

# **SPRING CAREER DAY 2019**



Monday, February 25, 2019 10:00 AM – 2:00 PM Robert W. Plaster Center

#### **EMPLOYER INFORMATION**

Thank you for registering to attend Spring Career Day at Pittsburg State University. Please find below helpful information you may need upon arriving for this event.

#### Date/Time

### Monday, February 25, 2019, 10:00 AM-2:00 PM

- Check-in will begin at 8:30 AM for those wishing to set up early.
- A career fair shuttle will be available to shuttle you and your display items before and after the event.

## **Location & Parking**

#### Robert W. Plaster Center

- GPS Address: 1701 S Homer, Pittsburg, Kansas
- The entrance to the parking lot is located near the corner of South Rouse and East Ford Street (Kansas Technology Center). See attached photo.
- Look for a sign that says "*Employer Drop Off*." You may unload your materials/displays, etc. at this location. Students will be available to assist you, and maps will also be distributed at this location directing you to visitor parking.
- Tickets should not be issued this day. If you should receive a ticket, please return it to a member of the Career Services staff.
- Campus Map

#### Lunch

#### Lunch will be held in the northwest corner of the track from 11:30 a.m.-1:00 p.m.

- Your check-in packet will contain different colors of lunch tickets, which will designate times in which you may attend lunch.
- Please follow your designated time so that lunch may be in an orderly fashion. Seating is limited.

## **Booth and Table Displays**

If shipping display boxes and carts, please address displays to: Career Services, c/o "Your Company", 203 Horace Mann, 1701 South Broadway, Pittsburg, KS 66762.

- Booth space is limited. Your space will be approximately 8' wide by 6' deep.
- You will need to include a pre-paid return shipping label if you would like us to ship it back after the event.
- If you requested access to electricity, we will do our best to accommodate this request.

## **Lodging in Pittsburg**

Hampton Inn

1285 U.S. 69 Highway 620-231-3100

Holiday Inn Express

4011 North Parkview Drive 1-800-HOLIDAY

Comfort Inn & Suites

4009 North Parkview Drive 620-231-8800

Lamplighter Inn & Suites

4020 Parkview Drive 620-231-8700 1-866-478-4660 Super 8 Motel

3108 N. Broadway 620-232-1881 1-800-800-8000

Regency Inn and Suites

4023 Parkview Drive 620-232-2800

9**2**0 **202 2**000

<u>La Quinta Inn and Suites</u> 2701 North Broadway

620-231-1350

Holiday Lodge

2410 South Broadway 620-670-5614

Pittsburg State University Office of Career Services 202 & 203 Horace Mann 1701 S. Broadway Pittsburg, KS 66762 (Phone) 620.235.4140 (Fax) 620.235.4008 careers.pittstate.edu



We look forward to seeing you there!

Mindy Cloninger, Director Heather Busch, Employer Relations Coordinator Olivia Biondo, Office Manager/ Administrative Associate