

MINUTES

Kelce Leadership Team Meeting
2:30 p.m., August 11, 2015

Present: Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Dr. Lynn Murray. **Absent:** Dr. Peter Rosen (at a conference)

- I. Provost Leadership Council – debrief
 - a. Moving expenses – clarifications and uniformity
 - i. Discussions are on-going about moving expenses. State law previously did not allow state funding to be used for moving expenses, but the regulations have changed allowing locally generated funds to be used. KBOR continues to require that state funding not be used for moving expense reimbursements. University policy will be established in the future.
 - b. General Faculty Meeting – introductions by deans, not chairs
 - i. Will take place in the Bicknell Center this year.
 - ii. Deans will be introduced, who will then introduce all new hires for their college/area. Let's try to have everyone in the college sitting in one block.
 - iii. New faculty will be asked to stand when they are introduced.
 - c. KBOR Campus Visit – October 14th and 15th
 - i. KBOR normally visits the PSU campus in the spring, but will be visiting universities this year in conjunction with their normal monthly meetings. KLT asked to observe during their visit here.
 - d. Front Office Webinars – professional development; expectations; call coming from Provost
 - i. PD will be offered for front office staff in the near future.
 - ii. Webinar will be broadcast a couple of times so that staff can go as a group to the CTLT to view the webinar. It can be viewed on individual computers if schedule does not allow participation.
 - iii. Student workers will also be offered access to the webinars with their supervisor.
 - e. Enrollment Concerns
 - i. There are enrollment concerns this semester with the PSU administration. Currently 205 students down relative to last fall. This will significantly impact revenues.
 - ii. Part of the problem is returning students not pre-enrolling.
 - iii. Dr. Grimes requested enrollment/application information for MBA students from Dr. Cortes.
- II. College Standing Committees – review assignments and finalize
 - a. College standing committee's current draft was distributed and discussed.
 - b. Dr. Grimes asked for input from the Chairs by Wednesday.
- III. University Committee Assignment – Promotion Committee and University Professors Committee
 - a. Recommendations for university committees was discussed.
 - i. University Professor Committee – recommended Dr. O'Bryan, Dr. Fogliasso or Dr. Cortes.
 - ii. University Promotion Committee – departments will choose the faculty member from their department and are asked to send names to Mimi as soon as possible.
 - b. Departmental tenure committees also need to be selected. Those names should be forwarded to Dr. Grimes or Mimi as soon as possible.

- IV. Kelce General Faculty Meeting – review agenda and finalize
 - a. Dr. Grimes reviewed the draft agenda with KLT for the Kelce General Faculty Meeting which will be held on Thursday.
 - i. Need to add Golf Tournament info to the General Announcements, as well as the dates for the Kansas State Fair – September 11-20.
 - ii. Dr. Grimes will be focusing on the proposed college strategic plan in his update, and will encourage a vote to accept the plan. Newest version will be distributed before the meeting via e-mail.

- V. Miscellaneous
 - a. Travel Forms; estimates for upcoming year. Forms will be distributed at the Kelce General Faculty meeting.
 - b. Defibrillator Training Options – discussed options. Mimi will find out about formal training from Fastenal and when is it appropriate to install the device in the box.
 - c. Guests in future; OIS, Tim Senecaut, Lee Young (these will be scheduled soon)
 - d. Sugar Creek Plant Tour; schedule

- VI. Updates and Announcements
 - a. Cortes, MBA –
 - i. Suggested that a Faculty Development seminar be conducted on diversity.
 - ii. Working on the MBA Experience schedule for the fall semester.
 - iii. Just returned from Taiwan to supervise study abroad students, as well as other recruiting activities and meetings with university officials.
 - b. Murray, MGMKT – no report.
 - c. Rosen, ACIS – absent, no report.
 - d. Bracker, ECON/FIN –
 - i. Discussed lack of student involvement/engagement within organizations and other activities. Need to work on options for trying to involve students with more activities.

- VII. Old Business – none.

- VIII. New Business
 - a. Discussed times and dates that would work well for everyone this semester for KLT meetings. It was decided that 2:30 on Tuesdays will be reserved for KLT.
 - b. The PSU KNEA bargaining unit has agreed on 3 of the 5 current bargaining points, and meetings will continue.

- IX. Adjourn – 4:45 pm

Dates to Remember:

- A. Fall Classes Begin – Monday, August 17th