

## Faculty Senate Notification Form

Effective Date: Fall 2026

Submission Date: ~~10/29/25~~  
12/10/25

Department: HHPR

College of: Education



Contact Person: Shelby Hutchens

Course/Program Name: Recreation Services, Sport, and Hospitality Management

**Notification Form** – Used for notifying faculty senate and registrar's office of changes that don't affect other departments.

- Admission Requirements
- Pre-requisites/Co-requisites -only removes or adds from your department.
- Modality -for the change or addition to teaching a face to face course to online or hybrid format.
- Other is for misc. situations that are not covered in the other areas.

1. Purpose/Justification for this notification:

Changing prerequisites for REC 470 - Administration of Recreation, Sport, and Hospitality to prevent advising of students prior to junior year.

2. Is this notification related to, and/or may affect, any other departments, unit curricula, or programs at PSU or any other Regent university? Select One **If "yes", please provide documentation (ex. email).**

	Existing	New/Proposed
Modality of Program:	In-Person	In-Person
Admission Requirements:		
Pre/Co-Requisite(s):	Administration, finance and management as applies to recreation, therapeutic recreation, and wellness services, and sport, event, and hospitality management organizations at federal, state and local levels. Attention is given to finance, budget, personnel, policy and best practices. Prerequisites: REC 160 Introduction to Professions in Recreation, Sport and Hospitality or REC 240 Introduction to Therapeutic Recreation. Priority of student enrollment given to recreation majors.	Administration, finance and management as applies to recreation, therapeutic recreation, and wellness services, and sport, event, and hospitality management organizations at federal, state and local levels. Attention is given to finance, budget, personnel, policy and best practices. Prerequisites: REC 160 Introduction to Professions in Recreation, Sport and Hospitality or REC 240 Introduction to Therapeutic Recreation, Rec 426 Law of the Professions, Junior Standing. Priority of student enrollment given to recreation majors.
Other:		

## Authorization Sign-Off Sheet

-Approved: Department Chairperson

Date: 12/10/25

Signature, Chairperson:



-Approved: Dean of College

Date: 12/10/25

Signature, Dean:



-Approved: Faculty Senate

Date: \_\_\_\_\_

Signature, Recorder Faculty Senate: \_\_\_\_\_

**Originating Departments:** After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

**Each college curriculum representative should notify their respective college and department(s) of the completion of the approval process.**