

Faculty Senate Notification Form

Effective Date: Fall 2026

Submission Date: ~~10/29/25~~
12/10/25

Department: HHPR

College of: Education



Contact Person: Shelby Hutchens

Course/Program Name: Recreation Services, Sport, and Hospitality Management

Notification Form – Used for notifying faculty senate and registrar's office of changes that don't affect other departments.

- Admission Requirements
- Pre-requisites/Co-requisites -only removes or adds from your department.
- Modality -for the change or addition to teaching a face to face course to online or hybrid format.
- Other is for misc. situations that are not covered in the other areas.

1. Purpose/Justification for this notification:

Changing the prerequisites of REC 311 - Program Design and Leadership, to ensure students are not advised to take REC 311 prior to taking REC 160 and REC 280.

2. Is this notification related to, and/or may affect, any other departments, unit curricula, or programs at PSU or any other Regent university? Select One If "yes", please provide documentation (ex. email).

	Existing	New/Proposed
Modality of Program:	In-Person	In-Person
Admission Requirements:		
Pre/Co-Requisite(s):	Overview of programmatic elements and techniques in recreation, therapeutic recreation, wellness, sport, events, and hospitality. Creation of events, programs, procedures, and management techniques are included.	Overview of programmatic elements and techniques in recreation, therapeutic recreation, wellness, sport, events, and hospitality. Creation of events, programs, procedures, and management techniques are included. Prerequisites: Rec 160 - Intro to the Professions in Recreation, Sport, and Hospitality, Rec 280 - Leadership and Management in RSSHM.
Other:		

Authorization Sign-Off Sheet

-Approved: Department Chairperson

Date: 12/10/25 Signature, Chairperson: 

-Approved: Dean of College

Date: 12/10/25 Signature, Dean: 

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments: After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

Each college curriculum representative should notify their respective college and department(s) of the completion of the approval process.