Article 8. REGISTRATION OF STUDENT ORGANIZATION

C. Guidelines for Registration of Student Organizations:

1. The established policy of the Board of Regents of the State of Kansas prohibits discrimination on the basis of sex, race, religious faith, national origin, age or physical handicap within the institutions under its jurisdiction. All fraternal and campus related organizations shall follow this policy in the selection of their members, except the prohibition against sex discrimination shall not apply to social fraternities or sororities which are excluded from the application of Title IX of the Education Amendments of 1972 (20 U.S.C. Sec. 1681 et seq.). The responsibility for compliance with this policy lies with each organization. In discharge of this responsibility, each organization shall acknowledge its understanding of this policy.

2. The right of organizations to establish standards for membership is acknowledged, provided that all students are afforded equal opportunity to meet those standards. Just as all students have the right to choose those with whom they would associate on the campus, an organization shall have the right to select its members subject to these principles. Nothing in this policy shall be interpreted as imposing a requirement which would violate the principle of selection on the basis of individual merit.

3. Registration will not be granted to any organization whether national or local in origin, whose stated purpose, intent or likely consequence of activities is anarchistic, subversive, or disruptive to University activities.

4. Officers of organizations must have earned a minimum of 2.0 GPA during the semester preceding their election to office and for the semester(s) during their term of office. Officers of the Student Government Association must have earned a minimum of 2.25 cumulative GPA during the semester preceding their election to office. Senators of the Student Government Association must have earned a minimum of 2.00 cumulative GPA.

5. Any organization not having registered previously will be allowed to register after the designated registration period. The designated registration period will not be less than the first month of school in the fall.

ARTICLE 10. POSTER GUIDELINES

For written distribution policies in the residence halls, see the University Housing Office, 134 Russ 203 Horace Mann Hall;

Error Correction

Item 1 is drawn from KBOR Policy (somewhat verbatim). Suggested Item 2 is contained in KBOR Policy also and seems an essential companion piece to Item 1 relative to PSU policy on subject of student organization registration.

Renumbering of remaining items to reflect insertion of Item 2.

Previous information was not correct in terms of SGA Constitution.

Location Update
ARTICLE 11. PUBLICATION POLICY

Any recognized student organization or member of the University community may file a written request for hearing for any grievance against a student publication. The Publications Board will conduct a hearing according to the due process guidelines in the Pittsburg State University Code of Student Rights and Responsibilities (Article 34, Student Conduct Code, Section E. Disciplinary Process). The decision of the board is binding. Written appeals of the board decision should be filed within seven (7) days with the Associate Vice President for Student Affairs.

ARTICLE 13. PRIVACY/ROOM ENTRY

Specific policies for University residence halls are included in the Guide to Hall Living, published annually and available from the University Housing Office, 134 Russ 203 Horace Mann Hall.

ARTICLE 14. RIGHTS UNDER FERPA

3. the right to consent to prevent disclosure of personally identifiable information contained in the student's education records, except to the extent that FERPA authorize disclosure without consent.

Exceptions which permits disclosure without consent include:

A. disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
B. Upon request, the University discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

C. Disclosure of the results of disciplinary proceedings to the victim of a violent crime.

D. Disclosure in connection with a student’s application for, or receipt of, financial aid.

E. Disclosure to authorized representatives of the Comptroller General of the United States, the Secretary of Education, State educational authorities, or the Attorney General for law enforcement purposes (under conditions set forth).

F. Disclosure to state and local officials or authorities (under conditions set forth in Kansas statute).

G. Disclosure to organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in such a manner that will not permit the personal identification of students and their parents by persons other than representatives of such organizations and such information will be destroyed when no longer needed for the purpose for which it is conducted.

H. Disclosure to accrediting organizations in order to carry out their accrediting functions.

I. Disclosure to parents of a dependent student.

J. Disclosure in connection with an emergency, to appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons.

K. Disclosure to the court subject to subpoena.

Removal of unnecessary text due to reorganization

Addition required by campus security act

Items D through K are exceptions provided under FERPA, but not previously listed by PSU in code
ARTICLE 15. PRIVACY RIGHTS OF STUDENTS
The University is authorized to publish, and will publish such Directory Information, collectively or individually, unless a student within a reasonable time after the start of the semester notifies the Student Privacy Office (Registrar, 105 Whitesitt 103 Russ Hall)…

ARTICLE 16. NOTICE TO STUDENTS/ASSISTANCE TO DISABLED STUDENTS
Students seeking assistance with academic programs because of disabilities are to contact Teresa R. Massa, Director of Equal Opportunity, 232 218 Russ Hall, Pittsburg State University, Pittsburg, KS 66762, (316) 235-4185 or 4189, or because of learning disabilities/attention deficit disorders are to contact Dr. Nick Henry, Coordinator of Learning Disabilities, Special Education Building 110 Hughes Hall, Pittsburg State University, Pittsburg, KS 66762, (316) 231-8464 235-4966.

