

Program Lab Rubric

Criteria	Ratings		Pts
Creativity and Theme	5.0 pts Evident students put thought and effort into the theme of program	0.0 pts Program lack any cohesion with various activities and/or activities did not relate to theme	5.0 pts
Communication	5.0 pts Evident the organization supervisor was aware of program. Participants were informed of upcoming events at the beginning of the program.	0.0 pts Organization supervisor was not aware of what the leading group was doing. Participants were not informed of the upcoming events in the program.	5.0 pts
Organization	5.0 pts ALL equipment and supplies were ready before program. Everyone in group had their assignments. Student volunteers were aware of their duties during program.	0.0 pts Equipment and supplies were not ready prior to program. Leading group did not have assigned tasks. Student volunteers did not have assigned tasks.	5.0 pts
Time Management	5.0 pts Program started and ended in a timely manner. There was no rushing through activities in order to finish. Activities were completed within a sensible time frame. Leaders were aware of time throughout program.	0.0 pts Program did not start or end on time. Activities were rushed. Leaders had little awareness of the time of each activity or entire program.	5.0 pts

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Risk Management	<p>5.0 pts Leading group took proper precautions to create a safe environment for participants. It was evident steps were taken to ensure a safe program.</p>	<p>0.0 pts It was evident during implementation of program risk was not assessed before and during program. Students did not address risk situations or take steps to decrease unsafe situations.</p>	5.0 pts
Adaptation	<p>5.0 pts Group was able to adapt activities if needed. Group was able to restructure participants and activities if program needed modifying. Student appeared calm while reorganizing activities.</p>	<p>0.0 pts Group did not identify when adaptations to activities were needed. Little was completed in order to keep the program running smoothly.</p>	5.0 pts
Introduction/Closure	<p>5.0 pts Student introduced self in appropriate manner. Student could be heard by all participants and other students. A proper ending to the program was implemented. Student thanked all participants for attending.</p>	<p>0.0 pts Student did not introduce self. The closing was quick, no thanking of participants attendance was completed.</p>	5.0 pts

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Leadership	<p>5.0 pts Student clearly stepped into leadership role when leading program activities assigned. Student was clear in directions, assisted participants when needed, and directed student volunteers of their responsibilities.</p>	<p>0.0 pts Student did not take on a major leadership role. Student allowed other students in group to take leadership role. Student was not involved in leading activities, assisting participants and did not direct volunteers of their responsibilities.</p>	5.0 pts
Attitude	<p>5.0 pts Student presented self in positive, encouraging manner to participants. Student was willing to help when needed. Student interacted with participants and volunteers with a positive demeanor.</p>	<p>0.0 pts Student did not have a positive attitude when leading the program. Student had negative interactions with participants and volunteers.</p>	5.0 pts
Quality Lab	<p>5.0 pts Overall, the lab was well thought out. Extra preparations were completed to enhance the lab. All group members worked together equally and in positive manner.</p>	<p>0.0 pts Lab lack creativity and cohesion. Group members did not contribute equally to group program.</p>	5.0 pts
Total Points: 50.0			