



**MINUTES**

Kelce Leadership Team Meeting  
11:00 a.m. November 17, 2016

**Present:** Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Ms. Suzanne Hurt, Dr. Lynn Murray, Dr. Peter Rosen

- I. PLC Update
  - a. No PLC Meetings this week or next due to Provost's travel to Nepal and India with Dean Kahol
  - b. Howard Smith is contact in Lynette's absence
  - c. KBOR meetings this week in Emporia – Campus Concealed Carry Policies discussed
  - d. Discussion on Kansas budget, which is \$345.9 million short. Decisions on cuts will have to be made by new legislature.
  
- II. Miscellaneous
  - a. Discussed our Strategic Plans with Lynette last week
    1. Discussion on Strategic Plans for Kelce departments as presented to Dr. Olson last week. Kelce is in good shape at this point.
  - b. KNEA meet and confer still ongoing
    1. Dr. Grimes and the administrative team are still in negotiations with PSU KNEA reps.
  - c. Building Committee this afternoon – ending of design development stage
    1. We will ask architects to come present the design plans to all faculty after PSU administration gives its approval. Will try to schedule this presentation during the opening faculty meeting for spring.
  
- III. Grades and Enrollment Data – review and discussion. This data may be shared with departmental faculty.
  - a. Mid-term D&F lists from Registrar's Office
    1. Several courses appear to be "gateway" courses that screen lower ability students – may need to work on how this affects retention
  - b. Historical Enrollment Trend Data from Tableau System
    1. Kelce enrollment is following the university's trend; college enrollment peaked in 2014 and has declined by more than 5% since then
    2. Significant drop in MBA program two years ago; MBA enrollment is now moving up
  
- IV. Unit Updates
  - a. **AAC** – Suzanne Hurt
    - i. Academic Advising has advised almost all of their advisees for enrollment for SP17 semester (only 70 who haven't enrolled yet out of 570 total students).
    - ii. New faculty need training on advising students. Suzanne will begin offering training for Kelce faculty soon. Chairs will be informing faculty who will need to participate in training. Training will be set up in February.
  - b. **ACIS** – Peter Rosen
    - i. Cerner will be visiting campus on November 29.
    - ii. Discussion on on-going open accounting faculty position.
  - c. **EF&B** – Kevin Bracker
    - i. Non-pre-enrolled list for Economics and Finance majors is down to 11 students.
  - d. **MBA** – Din Cortes
    - i. Thanked Dr. Rosen for referring potential MBA students to the program.
    - ii. There are over 20 people who have recently applied to the MBA Program.
    - iii. Summer schedules for MBA courses will need to be approved.
    - iv. Working on newsletter.

- e. **MGMKT** – Lynn Murray
  - i. Met with a potential instructor for social marketing classes.
  - ii. Will begin working on a sports marketing certificate.
  
- V. New Business - none
  
- VI. Old Business - none
  
- VII. Adjourn - 12:00 noon

**Dates to Remember:**

1. Thanksgiving Break, No Classes – November 23 through 25
2. Finals Week, December 12 through 16
3. Kelce Holiday Party, December 12
4. Commencement, December 16
5. Fall Semester Grades Due, December 19
6. Contract Refresher Session for Chairs, December 20
7. Kelce Dean/Chairs/Faculty Meetings with the President and Provost – March 10