



**MINUTES**

**Kelce Leadership Team Meeting  
9:00 a.m. November 14, 2012**

**Present:** Dr. Bienvenido Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Michael Muoghalu

**Absent:** Ms. Rebecca Casey (student organization field trip)

**I. Budget Exercise for FY14 – potential future cuts**

- a. Kansas Universities need to be prepared for potential budget cuts in FY 14.
- b. There will possibly be as much as an 8 ½ % budget cut in state funds to universities.
- c. PSU Administration is in the process of conducting a budget exercise to try to see what we might be able cut out of the budget if there are future cuts.
- d. This could mean there may not be funds available for open faculty/adjunct positions in the college.

**II. Graduate Faculty Status Issues**

- a. This issue came up when working on Digital Measures system.
  - i. Data does not exist in OIS system.
- b. There are lists available on Graduate Studies web-site and in the catalog – problem is that the lists don't match and we don't know which list is correct.
  - i. Will request updated list of Graduate Teaching Faculty from Graduate office along with expiration date.
- c. There is a difference between graduate service (one time appointments for those who are teaching masters level courses – not intended for terminally degreed faculty) and graduate teaching faculty status (includes those faculty with terminal degrees).
  - i. All terminally degreed faculty (Ph.D., J.D., Ed.D.) should have Graduate Teaching Faculty status.

**III. Youngman Grants**

- a. Dr. Grimes has reviewed all Youngman reports from summer 2012.
- b. Dr. Grimes suggested forming a task force from each department to make recommendations about altering the program to get more out of it.
- c. Discussion:
  - i. Could structure a program to pay faculty to begin a project and in order for faculty to get the full-payment there should be full output (published article, etc.).
  - ii. Future of the Youngman Grant should be contingent on specific criteria.
  - iii. Need to raise the level of what we are doing.
  - iv. The Youngman gift agreement states that we can do whatever we choose to do in distributing Youngman funds.
  - v. Need to come up with a policy for measuring quality of output.

- vi. Dr. Grimes will move forward with putting together a charge for a task force to review the Youngman Grant policies. (C. Fischer, D. Baack, D. O'Bryan have been recommended to be on the task force).

**IV. End-of-Semester Faculty Meeting and Christmas Party – finalize date/times**

- a. Thursday of finals week will not work for the meeting and the party.
- b. Will schedule party for Tuesday, Dec. 11 for 11:30-1:30 and will start faculty meeting at 3:00 in room 121 Kelce.

**V. KC-Prep Visit on Friday**

- a. Suzanne Hurt is in charge of this visit and the agenda has been finalized.

**VI. Miscellaneous**

- A. Not offered courses – list from Registrar
  - a. Discussion on what to do with courses that haven't been offered for the last several years.
  - b. Chairs take care of this issue with the Registrar if courses need to be removed from the catalog.
- B. Non-renewal of new faculty – memo
  - a. Discussed memo of non-renewal of new faculty. Chairs have until Dec. 15 to talk to faculty whose contracts will not be renewed.
- C. Hospitality Tent – Gorilla Fest Task Force
  - a. There was a conflict with the hospitality tents this year (giving out food, etc.).
  - b. Task force will be formed to come up with new policies for hospitality tents next year. No academics will be included on the task force.
  - c. Suggestion from the chairs for Dr. Grimes to visit with the other college Deans about this issue.
  - d. Another suggestion is that each college hosts a tent.
- D. KBOR Peer/Aspirational Schools - proposed list was distributed to KLT for discussion
  - a. Kansas Board of Regents has requested a list of peer and aspirant schools for PSU.
    - i. The College of Business already has its own list of peer and aspirant schools.
  - b. Dr. Grimes is making a recommendation to Dr. Olson to remove those schools on the PSU list who are not AACSB accredited. Private schools will be removed from list as well.
- E. Post-Tenure Review Mandates
  - a. KBOR is mandating that there be a well-defined post-tenure review policy at each KBOR university.
    - i. This issue will have to be negotiated with the union at PSU. The union contract will not be renegotiated until Summer 2014.

**VII. Updates and Announcements**

- A. Dr. Grimes
  - a. Debrief KBHOF
    - i. Dr. Grimes attended the Kansas Business Hall of Fame meeting at Emporia State University on November 8. Deans of all universities in Kansas sit on the board of the KBHOF. ESU President is also on the board.
  - b. Out on Friday Nov. 16 – personal day

- B. Ms. Casey – absent
- C. Dr. Cortes – nothing to report
- D. Dr. Harris
  - a. working on salary survey for AACSB
  - b. hired adjunct to teach L&S in the spring (Gretchen Long)
  - c. on emeritus/office space committee – had first meeting last week (consensus is that there is no office space available on campus for these emeriti faculty)
- E. Dr. Muoghalu – nothing to report

**VIII. Old Business**

- A. Proposed By-Laws – will vote on at Kelce meeting on Dec. 11
- B. Departmental P&T Documents – still working on these documents in the departments. The documents need to be in place by the end of the semester – Dr. Grimes has asked to review before the documents are finalized.

IX. New Business - none

X. Adjourn – 10:40 a.m.