaking I
Course Description:		Exploration of relief printmaking processes such as linoleum, woodcut, and letterpress. Students will become familiar with both traditional and digital methods of relief printmaking as well as investigate various color applications.

1. Purpose/Justification for Reactivation to Course:

This Upper Level Printmaking course reactivation and revision will allow for a full range of printmaking techniques to be offered in the Department of Art. Additionally, this course, and subsequent upper level courses, will allow the student choosing the BFA with a 2-Dimensional emphasis options besides simply painting track.

2. Is this Reactivation related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University?

No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this course to be considered for Pitt State Pathway? No

If "yes," this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate. Completion of the Pitt State Pathway Course Approval form will also need to be submitted.

4. Will this course be required of any education majors? No

If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

5. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? No

6. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? None

Explain: No additional resources are needed at this time.

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No

If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: Attach with upload.

Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 11/2/22

Signature, Chairperson:

James Oliver Jr

Approved: College Curriculum Committee

Date: 11/28/22

Signature, Committee Chair:

Mary Carol Pomatto

Approved: Dean of College

Date: 11/28/22

Signature, Dean:

Mary Carol Pomatto

Approved: Council for Teacher Education (if applicable)

Date:

Signature, Council Chair:

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023

Signature,

Janet Zepernick

Committee Chair:

Approved: Faculty Senate

Date:

Signature, Recorder Faculty Senate:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Please print, apply the appropriate signatures (electronic signatures are also acceptable) and forward to the College Executive Associate.

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Re: Art Course Legislation- Printmaking courses- FYI

Doug Younger <dyounger@pittstate.edu>

Thu 11/3/2022 8:37 AM

To: James Oliver JR <joliver@pittstate.edu>

Thanks for letting me know. I had heard that you had hired a faculty for this area. I will forward this to the GIT faculty.

I do teach letterpress as part of my printing technologies course, and we do offer a short, one-credit elective in letterpress in GIT.

If you need any ink, let me know, as I am getting ready to sell about 800 pounds on auction soon. It's all oil-based ink for offset presses, but it does work for letterpress as well. It dries quickly so it cannot sit on a press overnight.

Doug

Doug Younger, Ed.D

Professor/Program Manager/Graduate Academic Advisor

Pittsburg State University

1701 South Broadway - KTC E116 - Pittsburg, KS 66762

620-235-4420

From: James Oliver JR <joliver@pittstate.edu>

Sent: Wednesday, November 2, 2022 7:10 PM

To: Doug Younger <dyounger@pittstate.edu>

Subject: Art Course Legislation- Printmaking courses- FYI

Doug,

Although this does not affect the GIT programs, I wanted you to be aware that we are legislating the reactivation of a variety of Printmaking courses as we have a new FTT in Printmaking in the Department of Art. These courses will allow a printmaking track under the BFA- 2D emphasis area that currently focuses on drawing and painting. GIT students might be interested, as some of the courses will include the letterpress as well as other printmaking techniques.

Specifically, the courses include the following: course descriptions and student learning objectives attached

ART 275- Printmaking I

ART 355- Printmaking II

ART 455- Serigraphy

ART 485- Intaglio

ART 555- Printmaking III

ART 595- Relief Printmaking

ART 655- Lithography

Course descriptions and student learning objectives attached

Thanks,

Jamie

James Oliver,
Professor of Art
Chair, Department of Art
Porter Hall 101
Pittsburg State University
1701 South Broadway
Pittsburg, KS 66762
620-235-4301

ART 595- Relief Printmaking

Course Description:

Exploration of relief printmaking processes such as linoleum, woodcut, and letterpress. Students will become familiar with both traditional and digital methods of relief printmaking as well as investigate various color applications.

Prerequisite: ART 275 Printmaking I

Course Objectives:

- Students will produce the required body of work that includes concept sketches, preparing written concept proposals for each assignment based upon individual research.
- Students will become familiar, recognize, and employ appropriate documentation, presentation, and print storage methods.
- Students will practice critique techniques in class, discussing artworks in relation to subject matter, form, and content.
- Students will employ both traditional and digital methods of the relief printmaking processes.
- Students will develop artworks using both achromatic and color applications.
- Students will employ safe handling of tools, equipment, and materials.
- Students will recognize printmakers past and present within various cultures through the examination of printmaking history.

Methods of Assessment:

- Visual development of artworks regarding the elements and principles of art.
- Development of technical skills regarding each process learned.
- Conceptual development of ideas through brainstorming, writing, and sketching exercises.
- Development of analytical and critical thinking skills through critique and discussions.
- Clear intent and purpose of craftsmanship and presentation.

Methods of Assessment:

2 Portfolios, one at med-term and final with rubric related to the course objectives.

Faculty Senate Course Form

Effective Date: Fall 23

Submission Date: 11/2/22

College of Arts & Science

Department: ARTContact Person: James Oliver

Chair

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Course Reactivate

	Existing	New/Proposed
Title:		Lithography
Course Number	ART 655	If revision includes changing course number, use New Course instead.
Credits:		3.0
Grading Systems:	<input type="checkbox"/> A-F, IN <input type="checkbox"/> P/F	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F
Pre/Co-Requisite(s):		ART 275- Printmaking 1
Course Description:		Exploration of both aluminum plate and stone lithography techniques. Students will learn methods of drawing and printing crayon, tusche washes, transfers, and color applications.

1. Purpose/Justification for Reactivation to Course:

This Upper Level Printmaking course reactivation and revision will allow for a full range of printmaking techniques to be offered in the Department of Art. Additionally, this course, and subsequent upper level courses, will allow the student choosing the BFA with a 2-Dimensional emphasis options besides simply painting track

2. Is this Reactivation related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University?

No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this course to be considered for Pitt State Pathway? No

If "yes," this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate. Completion of the Pitt State Pathway Course Approval form will also need to be submitted.

4. Will this course be required of any education majors? No

If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

5. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? Select One

6. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? None

Explain: No additional resources are needed at this time.

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No

If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: Attach with upload.

Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 11/2/22

Signature, Chairperson:

James Oliver Jr

Approved: College Curriculum Committee

Date: 11/28/22

Signature, Committee Chair:

Mary Carol Pomatto

Approved: Dean of College

Date: 11/28/22

Signature, Dean:

Mary Carol Pomatto

Approved: Council for Teacher Education (if applicable)

Date:

Signature, Council Chair:

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023

Signature,

Janet Zepernick

Committee Chair:

Approved: Faculty Senate

Date:

Signature, Recorder Faculty Senate:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Please print, apply the appropriate signatures (electronic signatures are also acceptable) and forward to the College Executive Associate.

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Thu 11/3/2022 8:37 AM

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Doug

Doug Younger, Ed.D

Professor/Program Manager/Graduate Academic Advisor

Pittsburg State University

1701 South Broadway - KTC E116 - Pittsburg, KS 66762

620-235-4420

From: James Oliver JR <joliver@pittstate.edu>

Sent: Wednesday, November 2, 2022 7:10 PM

To: Doug Younger <dyounger@pittstate.edu>

Subject: Art Course Legislation- Printmaking courses- FYI

Doug,

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Specifically, the courses include the following: course descriptions and student learning objectives attached

ART 275- Printmaking I

ART 355- Printmaking II

ART 455- Serigraphy

ART 485- Intaglio

ART 555- Printmaking III

ART 595- Relief Printmaking

ART 655- Lithography

Course descriptions and student learning objectives attached

Thanks,

Jamie

James Oliver,
Professor of Art
Chair, Department of Art
Porter Hall 101
Pittsburg State University
1701 South Broadway
Pittsburg, KS 66762
620-235-4301

ART*655: Lithography

Course Description:

Exploration of both aluminum plate and stone lithography techniques. Students will learn methods of drawing and printing crayon, tusche washes, transfers, and color applications.

Prerequisite: ART*275: Printmaking I

Course Objectives:

- Students will produce the required body of work that includes concept sketches, preparing written concept proposals for each assignment based upon individual research.
- Students will demonstrate an understanding of the lithography etching, proofing, and printing processes.
- Students will understand and apply registration methods regarding the color printing process.
- Students will become familiar, recognize, and employ appropriate documentation, presentation, and methods of print storage.
- Students will practice critique techniques in class, discussing artworks in relation to subject matter, form, and content.
- Students will employ safe handling of tools, equipment, and materials.
- Students will recognize printmakers past and present within various cultures through the examination of printmaking history.

