

**MINUTES**

Kelce Leadership Team Meeting  
2:00 p.m. February 2, 2015

Present: Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Dr. Lynn Murray, Dr. Peter Rosen

- I. Annual Spring Awards Ceremony – Format and Location, Friday, April 15<sup>th</sup>
  - a. Discussion on format for the awards ceremony – reception or banquet?
    - i. Decision was made to have a reception to be held from 5:00 - ?, awards ceremony to begin at 5:30. Will request that the Student Center staff show us alternatives for seating. Will use ABC Sign-Up to invite awardees and guests.
- II. 2016-2017 Scholarships – meeting tomorrow morning
  - a. Discussed organization for scholarship committee meeting tomorrow.
- III. Miscellaneous
  1. Summer budgets due this week – due by this Friday, Feb. 5.
  2. Update on Youngman Awards – Dr. Grimes is working on the percentage and the updated criteria for the awards. Percentage will be less because there are more people in the pool and the downturn in the stock market has affected the flow of funds.
  3. Building – Research Park Trip – EDA grant
    - a. Ken Brock is willing to fly group of people on the building committee and others (possibly architects) to see business buildings and research parks in Mississippi. Trip will be in April and coordinated with Shawn Naccarato’s EDA grant group. Dr. Grimes will know at a later date how many they can fit on the plane and will include KLT members as space allows.
  3. Progress of fall course schedules? - Fall schedules are due to Registrar’s office by 2/22/16; part-time allocations for AY 17 will be distributed at the next PLC meeting (Feb. 9).
  4. Progress on faculty qualifications? – Dr. Grimes reminded KLT to continue working on this
  5. Junior Jungle Day plans – discussed upcoming Junior Jungle Day, April 2.
- IV. Updates and Announcements
  1. Cortes –
    - a. Dr. Cortes is progressing with the layout on the Kelce Connection newsletter.
    - b. Discussed sequencing of courses – whether to make it a committee decision or a decision by the MBA Director. Dr. Cortes will make the decision on this.
    - c. He will be gone to France from Feb. 13-21 (traveling with Dr. Olson and Dr. Dalecki).
    - d. Distributed a copy of the ad for the Royals book for this year. Discussed adding that the MBA program is on the most affordable programs ranking list.
  2. Bracker –
    - a. Two candidates are lined up to come to PSU on Feb. 12 & Feb. 19.
    - b. Insurance Industry career night is coming up on the 17<sup>th</sup>.
  3. Murray –
    - a. MGMKT has new departmental brochures developed by Dr. Maceli, Ms. Wachter and Ms. Paul.
      - b. Avery Adair has been named to the diversity council at the Fed.
      - c. Working with Career Services to host a reception with employers. Reception will be held on October 19. This will include business only employers.
      - d. Dave McLane is retiring and won’t be teaching the graduate level law class (Business, Government and Society) after this semester. There are plans to restructure the course. Will be looking for terminally degreed candidates for the position soon. MBA PAC will be consulted about the course.

- e. Discussed adding more sections of Business Statistics, Quantitative Decision Making and Operations Management.
- 4. Rosen –
  - a. ACIS department met with the Provost on Friday. Topics were recruiting & retention, and general education. It was a very good meeting.
- V. Old Business - none
- VI. New Business -none
- VII. Adjourn – 2:52 p.m. to attend Grievance workshop sponsored by Provost Olson.

**Dates to Remember:**

1. Spring Break, No Classes – March 14 through March 18
2. Junior Jungle Day – Saturday, April 2
3. Kelce Dean/Chairs/Faculty Meetings with the President and Provost – Friday, March 25
4. Kelce Student Awards Ceremony – Friday, April 15
5. Finals Week – May 2 through May 6
6. Kelce College Commencement – Saturday, May 7