

**MINUTES**

Kelce Leadership Team Meeting  
2:30 p.m. April 19, 2016

**Present:** Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Ms. Suzanne Hurt, Dr. Lynn Murray, Dr. Peter Rosen

- I. University Update
  - a. No PLC – Provost and others at HLC conference in Chicago
  - b. Consensus state revenue forecast will be released tomorrow
    - i. Higher education may be affected this year.
  
- II. Debrief Student Awards Ceremony
  - a. Dr. Grimes asked for input on the awards ceremony
    - i. Need to have more lines for reception food if format is the same next year.
    - ii. Everyone showed up at once, so it was necessary to open the big doors for the overflow
    - iii. Program went very smoothly.
    - iv. Discussed having reserved seating for PSU administrators/faculty and scholarship donors or sponsors for the program.
    - v. Discussed date/time for next year’s awards ceremony. Tentatively set for Friday, April 14, 2017.
  
- III. Enrollment Trends – handouts
  - a. Dr. Grimes distributed a copy of the institutional research enrollment trends for the KCOB for the last several years.
  - b. Discussion on enrollment trends/retention:
    - i. There are discrepancies in enrollment numbers for different levels of students from semester to semester. Appears that more students enter our programs than exit between years of study (e.g. more seniors this year than juniors last year)
    - ii. Discussed reasons why “discrepancies” might exist (double-majors, major changes, ‘early or late’ seniors, transfers).
    - iii. KCOB enrollment numbers are not going down according to the reports.
    - iv. The breakdown by gender hasn’t changed – 2/3 male, 1/3 female.
      1. We need to find a way to recruit more women into Kelce programs.
    - v. Race/ethnicity numbers for undergraduate students – there are not a lot of minority students participating in business programs.
    - vi. Summary of discussion – uncertain whether numbers can be trusted or how they are interpreted.
  
- IV. Miscellaneous
  - a. Research productivity trends
    - i. A copy of the research productivity trends for faculty was distributed and discussed.
    - ii. Dr. Grimes is concerned about the total publications from July 1, 2013 (beginning of current accreditation cycle) through the end of 2015.
      1. There have only been 34 PRJ’s published during those 18 months.
      2. In the previous 5 year accreditation cycle there were 175 PRJ’s total.
    - iii. Chairs were asked to encourage faculty to continue to be productive.
    - iv. Quality of publications that Kelce faculty are reporting needs to be addressed.

- b. Faculty Awards - meeting on Thursday to select recipients
    - i. KLT will meet on Thursday to select recipients for research, teaching and service awards.
    - ii. Dr. Grimes pointed out the publications for the last year by faculty and to consider this when making a decision on the research award.
- V. Updates and Announcements
- a. Dr. Cortes (Associate Dean/MBA)
    - i. Kelce Connection newsletter has been published and distributed to alumni on-line. There have been several responses already. Dr. Cortes will have 250 newsletters printed to give out to prospects, etc.
    - ii. He is starting to work on the Business School Questionnaire for AACSB.
  - b. Dr. Bracker (EFB)
    - i. Two students from CFA research poster challenge were announced as winners.
  - c. Dr. Murray (MGMKT)
    - i. Kelce picnic will be next week, April 26. Rain location will be 121 Kelce.
    - ii. Dr. Murray talked to between 400-600 Missouri high school students this morning at the Plaster Center. Admissions set up the event.
  - d. Dr. Rosen (ACIS)
    - i. MPAC update – still working on this project and curriculum development – will be ready to go by the fall faculty meeting.
    - ii. Will do one search at a conference for one of the open accounting positions. The other search will commence for Dr. Fay’s replacement.
    - iii. Dr. O’Bryan ran in the Boston marathon yesterday.
    - iv. Field trip to Phillips 66 with students this Friday, April 22.
    - v. ACIS department is gathering tomorrow for a thank you lunch.
  - e. Ms. Hurt (Academic Advising)
    - i. Enactus won at their regional competition in Rogers yesterday. Students are receiving job offers and internships. National competition will be in St. Louis in May.
    - ii. The Academic Advising office is very busy with enrollment and other student issues.
- VI. Old Business
- a. Discussed faculty credentials. Dr. Grimes would like to review faculty credentials before they are submitted.
  - b. Dr. Grimes still needs faculty qualification forms for 2014 and 2015 from MGMKT. Dr. Grimes and Dr. Cortes will get prepare a form for one faculty member from EFB for 2013.
- VII. New Business
- a. Re-awarding scholarship – discussed re-awarding two scholarships to one individual who’s graduation date has changed from fall to spring 2017. KLT agreed that the scholarships should be re-awarded.
  - b. May 11 – trip to KC and Lawrence to view two facilities. This will be discussed at the facilities committee meeting on Wednesday of this week.
- VIII. Adjourn – 4:00 pm

**Dates to Remember:**

1. Annual Spring Student Picnic – Tuesday, April 26
2. Spring General Faculty Meeting – Monday May 2
3. Annual Faculty Awards Program – Monday May 2
4. Finals Week – May 2 through May 6
5. Kelce College Commencement – Saturday, May 7
6. KBOA Spring Meeting – Monday, May 9