Methods of Assessment:

- Visual development of artworks regarding the elements and principles of art.
- Development of technical skills regarding each intaglio technique learned.
- Conceptual development of ideas through brainstorming, writing, and sketching exercises.
- Development of analytical and critical thinking skills through critique and discussions.
- Clear intent and purpose of craftsmanship and presentation.

Methods of Assessment:

2 Portfolios, one at med-term and final with rubric related to the course objectives.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: BIOLOGY College: Arts & SciencesSubmission Date: 9-29-22Contact Person: Neil Snow Faculty member ChairRevision Effective: Fall 2023 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Purpose/Justification for Revision to Course: Increasing the credits from 3 to 4 will align with similar organismal courses in Biology that have 3 hours each of lab and lecture per week.

Existing Course:Course Number: BIOL 405Title of Course: Taxonomy of Vascular PlantsCredit Hours: 3Prerequisite: BIO 212 Principles of Biology II or permission of instructor.

Course Description (as it appears in the current catalog): The scientific classification and identification of ferns and seed plants, with emphasis on the local flora. Methods of collection, preservation and preparation of herbarium specimens included. Pre-requisite: BIOL 212 Principles of Biology II or permission of instructor.

Proposed Course:Course Number: BIOL 405Title of Course: Taxonomy of Vascular PlantsCredit Hours: 4Prerequisite: BIOL 212 Principles of Biology II or permission of instructor.Course Description (as it will appear in the next catalog): [No change.]

Additional Questions

1. Is this course to be considered for PittState Pathway? Yes No

If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 9/29/22 Signature, Department Chairperson RD
- Approved: College Curriculum Committee
 Date 10/31/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto
- Approved: Dean of College
 Date 10/31/22 Signature, Dean Mary Carol Pomatto
- Approved: Council for Teacher Education (if applicable)
 Date 12/7/22 Signature, Council for Teacher Education Chair James Trumble
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 1/17/2023 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick
- Approved: Faculty Senate
 Date _____ Signature, President, Faculty Senate _____
- Approved: Pitt State Pathway Committee (if applicable)
 Date _____ Signature, Pitt State Pathway Committee Chair _____
- Approved: Faculty Senate
 Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts & Sciences

Submission Date: _____

Contact Person: Neil Snow Faculty member ChairRevision Effective: Fall 2024 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Purpose/Justification for Revision to Course: Increasing the credits from 3 to 4 will align with similar courses in Biology that have 3 hours each of lab and lecture per week.

Existing Course:Course Number: BIOL 538Title of Course: Wetland PlantsCredit Hours: 3Prerequisite: BIOL 405 Taxonomy of Vascular Plants or permission of instructor.

Course Description (as it appears in the current catalog): Identification of regional wetland plants and understanding of their rankings under the National Wetland Plant List. At least two field trips required on weekends.

Proposed Course:Course Number: BIOL 538Title of Course: Wetland PlantsCredit Hours: 4Prerequisite: BIOL 405 Taxonomy of Vascular Plants or permission of instructor.

Course Description (as it will appear in the next catalog): Identification of regional wetland plants and understanding of their rankings under the National Wetland Plant List. At least two field trips required on weekends.

Additional Questions

1. Is this course to be considered for PittState Pathway? Yes No

If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
Date 9/29/22 Signature, Department Chairperson *Bobby D*
- Approved: College Curriculum Committee
Date 10/31/22 Signature, College Curriculum Committee Chair *Mary Carol Pomatto*
- Approved: Dean of College
Date 10/31/22 Signature, Dean *Mary Carol Pomatto*
- Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/17/2023 Signature, Undergraduate Curriculum Committee Chair *Janet Zepernick*
- Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____
- Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____
- Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

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Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts and Sciences

Submission Date: 9/29/22

Contact Person: Neil Snow Faculty member Chair

Revision Effective: Fall 2023 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Course is not required for any focus area within Biology.

Purpose/Justification for Revision to Course: Increasing the credits from 3 to 4 will align with similar organismal courses in Biology that have 3 hours each of lab and lecture per week.

Existing Course:

Course Number: BIOL 642

Title of Course: Grass Taxonomy

Credit Hours: 3

Prerequisite: BIOL 405 Taxonomy of Vascular Plants or permission of instructor.

Course Description (as it appears in the current catalog):

Systematics and identification of grasses, focusing on subfamilies, genera, and the most common species regionally. Some field trips required on weekends.

Proposed Course:

Course Number: BIOL 642

Title of Course: Grass Taxonomy

Credit Hours: 4

Prerequisite: BIOL 405 Taxonomy of Vascular Plants or permission of instructor.

Course Description (as it will appear in the next catalog):

Systematics and identification of grasses, focusing on subfamilies, genera, and the most common species regionally. Some field trips required on weekends.

Additional Questions

1. Is this course to be considered for PittState Pathway? Yes No

If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 9/29/22 Signature, Department Chairperson [Signature]

Approved: College Curriculum Committee
Date 10/31/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto

Approved: Dean of College
Date 10/31/22 Signature, Dean Mary Carol Pomatto

Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/17/23 Signature, Undergraduate Curriculum Committee Chair Janet Zepornick

Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Deletion of Curriculum

Deletion of: Major Minor Emphasis Certificate

Department: TWL College: Technology

Submission Date: 8/16/22

Revision Effective: Fall, 2023
(Year)

Contact Person: Byron McKay Faculty member Chair

Name of Existing Major or Minor/Emphasis/Certificate: BS Ed Technology & Engineering Education

Rationale for Deletion: The current program is becoming an emphasis area under the BS in Career & Technical Education.

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This will only affect T&EE majors.

Will this deletion involve specific PittState Pathway courses? Yes No

If "yes," please realize that this requirement will need to gain approval of the PittState Pathway Committee.

Will this deletion affect any education majors? Yes No

If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Pittsburg State University

- Approved: Department Chairperson
Date 10/11/22 Signature, Department Chairperson Andrew M. Kline
- Approved: College Curriculum Committee
Date 11.30.2022 Signature, College Curriculum Committee Chair [Signature]
- Approved: Dean of College
Date 12/01/2022 Signature, Dean [Signature]
- Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, PittState Pathway Committee Chair _____
- Approved: Council for Teacher Education (if applicable)
Date 12/7/22 Signature, Council for Teacher Education Chair James T. Love
- Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/17/23 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick
- Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate _____
- Final approved packet forwarded to Provost's office.
Date _____ Signature, Recording Secretary, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents: _____ Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND the MEMO TO THE OFFICE OF THE PROVOST (220 RUSS HALL)

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for informational purposes.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: English & Modern Languages College: Arts & Sciences
Submission Date: 9-30-2022

Contact Person: Brian Moots Faculty member Chair

Revision Effective: Spring/2023 (Semester/Year)

Offered: (check all that apply)

- Fall
 Spring
 Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
 Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This is an elective course for Spanish only.

Purpose/Justification for Revision to Course: We request that this course can be taken "In Progress" so students can complete a study abroad trip to Spain in May 2023 that is paired with the Spring course, MLL 475 Directed Studies: Study Abroad Spain

Existing Course:

Course Number: MLL 475

Title of Course: Directed Studies in Spanish

Credit Hours: 1-3

Prerequisite: Permission of Instructor

Course Description (as it appears in the current catalog): Directed study of a specific field in Spanish.

Proposed Course:

Course Number: MLL 475

Title of Course: Directed Studies in Spanish

Credit Hours: 1-3

Prerequisite: Permission of Instructor

Course Description (as it will appear in the next catalog): Directed study of a specific field in Spanish.