ARTICLE 17. NOTICE OF NONDISCRIMINATION
Any person having inquiries concerning the University compliance with regulations implementing Title VI, Title VII, Title ESE IX, Sections 503 and 504, or Americans With Disabilities Act is directed to contact Teresa R. Massa, Director of Equal Opportunity, Pittsburg State University, Pittsburg, KS 66762, (316) 235-4189. Mrs. Massa, The Director of Equal Opportunity has been designated by the University to coordinate the institution's efforts to comply with the regulations implementing Title VI, Title VII, Title ESE IX, Sections 503 and 504, and Americans With Disabilities Act. Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education, regarding the institution's compliance with regulations implementing Title VI, Title VII, Title ESE IX, Sections 503 and 504, and Americans With Disabilities Act.

ARTICLE 21. RACIAL HARASSMENT POLICY
Any such act shall be a violation of Pittsburg State University's Racial Harassment Policy. Alleged Offenses may be appealable adjudicated through the affirmative action grievance and/or judicial processes for students, through the student judicial process for student organizations, or through the affirmative action grievance process for faculty and staff. Improvement in wording to more accurately reflect the action relative to alleged violations of the policy.
ARTICLE 24. ALCOHOL & CEREAL MALT BEVERAGE POLICY

A partial summary of Kansas Statutory regulations:

Drinking Age:
No one under 21 years of age can possess or consume alcoholic or cereal malt beverages.

Underage Drinking:
Purchases or possession of alcohol by anyone under 21 can be punished with a $100 to $250 fine, or up to 40 hours of community service or both, attend and satisfactorily complete a suitable educational or training program dealing with the effects of alcohol or drugs.

Possession or consumption of alcohol in a club can be punished with a $100 or $150 fine or 40 hours of community service or both.

Possession or consumption of alcohol anywhere else – a home or a residence hall room – can be punished by a $25 to $250 fine or 10 hours of community service or both.

Lending or permitting the use of any driver's license to a person under the legal age for purchase or consumption of alcohol can be punished with a $2,500 minimum fine and/or up to six months in jail or both.

Providing alcoholic liquor or 3.2 percent beer to people underage can be punished with a $1,000 minimum fine of $200 and a maximum of $1,000 and/or up to six months in jail or both.

C. University Policies
8. Each registered University organization must submit a statement signed by the organization president indicating intent to abide by the University Alcohol & Cereal Malt Beverage Policy. The statement will be submitted to the Office of the Vice President for Student Affairs and Enrollment Services.

ARTICLE 26. SMOKING POLICY

Smoking is prohibited by state law in University buildings except where posted.
ARTICLE 27. ADVERTISING/SALES/SOLICITATION POLICY

B. Solicitation: All campus solicitors must meet city solicitation standards and must check in with the University Police in Willard Lower Level, Shirk Hall. No solicitation is permitted in University residence halls.

D. Food Sales: Any foods sold or served on the University campus must have been prepared in a health-inspected kitchen or purchased from the University food service except for University events approved in advance by the Vice President for Student and International Affairs and Enrollment Services or which are served in a closed group situation.

ARTICLE 28. EXTERNAL SPEAKER’S POLICY

A. An External Speaker shall complete an Information Data Card at the Office of Student Affairs, 445 221 Russ Hall, (316) 235-4233.

F. Pittsburg State University will deny approval for a location on the Oval in all requests which utilize amplified speech or music equipment. Exceptions will be approved by the Vice President for Student and International Affairs and Enrollment Services.

