



Minutes

Kelce Leadership Team Meeting
1:30 p.m. May 6, 2014

- I. FY15 – OOE Budget Holdback
 - A. Maintain 6% in reserve – all units in academic affairs requested to hold 6% of FY15's OOE budget on reserve until notified in Spring of '15 if there will be a callback. Chairs will request admin assistants to monitor balances and to not allow accounts to fall below 6% of unit's allocation.
 - B. Unless needed, reserves to be released in Spring – any callback will be announced in Spring '15. It was noted that the requested 6% reserve is less than what KCOB units contributed during last two years.

- II. KBOA Meeting – Friday, May 16th

Group discussed planning for board meeting – lunch with KBOA and Fastenal representatives (20 expected) here for opening of Backstage Commons, to be followed by desert reception and opening of renovated space. After reception, KBOA will return for business meeting which will focus on Strategic Planning (department chairs requested to attend and participate).

- III. Core Course Outcomes Initiative
 - A. Intro to Business – ID Faculty Member
Dr. Harris will identify faculty member to participate in meeting initiated by KBOR to be held in September at JCCC – Intro to Business course may or may not be included in this fall's discussion – Lynette wants name just in case we are required to send someone.

- IV. Miscellaneous
 - A. Strategic Planning Update – Student Survey: need 30 more students to participate to meet target participation rate. Chairs will ask GAs and Workstudy students to fill out the online form. Survey closes on Friday.
 - B. Secure GusNet – spread the word: Chairs will remind faculty of need to sync mobile devices to new network when it rolls out this summer.
 - C. Student Technology Fee = Classroom Resources Fee: Tuition Committee recommending increase in Tech Fee and relaxing of restrictions on spending – this will replace the need for setting up a “course fee” bureaucracy for classroom expendables.
 - D. Tuition Proposal / Raise Projection: Committee recommended 6% increase but President Scott asking for less. If approved by board, raises for former Classified personnel will be a priority.
 - E. End-of-Year Request – faculty computers, EF&B carpet, AACSB dues: Provost will have end-of-year money. Dean has requested assistance for these items.
 - F. 2014/2015 Kelce College Standing Committee Assignments: Discussion of need to fill slots of expiring members when terms expire at end of June.

- V. Updates and Announcements
 - A. Casey – Opened discussion on faculty awards and quality perceptions.
 - B. Cortes – Will be gone 05/23 through 06/13 for trip to Philippines and Thailand. Three students identified and signed up for Taiwan summer experience. Econ faculty to attend Workforce Training program at Downstream Casino on Friday - Chuck Fisher presentation and panel member.
 - C. Harris – Discussed new Faculty Qualifications reporting form and BSQ completion.
 - D. Muoghalu – Working on Mini MBA program. Needs contacts for local business field trips this summer.

- B. Old Business
- C. New Business: Group conducted in-depth discussion of perceived quality issues concerning faculty research and scholarship. Concluded that positive incentives need to be put into place to encourage higher level of publication output. Also explored possible avenues to reallocate travel dollars to more prestigious associations. Should be addressed in strategic planning process and include faculty participation to determine appropriate mechanisms for obtaining desired results.
- D. Adjourn: Meeting concluded at 2:45 p.m.

Dates to Remember:

- A. Spring Commencement, Saturday, May 10th
- B. KBOA Spring Meeting, Friday, May 16th
- C. June Summer Session, June 2nd – June 27th
- D. July Summer Session, June 30th – July 25th