Additional Questions

1. Is this course to be considered for PittState Pathway? Yes No

If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? Yes No

If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

No Additional Cost

PITTSBURG STATE UNIVERSITY
 LEGISLATIVE PROCESS
 AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

- Approved: Department Chairperson
 Date 10-5-22 Signature, Department Chairperson Celia Patterson
- Approved: College Curriculum Committee
 Date 10/31/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto
- Approved: Dean of College
 Date 10/31/22 Signature, Dean Mary Carol Pomatto
- Approved: Council for Teacher Education (if applicable)
 Date _____ Signature, Council for Teacher Education Chair _____
- Approved: Faculty Senate University Undergraduate Curriculum Committee
 Date 1/17/23 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick
- Approved: Faculty Senate
 Date _____ Signature, President, Faculty Senate _____
- Approved: Pitt State Pathway Committee (if applicable)
 Date _____ Signature, Pitt State Pathway Committee Chair _____
- Approved: Faculty Senate
 Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Faculty Senate Course Form

Effective Date: Fall 23

Submission Date: October 2022

College of Arts & Science

Department: English and Modern Languages

Contact Person: Grant Moss

Faculty

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Course Revision

	Existing	New/Proposed
Title:	Spanish for International Business	Spanish for the Professions
Course Number	MLL 556	If revision includes changing course number, use New Course instead.
Credits:	3	3
Grading Systems:	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F
Pre/Co-Requisite(s):	N/A	N/A
Course Description:	A study of business environments and practices in Spain and Latin America with development of language skills specific to business and the professions. Prerequisites: MLL 255 Spanish Composition and Conversation I or MLL 358 Readings in Hispanic Literature and Civilization I.	A study of products and practices in Spain and Latin America with development of language skills specific to the professions. Prerequisites: MLL 255 Spanish Composition and Conversation I or MLL 358 Readings in Hispanic Literature and Civilization I.

1. Purpose/Justification for Revision to Course:

Course Title change reflects course content more appropriately.

2. Is this Revision related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University?

No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.* The title/description change reflects what is happening in practice, so it does not affect any other program.

3. Is this course to be considered for Pitt State Pathway? No

If "yes," this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate. Completion of the Pitt State Pathway Course Approval form will also need to be submitted.

4. Will this course be required of any education majors? No

If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

5. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? No

6. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? None

Explain:

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No

If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: Attach with upload.

Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 10/26/2022 Signature, Chairperson: Celia Patterson

Approved: College Curriculum Committee

Date: 11/28/22 Signature, Committee Chair: *Mary Carol Pomatto*

Approved: Dean of College

Date: 11/28/22 Signature, Dean: *Mary Carol Pomatto*

Approved: Council for Teacher Education (if applicable)

Date: Signature, Council Chair:

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023 Signature, *Janet Zepernick*

Committee Chair:

Approved: Faculty Senate

Date: Signature, Recorder Faculty Senate:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Please print, apply the appropriate signatures (electronic signatures are also acceptable) and forward to the College Executive Associate.

Please Note: This is a 3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Spanish For the Professions

Pittsburg State University, College of Arts and Sciences, Department of English and Modern Languages

Course Number and Title: 556-01

El español en el mundo profesional

Department: English and Modern Languages

Credit Hours: Three (3)

Pre-requisite: One MLL 400 level course/permission from instructor

Co-requisite: N/A

Classroom: Grubbs Hall 102, 12:30-1:45 TTH

Course Delivery Method: Face-to-face (Possible changes in delivery may occur due to COVID-19)



Faculty Member

Grant D. Moss

Professor of Spanish

Department of English and Modern Languages

Office: 403 Grubbs Hall

Spring 2021 Office Hours: M-F 9:30-11, M and F 1-2:15, or by appointment via Zoom

Telephone: 620-235-4713

E-mail: gross@pittstate.edu

<https://www.pittstate.edu/languages/faculty-and-staff/grant-moss.html>

Primary Resources (No textbook purchase required for our course!)

Statista. <https://es.statista.com/>

Secondary Resources

See Canvas for the links to the other digital resources.

Other Recommended Resources

Spanish-Spanish Dictionary. <http://www.rae.es>

Spanish-English Dictionary. <https://www.linguee.es/> or <http://www.wordmanicsoft.com/dictionary>

Spanish Table Spring 2021: To be determined.

Course Description

This course is designed for you. You have studied language and cultures of the Spanish-speaking world for five semesters or more already. You want to increase your skills communication, communities, comparisons, connections and cultures. The primary objectives of this course are to help you in the world of work both in the United States in the Spanish-speaking world. Discussions in the target language will lead to your further appreciation of the target cultures and their peoples. Topics include: job searches, CV/resumé/cover letter writing in Spanish, professional interactions in speaking and writing, interviewing, company/field employment research in Spanish-speaking countries, and basic informal/formal interpreting and translation. Possible fields include: customer service, education, medicine, human resources, counseling, and construction/architecture. As you know, Spanish is the language of instruction. Also, as you already know, this course is not a lecture course.

Anticipated Learning Outcomes and Methods of Assessment

After successful completion of this course, students will be able to: 1) perform a job search, interview for a job, and create appropriate supporting materials for employment in Spanish, 2) analyze successful applications for employment in Spanish, 3) contrast professional language with colloquialisms through formal communication (including translation/interpreting) in the Spanish-speaking world, 4) compare Spanish language use in differing fields, 5) examine written and spoken language for the world of work by Spanish-speaking professionals, and 6) creating meaningful projects in Spanish for specific fields of study or work. The methods of assessment follow.

Spanish for the Professions

Pittsburg State University, College of Arts and Sciences, Department of English and Modern Languages

Methods of Assessment

- Initial Orientation Module/Módulo de orientación inicial (2%)
- Proficiency Practices/Prácticas de capacidad lingüística (15%)
- Statista Analyses/Análisis de Statista (15%)
- Interpretive Reading Checks/Sondeos de lectura interpretativa and Interpretive Listening Checks/Sondeos de audición interpretativa (15%)
- Presentational Writing Checks/Sondeos de escritura formal (15%)
- Presentational Speaking Checks/Sondeos de habla formal (15%)
- Final Project/Proyecto final (15%)
- Conversation Partner Sessions/Sesiones con los compañeros de conversación (8%)

Recommendation for all assignments: You will turn in each carefully-edited assignment on Canvas in the appropriate place (discussion board, submission box, etc.) before the due date and time (see tentative calendar below). No late assignments will be accepted without documentation, even if you post the document late anyway. Double check to make sure that the technology functions properly. I recommend that you do not wait until right before the due date and time to submit your work because sometimes technology is unreliable. **I also recommend that you create your written assignments in a word processor and then copy and paste the entire document in Canvas and I recommend that you record your speaking assignments with more than one recorder just in case. If you are dissatisfied with your grade on any Proficiency Practice you have turned in, you may rework two (2) of them and turn them back in within one week.** The Performance Rubric-Intermediate Mid is found at the end of this document or on Canvas. **Use of a translation service, such as Google Translate, will not meet expectations. Plus, it will not prepare you for the Checks.**

Initial Orientation Module: Can-Do Statements, Syllabus Agreement, Spanish Promise, Video de presentación, Responses to Vídeos de presentación (2%)

The Initial Orientation Module in Canvas contains the following assignments that you will need to complete in order to have access to the rest of the course:

Can-Do Statements I. Study the Can-Do Statements at <https://www.actfl.org/sites/default/files/can-dos/Intermediate%20Can-Do%20Statements.pdf> and https://www.actfl.org/sites/default/files/can-dos/Advanced%20Can-Do_Statements.pdf and comment on **ten (10)** of the items you *can do* on Canvas in the text box. Then, comment on **ten (10)** of the items that you would like to improve throughout the course (you will revisit the Can-Do Statements at the end of the semester!). Also, review the *World-readiness Standards for Learning Languages* <https://www.actfl.org/sites/default/files/publications/standards/World-ReadinessStandardsforLearningLanguages.pdf>.

Spanish Promise. Sign the following promise electronically on Canvas before the third day of class: “I solemnly promise to speak Spanish during our course. I know that proficiency depends on me; I will take responsibility for my own learning in Spanish in order to improve my skills. I need to communicate, connect, obtain cultural competence, compare, and participate in multilingual communities as I speak, listen, read, and write in order to enhance my proficiency.”

Syllabus Agreement. Sign the following agreement electronically on Canvas before the third day of class: “I certify that I have carefully read the syllabus pdf document in its entirety. If I have any questions about the syllabus, I will contact Dr. Grant Moss as soon as possible.”

Video de presentación. Create a short one- to one-and-a-half-minute video where you introduce yourself *en español* in Flipgrid. Include information about where you are from, what you do for a living, your interests, your interest in Spanish, your reasons for taking the course, and any other relevant information you would like the rest of the class to know. The Flipgrid group ID information where you will post your video is: <https://flipgrid.com/moss9313>. You will then view the rest of the students’ introductions and offer written comments on **at least** two other videos *en español*.

