

## Request for New Major

Effective Date: FALL 2026

Submission Date: 11/3/25

Department: Teaching and Leadership

College of: Education

Contact Person: Jason Clemensen

Degree: Bachelor of Science in Education    Minor Required: **No**

Modality: Online

Proposed Major: Secondary Education (with an emphasis in Unified)

New Major – **REQUIRES ACADEMIC PLANNING EXCEL ATTACHED.**

Used to create a new program and requires KBOR approval.

Will become effective the upcoming academic catalog if all approvals received.

**IMPORTANT:** Proposals should be uploaded no later than the **OCTOBER** Preliminary legislation month. This is to allow faculty senate approval at the December meeting, and KBOR review, approval, and implementation for the following Fall semester.

**Following Faculty Senate Approval**, submit sign off sheet and final complete package, in electronic format, to the office of the provost (220 Russ) for forwarding to KBOR for board approval. (must be entered into KBOR PI/CIP system at time of submission).

### Forms to accompany Approved Proposal

A. PSU Request for New Major Form (preceding)

B. PSU Legislative Process Authorization/Notification Sign-Off Sheet (preceding)

C. KBOR Application for New Program, [https://www.kansasregents.org/academic\\_affairs/new\\_program\\_approval](https://www.kansasregents.org/academic_affairs/new_program_approval) or located on the FS website

*The Provost's Office will notify the department, college and Registrar of the completion of the approval process.*

### 1. Purpose/Justification for Major:

The Kansas State Department of Education has approved program standards for Secondary Education Unified but no institution of higher education has proposed a program for these standards. This would be the only program for this teaching endorsement offered in Kansas. The goal is to fill the need of local educational agencies for secondary special education teachers while providing opportunities for those who seek to major in special education at the undergraduate level.

2. Is this new major proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at PSU or any other Regent University? *If "yes", please provide an explanation and **upload with any documentation between departments and/or other Regent Universities.*** ☐ Yes ☒ No

3. Will this change affect any education major? *If "yes," this requirement will need approval of the Council for Teacher Education before upload to "College Curriculum Legislation" in SharePoint.*

☒ Yes ☐ No

4. Will additional resources or costs will be required? ☐ Yes ☒ No

If so, what will be needed?

5. Describe the program assessment plan:

a. Enrollment targets = Year 1 = 5 students; Year 2 - 10 students

b. Outcome expected and process to evaluate =

Reach 10 completers with a teaching license within 4 years; monitoring license records.

c. Plan to abandon if enrollment targets not met =

If target enrollments are not met within the first 2 years. We will utilized the 3rd year to work with our PK-12 partners to identify further need and opportunities within their school districts for para professionals. If enrollment is not showing improvement after year 4 at an average of 10 students per year, the program will be discontinued.

## Authorization Sign-Off

Checklist: Check once verified.

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Academic Planning Excel Attached  
Course Id's match Course Names  
Course hours are correct  
Courses are currently Active

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Curriculum hours meet 120  
KBOR forms attached  
Provost Office contacted

-Approved: Department Chair/Director

Date: 11-10-25


Signature: \_\_\_\_\_



-Approved: College Curriculum Chair

Date 12-2-25

Signature: \_\_\_\_\_

  
[Jason Clemensen \(Dec 4, 2025 09:07:35 CST\)](#)

-Approved: Dean of College

Date: Dec 11, 2025

Signature: \_\_\_\_\_

  
[Susan Bon \(Dec 11, 2025 15:06:57 CST\)](#)

-Approved: Council for Teacher Education, if applicable

Date: 12-3-25

Signature: \_\_\_\_\_

  
[Jason Clemensen \(Dec 4, 2025 09:07:35 CST\)](#)

-Approved: University Undergraduate Curriculum Committee

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

-Approved: Faculty Senate

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Originating Departments(s):** After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.

**Please Note:** This is a 3-month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Make sure to attach the program guide from current catalog! (For Revised Curriculum)

<https://www.pittstate.edu/registrar/catalog>

## Academic Planning Document for 2025-2026

Major/Emphasis/Minor/Certificate - BSE; Secondary Education; Unified

Course Prefix	Course Num.	Course Name	Cr. Hr.
<b>Core Courses -</b>			<b>20</b>
PSYCH	263	Developmental Psychology	3
PSYCH	357	Educational Psychology	3
EDUC	370	Organization and Management of Middle and Secondary Classroom	2
EDUC	371	Assessment in Education	3
EDUC	379	Instructional Planning and Delivery	3
EDUC	520	Methods and Materials for Academic Literacy	3
SPED	510	Overview of Inclusive Education	3
Courses must be completed with a grade of "C" or better			
<b>Support Courses -</b>			<b>12</b>
MATH	304	Mathematics for Education II	3
EDUC	531	Science of Reading I	3
EDUC	541	Elementary Mathematics Methods	3
EDUC	544	Science of Reading II	3
<b>Emphasis Courses -</b>			<b>34</b>
EDUC	345	Topics in (Survey in Transition) (1-3 hours)	1
EDUC	345	Topics in (Differentiated Math Instruction) (1-3)	1
EDUC	345	Topics in (Supervision and Co-Teaching) (1-3)	1
EDUC	345	Topics in (Professional Development I) (1-3)	2
Topics courses must be completed as designated above			
SPED	512	Characteristics of Students in Inclusive Settings	3
SPED	514	Professional Collaboration in Inclusive Settings	3
SPED	515	Positive Behavior Support in Inclusive Settings	3
SPED	516	Assessment in Special Education	2
SPED	517	Individualized Educational Programming	3
SPED	780	Teaching Secondary Students with High-Incidence Learning Needs	3
Courses must be completed with a grade of "C" or better			
<b>Professional Semester, 12 hours</b>			
EDUC	458	Methods and Curriculum	3
EDUC	475	Supervised Clinical Experience	9
<b>Elective Courses -</b>			<b>19</b>
Select 3 hours of literature from:			3
ENGL	220	World Masterpieces	
ENGL	231	American Literature I	
ENGL	232	American Literature II	
ENGL	241	British Literature I	
ENGL	242	British Literature II	
ENGL	313	Multicultural Literature	
Select 3 hours of writing from:			3
ENGL	250	Introduction to Creative Writing	
ENGL	301	Technical/Professional Writing	

ENGL	302	Advanced Composition	
ENGL	304	Intro to Writing about Literature	
ENGL	306	Theories and Technologies of Writing	
		Select 3 hours of history from:	3
HIST	101	World History to 1500	
HIST	102	World History from 1500	
HIST	201	American History to 1865	
HIST	202	American History from 1865	
		Select 3 hours of math from:	3
MATH	113	College Algebra	
MATH	143	Elementary Statistics	
MATH	204	Mathematics for Education I	
MATH	307	Geometry for Education	
		Open Electives	7
<b>Total Credit Hours -</b>			<b>85</b>
<b>Minor -</b>			
<b>General Education, 34-35 hours -</b>			<b>35</b>
<b>Total Credit Hours:</b>			<b>120</b>

Be sure all information is correct and courses are active before submitting.  
Curriculum Revisions **REQUIRE** a program guide from the current catalog, 24/25.  
Your legislation will be returned if either is found.

**DO NOT SAVE AS PDF, Leave in Excel worksheet format!**







# BSE Secondary Education-new major

Final Audit Report

2025-12-11

Created:	2025-12-04
By:	Karen Lasota (KLASOTA@PITTSTATE.EDU)
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