



MINUTES

Kelce Leadership Team Meeting
2:30 p.m. October 11, 2016, 121 Kelce

Present: Dr. Kevin Bracker, Dr. Din Cortes, Ms. Suzanne Hurt, Dr. Paul Grimes, Dr. Lynn Murray, Dr. Peter Rosen
OIS Guests Present: Jeff Burns, Barbara Herbert, Angela Neria, Tim Pearson, Becky Qualls

- I. Guests – Angela Neria and staff – OIS Updates
 - a. GUS Cloud – Finance & Procurement and HR
 - i. PSU has gone live with GUS Cloud Finance & Procurement as of 10/1/16
 1. Barbara Herbert added that for the most part the new system is functioning the way it is supposed to for OIS.
 - ii. HCM/HR – payroll processes - HR and OIS are preparing to run parallel payroll cycle testing. GUS HR is planning to “Go Live” in December.
 - iii. The Oracle Development Team is working on several issues related to the new GUS Cloud system.
 - b. GUS Cloud Training
 - i. Becky Qualls - Finance & Procurement training –
 1. Training began with SWAT members several months ago and then was developed for the rest of the users on campus.
 2. 1600 hours of training for the Finance & Procurement module has been completed by PSU users.
 - ii. Utilizing Yammer for questions/answers.
 1. PSU users of GUS Cloud have been using Yammer to ask questions about the new GUS Cloud system, with either the Business Office staff or other users answering questions about problems incurred.
 - iii. HR training will occur in two phases, and will be much different than the Finance & Procurement training.
 1. Videos will be available for training as well as training sessions that will be available to those all employees who need it.
 2. GUS HR “Go Live” is planned for December 18 (beginning of the calendar year payroll).
 3. Every employee will enter their own Time and Leave.
 4. Approvals will be required by supervisors.
 5. Training will hopefully start on October 24.
 - c. Tim Pearson – Software App Store
 - i. The cost to the university is about \$68,000 per year to have free software for every student.
 - ii. Technology allows the university to offer licensed software for students to install on their own computers, rather than maintaining computer labs.
 - iii. PSU would maintain the licenses for the software and would only need to have space on the server for the apps. Actual programs would be installed on each individual computer.
 - iv. Could replace virtualized labs/computers, which would reduce the need for university purchased computer equipment.
 - v. Tentatively have a day scheduled to go review the deployment of this technology at S&T in Rolla.
 1. Tuesday, Nov. 15 at 7 am from Pittsburg and will leave Rolla at 2:00 pm.
 2. Faculty who are interested are encouraged to go, as well as Tech Support staff.
 3. Contact Tim Pearson if interested.

- II. PLC Update
 - a. Mindful to maintain civility in political discourse and debate
 - i. President and President's Council reminded all on campus to be mindful and remain civil regarding political discourse and debate as election time draws near.
 - b. *Early Alert* – why are so few faculty participating
 - i. Distributed a print out of those faculty who participate in the “Early Alert” system for undergraduate students.
 - ii. There is a very low participation rate of Kelce faculty.
 - iii. KLT/Chairs were asked to encourage their faculty and particularly their new faculty to participate.
 - c. KNEA Contract – this year's “Refresher Sessions” – need chair names to put forward to the Provost for presenting the programs. Discussion followed on who to appoint.
 - i. Three top requests from survey for topics to cover (none of these were on any of the KCOB Chairs lists):
 - 1. Academic Freedom
 - 2. Workload – highest response for covering this area
 - 3. Summer Employment Issues
 - d. Meet and Confer – current status
 - i. Chairs, Deans, VP's will be asked to put together a list of issues that there have been problems with interpreting or enforcing – i.e.: exceptional rating on Performance Reviews.
 - ii. KNEA Negotiations were postponed until this fall (October) because of budgeting issues in the state of Kansas.
 - iii. Faculty team requested a proposal of a 4% increase in salaries retroactively. Items to support the increase in salaries:
 - 1. Cost of Living issues
 - 2. Increases in health insurance – deductibles and premiums
 - 3. Their strongest argument was that the tuition increase for this academic year, as supported by students, was enacted partially to continue to provide good quality faculty.
 - e. Budget Issues – VP Patterson's data / Prioritization of open positions by the Provost of new positions for this year.
 - i. Mr. Patterson did a good job of explaining to the faculty how revenue is much lower than expected even though it went up.
 - ii. Tuition increase offset the enrollment decrease.
 - iii. Budget is still about \$1 million short of the expected revenue.
 - iv. Still expecting at least one more allotment from the state that would take our reserves down to very low levels. \$5 million currently in reserves.
 - v. Distributed data from the state – approximately \$68 million short.
- III. Miscellaneous
 - a. Departure of Executive Director of Development
 - i. Dr. Grimes informed KLT of the departure of the Executive Director of Development, Bradley Peterson.
 - b. KBOA Fall Meeting – Next Monday the 17th
 - i. Agenda ideas were requested from KLT members.
 - ii. Goal for this meeting will be to get committees reinstated.
 - iii. Additional agenda items suggested:
 - 1. Building project.
 - 2. State of the budget and difficulties that state institutions are incurring.
 - 3. Curriculum design and new communications course that will be offered.
 - a. Each department chair will be asked to give an update on their curriculum revisions to the board.
 - c. Personnel Issue – personnel issue was discussed

- IV. Unit Updates
 - a. AAC (Suzanne Hurt)
 - i. They are currently pre-advising students for the spring semester.
 - ii. Discussed the need to have a work area for the new Assistant Coordinator of Academic Advising.
 - b. ACIS (Peter Rosen)
 - i. The Accounting faculty candidate that visited PSU was very impressive and an offer has been extended to the candidate. The candidate has until this Friday afternoon to respond to the offer. (Note: Offer was rejected 10/13/16)
 - c. EF&B (Kevin Bracker) no updates
 - d. MBA (Din Cortes)
 - i. The college and the MBA program are ranked again in the 2017 Princeton Review (#4 Family Friendly, and included in overall best business school rankings)
 - ii. MBA Program committee will meet tomorrow.
 - iii. Dr. Cortes will be working on several surveys that will be due.
 - e. MGMKT (Lynn Murray)
 - i. Dr. Murray thanked everyone for supporting the event at Gorilla Village last night.
 - 1. there were 13 new students who attended.
 - 2. Please give suggestions for next time to Dr. Murray.
 - ii. Employer dessert reception will take place next week.
 - 1. A list of prospective employers who will be attending was distributed.
 - 2. All MBA students, select UG students (no more than 10 per department), faculty, Enactus officers and prospective employers will be receiving invitations to the event.
- V. New Business - none
- VI. Old Business
 - a. The PSU Career Expo on October 20 will be at the Plaster Center instead of the Student Center.
- VII. Adjourn – 4:15 pm

Dates to Remember:

1. Fall Break, No Classes – Thursday and Friday, October 13-14
2. Mid-term Grades Due – Monday, October 17
3. Career Expo at Student Center – Thursday, October 20
4. Majors Fair for Undeclared Students – Thursday, October 27
5. Rua Skybox Host – Saturday, September 22 – vs. Emporia State
6. Rumble in the Jungle Senior Saturday #2 – November 5
7. Early Enrollment for Spring – November 6 through 11
8. Thanksgiving Break, No Classes – November 23 through 25
9. Finals Week, December 12 through 16
10. Commencement, December 16
11. Fall Semester Grades Due, December 19
12. Kelce Dean/Chairs/Faculty Meetings with the President and Provost – Friday, March 10, 2017