

MINUTES

Kelce Leadership Team Meeting
2:30 p.m. February 9, 2015

Present: Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Dr. Lynn Murray, Dr. Peter Rosen

- I. Tour of Student Center to discuss Awards Ceremony setup – today at 3:30 p.m.
- II. PLC Update
 1. Master Advisory Training – Dr. Fogliasso was the rep attending this meeting for PSU at Missouri State. They were trained on advising practices at Missouri State. It is a very good program. Discussed possibly bringing this program to PSU at Provosts Leadership Council.
 2. KLT discussed this being a good program, but there should be some type of incentive for faculty participation. There could be resistance among some of the faculty.
 3. PLC discussed that there is currently an objective that UG students take at least one on-line course during their education. This is listed in the strategic plan or somewhere else. Dr. Murray will try to find where this objective is coming from.
 4. Lee Young is working on a new program to help project anticipated enrollments for courses. This could help departments to offer the correct courses and number of seats each semester.
 5. Test of Experience – Dr. Olson is forming a group of Chair's to be on a committee to participate in discussion on this topic. Dr. Cortes will be the representative for KCOB.
 6. Sexual Harassment training – reminders that there are some faculty members who have not done the expected on-line training for PSU. Chairs will visit with these faculty.
 7. There is a problem with the textbook requests being late and being recorded as no textbook required. Chairs will encourage faculty to be timely in submitting textbook requirements to the bookstore.
 8. Part-time faculty staffing budget was distributed. KCOB received an increase from last year, but not as much as requested. Chairs were asked to make up a list of what will be needed as far as part-time faculty for the year, and will discuss after fall schedules are submitted.
- III. AACSB
 1. New modifications to standards – need student success data on website by 07/01/2016
 - a. Modifications to standards by AACSB will require our compliance to this request very soon.
 - b. Dr. Grimes has requested the information that is submitted to HLC for the college (from Dai Li and Jan Smith). This will be a starting point for gathering this information. This information will be required to be on the college web page. Will work with Kylie to develop a new page.
 2. Need to determine new comparison groups; peer, competitive, and aspirational
 - a. Discussed determining new comparison groups for AACSB.
 - b. Peer and Aspirational schools need to be revised. The competitive list is ok as it stands.
 - c. KLT were asked to start thinking about the schools that we would like to have included in these two areas.
 - d. Also need to begin thinking about names of potential visitation team members.
- IV. Miscellaneous
 1. Faculty Awards – application process and determination
 - a. It is time to let faculty know about the process and to make nominations and applications for faculty awards.
 - b. Last year KLT served as the screening committee. It was decided that KLT will be the screening committee this year, as well.

- c. Faculty Awards will be at an end of year reception or end of year faculty meeting.
- 2. KBOA Meeting proposed meeting date – Monday, May 9th (Monday after the spring semester ends)
- 3. Architects back tomorrow – facilities committee will meet with architects on Wednesday at 8 am in 121 Kelce.
- 4. Gen Ed Review – Steve Horner to represent Kelce
- 5. Still need concealed carry nominations!
 - a. Discussed the need to have representatives on this university committee. It has been difficult to find volunteers.
 - b. Dr. Rosen has volunteered to represent the college on this committee.

V. Updates and Announcements

- 1. Cortes –
 - a. Employment survey has been distributed.
 - b. On-line MBA – moving forward with getting all of the permissions needed to advertise this program as on-line.
 - c. France Trip – Lizzie Geronimous is very interested in going to France for study abroad and this will be discussed when he, Dr. Dalecki and Dr. Olson are gone to France.
 - d. Career Day is this Thursday in the Student Center, 10:00-2:00.
 - e. Cathy Lee Arcuino is currently not able to teach her class. We do not know when she will return. Dr. Murray will see about alternate teachers for her class if she has to be out for an extended period of time.
 - f. Dr. Cortes will be teaching BGS in the fall.
- 2. Bracker –
 - a. Dr. Bracker distributed a draft course schedule for EFB for the fall semester.
 - b. ECON candidate will be on campus this Friday.
- 3. Murray –
 - a. Currently working on scheduling for fall and summer.
 - b. Talked about attending Royals games with alumni.
 - c. Discussed getting tutors for Quant classes.
- 4. Rosen –
 - a. Dr. Rosen will be attending the Career Fair on Thursday.

VI. Old Business

VII. New Business

VIII. Adjourn – 3:25 PM

Dates to Remember:

- 1. Spring Break, No Classes – March 14 through March 18
- 2. Junior Jungle Day – Saturday, April 2
- 3. Kelce Dean/Chairs/Faculty Meetings with the President and Provost – Friday, March 25
- 4. Kelce Student Awards Ceremony – Friday, April 15
- 5. Finals Week – May 2 through May 6
- 6. Kelce College Commencement – Saturday, May 7