ARTICLE 29. HUMAN RIGHTS IN RESEARCH

Pittsburg State University is committed to assuring that the rights and welfare of human research subjects are protected. Thus, research projects involving human subjects that are under the supervision of any P.S.U. staff member must be approved by the Committee for the Protection of Human Research Subjects before the research may begin. The Committee does not evaluate the quality of research, but only the adequacy of protection of the rights and welfare of human subjects. For further information please contact the Graduate Office, 10812 Russ Hall, (316) 235-4223.
ARTICLE 30. ACADEMIC MISCONDUCT

Because such actions may be taken only by the University Discipline Committee, the Academic Honesty Committee may forward recommendations for action to the Vice President for Student and International Affairs and Enrollment Services who will convene the University Discipline Committee.

ARTICLE 33. UNIVERSITY REGULATIONS

A. Scheduling Campus Facilities

For questions regarding scheduling, students should call the Jack H. Overman Student Center Office, (316) 235-4791. They can advise on all regulations regarding the use of campus facilities.

D. Traffic and Parking Regulations

Traffic and parking regulations and appeal procedures are published each year by the Office of University Police & Parking Services and are available in Willard Lower Level, Shirk Hall.

E. Handling of Absences by Student Affairs

In those emergencies requiring a prolonged absence from class, such as death in the family or illness, the student should call the Student Affairs Office, 221 Russ Hall, (316) 235-4233, to report these absences.
ARTICLE 34. STUDENT CONDUCT CODE

B. Authority and Responsibility
Responsibility for good conduct rests with students as adult individuals. Student organizations have similar responsibility for maintaining good conduct among their members and guests and at activities they sponsor. All members of the University community are expected to use reasonable judgment in their daily campus life and to show due concern for the welfare and rights of others.

This code is promulgated by the Vice President for Student and International Affairs and Enrollment Services in accordance with the policies of the Kansas Board of Regents of Pittsburg State University as delegated through the President of the University. The President of Pittsburg State University retains the right to make final decisions on policies in accordance with the governance policy of the institution.

The Vice President for Student and International Affairs and Enrollment Services, in turn, designates a Campus Judicial Officer, as directly authorized and responsible for administering the Student Conduct Code.

C. Application of Laws and Off-Campus Activities

Students, and student organizations, at Pittsburg State University are subject to the provisions of this Student Conduct Code while on University premises or University-related premises, or when involved with off-campus University activities. Students, and student organizations, will be held accountable to this code for their off-campus activities when it can be ascertained the off-campus act has a direct detrimental impact on the university's educational functions. Any disciplinary action imposed by the University may precede and be in addition to any penalty imposed by an off-campus authority.

D. Prohibited Conduct

The following statements constitute the official record of all general violations of conduct rules and regulations at Pittsburg State University. Students, and student organizations, are expected to abide by these regulations and administrators are expected to enforce them. These violations of rules and regulations should be read broadly and are not designed to define prohibited conduct in exhaustive terms. Additional rules and regulations
ARTICLE 34. STUDENT CONDUCT CODE (Continued)

may be promulgated during the year; announcements will be made upon adoption of the changes or additions. A student, or student organization, who is found responsible for misconduct or is found responsible of being an accessory to misconduct shall be subject to the sanctions authorized by this code.

10. Theft of property - Theft of University property or possession of stolen University property or property of any other person.

18. Providing false information - In the application for admission, petitions, requests, disciplinary hearing or other matters of record, and transaction with officials of the University or authorized agent.

22. Violation of any University policy or procedure is prohibited, including the General Conduct Policy. (i.e. Alcohol & Cereal Malt Beverage Policy, Hazing Policy, Academic Misconduct Policy, Advertising/Sales/Solicitation Policy and poster guidelines and policies set forth in the Guide to Hall Living.)

E. Disciplinary Process

All students, and student organizations, are subject to the disciplinary procedures prescribed in this code. If a student, allegedly involved in a violation of the Conduct Code, separates or graduates from the University prior to a hearing being held, the disciplinary process can continue at the discretion of the University. If a hearing is not pursued upon the separation of the student, the pending charge(s) will be resolved, at the discretion of the University, prior to any future readmission.

1. Initiation of Charges

The Campus Judicial Officer bears responsibility for the initiation of disciplinary procedures against a student, or student organization, for alleged misconduct. The Campus Judicial Officer will review instances of reported misconduct to determine if disciplinary proceedings should be initiated. Any member of the University community may register a complaint in writing with the Campus Judicial Officer against a student, or student organization, for alleged violation of University policy. In the absence of sufficient information, a complaint will be dismissed within five (5) working days.
ARTICLE 34. STUDENT CONDUCT CODE (Continued)

2. Notification of Charges

Once it is determined that disciplinary proceedings will be initiated, the accused student, or student organization, will be provided written notification of the charge(s). Notification will specify the alleged violation of this Code. Notification will also inform the accused student to arrange immediately an administrative conference with the Campus Judicial Officer or designee.

