



**MINUTES**

**Kelce Leadership Team Meeting  
9:00 a.m. February 27, 2013**

**Present:** Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Michael Muoghalu

- I. Miscellaneous from last week's PLC
  - A. Expedited Program Reviews – Board allowing fast-tracking for experimental programs that meet emerging needs or for regional economic development
    - a. Dr. Olson pointed out that PSU does not have fast-tracking processes on campus. We may find some way to fast-track a program that needed to be expedited quickly.
  - B. Non-returning students – retention issues concerning students who pre-enroll during fall but do not return in the spring.
    - a. Dr. Ivy's office ran reports on students who pre-enrolled for the spring but did not return. Report was discussed.
- II. Scholarships – wrap up
  - a. Need to assign a student to be emcee for the banquet – KLT will give suggested names to Mimi
- III. BUDGET
  - A. From Provost – one time cut this year to AA of roughly \$232K to replenish reserves
    1. \$85K from Provost's accounts
    2. \$147K needed from colleges and other units (March 15 is deadline)
      - a. Discussed options for cutting OOE budgets within the college.
      - b. Dr. Grimes asked departments to determine if there are any OOE funds available in order to get to July 1 - to contribute to the shortfall, and let him know these amounts.
      - c. Discussion followed on viable options to be able to reduce OOE for this fiscal year.
  - B. Permanent reduction to next year's budget of \$500K
  - C. Must determine how much OOE we can cut NOW!
- IV. Updates and Announcements
  - A. Grimes – none
  - B. Casey – none

- C. Cortes – Candidate for K. Smith position will be on campus for a visit this Friday. Dr. Cortes will send out a tentative agenda.
  - D. Harris – Currently have over 20 candidates for the search that is in process for Dr. Box's position.
  - E. Muoghalu – concerns with fall schedule of classes – ACCTG 811 Topics in Accounting was discussed. Course counts as part of foundation courses in place of ACCTG 201 & 202.
- V. Old Business
- a. Youngman Grant Committee will meet with Dr. Grimes this morning. Suggestion is that faculty who are AQ would qualify for these grants each year. Dr. Grimes will give KLT additional information after the committee meets. Will need Presidential approval to make changes in how the grant is dispersed.
- VI. New Business
- a. Faculty objectives are due to Chairs by March 7.
- VII. Adjourn – 10:10 a.m.