

**Minutes**  
**Kelce Leadership Team Meeting**  
**October 16, 2013, 1:00 p.m.**

**Present:** Becky Casey, Din Cortes, Paul Grimes, Mike Muoghalu

**Absent:** Eric Harris

The agenda for Dr. Ron Berry's visit to PSU and Kelce on Thursday was discussed. Assurance of Learning / Assessment committee will need to discuss with Dr. Berry the process of assessment at PSU, not actual results. SPC will go over the process, how it's set up, that committee structure, establishing the new mission, etc. Graduate student representative from last year was Sonya Bhakta and she will be in attendance. Dr. Muoghalu will try to contact this year's rep, Caleb Smith, to attend the meeting as well. Joel Morris will attend the SPC meeting portion as the undergraduate student representative.

Dr. Grimes will take Dr. Berry on a tour of campus if there is time, and will escort him to the Provost's office and back to Kelce for the 3:00 appointment with Dr. Muoghalu. Dinner will be at 5:30 at one of the chicken restaurants.

One of the visitation team members, Deb Kerby won't be able to participate in the accreditation visit to PSU in February because of health issues. AACSB will work with us to get a replacement for her.

Invitation from E-Alliance – seminar in Kansas City next month. Dr. Grimes suggested that Dr. Muoghalu might be able to attend the seminar.

The Kelce building/College of Business is now eligible to be considered for renovation and expansion according to the major planning process for the university.

Two promotion applications have been submitted for the KCOB this year. Dr. Grimes asked that both of these faculty submit their applications in a 3-ring binder with tabs, indexes, and spacers added so that it is very organized and information is easy to find. Going forward, departments need to make sure that the tenure and promotion packets are more professional looking and organized.

**Department Reports:**

Dr. Muoghalu: We are currently one of the top 295 MBA programs in the world and have maintained the ranking of being the top 5 family friendly universities.

Dr. Cortes: Working on Unit Strategic Plans and new program guides.

Ms. Casey: Friday is the deadline for grants for student employees (EOF).

The meeting dismissed at 1:50.