



**KELCE**  
**COLLEGE OF BUSINESS**  
Pittsburg State University

**MINUTES**

College General Faculty Meeting  
Thursday August 13, 2015

**Present:** ACIS: Becky Casey, Jack Fay, John Kuefler, David Newcomb, David O'Bryan, Mary Polfer, Theresa Presley, Mary Scimeca, Wei Sha, Dwight Strong, Gail Yarick, ECON: Kevin Bracker, Michael Davidsson, Chuck Fischer, June Freund, Anil Lal, Fang Lin, Mike McKinnis, Irene Robinson, Connie Shum, MGMKT: Don Baack, Art Fischer, Chris Fogliasso, Eric Harris, Steve Horner, Choong Lee, Sang-Heui Lee, Kristen Maceli, Dave McLane, Lynn Murray, Paula Palmer, Shipra Paul, Jeff Poe, Jay van Wyk, Mary Wachter, DEAN: Paul Grimes, Din Cortes, Kylie Edgecomb, Suzanne Hurt, Mimi Morrison. **Absent:** Jae Choi, Maeve Cummings, Peter Rosen, Linden Dalecki, Chris Fleury.

- I. Welcome, Opening Remarks and Introduction of New Faculty, New Roles, and Promotions
  - a. Dr. Grimes welcomed all faculty and staff to the new academic year, and made the following introductions:
    - i. Theresa Presley, Assistant Professor, Accounting
    - ii. Fang Lin, Assistant Professor, Economics
    - iii. June Freund, Assistant Professor, Economics
    - iv. Din Cortes, Associate Dean and MBA Director
    - v. Kevin Bracker, Chair of Economics, Finance and Banking
    - vi. Lynn Murray, Chair of Management and Marketing
    - vii. Eric Harris, Professor, and College Director for Research and Engagement
- II. Guest Introductions and Announcements:
  - a. Dr. Kathleen Sandness, Medical Director of Student Health Center – Steve Erwin
    - i. Dr. Steve Erwin introduced the new staff physician at the Bryant Student Health Center, Dr. Kathleen Sandness.
    - ii. Dr. Sandness spoke briefly about the services offered, the facility and the staff at the Bryant Student Health Center. She is very excited to be at PSU where she earned her undergraduate degree.
  - b. Phillips 66 Day Plans – David Hogard, Career Services
    - i. David restated the good relationship that Career Services has with the College of Business.
    - ii. Phillips 66 reps will be visiting PSU on September 1 and 2. They will set up outside of Kelce with food, music and other activities on September 2.
    - iii. September 14 is Meet the Firms Day.
    - iv. October 22 is the Fall Career Expo in the Student Center.
    - v. Career Closet is available for students to find interview apparel and is located in Career Services.
- III. Department and Program Updates
  - a. ACIS – Peter Rosen - no report – absent
  - b. MGMKT – Lynn Murray – no report
  - c. EF&B – Kevin Bracker
    - i. Several people have moved to different offices in the Economics and Finance office suite.
  - d. MBA – Din Cortes
    - i. Dr. Cortes described his transition to MBA Director/Associate Dean.
    - ii. Talked about MBA curriculum and policies as set up by the MBA Program Committee.

- iii. Enrollment is down in the MBA program this semester – and in graduate degree programs in general across the campus.
  - iv. Has received more than 30 inquiries for the program.
  - v. Working on the schedule for the MBA Experience class – two Fridays – August 21 and August 28.
  
- IV. College Support Updates
  - A. Marketing and Communications – Brett Dalton
    - a. Brett Dalton, representing University Marketing and Communications, asked faculty to contact him about any stories of interest to be published and posted on social media for the university.
  - B. Academic Advising – Suzanne Hurt
    - a. The Academic Advising office has been very busy with student enrollment.
    - b. Suzanne has also been working with all community colleges in the state about 2+2 requirements. This was an initiative that was sent out by the KBOR.
    - c. Have been working on removing students from classes who are not eligible to be in the classes.
    - d. Enactus is still very busy with projects. They are 12<sup>th</sup> in the nation and own their own store, Krimson Kultuur, located in downtown Pittsburg. Internships are available if business students are interested.
  - C. Instructional Support – Kylie Edgecomb
    - a. The Canvas landing page will be changed by fall 2016.
    - b. Working on getting new projectors installed.
    - c. Wireless presenters have been installed in the media carts in all of the classrooms.
    - d. Kelce Computer Lab – Gus Print/ Paper Cut will be utilized for printing starting with the fall semester.
  - D. Technical Support – Chris Fleury
    - a. Has been installing new computers in the lab and installing new equipment in the back stage commons.
  
- V. Administrative Updates and Announcements – Mimi Morrison
  - a. The Provost will be offering professional development for front office staff (USS).
  - b. Front Office Webinars will be broadcast to the CTLT and office staff will view in groups. The webinar can be viewed on individual computers if participant schedule does not allow participation.
  - c. Student workers will be offered access to the webinars with their supervisors.
  
