**DEPARTMENT OF HEALTH, HUMAN PERFORMANCE AND RECREATION**

**COLLEGE OF EDUCATION**

**PITTSBURG STATE UNIVERSITY**

Course Number: REC 498 Title: **Internship in Recreation – Spring 2014**

Credit Hours: 12 hours Course Time Schedule: Appointment

Instructor: Ms. Laura Covert Office Phone: 235-4670

Office: 102 SRC Office Hours: M & W: 9 -12, T & TR: 9:30 –11:30, Fri: Appt. Only

1. **COURSE DESCRIPTION**: Internship in recreation under the supervision of an agency staff member with at least a Bachelor’ Degree (Certified Therapeutic Recreation specialist for T. R. students) and approval of the university instructor. May be taken in such areas as public recreation departments, hospitals, advocacy agencies, and fitness industry. Admission by application and instructor permission.
2. **COURSE OBJECTIVES:** Upon on successful completion of this course, the student should be able to:
	1. Comprehend the requirements necessary to complete an internship as described in the department’s Internship Manual.
	2. Complete all requirements for a successful internship (see the department’s Internship Manual).
3. **INSTRUCTIONAL RESOURCES & DELIVERY METHOD**

**Required Text Book: Internship** **Manual**

**Course and correspondence will be mainly online**

**IV. TEACHING STRATEGIES**

* + 1. **Traditional Experiences:** Internship

**B. Field Experiences:** Students will be required to provide their own transportation and materials in completing a project for the course.

1. **EVALUATION**

**Assessment:** Grading in this course is based on a set of total points.

**Grade Scale 90-100% A Excellent**

 **80-89% B Above average**

 **70-79% C Average**

 **60-69% D Below average**

 **0-59% F Failing**

**Class Policies**

**1. Academic Honesty Policy.** It is the responsibility of each student to become familiar with the University’s policies concerning academic honesty. Syllabus supplement and academic dishonesty policy may be found at the following link:

<http://www.pittstate.edu/dotAsset/9e421c72-1f34-441c-8c7f-2f68fd510e80.pdf>

1. **Disability Services.** Special Concerns: Any student who, because of a disabling condition, may require some special arrangements in order to meet course requirements should contact me as soon as possible to make necessary accommodations.

**3. Assignments:** All assignments will be submitted via Canvas and in the final notebook.

Students should follow the directions given in the Internship Manual for completion of assignments.

**COURSE SCHEDULE**

 **Date Points Points**

**Assignment Due Possible Awarded**

Contract Due Before internship starts 5 \_\_\_\_\_\_

Goals and Objectives Before internship starts 20 \_\_\_\_\_\_

Daily logs (1st three weeks) Email daily (3 pts @) 45 \_\_\_\_\_\_

Weekly Logs (4th week – end) Email each Monday. 50 \_\_\_\_\_\_

Mid-term Written Report 6th week of internship 20 \_\_\_\_\_

Agency Mid-term evaluation 6th week of internship 10 \_\_\_\_\_

Minor project Report by 9th week of internship 20 \_\_\_\_\_

Final Written Report 14th Week of internship 20 \_\_\_\_\_

Final Evaluation from Agency Last week of internship 20 \_\_\_\_\_

Major Project Report Last week of internship 10 \_\_\_\_\_

Final Notebook & Report\_\_\_ On completion of internship 50 \_\_\_\_\_

**NOTE: To pass the Internship ALL of the above Assignments must be completed as indicated above. Full credit may be awarded when daily & weekly logs, project reports, and final notebook are 1) completed and submitted on time, 2) typed, well done and complete, 3) Reports and notebook are professional looking and well written, 4) It is obvious that the student has done their best work. Final grades will also be based upon internship supervisor’s recommendations.**