Spanish for the Professions

Pittsburg State University, College of Arts and Sciences, Department of English and Modern Languages

Proficiency Practices/Prácticas de capacidad lingüística (15%)

Each week there will be readings/interactive websites that you will examine/complete and then you will produce a document based on what you read (see Canvas for more specific information). You will place your document in the corresponding discussion board on Canvas. Then you will assess **at least** two documents created by your colleagues (your comments are the *Sondeos de lectura interpretativa*; see below).

Statista analyses/Análisis de Statista (15%)

You will need to go to <https://es.statista.com/> and sign up for a free account. Click on *Acceso* in the upper right-hand corner to create an account. Once you have created your account, click on *Mi cuenta*. Then click on *Newsletter*. There you will need to check *Boletín matinal: Spanish*. You will then receive daily (M-F) statistical bulletins at the e-mail address that you provided. We will use those bulletins throughout the semester. You will choose one of them per week so that you can comment on it in a one-to-two-minute video in *Flipgrid*. The group ID information is: <https://flipgrid.com/moss9313>. You will then view the rest of the students' videos and you will assess **at least** two other videos *en español* (your comments are the *Sondeos de audición interpretativa*; see below).

Interpretive Reading Checks/Sondeos de lectura interpretativa and Interpretive Listening Checks/Sondeos de audición interpretativa (15%)

The *Sondeos de lectura interpretativa* [SLIs] are your **written** evaluations *en español* of your colleagues' proficiency practices on Canvas in the corresponding discussion board. You should evaluate to **at least** two other proficiency practices each week. Remember the rubric; phrases such as *(no) me gusta* or *es interesante* are inappropriate.

The *Sondeos de audición interpretativa* [SAIs] are your **written** evaluations to your colleagues' *Statista* videos. You should evaluate to **at least** two other *Statista* videos on *Flipgrid*. Remember the rubric; phrases such as *(no) me gusta* or *es interesante* are inappropriate.

Presentational Writing Checks/Sondeos de escritura formal (15%)

For the *Sondeos de escritura formal* (SEF), you will write about the topics from the course *en español* (each SEF will last approximately 50 minutes). You will demonstrate your knowledge of job searches, CV/resumé/cover letter writing in Spanish, professional interactions in speaking and writing, and interviewing for SEF I. You will demonstrate your knowledge of informal/formal translation, interpreting, medicine, human resources, marketing, customer service, and education for SEF II. Each is a **written** summative assessment that offers you the opportunity to show what you have learned.

Presentational Speaking Checks/Sondeos de habla formal (15%)

The *Sondeos de habla formal* [SHFs]. During each SHF (there are two (2) of them), you will discuss topics from the course *en español* without the use of any notes or notecards (each SHF will last approximately 6-7 minutes). You will demonstrate your knowledge of job searches, CV/resumé/cover letter writing in Spanish, and professional interactions via an in-class **Mock Interview** for SHF I (the other members of the Green Group will be your interviewers if you in the Green Group, for example). You will demonstrate your knowledge of informal/formal translation and interpreting, medicine, human resources, marketing, customer service, and education as you present **the theme from your Final Project** for SHF II (the other members of the Blue Group will be *los tiburones* if you are in the Blue Group). Each is a **verbal** summative assessment that offers you the opportunity to show what you have learned.

Final Project/Proyecto Final (15%)

Choose a product (real or imaginary), a company (real or imaginary), a field (maybe you want to persuade others to join you in your area of study), a university (real or imaginary), a service, or another topic and create promotional materials for it **en español**. You can also work with a local company to create marketing items for their products, company, or services as long as it is in Spanish. For the Final Project, you will need the following elements: 1) a promotional poster/e-poster, 2) a promotional brochure/e-brochure, 3) a short promotional video or a commercial, 4) an advertisement for print or digital media.

Spanish for the Professions

Pittsburg State University, College of Arts and Sciences, Department of English and Modern Languages

Conversation Partner Sessions/Sesiones con los compañeros de conversación (8%)

I invite you to engage in 30 minutes of conversation in Spanish with a native speaker outside of class for 10 sessions. This program is called "Conversation Partners." The Department of English and Modern Languages employs native speakers for this purpose. Their hours of availability will be posted during the second/third week of classes. You will sign up for one of the available time slots and then you will meet with your conversation partner via Zoom (or possibly face-to-face) on a weekly basis. This is a unique opportunity for you to improve your oral proficiency. You are expected to arrive to your appointments on time, actively engage the native speakers in conversation **en español**, and speak about the topics discussed in class during that week. You cannot make-up sessions unless you have documentation.

Active Engagement

Engage actively = 😊 😊 😊

Makeup work will be permitted only when you present acceptable documentation. Legitimate excused absences include the following: participation in a scheduled activity of an official University organization, verifiable confining illness, serious verifiable family emergencies, subpoenas, jury duty, and military service. It is your responsibility to notify me of any excuse as far in advance as possible. Finalize your makeup work in a timely manner (e.g. before the next scheduled evaluation). Give me your documentation as soon as possible. No documentation (and by extension no makeup work) can be accepted after the last day of regularly scheduled classes (the Friday before Finals Week). I will not drop students from this course for non-attendance. If you do not participate actively in class you should consider withdrawal from the course or you should consult with the various offices on campus.

Grading Scale

A = Exceeds Expectations = 4.5-5 (Canvas lists 4.5-5 as 90%-100%)

B = Meets Expectations = 4-4.49 (Canvas lists 4-4.49 as 80% to 89.99%)

C = Approaches Expectations = 3.5-3.99 (Canvas lists 3.5-3.99 as 70% to 74.49%)

D = Does Not Meet Expectations = 3-3.49 (Canvas lists 3-3.49 as 50%-62.49%)

F = Does Not Meet Expectations = 0-2.99 (Canvas lists 0-2.99 as 0%-49.99%)

Final Grades will be rounded to the nearest whole percent. For example, 89.5% = 90% and 89.4% = 89%. If you find any typographical errors in this entire syllabus, show me and you will earn a candy bar.

E-mail policy

I may communicate with you through Pittsburg State e-mail and/or Canvas. I invite you to check your Pitt State e-mail/Canvas daily (Monday through Friday) for updates from me. I will check my e-mail at least once daily during regular business hours (from Monday to Friday) and I will usually respond to any e-mail inquiries within two (2) business days. If you have questions about what the homework is, you should ask a classmate or check the calendar just in case our e-mail checks do not coincide! No assignment will be accepted through e-mail unless otherwise indicated.

Study Abroad!

The department strongly recommends that all Modern Languages majors and minors participate in an accredited study abroad program. PSU offers study abroad scholarships as well as assistance with other financial aid. To learn about accredited programs, contact the [International Programs and Services Office](#) in Whitesitt 118, phone: 620-235-4680. For information on transfer credits, consult with Dr. Myriam Krepps, ML Program Coordinator, 620-235-4710, 429 Grubbs Hall, or Dr. Celia Patterson, Chair, English and Modern Languages, 620-235-4689, 434 Grubbs Hall.

IKE (Certificate of International Knowledge and Experience)

This course counts towards the academic component of the *IKE Certificate of International Knowledge and Experience*. More information on the IKE program is available online at <https://academics.pittstate.edu/files/documents/program-guides/interdisciplinary/international-knowledge-and-experience-certificate.pdf>.

Student Rights and Responsibilities and Academic Integrity

<https://studentlife.pittstate.edu/code-of-student-rights-and-responsibilities.html>

Spanish for the Professions

Pittsburg State University, College of Arts and Sciences, Department of English and Modern Languages

Citations

You are expected to provide Modern Languages Association (MLA) source citations for all material from outside sources that you use in your formal writing: <https://owl.english.purdue.edu/owl/resource/747/01/>.

PSU Concealed Carry Weapons Policy Warning

In this class, students will be asked on a regular basis to participate in activities, such as engaging in group work, using the board, testing without personal properties in close proximity, or performing short role-playing scenarios. These activities may require students to either be separated from their bags or be prepared to keep their bags with them at all times during such activities. Students are encouraged to read the online weapons policy to ensure they understand the requirements related to concealed carry (<https://www.pittstate.edu/police/files/documents/Concealed-Carry-Weapons-Policy.pdf>).