- VI. Development News / The New Capital Campaign – Holly Kent
  - a. The gift from John and Susan Lowe of \$3 million, as announced by Dr. Scott this morning at the PSU meeting, is the first gift to PSU intended to remodel/rebuild the College of Business. Dr. Grimes thanked Holly for her hard work in acquiring this donation.
  - b. The New campaign is now out of the “silent phase”. It has been named: “Proven. Promise. Pitt State.”
    - i. Campaign unveiling will take place at the President’s Society dinner.
    - ii. Campaign for the KCOB is getting full support of PSU Administration.
    - iii. John Lowe’s gift of \$3 million will give us a good start toward the proposed total cost of \$15 million.
    - iv. Building visits to other universities has been very informative as far as what we want and what we don’t want.
    - v. It will take about a year to get actual construction documents for a new building, but should have schematics within 3 months. This will help with fundraising.
    - vi. Would like to have shared spaces in the new facility with the SBDC, etc. This should open up the opportunity for additional resources for the proposed building.
  - c. PSU Golf Tournament will be October 5 in Johnson County. Faculty teams wanted!

- VII. General Announcements – Paul Grimes
  - a. Travel Request Forms – Return to Chairs!
    - i. These forms should be completed by any faculty planning to travel during the Academic Year and returned to Chairs by August 28.
  - b. CV Information Updates into Digital Measures
    - i. All of PSU is now using Digital Measures/Activity Insight to track faculty activities and curriculum vitae.
    - ii. Dr. Jan Smith is the new contact person for PSU with Activity Insight. Faculty are encouraged to contact Dr. Smith with questions or changes. Dr. Sha is willing to assist faculty with questions.
    - iii. Course syllabi should be installed for the last two semesters into Activity Insight.
  - c. Collaboration Station – Backstage Commons
    - i. Chris Fleury has been installing this equipment in the Back Stage Commons area. To be used for team/group/classroom projects for students.
  - d. Kelce College Sponsorships – Athletic Events
    - i. Kelce has renewed its relationship with Intercollegiate Athletics.
      - 1. COB is sponsoring the first down at the home football games, and will also be sponsoring at basketball, baseball and softball games.
  - e. Welcome Back Picnic for Students – Tuesday, August 25<sup>th</sup>
    - i. Will be asking for volunteers to help with the picnic this year. Sign-up sheets will be available soon.
  - f. Kansas State Fair – Recruiting and Outreach, September 11<sup>th</sup> – 20<sup>th</sup>
    - i. Kelce College will be represented at the State Fair again this year.
    - ii. This is an opportunity for the college and university to be seen.
    - iii. Shifts will be assigned to different departments/units on campus.
    - iv. Dr. Grimes asked for participation from all faculty.
  - g. Johnson County Golf Tournament, October 5<sup>th</sup>
  - h. Kelce Hosts the Rua Skybox – MSSU Game, October 31<sup>st</sup>
    - i. Asked for suggested names of potential individuals to host in the Skybox.
  - i. KBOR will be meeting at each of the regent’s institutions in Kansas for their regular monthly meetings. Meeting at PSU will be held in October. Dr. Grimes encouraged faculty to observe the meeting if it fits with their schedule.
- VIII. Dean’s College Update and Discussion of Strategic Plan (see attached outline)
  - a. Strategic Planning document discussion and vote
    - i. Motion to approve (Baack), 2<sup>nd</sup> (O’Bryan), discussion followed with a few minor changes (typos and phrasing) to the document.
    - ii. After discussion, the motion passed unanimously.
- IX. Old Business – none
- X. New Business – none
- XI. Adjournment – 2:30 pm

**Dates to Remember:**

- a. Fall Opening Faculty Meeting – Thursday, August 13
- b. Welcome Back Picnic for Students – Tuesday, August 25
- c. Labor Day Holiday, no classes – Monday, September 7
- d. Meet the Firms Day – Monday, September 14
- e. Company Day at KTC – Wednesday, September 22
- f. Outstanding Alumni Award Recipient – Friday, October 2
- g. Kelce Golf Tournament in Johnson County – Monday, October 5
- h. Fall Break , No Classes – Thursday and Friday, October 8-9
- i. Career Expo at Student Center – Thursday, October 22
- j. Majors Fair for Undeclared Students – Tuesday, October 27
- k. Rumble in the Jungle Senior Saturday #1 – October 31
- l. Rua Skybox Host – October 31 – vs. Missouri Southern (Hall of Fame)
- m. Rumble in the Jungle Senior Saturday #2 – November 14
- n. Thanksgiving Break, No Classes – November 25, 26, 27
- o. Kelce Dean/Chairs/Faculty Meetings with the President and Provost - TBD