



**MINUTES**

Kelce Leadership Team Meeting  
2:30 p.m., October 27, 2015

**Present:** Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Dr. Lynn Murray

**Absent:** Dr. Peter Rosen

- I. Online MBA Initiative
  - a. Currently offering every core course every fall and spring semester.
  - b. Proposed plan to offer ½ of these core courses face-to-face and ½ on-line one semester and then switch in the following semester.
  - c. Dr. Grimes has talked with the Graduate Dean about this proposal.
  - d. One of the biggest problems is the integrity of taking tests and projects, etc. Currently working on an on-line proctoring system with CTLT.
  - e. Development funds will probably be available to those faculty who develop on-line courses from the Graduate/Continuing Studies office. Courses may be offered either in-load or as over-load – depending on funding.
  - f. Next step is to get input from KLT – all but Dr. Rosen have been given this information. After input from KLT, the MBA Program Committee will need to be informed and input gathered from them.
  - g. On-line program will be geared to begin in the fall 2016 semester.
  
- II. Miscellaneous
  1. PLC Debrief
    - a. Master Advisors Workshop at MO State
      - i. There is a program at Springfield campus similar to our E-learning Academy – results in faculty receiving a “Master Advisor” designation.
      - ii. Dr. Olson would like to send a team from PSU to attend one of these workshops to see if this might be something that could be done at PSU. It will be conducted 12/14-15. Dr. Murray will try to attend along with other campus reps.
    - b. Online Enrollment Caps?
      - i. KNEA has brought up faculty being concerned that on-line courses are becoming too large. Would like to see a cap put on these courses. Discussion followed on what capacities should be for these on-line courses. Also discussed adjusting class sizes to fit what is taught, or vice versa.
    - c. Faculty Survey – Panel for Hanover
      - i. Provost interested in conducting a campus climate survey in response to KNEA input. A panel of faculty need to be provided to Hanover to design instrument. Dr. Grimes provided a list of possible Kelce participants for this focus panel.
  2. Professional Development Workshops
    - a. Dr. Grimes and Michele Sexton worked with the Center for Management Development at WSU a few years ago. WSU is currently conducting a huge schedule of workshops. There is no reason that the Kelce College of Business couldn't offer these types of programs to generate much needed revenues.
    - b. Dr. Grimes asked the Chairs to take this back to their departments and try to figure out how we could offer some type of PD workshops. Dr. Murray will discuss with faculty in MGMKT.
  3. COT Dean Search update

a. Search committee for COT Dean search has been finalized and given their charge from the Provost. First meeting of the search committee will take place next week when the COT has their advisory board meeting.

III. Updates and Announcements

1. Cortes –

a. Dr. Cortes will be attending study abroad expo tomorrow, and will be gone to the Associate Dean’s Conference from Saturday to Tuesday.

b. He is currently working on MBA surveys (US News, etc.)

c. He has been very busy with advising MBA students.

2. Bracker –

a. Ms. Freund is gone to the Sustainability Conference (Minneapolis).

b. Dr. Shum and Ms. Freund will be taking care of Rumble in the Jungle for EFB this Saturday.

c. Discussed Curriculum Committee processes/charge from the Dean. The committee, at this point, doesn’t seem to have much direction. Dr. Grimes would like to see the committee come up with innovative ideas for the business curriculum.

d. Discussed Insurance Risk Management course.

3. Murray –

a. Dr. Murray stated that Jeff Poe is interested in starting a PD program (similar to Western Kentucky).

b. Distributed a draft of the GA position description for Management and Marketing. Position descriptions for all departments will need to be standardized, and then shared with Career Services and the Dean’s Office (Mimi) when finalized.

4. Rosen – Absent, no report.

IV. Old Business

a. CPR/AED defibrillator training will take place on Friday afternoon.

V. New Business

VI. Adjourn – 3:45 PM

**Dates to Remember:**

1. Majors Fair for Undeclared Students – Tuesday, October 27
2. Rumble in the Jungle Senior Saturday #1 – October 31
3. Rua Skybox Host – October 31 – vs. Missouri Southern (Hall of Fame)
4. Rumble in the Jungle Senior Saturday #2 – November 14
5. Thanksgiving Break, No Classes – November 25, 26, 27
6. Junior Jungle Day – Saturday, April 2
7. Kelce Dean/Chairs/Faculty Meetings with the President and Provost – Friday, March 25

