

**MINUTES**

**Kelce Leadership Team Meeting  
9:00 a.m. September 5, 2012**

**Present:** Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Michael Muoghalu

- I. Travel Requests – determine allocation limit from dean’s office
  - a. Discussion followed on faculty requests for travel for 12-13.
  - b. Will keep funding at \$600 per faculty member using account 342-1120108.
  - c. Departments are asked to keep a spreadsheet of travel funding used each year which will then be compared with other departments at the end of the year.
  
- II. KBOA Board Meeting – Friday, October 19th
  - A. Outreach from College of Technology Board – Dinner on Thursday, October 18<sup>th</sup>
    - a. KBOA will meet with the COT Board – details will come at a later date
  - B. Agenda – coordinate with outstanding alumni programs
    - a. Need to think about putting a creative agenda together & coordinate with outstanding alumni who will be visiting campus that day.
    - b. Will combine lunch of KBOA with outstanding alumnus
  
- III. Upcoming professional development seminars – who to send?
  - a. Seminar will take place on Thursday, Sept. 13, from 9:00-4:00 in 121 Kelce (Dean’s office will provide box lunches/refreshments)
  - b. Some Kelce faculty/chairs may attend the sessions
  
- IV. Miscellaneous Items
  - A. 35<sup>th</sup> Birthday hospitality tents – are we ready?
    - a. ACIS is hosting the tent on Sept. 8 – 1970’s theme (cupcakes & water will be served)
    - b. Will have tent open from 3:30/4:00 to 6:00
  - B. PLC Retreat debriefing
    - a. Provosts Leadership Council Retreat was held in Hughes Hall on Tuesday, September 4.
    - b. Most of the morning was spent on a video conference call with the state deputy director of education for Kansas.
      - i. Huge tax cuts will be taking place which will affect higher education budgets.
      - ii. Discussed implications of tax cuts – there will need to be cuts in the state in order to balance the budget in the future.

- C. Computer Replacements
  - a. Dr. Grimes has visited with Chris Fleury about what to expect for expenditures for computers in the classrooms and the south lab this year.
    - i. Total is about \$57,000 for the lab and \$8,400 for the classrooms; \$33,000 for lap top cart (need to wait to upgrade laptop cart).
    - ii. Priority needs to be to update the south computer lab which will increase the capacity.
  - b. Discussed gaining access to other funds for classroom upgrades/renovations.
  
- V. Updates and Announcements
  - A. Grimes
    - a. Leggett & Platt – faculty have been encouraged to attend this event next week.
    - b. Chamber Coffees – a calendar of the scheduled chamber coffees was distributed – Dr. Grimes asked that someone from KLT try to attend each meeting. This will be discussed at the next meeting.
    - c. Need a rep for the Faculty Senate UG Curriculum Committee – Linden Dalecki’s name will be submitted to Peter Chung.
    - d. Need to create a list of all faculty and committees they serve on. Each department will create their own list and submit it to the Dean.
  - B. Casey
    - a. Ad in the Joplin Tri-State IMA Directory – Dean’s office usually pays for this ad.
    - b. BKD will meet with faculty today before Meet the Firm’s day which is on Monday.
  - C. Cortes
    - a. Need to schedule Dr. Bracker to meet with KLT about CFA designation for PSU.
    - b. Dr. Cortes will visit with Dr. Grimes about the job ad for the open position in ECON (Ken Smith’s position). Classes for spring semester will be covered by adjunct faculty.
  - D. Harris
    - a. Program Assessment for BBA and MBA is due next Saturday.
      - i. Assessment instruments for AACSB can be used to overlay what is done institutionally at PSU.
      - ii. College Assessment Committee meeting will need to be scheduled in September.
    - b. Academy of Marketing Sciences has a new President who has published in the JMI.

E. Muoghalu

a. Working on MBA enrollment statistics for this semester. Down slightly by 5-10%.

VI. Old Business - none

VII. New Business - none

VIII. Adjourn at 10:30