



MINUTES

Kelce Leadership Team Meeting
1:00 p.m. September 11, 2013

Present: Ms. Becky Casey, Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Mike Muoghalu

- I. ACIS Chair Search – Offer to Peter Rosen
 - a. An unofficial offer has been made to Peter Rosen, ACIS Chair candidate. He has accepted.
 - b. Paperwork will be taken care of as soon as everything is official.

- II. Hospitality Tent – September 21st Game (jointly sponsored by A&S and KCOB)
 - a. Hopefully will have a good turnout for this event.
 - b. Postcard was sent out to try to contact as many people/alumni as possible.
 - c. Each department is asked to have a representative at the tent before the game.
 - d. Music department will be playing music.
 - e. Carmel apples will be served and will give out Kelce “stress balls” and Kelce mini lapel pins.

- III. United Way Pledge – Still Waiting on Response
 - a. Dr. Grimes has not heard back from the United Way regarding Kelce’s contribution.

- IV. Discovery and Research Committee – Appointees
 - a. Steve DelVecchio – ACIS, Anil Lal – ECON, Choong Lee - MGMKT

- V. AACSB –
 - a. Tables – Data Entry in Digital Measures
 - i. Brief description of qualifications – is new piece that has been added to tables in GUS. Departments should use a standard format when adding this justification.
 - ii. Each department needs to go into the yearly data screen in GUS and make changes to qualifying status for faculty.
 - b. DM – Timing Issue
 - i. Digital Measures sent an e-mail to Dr. Grimes regarding new table templates. The templates won’t be available until December, which is when our report is due to AACSB. DM stated that they will try to get the template out as soon as possible.
 - ii. Dr. Grimes will contact a rep from DM directly.
 - iii. Kelce Curriculum Vita template format has already been added by Digital Measures. Formatting needs to be double-checked. KLT are asked to let Dr. Grimes know if changes will be needed.

- VI. Updates and Announcements
 - A. Casey –
 - i. Planning a field trip to ConocoPhillips in Bartlesville on Nov. 7.
 - ii. Internal Auditing group will host a table at the Fall Classic football game in Kansas City
 - iii. Mary is having surgery next week and will be out for up to six weeks.
 - iv. There was a great turnout for Meet the Firms Day. Many firms are hiring.
 - v. Ms. Casey shared a spreadsheet that was prepared with enrollment #'s for the past several years in ACIS. Dr. Grimes asked that this information be prepared for the entire college.
 - vi. Need to get together to talk about spring 2014 schedule. Meeting will be held at 2:00 on Tuesday, Sept. 17 in Ms. Casey’s office.

- B. Cortes –
 - i. Travel estimates for ECON for 2013-2014 were submitted to Dr. Grimes.
 - ii. Working on Spring 2014 class schedule.
 - iii. Outstanding Alum – David Harrison has contacted Dr. Cortes. He is looking forward to visiting PSU. He will be speaking to two ECON/FIN classes at 10:00 and 11:00, and then will have lunch with the Kelce Board of Advisors.
- C. Harris – nothing to report
- D. Muoghalu –
 - i. Distributed current headcount for the MBA program. Students from 26 countries are represented. Numbers are down a little bit this semester.
 - a. Dr. Grimes requested an electronic copy of this report for AACSB.
 - ii. The Graduate Office mandated last year that the MBA program reduce the number of course core requirements. The MBA-PAC has met and made suggestions to reduce the core from 30 credit hours to 15 in order to meet this mandate. Discussion followed on these changes.
 - iii. PSU will be hosting Registrars from Nigeria for the next week starting on Sunday. Dr. Muoghalu is the coordinator for the program.

- VII. Old Business - none

- VIII. New Business
 - a. Rick Casey offered to take Dr. Grimes and Dr. Cortes to Wichita on Friday for Ms. Casey's recognition by KSCPA.

- IX. Adjourn – 2:10 p.m.

Dates to Remember:

- A. AACSB Meeting in St. Louis – September 22nd - 24th
- B. Outstanding Alumni Award – Dave Harrison (BBA '92) October 4th and 5th
- C. Kelce Golf Tournament – October 7th
- D. Hospitality Tents – September 21st (with A&S; Family Day) and October 5th (with COT; Homecoming)
- E. Rua Skybox Host – November 2nd – Northwestern Oklahoma Game
- F. AACSB Fifth Year Report Deadline – December 9th