



**MINUTES**

Kelce Leadership Team Meeting  
2:30 p.m. November 29, 2016

**Present:** Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Ms. Suzanne Hurt, Dr. Lynn Murray, Dr. Peter Rosen

- I. PLC Update
  - a. Budget Reductions – initial planning/processes
    1. PSU administration is convinced that PSU/state institutions will be receiving a call-back on funds this year.
    2. Dr. Olson has given the PLC an estimate of what the reduction will be. Each college has been asked for an estimate of what can potentially be returned, and we are currently working on that.
    3. Shrinkage will still be due for this year.
    4. This is only a discussion item at this point, however, processes need to be planned should this recall occur.
    5. Faculty need to be advised that there will be cuts before the end of the academic year.
  - b. FLSA Injunction
    1. The courts have put an injunction in place that has postponed the changes that were take place on Dec. 1.
    2. Positions that were changed to hourly-pay will be returned to salaried status.
  - c. International Programs – restructuring and downsizing
    1. Cathy Lee Arcuino has been relieved of her duties as director of International Programs – Dr. Smith will serve in the interim. Some other positions will be combined and some positions will be eliminated.
    2. Personnel and support staff will be right-sized to fit current environment.
    3. Anyone with questions should be referred to Dr. Howard Smith's office.
- II. Miscellaneous
  - a. GA Hiring; propose moving from semester appointment to academic year appointment
    1. Discussion on hiring processes for GA's.
    2. All departments will work toward appointing GA's for the academic year rather than semester-by-semester.
  - b. New Date for Annual Awards Ceremony – Friday, April 7 – changed from April 14 (Good Friday)
  - c. Day and time for KLT meetings in spring – keep as is?
    1. After discussion, it was decided that the day and time will stay the same as this semester for spring 2017 KLT meetings (Tuesdays at 2:30).
  - d. Spring Faculty Meeting – Friday, January 20<sup>th</sup>
    1. KLT were asked to think about agenda items for the faculty meeting.
  - e. President visiting John Lowe this week – will present him with the latest building plans and discuss naming opportunities.
  - f. KNEA Update
    1. Dr. Grimes discussed the most recent current KNEA negotiations.
    2. They are currently asking for an increase to the base pay of all unit faculty of \$750. Dr. Scott has not yet responded to these requests.
  - g. Doug Hadley, Campus Ambassador for Cerner, met with KLT regarding recruiting and strengthening Cerner's relationship with PSU and the Kelce College.
    1. Cerner is moving forward with making an effort to hire more PSU alums, and specifically Kelce graduates.
    2. Doug is willing to help in any way he can to assist students with internships and gaining employment at Cerner. He is willing to meet with students and to provide more information to those interested.

3. Cerner reps will be on campus at least once or twice a semester in order to connect with students and faculty. They will be working very closely with Career Services.

- III. Unit Updates - none
  - a. AAC – Suzanne Hurt
  - b. ACIS – Peter Rosen
  - c. EF&B – Kevin Bracker
  - d. MBA – Din Cortes
  - e. MGMKT – Lynn Murray
- IV. New Business - none
- V. Old Business - none
- VI. Adjourn – 3:30 pm

**Dates to Remember:**

1. Finals Week, December 12 through 16
2. Kelce Holiday Party, December 12
3. Commencement, December 16
4. Fall Semester Grades Due, December 19
5. Contract Refresher Session for Chairs, December 20
6. Kelce General Faculty Meeting, January 20
7. Kelce Dean/Chairs/Faculty Meetings with the President and Provost – March 10
8. Kelce Annual Awards Ceremony, April 7