

**MINUTES**

Kelce Leadership Team Meeting  
11:00 a.m., August 24, 2017

**Present:** Dr. Din Cortes, Dr. Paul Grimes, Ms. Suzanne Hurt, Dr. Anil Lal, Dr. Lynn Murray, Dr. Peter Rosen

- I. Budget Update
  - a. Enrollment still significantly down from this time last year
    - i. Students are still enrolling, so final numbers are not in. Enrollment will probably be down by 3%.
  - b. Another round of cuts extremely likely – need ideas from chairs/coordinators/faculty
    - i. Budgets will be finalized based on enrollment.
    - ii. Dr. Grimes asked KLT for ideas for downsizing, consolidating programs, ways to cut costs in order to realign with the new budget realities that have been affected by reduced enrollment. Faculty input will be requested.
      1. Discussion followed on possible cuts and the image that PSU is projecting to the community.
  - c. Faculty salaries; not sure when the 2.5% will hit paychecks (legislature-mandated increase for recent hires); 1.5% for other unit faculty members will occur in January.
- II. EMSS Learn and Share Sessions (Recruitment Alignment Meeting)
  - a. Monday the 28<sup>th</sup> @ 10:00 a.m. and Wednesday the 30<sup>th</sup> @ 1:00 p.m. (Meadowlark Room OSC)
  - b. Someone from each BBA degree program needs to be there to report on every major program. Department reps are encouraged to sign up for these sessions.
- III. Committee Assignments
  - a. Peter to assume position on Enrollment Management Council
  - b. Need nominations to Flex Work Schedule Task Force (faculty, unclassified, and USS)
    - i. Nominations needed from Academic Affairs for six slots that need to be filled on this task force.
      - a. Recommendations: June Freund, Kristen Maceli (faculty), Kylie Edgecomb (unclassified), Mimi Morrison (USS)
  - c. Internationalization Council – Shipra Paul will continue
- IV. Student Competitions – KCOB needs to participate in these competitions
  - a. Kansas Collegiate Case Competition – Sponsored by Cerner and organized by KU (1 Team in Fall)
    - i. Dr. Rosen and Dr. Bracker will work to form a group of students for this competition
  - b. Kansas Entrepreneurship Challenge – Hosted by Kansas State (2 Teams in spring)
    - i. Dr. Grimes suggestion is that KCOB be responsible for one team and Shawn Naccarato’s area be responsible for one team. Will ask Dr. Dalecki to be a faculty sponsor for this competition representing Kelce.
- V. Miscellaneous
  - a. Academic Partnerships & Online MBA; Proposed visit on September 19-21
    - i. Need to get this idea in front of the MBA Committee and the general faculty.
    - ii. AP people will be visiting PSU during the week of Sept. 19-21.
    - iii. Discussed a variety of details involved with offering the MBA on-line.
  - b. Fall Picnic – September 5<sup>th</sup>, encourage faculty to sign up
  - c. Faculty Travel estimates due September 5.
  - d. Faculty Scholarship – qualifications and documentations
    - i. Dr. Grimes asked KLT to go through list of faculty in Digital Measures to make sure everything is up-to-date and if faculty qualifications are being met.
    - ii. Chairs were asked to bring a list to the next meeting (September 7) of those not meeting qualifications.

- VI. Unit Updates
- a. AAC – Suzanne Hurt - It has been very busy in the Advising Office with enrolling students. New student workers have been hired as peer advisors.
  - b. ACIS – Peter Rosen - ACIS has submitted proposal for the new MPAcc – awaiting Graduate Council approval. Meet the Firms event will be held on 9/11, Phillips 66 dinner will be on Wednesday, opening student meeting on Tuesday, Koch Industries event on 9/7.
  - c. EF&B – Anil Lal - Department meeting was held yesterday – explained roles of the department coordinators and shared responsibilities to the department. Working on increasing enrollment for business economics major.
  - d. MBA – Din Cortes - MBA enrollment is up to 93 this semester. MBA Experience is tomorrow, Aug. 25 & next Friday, Sept. 1 – to be held in 121 Kelce. Four Kelce students are participating in the LaRochelle program this semester. There are 3 students from France taking MBA classes this semester. Dr. Cortes is sharing his GA (Zheng) with Dr. Davidsson.
  - e. MGMKT – Lynn Murray - Event for Jeff Poe is this evening from 4-6 at Chatters.
- VII. New Business
- a. Dates for summer funding and part-time requests for next year were discussed.
- VIII. Old Business
- a. P&T Document
- IX. Adjourn

**Dates to Remember:**

1. Last Day to Enroll or Add Courses, August 28
2. Labor Day Holiday, September 4
3. Kelce Picnic, September 5
4. Fall Break, October 5 and 6
5. Homecoming Week, October 9 to 14
6. Midterm D&F Grades Due, October 16
7. Final Drop Day, November 6
8. Thanksgiving Break, November 22 to 24
9. Last Day to Withdraw, November 30
10. Final Exam Week, December 11 to 15
11. Commencement, December 15