Pittsburg State University
Graduate Studies
Pittsburg, Kansas

Application for Graduate Teaching Assistantship

Must be submitted to the Department of Communication – Director of Graduate Studies

Deadline date for Fall Semester is **November 1** and Spring Semester **April 1**

INSTRUCTIONS:

Complete the three-page application form. Attach a copy of your resume. On a separate piece of paper, create a 1-2 page **Statement of Interest** for the GTA position you are applying for. Include additional, relevant information that you would like the committee to consider with your application.

Name (First Middle Last): _____

PSU Student ID Number: _____

E-mail Address: _____ Phone Number: _____

Present Address (Street, City, State, Zip):

Permanent Address (if different from above):

Do you have a U.S. Social Security Number? Yes ☐ No ☐

Educational Background:

Current Degree(s) Held:

Anticipated Graduation Date: _____

What semester do you wish to begin your assistantship (Example Fall 2023)?

Semester _____ Year _____

Which of the following Graduate Teaching Assistantship positions are you applying for?

Speech Communication ☐

Media Production ☐

Multimedia Journalism ☐

Strategic Communication ☐

Theatre ☐

Technical Skill Sets (Check all that apply):

Adobe Premiere	☐	Qualtrics	☐
Adobe Audition	☐	APA Formatting	☐
Adobe Photoshop	☐	AP Formatting	☐
Adobe Lightroom	☐	MLA Formatting	☐
InDesign	☐	Bilingual	☐
SPSS	☐		

For Theatre GTA applicants, please describe your technical skills below:

Note: This application and documents in support of it will not be returned to the applicant. Complete official transcripts of all courses and degrees previously received must be sent directly to the Registrar, Pittsburg State University, 1701 S. Broadway, Pittsburg, KS, 66762, in support of this application. Assistantships are awarded to those whose records are substantially above average. Forward questions about this application to Dr. Alicia Mason, Director of Graduate Studies, Department of Communication, Pittsburg State University 1701 S. Broadway, Pittsburg KS., 66762 -- E-mail Dr. Alicia Mason

Prior Experience :

Select up to 3 relevant volunteer, leadership, teaching and/or work experiences that you would like the committee to consider in relation to your qualifications for this position. If this information is documented on your resume, you may leave this portion of the application blank.

Please include the following:

1. Place of Employment
2. Dates of Employment/Services
3. Name of Reference
4. Contact Information for Reference
5. Description of Roles and Responsibilities

Prior Experience #1

Prior Experience #2

Prior Experience #3

The Equal Opportunity Statement

Pittsburg State University is committed to a policy of equal opportunity for all members of the University community. To ensure that all individuals have the opportunity to realize their employment goals and/or their educational goals and potentials, the University shall conduct all endeavors and activities without discrimination based on race, color, religion, sex, national origin, sexual orientation, age*, marital or parental status, ancestry, genetic information, gender identity, gender expression, military or veteran status, or disabilities. Equal opportunity for employment, education, and educational-related activities shall be extended to all qualified persons.

To affirm the policy of equal opportunity, the University pledges to develop, implement and coordinate the policies, programs, procedures and practices necessary to promote participation by all groups in the programs and activities conducted by the University at all levels. The University is committed to the elimination of all policies, procedures and practices that work to the disadvantage of individuals on the basis of race, color, religion, sex, national origin, sexual orientation, age*, marital or parental status, ancestry, genetic information, gender identity, gender expression, military or veteran status, or disabilities. Any policy or procedure which operates to the disadvantage of underutilized groups shall be eliminated, unless it can be demonstrated that important educational or related goals will be achieved by continuing use of that policy or procedure. Therefore, whether in employment or educational endeavors, the University maintains that the significant factors to be considered are the individual's abilities, talents, skills, qualifications, interests, and potentials in fulfilling the mission of the University.

* As specified by law.

** Executive Order 11246, as amended; Revised Order No. 4, Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Title VII of the Civil Rights Act of 1964 as amended; Section 503 and 504 of the Rehabilitation Act of 1973; Vietnam Era Veterans Readjustment Assistance Act of 1974; Equal Pay Act of 1963 as amended; Age Discrimination Act of 1967 as amended; Americans With Disabilities Act; Code of Federal Regulations, Title 41, Chapter 60; Code of Federal Regulations, Title 45 and 29 as relevant to equal opportunity; Kansas Act Against Discrimination; Kansas Executive Order No. 80-47.