Center for Student Accommodations

If you feel that you may need an accommodation based on the impact of a disability, you should contact me privately to discuss your specific needs. Students with disabilities that have been certified by the Center for Student Accommodations will be appropriately accommodated, and should inform me as soon as possible. The Center for Student Accommodations is located in the Bryant Student Health Center, telephone 620-235-4309.

ACTFL (American Council on the Teaching of Foreign Languages) 2012 Proficiency Guidelines Speaking Writing, Listening and Reading

http://www.actfl.org/files/public/ACTFLProficiencyGuidelines2012_FINAL.pdf

NCSSFL-ACTFL Can-Do Statements

<https://www.actfl.org/sites/default/files/can-dos/Intermediate%20Can-Do%20Statements.pdf>

https://www.actfl.org/sites/default/files/can-dos/Advanced%20Can-Do_Statements.pdf

Other Pittsburg State information

<https://www.pittstate.edu/registrar/files/documents/12-3-20-spring-syllabus-supplement.pdf>

Spanish for the Professions

Pittsburg State University, College of Arts and Sciences, Department of English and Modern Languages

Tentative Class Schedule (subject to change)

Fecha	Temas de las clases	Tareas para entregar antes de la siguiente clase
19 de enero	Introducción al curso	
21 de enero	Introducción al curso	Syllabus Agreement, Spanish Promise, Can-Do Statements I, Video de presentación en <i>Flipgrid</i> , SAI 0.5 y Perfil de intereses/Test de aptitudes profesionales
26 de enero	Perfil de intereses/Test de aptitudes profesionales	SL I y Análisis de <i>Statista I</i> en <i>Flipgrid</i>
28 de enero	Perfil de intereses/Test de aptitudes profesionales	SAI I y Video profesional: Una persona reconocida
2 de febrero	Video profesional: Una persona reconocida	SLI II y Análisis de <i>Statista II</i> en <i>Flipgrid</i>
4 de febrero	Video profesional: Una persona reconocida	SAI II y Busco trabajo en [país] [campo] y Busco trabajo en EEUU [campo]
9 de febrero	Búsqueda de trabajo	SLI III y Análisis de <i>Statista III</i> en <i>Flipgrid</i>
11 de febrero	Búsqueda de trabajo	SAI III y Carta de presentación/curriculum
16 de febrero	Carta de presentación/curriculum	SLI IV y Análisis de <i>Statista IV</i> en <i>Flipgrid</i>
18 de febrero	Carta de presentación/curriculum	SAI IV y Preguntas comunes en las entrevistas de trabajo
23 de febrero	Preguntas comunes en las entrevistas de trabajo	SLI V y Análisis de <i>Statista V</i> en <i>Flipgrid</i>
25 de febrero	Preguntas comunes en las entrevistas de trabajo	SAI V y Prepararse para el SEF I
2 de marzo	SEF I	
4 de marzo	SEF I	Prepararse para el SHF I (Entrevista simulada)
9 de marzo	SHF I (entrevista simulada)	
11 de marzo	SHF I (entrevista simulada)	SAI V y La interpretación y la traducción en el trabajo
16 de marzo	La interpretación y la traducción en el trabajo	SLI VI y Análisis de <i>Statista VI</i> en <i>Flipgrid</i>
18 de marzo	La interpretación y la traducción en el trabajo	SAI VI y El sistema de salud y las ciencias
23 de marzo	El español y el sistema de salud/las ciencias	SLI VII y Análisis de <i>Statista VII</i> en <i>Flipgrid</i>
25 de marzo	El español y el sistema de salud/las ciencias	SAI VII y Los recursos humanos
30 de marzo	El español y la administración de empresas/los recursos humanos	SLI VIII y Análisis de <i>Statista VIII</i> en <i>Flipgrid</i>
1 de abril	El español y la administración de empresas/los recursos humanos	SAI VIII y El marketing
6 de abril	El español y el marketing	SLI IX y Análisis de <i>Statista IX</i> en <i>Flipgrid</i>
8 de abril	El español y el marketing	SAI IX y El servicio/la atención al cliente
13 de abril	El español y el servicio/la atención al cliente	SLI X y Análisis de <i>Statista X</i> en <i>Flipgrid</i>
15 de abril	El español y el servicio/la atención al cliente	SAI X y El sistema educativo
20 de abril	El español y el sistema educativo	SLI XI y Análisis de <i>Statista XI</i> en <i>Flipgrid</i>
22 de abril	El español y el sistema educativo	SAI XI y Prepararse para el SEF II
27 de abril	SEF II	Can-Do Statements II
29 de abril	SEF II	Prepararse para el SHF II
Del 3 al 7 de mayo	SHF II (presentación de un producto/una empresa/etc.); el 6 de mayo: 12:30, 1:30	

Spanish for the Professions

Pittsburg State University, College of Arts and Sciences, Department of English and Modern Languages

World Languages	Performance Assessment Rubric Intermediate Mid			Interpersonal/Presentational/ Interpretive
	Exceeds Expectations (Intermediate-High)	Meets Expectations (Intermediate-Mid)	Approaches Expectations (Intermediate-Low)	Does Not Meet Expectations (Novice-High/ Novice Mid)
Functions or Global Tasks	I can create with ease and confidence when dealing with the routine tasks and social situations. I can handle a substantial number of tasks associated with the Advanced level. I can often narrate and describe in all major time frames using connected discourse of paragraph length, but not all the time.	I can create personal meaning with language. I can ask and answer simple questions. I can combine and recombine language I know with significant quantity and quality.	I can create with language, but just barely. I can ask and answer simple questions. In speech, I primarily react to my interlocutor.	I can communicate minimally with two or three words at a time words, stock phrases or lists. I can communicate minimally with rote words, phrases or lists.
Context/Content	I can handle successfully uncomplicated tasks and social situations requiring an exchange of basic information related to work, school, recreation, particular interests, and areas of competence.	I can handle a variety of uncomplicated social, communicative tasks. (Predictable, familiar topics related to daily, personal life or social situations).	I can communicate in some informal settings and a few transactional situations (Predictable, familiar topics related to daily, personal life or social situations).	I can communicate with language I learned in a particular context.
Accuracy/ Comprehensibility	I can generally be understood by native speakers unaccustomed to dealing with non-natives, although a pattern of gaps in communication may occur.	I can be generally understood by speakers accustomed to dealing with non-natives.	I can be generally understood (with some repetition) by speakers accustomed to dealing with non-natives.	It is generally difficult for others, even those who are used to dealing with non-natives, to understand me.
Text Type	I can almost maintain paragraph-length discourse, but I have a reduction in breadth and appropriateness of vocabulary.	I use sentences and strings of sentences.	I use discrete sentences, short statements and strings of sentences.	I use isolated words, memorized phrases, and lists. My language is heavily influenced by my first language.

Source: ACTFL. *Oral Proficiency Guidelines*. <https://www.actfl.org/publications/guidelines-and-manuals/actfl-proficiency-guidelines-2012/english>

Faculty Senate Course Form

Effective Date: Spring 23

Submission Date: 10-10-2022

College of Arts & Science

Department: HPSS

Contact Person: Gary Wilson

Faculty

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Course Revision

	Existing	New/Proposed
Title:	Social Stratification	Social Inequalities
Course Number	SOC 512	If revision includes changing course number, use New Course instead.
Credits:	3	3
Grading Systems:	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F
Pre/Co-Requisite(s):	SOC 100	SOC 100
Course Description:	A study of the factors which account for differences in influence, power, and social prestige held by different individuals and groups in the community and the society.	A study of the factors which account for differences in influence, power, and social prestige held by different individuals and groups in the community and the society.

1. Purpose/Justification for Revision to Course:

Social Inequalities is a better title for the course. It reflects the current literature and emphasizes the inter-disciplinary nature of the program.

2. Is this Revision related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University?

No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this course to be considered for Pitt State Pathway? No

If "yes," this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate. Completion of the Pitt State Pathway Course Approval form will also need to be submitted.

4. Will this course be required of any education majors? No

If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

5. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? No

6. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? None

Explain:

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No

If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: Attach with upload.

Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 10/10/2022 Signature, Chairperson: *Christy Chiles*

Approved: College Curriculum Committee

Date: 11/28/22 Signature, Committee Chair: *Mary Carol Pomatto*

Approved: Dean of College

Date: 11/28/22 Signature, Dean: *Mary Carol Pomatto*

Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023 Signature, Committee Chair: *Janet Zepernick*

Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Please print, apply the appropriate signatures (electronic signatures are also acceptable) and forward to the College Executive Associate.

Please Note: This is a 3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

10/13/22, 7:53 AM

Mail - Christopher Childers - Outlook

Re: Requests for Course Revisions - SOSCI 396, SOC 512, SOC 663

Christopher Childers <rchilders@pittstate.edu>

Thu 10/13/2022 7:53 AM

To: Gary Wilson <gwilson@pittstate.edu>

Gary, I have reviewed and signed the revision forms for SOC 512 and SOC 663. Changing the titles of these courses, as you indicated, will more accurately reflect the current literature and best practices in the field. The changes also help highlight the interdisciplinary nature of our programs. Thanks for your work on this, especially in soliciting the feedback of the entire CJ/SOC program faculty.
Chris

Dr. Christopher Childers
Chair, School of History, Philosophy, and Social Sciences
Associate Professor of History
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
(620) 235-4325 office
www.pittstate.edu/hpss

Faculty Senate Course Form

Effective Date: Spring 23

Submission Date: 10/10/2022

College of Arts & Science

Department: HPSS

Contact Person: Gary Wilson

Faculty

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Course **New**

	Existing	New/Proposed
Title:		SOSCI 389 - Qualitative Methods
Course Number		If revision includes changing course number, use New Course instead.
Credits:		3
Grading Systems:	<input type="checkbox"/> A-F, IN <input type="checkbox"/> P/F	<input checked="" type="checkbox"/> A-F, IN <input type="checkbox"/> P/F
Pre/Co-Requisite(s):		SOC 100
Course Description:		Emphasis on data collection methods. Students will develop skills in qualitative data design and analysis with a strong focus on the core concepts guiding all stages of the research process. Students will learn how to conduct qualitative research.

1. Purpose/Justification for Proposed to Course:

The addition of a Qualitative Methods course addresses an HPSS departmental need. The course will serve multiple programs.

2. Is this New course proposal related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University?

No

Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.

3. Is this course to be considered for Pitt State Pathway? No

If "yes," this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate. Completion of the Pitt State Pathway Course Approval form will also need to be submitted.

4. Will this course be required of any education majors? No

If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

5. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? No

6. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? None

Explain:

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No

If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: Attach with upload.

Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 10/12/2022 Signature, Chairperson: Christopher Childers

Approved: College Curriculum Committee

Date: 11/28/22 Signature, Committee Chair: Mary Carol Pomatto

Approved: Dean of College

Date: 11/28/22 Signature, Dean: Mary Carol Pomatto

Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023 Signature, Committee Chair: Janet Zepernick

Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Please print, apply the appropriate signatures (electronic signatures are also acceptable) and forward to the College Executive Associate.

Please Note: This is a 3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

SOSCI 389 – Qualitative Methods – Emphasis on data collection methods. Students will develop skills in qualitative data analysis, with a strong focus on the core concepts underpinning all stages of the research process and how to conduct qualitative research.

SOSCI 389
Qualitative Methods
Pittsburg State University

Gary Wilson
311 Russ Hall
Office 620-235-6020
gwilson@pittstate.edu

Required Textbook:

Qualitative Research & Evaluation Methods: Integrating Theory and Practice
4th Edition by Michael Quinn Patton

Publisher: SAGE Publications, Inc; 4th edition (November 11, 2014)

Language: English

Hardcover: 832 pages

ISBN-10: 9781412972123

ISBN-13: 978-1412972123

Content:

The course is designed to provide students with a basic understanding of the purpose and use of qualitative methods. The lectures and classroom activities will emphasize the epistemological and methodological aspects of qualitative research, and how scientific issues and choice of method are related. The course will also focus on advantages and challenges with qualitative data collection methods (interviews, focus groups, and observations), different methodological approaches (grounded theory, ethnography) and thematic and narrative analysis.

Course Objectives:

After completion of the course students should be able to:

- describe key characteristics of qualitative research, applications, and contributions
- discuss key characteristics of qualitative data collection methods and advantages and challenges
- explain key characteristics of qualitative analysis methods
- recognize quality in qualitative research including the qualitative definitions of reliability, validity and transferability
- make informed decisions about which types of research questions are best answered using qualitative methods
- contrast qualitative and quantitative approaches and understand when to use them

Teaching methods:

The course is problem-oriented and utilizes lectures, practical individual and group assignments, and reviews of literature.

Assessment / Evaluation:

Student success will be assessed on a variety of measures including written exams, participation in classroom activities, Canvas discussion forums, and a semester project.

Participation / Contribution / Involvement:

Failure to participate in an appropriate manner (tbd) will result in the student being dropped from the course. If at midterm, there is insufficient evidence of participation, the instructor reserves the right to drop the student from the course.

Americans with Disabilities Act:

Pittsburg State University adheres to the requirements of the Americans with Disabilities Act. If you need an accommodation under this Act due to a physical

disability, contact the Office of Equal Opportunity at 620 235-4185. If you need an accommodation because of a learning disability, contact the Center for Student Accommodations at 620 235-4190.

Reasonable accommodations are available for students who have a documented disability. Please notify the instructor during the first week of class of any accommodations you need. Late notification may cause the requested accommodation to be unavailable.

Modification of the Syllabus:

The instructor reserves the right to change or modify all parts of the syllabus.

Schedule of Events:

An up to date, and *live*, schedule of events appears on the Canvas home page for the course. Please consult the Canvas schedule on a regular basis to be informed about course events – due dates, upcoming projects, Exams, schedule changes, etc.

The PSU policy on Academic Misconduct can be found at:

<https://studentlife.pittstate.edu/code-of-student-rights-and-responsibilities.html#undefined30>

PSU Syllabus Supplement Spring 2022	This document, of whose provisions you need to be aware, is available to you online at https://www.pittstate.edu/registrar/files/documents/syllabus-supplement-spring-2022.pdf
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Re: Syllabus for SOSCI 389

Christopher Childers <rchilders@pittstate.edu>

Wed 10/12/2022 9:26 AM

To: Gary Wilson <gwilson@pittstate.edu>

Gary, I have read and signed the legislation. It addresses a specific program need as well as a need within HPSS for a course on qualitative data collection. Moreover, it shifts this from our SOSCI special topics number to a dedicated course listing which is much needed. Thanks for your work on this. Chris

Dr. Christopher Childers
Chair, School of History, Philosophy, and Social Sciences
Associate Professor of History
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
(620) 235-4325 office
www.pittstate.edu/hpss

From: Gary Wilson <gwilson@pittstate.edu>

Sent: Wednesday, October 12, 2022 8:41 AM

To: Christopher Childers <rchilders@pittstate.edu>

Subject: Syllabus for SOSCI 389

Chris,

Please find attached the (or a) course syllabus for Qualitative Methods. I highlighted objectives and assessment. Let me know if it needs revisions or if there is anything else that I need to do.

Thanks,
Gary

Gary Wilson, Ph.D.
Department of History, Philosophy and Social Sciences
311 Russ Hall
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-6020
gwilson@pittstate.edu

Faculty Senate Curriculum Change Form

Effective Date: **FALL** 2023

Submission Date: 10/11/2022

College: College of Technology

Department: Technology & Workforce Learning Contact Person: Krissy Lewis

Faculty

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Revision to **Emphasis** If Emphasis, enter name of the Major: Workforce Development

If selection is "Deletion of," complete questions 2,3,4,& 5, then complete signatures.

