

Faculty Senate Notification Form

Effective Date: Spring 2026

Submission Date: 8/12/25

Department: HHPR

College of: Education



Contact Person: Shelby Hutchens

Course/Program Name: Rec Services, Sport, and Hospitality Management

Notification Form – Used for notifying faculty senate and registrar's office of changes that don't affect other departments.

- Admission Requirements
- Pre-requisites/Co-requisites -only removes or adds from your department.
- Modality -for the change or addition to teaching a face to face course to online or hybrid format.
- Other is for misc. situations that are not covered in the other areas.

1. Purpose/Justification for this notification:

REC 280 should be taken prior to 311, but the current catalog states that REC 311 is a pre- or co-requisite for 280.

Existing: Prerequisites: REC 160 Introduction to Professions in Recreation, Sport and Hospitality, or REC 240 Introduction to Therapeutic Recreation, and REC 311 Program Design and Leadership, or taking concurrently with REC 311, or permission of instructor. Priority of student enrollment given to recreation majors.

New/Proposed: Prerequisites: REC 160 Introduction to Professions in Recreation, Sport and Hospitality, or REC 240 Introduction to Therapeutic Recreation, or permission of instructor. Priority of student enrollment given to recreation majors.

2. Is this notification related to, and/or may affect, any other departments, unit curricula, or programs at PSU or any other Regent university? No If "yes", please provide documentation (ex. email).

	Existing	New/Proposed
Modality of Program:	In-Person <input type="button" value="v"/>	In-Person <input type="button" value="v"/>
Admission Requirements:	Enrollment in REC 280	Enrollment in REC 280
Pre/Co-Requisite(s):	REC 160 or REC 240, and REC 311 or concurrent enrollment therein.	REC 160 or REC 240
Other:		

Authorization Sign-Off Sheet

-Approved: Department Chairperson

Date: Aug 12, 2025

Signature, Chairperson:


Jason Clemensen (Aug 12, 2025 16:29:03 CDT)

-Approved: Dean of College

Date: Aug 12, 2025

Signature, Dean:


Jason Clemensen (Aug 12, 2025 16:29:03 CDT)

-Approved: Faculty Senate

Date:

Signature, Recorder Faculty Senate:

Originating Departments: After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.