3. Administrative Conference

The purpose of the conference is to insure that the accused student will be sufficiently familiar with the disciplinary process. At this meeting the accused student:

e. will be advised that hearings are scheduled to provide the accused student a minimum of five (5) days from the date of notification of charge(s) (excluding weekends and holidays) during which to prepare a response.

f. will be advised that any request for a delay of the hearing must be in the form of a written petition to the Campus Judicial Officer, who schedules hearings and determines whether a delay will be granted. Such a delay will not affect the student’s accused’s status.

g. will be advised that the Campus Judicial Officer may choose to delay the hearing for good cause. Such a delay will not affect the student’s accused’s status.

4. Failure to Respond

If the student accused does not arrange for the administrative conference a letter scheduling a hearing will be sent to the student issued. If the charged student accused has been properly notified of the charge(s), and hearing date, but does not attend the scheduled hearing, the hearing will be conducted by the Campus Judicial Officer and a determination will be made based upon the available information. The student accused will be considered properly notified when the formal charge letter, the Student Conduct Code and the letter scheduling the hearing have been delivered to the corresponding address as indicated in the most current student directory.
ARTICLE 34. STUDENT CONDUCT CODE (Continued)

6. Options for Resolution of Disciplinary Charges

At the administrative conference with the Campus Judicial Officer or a designee, the accused student will have the disciplinary options to:

7. Hearing Procedures

b. The accused may bring someone with them who was not involved in the case. This person's role is that of advisor, not presenter of the case. If a second party will be in attendance, 24 hours advance notification to the hearing officer (prior to the scheduled hearing) is required. This will be no less than 24 hours prior to the hearing.

F. Disciplinary Sanctions

The purposes of imposing sanctions are twofold: to protect the University community from behaviors that are detrimental to the educational process of the community; and to assist students and student organizations in identifying acceptable parameters of their activities and consequences of future behaviors. The severity of the sanctions imposed is intended to correspond with the severity or frequency of violation, as well as the students accused’s willingness to recommit himself or herself to good citizenship through behaviors that fall within the conduct regulations of the University. The following disciplinary sanctions may be imposed upon students, or student organizations, found responsible of a violation either singly and/or in combination:

1. Expulsion

Expulsion is permanent disciplinary separation from the University involving denial of all student privileges. Expulsion shall be effective on the date of notice of the expulsion, or later if so stated in the notice. Students separated from the University by expulsion may not enter the University premises or University-related premises without securing prior approval from the Vice President for Student and International Affairs and Enrollment Services.
ARTICLE 34. STUDENT CONDUCT CODE (Continued)

2. Suspension

Suspension is a temporary disciplinary separation from the University involving denial of all student privileges. Suspension shall be effective on the date of notice of the suspension or later if so stated in the notice, and shall prescribe the date and conditions upon which the student may petition for readmission. Conditions for readmission may include, but are not limited to, disciplinary probation for a specified length of time; nonresident on campus; restricted visitation to specified University facilities; and a written statement from an accredited mental health professional or medical doctor verifying the capability of the student to function successfully at the University. Students separated from the University by suspension may not enter the University premises or University-related premises without securing prior approval from the Vice President for Student and International Affairs and Enrollment Services.

4. Disciplinary Probation

A period of review and observation during which a student, or student organization, has been officially notified that his/her conduct in question, although not serious enough to warrant suspension, was very inappropriate.

5. Disciplinary Warning

Disciplinary Warning involves written notice to the student, or student organization, indicating that specific behavior or activity was in violation of this Code and that repetition of similar or other unsatisfactory behavior would likely result in more serious disciplinary action. Disciplinary Warning may also involve conditions, such as those listed above, that are intended to be educational in nature.

7. Termination/Suspension of the Privileges of a Registered Student Organization

Termination/Suspension of the Privileges of a Registered Student Organization is the loss of any or all privileges of a registered student organization. Imposition of this sanction does not preclude disciplinary charges against individual members of the organization. Suspension shall be effective on the date of notice of the suspension or later if

Title update

Update reference to “students” to include “student organizations” to properly reflect complete jurisdiction of the code according to 1st paragraph of Article 34 B.
ARTICLE 34. STUDENT CONDUCT CODE (Continued)

so stated in the notice, and shall prescribe the date and conditions upon which the student organization may petition for reinstatement of lost privileges. Conditions for reinstatement of lost privileges may include specific requirements the organization must demonstrate as completed and/or adhered to during the specified period of suspension.

