



Minutes

Kelce Leadership Team Meeting
10:30 a.m. July 6, 2016

Present: Grimes, Cortes, Hurt, Rosen, Bracker, Murray

- I. Fiscal Year 2017 Budget Issues
 - a. Cuts to OOE Accounts – handout distributed showing 10% reduction in all OOE accounts for FY17. The reductions will be held in Dean’s Office accounts pending expected future budget reductions latter in the year. The 6% holdback is assumed within the 10% (no need to hold back an additional 6% beyond this cut).
 - b. Pre-emptive strategies for the upcoming year discussed. Group discussed need to be frugal and judicious in expending dollars during the year. Be careful in underwriting travel – the most important and impactful conferences should be targeted. Avoid predatory conferences held in vacation locations.

- II. Miscellaneous
 - a. AACSB Directive Regarding Performance Measures – page is online under Homepages “About” tab. Suzanne pointed out that her research reveals some of the numbers generated by Institutional Research may be wrong. Will investigate and correct as needed.
 - b. Leadership PSU – Potential nominees discussed and three names will be put forward to the Provost for consideration.
 - c. Reminder to faculty about updating Digital Measures data. Chairs asked to remind faculty to get and keep their Activity Insight data up-to-date. Upload syllabi and information regarding publications, conferences, committee services, etc., etc.

- III. Curriculum
 - a. How to Implement a Business Communications Course into BBA’s Kelce Core. Faculty voted to return a business communications course to the college curriculum and presented two alternatives to do so – left it up to KLT to bring forward recommendation. Discussion about difficulties in finding a space within the current framework. Additional study is needed.
 - b. Group decided to follow the dean’s recommendation to hold a KLT Retreat to formulate a curriculum plan. August 8th chosen as date of retreat. Location TBD.

- IV. Update from units:
 - a. Suzanne discussed need to streamline catalog and clear up inconsistencies between departmental requirements. Need to find a better way to present our programs.
 - b. Kevin discussed econ’s work to renumber courses in hopes of dispersing enrollments between alternative courses. New hire Alex Binder will arrive at end of month – will defend dissertation this fall.
 - c. Peter announced new hire to replace Dr. Fay. Mary Jo Goedeke will teach tax courses and begin this fall. Peter also discussed the successful production of Excel workshops and future plans for more.
 - d. Din announced that two students will participate in the Taiwan summer program; plans for trip to Oklahoma State to learn how they handle financial aid in their dual degree program in Mexico; and announced that MBA enrollment will be about the same as last year.
 - e. Lynn described hiring of adjuncts to fill final openings; spring welcome back picnic on 2nd Tuesday of semester.

- V. New Business

- VI. Old Business – None.

- VII. Adjourned at 11:50 a.m.