	Existing	Proposed
Title:	Hospitality Management Emphasis	Hospitality Management Emphasis
Curriculum:	REC 400: Event Planning and Management (3 hours) REC 402: Event Entertainment and Technology (3 hours) REC 404: Event Design (3 hours) REC 406: Resort, spa & Lodging Operations (3 hours) REC 408: Casino, Food, and Beverage Operations (3 hours) REC 410: Tourism Planning and Development (3 hours) ELECTIVE: Choose 1 (3 hours)	REC 400: Event Design, Planning and Management (3 hours) REC 402: Event Entertainment and Technology (3 hours) REC 406: Resort, Spa, Casino and Lodging Operations (3 hours) REC 410: Tourism Planning and Development (3 hours) REC 430: Commercial Recreation (3 hours) REC 435: Facility Design and Operations (3 hours) REC 438: Current Issues in the Professions (3 hours)

1. Description of change:

We will be removing REC 404, REC 408, and the Elective from the current HM emphasis requirements and replacing those courses with REC 430, REC 435, and REC 438.

2. Rationale for change (include changes to curriculum objectives):

These changes need to be made in order to align with the recent legislation changes HHPR made to the Hospitality Management program. They removed REC 404 & REC 408 and created three new courses (REC 430, REC 435, REC 438) that will be added to our emphasis.

3. Will this Revision affect any education majors? No

If "yes," this requirement will need to have the approval of the Council for Teacher Education.

4. Is this Revision related to, and/or may affect, any other department/college/unit curricula or programs at Pittsburg State University? Yes

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.

5. Is this Revision related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university?

No *Whether a "yes" or "no" response, please provide an explanation.*

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? Yes

7. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): No

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No

If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)? No

10. Describe the program assessment plan:

a. Enrollment targets = 10-20

b. Outcome expected and process to evaluate = Pending the KBOR Military Articulation Program and ITM Austria Partnership w/in 2 yrs

c. Plan to abandon if enrollment targets not met = If targets are not met in 2 years, we will reevaluate the emphasis area. There is no additional faculty cost for this emphasis since the HHPR department is already teaching the courses. This emphasis area provides more options for our students at no additional cost to the University

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240.

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines?

Select One

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student?

Select One

If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.

Authorization/Notification Sign-Off Sheet

Approved: Department Chairperson

Date: 10/2/22

Signature, Chairperson:



Approved: College Curriculum Committee

Date: 11.30.2022

Signature, Committee Chair:



Approved: Dean of College

Date: 12/01/2022

Signature, Dean:



Approved: Council for Teacher Education (if applicable)

Date:

Signature, Council Chair:

Approved: University Undergraduate Curriculum Committee

Date: 1/17/2023

Signature, Committee Chair:



Approved: Faculty Senate

Date:

Signature, Recorder Faculty Senate:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's admin.

Please print, apply the appropriate signatures (electronic signatures are also acceptable) and forward to the College Executive Associate.

Please Note: This is a 3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any

Changes in Hospitality Program

Laura Miller <lcovert@pittstate.edu>

Wed 2/2/2022 2:30 PM

To: Krissy Lewis <kllewis@pittstate.edu>

Cc: John Opplinger <joppliger@pittstate.edu>; Shelby Hutchens <nhutchens@pittstate.edu>

Hi Krissy,

I hope you have been able to enjoy the snow day!

I am reaching out to inform you of some changes within the Hospitality MGMT program we would like to put through legislation. I wrote about this in an email response last semester but wanted to gather your thoughts on our changes.

We will be taking out two of the current courses within the emphasis, REC 404 and REC 408. The content of both of these courses overlap two of the other courses within the emphasis. Students will select two out of three optional classes from our curriculum. The courses are REC 430, Commercial Rec, REC 435, Facility Design and Operations, and REC 438 Current Issues in the Profession. Currently, these courses are offered in the classroom, but the delivery will be changed to have an online option included.

We are aware your students are completely online and are willing to work with those student as they select our hospitality emphasis as they chosen area of study.

Please reach out if you have any questions or concerns about our changes.

Thank you,
Laura

Laura Covert Miller, PhD, CTRS

Associate Professor

Health, Human Performance & Recreation Dept.

Pittsburg State University

620-235-4670

lcovert@pittstate.edu

Checkout the TR program: <http://bit.ly/pittstateTR>

Hospitality Management Emphasis - BS RSSHM

Degree: Bachelor of Science

Major: Recreation Services, Sport and Hospitality
Management

Emphasis: Hospitality Management

Core (39 hours)

The following 39 hour core is the minimum for the major in
Recreation Services, Sport and Hospitality Management.

- ___ REC-160 Introduction to Professions in Recreation, Sport and
Hospitality (3 hours)
- ___ HHP-260 First Aid and CPR (2 hours)
- ___ REC-270 Field Study in Recreation Leisure and Fitness (2 hours)
- or ___ REC-375 Professional Development Seminar in RSSHM (3
hours)
- ___ REC-280 Methods and Leadership (3 hours)
- ___ REC-311 Program Design and Leadership (3 hours)
- ___ REC-317 Camping and Outdoor Education (3 hours)
- ___ REC-320 Promotion in Recreation, Sport and Hospitality (3 hours)
- ___ REC-419 Research in Recreation (3 hours)
- ___ REC-461 Professional Conference (1 hour)
- ___ REC-470 Administration of Recreation, Sport and Hospitality (3
hours)
- or ___ REC-770 Administration of Recreation (3 hours)
- ___ REC-426 Law of the Professions in Recreation, Sport and
Hospitality (3 hours)
- ___ REC-498 Internship (9-12 hours)

Emphasis Area Requirements

See notes *1

- ___ REC-400 Event Design, Planning and Management (3 hours)
- ___ REC-402 Event Entertainment and Technology (3 hours)
- ___ REC-406 Resort, Spa, Casino and Lodging Operations (3 hours)
- ___ REC-410 Tourism Planning and Development (3 hours)

Plus 6 hours of elective from the following:

- ___ REC-430 Commercial Recreation (3 hours)
- ___ REC-435 Facility Design and Operations (3 hours)
- ___ REC-438 Current Issues in the Professions (3 hours)

Notes *1: Additional electives of 22 credit hours are required to meet
the 120 credit hour requirement. Students are encouraged to select
courses from the curriculum of one of the following minors: Human
Resource Development, Graphic Design, Interior Design, Business
Administration, International Business, Geography, History, Natural
History, Dance, Physical Education or Coaching.

Pitt State Pathway Requirements

Core Elements (12 hours)

A0 - Written Communications

- ___ ENGL-101 English Composition (3 hours)
- ___ ENGL-299 Introduction to Research Writing (3 hours)

B0 - Verbal Communication

- ___ COMM-207 Speech Communication (3 hours)

C0 - Quantitative/Analytic Methods

- ___ MATH-110 College Algebra with Review (5 hours)
- ___ MATH-113 College Algebra (3 hours)
- ___ MATH-126 Pre-Calculus (4 hours)
- ___ MATH-133 Quantitative Reasoning (3 hours)
- ___ MATH-143 Elementary Statistics (3 hours)
- ___ MATH-150 Calculus I (5 hours)
- ___ MATH-204 Mathematics for Education I (3 hours)
- ___ PHIL-208 Rational Decisions (3 hours)
- ___ PHIL-207 Critical Thinking (3 hours)
- ___ PHIL-208 Logic (3 hours)

Essential Studies (23-24 hours minimum)

See notes *2

Notes *2: D-G and cannot be same prefix as major.