8. Termination of the Registration of a Registered Student Organization

Termination of the Registration of a Registered Student Organization is the discontinuation of the existence and operation of the registered student organization. This means the organization can no longer function. Imposition of this sanction does not preclude disciplinary charges against individual members of the organization. Student organizations whose registration status is removed may not be considered for reorganization and re-registration without securing prior approval from the Vice President for Student and International Affairs.

9. Specifically Defined Sanction

Specific conditions given to the student, or student organization, examples include limitations placed on behavior, revocation of privileges, or an active obligation to complete a specified action, such as campus/community service, participate in educational programs, etc.

G. Appeals

A student, or student organization, is entitled to one appeal to a decision made by either the Chair of the Disciplinary Committee, Campus Judicial Officer or the Disciplinary Hearing Committee. Appeals must be made in writing within five (5) class days of notification.

An appeal may be sought on two grounds:
1. on a claim of error in the hearing procedure.
2. on a claim of new evidence or information material to the case which was not available at the time of the hearing.

The following is the disciplinary chain of command:

ARTICLE 34. STUDENT CONDUCT CODE (Continued)

<table>
<thead>
<tr>
<th>Hearing Authority</th>
<th>Appeal Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus Judicial Officer</td>
<td>Disciplinary Hearing Committee</td>
</tr>
<tr>
<td>Disciplinary Hearing Committee</td>
<td>Vice President for Student and International Affairs &amp; Enrollment Services</td>
</tr>
</tbody>
</table>

A recommendation decision to affirm, modify, or overturn a disciplinary decision due to an appeal is made by the Disciplinary Hearing Committee but the decision belongs to the Vice President for Student Affairs and Enrollment Services appropriate appeal authority. This decision, in normal circumstances, will be rendered within two business days 48 hours of either personally reviewing the appeal or receiving the recommendation of the Disciplinary Hearing Committee. The decision of the Vice President appeal authority is final subject to approval by the President.

H. Summary Suspension

1. Summary suspension is an action which requires a student to immediately leave University property, and not return during the suspension period, and/or comply with other stated conditions for a specified period. Suspension may be imposed upon a student by the Vice President for Student Affairs and Enrollment Services (or a designee) when there is reason to believe, based on available facts, that the student represents an immediate threat to the safety, health, or welfare of herself/himself, other persons, or property. This summary action is warranted by potential or threatened danger or disruption, but is indicated only when the serious nature or immediacy of the threat makes it impractical to follow normal disciplinary procedures. Summary actions authorized by this policy include:

2. When a student is summarily suspended, she or he is given a copy of this policy and notice explaining the reason for, and duration of the suspension, as well as any conditions that may apply. A student notified of such summary action shall, upon written
request, be given an opportunity to meet with the Vice President for Student and International Affairs and Enrollment Services (or a designee) within five (5) business days from the date of the request. This meeting shall be held to consider only the following issues related to the summary action:

Title update

Title update and wording correction

ARTICLE 34. STUDENT CONDUCT CODE

5. Any student who is summarily suspended and returns to the campus of the University property and/or violates other stated conditions during the specified period shall be subject to further separate action and may be treated as a trespasser. Permission to be on campus for a specified purpose (e.g., to take an exam, to consult with the Vice President for Student and International Affairs and Enrollment Services or designee, or to participate in disciplinary procedures) must be requested and obtained in writing or telephone prior to any conduct contrary to the suspension or conditions, and may be granted by the Vice President for Student and International Affairs and Enrollment Services (or designee).

J. Discipline Committee

1. The Discipline Committee shall serve as an advisory board to the Vice President for Student and International Affairs and Enrollment Services with regard to the total operation of the Student Conduct Code.

2. Any recommendation of the Discipline Committee shall be forwarded to the Vice President for Student and International Affairs and Enrollment Services for approval and implementation. When appropriate, the Vice President will inform the President of Pittsburg State University who retains the right to make final decisions in accordance with the governance policy of the institution.

3. The Discipline Committee shall consist of students, faculty and staff who are selected according to current University procedures. The committee shall be chaired by an individual appointed by the Vice President for Student and International Affairs and Enrollment Services.
Title update