



MINUTES

Kelce Leadership Team Meeting
8:30 a.m. May 25, 2016

Present: Kevin Bracker, Din Cortes, Paul Grimes, Suzanne Hurt, Lynn Murray, Peter Rosen

- I. Fiscal Year 2017 Budget Issues
 - a. Options Considered
 - i. Academic Affairs received a \$172,500 cut back in funding for the coming academic year.
 - ii. Bulk of our funds are in personnel lines. It was decided not to touch personnel budgets at this point.
 - b. OOE Plan
 - i. Decision was made to cut OOE budgets for Academic Affairs permanently by 4% and will be reflected in the FY17 budget.
 - ii. All Academic units were asked to continue to hold back an additional 6%.
 - iii. Some operating funds will be kicked back to units during the year if possible.
 - iv. Units that will be rolling over funds from this year into the next are asked to provide a list of the types of items that the funds will be used to purchase. Dr. Grimes will work on this memo/list.
 1. To document the need for the lost OOE funds, chairs were asked to keep a list of those items that are not purchased, but needed.
 - c. Faculty and Staff Positions
 - i. Faculty/staff positions will not be cut. All searches are to continue.
- II. AACSB Directive Regarding Performance Measures – handout distributed by Dr. Grimes. Tables of performance measures will be posted to our web page before July 1st in order to meet the AACSB directive.
 - a. Dr. Grimes discussed the directive from AACSB regarding performance measures. Some of this data has been gathered by the office of Institutional Effectiveness, and was distributed to KLT.
 - i. Dr. Harris is pulling historic MFT scores for graduating seniors and MBA students.
 - ii. Discussed number of men as opposed to women in the BBA program. In the BBA, there are currently 2/3 men and 1/3 women enrolled. This issue needs to be addressed.
 - iii. Degrees awarded - has stayed steady over the years that the data was provided.
 - iv. BBA graduation rate – new admission requirements significantly changed the number of students actually admitted to the BBA program in 2014-2015 and beyond.
 1. Do we need to continue to be as selective as we've been in our admission requirements? Discussion followed.
 2. Need to take a day sometime this summer and discuss curriculum. Will schedule a KLT retreat.
 - v. 1 year retention rate – has continued to be really good over the years that the data was provided.
 - vi. Career Services data by department was reviewed. Dr. Rosen will examine salary data.
- III. June Operations
 - a. Dean will be away May 31st through June 27th (also away for PLC Retreat on June 28th)
 - b. Associate Dean has signatory authority for important/immediate items

- IV. New Business
 - a. Discussed enrollment e-mails that come from Registrar daily. If current trends hold, tuition shortfall could be significant (\$350,000).
 - b. This academic year there are 27 pay periods instead of 26. The cost to PSU is \$1 million for cover this additional pay period every seven years. About \$900,000 has been banked – will need to make up the rest
- V. Old Business - none
- VI. Adjourn – 9:10 am

Dates to Remember:

1. Fall Semester Begins – August 22nd