D - The Human Experience (3-6 hours)

D1- Diverse Perspectives

- ___ ENGL-113 General Literature (3 hours)
- ___ ENGL-114 General Literature (Genre) (3 hours)
- ___ ENGL-116 General Literature (Theme) (3 hours)
- ___ ENGL-120 Literature and Film (3 hours)
- ___ ENGL-250 Introduction to Creative Writing (3 hours)
- ___ ENGL-315 Mythology (3 hours)
- ___ ENGL-320 Literature and Film (3 hours)

D3 - Non-Verbal and Creative Expression

- ___ ART-178 Introduction to the Visual Arts (3 hours)
- ___ ART-188 The Designed World (3 hours)
- ___ ART-217 Crafts I (3 hours)
- ___ ART-222 Jewelry Design I (3 hours)
- ___ ART-233 Drawing I (3 hours)
- ___ ART-244 Ceramics I (3 hours)
- ___ ART-266 Sculpture I (3 hours)
- ___ ART-277 Painting I (3 hours)
- ___ ART-288 Introduction to Art History I (3 hours)
- ___ ART-289 Introduction to Art History II (3 hours)
- ___ ART-311 Art Education (3 hours)
- ___ COMM-105 Performance Appreciation (3 hours)
- ___ COMM-205 Performance Studies (3 hours)
- ___ COMM-395 Theatre History (___) (3 hours)
- ___ HHP-151 Dance Appreciation (3 hours)
- ___ MUSIC-120 Music Appreciation (___) (3 hours)
- ___ MUSIC-121 Introduction to Music Literature (3 hours)
- ___ MUSIC-321 History of Music (3 hours)
- ___ MUSIC-322 History of Music (3 hours)

E - Human Systems (9-12 hours)

E0 - No Companion

- __ CIS-130 Computer Information Systems (3 hours)
- __ EDUC-261 Explorations in Education (3 hours)
- __ EET-247 Computer Programming for Electronic Systems (3 hours)
- __ MECET-121 Engineering Graphics I (3 hours)
- __ MGT-101 Introduction to Business (3 hours)

E1 - Diverse Perspectives

- __ ANTH-101 Introduction to Cultural Anthropology (3 hours)
- __ GEOG-106 World Regional Geography (3 hours)
- __ GEOG-300 Elements of Geography (3 hours)
- __ GEOG-304 Human Geography (3 hours)
- __ HIST-101 World History to 1500 (3 hours)
- __ HIST-102 World History from 1500 (3 hours)
- __ HIST-201 American History to 1865 (3 hours)
- __ HIST-202 American History from 1865 (3 hours)
- __ MFGET-405 Quality Control (3 hours)
- __ MLL-124 French Language and Culture I (3 hours)
- __ MLL-154 Spanish Language and Culture I (3 hours)
- __ PHIL-103 Introduction to Philosophy (3 hours)
- __ PHIL-231 World Religions (3 hours)
- __ POLS-103 Comparative Politics (3 hours)
- __ SOC-100 Introduction to Sociology (3 hours)
- __ WGS-399 Global Women's Issues (3 hours)

E2 - Social Responsibility

- __ ECON-191 Issues in Today's Economy (3 hours)
- __ ECON-200 Principles of Microeconomics (3 hours)
- __ ECON-201 Principles of Macroeconomics (3 hours)
- __ EDTH-330 Technology for Teaching and Learning (3 hours)
- __ ETECH-502 Engineering Economy (3 hours)
- __ FCS-230 Consumer Education and Personal Finance (3 hours)
- __ FIN-210 Financial Planning (3 hours)
- __ GT-210 Technology in the World Today (3 hours)
- __ GT-350 Technology and Civilization (3 hours)
- __ NURS-303 Introduction to Public Health (3 hours)
- __ PHIL-105 Ethics (3 hours)
- __ PHIL-112 Biomedical Ethics (3 hours)
- __ PHIL-113 Business Ethics (3 hours)
- __ PHIL-114 Environmental Ethics (3 hours)
- __ POLS-101 U.S. Politics (3 hours)
- __ WGS-200 Introduction to Women's Studies (3 hours)

E4 - Scientific Inquiry

- __ MFGET-263 Manufacturing Methods I (2 hours)
- and __ MFGET-268 Manufacturing Methods I Laboratory (1 hour)

F - Natural World (4-5 hours)

F0 - No Companion

- __ BIOL-617 Environmental Health (3 hours)

F4 - Scientific Inquiry

- __ BIOL-111 General Biology (3 hours)
- and __ BIOL-112 General Biology Laboratory (2 hours)
- __ BIOL-113 Environmental Life Science (4 hours)

- __ BIOL-211 Principles of Biology I (4 hours)
- __ CHEM-105 Introductory Chemistry (3 hours)
- and __ CHEM-106 Introductory Chemistry Laboratory (1 hour)
- __ CHEM-215 General Chemistry I (3 hours)
- and __ CHEM-216 General Chemistry I Laboratory (2 hours)
- __ PHYS-100 College Physics I (4 hours)
- or __ PHYS-104 Engineering Physics I (4 hours)
- __ PHYS-130 Elementary Physics Laboratory I (1 hour)
- __ PHYS-160 Physical Geology (3 hours)
- and __ PHYS-165 Physical Geology Laboratory (1 hour)
- __ PHYS-166 Meteorology (3 hours)
- and __ PHYS-167 Meteorology Laboratory (1 hour)
- __ PHYS-171 Physical Science (3 hours)
- and __ PHYS-172 Physical Science Laboratory (1 hour)
- __ PHYS-175 Descriptive Astronomy (3 hours)
- and __ PHYS-176 Astronomy Laboratory (1 hour)
- __ PHYS-375 Solar System Astronomy (3 hours)

G - Wellness Strategies (4-6 hours)

G0 - No Companion

- __ EXSCI-200 Introduction to Exercise Science (1 hour)
- __ FCS-203 Nutrition and Health (3 hours)
- __ HHP-150 Lifetime Fitness Concepts (1 hour)
- __ HIST-207 Health Habits in American History (3 hours)
- __ REC-350 Promoting Community and Worksite Wellness (3 hours)

G2 - Social Responsibility

- __ SWK-250 Relationship Skills (3 hours)

G3 - Non-Verbal and Creative Expression

- __ DANCE-200 Dance (__) (1-3 hours)

G4 - Scientific Inquiry

- __ PSYCH-155 General Psychology (3 hours)

H - Gorilla Gateway

H0 - No Companion

- __ UGS-150 Gorilla Gateway (2 hours)

I - Pathway Elective (3 hours)

See notes *3

*Notes *3: Elective can be from any D,E,F, or G Essential Studies and can be from the same prefix as major or repeat of prefix used in Essential Studies.*

Revised: 08/18/2022

FOR IMMEDIATE RELEASE

Print

Aug. 27, 2019

Kansas Board of Regents launches Military Articulation Portal

(Topeka, Kan.) - Today the Kansas Board of Regents (KBOR) announced the launch of its Military Articulation Portal (MAP). Many Kansas postsecondary institutions offer college credit for military experience. MAP provides a central resource for military servicemembers and veterans to explore the course credit available to them at public postsecondary institutions in Kansas.

"Veterans and servicemembers possess a wealth of experience and skills that they have learned in the military," said KBOR President and CEO Blake Flanders. "Kansas has been a leader in offering college credit for that experience, helping veterans get a head start on postsecondary programs. I'm excited that we are launching this portal to make it simple to identify available college credit and programs."

MAP is available at military.kansasregents.org.

The portal links specific military occupations and courses to postsecondary course credit within applicable degree programs. It allows servicemembers and veterans to search for college credit options based on their Military Occupational Specialties or by institutions and programs.

MAP was funded in part by the U.S. Department of Labor's Employment and Training Administration.

For more information please contact Matt Keith at mkeith@ksbor.org or (785) 430-4237.

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About the Kansas Board of Regents:

The nine-member Kansas Board of Regents is the governing board of the state's six universities and the statewide coordinating board for the state's 32 public higher education institutions (six state universities, one municipal university, nineteen community colleges, and six technical colleges). In addition, the Board administers the state's student financial aid, adult education, high school equivalency, and career and technical education programs. Private proprietary schools and out-of-state institutions are authorized by the Kansas Board of Regents to operate in Kansas.

Military Articulation Portal - Kansas Board of Regents

INSTITUTIONS	OCCUPATIONAL SPECIALTY	LEVEL	HOURS	MORE INFO
Pittsburg State University	(31B) Military Police	30	18	Website EmailPhone: (620) 235-4205
Pittsburg State University	(42A) Human Resources Specialist	30	9	Website EmailPhone: (620) 235-4205
Pittsburg State University	(42A) Human Resources Specialist	40	9	Website EmailPhone: (620) 235-4205
Pittsburg State University	(42A) Human Resources Specialist	50	9	Website EmailPhone: (620) 235-4205
Pittsburg State University	(42A) Human Resources Specialist	60	9	Website EmailPhone: (620) 235-4205
Pittsburg State University	(92G) Culinary Specialist	30	9	Website EmailPhone: (620) 235-4205
Pittsburg State University	(92G) Culinary Specialist	40	9	Website EmailPhone: (620) 235-4205
Pittsburg State University	(92G) Culinary Specialist	50	9	Website EmailPhone: (620) 235-4205
Pittsburg State University	(92G) Culinary Specialist	60	9	Website EmailPhone: (620) 235-4205