

To: **Degree Checking**

From: James Otter, Director
School of Construction

Please include a transcript with course highlighted or the following information:

Re: Waiver of _____
Course No. & Description

School _____ Grade _____

Student's name: _____ ID # _____

Major: _____

Justification (required): _____

Student's Signature

date: _____

Advisor's Approval

date: _____

James Otter, Director
School of Construction

date: _____

Dr. Tim Dawsey (required on Gen. Ed. Classes only) College
of Technology

date: _____