



**MINUTES**

**Kelce Leadership Team Meeting**  
**1:30 p.m. June 17, 2014**

**Present:** Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Peter Rosen

- I. Welcome to Peter Rosen – New ACIS Chair
  - a. KLT welcomed Dr. Rosen to PSU and the College of Business.
  - b. Dr. Rosen will be attending a leadership workshop at PSU tomorrow.
  
- II. Updates from Provost Leadership Council
  - a. Full PLC meeting convened today for the first time in a month.
  - b. Dr. Olson needs names for Leadership PSU by July 1. Need one faculty nomination (Steve Horner) and one university support staff representative (Mimi Morrison). Chairs are encouraged to nominate any other faculty/staff before July 1.
  - c. Dr. Grimes needs to complete Annual Performance Reviews of Chairs by July. Dr. Olson is requesting that a formal memo should be submitted to her office when all reviews are completed.
  - d. \$8,000 has been made available to Academic Affairs from the PSU Foundation to support student participation in competitions and academic presentations. Need input on how to set up the process of distributing these funds. Recommendation was made to submit nominations/opportunities at the beginning of the academic year and base distribution of funds on those nominees (from Departments Chairs). Funds would need to be reserved to cover both fall and spring semesters.
  - e. PLC retreat is scheduled for Tuesday, July 1.
  
- III. Mini-MBA & Mini-MST Cancellations (both programs have been cancelled for this summer)
  - A. Debriefing and Communication
    - a. KLT discussed personnel matters.
  - B. Future Directions
    - a. Discussed the future direction of the MBA program and the college.
  
- IV. Strategic Planning
  - A. KLT Retreat
    - a. What can be accomplished by having a retreat this summer?
    - b. Suggestion was made to have a localized retreat at the beginning of the fall semester.
  - B. Operationalizing Plan
  
- V. Miscellaneous
  - A. Course Proposals – Reuse of BUS Code
    - a. There was some confusion at the end of the spring semester with coding of courses for proposed Enactus and Directed Studies courses. Rather than coding these courses as MGMKT, they will be coded as BUS courses. The two courses are: BUS 200 Enactus Leadership Skills (1-8) & BUS 201 College of Business Directed Studies (1-2).
    - b. Proposals for these two courses will go to the current chair of the Kelce Curriculum Committee for legislation in the fall.
    - c. Chairs proposed adding companion graduate courses to proposal. Dean agreed and will draw up the paperwork.

- B. 2014/2015 Kelce College Standing Committee Assignments.
  - a. Dr. Grimes distributed a list of the college standing committee assignments.
  - b. Chairs were asked to discuss with faculty if they are interested in being appointed/reappointed to committees for 14-15. Need this list by early July.
- C. End-of-Year Expenditures (Faculty Computers, Carpet, etc.)
  - a. Computers and carpet have been ordered using year-end funding from the Provost.
- D. Kansas State Fair – Participate at Pitt State Booth (Sept. 5-14)
  - a. PSU has a booth at the fair every year. All colleges have been asked to participate. Dr. Murray is the rep on the steering committee for Kelce. Dr. Harris and Dr. Grimes will be volunteering part of the time. Will need a few more reps from the College. Chairs were asked to give names to Dr. Murray.
- E. Set KLT Dates/Time for Summer and Fall
  - a. SU – Tuesday afternoons at 1:30 in June, and as needed in July
  - b. WF – 2:30 Tuesdays

VI. Updates and Announcements

- A. Cortes – no report
  - B. Harris – Incoming Executive-in-Residence Jeff Poe will be visiting Kelce today
  - C. Muoghalu – On Administrative Leave
  - D. Rosen – Ms. Casey’s mother’s funeral will be this Thursday
- B. Old Business
- a. The ad in the Royals yearbook came with 20 tickets to the Royals’ game. 10 tickets will go to the graduate office and 10 will go to Kelce. Dr. Grimes would like to include those individuals who have helped with development activities for the college.
- C. New Business
- a. Discussed PSU-Paraguay program
- D. Adjourn – the meeting adjourned at 3:00 p.m.

**Dates to Remember:**

- A. June Summer Session, June 2<sup>nd</sup> – June 27<sup>th</sup>
- B. July Summer Session, June 30<sup>th</sup> – July 25<sup>th</sup>