



MINUTES

Kelce Leadership Team Meeting
1:00 p.m. June 13, 2013

Present: Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dr. Paul Grimes, Dr. Eric Harris

Guests Present: Ms. Kylie Edgecomb

- I. New Instructional Support Consultant – Kylie Edgecomb
 - a. Dr. Grimes introduced Kylie Edgecomb to the KLT
 - i. discussed issues regarding LiveText
 - ii. web page updates; new bios and directory of Kelce faculty
 1. need short updated bios for all faculty by July 1 from Chairs (send to Kylie)
 - iii. new faculty member in ECON will need assistance and training
 - iv. participation in MBA Experience class
 - v. KLT were asked to review and update the Kelce College pictorial directory for accuracy – this will be seen on the web and posted in the hallways
- II. ACIS Chair Search – Update
 - a. ACIS Chair candidate Dr. Denise Smith will be visiting PSU today and tomorrow.
 - b. Discussion followed on qualifications of candidates and search committee charge.
 - c. Will probably bring one additional candidate to campus in July.
- III. EDA Grant Update
 - a. Dr. Grimes distributed a copy of the grant proposal that will be submitted next week.
- IV. Update Lobby Display of Mission Statement
 - a. Code of Ethics – discussed taking these down from the lobby and putting them somewhere else in the building.
 - b. Guiding Values – need to be placed in the lobby with the mission and vision statements.
- V. Travel Estimate Memo
 - a. Last July we sent out a memo asking for estimates of travel for the year. Is this something we want to do again this year?
 - i. Discussion – yes we need to send this out to faculty again.
- VI. Computers and iPads
 - a. We did not get end of year money for out-dated computers this year.
 - b. One faculty member has asked about getting her computer replaced – Dr. Murray (and new Econ Professor).
- VII. Dates / Schedules
 - A. Grimes Vacation – next two weeks; need PLC Rep and emergency contact
 - a. Dr. Cortes will attend the first PLC meeting and Dr. Harris will attend the 2nd PLC meeting while Dr. Grimes is gone on vacation. Ms. Casey will serve as the emergency contact person in Dr. Grimes' absence.
 - b. Dr. Grimes will send e-mail out to faculty to let them know that he will be gone for two weeks.

- B. Fall Opening Faculty Meeting – set date
 - a. NFO – 8/12-13
 - b. Professional Development – 8/14
 - c. Opening Faculty Meeting – Thursday, August 15
 - d. Will set date for Kelce meeting – Thursday, August 15 after the Opening Faculty Meeting (will have Mall Deli cater)
 - C. KLT Meetings – Summer
 - a. Will schedule July meetings when we know when everyone will be here.
 - b. Fall KLT meetings will take place on Wednesdays at 1:00.
 - D. AACSB Team Leader Visit
 - a. Need to have team leader visit as soon as possible.
 - b. Should wait until after the training meeting that is in September.
 - c. Will try to have him visit sometime in October.
 - E. AACSB Planning Sessions
 - a. Need to have planning sessions with KLT and faculty to prepare for AACSB visit.
 - b. Will prepare agenda for visitation team.
 - c. Need to go ahead and reserve hotel rooms.
- VIII. Miscellaneous
- A. Digital Measures Progress
 - a. Feedback from faculty has been positive.
 - b. In the fall faculty will be instructed to make updates to vita in Digital Measures instead of sending vita to the Dean’s office.
 - B. Research Impact Measures – Citation Analysis (googlescholar.com)
 - a. Need to get more information on this area. Dr. Grimes has been able to access his information, but could not access for any other faculty in the college.
 - C. College Directory Updates
 - D. Gen Ed Course Availability – handout
 - a. Handout from Bill Ivy on General Education courses that are still available at PSU was distributed.
 - b. Discussed the possibility of adding more seats to COB gen ed courses if there is still space in the rooms. We may need to not be so rigid on small class size.
 - E. Budget Situation / KNEA Negotiations
 - a. Bottom line is that there will be a \$900,000 cut this year at PSU.
 - b. Historically, tuition recommendation committee makes recommendation for tuition increases to the President. Tuition increase request was 7.4% for next year.
 - c. Governor has to sign/approve the budget cut and then the Board of Regents has to approve the tuition increase. This would allow a mid-year salary adjustment for faculty if approved.
 - F. Dean’s Meeting w/ President
 - a. Discussion on budget – legislature has promised to do an in-depth analysis of higher education funding / spending.
 - b. Purpose of meeting was to tell the Dean’s that they are expected to do more fundraising and development activities.
 - c. Student Center building remodeling and plans to add on to the facility came in over budget. They have decided to try to get additional funding in order to totally fund the project.
 - G. Paraguay
 - a. Dr. Murray will be going to Paraguay this fall to teach a class. Dr. Murray will visit with some of the big companies to find out if there is interest in starting an MBA Program there.
 - H. Missouri Southern visit – Dr. Cortes and Dr. Grimes visited last week.
 - a. Their COB has many labs/rooms that have corporate sponsors.
 - b. They are ready to pull the plug on their MBA Program. PSU may be able to start offering MBA courses/program in Joplin.
- IX. Updates and Announcements
- A. Casey –
 - a. Dr. Roush was in this week – still doing chemo every four weeks and has been approved for disability which will start July 1. Dr. Grimes and Ms. Casey will need to meet with Michele Sexton to find out the implications of him taking disability.

- b. Attended the KC IIA meeting last week.
 - c. Want to proceed with working on the spring class schedule. Chairs/MBA Director need to meet to discuss – probably in early August.
 - d. Ms. Casey brought up trying to start an Internal Audit emphasis in the MBA Program. She will do more investigating.
- B. Cortes –
- a. Mentor for new faculty member, Michael Davidsson, will Dr. Anil Lal.
 - b. Will be gone to the Federal Reserve tomorrow with students, Mike McKinnis and Mike Muoghalu.
 - c. 3 students will be participating in the Taiwan trip this summer.
- C. Harris –
- a. Still working on LiveText data.
 - b. Need to schedule an AOL meeting soon – may do this while Dr. Grimes is gone on vacation.
- D. Muoghalu –
- a. Need help/recommendations for places for Mini-MBA students to visit next month. Discussed possibilities of companies to visit (Amazon, GM, Watco, Harley Davidson, Wal-Mart, Tyson, NW Arkansas Naturals baseball game).
- X. Old Business - none
- XI. New Business
- a. Dr. Olson has asked Dr. Grimes to increase the number of on-line courses that are offered by the college.
 - b. KLT are asked to send their annual reviews to Dr. Grimes electronically. He will take care of these in July when he returns from vacation.
- XII. Adjourn – 3:00 pm